

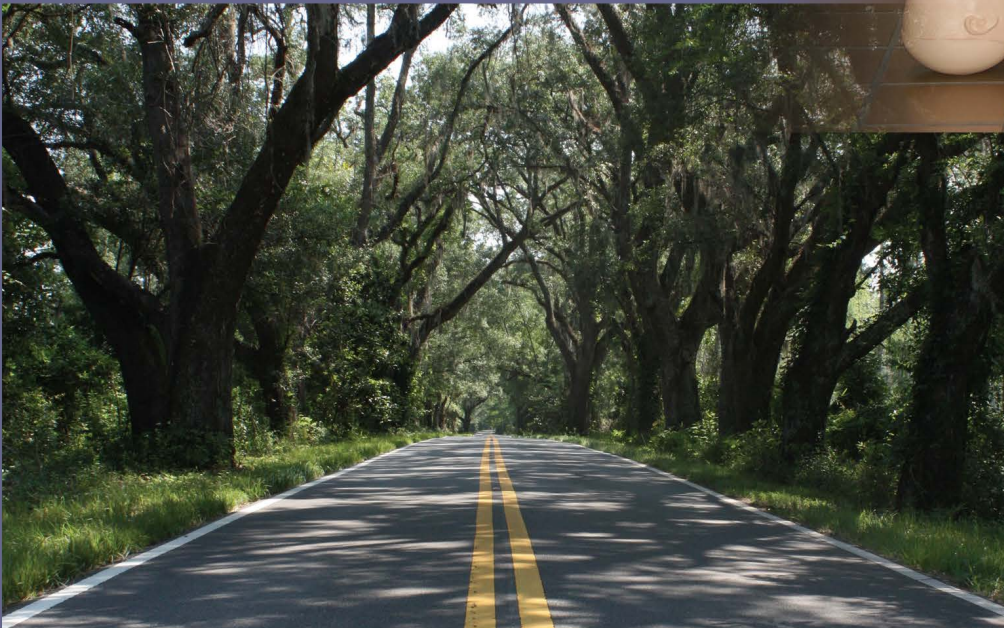
PEOPLE FOCUSED. PERFORMANCE DRIVEN.

ANNUAL BUDGET & CAPITAL IMPROVEMENT PROGRAM



PEOPLE

PERFORMANCE



PLACE

ANNUAL BUDGET, FIVE-YEAR FINANCIAL PLAN,
AND
CAPITAL IMPROVEMENT PROGRAM

LEON COUNTY BOARD OF COUNTY COMMISSIONERS



(From left to right) District 3 Commissioner *John Dailey*, District 5 Commissioner *Kristin Dozier*, At-Large Commissioner **Vice-Chairman** *Nick Maddox*, At-Large Commissioner **Chairman** *Akin Akinyemi*, District 4 Commissioner *Bryan Desloge*, District 2 Commissioner *Jane G. Sauls*, and District 1 Commissioner *Bill Proctor*

Leon County Courthouse
301 South Monroe Street, 5th Floor
Tallahassee, Florida 32301
Phone Number: 850-606-5302

www.leoncountyfl.gov

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

Introduction

Akin Akinyemi, Chairman, At-Large



Commissioner Akinyemi has been a member of the Leon County community for over 20 years. He is a graduate of Florida A&M University's School of Architecture, currently serves as President/CEO of Akin & Associates Architects, Inc., a local Architecture and Design firm, and he holds Bachelor's degrees in both Environmental Design and Housing Development. Commissioner Akinyemi believes that we are truly fortunate to live among people who demonstrate a spirit of community and a desire to make our County a better place to live. His election to the County Commission

At-Large seat in 2008 affords him the opportunity to serve all residents of our great County.

William C. Proctor, Jr. District 1



Commissioner Proctor was elected to the Leon County Board of County Commissioners in 1996 and represents the citizens of Leon County in District 1. He served as Chairman of the Board in 2006. His priorities as the District 1 Commissioner are affordable housing, quality healthcare, and education. He has served on several community advisory boards and has received numerous awards and recognitions for public service.

Jane G. Sauls, District 2



Commissioner Sauls is a sixth generation Leon County resident, and represents the citizens in District 2, which are the West and Southwest areas of Leon County. She was first elected in 1996, re-elected to the Board in 2000, 2004, and 2008. She has served as the Board's Chairman numerous times during her tenure as a Leon County Commissioner - in 1999/2000, 2003/2004, and 2007/2008. Commissioner Sauls has been in public service her entire professional career, working for the Clerk of the

Circuit Court's Office for 32 years, including Clerk of the Statewide Grand Jury, and several years in the State Attorney's Office. Commissioner Sauls is the first Leon County Commissioner to complete the Florida Association of Counties' certification course and their advanced leadership program.

John Dailey, District 3



Commissioner Dailey was elected to the Board in 2006 and serves the citizens of District 3. He began his professional career in 2001 at the Florida League of Cities where he worked on legislative and regulatory issues involving local governance. He has worked for the National League of Cities in Washington, DC, where he gained a comprehensive understanding of the issues facing local governments; issues as diverse as economic development and community redevelopment to criminal justice and public safety. Commissioner Dailey is President of

JDA Strategies, LLC, a local public policy research and development firm. His priorities are sustainable growth, environmental protection, and economic development. John and his wife, Ginny, will celebrate their 15th wedding anniversary in December. They have two sons, Tommy and Henry.

Nick Maddox, Vice-Chairman, At-Large



Commissioner Maddox serves as an At-Large Commissioner and was elected to the Leon County BOCC in 2010. He first moved to Tallahassee to play for the Florida State Seminoles football team. After fulfilling his role with the Seminoles, which included capturing the 1999 National Championship, Maddox furthered his football career as a running back in the National Football League spending time in Cleveland, San Diego and finishing his NFL career with the Carolina Panthers. Commissioner Maddox

returned home to Leon County to finish his dual degrees in Business and Real Estate at Florida State. He is committed to providing long-term solutions to sustain growth in business and the economy, continued preservation efforts for the environment, and maintaining the quality of life that makes our

Bryan Desloge, District 4



Commissioner Desloge was elected to the Board in November 2006. As a business owner, Commissioner Desloge knows the importance of the economic viability of an organization and, as a Tallahassee native, he is highly knowledgeable of the issues facing Leon County. He has worked to improve relations with the City and State to cooperatively identify funding sources and options to address the ongoing issues facing our community. His priorities

include, but are not limited to: enhancing economic development; diversifying the workforce; increasing the job base; decreasing the long standing reliance on state government; and continuing to work in partnership with the City to functionally consolidate common services and operations to enhance efficiencies and reduce costs for both governments.

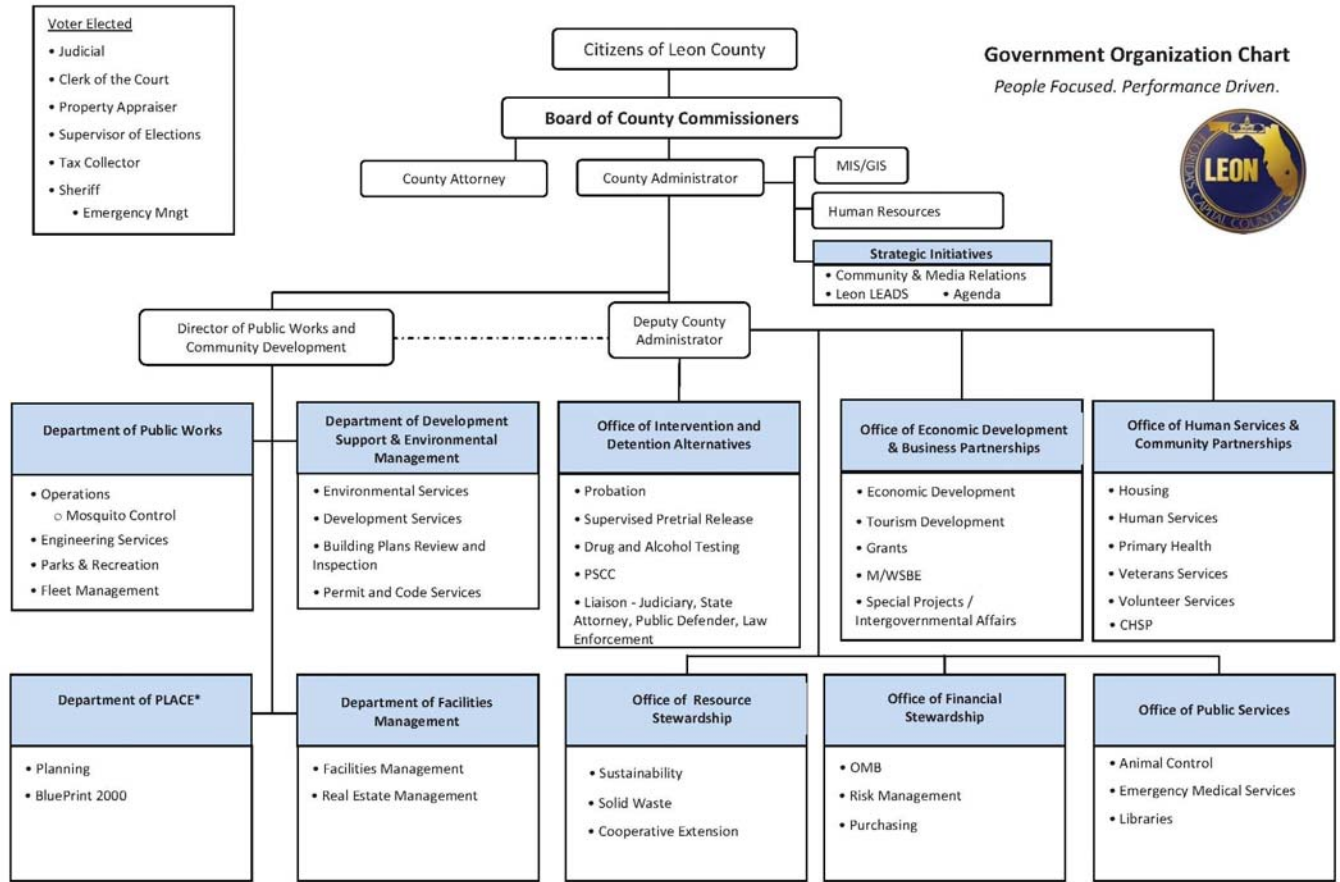
Kristin Dozier, District 5



Commissioner Dozier is serving her first term as Leon County Commissioner for District 5. A former Green Building Advisor for Mad Dog Construction, where she worked for twelve years, she is now focused full time on County business. She servers on several Boards for the County, including the Leon County Research and Development Authority, the Council on

Culture and Arts, the Economic Development Council, and several community boards including Sustainable Tallahassee, the Brogan and Whole Child Leon.





* PLACE = Planning, Land Management & Community Enhancement

LEON COUNTY, FLORIDA

Leon County is approximately 702 square miles. It has a population of approximately 276,000 people, with 94,000 living in the unincorporated area of the County and 182,000 living within the city limits.

Leon County is a political subdivision of the State of Florida and is guided by an elected seven-member Board of County Commissioners. Five members of the Board are elected to serve specific districts and two members are elected at-large. The members of the Board also select a chairperson each year. Florida Statutes, Chapter 125 establishes the powers and duties of the County Commission and the County Administrator. The County became a charter government effective November 12, 2002, with the passage of a referendum by Leon County voters. A Home Rule Charter gives citizens the power to shape their government to meet their unique and changing needs through a local constitution.

The County Administrator is appointed by the Board of County Commissioners and is responsible for carrying out the directives and policies of the Board. The County Administrator is also responsible for the management and supervision of all functions and personnel under the Board of County Commissioners.

Leon County has five Constitutional Officers, which includes the Clerk of the Court, the Property Appraiser, the Sheriff, the Supervisor of Elections, and the Tax Collector. Constitutional Officers are elected to administer a specific function of County government and are directly accountable to the public. Other elected officials of Leon County include the Judiciary, State Attorney, and Public Defender.

The Board of County Commissioners is obligated to fund the operating budget of elected officials partly or in whole. Leon County also has a number of appointed Boards and Committees that serve in an advisory capacity to the Board of County Commissioners. In addition, the Board appoints a number of committees that serve as quasi-legislative bodies.



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Leon County, Florida** for its annual budget for the fiscal year beginning **October 1, 2011**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we will be submitting our budget to GFOA to determine its eligibility for another award.

On behalf of the County Administrator as adopted by the Board, the Office of Management & Budget provided the County's Operating Budget, Capital Improvement Program, and the Budget in Brief on the Internet for better accessibility to the public and received the Government Finance Officers Association award for the 22nd consecutive year.

PREPARED BY:

**Leon County
Board of County Commissioners**

Vincent S. Long
County Administrator

Alan Rosenzweig
Deputy County Administrator

Office of Management & Budget

W. Scott Ross
Director, Office of Financial Stewardship

Felisa Barnes
Principal Management & Budget Analyst

Roshaunda Bradley
Senior Management & Budget Analyst

Timothy Carlson
Senior Management & Budget Analyst

Christopher L. Holley II
Management & Budget Analyst

Kaymelia Pelt-Walker
Management & Budget Analyst

Damion R. Warren
Management & Budget Technician

Monroe Holloway
Management and Budget Intern

The Leon County Office of Management & Budget (OMB) received a Certificate of Recognition for Budget Preparation from the Governmental Finance Officers Association (GFOA). The award represents a significant achievement by OMB.

The purpose of the GFOA is to enhance and promote the professional management of governments for public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership. The association has more than 17,000 members throughout North America.

The front cover of the Fiscal Year 2012/2013 Annual Operating & Capital Improvement Program budget book depicts the County's culture of People, Place and Performance.





Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301

(850) 606-5302 www.leoncountyfl.gov

Commissioners

BILL PROCTOR

District 1

JANE G. SAULS

District 2

JOHN DAILEY

District 3

BRYAN DESLOGE

District 4

KRISTIN DOZIER

District 5

AKIN AKINYEMI

At-Large

NICK MADDOX

At-Large

VINCENT S. LONG

County Administrator

HERBERT W.A. THIELE

County Attorney

October 5, 2012

Members of the Board of County Commissioners
Leon County Courthouse
Tallahassee, FL 32301

Honorable Chairman and Commissioners:

I am pleased to present the FY 2012/2013 adopted budget. The budget of \$223,090,504 represents a \$12.5 million decrease (-5.3%) from last fiscal year. For the fifth year in a row, the Board has decreased the budget, and since FY 2008, the Board has reduced the budget by \$61.6 million or 21.6%.

The longest and deepest recession since the Great Depression has caused continuous reductions in property and sales tax revenues, which has made it difficult for the Board to provide a balanced budget while maintaining quality services. For the fifth consecutive year, property values have declined. For the current year, property valuations used to develop the FY13 budget dropped \$860 million (6%). The total effect of the decline in property values from 2007 – 2011 is \$3.2 billion or a 20% reduction.

Prior Year Efforts

To compensate for the decline in property values, the Board has made significant budget reductions and utilized reserves to fund the operating budget over the past two fiscal years. During this time, the Board has been extremely disciplined regarding the budget and has increased levels of funding only in areas of critical need, such as the Public Safety Complex. Due to the slow economic recovery, the Board has been deliberative over the prior years in providing relief to citizens by not raising fees and passing on property tax savings to the community.

During this period of property value decline, the Board chose to reduce property taxes and not increase the millage rate to recoup lost revenue. While an increase in the millage rate up to the rolled-back rate would not have resulted in a tax increase, the Board elected to leave the millage rate constant, thereby, allowing property value reductions to result in corresponding tax savings to property owners in the amount of \$14 million over the last three years. Reciprocally, this has resulted in a \$14 million loss in revenue to the County.

Correspondingly, the Board has continually evaluated the current level of services provided to the community. This has involved a thorough examination of all the services departments provide, including: libraries, stormwater maintenance, mosquito control, management information systems, development support, environmental service, and parks and recreation. Specific examples of reductions the Board has made since FY 2009 include:

- Reducing hours of the branch library system from 52 to 40 hours a week.
- Restructuring Library Administration and Collection Services and opening the expanded library branches without adding additional staff.
- Closing the Solid Waste Facility to the public for the disposal of Class III waste (generally, waste not expected to produce leachate) and contracting with a private vendor to recycle this waste stream.
- Significantly restructured the Public Works Department's stormwater and mosquito control programs – specifically, stormwater maintenance previously performed by two divisions, is now being conducted by one division.
- Restructuring Management Information Services.
- Reorganizing County Administration to increase efficiencies.
- Reevaluating and competitively bidding the County's insurance and reducing workers' compensation payments from departments to the Risk Management Fund.
- Eliminating 18 positions in the Development Support and Environmental Management Department over a two-year period, to reflect decreased staffing needs due to the significant downturn in the construction industry.
- Privatizing the Pre-trial GPS Monitoring Program.
- Reducing roadside maintenance through the elimination of an Operations crew.

The FY 2013 Adopted Budget

Consistent with the trend over the past several years, preparation of this budget contemplates the continued constraints of the slow economic recovery. With the exception of development permitting fees, which continue to lag, the recovery has seen only modest growth in non-property related tax and fee revenues. County, Constitutional, and Judicial offices continued to work together to evaluate where expenditures could be reduced and resources maximized in order to maintain the quality services that citizens deserve.

The development of the current year budget is not an action that is isolated from previous Board budgets, but a continuation of an on-going effort to address declining property values while maintaining quality services. The adopted budget is, in effect, a maintenance and cost avoidance budget. The operating budget reflects efforts to adequately fund a high level provision of essential services. The capital budget demonstrates our emphasis on maintaining the County's core infrastructure.

As a continuing part of the LEADS and budget process, I directed departments and divisions to identify opportunities for improvement throughout the organization. These ranged from consolidation of functions across departmental lines to privatization where it made sense. This was an expansion on last year's process.

As previously presented to the Board, Leon LEADS is not a management philosophy or a planning exercise, but a strategic transformational approach of aligning the Board's guiding vision and strategic priorities with the optimized resources of the organization while instilling our people focused, performance driven culture throughout the organization. Leon LEADS is a continuous process of looking inward to strengthen what works (and to abandon what does not), looking outward to leverage community partnerships, and to receive systematic feedback from citizens while providing for ongoing adjustments as conditions change. On May 22, 2012, the Board conducted a workshop to discuss the results of these efforts. The following are just a few of the significant highlights:

- Solving the long-term cost impacts of a consolidated Supervisor of Elections Office (SOE) and warehouse space. By working with the SOE, the Board was able to work within the existing SOE budget to consolidate all the warehouse and poll worker training spaces. This left the SOE with two locations, the downtown administrative offices and the centralized warehouse and training space on Capital Circle Southeast. This effort saved an estimated \$10 million in capital construction costs for a new facility.
- The County was also able to provide program improvements to the recycling program allowing for the transfer of two positions to Parks and Recreation (avoiding the cost of two newly needed positions) and another position to Community and Media Relations that will allow for a more coordinated media relations program, and avoid the need to request a new position in the Community and Media Relations Division.
- Through a two-year employee restructuring, was able to open three new branch libraries without adding additional staff. Originally, it was anticipated that four additional staff would be needed for the Woodville, Eastside and Northwest branch libraries.

Even with all of these on-going efforts, the original budget scenario presented to the Board anticipated a \$10 million shortfall. This shortfall contemplated an estimated four percent decline in property values with no change in last year's 7.85 millage rate and an anticipated healthcare insurance rate increase of five percent.

Actual property values were lower than projected (a six percent reduction), however, health insurance rates did not increase. Health insurance costs did not increase as a result of the County partnering with Capital Health Plan on the implementation of the new employee Value Based Wellness Program. With the Board setting the millage rate at the aggregate rolled-back rate, \$5.9 million of the projected shortfall was addressed. Minor modifications to employee health insurance co-pays produced an additional \$805,000 in premium savings. Even with the above, the Board had to address the remaining \$3.3 million shortfall with budget reductions and the use of additional fund balance.

To address the additional shortfall, the Board took actions to save costs, reduce programs where practicable, and looked for opportunities to avoid cost increases:

- A series of reorganizations, which included position eliminations in Public Works Engineering Services, Purchasing, Human Service and Community Partnerships, and Planning;
- Increasing Probation Officer case loads consistent with industry standards;
- Additional reductions in operating and capital outlay by the Sheriff's Office, Supervisor of Elections, Clerk of the Circuit Court, and Property Appraiser;
- A shift in healthcare costs to employees in addition to the plan design changes;
- Leveraging private-sector relationships for creating efficiencies, including centralized printing; and
- Reducing Rural Waste Collection Center hours of operation to equivalent hours at the branch libraries from 50 to 40 hours per week.

Determining the appropriate level of fund balance utilized necessary to balance the adopted budget was the final aspect of the Board's deliberations. The FY 2013 adopted budget utilizes \$4.9 million in fund balance to support the budget - \$960,000 more than the previous fiscal year primarily due to Medicaid costs. However, as reflected in the actions approved by the Board at the August 28, 2012 meeting, the actual increase in Medicaid expenditures was approximately half of what was originally expected; as noted in the agenda item, any unspent funds will be returned to the fund balance next year.

The County's fund balances typically grow annually through the under-spending of appropriations and the over-collection of forecasted revenues (mainly resulting from the statutory requirement to budget at 95% of forecast). Given these parameters and that the rolled-back rate was utilized, the allocation of \$4.9 million is not unreasonable. However, historically, the fund balances that have accumulated have been utilized for one-time capital project funding.

Major highlights of the adopted budget include:

- Funding the anticipated \$714,000 in operating impacts for the Public Safety Complex within the confines of the aggregate rolled-back millage rate.
- Implementing a value based employee health program allowing for a modest shift in healthcare costs to employees.
- Providing a modified cost-of-living increase to employees, including a one percent increase October 1st and an additional one percent on April 1, 2013. This partially offsets the increase in health insurance premiums to employees.
- Providing capital funding for the Apalachee Regional Park cross-country track, which will attract regional and national track events, generating sales and bed tax revenues.
- Providing the funding necessary to continue to maintain our roads, parks, and facilities.

As an organization, the County will focus on making the budget more relevant to our citizens. This budget details how the resources provided by the taxpayers are utilized for the quality services our citizens expect. Through new business plans, the budget is aligned with performance measures and desired outcomes as specified in the Strategic Plan adopted by the Board this year. The organization will continue to measure its performance, adjusting as necessary to meet the expectations of the community in which we live. This is the framework initiated during last year's budget process and continued as detailed in the FY 2013 adopted budget book.

In addition to the budget document, the County has also focused efforts in support of enhancing relevance to the community through a renewed emphasis on promoting transparency, one of its Core Values. Transparency is most notably apparent from the County's powerful, redesigned and recently launched website. The website was honored this year with a Sunny Award from the editors of the Sunshine Review, which recognizes the most transparent government websites. Of more than 6,000 government websites analyzed by Sunshine Review, Leon County's website was one of only 214 throughout the nation to receive the award.

The website seamlessly provides citizens with the information they need. Leon County's "Core Four" areas of emphasis are prominently displayed across the top of the website, one of which is Promoting Transparency, Accountability & Accessibility. From this dropdown box, the public will find the Your Checkbook feature, a searchable database of County expenditures, as well as a broad array of County documents, including audits and County budgets. The website's central feature is the "Citizens Connect" button. With one click, citizens can access online services, report a problem or track a service all, make an inquiry, or talk with someone.

Engaging Citizens & Partnering with Our Community is another of Leon County's "Core Four" areas of emphasis and continues the transparency effort. Through the website, citizens may learn about the new Citizen Engagement Series and register for an upcoming session. The March 15, 2012 session, "Balancing Budgets and Exercising Fiscal Stewardship: Making Hard Choices in Challenging Times", offered citizens an in-depth look into the County budget process and invited them to participate in a simulated budget balancing act that is performed every year. This outreach gave citizens a "real world" experience in the challenges facing the County in balancing the annual budget.

Property Taxes

The FY 2012/2013 adopted budget includes the budget year and four planned years. Pursuant to Florida Statute, the Board adopts only the budget year and not the planned years. The out years are provided for information and planning purposes only and are adjusted accordingly during the actual year of implementation.

The implementation of the rolled-back rate prevented the Board from having to make \$5.9 million in additional budget reductions. By establishing the tax rate at the rolled-back millage rate, the Board has ensured that, in accordance with Florida Statutes, there will not be a tax increase next year. This means that the County will not collect more in property tax revenues

than during the prior fiscal year. However, regardless of the tax rate established by the Board, individual taxable property values may have increased, decreased or remained the same. As such, and individual's property taxes, which are calculated by multiplying the tax rate by the taxable value, may also increase, decrease or remain the same. The actions of the Board are independent of any other local taxing authority.

The Board also has to remain cognizant that approximately 44% of all property is tax exempt in Leon County. Of this amount, the County maintains one of the highest amounts of property exempt related to state government when compared to other Florida counties. With other jurisdictions, major private employers also contribute to the local economy through property tax payments; however, with a tax exempt entity and no Payment in Lieu of Taxes (PILOT) required from the state, a much larger property tax burden falls to the remainder of the property owners in the community.

Staffing Levels

Over the past five years, the Board has reduced its workforce by more than 75 positions by reorganizing stormwater, transportation, development support, tourist development and administrative functions. This restructuring has allowed the Board to reduce costs while minimally affecting service levels to the community. The Board continued efforts in this manner and was able to reduce 5.5 positions from the FY 2013 adopted budget. This has been accomplished through vacancies, attrition, and previous voluntary retirements, no layoffs have occurred.

The only new positions added to the budget are associated with the operation of the Public Safety Complex. The new Public Safety Complex will be operational 365 days a year, 24 hours a day. The Consolidated Dispatch Agency, Leon County Emergency Operations Center, Emergency Medical Services (EMS) and Fire headquarters, and the Regional Traffic Management Center are all housed in the complex.

The facility contains a number of complex, redundant systems that will need to be maintained in addition to the normal day-to-day activities. Staffing for the facility will consist of a Building Manager, a Facilities technician, and two information technology positions to support the data center and all other technology needs of the facility. The intent is to have a Facilities staffing presence in the building for as many hours of operation, as possible. Though the MIS and Facilities positions will be County employees, the City, through the proposed interlocal agreements, will be providing 50% of the funding to the County by annual reimbursement.

Also, four dispatch positions in EMS were eliminated since these positions will be transferred to the Consolidated Dispatch Agency. These positions will still be funded by EMS. Likewise, the Sheriff's budget reflects a reduction of 39 dispatch personnel which will be transferred to the Consolidated Dispatch Agency, but funded within the Sheriff's budget.

With regard to total staffing levels, Leon County continues to compare extremely favorably to other comparable Florida counties. Leon County maintains the lowest number of employees at six employees/1,000 residents, along with Lake and St. Lucie Counties.

Long Term Outlook and Challenges

During the development of the FY 2013 adopted budget, the Board instructed staff to not consider raising the non ad valorem assessments for stormwater or solid waste. In addition, due to the weak economy, the Board also directed staff to not consider implementing the available five-cent gas tax. Consequently, these programs still received a combined \$6.3 million in general revenue subsidy.

While continuing the subsidies to these program areas, the Board authorized updated consultant studies for the stormwater and solid waste program areas. The current solid waste assessment of \$40 enacted in 1991, and the \$20 stormwater assessment levied in 1995, have never been increased. The Board will consider the results of these rate studies in early FY 2013 and determine whether to increase the rates to reduce the general revenue subsidies to these programs. Alternative phasing in of the possible increases will also be presented as options.

Out-year budgets contemplate the use of fund balance in the amount of \$4 million per year. Even with this contemplated use of fund balance and a flat or future modest increase in property values, the Board may need to consider further service level reductions, increasing other revenue sources, or increasing the millage rate above the rolled-back millage rate in future budget years. This will be necessary in order to continue the current level of services being provided. The other alternative is to further reduce services in other County programs or consider alternative revenue sources.

With regard to the capital program, the current five-year plan is balanced without the need to borrow through the issuance of bonds which would require additional debt service. During FY 2012, the Board approved a \$13 million fund balance sweep of general revenue related funds to the capital program. This effort is consistent with a prior sweep and has allowed the Board to maintain infrastructure without placing these efforts in competition with recurring operating demands. This, in addition to small annual transfers of general revenue to the capital project fund, will pay for the long-term capital maintenance needs of the County for the next five years.

These additional reserves provided to the capital program do not address the capital shortfall within the transportation fund related to the paving of County roads. To address the future funding shortfall for the long-term maintenance and paving of County roads and the associated maintenance, the five-year plan contemplates the use of the current sales tax extension. Beyond the five-year plan, the possible sales tax extension would be a viable funding source. Imposing the additional five-cent gas tax could provide additional revenue to fund activities associated with the operation and maintenance of the transportation program and, thereby, relieve general revenue support or could be used to support paving/infrastructure.

In addition, the future is uncertain regarding the budget impacts related to a number of other issues outside the control of the County:

- The challenge to state-mandated employee contributions to the Florida Retirement System, which will be heard in the Florida Supreme Court.
- And the final outcome of the state legislation shifting disputed Medicaid costs to the counties being challenged in the judicial system.
- A constitutional amendment will be on the November 2012 general election ballot doubling the tangible personal property tax exemption from \$25,000 to \$50,000. If approved by 60% of the voters, the estimated impact to the FY 2014 budget is a loss of an estimated \$500,000. Also, on this ballot, is the additional property tax exemption for first-time homebuyers and capping the annualized growth of non-homestead property. Due to uncertainties in the market, the economic impact for these last two items is unknown.

Conclusion

As I described to the Board last year, we, as local government, are in a phase commonly referred to as “the new normal.” This new normal is a time of continuously decreasing revenues, accompanied by a corresponding increase in needs, and a coexisting demand for no tax increases.

Many citizens continue to see themselves as an individual disenfranchised taxpayer rather than a stakeholder in our collective success as a community. Consequently, this is a time when people are understandably upset and while they go about their daily lives, they may not be able to find anyone at the state or federal level at which to direct their frustration, but they can always find the Courthouse.

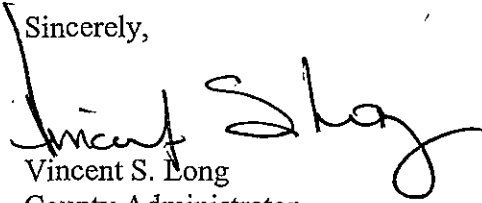
This new normal has, and will continue to have, a profound impact on our ability to successfully fulfill our obligations to our community. This new normal requires a new model. A model which will ensure that we are in a constant state of becoming the highest performing organization we can be and does so in a way which not only upholds our values and instills the public trust, but conveys a true sense of relevance for the role of county government in our comments. This will require a culture dedicated to achieving this.

This is, and will continue to be, our culture; a culture which aligns the optimized resources of the County with the vision and top strategic priorities of the Board to achieve our best potential for our community. As developed, this budget reflects an organization that is **people focused and performance driven**.

I would like to thank the Board for providing clear policy direction in developing the adopted budget. In addition, the cooperation of the Constitutional Officers was critical in balancing the budget and I sincerely appreciate their efforts. Most importantly, our employees throughout the County, year after year continue to provide real solutions to the most complex fiscal issues facing the County. Their dedication and innovation were instrumental in the development of this budget.

Detailed fiscal analysis of County funds and information regarding County departments, Constitutional and Judicial offices are provided in the following pages. In reviewing the details, one will see the specificity with regard to the actions taken by the Board at meetings, workshops and retreats.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent S. Long". The signature is written in a cursive style with a large, sweeping "V" and "S".

Vincent S. Long
County Administrator

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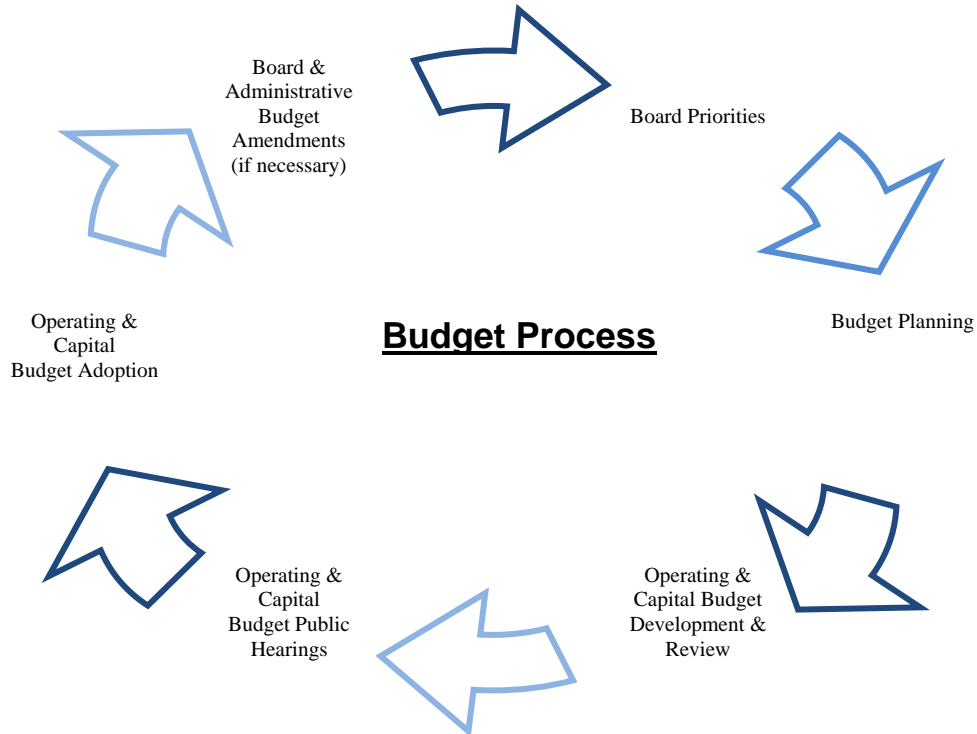


Figure 1: Budget Process: The budget process is a formalized effort that involves collaboration and coordination among the respective County departments, the Office of Management and Budget, the County Administrator, the Constitutional and Judicial Officers, and the Leon County Board of County Commissioners. The end result is an annual operating budget, a five-year financial plan, and a capital improvement program for Leon County.

OPERATING AND CAPITAL BUDGET PLANNING

Board Priorities

Annually, the Board conducts a retreat facilitated by the County Administrator to establish the County's priorities for the following year. This year's retreat, which took place in December 2011, continued the County's LEADS process and focused on the Board charting the course for the future of Leon County through the establishment of a strategic plan. The strategic planning process was the first step in the LEADS process. Subsequent to the strategic plan development, the Board participated in a SWOT (strengths, weaknesses, opportunities, and threats) analysis. Utilizing the results of the SWOT analysis, the Board established four strategic priority areas to be included in the strategic plan for the next two years: the Economy, Environment, Quality of Life and Governance.

Budget Planning

In early January, County departments/divisions assess program service level impacts and identify internal services needs for the budget year through an Internal Services Request process. Similarly, the capital planning process provides for a capital needs assessment and project identification by department/division staff. Both processes allow OMB and County Administration to provide financial analysis, evaluation and planning for capital projects, and operating budget impacts.

On January 24, 2012, the Board formally approved a budget calendar and preliminary policy guidance for the development of the Fiscal Year 2012/2013 budget.

As a part of the LEADS process, Board departments and divisions conducted LEADS Reviews in January 2012 with key internal and external stakeholders to identify areas of strength and opportunities for process improvements within service areas. The data gathered during the reviews were used to prepare interim reports, which included the vision statement for Leon County, the mission statement for department/division, core services, statutory responsibilities, advisory board, LEADS Review findings, and strategic initiatives and anticipated timeliness for Board action. The strategic initiatives for FY 2012 and FY 2013 were approved at the February 28, 2012 Board meeting.

The departmental interim reports were reviewed by the County Administrator during the April 2012 Executive Hearings. The interim reports served as the baseline for the strategic plans that were approved by the Board at the May 12, 2012 budget workshop.

*OPERATING AND CAPITAL BUDGET DEVELOPMENT, REVIEW, ADOPTION AND ADMINISTRATION***Operating Budget Development and Review**

Each department, including the constitutional and the judicial officers are responsible for the development of their respective operating budget requests. The departmental budget requests are submitted to OMB during the month of March. Constitutional officers submit their budgets in May and June as specified by Florida Statute. During the months of May and June, all budgetary requests are analyzed, revenue estimates are updated, and policy guidance workshops are held to enable staff to complete the tentative budget. While the capital improvement budget is also developed and reviewed during this time, it has a separate process.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year plan for providing public physical improvements funds during a five-year planning period. The program delineates proposed capital projects to be undertaken, the year in which they will be started or acquired, the funding amount expected or required for the projects each year (including anticipated operating impacts), and the proposed method of financing each of these expenditures. Each year, OMB facilitates a process to formulate a capital improvement program and capital budget.

Budget Adoption

In the month of July, taxable property values are certified by the Property Appraiser and the County Administrator makes a formal presentation of the proposed budget to the Board. During the month of September, the Board tentatively adopts the budget at the first of two public hearings, which allows for citizen input as required by Florida Statutes (FS) 129 & 200. As a result of feedback from citizens and/or Board actions, it may be necessary to modify the tentative budget prior to final adoption. At the final public hearing, the Board adopts the millage rates and budget by resolution.

Budgetary Structure

Chapter 129, Florida Statute requires local county government to adopt balanced budgets. The FY 2012/2013 Tentative Budget for Leon County is balanced with the use of a variety of revenue sources, fund balances, and expenditure reductions.

Amendment Request (BAR)

Budgetary control is maintained at the department level, with OMB providing support to each department. Departmental budgets can be amended according to the County's amending the budget policy (Policy No. 97-11). The County Administrator may authorize personnel services and operating expenditures up to 10 percent of the total budget on an aggregate basis between programs with a \$250,000 cap and intrafund transfers up to \$250,000. All intrafund transfers greater than \$250,000, must be approved by a majority vote of the BOCC.

The Leon County budget document is intended to provide information in such a manner that the lay reader can understand the operations of Leon County. The budget document is also intended to serve as a policy document, financial plan, and operating guide for county programs.

The Reader's Guide provides the basic budgeting information. This section is a layout of the budgeting process and what the budget document consists of as well as an explanation of forms that the reader will encounter while reading the budget document.

The following is a brief description of the information included in each section of this document.

BUDGET MESSAGE

This section includes the County Administrator's Message, which summarizes the recommendations made to the Board during the budget process and provides an overview for the implementation plan of Board policy. Additionally, the message provides an explanation of future budget considerations based on revenue sources, current fund balances, debt services and transfers.

LEADS/Strategic Plan

This section includes the Leon County Board of County Commissioners' strategic plan for FY 2012 & FY 2013.

BUDGET SUMMARY & ANALYSIS

This section includes a summary of the budget, analysis of trends, finances, and staffing. The analysis of trends evaluates the community's economic profile and compares Leon County to like-sized and surrounding counties. The financial analysis examines the financial indicators and major revenues. It also provides an illustration of revenue and expenditures, and it categorizes expenditures by function and revenues by source. Other analysis examines the County's estimated fund balance, long-term debt structure, and schedule of transfers.

BUDGET BY FUND

This section summarizes the County revenues and expenditures by discreet funds. Funds are presented in numeric order from Fund 001 (General Fund) to Fund 505 (Motor Pool).

BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners (BOCC) appoints the County Administrator to manage and supervise all County departments and offices. The departments and offices are as follows: Administration, Public Works, Financial Stewardship, Economic Development & Business Partnerships, Public Services, Intervention & Detention Alternatives, Human Services & Community Partnerships, and Resource Stewardship.

As part of the LEADS process, a business plan is included for each department area. These plans will summarize how each area demonstrates its commitment to the County's core practices, and identify performance metrics. The following information is included for each program/department area: Goals, Core Objectives, Statutory Responsibilities, Advisory Board, Benchmarking, Performance Measures, and Notes.

ELECTED OFFICIALS

All elected officials, including the Board of County Commissioners, administer a specific function of County government and are directly accountable to the public for its proper operation. The Board funds all or, in some cases, a portion of the operating budget of the other elected officials. The elected officials are as follows: Constitutional Officers (Clerk of the Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector). Judicial Officers (Court Administration, Public Defender, and State Attorney).

NON-OPERATING OR OTHER BUDGETS

This section summarizes the funding of county programs that are not unique to one department but generally benefit the entire community.

DEBT PROFILE

This section includes summary information on the County's debt status.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) represents a five-year plan designed to meet the capital improvement needs of Leon County. This section includes a summary and a five-year plan for capital projects by fund and functional type.

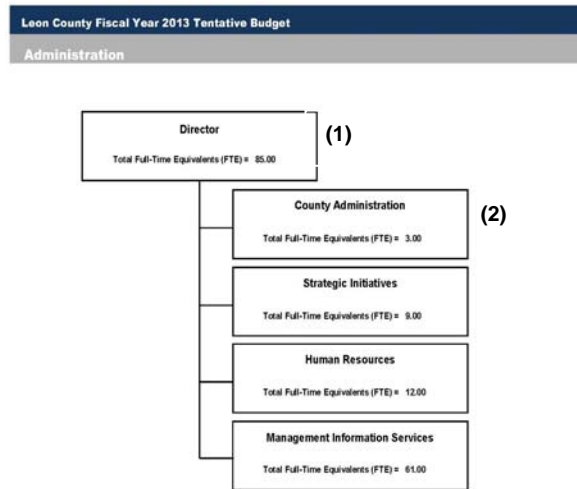
APPENDIX

This section includes important County documents, such as the County Charter Ordinance, the County Policies and the guiding principles that provide guidance and restrictions to the County's operation. It also provides an Acronym list that provides the reader with a collection of explanations of frequently-used budget terms and a Glossary that provides the reader with definitions of commonly used budget terms. A Statistical Summary of Leon County is featured along with a copy of the Budget Calendar. The budget cost summaries section is included, which provides line item budgetary information for all County departments and divisions.

If you have this question	Refer to Tab(s)	Page(s)
What is the total adopted budget?	Administrator's Budget Message Budget Summary & Analysis / Budget Overview	1 5 - 2
What is the County's millage rate?	Budget Summary & Analysis / Budget Overview Budget Summary & Analysis / Financial Indicators	5 - 2 5 - 31
What is the County's budget process timeline?	Reader's Guide	3 - 1
How to read budget forms?	Reader's Guide	3 - 5
Where can I find the breakdown of County services by function?	Budget Summary & Analysis/Budget Overview	5 - 3 5 - 11
Where the money comes from and where the money goes?	Budget Summary & Analysis / Revenues v. Expenditures	5 - 35
Where can I find Discretionary Line Item Funding Agencies?	Non-Operating	22 - 4
Where can I find Leon County population?	Budget Summary/Analysis: Community Economic Profile Appendix	5 - 25 25 - 58
Where are the County's financial policies?	Appendix	25 - 9
Where can I learn about the capital budget?	Budget Message Budget Summary/Analysis: Expenditures v. Revenues Capital Improvement Program	2 5 - 38 24 - 1
What are the priorities of Leon County?	LEADS/Strategic Plan	4 - 1

HOW TO READ BUDGET FORMS

Figure 1.1 - Department Organizational Chart - Shows the organizational structure of each department at each of the reporting levels.



(1) Department Level - County staff is divided between four major service areas: County Administration, Strategic Initiatives, Human Resources, and Management Information Services.

(2) Division Level - Division shows FTE (Full-Time Equivalent) number of positions within the respected program area.

Figure 1.2 - Department Introduction- Introduces the department and division, in addition to providing division highlights.

Leon County Fiscal Year 2013 Tentative Budget
Office of Intervention & Detention Alternatives

Executive Summary (3)

The Office of Intervention & Detention Alternatives section of the Leon County FY 2013 Annual Budget is comprised of County Probation, Detention/Correction Line Item funding, Supervised Pretrial Release, and Drug and Alcohol Testing.

The Office of Intervention & Detention Alternatives manages jail management activities. Probation supervises and monitors offenders' compliance with court ordered sentencing conditions. Supervised Pretrial Release provides defendant monitoring and enforcement of court-ordered conditions of jail release. Drug & Alcohol Testing administers court-ordered urinalysis and alcohol testing to County Probation offenders and SPTR defendants.

HIGHLIGHTS (4)

Under the County Administrator's new organizational structure, the Office of Intervention & Detention Alternatives was created to bring jail management activities under one manager. The reorganization included establishing the Office of Intervention & Detention and realigning the County Probation division under this Office. With the loss of grant funding for the Mental Health Court Program, the Board elected to fund one position within Supervised Pretrial Release to continue basic functions of the program.

The Office of Intervention & Detention alternatives will provide staff support to the Public Safety Coordinating Council, which focuses on jail management and recidivism issues. In addition, this Office is responsible for County functions related to the "Donis Slosberg Driver Education Safety Act" and the Palmer Monroe Community Center, and liaison functions with the State Attorney, Public Defender, law enforcement, and the Courts.

During FY 2012, the Drug & Alcohol testing program continued to administer tests to Pretrial and Probation clients that are court ordered to perform weekly urinalysis and/or alcohol testing. Human Resources, Risk Management, and Constitutional departments also utilized the center for necessary testing needs. Probation has experienced a continuing decline in electronic monitoring and Probation supervision caseloads, however, the decline has allowed the division to be more in tune with the industry, provide more efficient case management to existing clients, and provided the opportunity to successfully privatize the G.P.S. program.

(3) Executive Summary - This section introduces the department, noting each division, and describing the primary purpose of the division in its delivery of services.

(4) Highlights - This section details the specific functions and service areas the division performs, including specific budget strategies or actions that were provided prior to or during the development of the budget.

Figure 1.3 - Department Business Plans - Serves as a summary of Department Business Plans. These plans developed as a part of the FY 12 & FY 13 LEADS strategic planning process will summarize how the department/division is demonstrating its commitment to the County's core practices, and identify performance metrics. The components of the business plans consist of the mission statement, strategic priorities, strategic initiative, actions and performance

Leon County Fiscal Year 2013 Budget	
Community and Media Relations Business Plan	
Mission Statement	(5) Mission of the Leon County Community & Media Relations Division is to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with it's media partners.
Strategic Priorities	Governance (6) Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1) Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3) Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)
Strategic Initiatives	1. Implement strategies which promote access, transparency, and accountability, including: posting the website address (URL) on County vehicles (G1) FY 2014 2. Implement strategies to further engage citizens, including: develop and provide Virtual Town Hall meeting (G3) Ongoing 3. Prepare and broadly distribute Annual Reports (G5) Ongoing
Actions	(8) 1. Promote the services and accessibility of County government through the website, new technology/social media tools, mobile applications, news releases, public notices, legal advertisements, articles, County Link, television channel, broadcast radio, fleet vehicles, and community engagement, such as special events and presence at community partners' activities. (G1) CMR 2. Continued public education, promotion, and community outreach through Citizen Engagement Series, future virtual town hall meetings, and special events. (G3) CMR 3. Research and identify additional mediums for the distribution of the Annual Report outside of making the reports available in County facilities, by direct mail to Florida County governments and local organizations, and posting to the website. (G5) CMR
Performance Measures	(9) # of news releases, public notices, Gov delivery alerts G1 % of public records requests fulfilled within 24 hours G3 # of public education special events (or attendance) G5 Increase Annual Report distribution by 10% through alternate mediums

(5) Mission Statement - This section outlines what departments attempt to accomplish and how it plans to move towards achieving the Board's vision.

(6) Strategic Priorities - This section lists the Board's high-level "guiding vision" statements that articulate long-term priorities in order to focus efforts, resources and performance.

(7) Strategic Initiatives - This section contains tactics, projects, programs, or services to address the Board's Strategic Priorities.

(8) Actions - This section lists the broad implementation plan aligned with each strategic initiatives.

(9) Performance Measures - This section outlines the associated metrics that will be tracked and annually reported to the Board.

Figure 1.4 - Department Budget Summary- Serves as a summary of the entire Department Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 2013 Tentative Budget						
Administration						
Budgetary Costs (10)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	6,526,188	6,728,839	6,868,790	190,344	7,059,104	7,990,840
Operating	2,512,773	2,736,567	2,813,340	(48,000)	2,765,340	2,959,725
Transportation	10,415	11,730	10,768	-	10,768	10,863
Capital Outlay	-	7,650	-	-	-	-
Total Budgetary Costs	9,049,376	9,478,786	9,692,898	142,344	9,835,212	10,948,428
Appropriations (11)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Administration	820,879	519,045	533,100	-	533,100	534,454
Strategic Initiatives	-	711,604	757,577	63,142	820,719	823,299
Human Resources	1,079,925	1,139,122	1,150,518	-	1,150,518	1,223,411
Management Information Services	7,132,571	7,109,014	7,251,613	79,202	7,330,815	7,467,264
Total Budget	9,043,375	9,477,786	9,692,898	142,344	9,835,212	10,048,428
Funding Sources (12)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	9,043,376	9,478,786	9,692,898	142,344	9,835,212	10,048,428
Total Revenues	9,043,376	9,478,786	9,692,898	142,344	9,835,212	10,048,428
Staffing Summary (13)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Administration	5.00	3.00	3.00	-	3.00	3.00
Human Resources	10.00	12.00	12.00	-	12.00	12.00
Management Information Services	61.00	59.00	59.00	2.00	61.00	61.00
Strategic Initiatives	-	8.00	8.00	1.00	9.00	9.00
Total Full-Time Equivalents (FTE)	76.00	82.00	82.00	3.00	85.00	85.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Human Resources	1.00	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	1.00	-	-	-	-	-

(10) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personal services, operating expenses, capital outlay, transportation and grants.

(11) Appropriations - This section represents a specific amount of funds that the Board has authorized.

(12) Funding Sources - This section contains a summary of the revenue sources that provide funding directly to the department.

(13) Staffing Summary - This section serves as a summary of past, present, and future information related to departments.

Figure 1.5 - Division Summary- Serves as a financial summary of the entire Division Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 2013 Adopted Budget						
Administration						
Strategic Initiatives (001-115-513)						
Budgetary Costs (14)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	695,998	656,121	53,142	703,263	705,843
Operating	-	185,600	197,456	16,000	117,456	117,456
Total Budgetary Costs	-	711,604	757,577	63,142	820,719	823,299
Funding Sources (15)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	711,604	757,577	63,142	820,719	823,299
Total Revenues	-	711,604	757,577	63,142	820,719	823,299
Staffing Summary (16)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Agency Coordinator	-	1.00	1.00	-	1.00	1.00
Assistant to the County Administrator	-	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	-	1.00	1.00	-	1.00	1.00
Agency Services Director	-	-	1.00	-	1.00	1.00
Director of Public Information	-	1.00	1.00	-	1.00	1.00
Public Information Specialist	-	2.00	2.00	1.00	3.00	3.00
Executive Assistant	-	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	-	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	-	8.00	8.00	1.00	9.00	9.00

The major variances for the FY 2013 Strategic Initiatives budget are as follows:

- Increases to Program Funding:
 - Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employees health insurance. The County's share is reduced from 60% to 62.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
 - Position reclass of the Recycling Coordinator to a Public Information Specialist effective October 1, 2012 to the amount of \$5,142.
 - Costs associated with programmatic and service level budget increases such as additional printing and binding needs to support internal and external County outreach initiatives including Leon LEACB and expanded community outreach/engagement and quarterly printing of the County Link in the Capital Outlook to the amount of \$16,000.
 - Travel costs due to the realignment of funding associated with the reorganization approved during the FY12 budget process in the amount of \$2,000.

- Decreases to Program Funding:
 - Communication costs in the amount of \$550.

(14) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personal services, operating expenses, capital outlay, and grants.

(15) Funding Sources - This section contains a summary of the revenue sources that provide funding to this Division/program.

(16) Staffing Summary - This section serves as a summary of past, present, and future information related to Division/program staffing.

Figure 1.6 - Program Description- Describes the goals, objectives, statutory responsibilities, advisory boards, provides a list of benchmarks for the program, lists performance measures, and provides current year and out year notes. The data on this form illustrates the Division or program's performance which indicates how efficiently and effectively services are projected to be provided.

Leon County Fiscal Year 2013 Budget	
Office of Financial Stewardship	
Office of Management and Budget (001-130-513)	
Goal (17)	The mission of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.
Core Objectives (18)	<ol style="list-style-type: none"> Provide financial management assistance to the County Administrator and other departments. Responsible for the development, monitoring, and control of the annual operating budget and capital improvement program. Forecast and monitor County revenues. Responsible for the County's annual Truth in Millage (TRIM) process. Conduct research, fiscal policy analysis for special projects, and management reviews as requested by the County Administrator and Board.
Statutory Responsibilities (19)	Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage"
Advisory Board (20)	Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Benchmarking (21)			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Net Budget Per Countywide Resident*	1:724	1:1064*

*Benchmarks are generated from the average net budget per county resident of the listed Counties. Benchmarked Counties include Alachua, Lake, Escambia, Marion, St. Lucie, Duval, and Manatee.

Performance Measures					
Priorities	Performance Measures (22)	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G5	Meet all requirements of Florida Statutes 129 and 200 Truth-in-Millage (TRIM)	Yes	Yes	Yes	Yes
G5	Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget)	98%	99%	99%	99%
G2	Process budget amendment requests within 2 business days of the next scheduled board meeting (9% is an estimate)	100%	98%	100%	100%
G5	Develop and print 2 semi-annual performance reports by May 30 and November 30	2	2	2	2
G2	Review all agenda items in less than 2 days 95% of the time	95%	95%	98%	98%

(17) Goals – This section states what is to be achieved as a result of the division/program's operation.

(18) Core Objectives – This section describes the activities that will attain the division/program's established goals.

(19) Statutory Responsibilities – This section details the statutory and code references that the division/programs are charged to perform.

(20) Advisory Boards – This section lists the advisory boards the division/programs are charged to staff or support.

(21) Benchmarks – Where applicable this section compares division/program benchmarks against established tracked industry or institutional standards.

(22) Performance Measures – This section compares the division/program's actual performance with target levels to determine if the division/program is accomplishing its desired outcomes.

Figure 1.7 - Program Summary- Serves as a financial summary of the Division's Programs. It presents the budgetary costs, staffing summary and funding sources report, which contains summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 2013 Tentative Budget						
Administration						
Strategic Initiatives (001-115-513)						
Budgetary Costs (23)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	605,968	650,121	53,142	53,142	703,263	705,843
Operating	-	105,606	107,456	10,000	117,456	117,456
Total Budgetary Costs	711,604	757,577	63,142	63,142	820,719	823,299
Funding Sources (24)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	711,604	757,577	63,142	63,142	820,719	823,299
Total Revenues	711,604	757,577	63,142	63,142	820,719	823,299
Staffing Summary (25)	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Agenda Coordinator	-	1.00	1.00	-	1.00	1.00
Assistant to the County Administrator	-	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	-	1.00	1.00	-	1.00	1.00
Mgmt Services Director	-	1.00	1.00	-	1.00	1.00
Director of Public Information	-	1.00	1.00	-	1.00	1.00
Public Information Specialist	-	2.00	2.00	1.00	3.00	3.00
Executive Assistant	-	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	-	1.00	-	-	-	-
Total Full-Time Equivalents (FTEs)	-	8.00	8.00	1.00	9.00	9.00

The major variances for the FY 2013 Strategic Initiatives budget are as follows: **(26)**

Increases to Program Funding:

- Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 60% to 67.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 65% for nonparticipants.
- Position reclass of the Recycling Coordinator to a Public Information Specialist effective October 1, 2012 in the amount of \$53,422.
- Costs associated with programmatic and service level budget increases such as additional printing and binding needs to support internal and external County outreach initiatives including Leon LEADS and expanded community outreach/engagement and quarterly printing of the County Link in the Capital Outlook in the amount of \$10,000.
- Travel costs due to the realignment of funding associated with the reorganization approved during the FY12 budget process in the amount of \$2,300.

Decreases to Program Funding:

- Communication costs in the amount of \$550.

(23) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personal services, operating expenses, capital outlay, grants and transportation.

(24) Funding Sources - This section contains a summary of the revenue sources that provide funding to the program.

(25) Staffing Summary - This section serves as a summary of past, present, and future information related to program staffing.

(26) Notes - This section describes increases and/or decreases in funding pertaining to the fiscal year budget.

Figure 1.8 - Capital Project Service Type- Provides a brief overview of all projects within the service type. The overview includes the following: managing departments, summary of the funding sources that support these services, and all major FY12 projects.

Leon County Fiscal Year 2013 - 2017 Capital Improvement Program
Transportation

Overview
This Transportation section contains capital improvement projects designed to facilitate the provision of services in the Leon County Transportation Program. Major Transportation Capital Projects funded in FY13 include: Arterial/Collector Resurfacing, Community Safety & Mobility, Intersection & Safety Improvements, and Public Works Vehicle and Equipment Replacement.

Funding Sources: (28)
Figure 24.8 shows that 72% (\$4,550,000) of the transportation projects are funded in FY13 by the Sales Tax Fund (Fund 309). The Gas Tax Fund (Fund 306) funds 18% (\$1,114,200), the Sales Tax Extension Fund (Fund 309) funds 8% (\$500,000), and the Capital Improvements Fund (Fund 305) funds 2% (\$140,000).

Figure 24.8
FY13 Transportation Projects By Funding Source

Managing Departments: (27)
Table 24.15 shows that Engineering Services will manage the majority of the FY13 transportation capital improvement projects. Engineering Services will manage 73% of the total transportation budget for FY13. Fleet Management will manage 16% and Public Works Operations will manage 11%.

Table 24.15
FY13 Transportation Projects By Managing Department

Managing Department	# of Projects	FY12 Budget
Engineering Services	8	\$4,635,000
Fleet Management	2	\$984,000
Public Works Operations	2	\$685,200
Total	12	\$6,304,200

(27) Managing Departments - This section highlights the departments that manage the capital projects within the service type. It describes the number of projects managed, the overall dollar amount of the managing department, and the percentage of the total budget managed for that service type.

(28) Funding Sources - This section contains a summary of the funding sources that support this service type.

(29) Operating Impacts - This section describes the operating impacts of the capital project.

Operating Budget Impacts: (29)
Table 24.16 shows the estimated impacts that some Transportation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 24.16
Transportation Operating Budget Impacts

Project	Project #	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate	FY17 Estimate
Community Safety & Mobility	056005	-	7,000	7,000	7,000	7,000
Transportation and Stormwater Improvements	056010	5,800	5,800	5,800	5,800	5,800
Total		\$5,800	\$12,800	\$12,800	\$12,800	\$12,800

Figure 1.8 - Capital Project Detail- Provides project identification, description and justification, financial summary, all policy and comprehensive plan information, and any operating budget impacts.

Leon County Fiscal Year 2013 - 2017 Capital Improvement Program										
Financial Hardware and Software										
Dept/Div:	Management Information Services	Comp Plan CIE Project:	N/A							
Project #:	076001	Capital Improvement:	N/A	(30)						
Service Type:	General Government	Level of Service Standard:	N/A							
Status:	Existing Project	Current Level of Service:	N/A							
Project Description/Justification (31)										
This project is for the purchase of financial hardware and software technology including the Office of Management & Budget's budgeting software. The FY14 request is for the purchase of a formal point-of-sale accounting system for Probation, Supervised Pretrial Release, and Drug and Alcohol Testing for tracking daily collections. This system will be interfaced with Banner.										
Financial Summary (32)										
	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	228,247	45,000	0	9,000	39,000	9,000	9,000	9,000	75,000	348,247
	228,247	45,000	0	9,000	39,000	9,000	9,000	9,000	75,000	348,247
Policy/Comprehensive Plan Information (33)										
Leon County Policy No. 92-4: Accounting and Reporting Leon County Policy No. 93-44: Fiscal Planning										
Operating Budget Impact (34)										
This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 2014:										
FY 2014: \$3,000 Annual Support fee for the Probation accounting system										

(30) Project Identification – This section provides the project's managing department/division, project number, service type, project status, comprehensive plan elements, service standard, and current level of service.

(31) Project Description/Justification – This section describes the project as well as provides a brief justification for the overall purpose of the project.

(32) Financial Summary – This section contains a summary of the funding sources for the project. In addition, this section summarizes the past, present, and future expenditure information for the project.

(33) Policy/Comprehensive Plan Information – This section outlines all major policies, Interlocal Agreements, Florida Statutes, and comprehensive plan amendments that pertain to the project.

(34) Operating Budget Impact – This section contains all the financial impacts on the operating budget. The impacts are listed by fiscal year.





LEON COUNTY BOARD OF COUNTY COMMISSIONERS

STRATEGIC PLAN

FY 2012 & FY 2013

Vision

Leon County is a welcoming, diverse, healthy, and vibrant community, recognized as a great place to live, work and raise a family. Residents and visitors alike enjoy the stunning beauty of the unspoiled natural environment and a rich array of educational, recreational, cultural and social offerings for people of all ages. Leon County government is a responsible steward of the community's precious resources, a catalyst for engaging citizens, community and regional partners, and a provider of efficient services, which balance economic, environmental, and quality of life goals.

Core Values

We are unalterably committed to demonstrating and being accountable for the following core organizational values, which form the foundation for our people focused, performance driven culture:

SERVICE

RELEVANCE

INTEGRITY

ACCOUNTABILITY

RESPECT

COLLABORATION

STEWARDSHIP

PERFORMANCE

TRANSPARENCY

VISION



Strategic Priority - Economy

To be an effective leader and a reliable partner in our continuous efforts to make Leon County a place which attracts talent, to grow and diversify our local economy, and to realize our full economic competitiveness in a global economy. (EC)

- ▶ Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- ▶ Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- ▶ Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority and Innovation Park. (EC3)
- ▶ Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)
- ▶ Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5)
- ▶ Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6)

Strategic Initiatives - Economy

- Evaluate sales tax extension and associated community infrastructure needs through staff support of the Leon County Sales Tax Committee (EC1, G3, G5)
- Implement strategies that encourage highest quality sustainable development, business expansion and redevelopment opportunities, including:
 - Identify revisions to future land uses which expand opportunities to promote and support economic activity;
 - Consider policy to encourage redevelopment of vacant commercial properties; and
 - Consider policy to continue suspension of fees for environmental permit extensions (EC2)
- Implement strategies that support business expansion and job creation, including:
 - Evaluate start-up of small business lending guarantee program;
 - Identify local regulations that may be modified to enhance business development; and
 - Implement Leon County 2012 Job Creation Plan (EC2)
- Implement strategies to support Innovation Park and promote commercialization and technology transfer, including being a catalyst for a stakeholder’s forum (EC2, EC3)
- Implement strategies that promote the region as a year round destination, including:
 - Evaluate competitive sports complex with the engagement of partners such as KCCI;
 - Support VIVA FLORIDA 500;
 - Develop Capital Cuisine Restaurant Week; and
 - Support Choose Tallahassee initiative (EC4, Q1, Q4)
- Implement strategies that assist local veterans, including:
 - Hold “Operation Thank You!” celebration for veterans and service members;
 - Develop job search kiosk for veterans;
 - Consider policy to allocate a portion Direct Emergency Assistance funds to veterans; and
 - Consider policy to waive EMS fees for uninsured or underinsured veterans (EC5, EC6, Q3)
- Implement strategies to promote work readiness and employment, including: provide job search assistance for County Probation and Supervised Pretrial Release clients through private sector partners (EC6, Q2)

Ongoing Support (Highlights) - Economy

- Develop and maintain County transportation systems, including roads, bike lanes, sidewalks, trails, and rights-of-way (EC1, Q2)
- Implement Department of Development Support & Environmental Management Project Manager, and dual track review and approval process (EC2, G2)
- Partner with and support the Economic Development Council, Qualified Targeted Industry program, Targeted Business Industry program, and Frenchtown/Southside and Downtown Redevelopment Areas (EC2)
- Support and consider recommendations of Town and Gown Relations Project (EC3)
- Promote region as a year round destination through the Fall Frenzy Campaign, and by identifying niche markets (EC4)
- Collaborate with United Vets and attend monthly coordinating meetings, support Honor Flights, provide grants to active duty veterans, assist veterans with benefits claims, provide veterans hiring preference, waive building permit fees for disabled veterans, and fund Veterans Day Parade as a partner with V.E.T., Inc. (EC5, EC6, Q3)
- Provide internships, Volunteer LEON Matchmaking, Summer Youth Training program, 4-H programs, EMS Ride-Alongs, and enter into agreements with NFCC and TCC which establish internship programs at EMS for EMS Technology students (EC6, G3)

Strategic Priority - Environment

To be a responsible steward of our precious natural resources in our continuous efforts to make Leon County a place which values our environment and natural beauty as a vital component of our community's health, economic strength and social offerings. (EN)

- ▶ Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum Countywide environmental standards. (EN1)
- ▶ Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)
- ▶ Educate citizens and partner with community organizations to promote sustainable practices. (EN3)
- ▶ Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Strategic Initiatives - Environment

- Implement strategies that protect the environment and promote orderly growth, including:
 - Develop Countywide Minimum Environmental Standards;
 - Develop minimum natural area and habitat management plan guidelines;
 - Integrate low impact development practices into the development review process; and
 - Consider mobility fee to replace the concurrency management system (EN1, EN2)
- Implement strategies to protect natural beauty and the environment, including: update 100-year floodplain data in GIS based on site-specific analysis received during the development review process (EN1, EN2)
- Develop examples of acceptable standard solutions to expedite environmental permitting for additions to existing single family homes (EN1, EN2, G2)
- Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including:
 - Bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension; and
 - Promote concentrated commercial development in Woodville (EN1, EN2, Q5)
- Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including: conduct workshop regarding Onsite Sewage Treatment and Disposal and Management Options report (EN1, EC4)
- Implement strategies to promote renewable energy and sustainable practices, including:
 - Complete construction of Leon County Cooperative Extension net-zero energy building;
 - Pursue opportunities to fully implement a commercial and residential PACE program;
 - Consider policy for supporting new and existing community gardens on County property and throughout the County;
 - Evaluate and construct glass aggregate concrete sidewalk;
 - Develop energy reduction master plan; and
 - Further develop clean - green fleet initiatives (EN2, EN3, EN4, Q5, EC6, G5)
- Develop and implement strategies for 75% recycling goal by 2020, including:
 - Evaluate Waste Composition Study;
 - Identify alternative disposal options; and
 - Explore bio-gas generation and other renewable energy opportunities at Solid Waste Management Facility (EN4)

Ongoing Support (Highlights) - Environment

- Develop and maintain County stormwater conveyance system, including enclosed systems, major drainage ways, stormwater facilities, and rights-of-way (EN1)
- Provide Greenspace Reservation Area Credit Exchange (GRACE) (EN1, EN3)
- Provide canopy road protections (EN2)
- Provide Adopt-A-Tree program (EN1, EN4)
- Provide hazardous waste collection (EN1, EN3)
- Provide water quality testing (EN)
- Implement the fertilizer ordinance (EN1)
- Provide state landscaping and pesticide certifications (EN3)
- Conduct Leon County Sustainable Communities Summit (EN3)

Strategic Priority - Quality of Life

To be a provider of essential services in our continuous efforts to make Leon County a place where people are healthy, safe, and connected to their community. (Q)

- ▶ Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- ▶ Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)
- ▶ Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- ▶ Enhance and support amenities that provide social offerings for residents and visitors of all ages, including: completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4)
- ▶ Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5)
- ▶ Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6)
- ▶ Further create connectedness and livability through supporting human scale infrastructure and development, including: enhancing our multimodal districts. (Q7)

Strategic Initiatives - Quality of Life

- Implement strategies through the library system which enhance education and address the general public's information needs, including: complete construction of the expanded Lake Jackson branch library and new community center, and relocate services into the expanded facility (Q1, EC1, EC6)
- Implement strategies which advance parks, greenways, recreational offerings, including:
 - Explore extension of parks and greenways to incorporate 200 acres of Upper Lake Lafayette;
 - Update Greenways Master Plan;
 - Develop Miccosukee Greenway Management Plan; and
 - Develop Alford Greenway Management Plan (Q1, EC1, EC4)
- Expand recreational amenities, including:
 - Complete construction of Miccosukee ball fields;
 - Continue to plan acquisition and development of a North East Park;
 - Develop Apalachee Facility master plan; and
 - Continue to develop parks and greenways consistent with management plans including Okeeheepkee Prairie Park, Fred George Park and St. Marks Headwater Greenway (Q1, Q5, EC1, EC4)
- Redevelop Huntington Oaks Plaza, which will house the expanded Lake Jackson branch library and new community center, through a Sense of Place initiative (Q1, EC1)
- Complete construction of Public Safety Complex (Q2, EC2)
- Consolidate dispatch functions (Q2)
- Implement strategies to improve medical outcomes and survival rates, and to prevent injuries, including: pursue funding for community paramedic telemedicine (Q1, Q2)
- Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including: participate in American Society for the Prevention of Cruelty to Animals (ASPCA) Partnership, and in ASPCA ID ME Grant (Q2, Q3)
- Implement strategies that support amenities which provide social offerings, including:
 - Consider constructing Cascades Park amphitheatre, in partnership with KCCI;
 - Consider programming Cascades Park amphitheatre;
 - Develop unified special event permit process; and
 - Evaluate opportunities to maximize utilization of Tourism Development taxes and to enhance effectiveness of County support of cultural activities, including management review of COCA (Q4, EC1, EC4, G5)
- Implement strategies to promote home ownership and safe housing, including: consider property registration for abandoned real property (Q6)
- Implement strategies that preserve neighborhoods and create connectedness and livability, including:
 - Implement design studio;
 - Implement visioning team;
 - Develop performance level design standards for Activity Centers;
 - Revise Historic Preservation District Designation Ordinance;
 - Develop design standards requiring interconnectivity for pedestrians and non-vehicular access;
 - Develop bike route system; and
 - Establish Bicycle & Pedestrian Advisory Committee (Q6, Q7)

(continued...)

(...continued)

Ongoing Support (Highlights) – Quality of Life

- Maintain a high quality of offerings through the library system, including public access to books, media, digital resources, computers, Internet, reference resources, targeted programming, mobile library, and literacy training (Q1, EC1, EC6)
- Fund Sheriff's operations, consisting of law enforcement, corrections, emergency management, and enhanced 9-1-1 (Q2)
- Implement alternatives to incarceration (Q2)
- Initiate County resources as part of emergency response activation (Q2)
- Provide, support and deploy the geographic information system, integrated Justice Information System, Jail Management system, case management and work release management information systems for Probation, Supervised Pretrial Release and the Sheriff's Office, and the pawnshop network system (Q2)
- Provide for information systems disaster recovery and business continuity (Q2, G5)
- Provide Emergency Medical Services (Q2, Q3)
- Support programs which advocate for AED's in public spaces (Q2, Q3)
- Provide community risk reduction programs (such as AED/CPR training) (Q2, Q3)
- Support Community Human Services Partnerships (CHSP) (Q3)
- Support Leon County Health Departments (Q3)
- Support CareNet (Q3)
- Support DOH's Closing the Gap grant (including "Year of the Healthy Infant II" campaign, and Campaign for Healthy Babies) (Q3)
- Maintain oversight of state-mandated programs, such as Medicaid and Indigent Burial, to ensure accountability and compliance with state regulations (Q3)
- Educate at risk families to build healthy lives through the Expanded Food and Nutrition Education Program and other family community programs (Q3, EC6)
- Support of Regional Trauma Center (Q3)
- Leverage grant opportunities with community partners (Q3, G5)
- Support of Palmer Monroe Teen Center in partnership with the City (Q3)
- Provide targeted programs for Seniors (Q3)
- Provide foreclosure prevention counseling and assistance (Q6)
- Provide first time homebuyer assistance (Q6)



Base Eastside Branch Library

Strategic Priority - Governance

To be a model local government which our citizens trust and to which other local governments aspire. (G)

- ▶ Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- ▶ Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- ▶ Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (G3)
- ▶ Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's core practices. (G4)
- ▶ Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives - Governance

- Implement strategies which promote access, transparency, and accountability, including:
 - Explore providing on Demand - Get Local videos;
 - Explore posting URL on County vehicles; and
 - Instill Core Practices through: providing Customer Engagement training for all County employees, revising employee orientation, and revising employee evaluation processes (G1)
- Implement strategies to gain efficiencies or enhance services, including:
 - Conduct LEADS Reviews; and
 - Develop and update Strategic Plans (G2)
- Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including:
 - Develop process by which public may electronically file legal documents related to development review and permitting;
 - Expand electronic HR business processes including applicant tracking, timesheets, e-Learning, employee self service;
 - Investigate expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive County permits via the internet; and
 - Institute financial self-service module, document management, and expanded web-based capabilities in Banner system (G2, EN4)
- Investigate feasibility of providing after hours and weekend building inspections for certain types of construction projects (G2)
- Implement strategies to further engage citizens, including:
 - Develop and offer Citizens Engagement Series; and
 - Develop and provide Virtual Town Hall meeting (G3)
 - Implement healthy workplace initiatives, including: evaluate options for value-based benefit design (G4)
- Implement strategies to retain and attract a highly skilled, diverse and innovative workforce, which exemplifies the County's core practices, including:
 - Revise employee awards and recognition program;
 - Utilize new learning technology to help design and deliver Leadership and Advanced Supervisory Training for employees; and
 - Pursue Public Works' American Public Works Association (APWA) accreditation (G4, G1)
- Implement strategies which ensure responsible stewardship of County resources, including: revise program performance evaluation and benchmarking (G5)
- Implement strategies to maximize grant funding opportunities, including:
 - Institute Grants Team; and
 - Develop and institute an integrated grant application structure (G5)

Ongoing Support (Highlights) - Governance

- Develop and deploy website enhancements (G1)
- Provide and expand online services, such as Customer Connect, Your Checkbook, and Board agenda materials (G1)
- Provide televised and online Board meetings in partnership with Comcast (G1)
- Provide technology and telecommunications products, services and support necessary for sound management, accessibility, and delivery of effective, efficient services, including maintaining financial database system with interfaces to other systems (G1, G2, G5)
- Organize and support advisory committees (G3)
- Support and expand Wellness Works! (G4)

(continued...)

(...continued)

Ongoing Support (Highlights) - Governance

- Maintain a work environment free from influence of alcohol and controlled illegal substances through measures including drug and alcohol testing (G4, Q2)
- Support employee Safety Committee (G4)
- Conduct monthly Let's Talk "brown bag" meetings with cross sections of Board employees and the County Administrator (G4)
- Utilize LEADS Teams to engage employees, gain efficiencies or enhance services, such as: the Wellness Team, Safety Committee Team, Citizen Engagement Series Team, HR Policy Review & Development Team, Work Areas' Strategic Planning Teams (G1, G2, G4)
- Prepare and broadly distribute the Annual Report (G5)
- Conduct management reviews (G5)
- Provide and enhance procurement services and asset control (G5)
- Manage and maintain property to support County functions and to meet State mandates for entities such as the Courts (G5)



LISTENS FOR CHANGING NEEDS

ENGAGES CITIZENS AND EMPLOYEES

ALIGNS KEY STRATEGIC PROCESSES

DELIVERS RESULTS & RELEVANCE

STRIVES FOR CONTINUOUS IMPROVEMENT





CORE PRACTICES

Core Practices put our Core Values in action. Leon County employees are committed to the following Core Practices:

- **Delivering the “Wow” factor in Customer Service**

Employees deliver exemplary service with pride, passion and determination; anticipating and solving problems in “real time” and exceeding customer expectations. Customers know that they are the reason we are here.

- **Connecting with Citizens**

Employees go beyond customer service to community relevance, engaging citizens as stakeholders in the community’s success. Citizens know that they are part of the bigger cause.

- **Demonstrating Highest Standards of Public Service**

Employees adhere to the highest standards of ethical behavior, avoid circumstances that create even an appearance of impropriety and carry out the public’s business in a manner which upholds the public trust. Citizens know that we are on their side.

- **Accepting Accountability**

Employees are individually and collectively accountable for their performance, adapt to changing conditions and relentlessly pursue excellence beyond the current standard, while maintaining our core values.

- **Exhibiting Respect**

Employees exercise respect for citizens, community partners and each other.

- **Employing Team Approach**

Employees work together to produce bigger and better ideas to seize the opportunities and to address the problems which face our community.

- **Exercising Responsible Stewardship of the Community’s Resources**

Employees engage in the continuous effort to create and sustain a place which attracts talent, fosters economic opportunity and offers an unmatched quality of life, demonstrating performance, value and results for our citizenry.

- **Living our “People Focused, Performance Driven” Culture**

Employees have a structure in place to live all of this as our organizational culture and are empowered to help the people they serve.

FOR MORE INFORMATION ONLINE, VISIT:

www.LeonCountyFL.gov

Adopted: February 28, 2012



Leon LEADS

A Structure for Success

*“People Focused.
Performance Driven.”*



A CULTURE OF PERFORMANCE AND COMMUNITY RELEVANCE

The following framework for Leon LEADS will guide us in our transformational efforts and strategic implementation of Leon County's organizational culture, a culture of performance and community relevance ("People Focused. Performance Driven."). Leon LEADS is a new model for the "new normal" and will be essential to successfully carrying out the County Commission's vision, mission and strategic priorities amid unprecedented challenges and ever-changing conditions. Leon LEADS will enable Leon County to continue to lead as a 21st century county government which is in a constant state of becoming the highest performing organization we can be while conveying greater relevance and delivering more value in all the ways that county government touches the lives of our citizens.

"3 PILLARS" - PEOPLE, PERFORMANCE & PLACE

To sustain our culture and realize our full organizational, political and fiscal capacity requires consistency in our daily actions, as representatives of Leon County, in demonstrating our focus on People, Performance and Place.

- **People** – Respecting, Engaging, Empowering Citizens and Employees
- **Performance** – Delivering Results, Exceeding Expectations, Demonstrating Value
- **Place** – Creating Opportunity, Attracting Talent, Promoting Livability and Sustainability

TRANSFORMATIONAL STRATEGY

Leon LEADS is not a management philosophy, or a planning exercise, but a strategic transformational approach of aligning the Board's guiding vision and strategic priorities with the optimized resources of the organization while instilling our people focused, performance driven culture throughout the organization. Leon LEADS is a continuous process of looking inward to strengthen what works (and to abandon what does not), and of looking outward to leverage community partnerships and to receive systematic feedback from citizens, while providing for ongoing adjustments as conditions change.

LEON LEADS ACHIEVES RELEVANCE AND RESULTS BY:

- Demonstrating** performance and results
- Promoting** transparency, accountability and accessibility
- Partnering** with our community and empowering citizens
- Connecting** with citizens who see us as responsible stewards of our community resources

LEON LEADS OPTIMIZES RESOURCES AND PERFORMANCE BY:

Providing a structure which reinforces our culture and creates an environment for employees to succeed by:

- **Instilling** our culture throughout the organization with our core values and practices as our drivers (*how we live our core values and core practices in carrying out the Board's vision, mission and strategic priorities*)
- **Aligning** the key strategic processes (*vision, mission, strategic priorities, strategic initiatives, business plans, program evaluations, employee evaluations, and reporting*)
- **Measuring** results (*not activity*) and benchmarking performance
- **Embracing** innovation and technology
- **Empowering** employees and encouraging a vigorous competition of ideas



LEON LEADS BEGINS WITH THE VISION OF THE BOARD OF COUNTY COMMISSIONERS

The following sets the structure for Leon LEADS, which enables the entire organization to move forward in a strategic, definitive, aligned manner.

TO BE ESTABLISHED BY THE BOARD AND REAFFIRMED AT ITS ANNUAL BOARD RETREAT:

- Vision Statement** The long-term aspirations Leon County government has for the world in which it operates and has some influence over. The desired future state of the organization, where it is headed, what it intends to be, or how it wishes to be perceived.
- Mission Statement** The overall function of Leon County government and what it can (and/or does) do or contribute to fulfill those aspirations. What is it attempting to accomplish and how it plans to move toward the achievement of the vision.
- Core Values** The guiding principles that form the foundation on which we perform work and conduct ourselves as an organization. The values embody how the organization and its people are expected to operate, thereby guiding its accomplishments through appropriate manners.
- Strategic Priorities** These are the vital strategic issues or topics that need to be successfully addressed if the County is to move forward to its stated vision. These are high-level “guiding vision” statements that articulate long-term priorities in order to focus effort, resources and performance. The Board will revisit these priorities annually to evaluate progress and refine efforts if necessary.

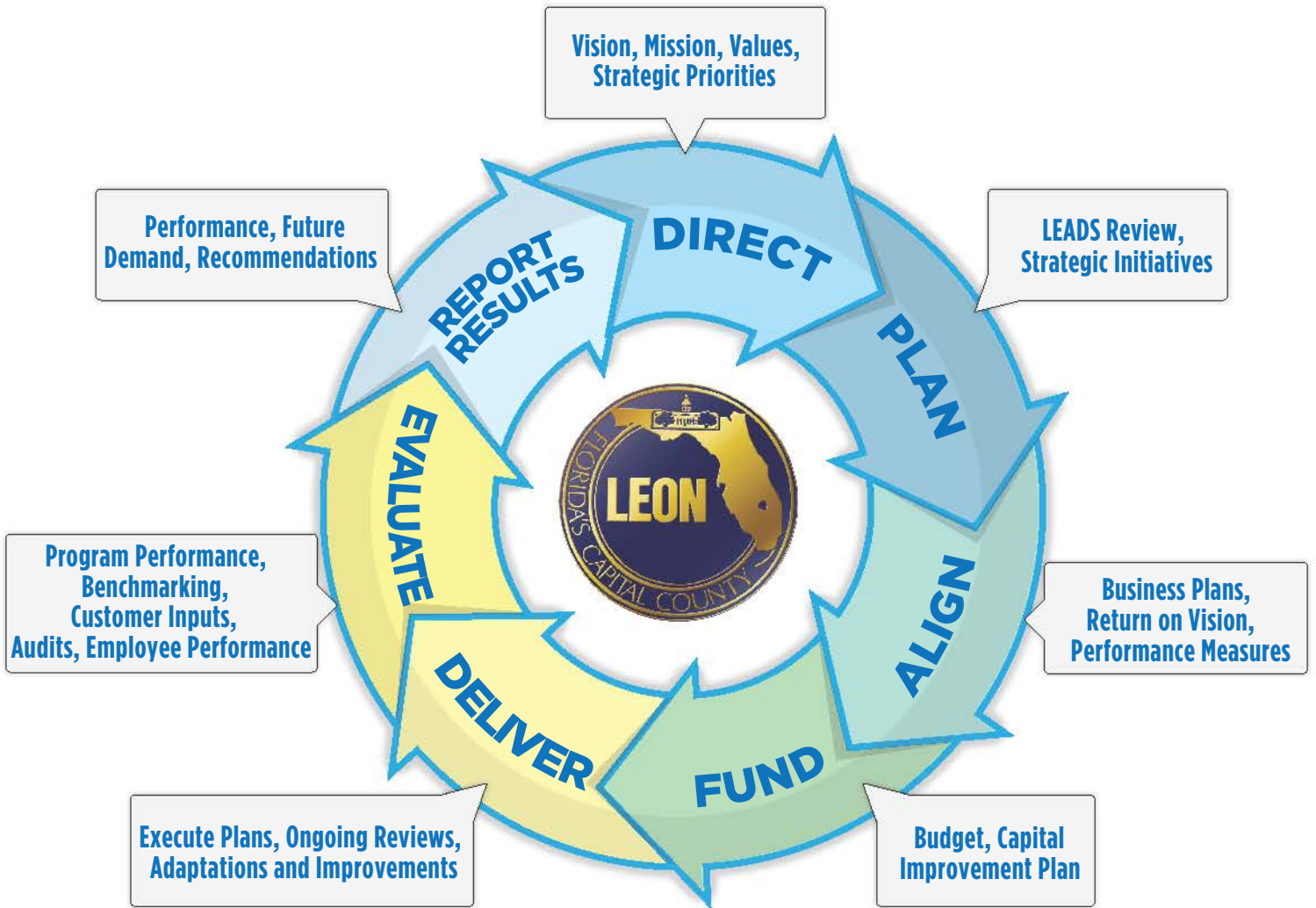


TO BE DEVELOPED AND CARRIED OUT BY STAFF:

Strategic Initiatives	Upon adoption of the above, the County Administrator will ensure the development of strategies or actions to move the County forward in its achievement of the Board's strategic priorities, which may be new or continued from prior years. These strategic initiatives will be identified and presented to the Board for approval as part of the budget process.
Action Plans	Resource commitments and time horizons for the accomplishment of strategic initiatives. Various organizational units (departments, divisions, offices or teams) may be responsible for carrying out strategic initiatives for Board strategic priorities.
Business Plans	Each responsible organizational unit will develop a business plan, prepared as part of the budget process, which identifies departmental roles in carrying out the strategic initiatives, desired outcomes, benchmark measures, and performance measures aligned with desired outcomes. A leadership team will review the business plans to gain borrowed perspective, eliminate silos and determine Return on Vision (ROV).
LEADS Review	"An honest look in the mirror" to gain perspective on performance, and factors that affect performance, through the assessment of organizational metrics, progress on current strategies, customer and employee "voices", technologies, strengths, weaknesses, opportunities and threats.
Performance Monitoring and Evaluation	Organizational success will be monitored against desired outcomes and benchmark measures. Employee appraisals will include an assessment of behavioral alignment with core values and core practices.
Performance Improvement	Progress will be evaluated through a leadership team approach, with adaptations and the realignment of resources made when appropriate. Employees at all levels will be encouraged to identify areas for improvement and to participate in operational improvement teams.
Reporting	Annual performance, financial and State of the County reports will be presented to the Board and to the public.
Core Practices	Workplace practices which set the stage for the desired workplace culture.



ALIGN AND INTEGRATE TO LEAD





THE COUNTY ADMINISTRATOR'S STRATEGIC INTENT PROVIDES CLARITY, FOCUS, AND INSPIRATION TO GUIDE THE COLLECTIVE EFFORTS OF LEON COUNTY EMPLOYEES IN ACHIEVING THE VISION OF THE LEON COUNTY BOARD OF COUNTY COMMISSIONERS AND FULFILLING OUR OBLIGATIONS TO OUR COMMUNITY.

COUNTY ADMINISTRATOR'S STRATEGIC INTENT

In every way that Leon County government touches the lives of our citizens and shapes our community we will do so in a way which demonstrates our belief that our community and our citizens are worth caring about, worth investing in and our worth our best efforts as responsible stewards and responsive providers of high quality services. We will be in a constant state of becoming the highest performing organization we can be and will do so in a way which always upholds our values and instills not only the public trust, but conveys a true sense of relevance for what we do on behalf of and along side our citizens. We will be the standard for promoting transparency, accessibility, accountability and engaging citizens, employees and community partners in important decisions facing our community, as well as creating and sustaining a place which attracts talent, fosters economic opportunity and offers an unmatched quality of life. Through living our people focused, performance driven culture, we will be a model 21st century county government that our citizens believe in and others benchmark against.



CORE PRACTICES

WE BELIEVE IN:

Delivering the “wow” factor in customer service. Deliver exemplary service with pride, passion and determination. Be responsible for anticipating problems, finding solutions and taking appropriate action in “real time.” Listen, be empathetic, be courteous, prioritize customers’ satisfaction, and exceed expectations. [Customers know that they are the reason we are here.](#)

Connecting with citizens to go beyond customer service to community relevance. Convey the County’s mission, connect with citizens and engage citizens as stakeholders in the community’s success. Communicate regularly, solicit ideas and embrace partnerships. [Citizens know they are part of the bigger cause.](#)

Demonstrating the highest standards of public service. Be honorable, truthful, and sincere. Adhere to the highest standards of ethical behavior, avoid circumstances that create even an appearance of impropriety, and carry out the public’s business in a manner that benefits the public interest and the common good. Align the County’s core values and core practices with words and actions. [Citizens know that we are on their side.](#)

Accepting individual and organizational accountability. Take responsibility for our decisions, actions, behavior, and for the quality of work performed individually and in teams. Actively promote transparency. Own and learn from mistakes, and move on. Mistakes born of initiative will be celebrated as learning experiences, mistakes born of neglect will not be tolerated - as responsibilities to citizens, community and co-workers are too important. [Leon County is a learning organization.](#)

Exhibiting respect for people, diversity and fairness. Provide employees with the necessary equipment, resources and training. Ensure employees receive equitable opportunity for growth, learning, and recognition. Make employment decisions impartially. Respect the diversity of citizens, co-workers and elected officials. Do not tolerate discrimination. [Leon County exercises an ethic based on respect.](#)

Employing a team approach. Build a collaborative work environment which promotes interdepartmental coordination and cooperation, and an organizational competition of ideas. Utilize interdepartmental teams to optimize employee innovation and talents. Ensure team members are clear of their role and where they fit in. Ensure team members feel they can depend on other team members to achieve well articulated organizational goals. Value the strengths that result from varied experiences, ideas and perspectives. [Employees can produce bigger and better ideas to address the problems and seize the opportunities which face our community.](#)

Being responsible stewards of our community resources. Demonstrate value in delivering cost effective, high quality services. Continuously seek out new and efficient ways to raise the bar and do more with less. Show respect for the environment by implementing, and being a community catalyst for, sustainable practices. Engage in the continuous effort to create and sustain a place which attracts talent, fosters economic opportunity and offers an unmatched quality of life. [Employees tirelessly enhance our community’s livability, sustainability and economic competitiveness.](#)

Demonstrating performance, value and results. Be the standard for performance as a 21st century county government. Drive performance through a people focused, performance driven culture. Provide a structure for employees to succeed through Leon LEADS which will perpetuate persistence and consistency of vision and alignment of key processes. Employees will understand the County vision, embrace the core values and engage in the core practices. Establish goals, measure results, and report successes. Define the bar for performance for others to benchmark against. [Employees have a structure in place to succeed and are empowered to help people.](#)



THE PERSISTENCE OF THIS VISION AND LIVING OUR CULTURE THROUGH OUR CORE PRACTICES WILL LEAD TO THE FOLLOWING RESULTS:

CITIZENS

Citizens are empowered, engaged and have a sense of community. They feel that County government is on their side, that decisions are made equitably and that their voice is heard. They feel respected and believe that county officials are responsible stewards of the community's resources.

COUNTY COMMISSIONERS

County Commissioners are continually growing in their confidence of County staff and the capacity of the organization to carry out the vision of the Board on behalf of our citizens. They are prepared, receiving timely, accurate and complete information and analysis upon which to make the best policy decisions. They recognize that County employees, at all levels, are innovative problem solvers who respect the will of the Board and are committed to exceeding the highest expectations of customer service.

COUNTY EMPLOYEES

County Employees fully embrace and live by our core practices, and enhance our people focused, performance driven organizational culture. Demonstrate pride in their work and their community, Always strive to improve levels of service and performance, and are empowered to help the people they serve.

THE LEON COUNTY ORGANIZATION

The Leon County Organization has the continuously increasing political and fiscal capacity to pursue bold opportunities and weather difficult challenges.



LEAD WITH STRATEGIC AND SMART TEAMS

Citizens want their tax dollars spent wisely, efficiently and effectively, and to that end, LEAD Teams will be an essential component of our performance driven culture. Teams are a basic component of transforming an organization's culture. Effective teams bring complimentary skills and experiences together, they build trust and understanding, and they bridge operations and agencies. Effective teams must be committed to a common purpose, performance goals and approach for which they hold themselves accountable. Just as sports teams are formed to win games, our LEAD Teams will be formed to accomplish strategic initiatives and improve operational performance.

- **LEAD Strategically** – Strategy teams will be formed to accomplish strategic initiatives in a responsive timeframe. Success requires teamwork, coordination, and integration across structural boundaries.

We will hold department and cross department accountability meetings around the strategic initiatives to assess progress, ensure collaboration and accountability for achieving the desired outcomes. These meetings will be used to improve performance, planning and decision making; to better allocate resources; and to identify the need for strategic initiative teams.

- **LEAD Smart** – Smart teams will be formed, as needed, to achieve operational improvements with one or more of the following desired effects:
 1. Improve Customer Service
 2. Increase Employee Productivity
 3. Promote Employee Wellness
 4. Ensure Employee Accountability
 5. Provide Rapid Response
 6. Improve Operational Safety and/or Reliability
 7. Improve Energy Efficiency or Other Sustainable Practices



Reporting results is key component in the County's LEADs process. The following return on investment (ROI) calculations, benchmarks, and indicators represent a few selected measures being reported by the County. Throughout the budget document, there are many measures reported at the individual work unit level, however, the measures collectively shown here are meant to capture not only some of the ROI, but also, the Return on Vision for the community. This shared vision can be seen through the commitment to public health in the County's extraordinary survival rates for EMS cardiac patients and the incredible demand for services at the libraries. The County intends to continue to review and refine this pool of measures to reflect the implementation and results supporting the community and Board's priorities.

Return on Investment (ROI)

Tourism Development			
	2009	2010	2011
Total Direct Economic Impact	N/A ¹	\$509 Million	\$563 Million
Tourism Tax Investment	\$2,429,680	\$2,839,602	\$2,988,709
Tourism Tax ROI	N/A	\$178.25	\$187.38

Healthcare			
	2009	2010 ²	2011
Total Funding	\$1,385,197	\$1,479,423	\$1,583,200
Value of Services Reported	\$7,881,473	\$5,217,454	\$8,755,956
Healthcare ROI	\$5.68	\$3.53	\$5.53

Veteran Services			
	2009	2010	2011
Total Clients Served	17,187	13,946	14,992
Client Benefit Payments	\$7,161,170	\$7,793,369	\$8,134,893
Veteran Services ROI	\$22	\$27	\$25

Benchmarks

Solid Waste (Calendar Year)				
	2009	2010	2011 ³	2012 State Goal
Recycling Rate	33%	39%	N/A	40%

EMS Cardiac Survival Rate			
	2009 ⁴	2010	2011
Leon County	N/A	29.05%	33.60%
National	5-7%	5-7%	7%

Library Services Benchmark		
	Leon County	Benchmark
# of Individual Registered Users (% of population) ⁵	60%	50%

Indicators

Parks and Recreation				
	2009	2010	2011	2012
Active Youth Participation ⁶	2,880	3,321	3,004	N/A
Active and Passive Acreage	828	854	880	980
Greenways	2,549	2,681	2,681	2,693

Intervention and Detention			
	2009	2010	2011
Jail Operating Costs Savings (Probation/Pretrial Release)	\$13.5 Million	\$13.3 Million	\$14.9 Million

Development			
	2009	2010	2011
Building Permit Value	\$68,463,203	\$67,505,967	\$50,320,921

Financial Stewardship			
	2009	2010	2011
Bond Rating	AA-	AA	AA

Library Services			
	2009	2010	2011
# of Library Uses	3,910,158	4,649,977	4,586,343

Return on Investment (ROI)

Tourism Development

Total Direct Economic Impact – direct effect generated in the local economy as a result of dollars spent within a community.

Tourism Tax Investment – amount of revenue devoted towards the betterment of a community after being acquired through means of a tourist tax.

Tourism Tax ROI – monetary outcome reached in direct correlation to the amount of tax revenue dedicated to tourism.

1. Performance measures were not collected for FY09, as the Research contract was renewed.

Healthcare

Public health funding is one dimension of measuring the physical health a community, which mirrors attitudes toward the distribution of essential services among the population.

Total Funding – annual dollar amount Leon County expended on public healthcare costs.

Value of Services Reported – market costs of health services provided.

Healthcare ROI - compares health services value to services input (funding) in monetary term.

2. Fiscal year 2010 reflects decreased WeCare lab providers and delays in reporting service values.

Veteran Services

Total Clients Served – number of veterans assisted through the Veteran Services program.

Client Benefit Payments – benefit entitlements from the US Dept. of Veteran’s Affairs and other federal government agencies.

Veteran Services ROI – evaluates the efficiency of every investment dollar spent on veteran services (Client Benefit Payments/Veterans Services Budget).

Benchmarks

Solid Waste

Waste diversion is one measure of the size and use of environmental resources to support sustainable practices.

Recycling Rate – percentage of solid waste diverted from the landfills for other uses.

2012 State Recycling Goal - statewide recycling goal of 75% to be achieved by year 2020: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20, established by The Energy, Climate Change, and Economic Security Act of 2008).

3. The 2011 rates have not been published by Department of Environmental Protection.

Emergency Medical Services

Cardiac Arrest Survival Rate – return of spontaneous circulation upon arrival at the emergency.

National Rate – national average cardiac arrest survival rate.

4. A new tracking system began in FY10.

Library Services

Number of Registered Users – number of library users holding library cards.

5. Average of 29 libraries serving a population of 100,001 – 750,000 (Source: Florida Library Directory)

Indicators

Parks and Recreation

Parks measure a community’s ability to offer high quality of life outside of the workplace.

Active Youth Participation – number of youth participating in sports activities.

Active Acreage (rounded) – formal designated sports fields and outdoor courts, e.g., basketball, volleyball, tennis, etc.

Passive Acreage (rounded) – area not designated for specific activities and have no designated sports fields.

Greenway Acreage (rounded) – scenic trail or route set aside for travel or recreational activities.

6. Fiscal year 2011 number reflects decreased participation in the soccer program.

Intervention and Detention

Jail Operating Costs Savings - includes savings associated with reduced costs for housing jail inmates due to incarceration alternatives provided through the Probation and Supervised Pretrial Release programs.

Development

Development provides one measure of a solid regional economy.

Building Permit Value – value of the work to be done on a parcel less the cost of the land, mechanical, electrical, plumbing, sewer, and water installation values.

Financial Stewardship

Bond Rating – grades indicating the bond issuer’s ability to pay its principal and interest in a timely manner.

Library Services

Library Uses – total of circulation (all items checked out or downloaded to library users) and computer use.

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Budget Overview

The total budget for FY 2012/2013 is 223,090,504 or 5% less than last fiscal year. The **operating budget** of \$200,214,601 represents an increase of less than 1% from last year's adopted budget. The **capital budget** of \$22,875,903 represents a 36% decrease from last year.

Funding

In December 2011, the Board held its Strategic Planning retreat to begin the Leon LEADS strategic transformation process of aligning the Board's guiding vision and strategic priorities with the County resources. This process included articulating the County's Vision Statement, Core Values, and Strategic Priorities. At the February 28, 2012 meeting, the Board adopted Strategic Initiatives as part of the County's Strategic Plan.

On May 22, 2012, a workshop was held to provide the Board with details on the departmental strategic plans, potential budget impacts, and the preliminary FY 2013 budget shortfall. The shortfall, ranging from \$8.9 to \$10.9 million, was due to anticipated health insurance costs, cost of living adjustment impacts, increased operating costs, Medicaid claims, and a decline in property values.

On July 9, 2012, after final property valuations were received, the Board held a budget workshop to review budget balancing strategies for addressing the budget shortfall. In order to balance the budget, the Board implemented the aggregate rolled-back millage rate of 8.3144, utilized \$4.96 million in reserve funds, eliminated 5.5 positions and made other reductions amounting to \$3 million.

FY 2012/ 2013 Expenditures

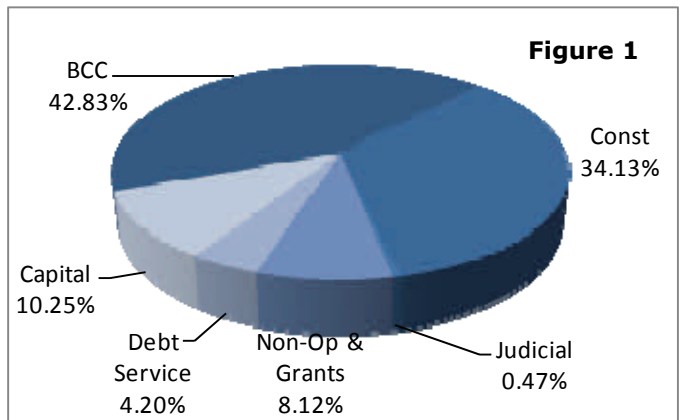
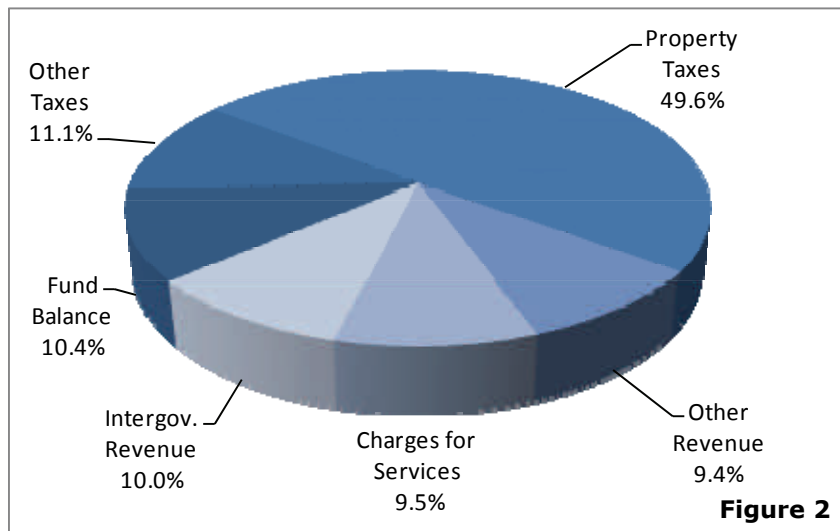


Figure 1 depicts the budget as it is reflected organizationally. The FY 2012/2013 budget shows a reduction in some service levels, while being sensitive to maintaining quality services in high priority, mandatory and essential programs such as public safety and transportation.

FY 2012/2013 Revenues



The Florida Statutes require that all local government budgets be balanced. Leon County's FY 2012/2013 budget of \$223,090,504 is balanced with the use of a variety of revenue sources, and fund balances, and retained earnings from previous fiscal years.

Figure 2 displays the major classifications of revenue sources used in support of the FY 2012/2013 adopted budget. In the Budget Summary/Analysis section - Revenue v. Expenditures, the major individual revenue sources are presented and summarized in more detail.

Culture & Recreation



Culture and recreation operations and capital projects funded for Fiscal Year 2012/2013 represent a broad range of services provided by Leon County designed to enhance the quality of life for both residents and visitors. This includes services provided by Parks and Recreation and Library Services. The Board showed its commitment to the community by allocating funding for general park improvements and library services.

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of culture and recreation operations and capital projects allocates a total of \$13,979,144. This is a decrease of 2% from the previous year and represents approximately 6% of the total allocation Fiscal Year 2012/2013 budget. Funding was provided to maintain the high quality of existing services while continuing to support the capital maintenance of existing facilities.



County Fact:

Leon County maintains over 3,400 acres of greenways and trails.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating and capital budget, with respect to culture and recreational services include:

- Allocating \$250,000 to widen and improve the cross country track at the Apalachee Regional Park.
- Funding for restrooms, concession stand and storage facility at the Fort Braden Community and Stoneler Road parks in the amount of \$160,000.
- Funding for a remote telephone service for staff at the Library in the amount of \$27,000.
- Funding for replacement of playground equipment at the parks in the amount of \$163,000.
- Allocating \$300,000 for park system improvements including fencing, equipment safety correction, paving parking lots, irrigation, turf management, and tennis and basketball court maintenance.
- Allocating \$35,000 to purchase a tracker and mower to maintain the passive parks and Apalachee Regional Park.

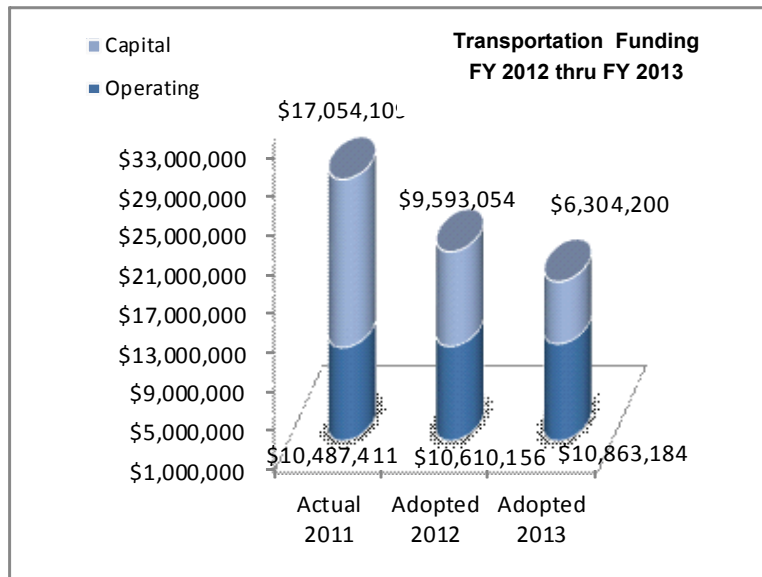
Transportation



Transportation operations and capital projects funded for Fiscal Year 2012/2013 represent a broad range of services provided by Leon County designed to enhance the safe and adequate flow of vehicles, travelers, and pedestrians. This includes services provided by Engineering Services and the Operations Division of the Public Works Department. Leon County is required to maintain the existing transportation network and deems it essential to conduct maintenance on a regular basis to avoid costly repairs due to neglect. The Board continues to draw down capital reserves established in FY 2008 to fund the long-term transportation infrastructure needs of the County. Since FY 2008, \$22.7 of these reserves have been utilized. The \$3.1 million in remaining reserves will be depleted by FY 2014.

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of transportation operations and capital projects allocates a total of \$17,167,384. This is a 15% decrease from the previous fiscal year and represents 8% of the total Fiscal Year 2012/2013 budget.



County Fact:

Public Works installed and repaired over 11,000 street signs.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating and capital budget, with respect to transportation services include:

- Allocating \$3.2 million to resurface a part of the County’s arterial/collector road system.
- Funding for intersection and safety improvements in the amount of \$750,000.
- Allocating \$600,000 for the annual resurfacing of County roads.
- Continue funding for community safety and mobility projects (e.g. sidewalks) in the amount of \$500,000.

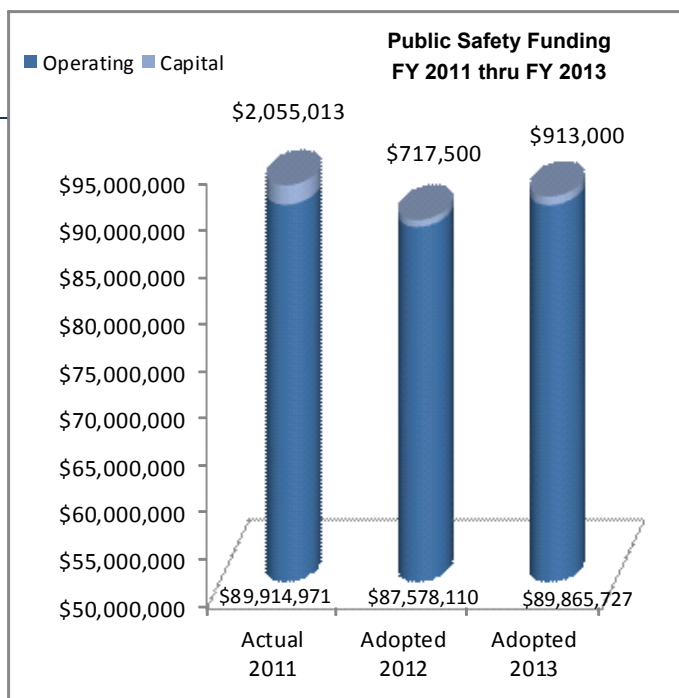
Public Safety



Public Safety operations and capital projects funded for Fiscal Year 2012/2013 represent a broad range of services provided by Leon County that are designed to enhance the quality of life by ensuring the security of both persons and property. This includes services provided by Emergency Medical Services (EMS), the Leon County Sheriff's Office, the Medical Examiner, Building Inspection, Pollutant Storage Tank Program, Probation Services, and Leon County Volunteer Fire Departments.

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of public safety operations and capital projects allocates a total of \$90,778,727. This represents a 3% increase of the prior fiscal year and represents approximately 41% of the total Fiscal Year 2012/2013 budget.



County Fact:

Leon County EMS presented 175 public education and injury-prevention programs throughout the community.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating and capital budget, with respect to public safety services include:

- Ninety percent of the total Public Safety budget is allocated to the Sheriff/Jail (\$65,427,479) and Emergency Medical Services (\$15,796,503).
- Sheriff's Office offered capital improvement budget reductions in the amount of \$537,750 to assist in reducing the budget shortfall.
- Realignment of 43 dispatch positions from the Sheriff (39) and Emergency Medical Services (4) to Joint Dispatch Operations at the Public Safety Complex. These positions will continue to be funded in the Sheriff and EMS's budget.
- Allocating \$1,073,438 in funding for technology support, facilities management and associated operating costs for the Public Safety Complex. The City of Tallahassee will share this cost with the County 50/50.
- Appropriating \$860,500 for the purchase of additional ambulances to meet current demand for service.

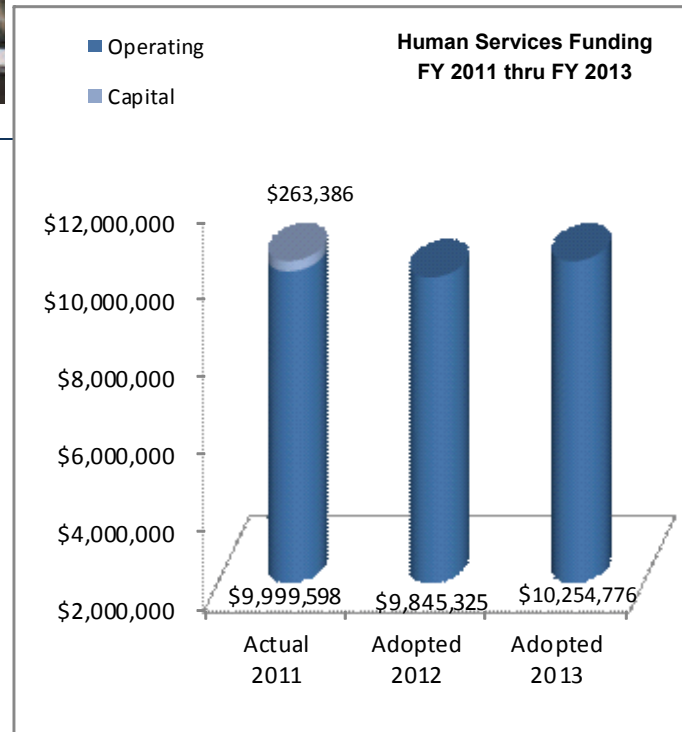
Human Services



Human Services operations funded for Fiscal Year 2012/2013 represent a broad range of services provided by Leon County for the welfare of the community as a whole and its individuals. This includes services primarily provided by Health and Human Services, Mosquito Control, Primary Health Care, Intergovernmental Affairs and other public services.

Funding

In Fiscal Year 2012/2013, a total of \$10,254,776 is allocated by the Board of County Commissioners in support of human services operations. This is a 4% increase to the prior fiscal year and represents approximately 5% of the total Fiscal Year 2012/2013 budget.



County Fact:
Leon County provided down payment assistance for more than 30 eligible families who purchased homes in the unincorporated area of Leon County.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating and capital budget, with respect to human services include:

- Line Item funding for the Oasis Center for staff support to the Leon County Commission on the Status of Women and Girls in the amount of \$10,000.
- \$660,684 for human service line item funding to agencies including continued support for the Tallahassee Memorial Trauma Center in the amount of \$200,000.
- Continue funding for Mosquito Control in the amount of \$569,286.
- Continue funding to support the Community Human Service Partnership (CHSP) grant program for a total of \$825,000.
- Continue primary health care funding for contracted clinics in the amount of \$1.8 million.
- Funding for Animal Control Services in the amount of \$1.2 million.

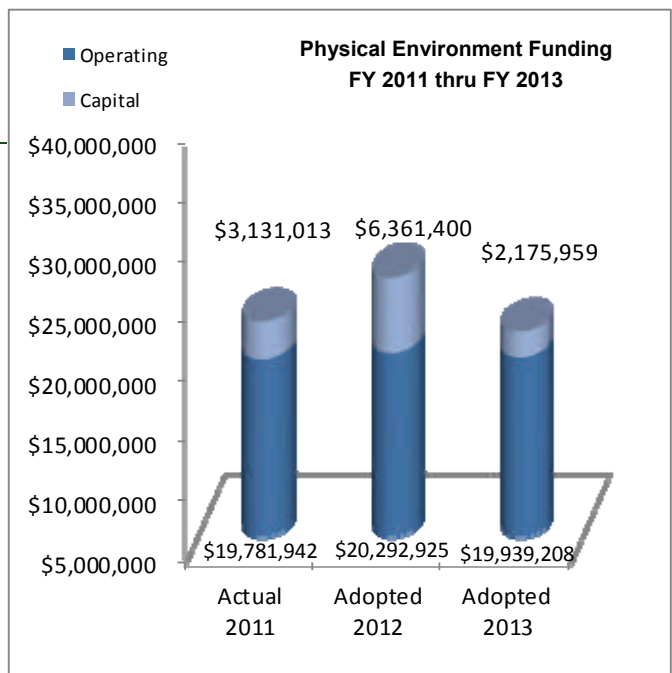
Physical Environment



Physical environment operations and capital projects funded for Fiscal Year 2012/2013 represent a broad range of services provided by Leon County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. This includes services provided by Solid Waste, Stormwater Engineering, Stormwater Maintenance, Geographic Information Services, Cooperative Extension, Environmental Compliance and the Development Services division of the Growth & Environmental Management Department.

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of physical environment operations and capital projects allocates a total of \$22,115,167. This is a 17% decrease from the prior fiscal year and represents approximately 10% of the total Fiscal Year 2012/2013 budget.



County Fact:

County stormwater staff samples water quality at 73 sites throughout Leon County covering 13 lakes, 27 streams and two rivers to produce an annual water quality report.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating budget, with respect to physical environment services include:

- A program analysis determined that a reduction in staff would not lower the service level in the Recycling Services and Education program. As a result, the Recycling Coordinator was realigned to Community and Media Relations to consolidate outreach services and the Recycling Assistant and Inmate Supervisor-Recycling positions were realigned to Parks and Recreation.
- Allocating of \$241,000 for the Bradfordville Pond outfall stabilization for the management of stormwater.
- Funding for improvements to the Solid Waste Landfill and Transfer Station in the amount of \$200,000.
- Allocating of \$50,000 to initiate a Total Maximum Daily Load compliance study to determine the pollution limits entering local surface waters.
- Allocating of \$136,850 for Solid Waste vehicle and equipment replacement.
- Funding for Geographic Information Services in the amount of \$1,823,738.

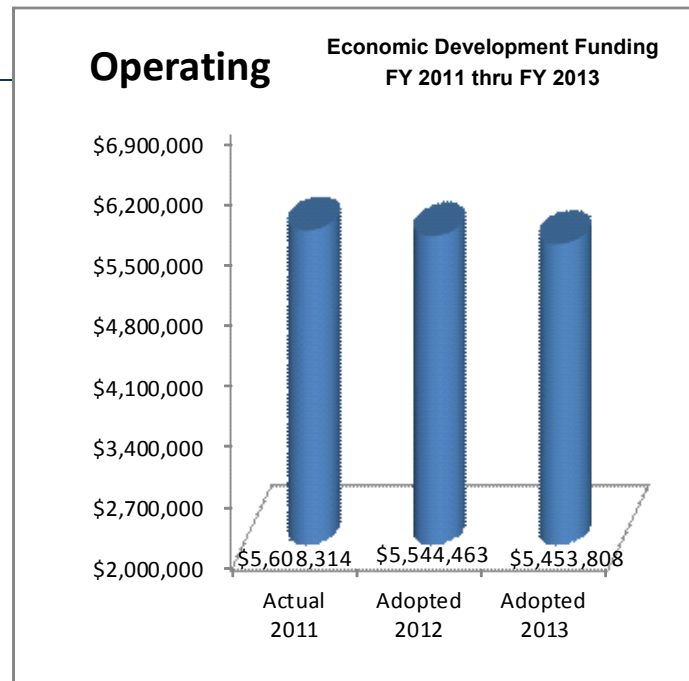
Economic Development



Economic Development operations funded for Fiscal Year 2012/2013 represent a broad range of services provided by Leon County designed to develop and improve the economic condition of the community and its citizens. This includes services provided by the Tourist Development Council, the Economic Development Council, Veteran Services, and Housing Services. Leon County is also the primary contributor to the Community Redevelopment Areas (Frenchtown and Downtown).

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of economic development operations allocates a total of \$5,453,808. This is a 2% reduction from the prior year funding and represents just over 2% of the total Fiscal Year 2012/2013 budget. The reduction in funding is primarily due to the drop in Community Redevelopment Area tax revenue caused by the slow economy.



County Fact:

Leon County's division of Tourism Development's marketing and public relations advertising campaigns drive over 2.3 million visitors to our community.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating budget, with respect to economic development services include:

- As part of the Board's strategic priorities to enhance veteran services, a Veterans Counselor position was realigned from Housing Services as a result of an Office of Human Services and Community Relations reorganization.
- Continue to support Downtown Redevelopment Area in the amount of \$1,385,507.
- Allocating \$88,000 for Tourism Development to market VIVA FLORIDA 500, Florida's 500th anniversary celebration.
- Continue to fund the Economic Development Council for job creation and capital investments through business development, recruitment, retention and expansion, in the amount of \$199,500.

Court Services

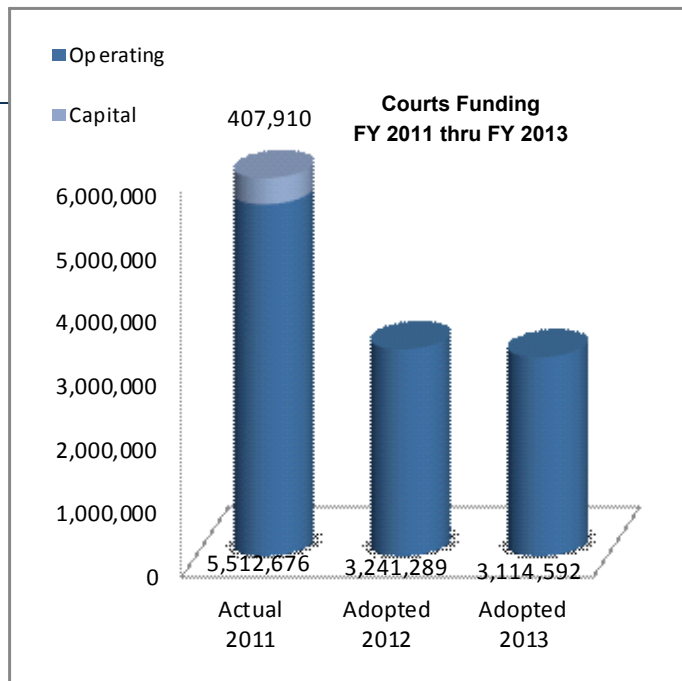


Court operations funded for Fiscal Year 2012/2013 represent a broad range of services provided by the Judicial Branch of Leon County government. This includes services provided by the Second Judicial Circuit of the State of Florida, the State Attorney and the Public Defender. The County Constitutional Office of the Clerk of the Court also provides services in support of the Judicial Branch of government. Beginning July 1, 2004, the County's role in support of the Courts changed significantly with the implementation of Revision 7 to Article V of the state constitution. The County is obligated to fund a number of items, including facilities, technology and court security.

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of the Judicial Branch allocates a total of \$3,114,592, for court related operations. This is a 4% decrease from the previous fiscal year and represents almost 1% of the total Fiscal Year 2012/2013 budget.

NOTE: Capital funding for Court related expenses are contemplated in the General Government Section. At year end in compliance with Article V reporting requirements expenses related to security, management information, communication, facilities management capital construction and other required expenditures are realigned to judicial cost centers. These costs are then reflected in the FY 2011 actual column.



County Fact:

Leon County's work program used 1,800 offenders with court-ordered sentences to work on roadway, greenway, park and facilities maintenance and general public service.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating budget, with respect to court related services include:

- Funding for the replacement and additions to security systems throughout the courthouse in the amount of \$20,000.
- An decrease in the Juvenile Assessment Payment to the State in the amount \$70,000.
- Continue funding in the amount of \$37,000 each to the State Attorney and the Public Defender offices to pay for first appearance attorneys to alleviate jail capacity.
- Continue funding of Teen Court, Law Library, Legal Aid, and the Guardian Ad Litem (GAL) program.
- As reflected in the FY 2011 actual expenditures, the County spent more than \$2.7 million annually for central services from other departments such as MIS and Facilities Management plus capital construction costs in support of the court system.
- Courtroom technology CIP for sound system replacements in the amount of \$100,000.

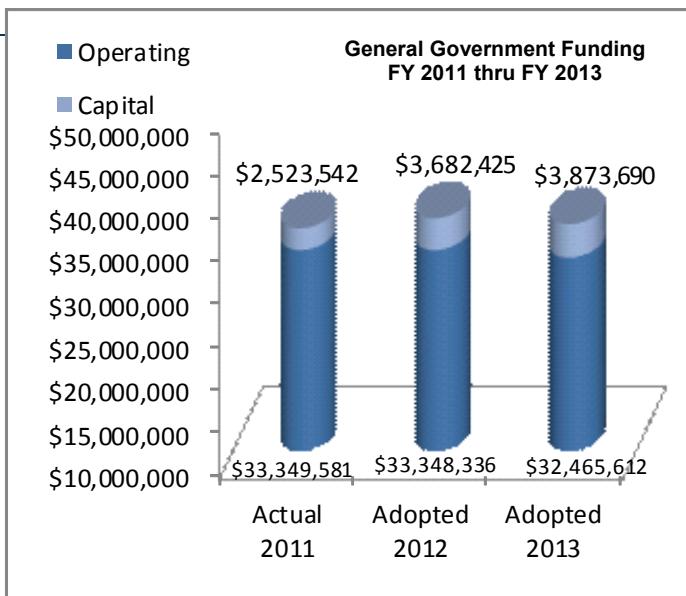
General Government Services



General government operations and capital projects funded for Fiscal Year 2012/2013 represent a broad range of general services provided by Leon County. This includes services provided by the legislative and administrative branches of County government like the County Commission and the County Administrator. Additionally, general government funding is allocated in support of services provided by the Property Appraiser, the Tax Collector, the Supervisor of Elections, and the County Attorney.

Funding

In Fiscal Year 2012/2013, the Board of County Commissioners in support of the general government services allocates a total of \$36,339,302 for general government operations. This is a 2% decrease from the previous fiscal year and represents almost 16% of the total Fiscal Year 2012/2013 budget.



County Fact:

Leon County utilized over \$22 million in grant funding during 2011.

2013 Highlights

Key highlights of the Fiscal Year 2012/2013 operating budget, with respect to general government services include:

- A \$70,000 savings was provided by consolidating printers within County divisions and by standardizing copier devices through a single contractor.
- Allocating of \$60,000 for the replacement of the Community Services Building roof.
- A savings of \$200,000 in communication costs resulted from renegotiated contracts for network data and telecommunication lines.
- As part of Board approved reductions, a Contract Manager position was eliminated due to a Purchasing Division reorganization for a savings of \$79,082.
- As submitted by the Property Appraiser's to assist in addressing the budget shortfall, temporary personnel services and telecom appraisal services in the amount of \$48,124.
- Funding decreased for the Supervisor of Elections due to lower costs associated with the general election.

Other Expenses & Debt Services



Non-operating funding is provided by the Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees responsible for the administration of these programs are presented in specific County Administrator department budgets.

In Fiscal Year 2012/2013, the Board of County Commissioners allocates \$17,951,762 for non-operating expenses, including reserves, and reflects a 13% decrease from the previous fiscal year. Decrease reflects realignment of

Palmer Monroe Teen Center funding to Probation for contract administration.

Non-Operating expenditures support the various County activities which include: Fleet Management, countywide communication services and infrastructure, risk management and insurance programs, and reserve and contingency funding for a multitude of County programs and activities.

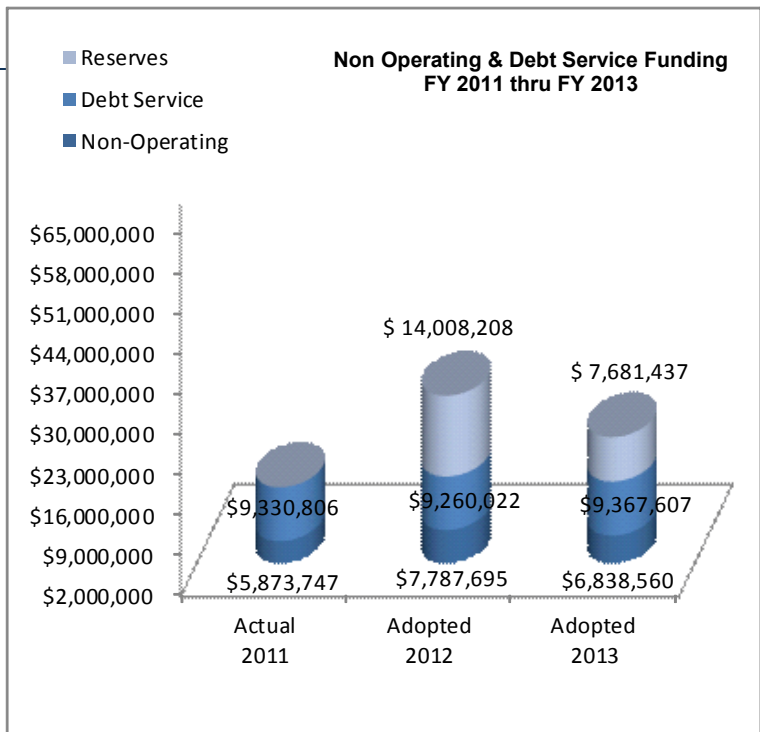
County Fact:

The 'Your Checkbook' feature on the Leon County website allows residents to review County expenditures and invoices and see their tax dollars at work.

Debt Service\Reserves

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds previously issued by the County.

In Fiscal Year 2012/2013, the Board of County Commissioners allocated a total of \$9,260,022 for debt service expenses. Due to the County's level debt service this is a 1.0% increase from the prior fiscal year. This allocation represents approximately 4% of the total Fiscal Year 2012/2013 budget. Budgeted reserves decreased by 45% due to the draw down of capital reserves established for the long-term funding of capital projects associated with the maintenance of County infrastructure.



Median Value Single Family Home in Leon County

The following table shows the monthly costs for County Government services paid for with property tax revenue. The example depicts the FY 2013 median taxable value¹ (\$90,398) of a median assessed² home (\$127,800), which includes a \$25,000 or \$50,000 homestead exemption as specified in the January 2008 voter approved property tax reform referendum.

Services	FY 2013 Ad Valorem Tax Bill \$796	FY 2013 Monthly Cost	FY 2013 Percent of Ad Valorem Taxes
Sheriff - Law Enforcement	\$ 203.34	\$ 16.93	25.53%
Sheriff - Corrections	194.40	16.19	24.41%
Facilities Management	49.82	4.15	6.26%
Emergency Medical Services	45.15	3.76	5.67%
Health & Human Services	42.36	3.53	5.32%
Library Services	42.31	3.52	5.31%
Property Appraiser	28.08	2.34	3.53%
Tax Collector	27.76	2.31	3.49%
Management Information Services	25.23	2.10	3.17%
Supervisor of Elections	19.83	1.65	2.49%
Administrative Services ³	19.32	1.61	2.42%
Other Criminal Justice (Probation, DJJ)	19.10	1.63	2.45%
Veterans, Volunteer, Agricultural Co-op, Planning	13.65	1.14	1.71%
Community Redevelopment - Payment	8.99	0.75	1.13%
Board of County Commissioners	8.47	0.71	1.06%
Court Administration and Other Court Programs ⁴	7.15	0.60	0.90%
Clerk of the Circuit Court	7.09	0.59	0.89%
Other Non-Operating/Communications	6.94	0.58	0.87%
Line Item Agency Funding	6.92	0.58	0.87%
Geographic Information Systems	5.60	0.47	0.70%
Risk Allocations	5.00	0.42	0.63%
Mosquito Control	3.75	0.31	0.47%
Budgeted Reserves	2.27	0.19	0.28%
Sustainability	1.84	0.15	0.23%
Purchasing/MWSBE	1.65	0.14	0.21%
Total	\$ 796.00	\$ 66.35	100.00%

1. The Taxable Value is the value the millage rate is multiplied against to calculate taxes (Assessed Value less Exemptions).

2. The Assessed Value is the value of property as calculated under the Save Our Homes (SOH) cap, 10% non-homestead cap or Agricultural Classification.

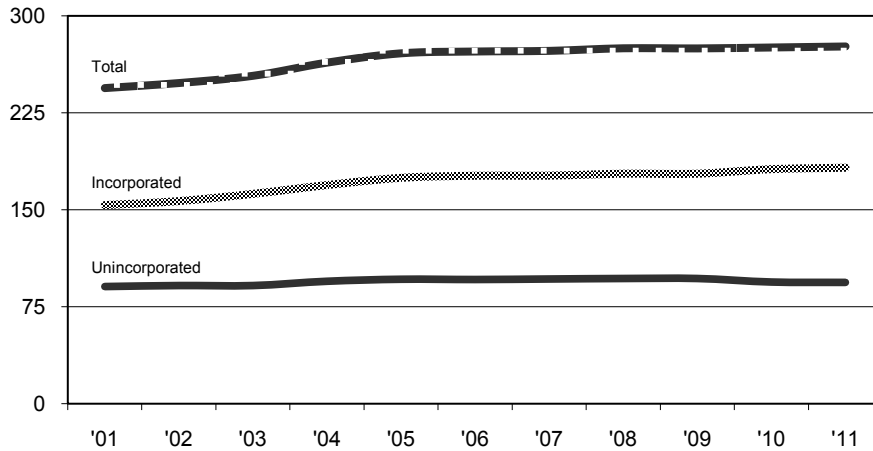
3. Administrative Services include: County Administration, the County Attorney's Office, Economic Development/Intergovernmental Affairs, Community and Media Relations Office, the Office of Management and Budget, and Human Resources.

4. Other Court Programs included the State Attorney, the Public Defender, and funding for the Jail Detention/Mental Health Coordinator positions and diversionary programs.



Population

Thousands



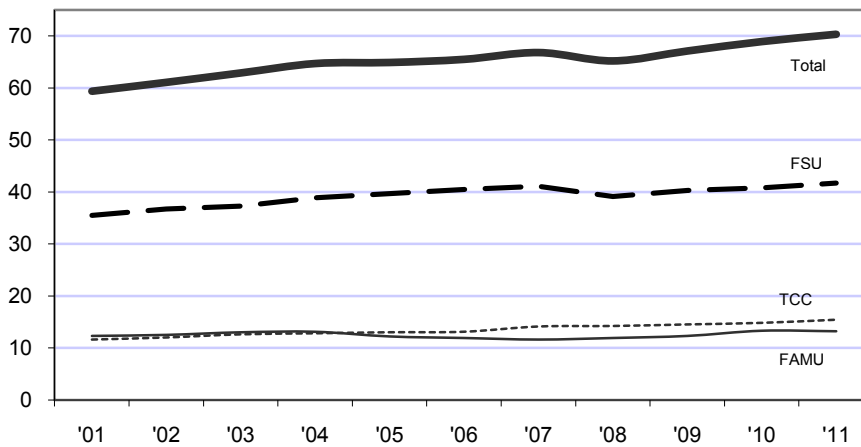
Sources:
 - 2011, Population Estimates and Projections from Tallahassee/Leon County Planning Department 2011.
 - 1998-2007, Division of Research & graphics and University of Florida BEBR, Florida Statistical Abstract 2010.
 - 2010 United States Census

According to the 2010 United States Census data and 2011 estimates from the Florida Bureau of Economic and Business Research, [Florida Statistical Abstract](#), the current Leon County population is 276,278; 66% incorporated and 34% unincorporated. Total county population estimates had slowed to less than 1% annual growth since 2006. In 2009, there was a slight decline in population estimates. According to both 2010 Census and 2011 estimates, the total population has seen a 0.29% increase. Population estimates include higher education enrollment.

Leon and Wakulla Counties had the second highest growth rate of the neighboring counties since the 2010 census: Gadsden (3.9%), Leon (0.3%), Wakulla (0.3%), and Jefferson (-0.6%).

Higher Education Enrollment

Thousands

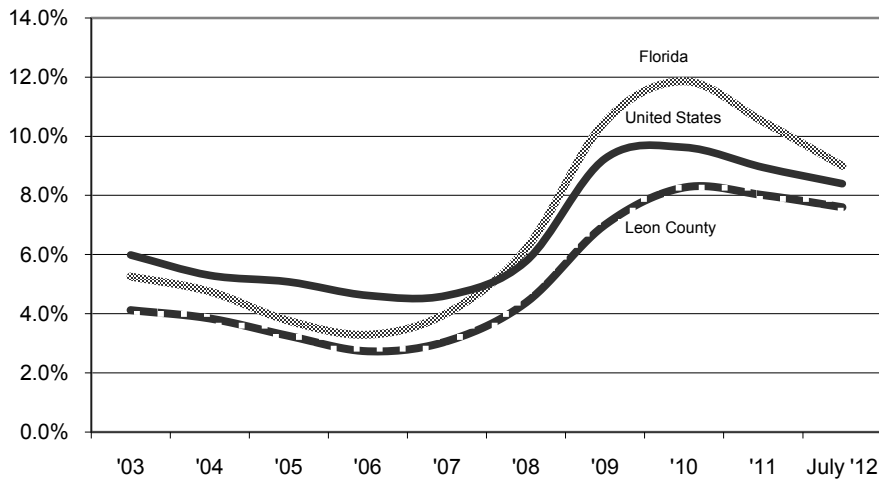


Source: Fall Enrollment Statistics from the Office of the Registrar for FSU/FAMU/TCC

Three institutions of higher learning are located in Tallahassee: Florida State University (FSU), Florida Agricultural & Mechanical University (FAMU), and Tallahassee Community College (TCC). Total enrollment for Fall 2011 increased 2% from 2010 to 70,327, down slightly from the 3% increase in the previous year.

In the last decade, TCC has had the highest overall average enrollment increase (2.81%), followed by FSU (1.58%) and FAMU (0.59%).

Unemployment Statistics



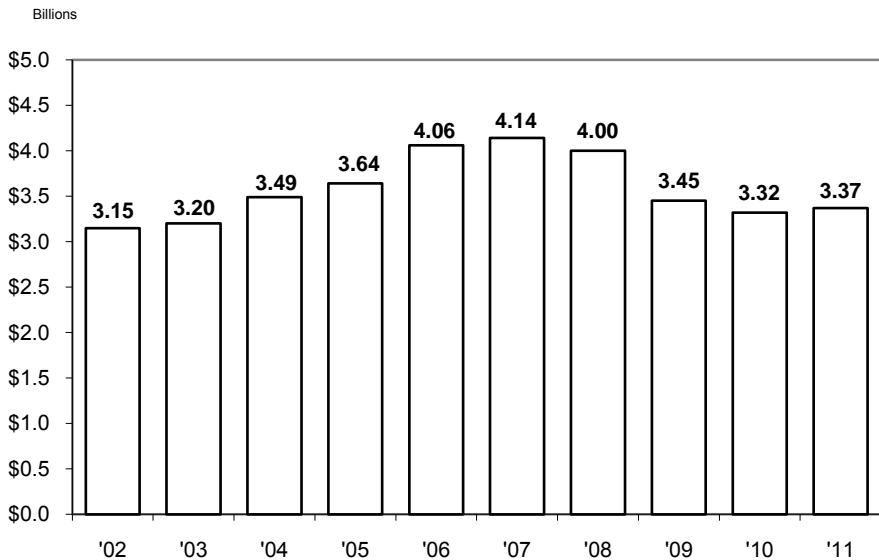
*Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

Unemployment rates are a traditional indicator of economic health. Leon County's unemployment rate has remained below the state and national averages for the past ten years. The unemployment rate decreased from 2003 through 2006. In 2008, a troubled economy caused unemployment to rise nationwide. In 2009, the state of Florida experienced a 40% increase in unemployment compared to Leon County's 38% increase.

In 2011, Florida's unemployment rate decreased for the first time since 2006 from 11.9% in 2010 to 10.5% in 2011, which is approximately 2% higher than the current national average of 8.4%. Leon County's unemployment rate continues to trend lower than the state or national rates as the June 2012 rate of 7.6% is a decrease from the 8.5% unemployment rate in June of 2011.

*FY12 Unemployment data released 7/20/2012.

Taxable Sales



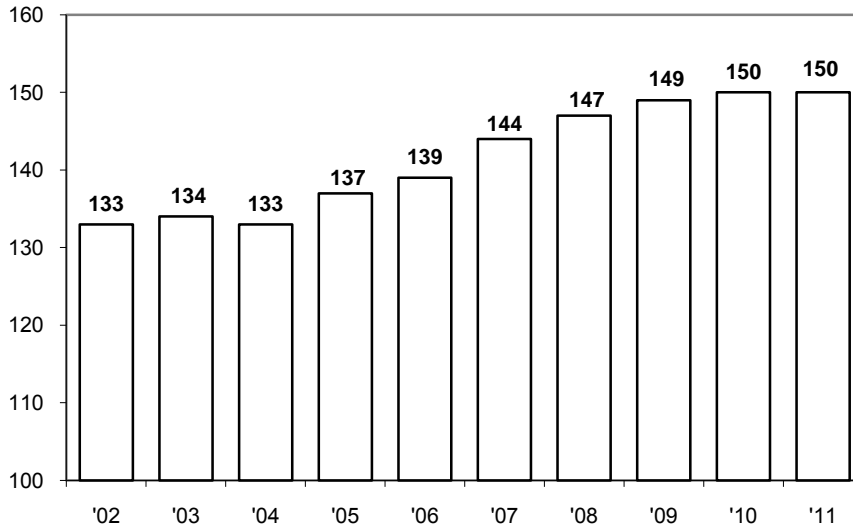
Source: Florida Legislature's Office of Economic and Demographic Research for Tallahassee Metropolitan Statistical Area

Note: In 2011, Monroe County had the state's lowest rate (6.4%), followed by Walton (7.1%), Okaloosa (7.4%), Alachua (7.7%), Franklin (7.9%), and Leon (8%).

Taxable sales data is popularly used as one indicator of regional economic activity. The data is derived from sales tax returns filed monthly by retail establishments with the Florida Department of Revenue. Retail sales experienced a steady increase from 2002 to 2006 and peaked in 2007 before the beginning of the current economic downturn. In 2009, taxable sales decreased 14%. In 2010, taxable sales decreased 4%. In 2011, however taxable sales increased by \$51 million or approximately 2%.

Total County Labor Force

Thousands



Source: Florida Agency for Workforce Innovation, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

The local labor force consists of the total number of people employed and individuals seeking employment, including those classified as unemployed.

From 2004 to 2010, Leon County's labor force has increased an average of 1.8% annually. This growing trend slowed in 2010 as the County's labor force from 2010 to 2011 remained flat.

The percentage of the labor force for Government has decreased since 2001, while Professional and Business Services, Education and Health Services, and Leisure and Hospitality have all increased, which reflects a more diverse economy.

Employment by Industry – 2001 vs. 2011

Industry	Employees 2001	% Labor Force	Employees 2011	% Labor Force	% Change
Government	62,200	37.8%	62,300	37.1%	0.2%
Education and Health Services	17,200	10.4%	19,800	11.8%	15.1%
Professional and Business Services	17,700	10.7%	18,600	11.1%	5.1%
Retail Trade	18,400	11.2%	17,200	10.2%	-6.5%
Leisure and Hospitality	13,200	8.0%	16,000	9.5%	21.2%
Other Services	8,100	4.9%	9,100	5.4%	12.3%
Financial Activities	6,900	4.2%	7,500	4.5%	8.7%
Construction	6,900	4.2%	6,100	3.6%	-11.6%
Manufacturing	4,400	2.7%	3,300	2.0%	-25.0%
Information	4,200	2.6%	3,200	1.9%	-23.8%
Wholesale	3,700	2.2%	3,300	2.0%	-10.8%
Transportation, Warehousing, and Utilities	1,800	1.1%	1,600	1.0%	-11.1%
Total	164,700	100.0%	168,000	100.0%	2.0%

Source: Florida Department of Economic Opportunity; Includes data from the Tallahassee Metropolitan Statistical Area (MSA), which is comprised of Gadsden, Jefferson, Leon, and Wakulla counties

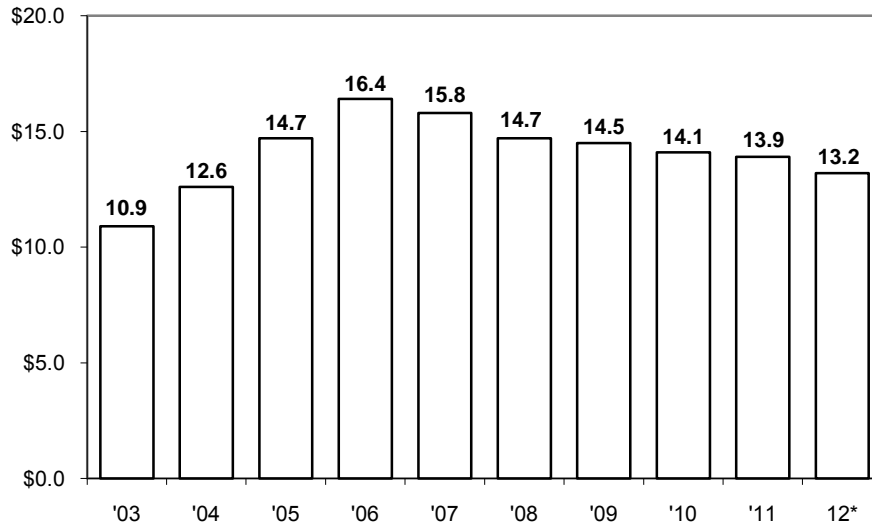
Over the past ten years, Leon County's major industries have included Government, Retail Trade, and Education/Health Services. This is attributed to the support needed for the large government and higher education infrastructure in the Tallahassee Metropolitan Statistical Area (MSA).

The most dramatic increase over the past decade has included Leisure and Hospitality, Education and Health Services, Other Services and Professional and Business Services. Manufacturing has seen the largest decrease, followed by Information.

As a whole, these industries have seen a 2% increase in employment over the past ten years, with 168,000 employees in 2011.

Taxable Value

Billions

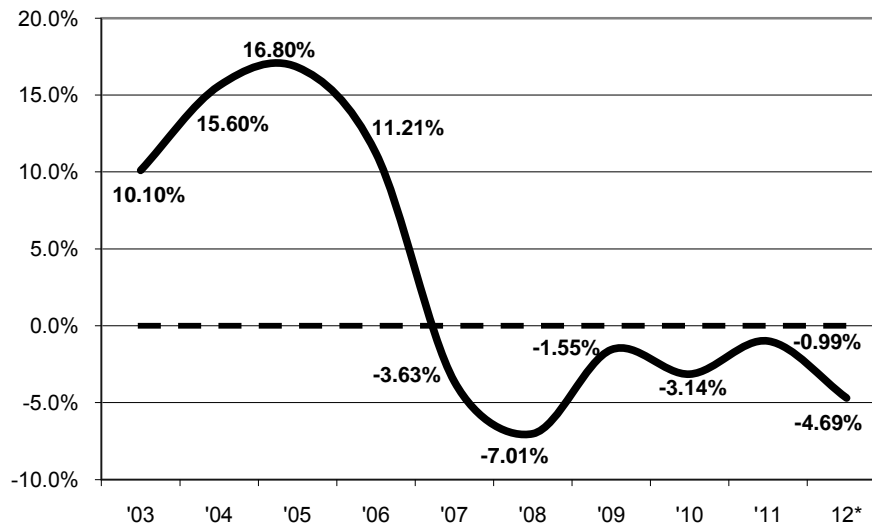


Certification of Final Taxable Value, Forms DR-422
*Forms DR-420 are estimated values

Taxable values increased steadily from 1998 to 2006; however, due to property tax reform in 2007, the value of taxable property fell to \$15.8 billion. In the last 5 years, valuations have decreased by \$2.6 billion or 16% and are largely due to the continuing recession and a repressed housing market.

Valuations from the prior year ending December 31 are used to develop the next year budget (e.g. 2011 valuations are used to develop the FY 2012/2013 budget).

Annual Percentage Change in Taxable Value



Source: Certification of Final Taxable Value, Forms DR-422
*Forms DR-420 are estimated values

Property tax reform in 2007 and 2008 contributed to the first declines in taxable value percentage in over a decade. The continued decline is due to the recession economy and the repressed housing market. In 2006 values increased by 11.2% followed by six years of fluctuating decline (3.6%, 7%, 1.6%, 3.1%, 0.1%, and 4.7% respectively).

Principal Taxpayers

2010			2011		
Name	Total Taxable Value	Total Taxes	Name	Total Taxable Value	Total Taxes
Century Link	\$191,282,124	\$3,785,222	Smith Interest General Partnership	\$126,492,644	\$2,521,295
Smith Interest General Partnership	\$133,309,074	\$2,671,879	Century Link	\$111,861,495	\$2,186,944
Tallahassee Medical Center, Inc.(1)	\$69,015,314	\$1,389,209	Tallahassee Medical Center, Inc.(1)	\$68,777,575	\$1,366,817
DRA CRT Tallahassee Center, LLC(2)	\$67,335,771	\$1,355,402	Wal-Mart Stores, Inc	\$55,513,019	\$1,270,861
St. Joe Company	\$57,105,164	\$1,159,546	DRA CRT Tallahassee Center, LLC(2)	\$60,742,063	\$1,207,127
Wal-Mart Stores, Inc	\$56,708,861	\$1,114,321	Talquin Electric Coop, Inc.	\$63,750,366	\$1,033,942
Talquin Electric Coop, Inc.	\$66,017,557	\$1,087,516	St. Joe Company	\$49,995,332	\$992,447
Florida Gas Transmission Co.	\$59,777,739	\$988,001	Comcast Cablevision	\$49,615,414	\$909,329
Comcast Cablevision	\$45,100,353	\$834,589	Capital City Bank	\$38,859,823	\$756,665
City of Tallahassee(3)	\$37,908,249	\$763,256	Northwood Associates, LLC	\$30,698,518	\$610,418
Total	\$783,560,206	\$15,148,941	Total	\$656,306,249	\$12,855,845

Notes:

Taxes paid reflect all taxing authorities (i.e. School Board, City, Northwest Water Management District, and the Downtown Improvement Authority).

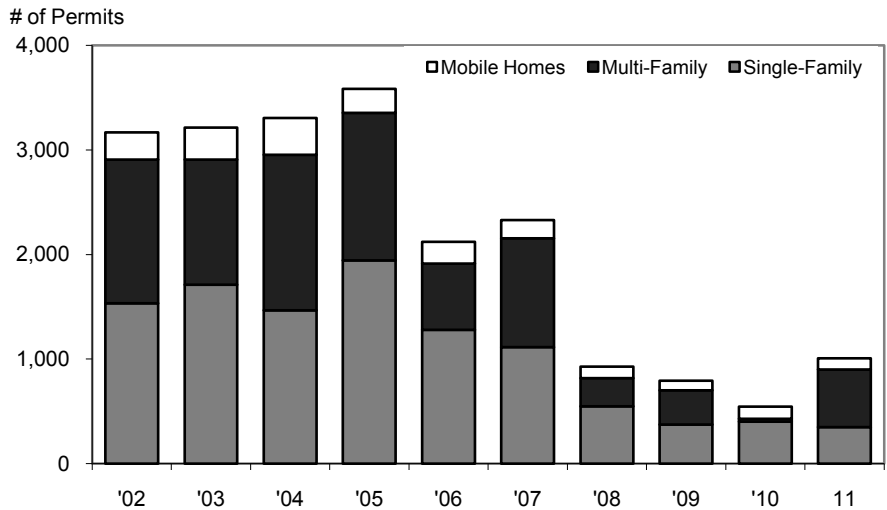
The taxable value of Leon County's Top Ten Taxpayers decreased by \$127 million from 2010 to 2011; this 16% decrease in value led to a corresponding decrease in total taxes paid based on total taxable value.

(1) Tallahassee Medical Center, Inc. is also known as Capital Regional Medical Center

(2) DRA CRT Tallahassee Center, Inc is also known as the Koger Center Properties

(3) This represents taxes paid on property leased by the City of Tallahassee surrounding Tallahassee Memorial Hospital.

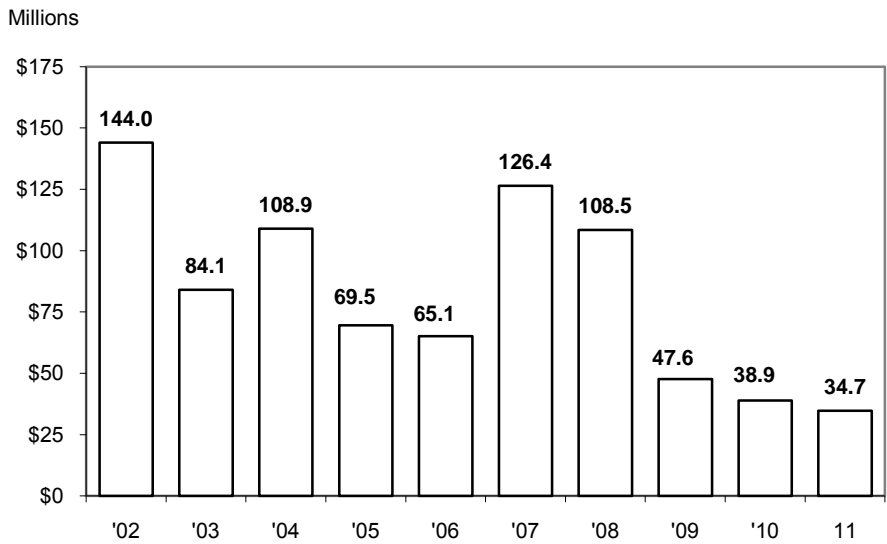
Residential Building Permits



Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department

Total countywide residential building permits grew relatively steady and peaked in 2005. However, signaling the beginning of a housing crisis, 2006 experienced a dramatic decrease in overall permits. By 2011, total Residential Building Permits decreased by 72% from peak 2005 levels. An increase in 2011 permits of 85% over 2010 numbers were aided by multi-family permits which grew from 27 in 2010 to 553 in 2011.

Value of Commercial Permits

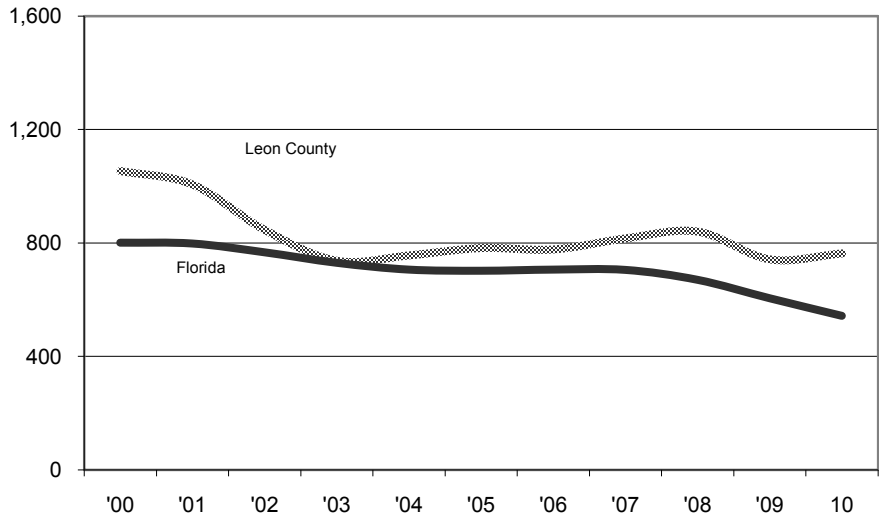


Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department

Over the past 10 years countywide commercial permit valuation has been volatile. Spikes in 2002 and 2007 were both followed by significant reductions the following years; however, since 2009 there has been a trending decline. The values of commercial permits fell by 56% in 2009; and have dropped 72% in 2011 from peak values in 2007.

Violent Crime Rate

Per 100,000 Residents



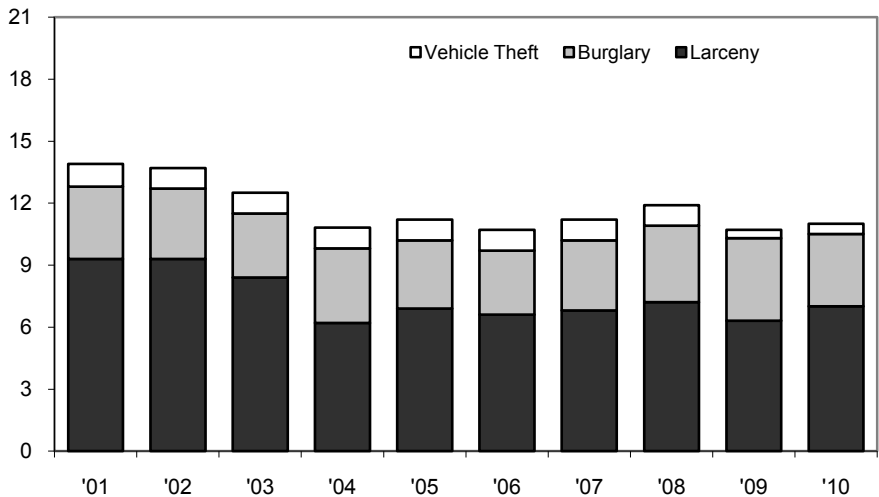
Source: Florida Statistical Analysis Center, FDLE

Violent Crime consists of murder, sex offenses, robbery and aggravated assault.

Over the past ten years, Violent Crime in Leon County has decreased an average of 4%. In 2010, Leon County saw a 4% increase in violent crimes committed per 100,000 people.

Crimes Against Property in Leon County

Thousands



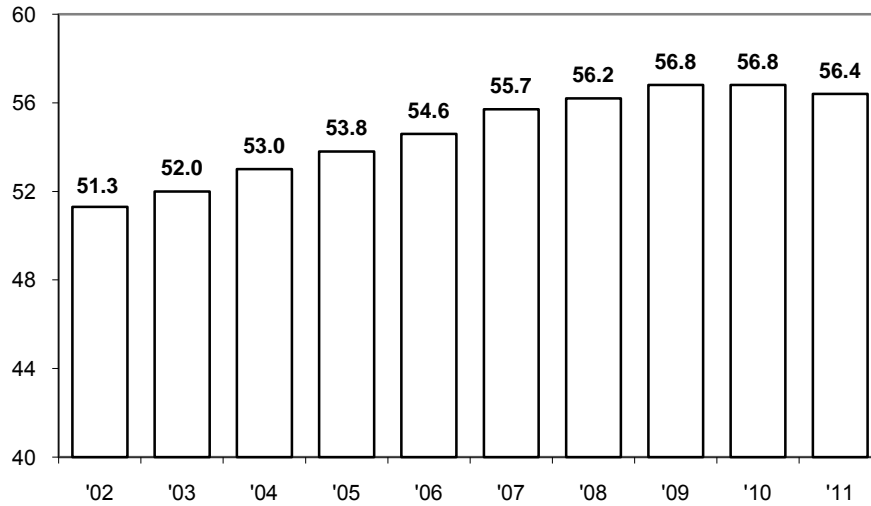
Source: Florida Statistical Analysis Center, FDLE

Generally, property crime in Leon County has decreased since 1993. Over a ten-year period, there has been an average of 3.6% decrease for Leon County. The greatest decline occurred from 2003 to 2004 at 15.58%.

Larceny (10.6%) and motor vehicle theft (5.9%) were the main factors for the 2010 rise in property crimes, while there was a drop in the number of burglaries (-12.3%).

Homestead Parcels

Hundreds

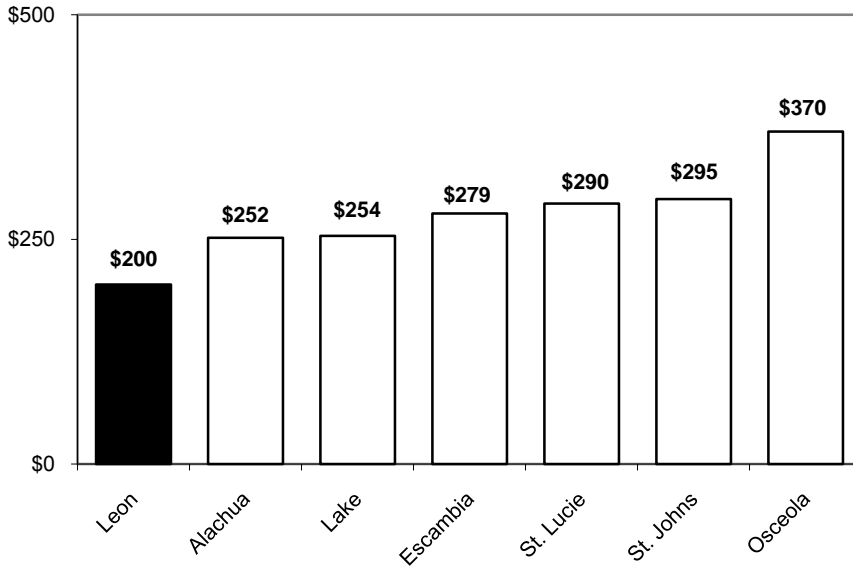


Source: Property Appraiser, Official Tax Roll Certification

Growth in homestead parcels has remained steady at an average of 1.07% growth per year since 2002. However, from 2010 to 2011 there was a slight decrease with 426 fewer homesteaded parcels, or a 0.70% decline.

Total Net Budget (FY12)

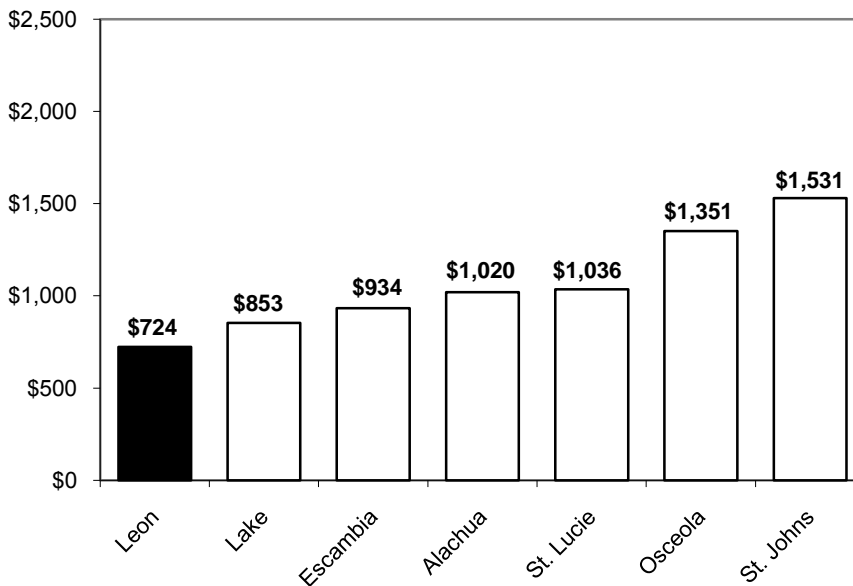
Millions



Leon County ranks lowest in operating budget among like-sized counties, with a net budget of \$200 million. Alachua County's net budget is 26% higher than Leon County's.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

Net Budget Per Countywide Resident (FY12)

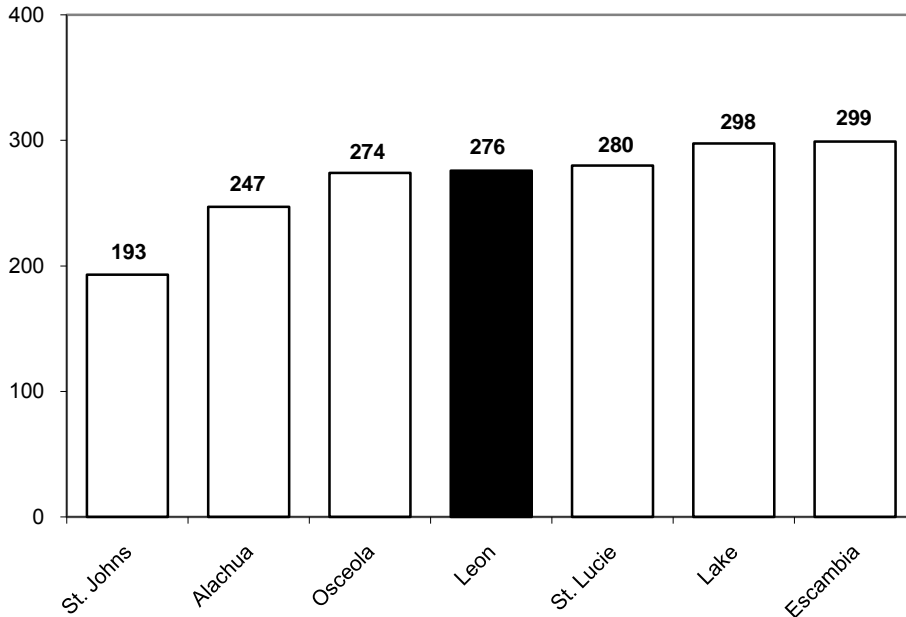


Leon County is the lowest for dollars spent per county resident. St. Johns County spends approximately two times the amount per resident than Leon County. The next closest County's net budget per capita is 18% higher than Leon County's (Lake County).

Note: Comparative Counties updated based on 2010 census data.

Countywide Population (2011)

Thousands

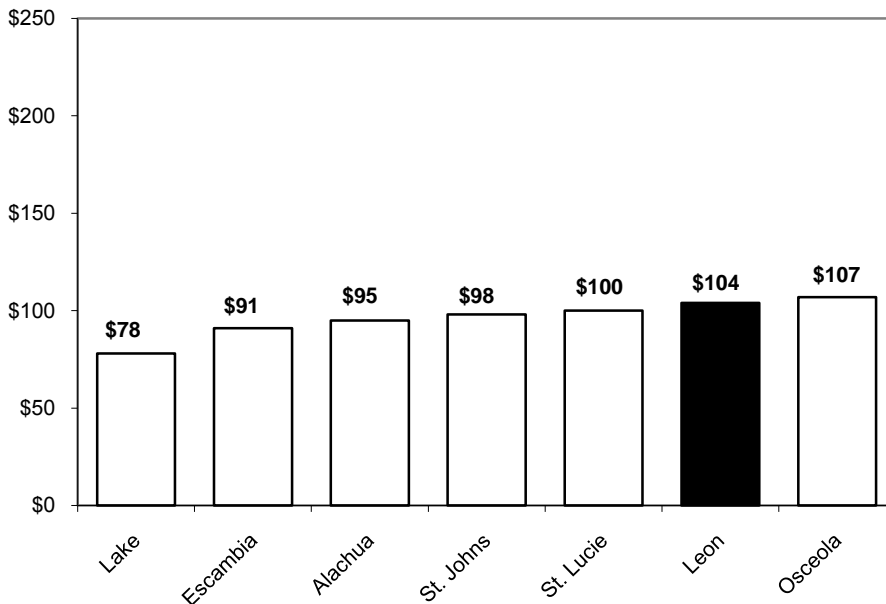


The Florida Bureau of Economic and Business Research estimated the Leon County 2011 population at 276,278 residents. The selection of comparative counties is largely based on population served.

For more information on population see page 13 in the Community Economic Profile Section.

Anticipated Ad Valorem Tax Collections (FY12)

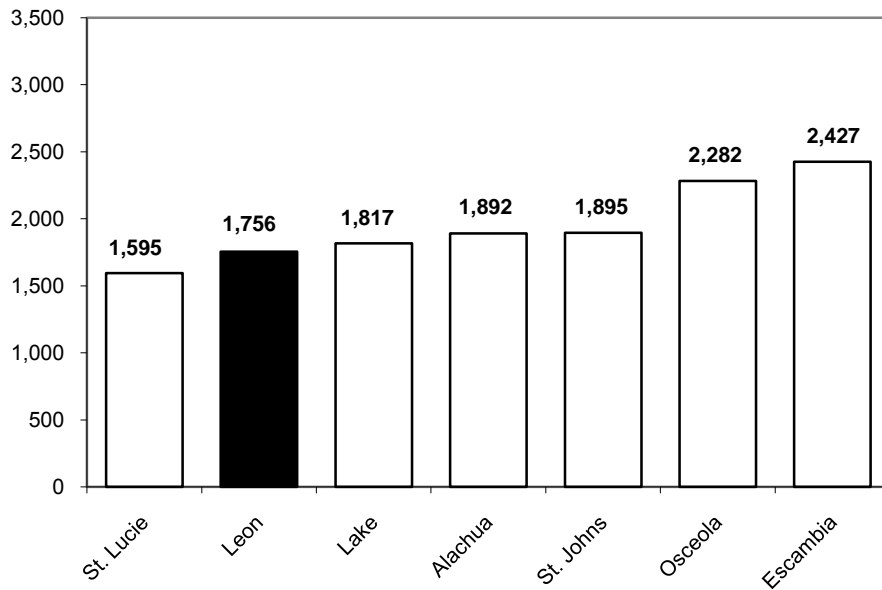
Millions



Among the like-sized counties, Leon County collects \$104 million in ad valorem taxes. Leon County collects \$5 million more than the median collection (\$99 million). Due to the 2008 passage of property tax reform by referendum and enabling legislative actions, ad valorem tax collections rates were significantly impacted in all counties. In addition, decreased property valuations associated with the recession and a repressed housing market will further effect collections in the near term. Ad valorem taxes account for 44% of the County's operating revenue.

Note: Comparative Counties updated based on 2010 census data.

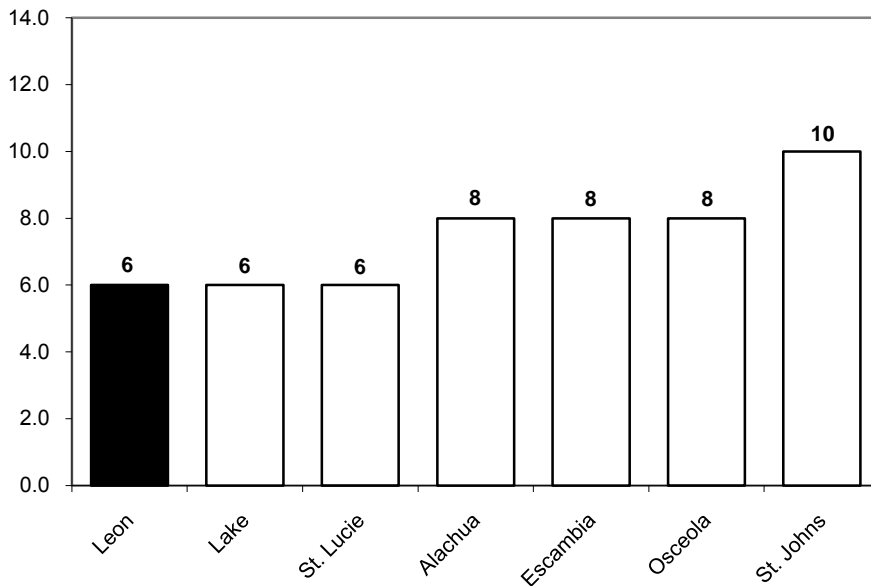
Total Number of County Employees (FY12)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the second lowest number of county employees among comparables.

All comparable counties surveyed reported either the same or fewer employees than in FY11. This is largely attributed to property tax reform followed by the recession which has impacted county revenues and services. For example, St. Lucie County cut an additional 10% of staff in FY12 after freezing approximately 150 positions in FY11. Osceola County also eliminated 10% of its staff in FY12.

County Employees per 1,000 Residents (FY12)



Leon County has a ratio of 6 employees for every thousand County residents, tied with St. Lucie and Lake County as the lowest in per capita employees.

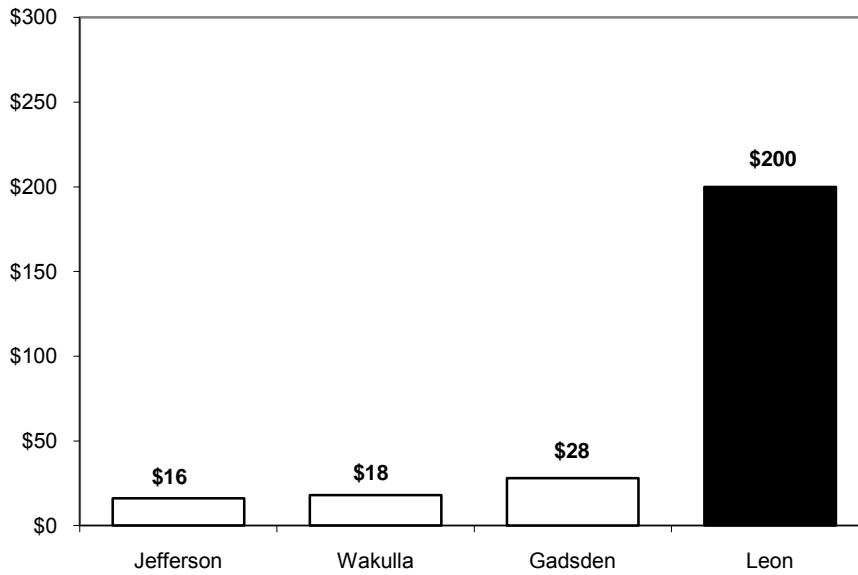
Note: Comparative Counties updated based on 2010 census data.

Leon County Fiscal Year 2013 Adopted Budget

Comparative Data – Surrounding Counties

Total Net Budget (FY12)

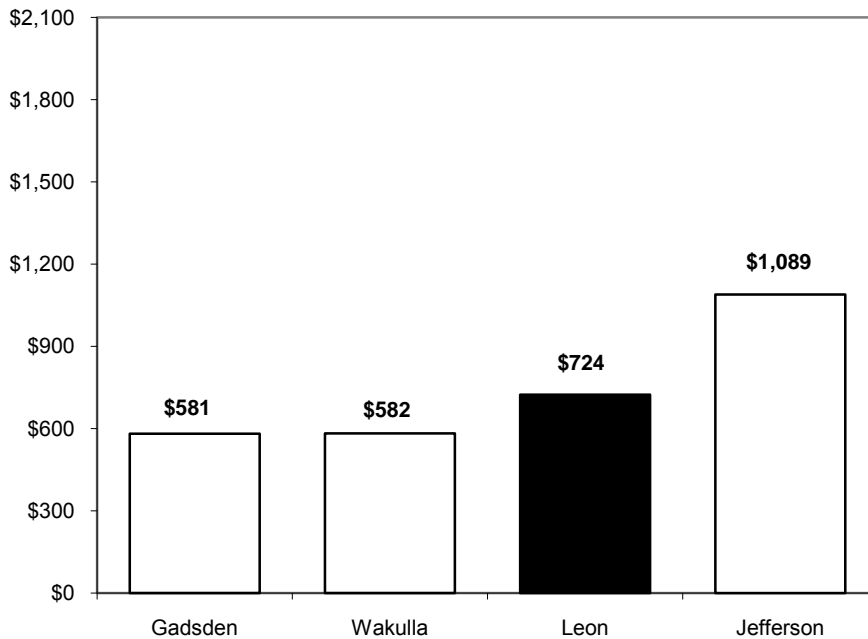
Millions



Leon County ranks highest in operating budget among surrounding counties, with a net budget of \$200 million. Gadsden County ranks second highest with a net budget of \$28 million.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

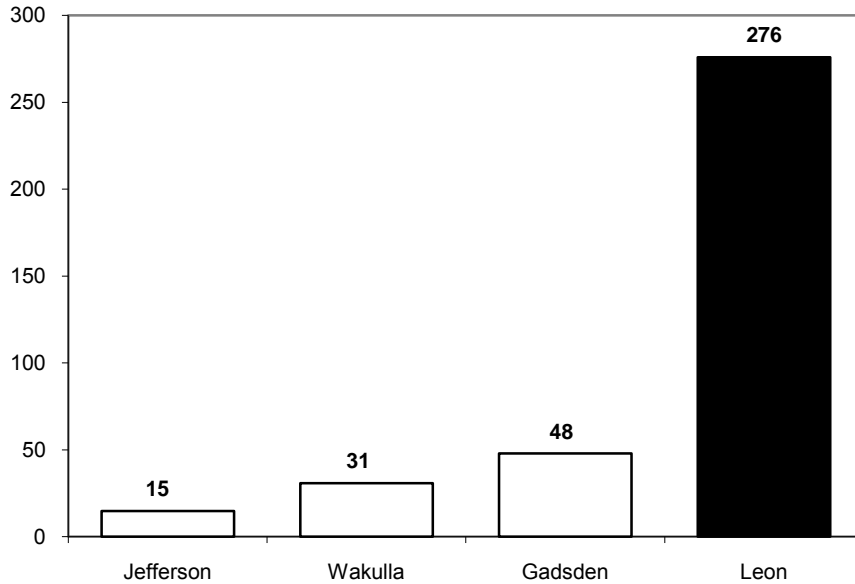
Net Budget Per Countywide Resident (FY12)



Leon County is the second highest for dollars spent per county resident. Gadsden and Wakulla Counties spend 24% less, while Jefferson County spends 50% more per county resident.

Countywide Population (2011)

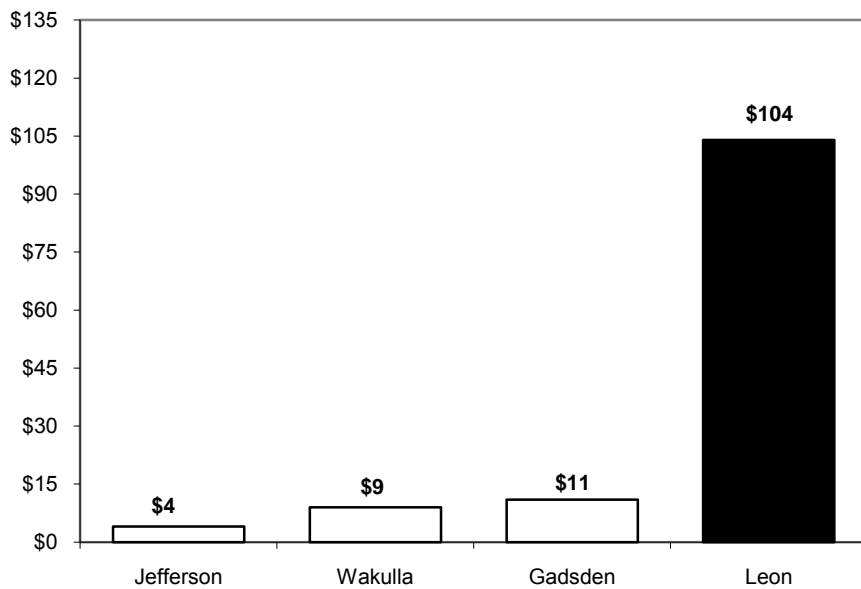
Thousands



The Florida Bureau of Economic and Business Research estimated the 2011 Leon County population at 276,278. Leon County has approximately 230,000 more residents than neighboring Gadsden County which has the next highest population. Of the surrounding counties, Gadsden has the highest projected population growth rate since the 2010 census at 4% compared to Leon (0%), Wakulla (0%), and Jefferson (-1%).

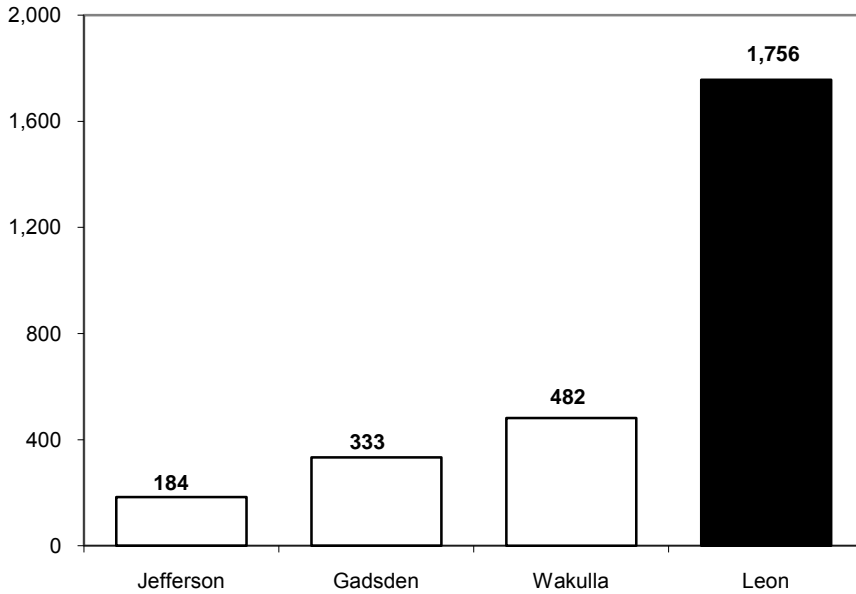
Anticipated Ad Valorem Tax Collections (FY12)

Millions



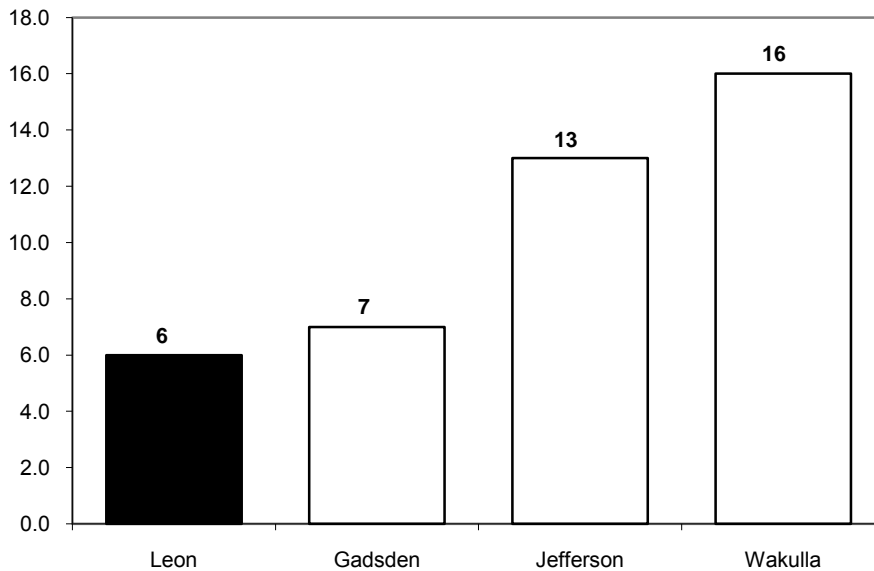
Among the surrounding counties, Leon County collects the highest amount of ad valorem taxes.

Total Number of County Employees (FY12)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the highest number of county employees.

Total County Employees per 1,000 Residents (FY12)



Leon County has a ratio of 6 employees for every thousand county residents. When compared to surrounding counties, Leon County ranks the lowest.

Net Budget per Countywide Resident

<i>County</i>	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>	<i>% Exempt</i>
Santa Rosa	\$566	5	38%
Gadsden	\$581	7	57%
Wakulla	\$582	16	49%
Union	\$595	10	77%
Columbia	\$692	8	48%
Holmes	\$715	7	66%
Leon	\$724	6	44%
Bradford	\$742	9	56%
Clay	\$816	7	37%
Taylor	\$821	9	43%
Volusia	\$834	7	33%
Seminole	\$838	7	26%
Suwannee	\$848	10	47%
Baker	\$849	11	53%
Flagler	\$849	7	31%
Lake	\$853	6	29%
Citrus	\$870	8	32%
Highlands	\$891	9	34%
Marion	\$899	7	41%
Jackson	\$925	8	53%
Escambia	\$934	8	45%
Okaloosa	\$936	8	29%
Pinellas	\$952	5	29%
Desoto	\$968	10	55%
Lafayette	\$971	11	69%
Madison	\$975	11	56%
Polk	\$979	7	31%
Bay	\$1,018	7	34%
Alachua	\$1,020	8	51%
Saint Lucie	\$1,036	6	35%
Putnam	\$1,038	9	51%
Washington	\$1,043	10	48%
Pasco	\$1,063	8	34%
Dixie	\$1,083	13	70%

<i>County</i>	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>	<i>% Exempt</i>
Hamilton	\$1,086	12	46%
Jefferson	\$1,089	13	67%
Hernando	\$1,092	7	37%
Nassau	\$1,102	9	28%
Brevard	\$1,105	7	43%
Sumter	\$1,105	6	32%
Levy	\$1,138	11	54%
Hardee	\$1,146	12	53%
Glades	\$1,155	19	83%
Okeechobee	\$1,169	10	43%
Hendry	\$1,232	9	67%
Liberty	\$1,257	13	76%
Martin	\$1,274	10	28%
Gilchrist	\$1,278	11	56%
Hillsborough	\$1,304	8	30%
Calhoun	\$1,320	8	63%
Lee	\$1,338	8	22%
Osceola	\$1,351	8	37%
Orange	\$1,452	9	27%
Indian River	\$1,508	10	26%
Palm Beach	\$1,529	8	24%
Saint Johns	\$1,531	10	28%
Gulf	\$1,536	11	39%
Broward	\$1,545	6	29%
Manatee	\$1,632	9	23%
Walton	\$1,647	15	16%
Sarasota	\$1,776	9	24%
Dade-Miami	\$1,777	11	28%
Duval	\$1,869	9	39%
Collier	\$2,015	10	17%
Charlotte	\$2,486	12	27%
Franklin	\$2,561	14	40%
Monroe	\$3,031	17	30%

Percent of Exempt Property

<i>County</i>	<i>% Exempt</i>	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>
Walton	16%	\$1,647	15
Collier	17%	\$2,015	10
Lee	22%	\$1,338	8
Manatee	23%	\$1,632	9
Palm Beach	24%	\$1,529	8
Sarasota	24%	\$1,776	9
Seminole	26%	\$838	7
Indian River	26%	\$1,508	10
Orange	27%	\$1,452	9
Charlotte	27%	\$2,486	12
Dade-Miami	28%	\$1,777	11
Saint Johns	28%	\$1,531	10
Martin	28%	\$1,274	10
Nassau	28%	\$1,102	9
Okaloosa	29%	\$936	8
Pinellas	29%	\$952	5
Lake	29%	\$853	6
Broward	29%	\$1,545	6
Monroe	30%	\$3,031	17
Hillsborough	30%	\$1,304	8
Polk	31%	\$979	7
Flagler	31%	\$849	7
Sumter	32%	\$1,105	6
Citrus	32%	\$870	8
Volusia	33%	\$834	7
Bay	34%	\$1,018	7
Highlands	34%	\$891	9
Pasco	34%	\$1,063	8
Saint Lucie	35%	\$1,036	6
Osceola	37%	\$1,351	8
Hernando	37%	\$1,092	7
Clay	37%	\$816	7
Santa Rosa	38%	\$566	5
Duval	39%	\$1,869	9

<i>County</i>	<i>% Exempt</i>	<i>Net Budget Per Capita</i>	<i>Staff Per 1000</i>
Gulf	39%	\$1,536	11
Franklin	40%	\$2,561	14
Marion	41%	\$899	7
Brevard	43%	\$1,105	7
Okeechobee	43%	\$1,169	10
Taylor	43%	\$821	9
Leon	44%	\$724	6
Escambia	45%	\$934	8
Hamilton	46%	\$1,086	12
Suwannee	47%	\$848	10
Columbia	48%	\$692	8
Washington	48%	\$1,043	10
Wakulla	49%	\$582	16
Putnam	51%	\$1,038	9
Alachua	51%	\$1,020	8
Jackson	53%	\$925	8
Baker	53%	\$849	11
Hardee	53%	\$1,146	12
Levy	54%	\$1,138	11
Desoto	55%	\$968	10
Gilchrist	56%	\$1,278	11
Madison	56%	\$975	11
Bradford	56%	\$742	9
Gadsden	57%	\$581	7
Calhoun	63%	\$1,320	8
Holmes	66%	\$715	7
Hendry	67%	\$1,232	9
Jefferson	67%	\$1,089	13
Lafayette	69%	\$971	11
Dixie	70%	\$1,083	13
Liberty	76%	\$1,257	13
Union	77%	\$595	10
Glades	83%	\$1,155	19

Total County Employees per 1,000 Residents

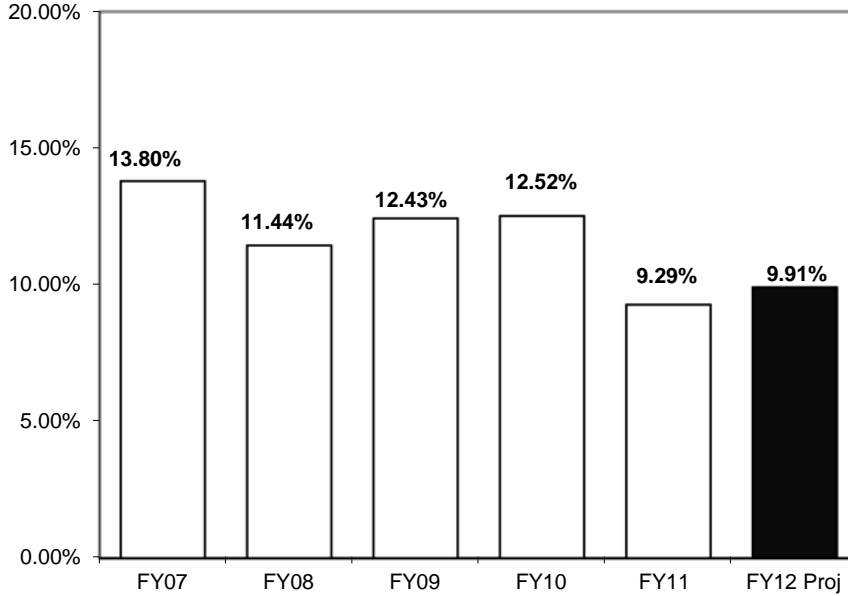
<i>County</i>	<i>Staff Per 1000</i>	<i>Net Budget Per Capita</i>	<i>% Exempt</i>
Pinellas	5	\$952	29%
Santa Rosa	5	\$566	38%
Leon	6	\$724	44%
Saint Lucie	6	\$1,036	35%
Sumter	6	\$1,105	32%
Lake	6	\$853	29%
Broward	6	\$1,545	29%
Seminole	7	\$838	26%
Brevard	7	\$1,105	43%
Volusia	7	\$834	33%
Polk	7	\$979	31%
Gadsden	7	\$581	57%
Bay	7	\$1,018	34%
Flagler	7	\$849	31%
Clay	7	\$816	37%
Holmes	7	\$715	66%
Marion	7	\$899	41%
Hernando	7	\$1,092	37%
Lee	8	\$1,338	22%
Calhoun	8	\$1,320	63%
Citrus	8	\$870	32%
Alachua	8	\$1,020	51%
Okaloosa	8	\$936	29%
Jackson	8	\$925	53%
Hillsborough	8	\$1,304	30%
Escambia	8	\$934	45%
Pasco	8	\$1,063	34%
Palm Beach	8	\$1,529	24%
Osceola	8	\$1,351	37%
Columbia	8	\$692	48%
Bradford	9	\$742	56%
Orange	9	\$1,452	27%
Sarasota	9	\$1,776	24%
Hendry	9	\$1,232	67%

<i>County</i>	<i>Staff Per 1000</i>	<i>Net Budget Per Capita</i>	<i>% Exempt</i>
Highlands	9	\$891	34%
Duval	9	\$1,869	39%
Nassau	9	\$1,102	28%
Putnam	9	\$1,038	51%
Taylor	9	\$821	43%
Manatee	9	\$1,632	23%
Desoto	10	\$968	55%
Washington	10	\$1,043	48%
Saint Johns	10	\$1,531	28%
Indian River	10	\$1,508	26%
Suwannee	10	\$848	47%
Collier	10	\$2,015	17%
Okeechobee	10	\$1,169	43%
Martin	10	\$1,274	28%
Union	10	\$595	77%
Dade-Miami	11	\$1,777	28%
Gulf	11	\$1,536	39%
Gilchrist	11	\$1,278	56%
Lafayette	11	\$971	69%
Levy	11	\$1,138	54%
Baker	11	\$849	53%
Madison	11	\$975	56%
Charlotte	12	\$2,486	27%
Hamilton	12	\$1,086	46%
Hardee	12	\$1,146	53%
Liberty	13	\$1,257	76%
Jefferson	13	\$1,089	67%
Dixie	13	\$1,083	70%
Franklin	14	\$2,561	40%
Walton	15	\$1,647	16%
Wakulla	16	\$582	49%
Monroe	17	\$3,031	30%
Glades	19	\$1,155	83%



Intergovernmental Revenues

Percent of Operating Revenues



Analysis: The monitoring of intergovernmental revenues (revenues received from another governmental entity) is important since over dependence on such revenues can be harmful; especially, if the external source withdraws the funds entirely and/or reduces its share of costs. Leon County exhibits a reduced dependency on intergovernmental revenues in comparison to total operating revenues.

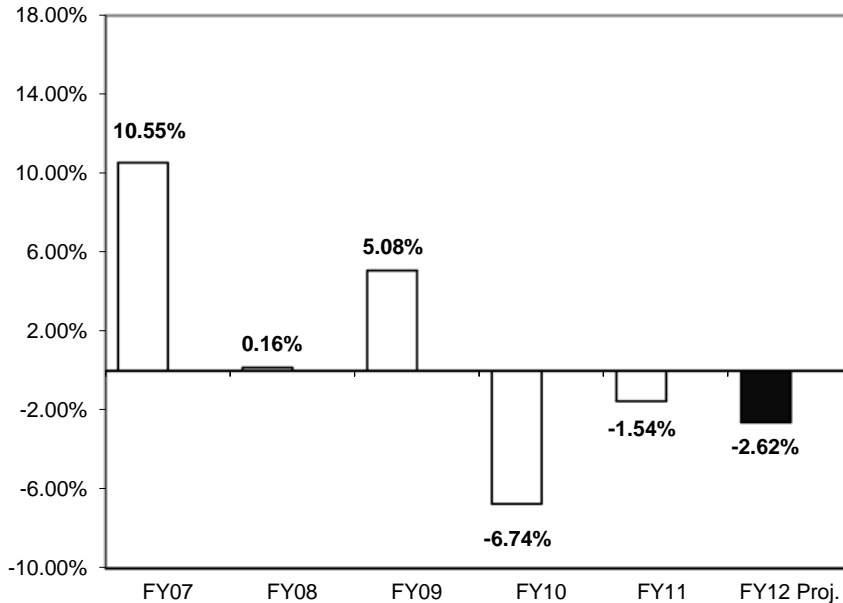
Grants are not included in intergovernmental revenue projections; however, grants are included and account for a significant portion of actual intergovernmental revenues. In FY11 the intergovernmental revenues declined by 3.23%.

Formula: Intergovernmental Revenues divided by Total Operating Revenues.

Source: FY 2011 TRIM AD

Property Tax Revenues

Rate of Change



Analysis: In the past ten years, Leon County has become more reliant on property tax revenue, primarily due to the reduction of intergovernmental revenue.

The Board maintained the 7.85 rate for FY12. The projected rate of change in FY12 is a decrease of 1.08%, due to a moderation of the decline in property from the previous year.

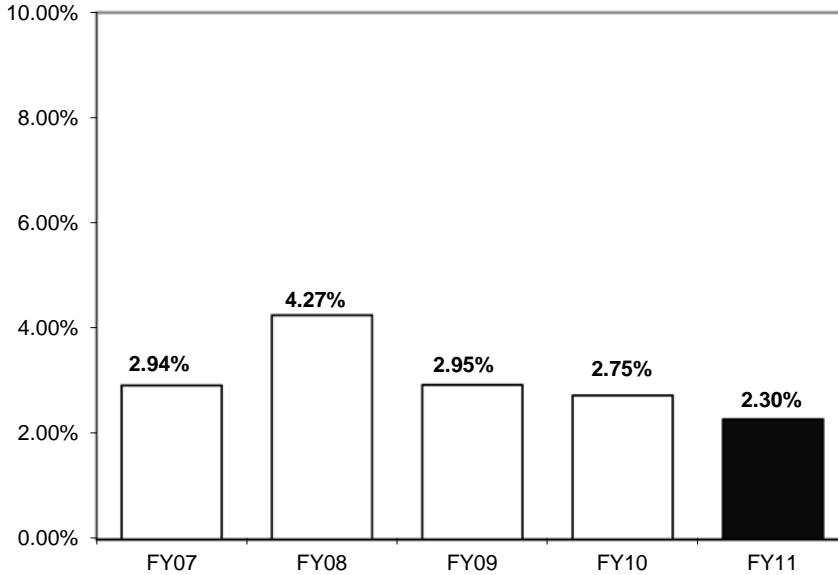
By maintaining the millage rate at 7.85 for FY12, the Board provided property tax relief to the citizens of Leon County.

The board has approved the aggregate rolled back rate of 8.844 for FY13.

Formula: Current Year minus Prior Year divided by Prior Year.

Source: 2011 Certification of Final Taxable Value and Statistical Digest.

Revenue Projections
Budgeted v. Actual Revenues

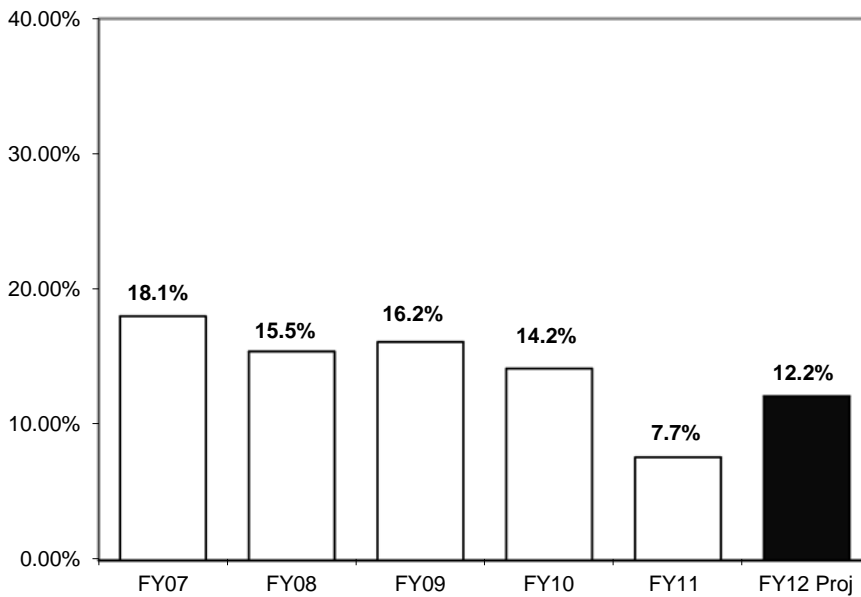


Analysis: This indicator examines the differences between actual revenues received versus budgeted revenues during the past fiscal year. GFOA standards indicate that actual revenues versus budgeted revenues should fall in the range of + or - five percent. Leon County exceeds this parameter.

Formula: Actual General Fund, Special Funds and Enterprise Fund Revenue minus Budgeted General Fund, Special Funds and Enterprise Fund Revenue divided by Budgeted Revenues.

Source: FY 2011 Revenue Summary Report.

Capital Outlay
Percentage of Total Expenditures

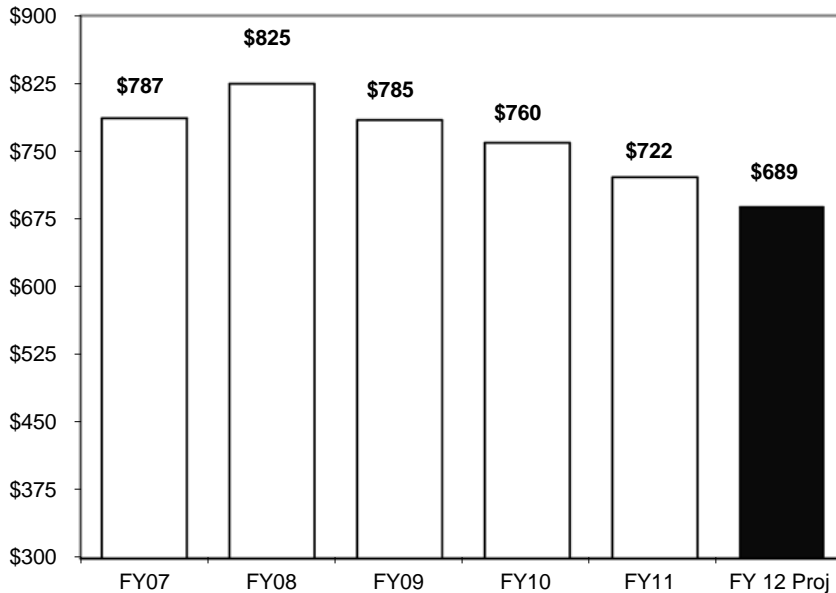


Analysis: The purpose of capital outlay in the operating budget is to replace equipment or to add new equipment and infrastructure. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment and infrastructure is being replaced or added. The FY12 projection is based upon what has been budgeted for the current fiscal year and does not include carry forward projects from the previous fiscal year.

Formula: Capital Outlay Divided by Total Operating Expenditures.

Source: FY 2011 Expenditure Summary Report and Budget Summary.

Revenues Per Capita

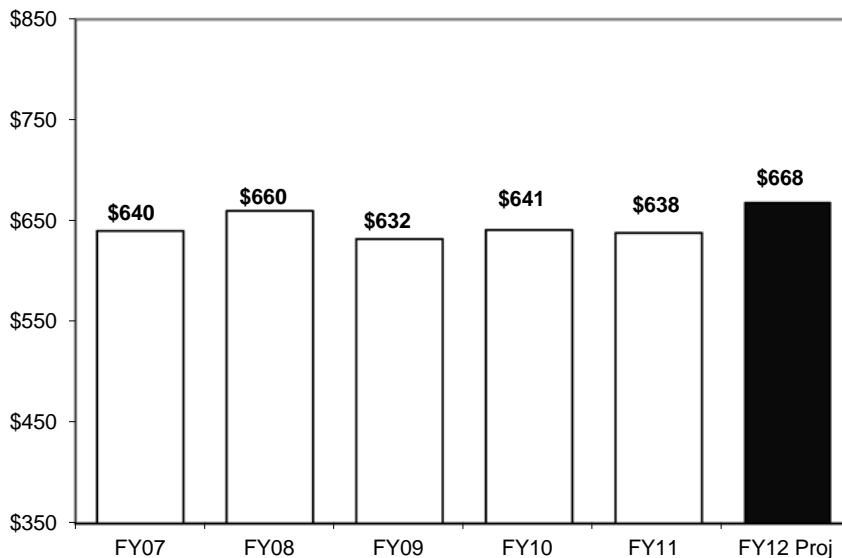


Analysis: Examining per capita revenues indicates changes in revenues relative to changes in population size. As population increases, it is expected that revenues and the needs for services will increase. If per capita revenues are decreasing, it will be impossible to continue to maintain the existing level of services unless new sources of revenues and ways of reducing expenses are found. The FY08 increase resulted from returned revenue from the Tax Collector and Sheriff in addition to higher ambulance fee revenue. Revenue per capita declines in FY09, FY10 and FY11 reflect current economic conditions. Projections for FY12 also take into account the macroeconomic environment.

Formula: General Fund, Special Revenue Funds, and Enterprise Fund Revenues Divided by Population.

Source: FY 2010 Revenue Summary Report and the FY 2011 Budget Summary.

Expenditures Per Capita



Analysis: Changes in per capita expenditures reflect changes in expenditures relative to changes in population. This indicator has increased slightly for the past six years.

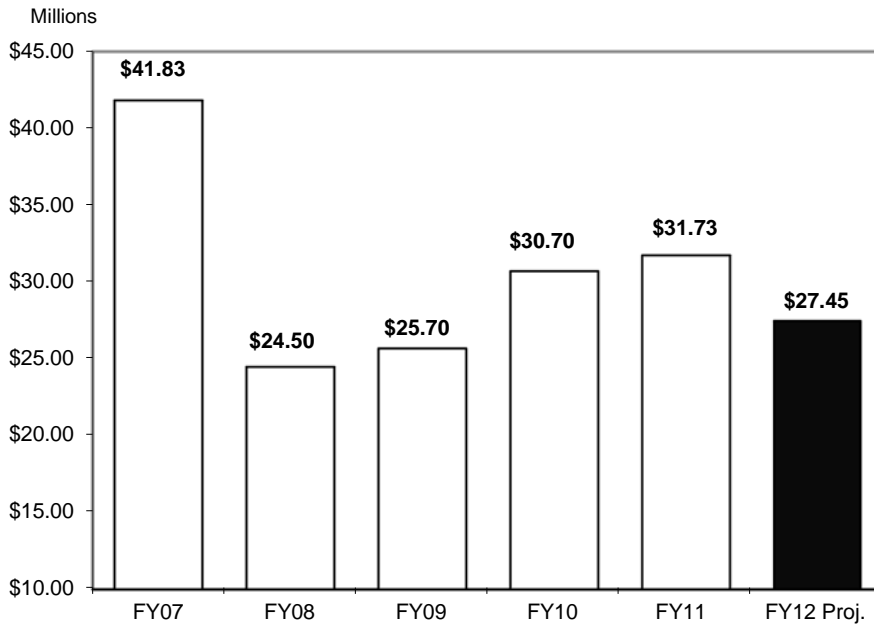
The decrease in FY09 expenditures per capita reflects reductions in personnel costs due to a hiring freeze and the elimination of some positions. The FY12 projection reflects an increase in payments to Medicaid; healthcare and retirement costs; and contractual increases such as custodial and security offset by slower population growth.

The additional one cent tax for the Performing Arts Center is included in this calculation of operating expenditures per capita.

Formula: Actual General Fund, Special Funds and Enterprise Fund divided by population.

Source: FY 2011 Expenditure Summary Report, the 2010 Statistical Digest, and the FY 2010 Budget Summary.

General/Fine and Forfeiture Fund Balance



Analysis: Positive fund balances can be thought of as reserves, although the “fund balance” entries on the annual report will not always be synonymous with the funds “available for appropriation.” The County’s reserve policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. A decline in FY08 fund balance resulted from \$20 million in appropriations to CIP projects.

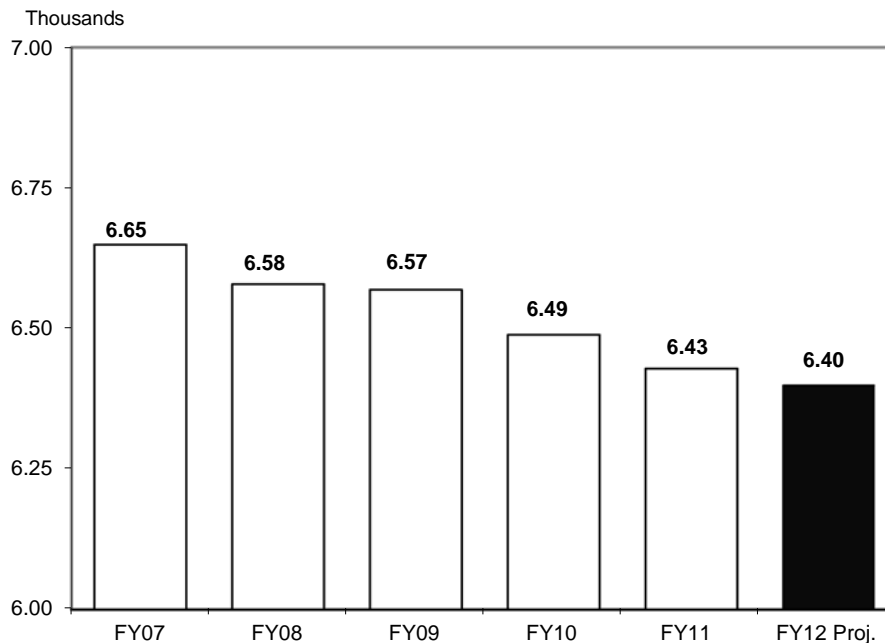
Leon County’s fund balances remain well within requirements for the reserve policy.

Formula: Prior year fund balance plus actual revenues minus actual expenditures.

Source: FY11 Summary of Fund Balance and Retained Earnings and Year Ending Report.

Employees Per Capita

Employees Per 1,000 Leon County Residents



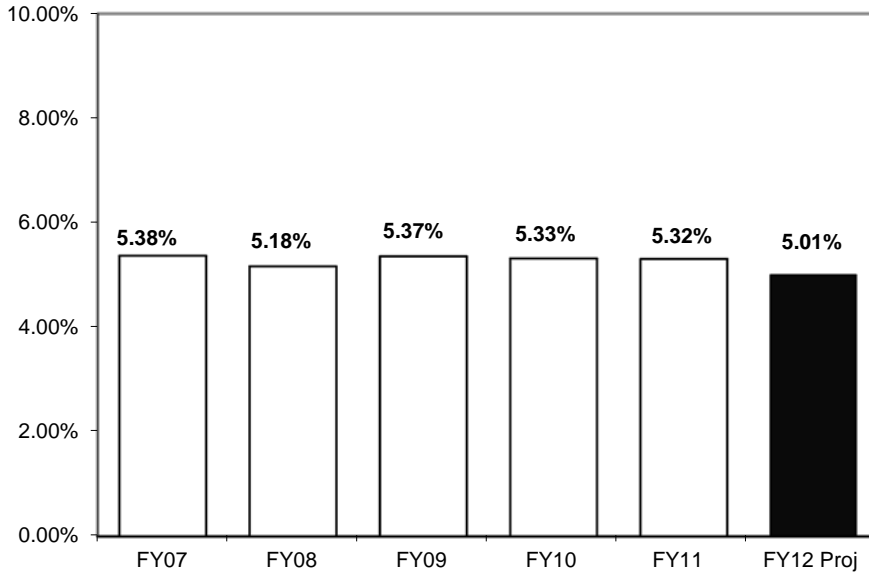
Analysis: Personnel costs are a major portion of an operating budget; for that reason plotting changes in the number of employees per capita effectively measures changes in expenditures. Overall, the County is controlling the cost associated with this financial indicator. Note that the number of employees includes Constitutional Officers. In comparison to other like-sized counties, Leon County, ranks the third lowest in number of employees per capita, behind St. Lucie and Lake Counties.

Formula: Number of Full-Time Employees Divided by Population multiplied by 1,000.

Source: FY 11-12 Annual Budget Document and Tallahassee/Leon County Planning Department.

Debt Service

Percentage of Total Operating Expenditures



Analysis: Debt service is defined as the amount of principal and interest that a local government pays each year on net direct bonded long-term debt, plus the interest on direct short-term debt. Increasing debt service reduces expenditure flexibility by adding to the County's financial obligations. Leon County's debt service has trended downward over the past five years.

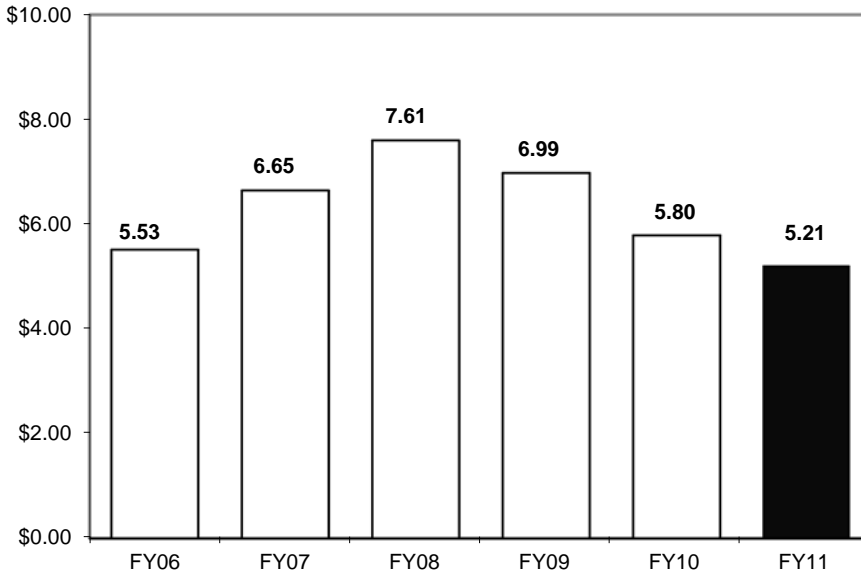
Leon County maintains level debt service.

Formula: Debt Service divided by Total Operating Expenditures.

Source: FY 2010 Expenditure Summary and the FY 2011 Budget Summary.

Liquidity

Ratio of Current Assets to Current Liabilities



Analysis: The current ratio is a liquidity indicator that measures a government's short-run financial condition by examining the ratio of cash and short term assets against current liabilities. This ratio shows whether a government can pay its short-term debt obligations.

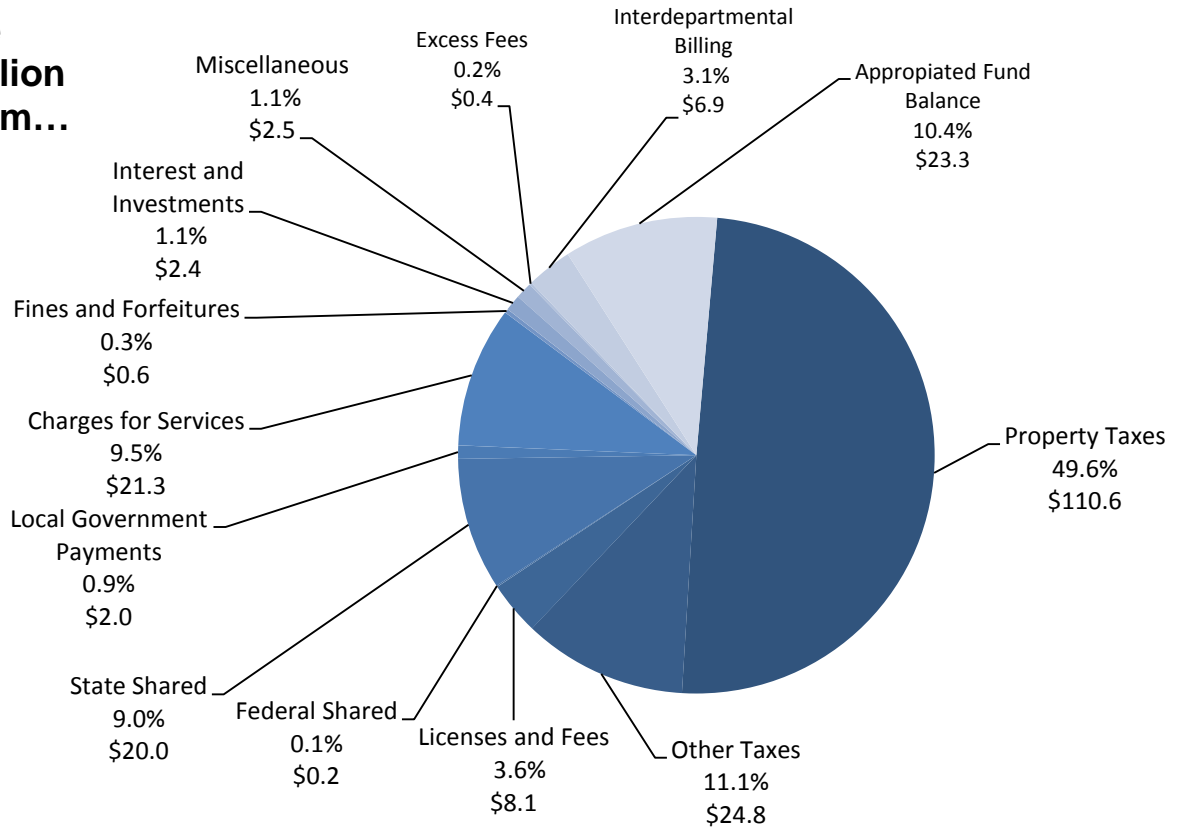
The International City / County Management Association (ICMA) states ratio that fall below 1:1 for more than consecutive three years is a decidedly negative indicator. The ICMA further recommends keeping this ratio above 1:1. Leon County maintains a liquidity ratio above this level even during the current economic climate, a sign of short-term financial strength.

Formula: Cash and short-term investments divided by Current Liabilities

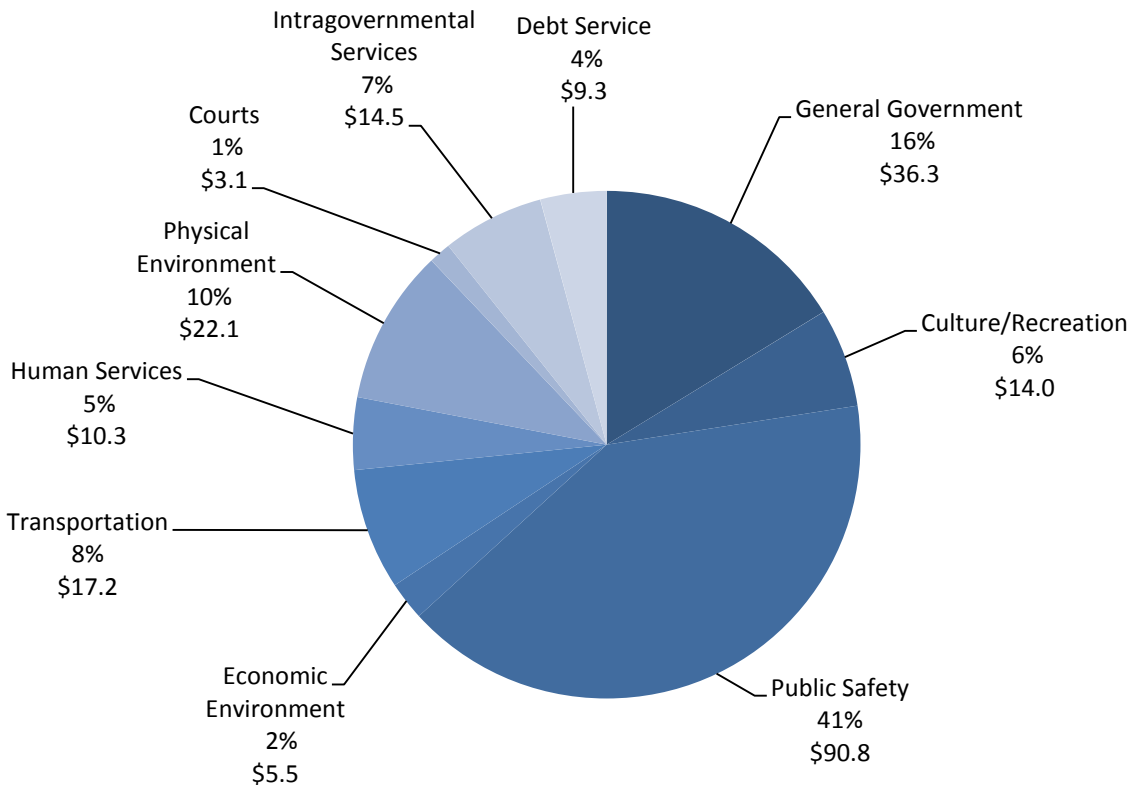
Source: FY 2011 Comprehensive Annual Financial Report



Where the \$223.1 million comes from...



Where the \$223.1 million goes...



Leon County Government Fiscal Year 2013 Adopted Budget

Revenues By Source

	FY 2011 Actual	%	FY 2012 Adopted	%	FY 2013 Budget	%
General Property Taxes						
Ad Valorem - General Fund	44,679,801		44,259,702		41,891,740	
Ad Valorem - Fine/Fore.	63,557,987		60,695,579		62,475,740	
MSTU Ad Valorem	6,791,402		6,690,908		6,276,309	
Delinquent Taxes	576,508		0		0	
Subtotal	115,605,697	53.8%	111,646,189	47.4%	110,643,789	49.6%
Other Taxes						
Local Option Resort Tax	3,766,697		3,957,700		4,142,475	
Local Option Gas tax	4,981,187		4,743,350		4,807,950	
1 Cent Sales Tax	3,439,956		3,296,405		3,390,740	
Franchise Fee	338,515		314,559		326,990	
Public Service Taxes	6,393,821		6,503,700		6,539,800	
Local Communication Svcs Tax	3,907,081		3,280,625		3,151,150	
Non Ad-Valorem Assessments	2,456,387		2,472,699		2,467,247	
Delinquent Assessments	18,075		0		0	
Subtotal	25,301,717	11.8%	24,569,038	10.4%	24,826,352	11.1%
Licenses and Fees						
Building Permits	976,810		975,650		945,250	
Fire Services Fees	7,817,309		6,937,061		6,394,772	
Growth Fees	798,596		955,990		757,055	
Subtotal	9,592,715	4.5%	8,868,701	3.8%	8,097,077	3.6%
Federal Shared						
Federal Grants	3,410,483		141,100		146,040	
Federal Payments in Lieu of Taxes	248,861		51,300		47,500	
Subtotal	3,659,344	1.7%	192,400	0.1%	193,540	0.1%
State Shared						
State Grants	831,946		318,781		342,008	
State Revenue Sharing	4,244,369		4,107,800		4,150,550	
Other State Revenues	1,655,862		1,704,064		1,573,771	
Local 1/2 Cent Sales Tax	10,437,198		10,173,550		10,110,850	
State Shared Gas & Transportation Tax	3,873,293		3,766,750		3,800,570	
Subtotal	21,042,667	9.8%	20,070,945	8.5%	19,977,749	9.0%
Local Government Payments	1,185,905	0.6%	1,651,047	0.7%	2,008,577	0.9%
Charges for Service						
General Government	889,919		881,505		965,845	
Public Safety	9,435,900		10,020,495		9,531,805	
Tipping Fees	7,264,087		7,558,287		7,434,212	
Other Physical	574,348		2,029,622		40,375	
Transportation	342,396		370,785		307,315	
Economic Environmental	657,928		30,780		30,495	
Cultural and Recreational	187,726		163,305		201,115	
Other Charges for Services	3,007,376		2,822,369		2,795,087	
Subtotal	22,359,679	10.4%	23,877,148	10.1%	21,306,249	9.5%
Fines and Forfeitures	661,048	0.3%	561,640	0.2%	589,285	0.3%
Interest and Investments	3,267,724	1.5%	2,387,301	1.0%	2,365,392	1.1%
Miscellaneous	3,010,921	1.4%	2,350,082	1.0%	2,511,999	1.1%
Excess Fees						
Clerk of Circuit Court	99,221		0		0	
Sheriff	754,677		0		0	
Property Appraiser	117,542		0		0	
Tax Collector	570,983		590,000		350,000	
Supervisor of Elections	557,052		0		0	
Subtotal	2,099,475	1.0%	590,000	0.3%	350,000	0.2%
Interdepartmental Billing	7,062,158		7,294,613		6,931,696	3.1%
Appropriated Fund Balance	0		31,558,626		23,288,799	10.4%
TOTAL:	214,849,051	96.7%	235,617,730	83.5%	223,090,504	100.0%

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Function

	FY 2011 Actual	%	FY 2012 Adopted	%	FY 2013 Budget	%
General Government Services						
Legislative	1,429,139		1,331,752		1,304,800	
Executive	1,932,830		996,920		1,041,643	
Property Appraiser	4,411,705		4,244,488		4,326,795	
Tax Collector	4,861,484		4,660,299		4,505,472	
Clerk Finance	1,520,587		1,456,481		1,403,766	
Financial & Administrative	8,642,077		9,269,898		9,382,270	
Legal Counsel	1,708,354		1,647,042		1,670,718	
Comprehensive Planning	1,208,975		1,160,891		1,139,583	
Other General Governmental Services	6,452,280		7,854,545		8,487,865	
Supervisor of Elections	2,932,011		4,408,445		3,042,822	
Subtotal	35,099,442	15%	37,030,761	16%	36,305,734	16%
Public Safety						
Law Enforcement	33,963,042		31,622,792		32,530,554	
Fire Control	7,191,483		6,903,981		6,361,692	
Detention and Correction	32,836,307		32,041,064		32,896,925	
Protective Inspections	1,353,600		1,342,595		1,354,586	
Emergency & Disaster Relief	52,816		126,055		126,166	
Ambulance & Rescue	14,913,979		15,731,710		15,796,503	
Medical Examiner	468,068		405,338		543,008	
Other Public Safety	1,190,689		122,075		1,169,293	
Subtotal	91,969,984	40%	88,295,610	37%	90,778,727	41%
Physical Environment						
Garbage/Solid Waste Control	10,348,177		12,404,181		11,736,297	
Sewer/Wastewater Services	236,668		232,500		232,500	
Conservation & Resource Management	3,928,962		3,877,172		3,912,779	
Flood Control	6,116,387		7,786,799		4,150,198	
Other Physical Environment	2,282,761		2,353,673		2,083,393	
Subtotal	22,912,955	10%	26,654,325	11%	22,115,167	10%
Transportation						
	27,541,520	12%	20,203,210	9%	17,167,384	8%
Economic Environment						
Employment Opportunity (Summer Youth)	61,259		74,265		74,265	
Tourist Development/Econ. Dev. Council	2,678,275		3,510,010		3,682,425	
Community Redevelopment/Housing	2,868,780		1,960,188		1,697,118	
Subtotal	5,608,314	2%	5,544,463	2%	5,453,808	2%
Human Services						
	10,262,984	4%	9,845,325	4%	10,254,776	5%
Culture/Recreation						
Libraries	11,173,863		6,841,621		6,727,641	
Parks & Recreation	4,786,171		6,226,201		6,722,503	
Cultural Services	654,500		654,500		504,500	
Special Events	24,500		24,500		24,500	
Subtotal	16,639,034	7%	13,746,822	6%	13,979,144	6%
Debt Service						
	9,330,806	4%	9,260,022	4%	9,367,607	4%
Intragovernmental Services						
Intragovernmental Services	646,774		597,967		481,695	
Motor Pool	2,859,505		3,177,980		3,470,386	
Grants Program	1,650		92,479		92,338	
Insurance Program	2,365,818		3,919,269		2,794,141	
Budgeted Contingency	0		14,008,208		7,681,437	
Subtotal	5,873,747	3%	21,795,903	9%	14,519,997	7%
Court Related						
Court Administration	184,284		205,196		286,546	
State Attorney	51,712		111,056		110,260	
Public Defender	52,794		130,627		131,355	
Clerk of Circuit Court	0		408,793		439,981	
Guardian Ad Litem	0		20,723		18,731	
Courthouse Security	100,254		0		0	
Courthouse Facilities	1,163,408		0		0	
Information Systems	1,415,569		28,094		21,545	
Article V	3,090,565		28,094		21,545	
Other Court Related Programs	2,541,231		2,336,800		2,139,742	
Subtotal	5,920,586	3%	3,241,289	1%	3,148,160	1%
TOTAL	231,159,372	100%	235,617,730	100%	223,090,504	100%

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Board of County Commissioners								
1) County Commission	1,429,139	1,331,752	1,304,800	(2.0) %	1,308,263	1,311,833	1,315,504	1,319,289
	<u>1,429,139</u>	<u>1,331,752</u>	<u>1,304,800</u>	<u>(2.0) %</u>	<u>1,308,263</u>	<u>1,311,833</u>	<u>1,315,504</u>	<u>1,319,289</u>

1) Decrease reflects retirement and health insurance costs, offset by Board approved salary adjustments.

Administration

2) County Administration	830,879	519,046	533,160	2.7 %	534,454	535,777	537,144	538,543
3) Human Resources	1,079,925	1,139,122	1,150,518	1.0 %	1,223,411	1,156,392	1,159,436	1,162,576
4) Management Information Services	7,132,571	7,109,014	7,330,815	3.1 %	7,467,264	7,491,780	7,507,741	7,524,097
5) Strategic Initiatives	0	711,604	820,719	15.3 %	823,299	825,954	828,687	831,499
	<u>9,043,376</u>	<u>9,478,786</u>	<u>9,835,212</u>	<u>3.8 %</u>	<u>10,048,428</u>	<u>10,009,903</u>	<u>10,033,008</u>	<u>10,056,715</u>

2) Increase reflects Board approved salary adjustments, retirement and health insurance costs.

3) Increase reflects Board approved salary adjustments, retirement, communications, and publications, subscription & membership costs, offset by a reduction in health insurance costs.

4) Increase reflects technology support for Public Safety Complex (two Network System Analyst positions) and associate operating costs, Board approved salary adjustments, retirement, and maintenance costs. Fifty percent of the MIS Public Safety Complex costs will be reimbursed by the City of Tallahassee.

5) Increase reflects realignment of a Recycling Coordinator position (Public Information Specialist) to Community and Media Relations, Board approved salary adjustments, retirement, health insurance, printing and binding costs, and final realignment of travel costs associated with FY11 reorganization.

County Attorney's Office

6) County Attorney	1,708,354	1,647,042	1,670,718	1.4 %	1,673,973	1,677,315	1,680,756	1,684,271
	<u>1,708,354</u>	<u>1,647,042</u>	<u>1,670,718</u>	<u>1.4 %</u>	<u>1,673,973</u>	<u>1,677,315</u>	<u>1,680,756</u>	<u>1,684,271</u>

6) Increase reflects Board approved salary adjustments, retirement, and health costs, offset by decreases in communication and professional services (experts, consultants, & outside counsel) costs as part of Board approved budget reductions.

Department of Public Works

7) Engineering Services	3,035,376	3,055,678	2,882,639	(5.7) %	2,892,013	2,901,641	2,910,431	2,919,315
8) Fleet Management	2,846,583	3,166,667	3,460,656	9.3 %	3,457,908	3,454,967	3,451,822	3,448,454
9) Operations	8,632,827	9,497,805	9,696,448	2.1 %	9,822,694	9,877,064	10,004,401	9,983,754
10) Parks & Recreation	2,276,583	2,391,513	2,447,979	2.4 %	2,474,140	2,505,542	2,514,119	2,522,902
11) PW Support Services	568,895	573,307	569,286	(0.7) %	570,695	572,143	573,635	575,155
	<u>17,360,265</u>	<u>18,684,970</u>	<u>19,057,008</u>	<u>2.0 %</u>	<u>19,217,450</u>	<u>19,311,357</u>	<u>19,454,408</u>	<u>19,449,580</u>

7) Decrease reflects elimination of a Administrative Associate V position as part of Board approved reductions, realignment of a Right-A-Way Agent position to Real Estate Management, reductions in communications, Florida Retirement System and health insurance costs, offset by Board approved salary adjustments.

8) Increase reflects Florida Retirement System and Board approved salary adjustment costs offset by a reduction in health insurance costs.

9) Increase reflects Board approved salary adjustments, utilities, contracts, transportation costs, offset by reductions in Florida Retirement System and health insurance costs.

10) Increase reflects Board approved salary adjustment costs offset by reductions in retirement and health insurance costs.

11) Decrease reflects reductions in retirement and health insurance costs, offset by Board approved salary adjustment.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Department of Development Support & Environmental Management								
12) Building Plans Review & Inspection	1,038,647	1,037,352	1,027,174	(1.0) %	1,030,948	1,034,837	1,038,839	1,042,923
13) DEP Storage Tank	143,193	149,577	153,955	2.9 %	154,476	155,012	155,563	156,111
14) Development Services	613,270	648,733	662,666	2.1 %	665,938	669,313	672,784	676,315
15) DS Support Services	324,156	337,457	342,946	1.6 %	343,939	344,961	346,013	347,093
16) Environmental Services	1,309,597	1,250,748	1,242,959	(0.6) %	1,247,787	1,252,759	1,257,736	1,262,777
17) Permit and Code Services	446,879	483,865	490,244	1.3 %	492,318	494,460	496,655	498,882
	<u>3,875,742</u>	<u>3,907,732</u>	<u>3,919,944</u>	<u>0.3 %</u>	<u>3,935,406</u>	<u>3,951,342</u>	<u>3,967,590</u>	<u>3,984,101</u>

- 12) Decrease reflects health insurance, transportation and communication costs, offset by Board approved salary adjustments and retirement costs.
- 13) Increase reflects Board approved salary adjustments, retirement and transportation costs, offset by decreased health insurance costs.
- 14) Increase reflects Board approved salary adjustments, retirement, and health insurance costs, offset by decreased communication and transportation costs.
- 15) Increase reflects Board approved salary adjustments, retirement, and health insurance costs.
- 16) Decrease reflects communication and transportation costs, offset by Board approved salary adjustments and increased retirement and health insurance costs.
- 17) Increase reflects Board approved salary adjustments, retirement, communication, and transportation costs, offset by reductions in health insurance costs.

Department of Facilities Management

18) Facilities Management	8,453,075	7,590,976	8,844,178	16.5 %	9,452,430	9,664,335	9,714,888	9,734,083
19) Real Estate Management	0	76,015	217,248	185.8 %	218,106	218,990	219,900	220,838
	<u>8,453,075</u>	<u>7,666,991</u>	<u>9,061,426</u>	<u>18.2 %</u>	<u>9,670,536</u>	<u>9,883,325</u>	<u>9,934,788</u>	<u>9,954,921</u>

- 18) Increase reflects Facilities Management support (Facilities Supervisor & Facilities Technician) and associated operating costs for Public Safety Complex, Board approved salary adjustments, retirement, utilities, custodial and elevator maintenance contracts, offset by service level budget reductions and reductions in health insurance and broker fees. Fifty percent of the costs associated with the Public Safety Complex will be reimbursed by the City of Tallahassee.
- 19) Increase reflects realignment of Right-of-Way Agent position, Board approved salary adjustments, retirement and operating costs.

Department of PLACE

20) Blueprint 2000	61,348	60,879	61,082	0.3 %	61,511	61,953	62,408	62,877
21) Capital Reg Transportation Planning Agency	225,184	215,035	217,646	1.2 %	218,075	218,517	218,972	219,441
22) Planning Department	922,444	884,977	860,855	(2.7) %	861,190	861,536	861,892	862,258
	<u>1,208,975</u>	<u>1,160,891</u>	<u>1,139,583</u>	<u>(1.8) %</u>	<u>1,140,776</u>	<u>1,142,006</u>	<u>1,143,272</u>	<u>1,144,576</u>

- 20) Increase reflects Board approved salary adjustments and retirement costs, offset by decreased health insurance costs. State personnel chose BCC benefits as allowed by the interlocal agreement.
- 21) Increase reflects Board approved salary adjustments and retirement costs, offset by decreased health insurance costs. State personnel chose BCC benefits as allowed by the interlocal agreement.
- 22) Decrease reflects County's portion of an eliminated planning position and health insurance costs, offset by increased retirement costs as part of Board approved Reductions.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Office of Financial Stewardship								
23) Office of Management and Budget	674,846	606,533	576,090	(5.0) %	580,572	585,286	590,223	592,338
24) Purchasing	561,435	504,235	400,796	(20.5) %	401,931	403,099	404,300	405,500
25) Risk Management	165,957	225,452	229,490	1.8 %	229,919	230,361	230,816	231,285
	<u>1,402,238</u>	<u>1,336,220</u>	<u>1,206,376</u>	<u>(9.7) %</u>	<u>1,212,422</u>	<u>1,218,746</u>	<u>1,225,339</u>	<u>1,229,123</u>

- 23) Decrease reflects personnel costs associated with staff turnover (Senior Analyst replaced with Management and Budget Analyst), realignment of travel, and communication costs, offset by Board approved salary adjustments.
- 24) Decrease reflects elimination of a Contract Manager position as part of Board approved reductions, personnel costs associated with staff turnover, communications, and transportation costs, offset by Board approved salary adjustments.
- 25) Increase reflects Board approved salary adjustment and retirement costs, offset by decreased health insurance and communication costs.

Office of Economic Development & Business Partnerships

26) Economic Dev/Intergovernmental Affairs	1,301,451	677,374	707,983	4.5 %	708,736	709,512	710,309	711,132
27) M/W Small Business Enterprise	196,755	230,130	231,804	0.7 %	232,403	233,020	233,654	234,300
28) Tourism Development	2,360,178	3,190,099	3,351,609	5.1 %	3,373,454	3,410,928	3,450,393	3,489,936
	<u>3,858,383</u>	<u>4,097,603</u>	<u>4,291,396</u>	<u>4.7 %</u>	<u>4,314,593</u>	<u>4,353,460</u>	<u>4,394,356</u>	<u>4,435,368</u>

- 26) Increase reflects Board approved salary adjustments, retirement, grant tracking software, lobby tools subscription services, and travel costs offset by decreased health insurance costs.
- 27) Increase reflects Board approved salary adjustments and retirement costs offset by decreased health insurance costs.
- 28) Increase reflects Board approved salary adjustments, retirement, advertising, sponsorships and contributions, repair and maintenance and transportation costs for a new passenger van.

Office of Public Services

29) Animal Services	945,099	1,086,294	1,165,688	7.3 %	1,169,101	1,172,641	1,174,964	1,177,337
30) Emergency Medical Services	12,831,460	13,676,939	13,544,092	(1.0) %	13,518,081	13,681,815	13,721,384	13,771,730
31) Library Services	6,124,195	6,752,621	6,519,641	(3.5) %	6,553,423	6,588,806	6,612,156	6,635,104
	<u>19,900,754</u>	<u>21,515,854</u>	<u>21,229,421</u>	<u>(1.3) %</u>	<u>21,240,605</u>	<u>21,443,262</u>	<u>21,508,504</u>	<u>21,584,171</u>

- 29) Increase reflects Animal Control Officers position reclasses, Board approved salary adjustments and retirement, health insurance, transportation and Animal Shelter contract costs.
- 30) Decrease reflects realignment of four positions to the Consolidated Dispatch Agency retirement, health insurance, offset by Board approved salary adjustments, increased repair and maintenance, professional services, operating supplies, transportation, and ambulance equipment costs.
- 31) Decrease reflects elimination of part-time position as part of Board approved reductions, personnel costs associated with staff turnover, retirement, health insurance, capital outlay (books), security device maintenance, offset by Board approved salary adjustments.

Office of Intervention & Detention Alternatives

32) County Probation	1,082,971	1,440,716	1,411,394	(2.0) %	1,416,111	1,420,974	1,425,972	1,431,078
33) Drug & Alcohol Testing	137,731	146,922	139,686	(4.9) %	139,848	140,015	140,186	140,363
34) Supervised Pretrial Release	1,031,133	993,388	999,238	0.6 %	1,003,370	1,007,629	1,012,006	1,016,512
	<u>2,251,835</u>	<u>2,581,026</u>	<u>2,550,318</u>	<u>(1.2) %</u>	<u>2,559,329</u>	<u>2,568,618</u>	<u>2,578,164</u>	<u>2,587,953</u>

- 32) Decrease reflects the elimination of a Probation Officer position as part of Board approved budget reductions and retirement costs, offset by Board approved salary adjustments.
- 33) Decrease reflects personnel costs associated with staff turnover, retirement, health insurance and communication costs, offset by Board approved salary adjustments.
- 34) Increase reflects Board approved salary adjustments, retirement, and communication costs, offset by reduced health insurance.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Office of Human Services & Community Partnerships								
35) Housing Services	573,052	569,006	455,671	(19.9) %	456,929	458,234	459,869	461,540
36) Human Services	7,359,401	7,144,420	8,266,587	15.7 %	8,363,027	8,472,663	8,490,197	8,508,255
37) Veteran Services	252,255	239,961	282,116	17.6 %	282,473	282,841	283,220	283,586
38) Volunteer Center	160,791	161,192	161,077	(0.1) %	161,758	162,461	163,184	163,916
	<u>8,345,498</u>	<u>8,114,579</u>	<u>9,165,451</u>	<u>13.0 %</u>	<u>9,264,187</u>	<u>9,376,199</u>	<u>9,396,470</u>	<u>9,417,297</u>

- 35) Decrease reflects elimination of an Administrative Associate V position as part of Board approved reductions and realignment of a Housing Rehabilitation Specialist position to Veteran Services, offset by Board approved salary adjustments and increased transportation costs.
- 36) Increase reflects Board approved salary adjustments and Medicaid, Medical Examiner, Baker Act, and Marchman Act costs.
- 37) Increase reflects Board approved salary adjustments, realignment of Veteran Counselor position from Housing Services and associated travel, operating, and office supplies.
- 38) Decrease reflects health insurance and communication costs, offset by Board approved salary adjustments and increased retirement costs.

Office of Resource Stewardship

39) Cooperative Extension	518,633	542,079	520,297	(4.0) %	521,430	522,597	523,797	523,652
40) Office of Sustainability	199,248	286,693	282,979	(1.3) %	283,759	284,563	285,391	286,243
41) Solid Waste	9,188,120	10,359,746	10,303,775	(0.5) %	10,289,914	10,564,769	10,590,898	10,604,735
	<u>9,906,000</u>	<u>11,188,518</u>	<u>11,107,051</u>	<u>(0.7) %</u>	<u>11,095,103</u>	<u>11,371,929</u>	<u>11,400,086</u>	<u>11,414,630</u>

- 39) Decrease reflects personnel costs associated with staff turnover, retirement, health insurance and transportation costs, offset by increased equipment warranty costs.
- 40) Decrease reflects personnel costs associated with staff turnover and health insurance costs, offset by Board approved salary adjustments and increased retirement costs.
- 41) Decrease reflects elimination of Rural Waste Site Attendant as part of Board approved reductions, realignment of Recycling Coordinator, Recycling Assistant, and Inmate Supervisor-Recycling positions to Parks and Recreation, retirement, health insurance, temporary labor, electronic recycling, waste disposal and transportation costs, offset by Board approved salary adjustments, position reclasses, increased fuel adjustment contingency, communication, repair and maintenance, and utilities costs.

Constitutional

42) Clerk of the Circuit Court	1,931,921	1,865,274	1,843,747	(1.2) %	1,894,548	1,946,792	2,000,521	2,000,521
43) Property Appraiser	4,411,705	4,244,488	4,326,795	1.9 %	4,455,457	4,587,979	4,724,477	4,865,070
44) Sheriff	63,518,701	61,039,199	62,414,581	2.4 %	64,189,173	65,962,470	68,370,952	68,380,772
45) Supervisor of Elections	2,932,011	4,408,445	3,042,822	(31.0) %	3,170,099	3,075,169	3,905,333	3,711,146
46) Tax Collector	4,861,483	4,660,299	4,505,472	(3.3) %	4,507,147	4,551,904	4,596,255	4,640,620
	<u>77,655,822</u>	<u>76,217,705</u>	<u>76,133,417</u>	<u>(0.0) %</u>	<u>78,216,423</u>	<u>80,124,314</u>	<u>83,597,538</u>	<u>83,598,129</u>

- 42) Decrease reflects programmatic budget reductions as part of assisting the Board in reducing budget shortfall and decreased retirement and health insurance costs, offset by Board approved salary adjustments and retirement costs, offset by reduced health insurance costs.
- 43) Increase reflects Board approved salary adjustments and retirement costs, offset by reduced capital cost as part of assisting the Board in reducing the budget shortfall and decreased health insurance costs.
- 44) Decrease reflects reduced costs associated with general election year, programmatic budget reductions, and health insurance costs, offset by Board approved salary adjustment and increased retirement costs.
- 45) Reflects reductions in estimated commission payments associated with tax revenue from special assessments and ad valorem collections.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Judicial								
47) Court Administration	200,265	204,433	280,703	37.3 %	281,535	282,394	283,277	284,186
48) Guardian Ad Litem	18,447	22,281	20,006	(10.2) %	20,006	20,006	20,006	20,006
49) Other Court-Related Programs	652,943	729,233	514,152	(29.5) %	514,563	514,740	518,249	521,763
50) Public Defender	139,681	132,060	130,450	(1.2) %	130,450	130,450	130,450	130,450
51) State Attorney	130,570	107,284	106,945	(0.3) %	106,945	106,945	106,945	106,945
	<u>1,141,907</u>	<u>1,195,291</u>	<u>1,052,256</u>	<u>(12.0) %</u>	<u>1,053,499</u>	<u>1,054,535</u>	<u>1,058,927</u>	<u>1,063,350</u>

- 47) Increase reflects realignment of the Trial Court Marshall, Court Liaison Officer, and Information Systems Analyst positions from other Court programs, offset by elimination of the Detention Review Coordinator position and the realignment of process services operating costs.
- 48) Decrease reflects capital outlay costs.
- 49) Decrease reflects budget reductions associated with transfer of positions to Court Administration and State payroll, decreased court fines, legal aid, health insurance and retirement costs, offset by Board approved salary adjustments.
- 50) Decrease reflects communications systems costs.
- 51) Decrease reflects communications systems costs.

Non-Operating

52) Budgeted Reserves	0	1,109,168	882,383	(20.4) %	1,475,117	1,611,604	2,005,908	2,252,153
53) Communications	934,941	892,865	692,016	(22.5) %	692,016	692,016	692,016	692,016
54) Fire Control	7,171,040	6,903,981	6,361,692	(7.9) %	6,361,692	6,361,692	6,361,692	6,361,692
55) Line Item Funding	679,000	679,000	529,000	(22.1) %	529,000	529,000	529,000	529,000
56) Other Non-Operating	5,524,443	5,809,850	5,592,969	(3.7) %	5,752,813	5,919,070	6,039,892	6,160,567
57) Risk Allocations	1,380,188	1,237,143	1,130,302	(8.6) %	1,130,302	1,130,302	1,130,302	1,130,302
58) Risk Financing & Workers Comp	2,330,502	3,895,441	2,763,400	(29.1) %	2,763,400	2,763,400	2,763,400	2,763,400
	<u>18,020,114</u>	<u>20,527,448</u>	<u>17,951,762</u>	<u>(12.5) %</u>	<u>18,704,340</u>	<u>19,007,084</u>	<u>19,522,210</u>	<u>19,889,130</u>

- 52) Reflects decreased budgeted reserves to EMS.
- 53) Decrease reflects costs savings associated with renegotiated contracts for network data and telecommunication lines.
- 54) Decrease reflects reduction in payment to City of Tallahassee due to a reduction in delinquent assessments from FY12.
- 55) Reflects Board's direction, at July 9, 2012 Budget Workshop, to move COCA funding earmarked for the Mary Brogan Museum to the TDC fund balance.
- 56) Reflects decrease in CRA payments due to a decline in property values and juvenile justice payment to the state, offset by increased Parks and Recreation contract payments to City of Tallahassee.
- 57) Decrease reflects decline in insurance premiums associated with property and general liability.
- 58) Decrease reflects reduction in Workers' Compensation payments due to fewer claims and a safe working environment.

Debt Service

59) Debt Service	9,330,806	9,260,022	9,367,607	1.2 %	9,409,600	9,416,575	9,410,975	9,142,575
	<u>9,330,806</u>	<u>9,260,022</u>	<u>9,367,607</u>	<u>1.2 %</u>	<u>9,409,600</u>	<u>9,416,575</u>	<u>9,410,975</u>	<u>9,142,575</u>

- 59) Leon County maintains level debt service.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Capital Improvement Program								
60) Budgeted Capital Reserves	0	12,941,346	6,799,054	(47.5) %	1,187,761	720,325	139,110	139,110
61) Engineering Services	13,086,305	11,948,854	5,296,000	(55.7) %	10,085,000	4,512,644	4,883,978	4,924,703
62) Facilities Management	8,287,201	2,385,025	2,324,000	(2.6) %	1,403,000	410,847	886,000	480,204
63) Fleet Management	2,166,212	1,441,300	2,509,490	74.1 %	2,715,698	3,329,900	2,950,000	2,980,880
64) Management Information Services	1,802,607	1,800,500	1,808,980	0.5 %	2,189,715	1,868,280	1,743,280	1,718,280
63) Miscellaneous - EMS	145,908	665,000	0	(100.0) %	1,650,000	300,000	0	0
Office of Sustainability	3,128	0	0	0.0 %	0	0	0	0
65) Parks & Recreation	891,480	2,198,500	2,589,000	17.8 %	2,788,000	808,000	892,000	1,218,000
66) Public Works - Operations	4,526,205	805,200	785,200	(2.5) %	785,200	785,200	773,855	185,200
67) Solid Waste	521,020	1,382,500	764,179	(44.7) %	1,589,500	1,842,080	1,659,368	1,455,000
	<u>31,430,067</u>	<u>35,568,225</u>	<u>22,875,903</u>	<u>(35.7) %</u>	<u>24,393,874</u>	<u>14,577,276</u>	<u>13,927,591</u>	<u>13,101,377</u>

- 60) Decrease reflects the draw down of capital reserves established for the long-term funding of capital projects associated with County maintenance.
- 61) Decrease reflects close of Gaines Street Revitalization project and reduced Gum Road Target Planning Area project funding.
- 62) Decrease reflects reduced funding for the Centralized Storage Facility project.
- 63) Increase reflects funding for replacement of EMS vehicles in accordance with the Ambulance Replacement Plan and reallocation of EMS vehicle and equipment replacements in Fleet Management
- 64) Reflects increased funding for technology projects.
- 65) Increase reflects the allocation of additional funding for maintenance projects identified in the Parks improvement analysis conducted in FY12.
- 66) Reflects a decrease in funding for the Stormwater Maintenance Filter Replacement project.
- 67) Reflects a decrease in funding for the replacement of heavy equipment.

Transfers

68) Transfers	33,220,852	34,358,970	31,087,517	(9.5) %	32,222,888	33,218,374	34,436,063	34,590,432
	<u>33,220,852</u>	<u>34,358,970</u>	<u>31,087,517</u>	<u>(9.5) %</u>	<u>32,222,888</u>	<u>33,218,374</u>	<u>34,436,063</u>	<u>34,590,432</u>

- 68) Reflects elimination of transfer to Mosquito Control, and reduced transfers to Supervisor of Elections, Stormwater, and capital program costs.

Grants Administration

Byrne Grant	7,836	0	0	0.0 %	0	0	0	0
Grants Adult Drug Court	37,430	0	0	0.0 %	0	0	0	0
Grants Co-op	28,378	0	0	0.0 %	0	0	0	0
Grants Court Admin	298,488	0	0	0.0 %	0	0	0	0
69) Grants EMS	86,719	0	60,000	0.0 %	60,000	60,000	60,000	60,000
Grants Health Dept	75,625	0	0	0.0 %	0	0	0	0
Grants Housing	450,997	0	0	0.0 %	0	0	0	0
Grants Human Services	604,772	0	0	0.0 %	0	0	0	0
70) Grants Library	63,895	15,000	15,000	0.0 %	15,000	15,000	15,000	15,000
Grants Management Services	182,653	0	0	0.0 %	0	0	0	0
Grants Parks	35,251	0	0	0.0 %	0	0	0	0
71) Grants Public Services Admin	40,000	122,075	95,855	(21.5) %	95,855	95,855	95,855	95,855
Grants Public Works	83,048	0	0	0.0 %	0	0	0	0
Grants Sheriff	426,615	0	0	0.0 %	0	0	0	0
Grants Stormwater	1,311,547	0	0	0.0 %	0	0	0	0
Grants Sustainability	1,211,510	0	0	0.0 %	0	0	0	0
Grants Volunteer	21,999	0	0	0.0 %	0	0	0	0
	<u>4,966,764</u>	<u>137,075</u>	<u>170,855</u>	<u>24.6 %</u>	<u>170,855</u>	<u>170,855</u>	<u>170,855</u>	<u>170,855</u>

- 69) Reflects funding for Emergency Medical Services equipment.
- 70) Reflects expenditures associated with the receipt of donations from the Friends of the Library.
- 71) Decrease reflects less funding available for driver's education through less collections of traffic fines in the Slosberg Drivers' Education Fund.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Division

Department / Division	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	Adopted Change	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Summary Totals								
72) BCC	88,743,634	92,711,964	95,538,704	3.0%	96,681,071	97,619,295	98,032,245	98,261,995
Constitutional Officers	77,655,822	76,217,705	76,133,417	-0.1%	78,216,423	80,124,314	83,597,538	83,598,129
Judicial	1,141,907	1,195,291	1,052,256	-12.0%	1,053,499	1,054,535	1,058,927	1,063,350
Non-Operating	18,020,114	20,527,448	17,951,762	-12.5%	18,704,340	19,007,084	19,522,210	19,889,130
Capital	31,300,325	22,626,879	16,076,849	-28.9%	23,206,113	13,856,951	13,788,481	12,962,267
Total Capital Reserves	0	12,941,346	6,799,054	-47.5%	1,187,761	720,325	139,110	139,110
Debt Service	9,330,806	9,260,022	9,367,607	1.2%	9,409,600	9,416,575	9,410,975	9,142,575
Grants	4,966,764	137,075	170,855	24.6%	170,855	170,855	170,855	170,855
Total Budget Net Transfers	231,159,372	235,617,730	223,090,504	-5.3%	228,629,662	221,969,934	225,720,341	225,227,411
Total Operating Budget	199,859,047	200,049,505	200,214,601	0.1%	204,235,788	207,392,658	211,792,750	212,126,034
Total Capital Budget	31,300,325	35,568,225	22,875,903	-35.7%	24,393,874	14,577,276	13,927,591	13,101,377
Total Budget Net Transfers	231,159,372	235,617,730	223,090,504	-5.3%	228,629,662	221,969,934	225,720,341	225,227,411

72) Board of County Commissioners total budget variance is primarily due to the addition of operating expenses for the Public Safety Complex in the amount of \$1,073,438, half of which will be reimbursed by the City of Tallahassee.

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY11 Adopted	FY12 Adopted	% Change	FY13 Budget	% Change	Reference
MANDATORY						
Constitutional Officers						
Supervisor of Elections	\$ 2,918,446	\$ 4,408,445		\$ 3,042,822		FS 129.202, FS 97-107
Tax Collector	4,821,940	4,660,299		4,505,472		FL Constitution: Article VIII Section 1(d), FS 192.091(2), FS 197
Property Appraiser	4,445,162	4,244,488		4,326,795		FL Const: Article VIII Section 1(d), FS 192.091(1), FS 193.023, FS 193-194, 196, 200
Sheriff	62,244,253	59,697,408		61,282,990		FL Constitution: Article VIII Section 1(d), FS 30.49 and 30.50
Clerk of Court	1,931,921	1,865,274		1,843,747		FL Constitution: Article VIII Section 1(d), FL Constitution: Article V Section 16
subtotal	76,361,722	74,875,914	-1.95%	75,001,826	-1.95%	
Judiciary (Article V)						
State Attorney	121,676	107,284		106,945		FL Const: Article V Sec. 14 & 17, FS 29.008
Public Defender	140,200	132,060		130,450		FL Const: Article V Sec. 14 & 18, FS 29.008
Guardian Ad Litem	20,561	22,281		20,006		FS 29.008, FS 39.8296
Court Administration	28,157	63,345		217,201		FL Constitution: Article V, FS 29.008
Legal Aid	178,664	178,664		176,500		FS 939.185(2)
subtotal	489,258	503,634	2.94%	651,102	2.94%	
Charter						
County Commission	1,404,766	1,331,752		1,304,800		FL Constitution: Article VIII Section 1(e), FS 125.01, Leon County Charter
County Attorney	1,780,798	1,647,042		1,670,718		Leon County Charter, LCL: Ch 2-Article X Section 2-503, FS 127.01
County Administrator's Office	714,224	519,046		533,160		Leon County Charter, LCL: Ch 2-Article X Section 2-501, F.S. 125.7
subtotal	3,899,788	3,497,840	-10.31%	3,508,678	-10.31%	
Payments						
CRA-Payment	1,837,239	1,689,447		1,384,507		FS 163.506
Debt Service	9,416,769	9,260,022		9,367,607		FS 130
Medical Examiner	393,750	405,338		543,008		FS 406.08
Tubercular Care & Child Protection Exams	61,000	61,000		61,000		FS 392.68
Baker and Marchmen Act	638,156	651,169		664,575		FS 394.76(3)b
Medicaid & Indigent Burial	2,471,430	2,558,220		3,536,220		Med: FS 409.915, IB: FS 406.50
Tax Deed Applications	22,500	22,500		62,500		FS 197.502
Juvenile Detention Payment	1,350,000	1,377,000		1,250,000		FS 985.686
subtotal	16,190,844	16,024,696	-1.03%	16,869,417	-1.03%	
Transportation/Stormwater						
Public Works Support Services	608,433	573,307		569,286		
Engineering Services	3,245,197	2,995,738		2,882,639		FS 316.006(3)
Transportation Maintenance	4,235,665	4,165,976		4,325,001		FS 206.47(7), FS 206.60(2), FS 336.02(1)
Right of Way Maintenance	2,046,889	1,987,070		2,054,878		FS 337.401
Capital Project Reimbursements	(750,000)	(750,000)		(675,000)		
Stormwater Maintenance	2,921,710	2,774,701		2,721,002		403.0893
Water Quality and TMDL Monitoring	59,940	59,940		-		FS 403.0885, US Code: 1342 Title 33 Chapter 26, Comp Plan: Section IV Policy No. 2.2.6
subtotal	12,367,834	11,806,732	-4.54%	\$ 11,877,806	-4.54%	
Growth Management						
Development Services (not including Building Plans Review & Inspection)	605,272	648,733		662,666		LCL: Chapter 10, FS 163.3180, FS 163.3202 County Charter, LCL: Ch 10-Article IV Sec. 10, FS 380.021
Environmental Compliance	1,295,126	1,250,748		1,242,959		
Growth - Support Services	585,143	578,884		547,266		Supports functions of Fund 121
subtotal	2,485,541	2,478,365	-0.29%	2,452,891	-0.29%	
Other						
Veterans Services	190,461	139,961		182,162		FS 292.11
Planning	955,558	884,977		860,855		FS 163.3174, FS 163.3167(2)
Courthouse Annex (Bank of America Building)	844,137	771,611		749,981		FL Constitution: Article V, FS 29.008
Property/Liability Insurance	1,381,311	1,237,143		1,130,302		
subtotal	3,371,467	3,033,692	-10.02%	2,923,300	-10.02%	
Solid Waste						
Landfill Closure	533,836	533,836		546,483		FS 403.707
Transfer Station	5,804,710	5,908,256		6,053,235		FS 403.706 and Interlocal Agreement
Solid Waste Management Facility	2,110,656	2,052,697		2,007,212		FS 403.706 and Interlocal Agreement
Hazardous Waste	534,343	573,892		560,457		FS 403.7225, FS 403.704
Recycling Services	400,110	373,536		293,670		FS 403.706(2)
subtotal	9,383,655	9,442,217	0.62%	9,461,057	0.62%	
TOTAL MANDATORY	\$ 124,550,109	\$ 121,663,090	-2.32%	\$ 122,746,077	0.89%	

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY11 Adopted	FY12 Adopted	% Change	FY13 Budget	% Change	Reference
NON-MANDATORY						
Jail Detention/Mental Health Coordination	\$ 164,370	\$ 141,088		\$ 63,502		FL Const: Article V Section 14(c), FS 29.008
Pre-Trial Release	1,026,082	880,253		879,498		Provided alternative to incarceration
MWSBE	223,300	230,130		231,804		FS 255.101-102, County Policy No. 96-1
Code Enforcement	199,266	242,438		285,924		Numerous Leon County Code of Laws
Intergovernmental Affairs	316,093	477,874		508,483		FS 951.26
Community & Media Relations	324,154	330,912		393,064		FS 125.001
Volunteer Services	167,255	161,192		161,077		FS 125.9503, County Emergency Management Plan
Parks and Recreation	2,264,194	2,391,513		2,447,979		
Cooperative Extension	541,447	542,079		520,297		FS 1004.37
Mosquito Control	580,656	531,058		577,067		FS 388.161-162
Library	6,743,791	6,752,621		6,519,641		
Housing Services	537,774	538,226		425,176		FS 420.9075, FS 420.9079, FS 125.0103(7)
Health Department	237,345	237,345		237,345		FS 154.01
Animal Services	1,112,362	1,086,294		1,165,688		FS 828.03(1), FS 828.27 - Cruelty, FS 828.30 Rabies, FS 588.16, LCL: Chapter 4, F.A.C 64D-3.040
Probation	1,128,427	1,104,957		1,075,635		Provides an alternative to the County Jail
Rural Waste Service Centers	963,068	917,529		842,718		
Primary Healthcare	1,804,069	1,830,754		1,830,738		FS 154.011, LCL: Ch 11-Article XVII Section 11
Office of Sustainability	269,919	265,318		261,604		
Strategic Initiatives	-	380,692		427,655		
Real Estate	-	76,015		217,248		
subtotal	18,603,572	19,118,288	2.77%	19,072,143	2.77%	
Agreements/Payments						
Fire Department - City Payment	6,992,084	6,421,502		5,879,213		FS 125.01(1)d and Interlocal Agreement
City Payment - Parks Rec/Animal Shelter CIP	1,032,612	1,076,498		1,122,249		Interlocal Agreement with City of Tallahassee
subtotal	8,024,696	7,498,000	-6.56%	7,001,462	-6.56%	
Line Item Funding						
Cultural Resources Comm. (COCA)	654,500	654,500		504,500		Ordinance 2006-34
Tallahassee Trust for Historic Pres.	63,175	63,175		63,175		Ordinance 2006-34
DISC Village/Juvenile Assess. Center	185,759	185,759		185,759		Ordinance 2006-34
United Partners for Human Services	23,750	23,750		23,750		Ordinance 2006-34
Whole Child Leon	38,000	38,000		38,000		Ordinance 2006-34
Trauma Center	200,000	200,000		200,000		Ordinance 2006-34
Oasis Center	-	-		10,000		
Keep Tallahassee Beautiful	21,375	21,375		21,375		Ordinance 2006-34
Economic Development Council	199,500	199,500		199,500		Ordinance 2006-34
Palmer Monroe Teen Center	150,000	150,000		150,000		Ordinance 2006-34
subtotal	1,536,059	1,536,059	0.00%	1,396,059	0.00%	
Miscellaneous						
Youth Sports Teams	4,750	4,750		4,750		
Human Services CHSP	1,078,011	1,075,669		1,058,776		County Policy No. 01-04
Military Grant	100,000	100,000		100,000		County Policy No. 03-18
Summer Youth Employment	73,943	74,265		74,265		
Volunteer Fire Department	482,479	482,479		482,479		
Diversionsary Funding	100,000	100,000		100,000		
Blueprint 2000	61,603	60,879		61,082		
CRTPA	224,080	215,035		217,646		Ordinance 2006-34
subtotal	2,124,866	2,113,077	-0.55%	2,098,998	-0.55%	
Event Sponsorships						
Celebrate America	2,500	2,500		2,500		Ordinance 2006-34
Dr. Martin Luther King Celebration	4,500	4,500		4,500		Ordinance 2006-34
Capital City Classic	5,000	5,000		5,000		Ordinance 2006-34
Friends of Library	3,000	3,000		3,000		Ordinance 2006-34
NAACP Freedom Awards Banquet	1,000	1,000		1,000		Ordinance 2006-34
After School Jazz Jams	2,000	2,000		2,000		Ordinance 2006-34
Soul Santa	4,000	4,000		4,000		Ordinance 2006-34
Veterans Day Parade	2,500	2,500		2,500		Ordinance 2006-34
subtotal	24,500	24,500	0.00%	24,500	0.00%	
TOTAL NON-MANDATORY	\$ 30,313,693	\$ 30,289,924	-0.08%	\$ 29,593,162	-2.30%	

Leon County Fiscal Year 2013 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY11 Adopted	FY12 Adopted	% Change	FY13 Budget	% Change	Reference
SUPPORT FUNCTIONS						
Office of Management & Budget	\$ 1,034,040	\$ 831,985		805,580		FS 129
Facilities Management	6,992,511	6,690,316		8,001,422		FS 29.008 Maintains County Facilities
Human Resources	1,167,613	1,139,122		1,150,518		Implement Federal and State legislation regarding employment practices
Management Information Services	5,550,689	5,313,496		5,507,077		FS 29.008 Maintains all County information systems - emails, hardware, software, etc
Purchasing	587,822	552,594		400,796		FS 274.03, FS 287, LCL: Chapter 2-Article IX Section 2.401
Geographic Information Systems	1,845,447	1,795,518		1,823,738		Interlocal Agreement with the City of Tallahassee
Public Services - Support	488,711	-		-		LCL: Chapter 2, Article X Section 2-502
Non-Operating (Audit, Bank Charges, etc.)	769,946	807,635		772,178		
TOTAL SUPPORT FUNCTIONS	\$ 18,436,779	\$ 17,130,666	-7.08%	\$ 18,461,309	7.77%	
RESERVES						
Budgeted Contingency; all funds	1,093,090	1,109,168		882,383		
TOTAL BUDGETED RESERVES	\$ 1,093,090	\$ 1,109,168	1.47%	\$ 882,383	-20.45%	
TOTAL GENERAL REVENUE SUPPORTED	\$ 174,393,671	\$ 170,192,848	-2.41%	\$ 171,682,931	0.88%	
SELF SUPPORTING AND INTERNAL SERVICES						
Building Inspection	\$ 1,145,744	\$ 1,037,352		\$ 1,027,174		Numerous FS cites - see division page
Fleet Management	3,083,086	3,166,667		3,460,656		
Risk Management	4,050,018	3,895,441		2,763,400		Workers Compensation, Property, Liability Insurance
Communications Trust Fund	707,419	892,865		692,016		
Teen Court	113,842	131,676		133,751		FS 938.19, Ordinance 9-18, LCL: Ch 7- Article 2 Section 7-28
Drug Abuse Trust Fund	52,369	50,255		47,770		
Judicial Programs	369,957	418,893		203,901		FS 939.185, LCL: Ch 7-Article II Section 7-24
Other Grant Related Activity	621,061	649,942		674,205		
9-1-1 Funding	1,208,023	1,220,636		1,080,436		FS 365.171
Emergency Medical Services (EMS)	13,623,285	13,676,939		13,544,092		FS 125.01(1)e, LCL: Ch 8-Article III Section 8
Tourist Development Funding (all 5 Cents)	3,008,527	3,190,099		3,351,609		
Housing Finance Authority	31,065	30,780		30,495		FS 159.601, FS 159.604
Amtrak	22,984	-		-		
Killearn Lakes Special Assessment	232,500	232,500		232,500		Interlocal Agreement with the City of Tallahassee
800 Mhz Radio Support	543,147	1,035,000		1,057,250		
Huntington Oaks Plaza	96,660	80,690		92,775		
Drug & Alcohol Testing	150,429	146,922		139,686		
TOTAL SELF SUPPORTING AND INTERNAL SERVICES	\$ 29,060,116	\$ 29,856,657	2.74%	\$ 28,531,716	-4.44%	
TOTAL OPERATING BUDGET	\$ 203,453,787	\$ 200,049,505	-1.67%	\$ 200,214,601	0.08%	
TOTAL CAPITAL BUDGET	\$ 17,169,238	\$ 22,626,879	31.79%	\$ 16,076,849	-28.95%	
TOTAL CAPITAL RESERVES	\$ 23,507,055	\$ 12,941,346	-44.95%	\$ 6,799,054	-47.46%	
GRAND TOTAL	\$ 244,130,080	\$ 235,617,730	-3.49%	\$ 223,090,504	-5.32%	

Notes:

1. Definitions of categories:

- Mandatory: Required expenditures per the Florida Constitution, Florida Statutes or the County Charter. For purposes of this exercise, there maybe certain functions that have components that are non-mandatory, but the amounts are not significant enough to break-out. Although an expenditure is included in the Mandatory category, the County does not necessarily need to continue to provide the service at its current level.

- Non-Mandatory: Expenditures that are not required.

- Support Functions: Includes departments and programs that provide services that benefit all of County government. As with the mandatory category, portions of these functions can be performed at a lower level of service.

- Budgeted Reserves: Includes budgeted reserves for raises and contingencies.

- Self Supporting - Programs that have a dedicated revenue stream and therefore do not receive general revenue for support.

2. References - Citations in Florida Statutes or local ordinance that govern the service. References in categories other than mandatory govern the administration of the activity and do not specify that the service is required.

(FY 2013 Revenue Estimates projected in Millions at 95%)

AD VALOREM PROPERTY TAXES (\$104.37)

Ad Valorem property taxes are derived from all nonexempt real and personal property located within the County. (MSTU Ad Valorem not included)

LOCAL OPTION GAS TAX (\$3.47)

This is a locally imposed tax of 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50%/50% for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents.

9TH CENT GAS TAX (\$1.34)

Prior to FY02, the 9th Cent Gas Tax was a state imposed one cent tax on special and diesel fuel. Effective FY02, the County levies the amount locally on all fuel consumption.

STATE SHARED GAS TAX (\$3.72)

Tax derived from the County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures.

ENVIRONMENTAL PERMITS (\$0.60)

Environmental permit/development review fees are revenues derived from development projects for compliance with stormwater, landscape, tree protection, site development, and zoning and subdivision regulations.

BUILDING PERMITS (\$0.96)

Building permit fees are revenues derived from developers of residential and commercial property. Revenues are intended to offset the cost of inspections assuring that development activity meets local, state and federal building code requirements.

LOCAL OPTION SALES TAX (\$3.39)

The Local Government Infrastructure Sales Tax (Local Option) is a 1 cent sales tax on all transactions up to \$5,000. Effective December 2004, the sales taxes are disbursed at 80% for Blueprint 2000, 10% County and 10% City.

LOCAL GOVERNMENT 1/2 CENT SALES TAX (\$10.11)

The Local Government 1/2 Cent Sales Tax is based on 8.814 percent of net sales tax proceeds remitted by all sales tax dealers located within the County. Revenue is shared between County (56.6%) and City (43.4%) based on statutory defined distribution formula.

TELECOMMUNICATIONS TAX (\$3.15)

This is a two-tiered tax, each with its own rate. The two taxes are (1) The State Communications Services Tax (State Tax) and the Local Option Communications Services Tax (Local Option Tax). The County levies the local tax at a rate of 5.22%.

PUBLIC SERVICE TAX (\$6.57)

The Public Service Tax is based upon a 10% levy on gas, water, electric services and \$.04 per gallon on fuel oil.

STATE REVENUE SHARING TAX (\$4.15)

The Florida Legislature repealed the intangible tax revenues which comprised the majority of the County's revenue sharing in 2002. The Legislature replaced the lost revenue with a 2.044% of sales tax collections (96.5% of revenue sharing comes from this source and 3.5% comes from cigarette tax collections). (FL Statutes 210 and 212).

LOCAL OPTION TOURIST TAX (\$4.10)

This is a locally imposed 5% tax levied on rentals and leases of less than six months duration. A 1% option has been levied by the Board to pay for a performing arts center.

EMERGENCY MEDICAL SERVICES MSTU and AMBULANCE FEES (\$15.13)

Funding for emergency medical services is provided by a .50 mill municipal service taxing unit (MSTU) property tax and ambulance transport fees. Estimates indicate that \$6.3 million will be generated from the MSTU and \$8.9 million from ambulance fees.

PROBATION FEES (\$1.03)

The Probation fees are a combination of County court probation fees, alternative community service fees, no-show fees, and pretrial release fees. These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts.

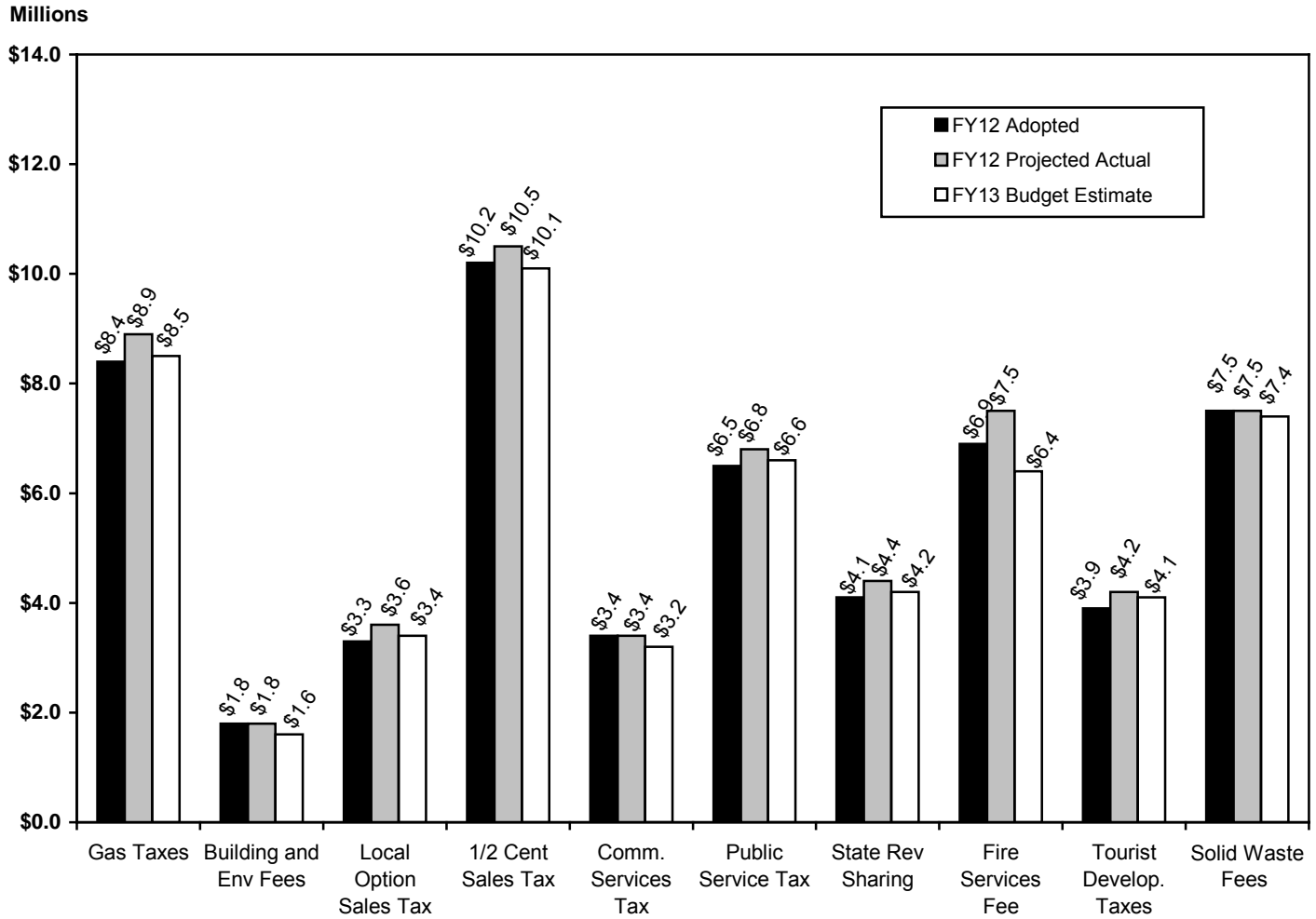
LANDFILL & TRANSFER STATION TIPPING FEES (\$7.41)

Tipping fees are revenues collected by the County for sorting, reclaiming and disposing of solid waste at the County landfill and transfer station (This does not include the non-ad valorem assessment of \$40/single family home).

FIRE SERVICES FEE (\$6.39)

This fee adopted on June 9, 2009, is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area to pay for fire services.

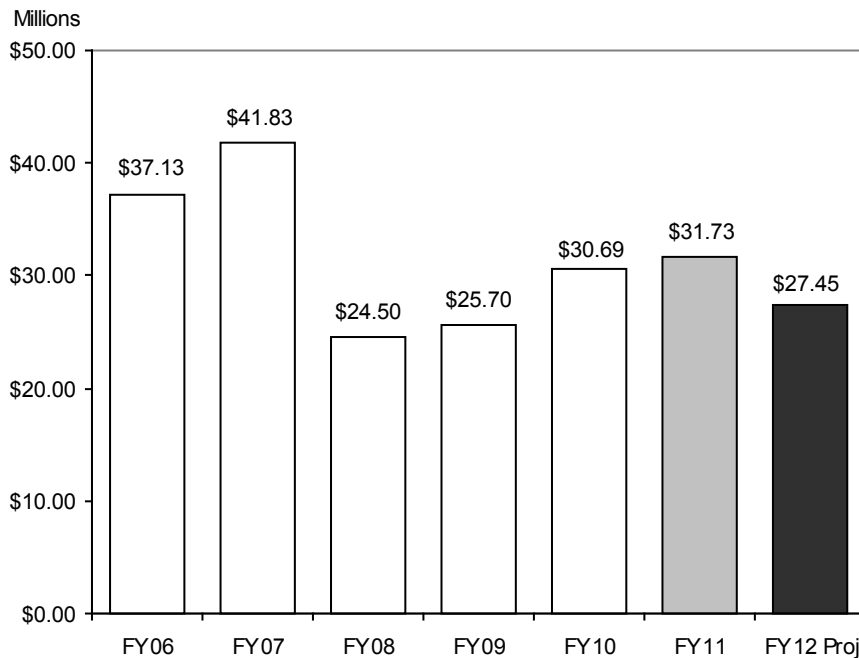
Adopted Budget FY 2012, Projected Actuals FY 2012, and Estimated Budget FY 2013



Adopted Budget FY 2012, Projected Actual Collections FY 2012, and Estimated Budget FY 2013:

This chart illustrates a comparison between the current budget, the projected actual collections for FY 2012, and the FY 2013 budget estimates. The chart depicts FY 2013 revenues forecasted at 95% as required by Florida Statute. Detailed charts of these revenues are shown on the subsequent pages, including ad valorem taxes.

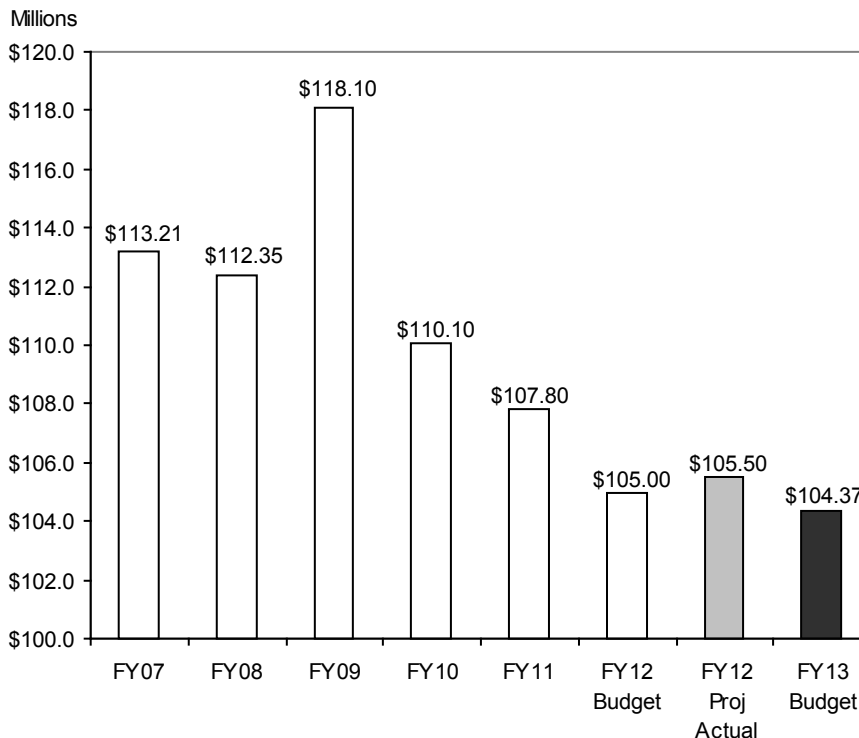
General/Fine & Forfeiture: Fund Balance



General Fund – Fund Balance:

Fund Balance is maintained for cash flow and emergency reserve purposes as well as a reserve for one-time capital improvement needs. In addition, the amount of fund balance is used by rating agencies in determining the bond rating for local governments. The Leon County Reserves Policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. Generally, fund balances in excess of the minimum reserves amounts are utilized to support one-time expenditures or to address unforeseen revenue shortfalls. The unaudited fund balance for FY12 is \$27.45 million. This reflects 23% of operating expenditures and is consistent with the County's Reserve Policy. This number does not include the draw down of the \$4.9 million used to balance the FY13 budget as approved by the Board at the July 9, 2012 budget workshop.

Ad Valorem Tax: Actuals and Projections

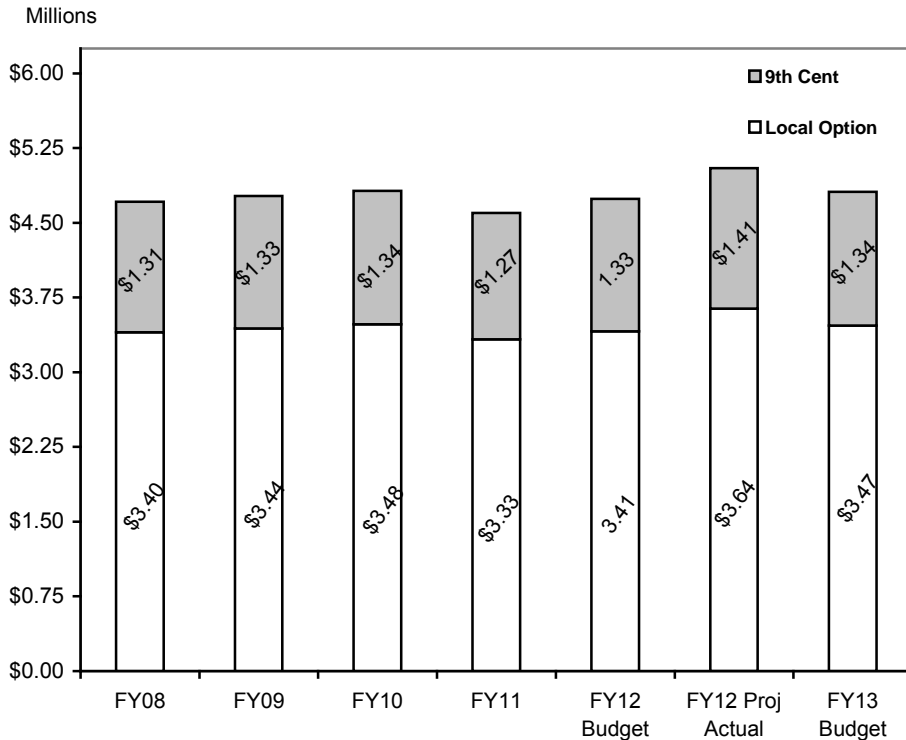


Ad Valorem Property Taxes:

The amounts shown are the combined General Fund and Fine and Forfeiture Fund levies. The tentative millage rate for FY13 is 8.3144. The revenues budgeted for FY12 represent 95% of anticipated revenues and do not include Municipal Services Taxing Unit (MSTU) revenues.

In January 2008 a constitutional amendment was passed that established restrictions on property valuations, such as an additional \$25,000 homestead exemption and Save Our Homes tax portability. These restrictions will limit future growth in ad valorem taxes. Beginning with FY10, revenues for ad valorem collections have continued to trend downward as property values fell associated with the repressed housing market and the Board chose to leave the millage rate of 7.85 unchanged. As a result of the Board establishing the tentative rolled back millage rate at 8.3144, property owners with an average home value will not see an increase in ad valorem tax and collections will remain consistent with FY12.

Local Option Gas Tax: Actuals and Projections



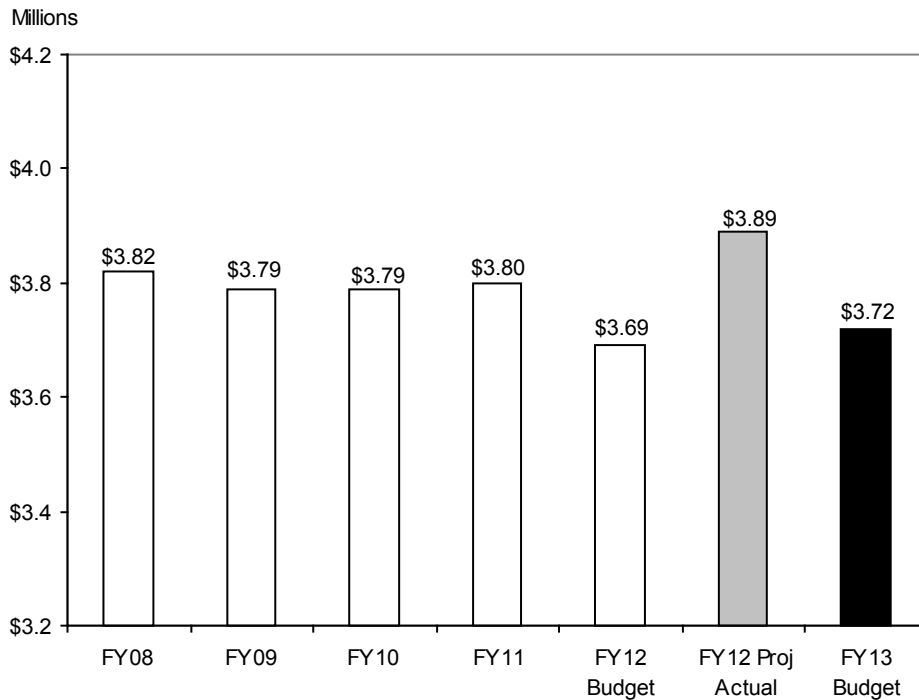
Local Gas Taxes:

The Local Option Gas Tax is a locally imposed 6 cents per gallon on every net gallon of motor and diesel fuel. Per the interlocal agreements, this revenue is shared 50/50 for the first 4 cents between the City and County and 60% City and 40% County for the remaining 2 cents. This equates to the County 46% and the City 54%. Funds are restricted to transportation related expenditures. This gas tax sunsets in August 2015. The amounts shown are the County's share only.

This is a consumption based tax on gallons purchased. Since FY07, fuel consumption has fluctuated slightly due to unstable gas prices.

In FY10, Leon County collected a slightly higher amount of gas tax revenue and anticipates similar levels in FY12 and out-years. The forecast of gas tax revenues has become increasingly uncertain as pump prices continue to fluctuate throughout the year.

State Shared Gas Tax: Actuals and Projections



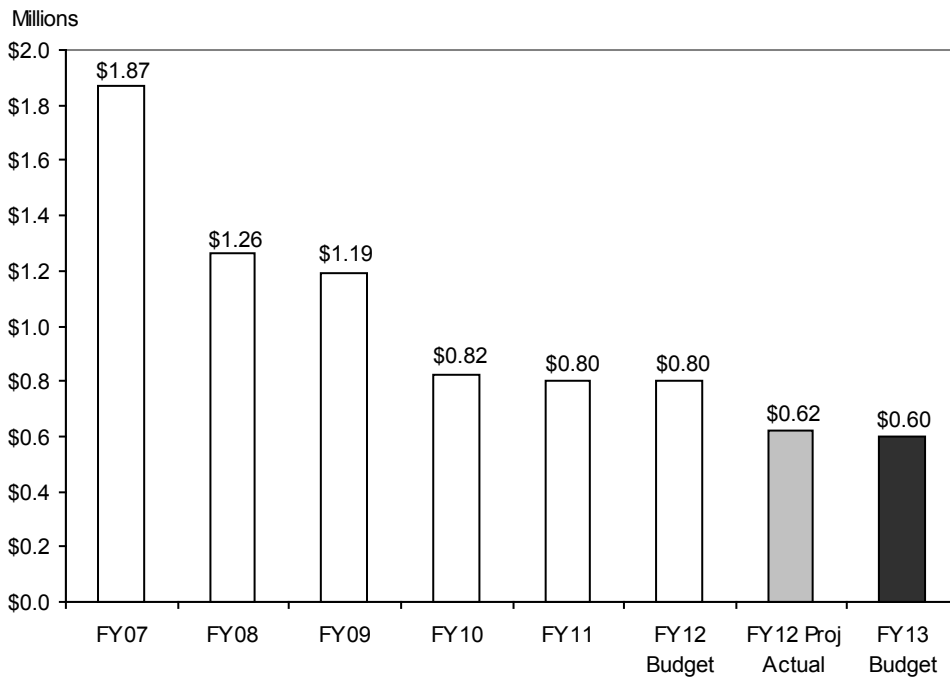
State Shared Gas Taxes:

The State Shared Gas Tax consists of two discrete revenue streams: County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures (Florida Statutes 206). The revenues are disbursed from the State based on a distribution formula consisting of county area, population, and collection.

This is a consumption based tax on gallons purchased. Prior to FY08 there was modest growth in this revenue stream. Decreased fuel consumption due to the recession and high fuel cost has caused a moderate decrease in gas tax revenue over time. A continued increase in fuel prices could dampen this forecast.

In FY12, Leon County is anticipating collecting a slightly higher amount of gas tax revenues than originally budgeted based on current revenue received and revised highway fuel sales estimates from Transportation Revenue Estimating Conference.

Environmental Permit Fees: Actuals & Projections



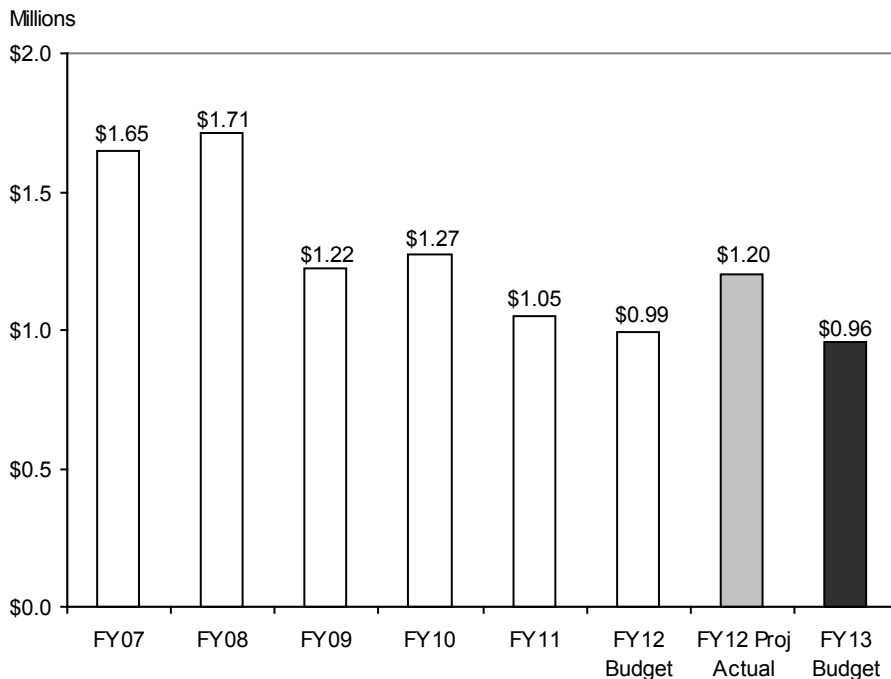
Environmental Permit Fees:

Environmental Permit Fees are derived from development projects for compliance with stormwater, landscape, tree protection, site development and zoning, and subdivision regulations. As a result of a fee study, the Board adopted a revised fee resolution effective October 1, 2006.

Environmental Permit Fees have experienced a sharp decrease correlating with the start of the economic downturn in FY08. On March 11, 2008 the Board approved an overall fee increase of 20% in addition to adopting new fees for Growth Management. The new fees were implemented immediately and the overall fee increase was effective as of October 1, 2008.

Despite the fee increase, the persistent negative economic conditions in the construction industry continues to diminish revenue collection. To offset this decline in revenue, eight positions were eliminated in FY10. FY12 and FY13 projections indicate a continued revenue decline.

Building Permits: Actuals and Projections

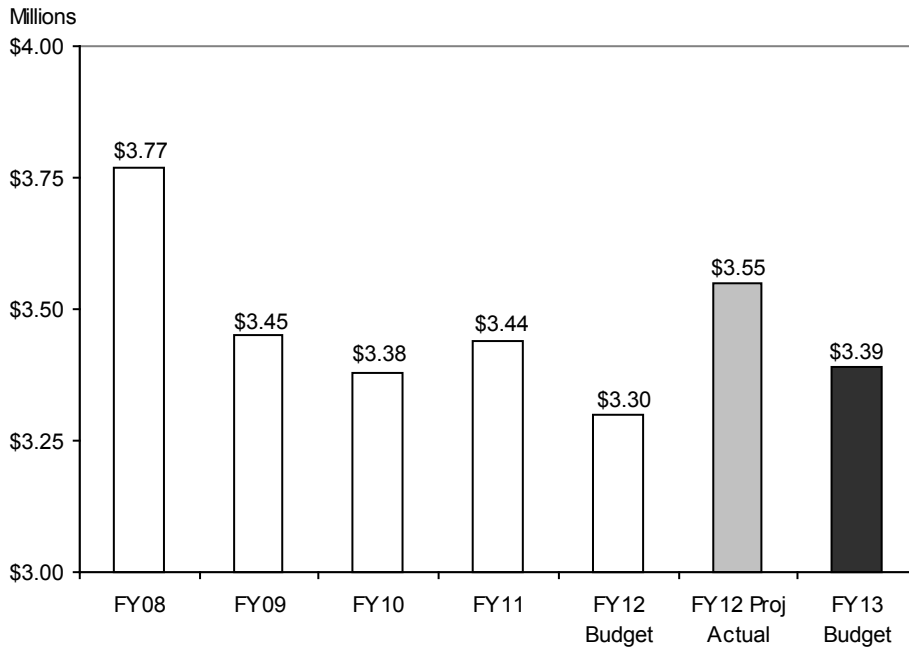


Building Permit Fees:

Building Permit Fees are derived from developers of residential and commercial property and are intended to offset the cost of inspections to assure that development activity meets local, state, and federal building code requirements. The County only collects these revenues for development occurring in the unincorporated area. As a result of a fee study, the Board adopted the first revised fee study in more than ten years. The fee increase was implemented in three phases: 34% on March 1, 2007; 22% on October 1, 2007; and a final 7% on October 1, 2008.

Due to the housing market and minimal construction this revenue stream shows weak projections from historical highs. A small spike in FY12 revenues due to a one month increase in fees from multifamily permitting shows the slow turn from a consistent downward trend. The FY13 budget predicts a continued decline, although relatively modest.

Local Option Sales Tax: Actuals and Projections

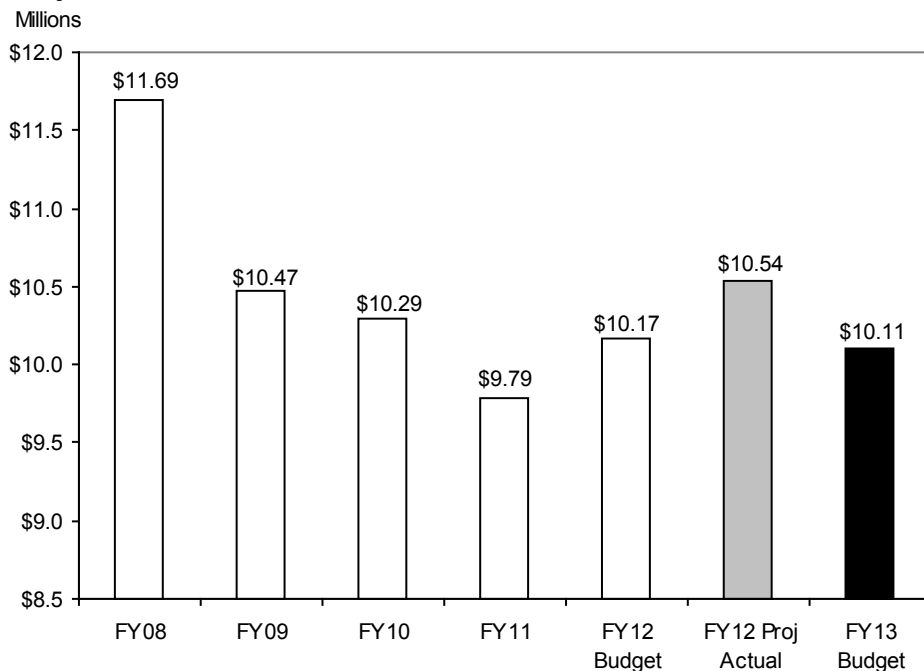


Local Option Sales Tax:

In a November 2000 referendum, the citizens of Leon County extended the sales tax for an additional 15 years beginning in 2004. The Local Option Sales Tax is a 1 cent sales tax on all transactions up to \$5,000. The revenues are distributed at a rate of 10% to the County, 10% to the City, and 80% to Blueprint 2000.

Leon County anticipates collecting a higher amount of local sales tax than budgeted in FY12. This indicates the ebbing of the recession and a return of consumer spending activity. The FY13 budget continues the modest upward trend in expected consumer spending over the FY12 budget.

Local Government 1/2 Cent Sales Tax: Actuals and Projections

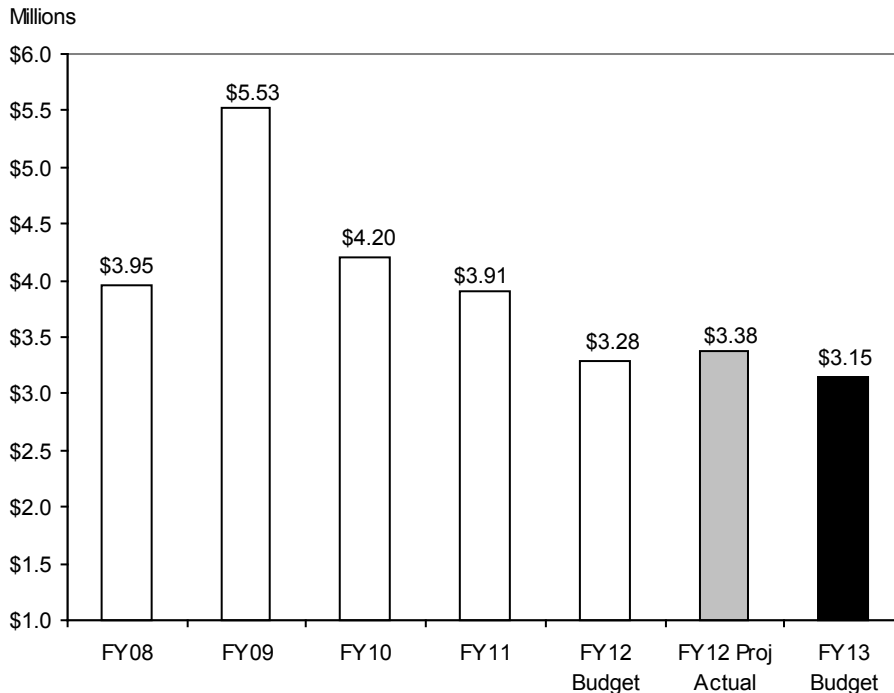


Local Government 1/2 Cent Sales Tax:

The Local Government 1/2 Cent Sales Tax is based on 9.653% of net sales tax proceeds remitted by all sales tax dealers located within the County. Effective July 1, 2004, the distribution formula reduces the County's share to 8.814% or a net reduction of approximately 9.5%. The revenue is split 56.6% County and 43.4% City based on a statutory defined distribution formula (Florida Statutes Part VI, Chapter 218).

Since FY08, sales tax revenue has steadily continued to decline. Projections indicate this decline will end in FY12 and remain flat for FY13 signaling a slow economic recovery.

Communication Service Tax: Actuals and Projections



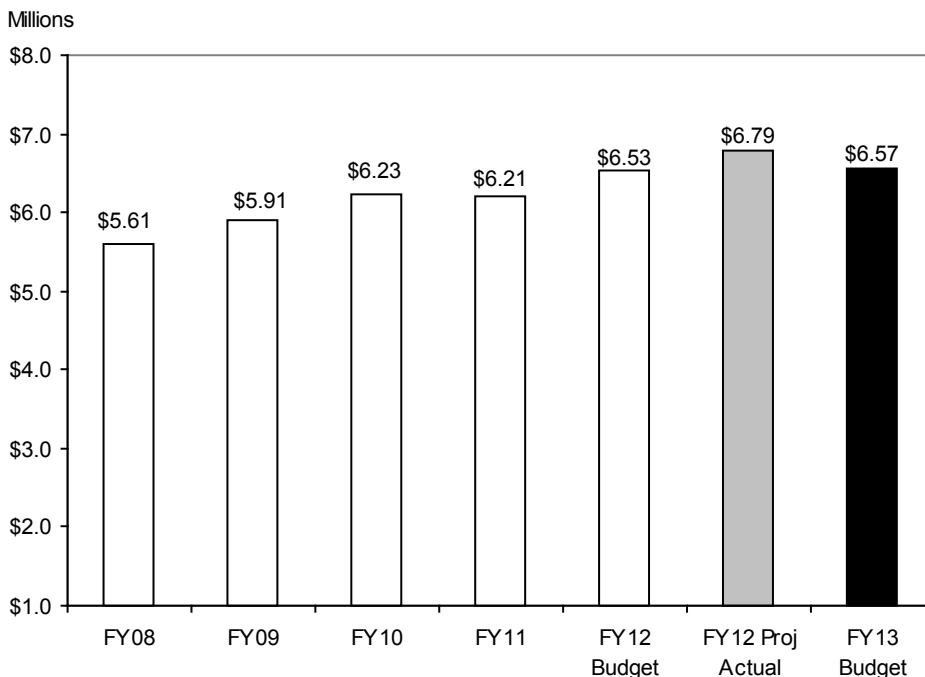
Communication Services Tax:

The Communication Services Tax combined seven different State and local taxes or fees by replacing them with a two-tiered tax, each with its own rate. These two taxes are (1) the State Communication Services Tax and (2) the Local Option Communication Services Tax. The County correspondingly eliminated its 5% Cable Franchise Fee and certain right-of-way permit fees. Becoming a Charter county allowed the County to levy at a rate of 5.22%. This corresponds with the rate being levied by the City. The County increased the rate in February of 2004.

Beginning in FY09, actual revenues began to decrease steadily. This trend is expected to hold for FY13 with small growth over future fiscal years.

In December 2008, the County received a \$2.5 million audit adjustment from the State, distributed in the form of a \$1.3 million lump sum payment in December of FY09 with the remainder prorated in equal monthly payments of \$33,429 from February 2009 until December 2011. These monthly adjustment payments have been contemplated in the budget graphs, accounting for the higher than expected revenue figures.

Public Service Tax: Actuals and Projections

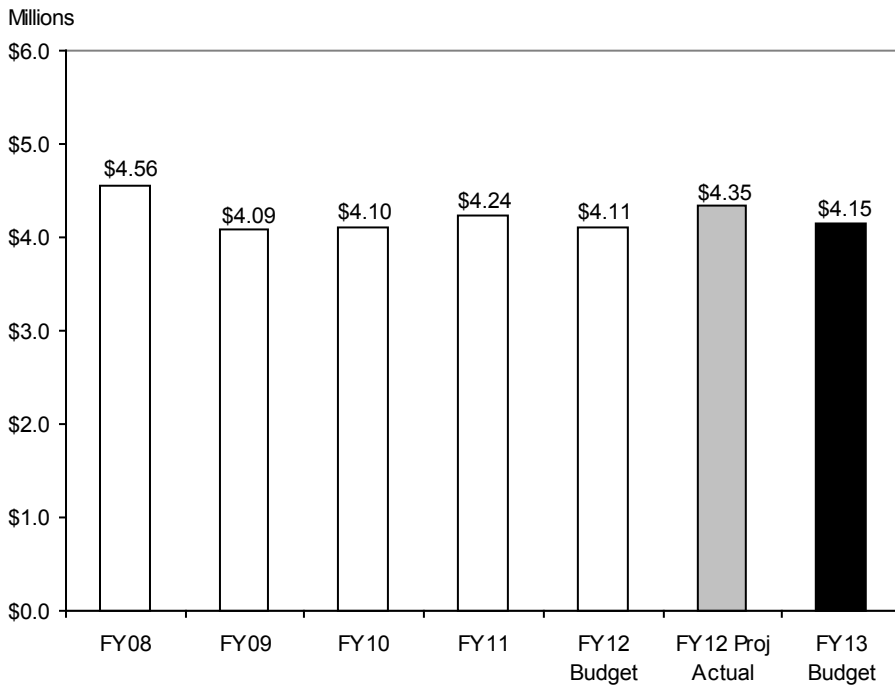


Public Service Tax:

The Public Services Tax is a 10% tax levied upon each purchase of electricity, water, and metered or bottled gas within the unincorporated areas of the County. It is also levied at \$0.04 per gallon on the purchase of fuel oil within the unincorporated areas of the County. This tax became effective on October 1, 2003.

Due to its consumption basis, this tax is subject to many variables including rates and usage. Revenues have steadily trended upward since FY08.

State Revenue Sharing: Actuals and Projections

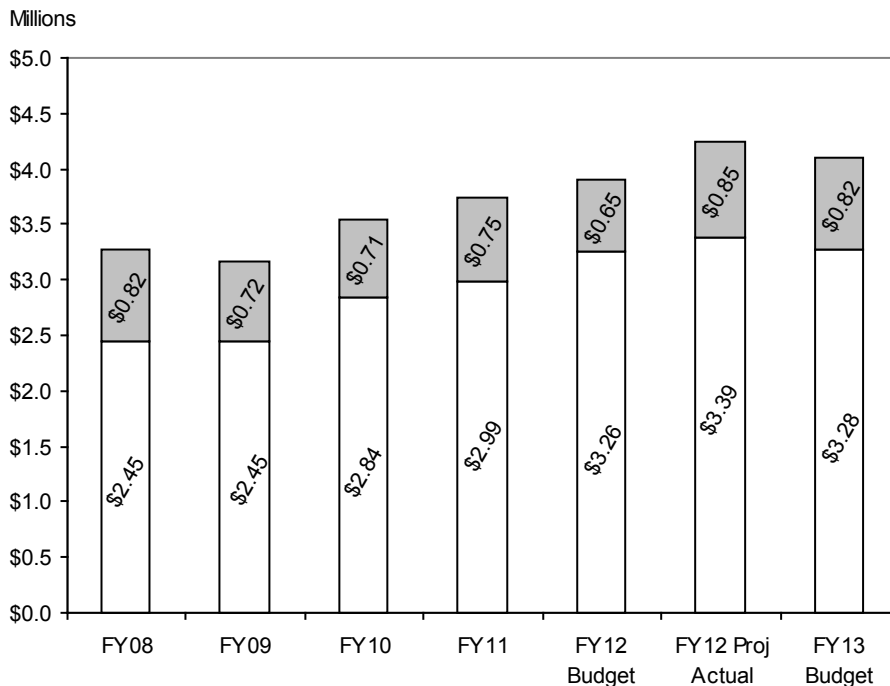


State Revenue Sharing:

The Florida Revenue Sharing Act of 1972 was an attempt by the Legislature to ensure a minimum level of parity across units of local government. Currently, the Revenue Sharing Trust Fund for counties receives 2.9% of the net cigarette tax collections and 2.25% of sales and use tax collections. Effective July 1, 2004, the distribution formula reduced the County's share to 2.044% or a net reduction of approximately 10%. The sales and use tax collections provide approximately 96% of the total revenue shared with counties, with the cigarette tax collections making up the small remaining portion. These funds are collected and distributed on a monthly basis by the Florida Department of Revenue.

From FY08 to FY11, Leon County experienced a decrease in state revenue sharing taxes due to the recession. The most recent trend has seen a leveling of the decline in statewide sales collections which is projected to continue for FY12. During the 2012 General Revenue Estimating Conference, the State expects to see modest positive growth in FY13 and the out-years.

Local Option Tourist Tax: Actuals and Projections



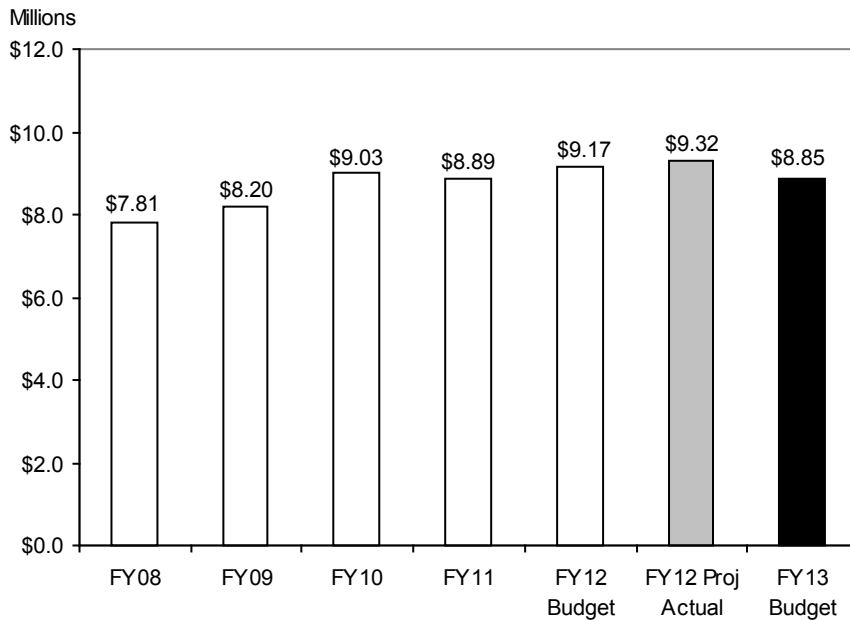
Local Option Tourist Tax:

The Local Option Tourist Tax is a locally imposed 5% tax levied on rentals and leases of less than 6-month duration. This tax is administered locally by the Tax Collector. The funds are restricted to advertising, public relations, promotional programs, visitor services and approved special events (Florida Statute 125.014). This tax dedicates one cent to the performing arts center.

On March 19, 2009, the Board approved to increase total taxes levied on rentals and leases of less than 6-month duration by 1%. The total taxes levied are now 5%. The additional 1% became effective on May 1, 2009 and will be used as specified in the TDC Strategic Plan until October 2013.

The slow economic recovery allowed for an increase in tourist tax revenue in FY10. The additional one cent levied in May 2009, along with an increase in available rooms, increased rates and an increase in the business travelers sector of the market contribute to the projected upward trend in FY12 and FY13.

Ambulance Fees: Actuals and Projections



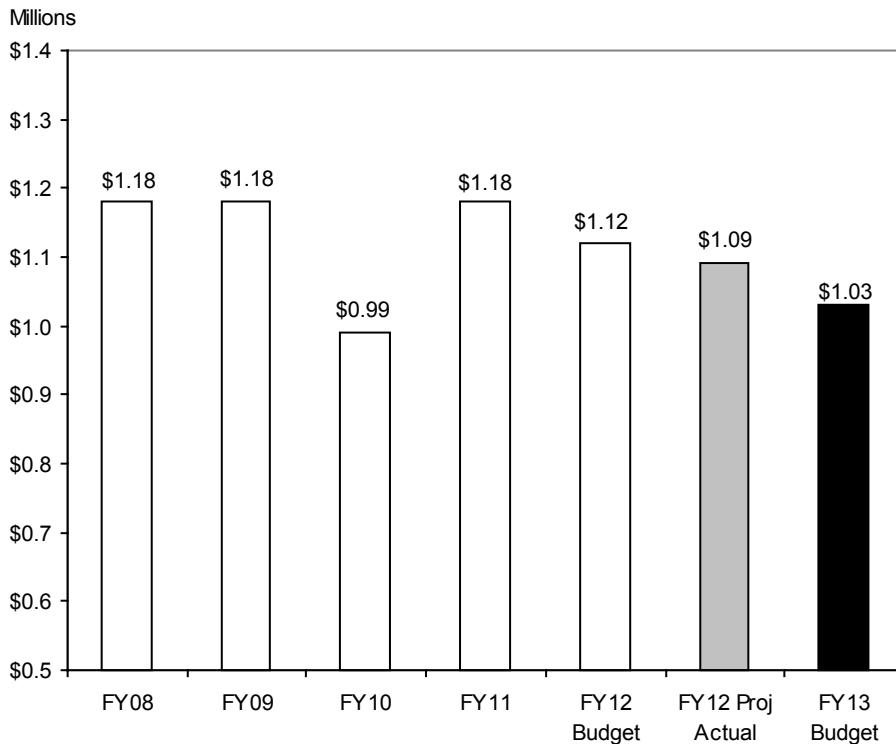
Ambulance Fees:

Leon County initiated its ambulance service on January 1, 2004. Funding for the program comes from patient billings and a Countywide Municipal Services Tax. The amounts shown are the patient billings only.

The EMS system bills patients based on the use of an ambulance transport to the hospital. As with a business, the County has an ongoing list of patients/insurers that owe the County monies (outstanding receivables). In FY08, the County established a collection policy to pursue uncollected bills, and to allow the write-off of billings determined uncollectible.

An analysis of collections indicates a steady moderate increase since FY08 due to rising call volumes and improved collection efficiency. This trend is expected to continue in the out-years. This increase has assisted with the corresponding decline in dedicated property taxes that also fund ambulance services, resulting from the decline in property values.

Probation Fees: Actuals and Projections

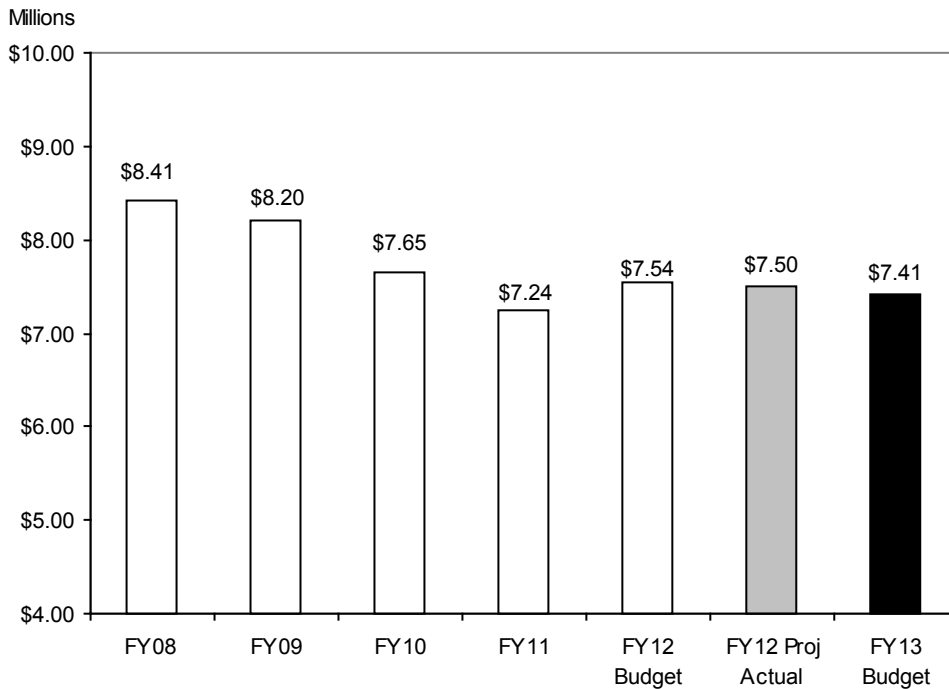


Probation Fees:

The Probation Fees are a combination of County court probation fees, alternative community service fees, no-show fees (all governed by Florida Statute 948) and pretrial release fees (governed by an Administrative Order). These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts. The amount of each individual fee is expressly stated in either the Florida Statute or the Administrative Order.

Revenues collected through Probation and Pretrial fees were relatively steady from FY08-FY09. However, FY10 revenues were lower than previous years due to a decline in Probation and Pretrial caseloads, associated with early termination of sentences and a decrease in court ordered GPS pretrial tracking. The FY12 anticipated revenue is expected to decrease slightly as the number of fee waivers continues due to economic conditions. With the creation of an on-site urinalysis testing program, an increase in the number of alcohol testing fees is expected. Without the addition of the urinalysis program, revenues from the existing probation and pretrial programs would see a greater decline.

Solid Waste: Actuals and Projections



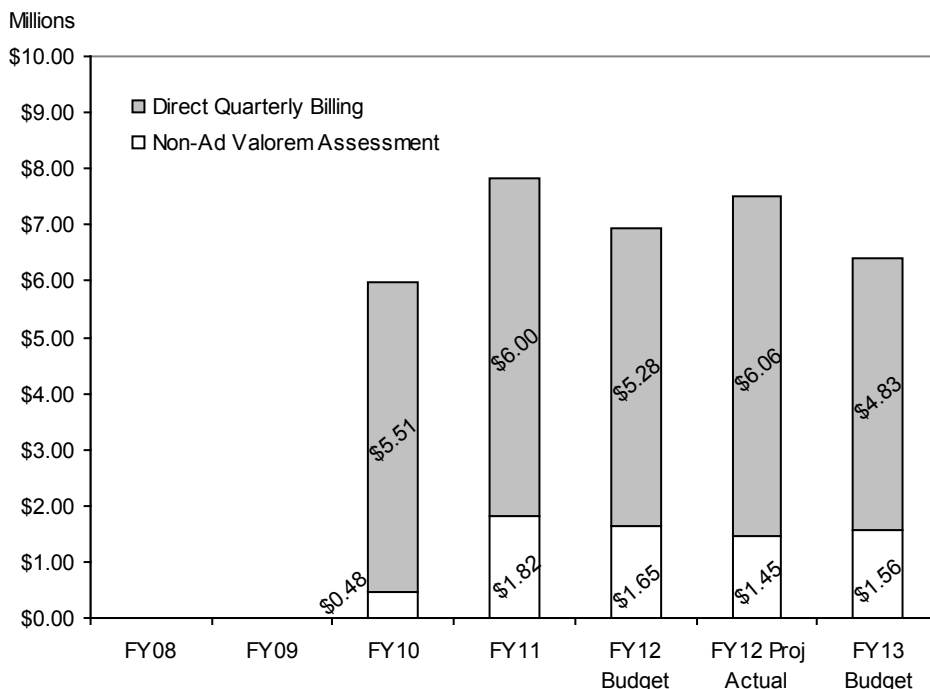
Solid Waste Fees:

Solid Waste Fees are collected for sorting, reclaiming, and disposing of solid waste at the County landfill and transfer station. Revenues collected will be used for the operation of all solid waste disposal sites.

In October 2008, the Board entered into a contractual agreement with Marpan Recycling. The Solid Waste Management Facility is no longer accepting Class III waste as of January 1, 2009. This contract caused a decline in revenues for Solid Waste. However, expenditures have been adjusted to reflect the change in operations at the facility.

The FY12 projected actual anticipates a slight increase over the FY11 actual. FY13 estimated revenues are expected to decline from FY12 budget due to Wakulla County terminating its waste disposal agreement with the County. FY13 estimated revenue decrease is offset by an increase in the tipping fee, effective October 1, 2011.

Fire Services Fee: Actuals and Projections



Fire Services Fee:

The fire service fee is collected for enhanced fire protection services in the unincorporated area of Leon County.

This fee was adopted June 9, 2009 and is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area of the County to pay for fire services.

The FY10 collections were lower than expected due to property owners opting to defer the payment of their fire services quarterly bills in order to have the fee incorporated as a non-ad valorem assessment on their property tax bill. FY11 and projected FY12 collections show a consistent trend in billing collections. A slight drop in property owners opting to switch to non-ad valorem assessments is shown in FY12 and expected to continue in FY13.

Recommended Position Changes

<u>Board of County Commissioners</u>	<u>FTEs</u>	<u>Impact</u>	<u>Judicial and Constitutionals</u>	<u>FTEs</u>	<u>Impact</u>
Administration			Sheriff*		
Strategic Initiatives			Communications Officer	-28.00	
Public Information Specialist	1.00	53,142	Communications Manager	-1.00	
Management Information Systems - Public Safety Complex			Communications/Lead	-4.00	
Network Systems Analyst	2.00	137,202	Communications/Shift Supervisor	-6.00	
Total Administration	3.00	190,344	Total Sheriff	-39.00	-
Office of Public Services			Total Judicial and Constitutionals	-39.00	-
Library Services					
Courier	-0.50	(10,544)			
Emergency Medical Services*					
Emergency Medical Technicians	-4.00	(196,692)			
Total Public Services	-4.50	(207,236)			
Department of Public Works					
Engineering Services					
Right-of-Way Agent	-1.00	(67,754)			
Administrative Associate V	-1.00	(47,739)			
Parks & Recreation					
Park Attendant	1.00	49,906			
Irrigation Technician	1.00	37,919			
Total Public Works	-	(27,668.00)			
Department of PLACE					
Planning Department					
Transportation Planner	-1.00				
Total PLACE	-1.00	-			
Department of Facilities Management					
Real Estate Management					
Right-of-Way Agent	1.00	67,752			
Facilities Management - Public Safety Complex**					
Public Safety Complex Operations Manager	1.00	58,749			
Facilities Support Tech II	2.00	38,958			
Total Facilities Management	4.00	165,459			
Office of Financial Stewardship					
Purchasing					
Contract Administrator	-1.00	(79,082)			
Total Financial Stewardship	-1.00	(79,082)			
Office of Resource Stewardship					
Solid Waste - Rural Waste Services Centers					
Rural Waste Site Attendant	-1.00	(32,047)			
Solid Waste - Recycling Services & Education					
Recycling Coordinator	-1.00	(53,142)			
Inmate Supervisor-Recycling	-1.00	(49,906)			
Recycling Assistant	-1.00	(37,919)			
Total Resource Stewardship	-4.00	(173,014)			
Office of Intervention & Detention Alternatives					
Probation					
Probation Officer I	-1.00	(42,667)			
Total Intervention & Detention Alternatives	-1.00	(42,667)			
Office of Human Services & Community Partnerships					
Housing Services					
Administrative Associate V	-1.00	(51,142)			
Housing Rehabilitation Specialist	-1.00	(50,054)			
Veteran Services					
Veterans Services Coordinator	1.00	50,054			
Total Human Services & Comm. Partnerships	-1.00	(51,142)			
Total Board of County Commissioners	-5.50	(225,006)			
Total Board, Judicial and Constitutionals	-44.50	(225,006)			

Note: Leon County is intended to be the lead entity responsible for the management and maintenance of the new public safety complex. These positions are jointly funded 50/50 with reimbursement from the City of Tallahassee.

* Reflects the transfer of dispatch positions to the Consolidated Joint Dispatch Agency. Positions will be funded by Sheriff and EMS budgets and payments will be made to the new agency.

**One of the Facilities Support Tech II positions will be held vacant pending the actual timing of the opening of the facility, once a work load demand analysis is complete and the appropriate skill set of the position is determined.

Authorized Position Summary

Board of County Commissioners

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
County Commission	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00

Administration

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
County Administration	5.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Strategic Initiatives	0.00	8.00	8.00	1.00	9.00	9.00	9.00	9.00	9.00
Human Resources	10.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
Management Information Services	61.00	59.00	59.00	2.00	61.00	61.00	61.00	61.00	61.00
	76.00	82.00	82.00	3.00	85.00	85.00	85.00	85.00	85.00

County Attorney's Office

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
County Attorney	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00

Department of Public Works

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
PW Support Services	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
Operations	133.00	128.00	128.00	0.00	128.00	128.00	128.00	128.00	128.00
Engineering Services	36.00	34.00	34.00	(2.00)	32.00	32.00	32.00	32.00	32.00
Fleet Management	10.00	9.00	9.00	0.00	9.00	9.00	9.00	9.00	9.00
Parks & Recreation	25.00	26.00	26.00	2.00	28.00	28.00	28.00	28.00	28.00
	208.00	201.00	201.00	0.00	201.00	201.00	201.00	201.00	201.00

Department of Development Support & Environmental Management

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
Permit and Code Services	7.02	8.02	8.02	0.00	8.02	8.02	8.02	8.02	8.02
DS Support Services	4.12	4.12	4.12	0.00	4.12	4.12	4.12	4.12	4.12
Building Plans Review & Inspection	13.86	12.86	12.86	0.00	12.86	12.86	12.86	12.86	12.86
Environmental Services	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
Development Services	9.00	9.00	9.00	0.00	9.00	9.00	9.00	9.00	9.00
DEP Storage Tank	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00

Department of Facilities Management

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities Management	40.00	40.00	40.00	3.00	43.00	43.00	43.00	43.00	43.00
Real Estate Management	0.00	2.00	2.00	1.00	3.00	3.00	3.00	3.00	3.00
	40.00	42.00	42.00	4.00	46.00	46.00	46.00	46.00	46.00

Department of PLACE

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
Capital Reg Transportation Planning Agency	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Planning Department	28.00	28.00	27.00	(1.00)	26.00	26.00	26.00	26.00	26.00
Blueprint 2000	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	31.00	31.00	30.00	(1.00)	29.00	29.00	29.00	29.00	29.00

Office of Financial Stewardship

Authorized Positions	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
	Actual	Adopted	Continuation	Issues	Adpoted	Projected	Projected	Projected	Projected
Office of Management and Budget	7.90	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
Purchasing	8.00	7.00	7.00	(1.00)	6.00	6.00	6.00	6.00	6.00
Risk Management	1.10	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	17.00	15.00	15.00	(1.00)	14.00	14.00	14.00	14.00	14.00

Authorized Position Summary

Office of Economic Development & Business Partnerships

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Tourist Development	10.00	10.00	10.00	0.00	10.00	10.00	10.00	10.00	10.00
Economic Dev/Intergovernmental Affairs	10.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
M/W Small Business Enterprise	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	22.00	16.00	16.00	0.00	16.00	16.00	16.00	16.00	16.00

Office of Public Services

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Library Services	103.70	103.70	103.70	(0.50)	103.20	103.20	103.20	103.20	103.20
Emergency Medical Services	111.35	111.45	111.10	(4.00)	107.10	107.10	107.10	107.10	107.10
Animal Services	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
	222.05	222.15	221.80	(4.50)	217.30	217.30	217.30	217.30	217.30

Office of Intervention & Detention Alternatives

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
County Probation	18.00	18.00	18.00	(1.00)	17.00	17.00	17.00	17.00	17.00
Supervised Pretrial Release	18.00	15.00	15.00	0.00	15.00	15.00	15.00	15.00	15.00
Drug & Alcohol Testing	0.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	36.00	35.00	35.00	(1.00)	34.00	34.00	34.00	34.00	34.00

Office of Human Services & Community Partnerships

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Veteran Services	3.00	2.00	2.00	1.00	3.00	3.00	3.00	3.00	3.00
Volunteer Center	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Housing Services	8.00	8.00	8.00	(2.00)	6.00	6.00	6.00	6.00	6.00
Health & Human Services	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	15.00	14.00	14.00	(1.00)	13.00	13.00	13.00	13.00	13.00

Office of Resource Stewardship

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Cooperative Extension	13.18	13.18	13.18	0.00	13.18	13.18	13.18	13.18	13.18
Office of Sustainability	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
Solid Waste	40.00	41.00	41.00	(4.00)	37.00	37.00	37.00	37.00	37.00
	55.18	56.18	56.18	(4.00)	52.18	52.18	52.18	52.18	52.18

Constitutional

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Clerk of the Circuit Court	169.00	168.00	168.00	0.00	168.00	168.00	168.00	168.00	168.00
Property Appraiser	53.00	52.00	53.00	0.00	53.00	53.00	53.00	53.00	53.00
Sheriff	640.00	643.00	641.00	(39.00)	602.00	602.00	602.00	602.00	602.00
Supervisor of Elections	17.00	17.00	17.00	0.00	17.00	17.00	17.00	17.00	17.00
Tax Collector	86.00	86.00	86.00	0.00	86.00	86.00	86.00	86.00	86.00
	965.00	966.00	965.00	(39.00)	926.00	926.00	926.00	926.00	926.00

Judicial

Authorized Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adpoted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Court Administration	3.00	3.00	4.18	0.00	4.18	4.18	4.18	4.18	4.18
Other Court-Related Programs	6.00	7.50	4.33	0.00	4.33	4.33	4.33	4.33	4.33
	9.00	10.50	8.50	0.00	8.50	8.50	8.50	8.50	8.50
Total Full-Time Equivalents (FTE)	1,772.23	1,766.83	1,762.48	(44.50)	1,717.98	1,717.98	1,717.98	1,717.98	1,717.98

Authorized OPS Position Summary

Administration

OPS Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adopted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Human Resources	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Department of Public Works

OPS Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adopted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Operations	2.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	2.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Office of Economic Development & Business Partnerships

OPS Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adopted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Tourist Development	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Office of Public Services

OPS Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adopted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Library Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Emergency Medical Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00

Office of Resource Stewardship

OPS Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adopted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Solid Waste	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00

Constitutional

OPS Positions	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Adopted	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
Supervisor of Elections	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Total OPS FTE	9.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00

Leon County Fical Year 2013 Adopted Budget

Total OPS Position Salary Funding

OPS Positions	FY 2012 Adopted	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2015 Budget	FY 2017 Budget
Public Works						
Operations - Mosquito Control	84,705	86,399	88,127	89,890	91,688	93,522
Subtotal	<u>84,705</u>	<u>86,399</u>	<u>88,127</u>	<u>89,890</u>	<u>91,688</u>	<u>93,522</u>
Econ. Dev & Business Partnerships						
Tourist Development	21,212	21,636	22,068	22,510	22,960	23,420
Subtotal	<u>21,212</u>	<u>21,636</u>	<u>22,068</u>	<u>22,510</u>	<u>22,960</u>	<u>23,420</u>
Public Services						
Library Services	24,717	25,211	25,715	26,229	26,754	27,289
Emergency Medical Services	57,247	60,109	63,114	66,269	69,582	73,061
Subtotal	<u>81,964</u>	<u>85,320</u>	<u>88,829</u>	<u>92,498</u>	<u>96,336</u>	<u>100,350</u>
Resource Stewardship						
Solid Waste - Hazardous Waste	16,030	16,030	16,030	16,030	16,030	16,030
Solid Waste - Rural Waste	27,365	27,912	28,470	29,039	29,620	30,212
Subtotal	<u>43,395</u>	<u>43,942</u>	<u>44,500</u>	<u>45,069</u>	<u>45,650</u>	<u>46,242</u>
Constitutional						
Supervisor of Elections	539,420	120,788	127,716	147,565	583,885	595,563
Subtotal	<u>539,420</u>	<u>120,788</u>	<u>127,716</u>	<u>147,565</u>	<u>583,885</u>	<u>595,563</u>
Total OPS Funding	<u>770,696</u>	<u>358,085</u>	<u>371,240</u>	<u>397,532</u>	<u>840,519</u>	<u>859,097</u>

Notes:

1. The amounts represented in this table do not include benefit costs.



Leon County Fiscal Year 2013 Adopted Budget

Summary of Fund Balance & Retained Earnings (unaudited)

Org	Fund Title	FY10	FY11	FY 12 Estimate			% Change(+/-)
		Actual	Actual	Rev	Exp.	Year End (A)	
General & Fine and Forfeiture Funds *							
001	General Fund (C)	18,084,230	17,869,005	69,631,523	56,615,509	13,016,014	-27.16%
110	Fine and Forfeiture Fund	12,610,387	13,864,143	76,469,740	62,033,835	14,435,905	4.12%
	Subtotal:	30,694,617	31,733,147	146,101,263	118,649,344	27,451,919	-13.49%
* The combined fund balances for the general and fine and forfeiture funds fall within the allowable range of the County Reserve Policy, which requires a minimum of 15% and a maximum of 30% reserve.							
Special Revenue Funds							
106	County Transportation Trust Fund (B)	6,994,144	6,581,610	19,466,864	14,747,698	4,719,165	-28.30%
111	Probation Services Fund (C)	891,975	1,049,059	3,670,058	3,131,248	538,810	-48.64%
113	Law Library Trust Fund (D)	562	N/A	N/A	N/A	N/A	N/A
114	Teen Court Fund	152,566	153,277	300,183	149,504	150,679	-1.69%
116	Drug Abuse Trust Fund (E)	107,221	31,465	76,603	76,603	0	-100.00%
117	Judicial Programs Fund	389,317	197,711	406,427	385,268	21,159	-89.30%
120	Building Inspection Fund	444,336	461,848	1,638,040	1,111,439	526,601	14.02%
121	Growth Management Fund	1,093,602	993,612	4,094,696	3,144,961	949,735	-4.42%
122	Mosquito Control Fund (F)	808,411	867,629	1,639,662	1,639,662	0	-100.00%
123	Stormwater Utility Fund (C)	2,053,730	2,371,441	7,252,645	6,225,896	1,026,749	-56.70%
124	Ship Trust Fund	942	60	356,732	356,732	0	N/A
125	Grants	621,339	235,925	19,944,425	19,689,858	254,567	7.90%
125	Capacity Fees (G)	1,053,860	1,421,785	1,572,786	1,572,786	0	-100.00%
126	Non-Countywide General Revenue Fund (C)	2,143,682	5,339,665	24,335,931	20,707,349	3,628,582	-32.04%
127	Grants (H)	113,149	133,482	694,668	559,483	135,185	1.28%
130	911 Emergency Communications Fund	599,955	497,865	1,721,621	1,311,000	410,621	-17.52%
131	Radio Communications Systems Fund (I)	0	996,376	1,526,699	1,036,881	489,818	N/A
135	Emergency Medical Services Fund (J)	5,325,128	6,576,061	22,789,300	16,310,801	6,478,499	-1.48%
140	Municipal Service Fund (C)	3,178,483	3,651,748	10,316,686	8,993,393	1,323,293	-63.76%
145	Fire Services Fund	205,019	847,864	7,755,442	7,308,280	447,162	-47.26%
160	Tourist Development Fund (1st - 3rd & 5th Cent) (K)	825,597	987,699	4,367,384	3,200,770	1,166,614	18.11%
160	Tourist Development Fund (4th Cent) (K)	3,553,535	4,094,990	4,915,125	726,304	4,188,821	2.29%
161	Housing Finance Authority Fund	238,847	870,900	1,026,347	292,616	733,731	-15.75%
162	Special Assessment Paving Fund	716,477	603,459	916,165	318,932	597,233	-1.03%
163	Primary Care MSTU Fund (D)	28,287	N/A	N/A	N/A	N/A	N/A
164	Killearn Lakes Units I and II Sewer	30,092	29,365	266,865	237,500	29,365	0.00%
165	Bank of America Building Operating Fund	3,094,971	2,914,032	4,213,069	1,350,547	2,862,522	-1.77%
166	Huntington Oaks Plaza Fund	239,025	261,146	396,032	168,886	227,146	-13.02%
	Subtotal:	34,904,251	42,170,072	145,660,454	114,754,398	30,906,055	-26.71%
Debt Service Funds							
211	Debt Service - Series 2003 A&B	18,971	19,494	974,774	955,280	19,494	0.00%
214	Debt Service - Series 1997 (D)	5,969	N/A	N/A	N/A	N/A	N/A
216	Debt Service - Series 1998B	56,808	141,987	2,860,990	2,719,003	141,987	0.00%
218	Debt Service - Refunding 1993 (D)	943	N/A	N/A	N/A	N/A	N/A
220	Debt Service - Series 2004	126,314	126,575	5,227,800	5,101,225	126,575	0.00%
	Subtotal:	209,005	288,056	9,063,564	8,775,508	288,056	0.00%

Leon County Fiscal Year 2013 Adopted Budget

Summary of Fund Balance & Retained Earnings (unaudited)

Org	Fund Title	FY10	FY11	FY 12 Estimate			% Change(+/-)
		Actual	Actual	Rev	Exp.	Year End (A)	
Capital Projects Funds							
305	Capital Improvements Fund (L)	56,980,816	45,905,556	62,471,909	42,407,631	20,064,278	-56.29%
306	Gas Tax Transportation Fund	5,877,176	2,344,364	5,957,949	4,193,285	1,764,664	-24.73%
308	Local Option Sales Tax Fund (M)	33,384,589	26,154,707	26,490,698	18,316,267	8,174,431	-68.75%
309	Local Option Sales Tax Extension Fund	8,246,391	7,748,941	21,057,616	19,951,936	1,105,680	-85.73%
311	Construction Series 2003 A&B Fund	710,830	362,124	366,292	362,123	4,169	-98.85%
318	1999 Bond Construction Fund	652,504	544,727	551,973	540,147	11,826	-97.83%
320	Construction Series 2005	809,852	819,954	830,830	0	830,830	1.33%
321	Energy Savings Contract ESCO Capital Fund	468,302	29,535	29,871	9,998	19,873	-32.71%
330	911 Capital Projects Fund	1,441,266	2,166,934	2,279,855	110,449	2,169,406	0.11%
331	800 MHz Capital Projects Fund (N)	1,493,661	N/A	N/A	N/A	N/A	N/A
341	Countywide Road District Fund - Impact Fee	2,058,422	1,992,830	2,019,243	1,747,553	271,690	-86.37%
343	NW Urban Collector Fund - Impact Fee	481,288	468,636	474,846	417,066	57,780	-87.67%
344	SE Urban Collector Fund - Impact Fee	860,903	869,062	880,589	770,726	109,863	-87.36%
	Subtotal:	113,466,000	89,407,370	123,411,671	88,827,181	34,584,490	-61.32%
Enterprise Funds							
401	Solid Waste Fund (O)	6,705,071	6,998,573	17,640,238	13,433,158	4,207,080	-39.89%
420	Amtrak Depot Fund (D)	129,736	N/A	N/A	N/A	N/A	N/A
	Subtotal:	6,834,807	6,998,573	17,640,238	13,433,158	4,207,080	-39.89%
Internal Service Funds							
501	Insurance Service Fund (C)	6,393,038	7,494,505	11,189,029	8,661,857	2,527,173	-66.28%
502	Communications Trust Fund	50,870	43,712	641,679	597,967	0	N/A
505	Motor Pool Fund	866	(5,075)	3,198,436	3,166,901	0	-100.00%
	Subtotal:	6,444,774	7,533,142	15,029,144	12,426,725	2,527,173	-66.45%
TOTAL:		192,553,454	178,130,360	456,906,334	356,866,314	99,964,773	-43.88%

- Notes:
- A. Balances are estimated as year ending for FY 2012 and may be changed pending final audit adjustments. The Board approved the use of \$4.9 million of General/Fine & Forfeiture fund balance to balance the FY 2013 budget at the July 2012 Budget Workshop. The FY 2012 estimated year General/Fine & Forfeiture fund balance figure does not reflect the drawdown of the fund balance.
 - B. Fund balance above County policy minimum in this fund was transferred to Fund 306 to complete transportation and stormwater projects established in response to Tropical Storm Fay.
 - C. As part of a strategy to replenish general capital reserves for future projects, fund balances above County policy minimum in these funds were transferred to fund 305, accounting for the reduction in estimated year end fund balances.
 - D. Over time these funds became functionally obsolete. All remaining assets were transferred to other funds and their balances were adjusted accordingly.
 - E. The reduction in fund balance is due to the decline in revenue from this program associated with fee waivers. The Court Administration is currently reviewing the program to see how it can be funded within the existing revenue stream.
 - F. The Mosquito Control fund was closed at the end FY12 and the remaining fund balance transferred to the Capital Improvements Fund. Revenues and Expenditures related to Mosquito Control are budgeted in the General Fund for FY13.
 - G. The fund balance reflects the portion of the grant fund that relates to the collection of fees that are not truly grants but need to be placed in a discrete funding account such as the fee in lieu of sidewalks and concurrency capacity payments.
 - H. This fund is used to separate grants that are interest bearing grants.
 - I. The Radio Communications Systems Fund is used to account for the new radio system for Joint Dispatch. These funds were previously reflected in Fund 331.
 - J. The Emergency Medical Services (EMS) fund balance reflects an increase in the collection of ambulance fees.
 - K. The Tourist Development Tax is reflected in two separate fund balances: the first three cents supports the Tourist Development Council activities and the fourth cent is dedicated towards the Performing Arts Center. The Board approved the utilization of \$576,604 from the 4th cent fund balance for completion of the Cascades Park Amphitheater and amenities.
 - L. The fund balance reflects the remaining capital reserves budgeted during FY 2011 as a "sinking fund" for maintaining existing County infrastructure for the next five years.
 - M. The reduction in fund balance reflects capital reserves budgeted during FY 2011 as a "sinking fund" for maintaining existing infrastructure associated with the initial local option tax for the next five to eight years.
 - N. Due to the completion of the digital upgrade capital project, the remaining fund balance from Radio Communication Capital Fund will be transferred to the operation fund (131) during FY11.
 - O. Amount reflected is unrestricted retained earnings.

Summary of Fund Balance and County Reserves Policy

Fund	Fund Title	FY12 Yr Ending Est. Bal. (B)	FY13 Adopted Budget	Policy (A)		FY13 Fund Balance Allocation (B)		
				Minimum 15% Budget	Maximum 30% Budget	Budgeted For Spending	Emergency Contingency & Cash Flow	Available for Future Allocation
General & Fine and Forfeiture Funds								
001	General Fund	13,016,014	55,030,468	8,254,570	16,509,140	4,961,915	8,054,099	
110	Fine and Forfeiture Fund	<u>14,435,905</u>	<u>64,002,160</u>	<u>9,600,324</u>	<u>19,200,648</u>	<u>0</u>	<u>14,435,905</u>	
	Subtotal:	27,451,919	119,032,628	17,854,894	35,709,788	4,961,915	22,490,004	0
Special Revenue Funds (C)								
106	County Transportation Trust Fund	4,719,165	13,340,496	2,001,074	4,002,149	0	4,002,149	717,017
111	Probation Services Fund	538,810	2,633,554	395,033	790,066	0	538,810	0
114	Teen Court Fund	150,679	143,470	21,521	43,041	2,205	43,041	105,433
116	Drug Abuse Trust Fund	0	47,770	7,166	14,331	0	0	n/a
117	Judicial Programs Fund	21,159	263,584	39,538	79,075	54,772	-33,613	0
120	Building Inspection Fund	526,601	1,200,631	180,095	360,189	231,631	294,970	0
121	Growth Management Fund	949,735	3,202,482	480,372	960,745	177,814	771,921	0
123	Stormwater Utility Fund	1,026,749	5,106,249	765,937	1,531,875	0	1,026,749	0
124	Ship Trust Fund	0	0	0	0	0	0	0
125	Grants	254,567	616,543	92,481	184,963	0	184,963	69,604
126	Non-Countywide General Revenue Fund	3,628,582	18,142,911	2,721,437	5,442,873	0	3,628,582	0
127	Grants	135,185	60,000	9,000	18,000	0	18,000	117,185
130	911 Emergency Communications Fund	410,621	1,170,400	175,560	351,120	0	351,120	59,501
131	Radio Communications Systems Fund	489,818	1,065,791	159,869	319,737	420,086	69,732	0
135	Emergency Medical Services Fund	6,478,499	16,276,284	2,441,443	4,882,885	852,805	4,882,885	742,809
140	Municipal Service Fund	1,323,293	6,616,465	992,470	1,984,940	0	1,323,293	0
145	Fire Services Fund	447,162	6,394,772	959,216	1,918,432	0	447,162	0
160	Tourist Development Fund - 1st - 3rd & 5th Cent	1,166,614	3,383,172	507,476	1,014,952	6,332	1,014,952	145,330
160	Tourist Development Fund - 4th Cent	4,188,821	820,800	123,120	246,240	0	246,240	3,942,581
161	Housing Finance Authority Fund	733,731	30,495	4,574	9,149	0	9,149	724,582
162	Special Assessment Paving Fund	597,233	332,460	49,869	99,738	0	99,738	497,495
164	Killearn Lakes Units I & II Sewer	29,365	237,500	35,625	71,250	0	0	29,365
165	Bank of America Building Operating Fund	2,862,522	2,319,458	347,919	695,837	789,871	695,837	1,376,813
166	Huntington Oaks Plaza Fund	<u>227,146</u>	<u>251,791</u>	<u>37,769</u>	<u>75,537</u>	<u>129,733</u>	<u>75,537</u>	<u>21,875</u>
	Subtotal:	30,906,055	83,657,078	12,548,562	25,097,123	2,665,249	19,691,216	8,549,590
Debt Service Funds								
211	Debt Service - Series 2003 A&B	19,494				0	0	19,494
216	Debt Service - Series 1998B	141,987				0	0	141,987
220	Debt Service - Series 2005	<u>126,575</u>				<u>0</u>	<u>0</u>	<u>126,575</u>
	Subtotal:	288,056				0	0	288,056
Capital Projects Funds (D)								
305	Capital Improvements Fund	20,064,278				5,541,767	n/a	14,522,511
306	Gas Tax Transportation Fund	1,764,664				0	n/a	1,764,664
308	Local Option Sales Tax Fund	8,174,431				8,174,431	n/a	0
309	Local Option Sales Tax Ext. Fund	1,105,680				0	n/a	1,105,680
311	Construction Series 2003 A&B Fund	4,169				0	n/a	4,169
318	1999 Bond Construction Fund	11,826				0	n/a	11,826
320	Construction Series 2005	830,830				300,000	n/a	530,830
321	Energy Savings Contract ESCO Capital Fund	19,873				0	n/a	19,873
330	911 Capital Projects Fund	2,169,406				84,953	n/a	2,084,453
341	Countywide Road District Fund	271,690				0	n/a	165,533
343	NW Urban Collector Fund - Impact Fee	57,780				0	n/a	55,077
344	SE Urban Collector Fund - Impact Fee	109,863				<u>0</u>	<u>n/a</u>	<u>100,175</u>
	Subtotal:	34,584,490				14,101,151	0	20,364,791
Enterprise Funds (D)								
401	Solid Waste Fund (E)	4,207,080	11,767,045	1,765,057	3,530,114	1,644,237	2,562,843	0
420	Amtrak Depot Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Subtotal:	4,207,080	11,767,045	1,765,057	3,530,114	1,644,237	2,562,843	0
Internal Service Funds (D)								
501	Insurance Service Fund	2,527,173	3,055,341	458,301	916,602	0	2,527,173	0
502	Communications Trust Fund	0	481,695	72,254	144,509	0	0	0
505	Motor Pool Fund	<u>0</u>	<u>3,512,935</u>	<u>526,940</u>	<u>1,053,881</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Subtotal:	2,527,173	7,049,971	1,057,496	2,114,991	0	2,527,173	0
TOTAL:		99,964,773	221,506,722	33,226,008	66,452,017	23,372,552	47,271,235	29,202,438

The following is the relevant sections of Leon County Policy No. 07-02 "Reserves", the entire policy is contained in the Appendix Section of the budget document:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than five (5%) and to not exceed ten (10%) of projected general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year.
- b. The reserve for contingency is separate from the reserve for cash balances.
- c. Annually the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
- b. The unappropriated fund balance shall be no less than ten (10%) and no greater than twenty (20%) of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

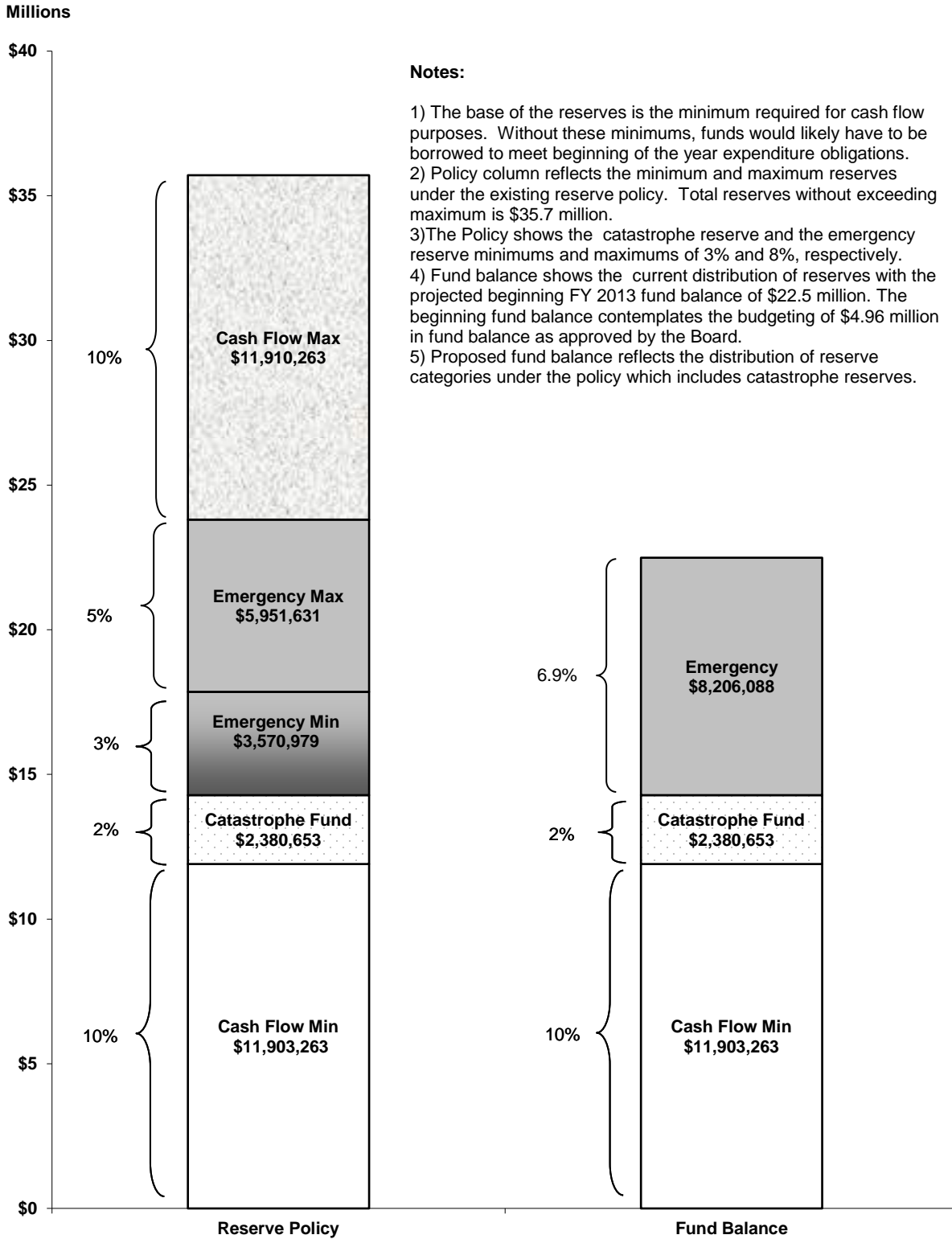
3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in 1 and 2 above.
- b. Funds in excess of the minimums established can be utilized to support one-time capital expenses.

Notes:

- A. The policy minimums and maximums are based on the total amount of reserves for emergency contingency and cash flow as a percent of the FY 2013 Budget.
- B. The "Fund Balance Allocation" reflects three categories. The "Budgeted for Spending" indicates fund balance being utilized in the FY 2013 budget to support operating and capital projects. Except for the General/Fine and Forfeiture fund balance which includes the budgeted Catastrophe Reserved, the "Emergency Contingency & Cash Flow" is the unbudgeted portion of the reserve and the amount dedicated to support these categories. Due to space limitations these categories are shown together. The "Available for Future Allocation" are funds in excess of the policy's recommended maximums; however, they are typically dedicated for specific purposes (i.e. 9-1-1, Transportation, Growth Management). The total of all three categories equals the total of the estimated year ending FY 2011 balance.
- C. The Special Revenue Funds are presented based on the County's reserve policies. However, each of the funds has been established for a discrete purpose and often has dedicated revenues that can only be utilized for a specific purpose. The balances may be accruing for a specific purpose (i.e. the Tourist Development Additional One Cent for the Performing Arts Center).
- D. Capital Projects, Enterprise and Internal Service Funds maintain differing levels of balances depending upon on-going capital project requirements and other audit requirements. The percentages for the other funds are intended to show compliance with the County's policy for maintaining sufficient balances. The budgeted appropriated fund balance in funds 305 and 308 are capital reserves budgeted by the Board for mandatory and necessary capital projects for the next five to six years. These reserves are reviewed as part of the annual budget process and allocated to the appropriate projects accordingly.
- E. Amount reflected is unrestricted retained earnings. FY 2012 estimated balance is based on current Solid Waste proforma projections.

General Fund / Fine and Forfeiture Reserve Illustration Using Reserve Policy *



Notes:

- 1) The base of the reserves is the minimum required for cash flow purposes. Without these minimums, funds would likely have to be borrowed to meet beginning of the year expenditure obligations.
- 2) Policy column reflects the minimum and maximum reserves under the existing reserve policy. Total reserves without exceeding maximum is \$35.7 million.
- 3) The Policy shows the catastrophe reserve and the emergency reserve minimums and maximums of 3% and 8%, respectively.
- 4) Fund balance shows the current distribution of reserves with the projected beginning FY 2013 fund balance of \$22.5 million. The beginning fund balance contemplates the budgeting of \$4.96 million in fund balance as approved by the Board.
- 5) Proposed fund balance reflects the distribution of reserve categories under the policy which includes catastrophe reserves.

* Based on estimated beginning FY 2013 Fund Balance



Debt Service Schedule

General Obligation Bonds

No outstanding issues.

Non Self Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	FY12/13 Principal Payment	Remaining Principal	Final Maturity Date
Series 2003A: Tax Exempt & Series 2003B: Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	\$20,430,000	\$20,430,000	\$0	\$20,430,000	2020
Series 2005:	This bond was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		\$54,695,000	\$47,490,000	\$3,090,000	\$44,400,000	2025
Series 2011	This bond has been refinanced in FY11. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned landfill.		\$7,895,040	\$5,342,830	\$2,686,070	\$2,656,760	2013
ESCO Lease:	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.		\$4,466,238	\$2,959,369	\$391,456	\$2,567,912	2018
TOTAL:			\$87,486,278	\$76,222,199	\$6,167,526	\$70,054,672	

Governmental accounting requires certain funds (self balancing sets of accounts) to be created. Each fund has a discrete purpose. However, often, there is a need for one fund to support a portion of another fund's activities. To accomplish this, monies are moved between funds through a process called "interfund transfers". The following provides a brief description of each transfer occurring in the budget.

General Fund

General Fund (001) **from** Non-Countywide General Revenue (126) **\$2,086,375**: Funds accumulated in the Non-Countywide General Revenue fund are partially available to support unincorporated area only programs, as well as countywide activities. The funds transferred support a portion of the countywide activities in the General Fund and supplement property tax collections.

General Fund (001) **from** EMS Fund (135) **\$155,984**: Funds are transferred in order to support EMS costs for the Joint Dispatch Center.

General fund (001) **from** Municipal Services Fund (140) **\$648,500**: This transfer provides additional funding to supplement property tax collections.

Supervisor of Elections (060) **from** General Fund (001) **\$3,054,968**: Funds are transferred from the General Fund to the Supervisor of Elections in order to establish the budget for the fiscal year. This transfer is done on an annual basis. Any remaining budget is returned to the general fund at the end of the fiscal year.

Special Revenue Funds

Transportation Trust Fund (106) **from** Stormwater Utility Fund (123) **\$1,886,104**: The County maintains one engineering division. Within this division are transportation and stormwater engineers. To avoid having gas taxes (which are the main source of revenue contained in the Transportation Fund) support unrelated activities, a transfer from the Stormwater Utility offsets the engineering cost provided to the stormwater utility.

Transportation Trust Fund (106) **from** Non-Countywide General Revenue (126) **\$2,592,697**: Gas tax revenues are insufficient to support transportation related activities. This transfer provides additional general revenues to offset the shortfall.

Probation Services (111) **from** General Fund (001) **\$1,592,924**: The transfer provides the necessary revenue to offset the gap between the fees generated in pre-trial/probation and the cost of the programs. This transfer provides additional funding for a Mental Health Pretrial Release Specialist approved in FY2012.

Growth Management (121) **from** Non-Countywide General Revenue (126) **\$2,250,988**: The County's growth management fees do not provide 100% support for services provided by the Department. The transfer is necessary to fund non-fee related activity and any additional difference. Prior to FY 2011, the general revenue support for this fund was approximately 50% of expenses. Due to the continued weak economy, the subsidy for FY 2013 is 69%.

Stormwater Utility (123) **from** Transportation Trust (106) **\$1,072,112**: The stormwater operations function provides road side swale maintenance on behalf of the transportation network. This transfer is necessary to support this activity.

Stormwater Utility (123) **from** Non-Countywide General Revenue (126) **\$2,985,242**: This transfer provides the additional revenue to support the county's stormwater utility program not funded through the stormwater non-ad valorem assessment.

Grants (125) **from** Non-Countywide General Revenue (126) **\$244,996**: This transfer provides matching funds for state and federal grants, including emergency management.

Special Revenue Funds continued

Radio Communication Systems (131) **from** General Fund (001) **\$300,000**: This transfer provides funds acquired for the capital costs for the 800 Mhz radio system to support the operating requirements of the system subsequent to the completion of the capital project.

Debt Service Funds

In accordance with all enabling bond ordinances and resolutions, the County is required to establish separate funds for the purposes of making debt service payments. To avoid "splitting revenues" across multiple funds, the County accrues all the revenues to individual accounts in a particular fund. The County then makes transfers from the applicable funds to the appropriate debt (or other) funds.

Capital Projects Funds

Capital Improvements (305) **from** Municipal Services (140) **\$236,818**: This transfer provides recurring non countywide general revenue support for the capital project programs associated with park facilities in the unincorporated area of the County.

Capital Improvements (305) **from** Tourism Development (160) **\$157,490**: The transfer includes \$32,490 for the purchase of a minivan for the Tourist Development Department for tours, sales missions, and hauling of Visitor Guides and other collateral/promotional material. Additionally, this transfer includes \$125,000 in funding to widen and improve the cross country track at Apalachee Regional Park. It is estimated that with this expansion ten additional events could be hosted at the park, which equates to over 18,000 visitors to the area and a potential economic impact of approximately \$10.7 million.

Capital Improvements (305) **from** Special Assessment Paving (162) **\$326,060**: As part of the County Accepted Roadways and Drainage Systems program, individual neighborhoods agree to repay for paving projects. These funds are then transferred on an annual basis to support additional capital projects.

Gas Tax Transportation (306) **from** Transportation Trust (106) **\$1,355,200**: The transfer is to support transportation fund vehicle and equipment replacements, pavement markings and road-related stormwater capital projects funded from the gas tax.

911 Capital Projects (330) **from** 911 Emergency Communications (130) **\$84,953**: This transfer provides funding for future capital through the transfer of excess emergency 911 fees.

Enterprise Funds

Solid Waste (401) **from** Non-Countywide General Revenue (126) **\$689,699**: The transfer is necessary since the tipping fees and non-ad valorem assessment currently supporting the Solid Waste Fund are not sufficient to fund the entire cost of the program.

Leon County Fiscal Year 2013 Adopted Budget

Schedule of Transfers

<u>Fund #</u>	<u>Transfer To</u>	<u>Fund #</u>	<u>Transfer From</u>	<u>Transfer Amount</u>
General Funds				
001	General Fund	126	Non-Countywide General Revenue	2,006,375
060	Supervisor of Elections	001	General Fund	3,054,968
001	General Fund	135	EMS	155,984
001	General Fund	140	Parks & Recreation	298,500
Subtotal				5,515,827
Special Revenue Funds				
106	Transportation Trust	123	Stormwater Utility	1,886,104
106	Transportation Trust	126	Non-Countywide General Revenue	2,592,697
111	Probation Services	001	General Fund	1,592,924
121	Growth Management	126	Non-Countywide General Revenue	2,250,988
123	Stormwater Utility	106	Transportation Trust	1,072,112
123	Stormwater Utility	126	Non-Countywide General Revenue	2,985,242
125	Grants	126	Non-Countywide General Revenue	244,996
131	Radio Communications Systems	001	General Fund	300,000
Subtotal				12,925,063
Debt Service Funds				
211	Bond Series 2003A & 2003B	165	Bank of America Building Operations	715,260
211	Bond Series 2003A & 2003B	126	Non-Countywide General Revenue	238,420
216	Bond Series 1998B	126	Non-Countywide General Revenue	2,830,195
220	Bond Series 2005	001	General Fund	416,804
220	Bond Series 2005	126	Non-Countywide General Revenue	4,224,299
220	Bond Series 2005	140	Municipal Services	293,465
220	Bond Series 2005	160	Tourism Development	163,451
221	ESCO Lease	001	General Fund	484,513
Subtotal				9,366,407
Capital Projects Funds				
305	Capital Improvements	140	Municipal Services	586,818
305	Capital Improvements	160	Tourism Development	157,490
305	Capital Improvements	162	Co. Accepted Roadways & Drain Sys Prog.	326,060
306	Gas Tax Transportation	106	Transportation Trust	1,355,200
330	911 Capital Projects	130	911 Emergency Communications	84,953
Subtotal				2,510,521
Enterprise Funds				
401	Solid Waste	126	Non-Countywide General Revenue	769,699
Subtotal				769,699
TOTAL:				\$31,087,517

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Debt Service Funds	6 - 39
Capital Funds	6 - 43
Enterprise Funds	6 - 58
Internal Service Funds	6 - 61

Basis of Budget

Leon County's Governmental and Fiduciary Funds are prepared on a modified accrual basis.

Revenues are recognized when measurable and available under budgetary basis. The following revenues are considered to be susceptible to accrual: taxes, charges for services, interest, state revenue sharing, federal forestry revenue, insurance agent revenues, 5th & 6th cent gas tax, federal and state grants, planning and zoning revenue, communication services tax, and special assessments.

Obligations are budgeted as expenses and generally recorded when the related fund liability is incurred. An exception is principal and interest on general long-term debt which is recorded when due.

The budgets of the proprietary funds are prepared on an accrual basis. The revenues are recognized when earned and their expenses are recognized when incurred.

Florida state law requires that receipts from all sources be budgeted at 95% of anticipated receipts.

Funds

The financial activities of the County are recorded in separate funds. Each fund is considered a separate accounting entity. The operations of each fund are accounted for within a set of self-balancing accounts that include assets, liabilities, fund equity, revenues, and expenditures, or expenses, as necessary. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The various funds are as follows:

Governmental Fund Types:

General Fund – The general operating fund of the Board. This fund is used to account for all financial transactions not required to be accounted for in another fund.

Special Revenue Funds – Funds used to account for special assessments and specific governmental revenue sources. Major capital projects that are restricted by law, or administrative action, for expenditures for specific purposes are not considered Special Revenue Funds. Examples of Special Revenue Funds are Building Inspection, Transportation Trust, Emergency Medical Services, Fire Rescue Services, Tourist Development, and Probation Services.

Debt Service Funds – Funds used to record the funding and payment of principal and interest on debt reported in the General Long-Term Debt Account Group.

Capital Projects Funds – These funds are used to account for the acquisition or construction of major capital facilities other than those financed by the Proprietary Funds. Examples of Capital Projects Funds are the Local Option Sales Tax and Governmental Capital.

Proprietary Fund Types:

Enterprise Fund – A fund used to report operations that provide services financed primarily by user charges. An example of an enterprise fund is the Solid Waste Operations Fund.

Internal Service Funds – A fund used to to account for goods or services provided by various departments to other departments of the Board on a cost-reimbursement basis. These funds consist of the Motor Pool Fund, the Communication Trust Fund, and the Insurance Service Fund.

Leon County Fiscal Year 2013 Adopted Budget

Fund Revenue By Source

Fund	Property Tax MSTU or Assmt	State Gas Tax	Local Gas Tax	State Revenue Sharing	1/2 Cent Sales Tax	Local Sales Tax	PST and CST (1)	Fund Balance (2)	Fines	Fees & Licenses (3)	Transfers	Other Revenue (4)	Total Budgeted Revenue
001 General Fund	41,891,740							4,961,915		2,126,425	2,890,859	3,159,529	55,030,468
060 Supervisor of Elections											3,054,968		3,054,968
106 Transportation Trust		3,718,300	4,807,950							114,570	4,478,801	220,875	13,340,496
110 Fine and Forfeiture	62,475,740								101,650	1,108,800		315,970	64,002,160
111 Probation Services									1,027,520		1,592,924	13,110	2,633,554
114 Teen Court								2,205		141,265			143,470
116 Drug Abuse Trust										47,770			47,770
117 Judicial Programs								54,772		208,812			263,584
120 Building Inspection								231,631		960,925		8,075	1,200,631
121 Growth Management								177,814	11,495	748,600	2,250,988	13,585	3,202,482
123 Stormwater Utility										1,004,150	4,057,354	44,745	5,106,249
125 Grants											244,996	371,547	616,543
126 Non-Countywide Gen Rev				4,150,550	10,110,850		3,478,140			403,371			18,142,911
127 Grants - Interest Bearing												60,000	60,000
130 9-1-1 Emergency Comm				1,170,400									1,170,400
131 Radio Comm Systems								420,086	334,875		300,000	10,830	1,065,791
135 Emergency Medical Svcs	6,276,309							852,805		8,854,000		293,170	16,276,284
140 Municipal Services							6,539,800			24,795		51,870	6,616,465
145 Fire Rescue Service										6,394,772			6,394,772
160 Tourist Development						4,100,675		6,332				96,965	4,203,972
161 Housing Fin Authority										30,495			30,495
162 Special Assess. 2/3 Paving												332,460	332,460
164 Special Assess. - Killlearn												237,500	237,500
165 Bank of America Building								789,871		66,270		1,463,317	2,319,458
166 Huntington Oaks Plaza								129,733				122,058	251,791
211 Bond Series 2003								1,200			953,680		954,880
216 Bond Series 1998B											2,830,195		2,830,195
220 Bond Series 2005											5,098,019		5,098,019
221 ESCO Lease											484,513		484,513
305 Capital Improvements								5,541,767			720,368	482,335	6,744,470
306 Transportation											1,355,200		1,355,200
308 Sales Tax								8,174,431				119,605	8,294,036
309 Sales Tax - Extension						3,390,740						48,450	3,439,190
320 Bond Series 2005								300,000					300,000
330 9-1-1 Capital Projects											84,953	30,875	115,828
401 Solid Waste								1,564,237		8,977,309	689,699	535,800	11,767,045
501 Insurance Service												3,055,341	3,055,341
502 Communications Trust												481,695	481,695
505 Motor Pool												3,512,935	3,512,935
Total	110,643,789	3,718,300	4,807,950	5,320,950	10,110,850	7,491,415	10,017,940	23,208,799	1,475,540	31,212,329	31,087,517	15,082,642	223,090,504

Notes:

The \$223,090,504 total budgeted revenue is net of interfund Transfers.

1. The Public Services Taxes (PST) on utilities is estimated to provide \$6.5 million in funding for Fund 140 Municipal Services, and Communications Services Taxes (CST) is estimated to provide \$3.5 million in funding for Fund 126 Non-Countywide General Revenue.

2. Appropriated Fund Balance amount for FY 2013.

3. Fees and Assessments account for \$29.6 million of the \$31.6 million in revenue, licenses account for \$2.0 million (\$0.9 million to Fund 120 Building Inspection, \$0.7 million to Fund 121 Growth Management, and \$0.4 million to Fund 126 Non-Countywide General Revenue). \$6.4 million is for Fire Services of which \$202,222 and \$184,041 is budgeted as delinquent fees for FY11 and FY12, respectively.

4. Other Revenue include funding from interest, rents and royalties, grants, intergovernmental reimbursements, departmental billings, and other miscellaneous revenue.

Leon County Fiscal Year 2013 Adopted Budget

General Fund (001)

Fund Type: General Fund

The General Fund is the general operating fund of the County established by F.S. 129.02(1). Major revenue sources for the County's General Fund include proceeds from ad valorem and other taxes, charges for services, fees, and other miscellaneous revenues. The General Fund is used to account for financial resources and expenditures of general government (except those required to be accounted for in another fund) such as libraries, management information systems, facilities management, etc.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Ad Valorem - General Fund	311110	44,679,801	44,259,702	44,096,568	41,891,740	46,150,148	46,505,386	47,723,439	46,846,233
Delinquent Taxes	311200	26	-	-	-	-	-	-	-
Delinquent Taxes 2002	311202	(50)	-	-	-	-	-	-	-
Delinquent Taxes 2003	311203	(53)	-	-	-	-	-	-	-
Delinquent Taxes 2004	311204	(93)	-	-	-	-	-	-	-
Delinquent Taxes 2005	311205	96,211	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	58,882	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	51,516	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	110,299	-	-	-	-	-	-	-
Delinquent Taxes 2009	311209	83,521	-	-	-	-	-	-	-
Tourist Development (3 Cents & 5th Cent)	312100	30,815	32,680	35,200	33,440	34,200	35,720	37,240	38,760
Tourist Development (1 Cent)	312110	-	8,170	8,800	8,360	8,550	8,930	9,310	9,690
Federal Payments in Lieu of Taxes	333000	177,282	-	-	-	-	-	-	-
State Library Aid	334710	134,266	127,553	152,964	145,316	145,316	145,316	145,316	145,316
COT Reimbursement for PSC	337220	36,434	83,706	667,403	667,403	829,275	870,739	896,861	923,767
GIS	337300	727,983	1,217,663	1,026,255	1,026,255	1,026,255	1,026,255	1,026,255	1,026,255
CRTPA Reimbursement	337401	209,845	225,549	217,461	217,461	217,950	218,453	218,971	219,504
Blueprint 2000 Reimbursement	337402	43,985	64,179	62,508	62,508	62,997	63,500	64,018	64,551
Payments In Lieu Of Taxes	339100	11,218	19,950	21,000	19,950	19,950	19,950	19,950	19,950
FS 29.0085 Court Technology	341150	-	318,345	312,500	296,875	299,820	302,860	305,900	308,940
\$2.00 IT Added Court Cost FS 28.24(12)	341160	318,096	-	-	-	-	-	-	-
Zoning Fees	341200	375	-	-	-	-	-	-	-
GIS User Fees	341910	15,628	9,500	2,500	2,375	2,375	2,375	2,375	2,375
CJIS User Fees	341920	78,400	62,510	80,100	76,095	77,615	79,990	82,365	84,835
Parking Facilities	344500	160,598	207,900	145,000	145,000	145,000	145,000	145,000	145,000
Library Parking	344510	14,952	14,535	15,500	14,725	15,010	15,295	15,580	15,960
Reimbursement of Administration Costs	344930	46,750	-	-	-	-	-	-	-
Library Fees	347100	156,841	106,685	151,400	143,830	136,705	129,865	123,310	117,230
Library Printing	347101	-	34,200	34,200	32,490	32,490	32,490	32,490	32,490
Other Counties-Circuitwide Reimbursement	348820	18,581	-	-	-	-	-	-	-
FS 29.0085 Court Facilities	348930	1,344,280	1,249,250	1,430,000	1,358,500	1,371,800	1,386,050	1,399,350	1,413,600
Process Server Fee	348991	10,700	10,700	11,400	11,400	11,400	11,400	11,400	11,400
Civil Fee - Circuit Court	349200	86	-	-	-	-	-	-	-
Crt Admin/ Circuit-wide Reimbursement	349500	-	17,353	12,411	12,411	12,659	12,913	13,171	13,434
GAL / Circuit-wide Reimbursement	349501	-	45,467	34,446	32,724	33,051	33,382	33,716	34,053
Fees	349600	348	-	-	-	-	-	-	-
Interest Income - Investment	361110	(14,122)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	319,537	330,410	303,600	288,420	292,746	297,138	301,594	306,117
Net Incr(decr) In Fmv Of Investment	361300	(1,888)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	935	-	-	-	-	-	-	-
Rents And Royalties	362000	7,086	-	-	-	-	-	-	-
Other Scrap Or Surplus	365900	183,350	245,100	203,000	192,850	192,850	192,850	192,850	192,850
Tax Deed Surplus (Chapter 19)	369200	137,777	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	45,037	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	64,731	-	-	-	-	-	-	-
Volunteer Certificate Training Fees	369930	900	2,375	1,000	950	950	950	950	950
Transfer From Fund 125	381125	15,822	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

General Fund (001)

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 126	381126	2,427,751	3,487,699	2,086,375	2,086,375	2,123,653	2,286,971	2,083,349	2,879,781
Transfer From Fund 135	381135	-	-	155,984	155,984	-	-	-	-
Transfer From Fund 140	381140	-	-	648,500	648,500	-	-	-	-
Transfer From Fund 162	381162	140,000	-	-	-	-	-	-	-
Transfer From Fund 163	381163	29,576	-	-	-	-	-	-	-
Transfer From Fund 218	381218	943	-	-	-	-	-	-	-
Transfer From Fund 420	381420	1,487,709	-	-	-	-	-	-	-
Pensacola Care Lease	383001	48,872	146,616	146,616	146,616	146,616	146,616	146,616	146,616
Clerk Excess Fees	386100	99,221	-	-	-	-	-	-	-
Property Appraiser	386600	117,542	-	-	-	-	-	-	-
Tax Collector	386700	570,983	340,000	350,000	350,000	-	-	-	-
Tax Collector	386701	-	250,000	-	-	-	-	-	-
Supervisor Of Elections	386800	557,052	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	2,750,000	4,961,915	4,961,915	4,000,000	4,000,000	4,000,000	4,000,000
Total Revenues		54,856,336	55,667,797	57,374,607	55,030,468	57,389,381	57,970,394	59,031,376	58,999,657

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
County Commission	100-511	1,348,537	1,241,050	1,216,253	1,214,235	1,217,698	1,221,268	1,224,939	1,228,724
Commission District 1	101-511	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 2	102-511	3,555	9,500	85,507	9,500	9,500	9,500	9,500	9,500
Commission District 3	103-511	6,864	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 4	104-511	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 5	105-511	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 1)	106-511	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 2)	107-511	8,834	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commissioners' Account	108-511	23,348	24,202	24,065	24,065	24,065	24,065	24,065	24,065
County Administration	110-512	830,879	519,046	533,160	533,160	534,454	535,777	537,144	538,543
Minority/Women Small Business Enterprise	112-513	196,755	230,130	232,911	231,804	232,403	233,020	233,654	234,300
Volunteer Center	113-513	160,791	161,192	162,643	161,077	161,758	162,461	163,184	163,916
Economic Development/Intergovernmental Affairs	114-512	1,101,951	477,874	508,483	508,483	509,236	510,012	510,809	511,632
Strategic Initiatives	115-513	-	711,604	820,719	820,719	823,299	825,954	828,687	831,499
County Attorney	120-514	1,708,354	1,647,042	1,760,315	1,670,718	1,673,973	1,677,315	1,680,756	1,684,271
Office of Sustainability	127-513	177,873	265,318	263,270	261,604	262,384	263,188	264,016	264,868
Office of Management & Budget	130-513	674,846	606,533	579,333	576,090	580,572	585,286	590,223	592,338
Clerk - Finance Administration	132-586	1,520,587	1,456,481	1,437,334	1,403,766	1,480,021	1,523,989	1,569,276	1,569,276
Procurement	140-513	326,347	333,249	311,530	230,626	231,222	231,836	232,467	233,113
Warehouse	141-513	189,750	123,920	123,931	123,144	123,659	124,189	124,734	125,271
Property Control	142-513	45,338	47,066	47,026	47,026	47,050	47,074	47,099	47,116
Facilities Management	150-519	6,526,402	6,738,675	7,176,783	7,176,783	7,223,461	7,311,757	7,344,338	7,362,384
Facilities Management: Judicial Security	150-711	99,904	-	-	-	-	-	-	-
Facilities Management: Judicial Maintenance	150-712	1,058,339	-	-	-	-	-	-	-
Real Estate Management	156-519	-	76,015	218,907	217,248	218,106	218,990	219,900	220,838
Human Resources	160-513	1,079,925	1,139,122	1,153,253	1,150,518	1,223,411	1,156,392	1,159,436	1,162,576
Management Information Services	171-513	4,342,264	5,313,496	5,336,864	5,258,278	5,314,096	5,334,492	5,346,219	5,358,244
Article V MIS	171-713	1,020,761	-	-	-	-	-	-	-
Health Department	190-562	237,345	237,345	237,345	237,345	237,345	237,345	237,345	237,345
Mosquito Control	216-562	-	-	581,411	577,067	580,487	583,990	587,576	591,240
Lib - Policy, Planning, & Operations	240-571	842,230	879,136	891,862	889,927	902,826	916,686	918,213	919,768
Library Public Services	241-571	2,419,517	2,598,262	2,497,708	2,482,313	2,491,313	2,500,585	2,510,102	2,518,940
Library Collection Services	242-571	874,062	836,782	834,924	814,986	818,596	822,320	826,146	830,049
Library Extension Services	243-571	1,988,385	2,438,441	2,344,303	2,332,415	2,340,688	2,349,215	2,357,695	2,366,347

Leon County Fiscal Year 2013 Adopted Budget

General Fund (001)

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Summer Youth Employment	278-551	61,259	74,265	74,265	74,265	74,265	74,265	74,265	74,265
Cooperative Extension	361-537	518,633	542,079	520,297	520,297	521,430	522,597	523,797	523,652
Medical Examiner	370-527	468,068	405,338	543,008	543,008	559,037	575,547	592,552	610,067
Tubercular Care & Child Protection Exams	370-562	41,750	61,000	61,000	61,000	61,000	61,000	61,000	61,000
Baker Act & Marchman Act	370-563	637,310	651,169	664,575	664,575	678,380	692,601	692,601	692,601
Medicaid & Indigent Burials	370-564	2,541,231	2,558,220	3,536,220	3,536,220	3,612,327	3,690,717	3,690,717	3,690,717
CHSP & Emergency Assistance	370-569	963,280	1,075,669	1,058,943	1,058,776	1,058,940	1,059,109	1,059,282	1,059,459
Housing Services	371-569	512,106	538,226	428,898	425,176	426,719	428,309	429,944	431,615
Youth Sports Teams	379-572	1,500	4,750	4,750	4,750	4,750	4,750	4,750	4,750
Veteran Services	390-553	252,255	239,961	282,116	282,116	282,473	282,841	283,220	283,586
Capital Regional Transportation Planning Agency	402-515	225,184	215,035	217,646	217,646	218,075	218,517	218,972	219,441
Blueprint 2000	403-515	61,348	60,879	62,447	61,082	61,511	61,953	62,408	62,877
Public Safety Complex Facilities	410-529	-	-	1,243,423	824,639	1,367,929	1,472,736	1,473,448	1,474,180
Public Safety Complex Technology	411-529	-	-	249,876	248,799	326,104	326,796	327,508	328,240
Geographic Info. Systems	421-539	1,769,546	1,795,518	1,824,119	1,823,738	1,827,064	1,830,492	1,834,014	1,837,613
MIS Automation - General Fund	470-519	166,155	210,068	131,701	131,701	131,701	131,701	131,701	131,701
General Fund - Risk	495-519	560,516	485,832	327,468	327,468	327,468	327,468	327,468	327,468
Indirect Costs - General Fund	499-519	(5,867,174)	(6,117,519)	(5,766,235)	(5,766,235)	(5,939,220)	(6,117,397)	(6,300,920)	(6,489,949)
Property Appraiser	512-586	4,411,705	4,244,488	4,375,009	4,326,795	4,455,457	4,587,979	4,724,477	4,865,070
Tax Collector	513-586	4,620,287	4,428,000	4,278,000	4,278,000	4,278,000	4,321,000	4,364,000	4,407,000
Court Administration	540-601	164,291	200,116	204,696	280,703	281,535	282,394	283,277	284,186
Court Information Systems	540-713	-	4,317	-	-	-	-	-	-
Court Operating	540-719	35,974	-	-	-	-	-	-	-
Guardian Ad Litem	547-685	-	20,723	18,731	18,731	18,731	18,731	18,731	18,731
GAL Information Systems	547-713	-	1,558	1,275	1,275	1,275	1,275	1,275	1,275
GAL Operating	547-719	18,447	-	-	-	-	-	-	-
Planning Department	817-515	922,444	884,977	883,573	860,855	861,190	861,536	861,892	862,258
Non-Operating General Fund	820-519	769,323	807,635	772,178	772,178	776,552	781,048	781,048	781,048
Tax Deed Applications	831-513	12,194	22,500	62,500	62,500	62,500	62,500	62,500	62,500
Line Item - Detention/Correction	888-523	-	335,759	335,759	335,759	335,759	335,759	335,759	335,759
Line Item - Keep Tall. Beautiful	888-539	21,375	21,375	21,375	21,375	21,375	21,375	21,375	21,375
Line Item - Economic Development	888-552	199,500	199,500	199,500	199,500	199,500	199,500	199,500	199,500
Line Item - Human Service Agencies	888-569	660,684	324,925	334,925	334,925	324,925	324,925	324,925	324,925
Line Item - COCA Administration	888-573	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Line Item - Special Events	888-574	24,500	24,500	24,500	24,500	24,500	24,500	24,500	24,500
Transfers	950-581	7,433,473	9,069,846	5,982,190	5,849,209	7,200,081	7,396,409	8,264,509	8,089,143
Primary Health Care	971-562	1,809,733	1,830,754	1,831,434	1,830,738	1,831,073	1,831,419	1,831,775	1,832,141
CRA-Payment	972-559	1,869,827	1,689,447	1,385,293	1,384,507	1,398,352	1,412,335	1,440,582	1,483,799
Budgeted Reserves - General Fund	990-599	-	438,406	250,000	250,000	250,000	250,000	250,000	250,000
Total Appropriations		54,888,469	55,667,797	56,012,295	55,030,468	57,389,381	57,970,394	59,031,376	58,999,657
Revenues Less Appropriations		(32,133)	-	1,362,312	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

General Fund (001)

Notes:

In order to reduce the budget shortfall due to a decline in property values by 6.11%, the Board of County Commissioners implemented the Adopted aggregate rolled-back millage rate of 8.3144 mills. Though not a tax increase, the rolled-back rate will allow the County to recoup 99.6% of the ad valorem revenue collected in the prior year that was lost due to an \$860 million decrease in property taxes during FY12.

In addition, the Board appropriated \$4.96 million in fund balance to fund recurring operating expenditures. The utilization of this fund balance still leaves the general fund reserves within policy limits. Without the County's move to implement the rolled-back rate, additional budget cuts or the utilization of additional fund balance would be required.

Out years show the utilization of fund balance in the amount of \$4.0 million per year to balance the budget. Using fund balance in this amount may still require the Board to increase the millage rate to 8.7724 in FY14 to maintain current service levels. This millage rate assumes property values increase by 1% next year as opposed to the previous three years of valuation declines. FY15-FY17 reflects property valuations increasing by 2% in FY15 and 3% in FY16 and FY17 with millage rates of 8.7703, 8.7929, and 8.4767 respectively.

Long-term utilization of reserves to fund recurring operating expenditures is not sustainable, and could affect the County's current AA bond rating, and affect future borrowing needs until property values rebound. The Board may need to consider additional budget reductions, other fee assessment increases or an additional ad valorem tax increase in the future to minimize the appropriation of reserves to balance the budget.

Leon County Fiscal Year 2013 Adopted Budget

Supervisor of Elections (060)

Fund Type: General Fund

The Supervisor of Elections Fund is a general fund established as part of the FY 2002 budget process. The Supervisor of Elections has requested their appropriation be established in a separate fund to provide discrete accounting of their budget. The revenue is transferred from the General Fund. At the conclusion of the fiscal year, any funds available in the Supervisor of Elections fund will be returned to the General Fund as excess fees.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Supervisor Of Elections	341550	13,565	-	-	-	-	-	-	-
Transfer From Fund 001	381001	2,934,446	4,422,746	3,054,968	3,054,968	3,182,245	3,087,315	3,917,479	3,723,292
Total Revenues		2,948,011	4,422,746	3,054,968	3,054,968	3,182,245	3,087,315	3,917,479	3,723,292

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Supervisor of Elections - Risk	495-513	16,000	14,301	12,146	12,146	12,146	12,146	12,146	12,146
Voter Registration	520-513	1,664,877	1,901,258	1,837,407	1,837,407	1,809,126	1,821,128	1,831,532	1,835,466
Elections	520-586	181,667	-	-	-	-	-	-	-
Elections	521-513	710,082	2,507,187	1,280,415	1,205,415	1,360,973	1,254,041	2,073,801	1,875,680
Elections	521-586	375,385	-	-	-	-	-	-	-
Total Appropriations		2,948,011	4,422,746	3,129,968	3,054,968	3,182,245	3,087,315	3,917,479	3,723,292
Revenues Less Appropriations		-	-	(75,000)	-	-	-	-	-

Notes:

Due to decreased costs associated with the 2013 general election cycle, the Supervisor of Election's budget decreased by 31% from the FY 2012 budget (presidential election year).

Leon County Fiscal Year 2013 Adopted Budget

Transportation Trust (106)

Fund Type: Special Revenue

The Transportation Trust Fund is a special revenue fund established by F.S. 129.02(2). Major revenue sources for the Transportation Trust Fund include proceeds from local and state gas taxes. The fund is used to account for resources dedicated and expenditures restricted to the maintenance/construction of roads and bridges.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
County Ninth-Cent Voted Fuel Tax	312300	1,386,008	1,334,750	1,410,000	1,339,500	1,346,150	1,352,800	1,359,450	1,366,100
Local Option Gas Tax	312410	3,595,179	3,408,600	3,651,000	3,468,450	3,485,550	3,503,600	3,520,700	3,538,750
Federal Payments in Lieu of Taxes	333000	54,297	51,300	50,000	47,500	47,500	47,500	47,500	47,500
20% Surplus Gas Tax	335420	529,671	518,700	550,000	522,500	525,350	528,200	530,100	532,950
5th & 6th Cent Gas Tax	335430	2,118,682	2,072,900	2,199,000	2,089,050	2,099,500	2,109,950	2,120,400	2,130,850
Gas Tax Pour-Over Trust	335440	1,156,410	1,100,100	1,165,000	1,106,750	1,112,450	1,118,150	1,123,850	1,128,600
Other Transportation	335490	68,530	75,050	86,600	82,270	82,745	83,125	83,505	83,980
Service Area App Fees	343651	-	760	-	-	-	-	-	-
Grading Fee Public Works	343920	42,262	38,000	35,000	33,250	33,915	34,675	35,340	36,005
Traffic Signs	344910	1,812	1,425	1,200	1,140	1,140	1,140	1,140	1,140
Subdivision Fees	344911	1,470	1,520	1,400	1,330	1,330	1,330	1,330	1,330
R-O-W Placement Fees	344913	47,001	40,375	45,000	42,750	42,750	42,750	42,750	42,750
Signal Maintenance - State Reimb	344914	-	38,760	38,000	36,100	36,100	36,100	36,100	36,100
Tekesta/Bannerman	344970	150	-	-	-	-	-	-	-
Interest Income - Investment	361110	(1,714)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	95,087	99,845	94,400	89,680	91,025	92,390	93,776	95,183
Interest Income - Other	361120	(348)	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(2,529)	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	1,631	1,425	1,500	1,425	1,425	1,425	1,425	1,425
Transfer From Fund 123	381123	1,067,204	1,699,024	1,886,104	1,886,104	1,917,801	1,933,886	1,906,727	1,934,151
Transfer From Fund 126	381126	1,120,744	1,960,073	2,592,697	2,592,697	2,514,099	2,704,526	2,704,267	2,630,244
Appropriated Fund Balance	399900	-	300,000	-	-	250,000	500,000	500,000	500,000
Total Revenues		11,281,548	12,742,607	13,806,901	13,340,496	13,588,830	14,091,547	14,108,360	14,107,058

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Support Services	400-541	568,895	573,307	570,669	569,286	570,695	572,143	573,635	575,155
Engineering Services	414-541	2,997,876	2,995,738	2,940,724	2,882,639	2,892,013	2,901,641	2,910,431	2,919,315
Transportation Maintenance	431-541	3,975,204	4,165,976	4,376,094	4,325,001	4,351,842	4,389,514	4,407,695	4,426,272
Right-Of-Way Management	432-541	1,919,431	1,987,070	2,077,157	2,054,878	2,182,749	2,185,658	2,213,792	2,202,106
MIS Automation - Transportation Trust	470-541	10,316	10,751	8,730	8,730	8,730	8,730	8,730	8,730
Transportation Trust - Risk	495-541	86,012	77,274	72,650	72,650	72,650	72,650	72,650	72,650
Indirect Costs - Transportation Trust	499-541	1,544,064	1,596,540	1,625,000	1,625,000	1,673,750	1,723,963	1,775,681	1,828,952
Transfers	950-581	1,268,177	2,035,951	2,427,312	2,427,312	2,461,401	2,862,248	2,770,746	2,698,878
Public Works Admin Chargebacks	978-541	(675,892)	(750,000)	(675,000)	(675,000)	(675,000)	(675,000)	(675,000)	(675,000)
Budgeted Reserves - Transport. Trust	990-599	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Appropriations		11,694,083	12,742,607	13,473,336	13,340,496	13,588,830	14,091,547	14,108,360	14,107,058
Revenues Less Appropriations		(412,535)	-	333,565	-	-	-	-	-

Notes:

For FY 2013, the Board provided a \$2.6 million general revenue subsidy to the transportation fund. Due to the weak economy, the Board chose not to levy the available five cent gas tax.

Leon County Fiscal Year 2013 Adopted Budget

Fine and Forfeiture (110)

Fund Type: Special Revenue

The Fine and Forfeiture Fund is a special revenue fund established by F.S. 129.02(3) and F.S. 142.01. Major revenue sources for the County Fine and Forfeiture Fund include proceeds from ad valorem taxes and other miscellaneous revenues. The fund is used to account for revenues collected in support of and expenditures dedicated to criminal prosecution, court operations, and operations of the Sheriff's Department.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Ad Valorem - Fine/Fore. Fund	311120	63,557,987	60,695,579	65,763,937	62,475,740	64,516,956	66,348,585	68,815,134	68,871,655
Delinquent Taxes 2002	311202	(67)	-	-	-	-	-	-	-
Delinquent Taxes 2003	311203	(71)	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	34	-	-	-	-	-	-	-
Child Support Enforcement	331240	33,112	17,100	23,200	22,040	22,515	22,990	23,465	23,940
Title IV - Child Support Enforcement	331691	6,574	-	-	-	-	-	-	-
Sheriff	341520	463,855	491,150	621,579	590,500	475,000	484,500	494,000	503,500
Room And Board - Prisoners	342300	393,084	370,500	545,579	518,300	397,100	400,900	405,650	409,450
EMS Related Fees	342450	-	339,900	-	-	-	-	-	-
Court Fines	351120	217,671	15,200	25,000	23,750	24,700	24,700	24,700	24,700
Crime Prevention (fs 775.083(2))	351150	79,483	71,250	82,000	77,900	78,850	79,800	80,750	81,700
Violations of Local Ordinances	354150	23	-	-	-	-	-	-	-
Interest Income - Investment	361110	1,981	-	-	-	-	-	-	-
Pool Interest Allocation	361111	280,077	279,015	309,400	293,930	298,339	302,814	307,356	311,967
Net Incr(decr) In Fmv Of Investment	361300	9,457	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	-	-	-	-	-	-	-	-
Sheriff F.S. 125.315	361330	58,960	-	-	-	-	-	-	-
Transfer From Fund 121	381121	17,300	95,386	-	-	-	-	-	-
Sheriff Excess Fees	386400	754,677	-	-	-	-	-	-	-
Total Revenues		65,874,136	62,375,080	67,370,695	64,002,160	65,813,460	67,664,289	70,151,055	70,226,912

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
MIS Automation - State Attorney	470-602	14,712	12,456	11,660	11,660	11,660	11,660	11,660	11,660
MIS Automation - Public Defender	470-603	15,794	12,102	12,830	12,830	12,830	12,830	12,830	12,830
Fine & Forfeiture - Risk	495-689	333,331	301,159	443,007	443,007	443,007	443,007	443,007	443,007
Diversionary Programs	508-569	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Law Enforcement	510-586	32,219,516	30,289,021	31,593,170	31,330,378	32,271,428	33,251,454	34,909,201	34,909,201
Corrections	511-586	30,091,162	29,408,387	29,952,612	29,952,612	30,712,838	31,506,588	32,254,946	32,254,946
State Attorney	532-602	37,000	98,600	98,600	98,600	98,600	98,600	98,600	98,600
State Attorney	532-713	-	8,684	8,345	8,345	8,345	8,345	8,345	8,345
State Attorney	532-719	93,570	-	-	-	-	-	-	-
Public Defender	533-603	37,000	118,525	118,525	118,525	118,525	118,525	118,525	118,525
Public Defender	533-713	-	13,535	11,925	11,925	11,925	11,925	11,925	11,925
Public Defender	533-719	102,681	-	-	-	-	-	-	-
Clerk - Article V Expenses	537-586	411,334	-	-	-	-	-	-	-
Clerk - Article V Expenses	537-614	-	408,793	406,413	439,981	414,527	422,803	431,245	431,245
Legal Aid	555-715	123,784	126,818	124,297	124,297	123,775	123,252	122,706	122,160
Juvenile Detention Payment - State	620-689	1,040,497	1,377,000	1,320,000	1,250,000	1,386,000	1,455,300	1,528,065	1,604,468
Budgeted Reserves - Fine and Forfeiture	990-599	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Appropriations		64,620,381	62,375,080	64,301,384	64,002,160	65,813,460	67,664,289	70,151,055	70,226,912
Revenues Less Appropriations		1,253,755	-	3,069,311	-	-	-	-	-

Notes:

The Board of County Commissioners implemented the countywide aggregate rolled-back millage rate of 8.3144 for FY 2013. Additional information regarding this levy and the need to appropriate fund balance for recurring operating expenditures is located on the general fund page.

Leon County Fiscal Year 2013 Adopted Budget

Probation Services (111)

Fund Type: Special Revenue

The Probation Services Fund is a special revenue fund established in support of the administration of County Probation programs. Major revenue sources for the Probation Services Fund include fees related to pre-trial costs, other probation related services, and a transfer from the General Fund. The fund is used to account for resources and expenditures related to the alternative Community Service Work Program, the Pre-trial Release Program, urinalysis testing fees and other County Probation programs and services.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Sheriff GPS Program	337281	75,000	-	-	-	-	-	-	-
Active GPS Monitoring Fee	348680	24,781	-	-	-	-	-	-	-
Passive GPS Monitoring Fee	348681	750	-	-	-	-	-	-	-
County Court Probation Fees	349120	641,400	622,250	571,000	542,450	536,750	531,050	526,300	520,600
Probation-no Show Fees	349125	42,155	47,690	34,100	32,395	32,110	31,730	31,445	31,160
Pre-trial Fees	349130	102,284	86,640	107,500	102,125	103,170	104,120	105,165	106,210
SCRAM Unit User Fees	349135	51,648	47,975	53,400	50,730	51,300	51,775	52,345	52,820
Alternative Community Service Fees	349140	81,282	85,500	69,800	66,310	66,975	67,640	68,305	68,970
Pretrial Alcohol Testing Fees	349145	10	-	-	-	-	-	-	-
Probation Alcohol Testing Fees	349146	90	-	-	-	-	-	-	-
UA Testing Fees	349147	153,867	152,950	160,000	152,000	153,900	155,800	156,750	158,650
Alcohol Testing Fees	349148	84,001	76,000	85,800	81,510	82,365	83,125	83,980	84,835
Prisoner Petition Assessment	349160	(90)	-	-	-	-	-	-	-
Interest Income - Investment	361110	1,762	-	-	-	-	-	-	-
Pool Interest Allocation	361111	13,355	16,530	13,800	13,110	13,307	13,506	13,709	13,914
Net Incr(decr) In Fmv Of Investment	361300	492	-	-	-	-	-	-	-
Transfer From Fund 001	381001	1,629,442	1,522,142	1,592,924	1,592,924	1,616,518	1,641,183	1,666,149	1,691,890
Total Revenues		2,902,228	2,657,677	2,688,324	2,633,554	2,656,395	2,679,929	2,704,148	2,729,049

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
MIS Automation - Probation Services	470-523	4,068	3,919	3,590	3,590	3,590	3,590	3,590	3,590
Probation Services - Risk	495-523	25,100	21,005	20,539	20,539	20,539	20,539	20,539	20,539
Indirect Costs - Probation Services	499-523	464,142	475,621	489,606	489,606	504,294	519,423	535,006	551,056
County Probation	542-523	1,082,971	1,104,957	1,129,312	1,075,635	1,080,352	1,085,215	1,090,213	1,095,319
Pretrial Release	544-523	1,031,133	880,253	886,711	879,498	882,772	886,147	889,614	893,182
Drug & Alcohol Testing	599-523	137,731	146,922	139,686	139,686	139,848	140,015	140,186	140,363
Budgeted Reserves - Probation Services	990-599	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Appropriations		2,745,145	2,657,677	2,694,444	2,633,554	2,656,395	2,679,929	2,704,148	2,729,049
Revenues Less Appropriations		157,083	-	(6,120)	-	-	-	-	-

Notes:

For FY 2013, the Board provided a \$1.6 million general revenue subsidy to the Probation Services fund. This subsidy is anticipated to grow to \$1.7 million in FY 2017.

Leon County Fiscal Year 2013 Adopted Budget

Teen Court (114)

Fund Type: Special Revenue

Effective July 1, 2005, the Board of County Commissioners authorized a \$3 fee be imposed for certain Court proceedings; the revenue will be used to support the Teen Court program.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Court Related Coll Not Remitted to State	348990	141,335	-	-	-	-	-	-	-
Mediation Fees	349310	35	-	-	-	-	-	-	-
Teen Court Fees	351500	-	136,990	148,700	141,265	144,020	146,965	149,910	152,855
Interest Income - Investment	361110	262	-	-	-	-	-	-	-
Pool Interest Allocation	361111	1,986	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	12,514	2,205	2,205	184	-	-	-
Total Revenues		143,618	149,504	150,905	143,470	144,204	146,965	149,910	152,855
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Teen Court - Risk	495-662	2,572	2,393	1,468	1,468	1,468	1,468	1,468	1,468
Indirect Costs - Teen Court	499-662	13,165	9,824	8,251	8,251	8,499	8,753	9,016	9,287
Court Administration - Teen Court	586-662	127,170	131,676	134,583	133,751	134,237	134,360	136,967	139,569
Budgeted Reserves - Family Law Legal Svs.	990-599	-	5,611	-	-	-	2,384	2,459	2,531
Total Appropriations		142,907	149,504	144,302	143,470	144,204	146,965	149,910	152,855
Revenues Less Appropriations		711	-	6,603	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Drug Abuse Trust (116)

Fund Type: Special Revenue

The Drug Abuse Trust Fund is a special revenue fund established as the repository for the collection of court costs from felony fines. Funding is used to support drug intervention programs.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
County Alcohol Tf (fs 938.13)	348125	-	8,100	9,200	9,200	9,300	9,500	9,700	9,900
Felony Drug Intervention	348241	-	42,560	40,600	38,570	39,330	40,185	40,945	41,800
Court Related Coll Not Remitted to State	348990	51,134	-	-	-	-	-	-	-
Interest Income - Investment	361110	63	-	-	-	-	-	-	-
Pool Interest Allocation	361111	997	1,235	-	-	-	-	-	-
Total Revenues		52,194	51,895	49,800	47,770	48,630	49,685	50,645	51,700
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Drug Abuse	800-562	127,949	50,255	47,770	47,770	48,630	49,685	50,645	51,700
Budgeted Reserves - Drug Court	990-599	-	1,640	-	-	-	-	-	-
Total Appropriations		127,949	51,895	47,770	47,770	48,630	49,685	50,645	51,700
Revenues Less Appropriations		(75,755)	-	2,030	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Judicial Programs (117)

Fund Type: Special Revenue

On June 8th, 2004, the Board of County Commissioners authorized the imposition of a \$65.00 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either the State or local requirements.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Court Innovations Local Requirement	348921	52,716	51,846	54,951	52,203	52,725	53,248	53,794	54,340
Legal Aid Local Ordinance	348922	52,716	51,846	54,951	52,203	52,725	53,248	53,794	54,340
Law Library Local Ordinance	348923	52,716	51,846	54,951	52,203	52,725	53,248	53,794	54,340
Juvenile Alternative Local Ordinance	348924	52,716	51,846	54,951	52,203	52,725	53,248	53,794	54,340
Fees	349600	20	-	-	-	-	-	-	-
Interest Income - Investment	361110	337	-	-	-	-	-	-	-
Pool Interest Allocation	361111	3,753	-	-	-	-	-	-	-
Transfer From Fund 112	381112	3,535	-	-	-	-	-	-	-
Transfer From Fund 113	381113	582	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	270,418	54,772	54,772	53,306	51,972	51,422	50,887
Total Revenues		219,090	477,802	274,574	263,584	264,206	264,964	266,598	268,247

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Judicial Programs - Risk	495-569	2,201	1,983	1,637	1,637	1,637	1,637	1,637	1,637
Indirect Costs - Judicial Programs	499-601	6,506	5,080	5,843	5,843	6,018	6,199	6,385	6,576
Alternative Juvenile Programs	509-569	74,380	82,809	82,539	77,136	76,539	76,070	76,426	76,792
Law Library	546-714	37,635	51,846	52,203	52,203	52,725	53,248	53,794	54,340
Judicial Programs/Article V	548-601	13,487	-	-	-	-	-	-	-
Judicial Programs/Article V	548-662	223,771	284,238	276,493	74,562	74,562	74,562	74,562	74,562
Legal Aid - Court	555-715	52,716	51,846	52,203	52,203	52,725	53,248	53,794	54,340
Total Appropriations		410,696	477,802	470,918	263,584	264,206	264,964	266,598	268,247
Revenues Less Appropriations		(191,606)	-	(196,344)	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Building Inspection (120)

Fund Type: Special Revenue

The Building Inspection Fund is a special revenue fund established to account for fees collected on building permits issued within the unincorporated area of Leon County. The fees are used to fund the operation of the Building Inspection Department.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Building Permits	322000	976,810	975,650	995,000	945,250	959,500	973,750	988,000	1,003,200
Manufactured Homes	322005	32,231	-	-	-	-	-	-	-
Stormwater - Short Form A	329112	(6)	-	-	-	-	-	-	-
Building/Environmental Inspections	329114	28,844	-	-	-	-	-	-	-
Contractor's Licenses	329140	9,002	12,540	8,900	8,455	8,550	8,740	8,930	9,120
Project Status	329240	(90)	-	-	-	-	-	-	-
Proj Status - Bldg Set Backs	329241	336	-	-	-	-	-	-	-
State Surcharge Retention	335291	2,630	-	-	-	-	-	-	-
Bldg Inspection Fees - Wakulla County	342501	2,717	-	-	-	-	-	-	-
Driveway Permit Fees	343930	7,381	5,510	7,500	7,125	7,220	7,315	7,505	7,600
Reinspection Fees	349100	61	475	100	95	95	95	95	95
Violations of Local Ordinances	354150	74	-	-	-	-	-	-	-
Interest Income - Investment	361110	952	-	-	-	-	-	-	-
Pool Interest Allocation	361111	6,976	4,465	8,500	8,075	8,197	8,319	8,444	8,570
Transfer From Fund 126	381126	160,000	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	194,378	231,631	231,631	225,793	69,177	-	-
Total Revenues		1,227,919	1,193,018	1,251,631	1,200,631	1,209,355	1,067,396	1,012,974	1,028,585
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Building Plans Review and Inspection	220-524	1,038,647	1,037,352	1,033,486	1,027,174	1,030,948	1,034,837	1,038,839	1,042,923
MIS Automation - Building Inspection	470-524	2,173	1,855	1,780	1,780	1,780	1,780	1,780	1,780
Building Inspection	495-524	9,587	8,631	6,677	6,677	6,677	6,677	6,677	6,677
Indirect Costs - Building Inspections	499-524	160,000	145,180	165,000	165,000	169,950	175,049	180,300	185,709
Total Appropriations		1,210,407	1,193,018	1,206,943	1,200,631	1,209,355	1,218,343	1,227,596	1,237,089
Revenues Less Appropriations		17,512	-	44,688	-	-	(150,947)	(214,622)	(208,504)

Notes:

Fund balance is used to support Building Services recurring operating costs. Unless there is a rebound in the construction economy, this fund balance is expected to be depleted by FY 2015. If the construction economy does not rebound in the near future, the fund may require general fund subsidy as was done for the first time in FY 2011, in order to maintain an acceptable level of permitting services.

Leon County Fiscal Year 2013 Adopted Budget

Growth Management (121)

Fund Type: Special Revenue

The Growth Management Fund is a special revenue established to account for the activities related to Growth and Environmental Management in accordance with the City of Tallahassee/Leon County Comprehensive Plan. The fund has been previously supported by both permitting fees and general revenue at approximately a 50/50 percent split. Due to the weak building and development economy, the fund required 68% in general revenue support for FY12. The functions supported by the Growth Management Fund include development review, environmental compliance, permit and compliance services, and support services.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Licenses And Permits	322100	-	789,450	628,000	596,600	604,200	612,750	620,350	627,950
Stormwater - Standard Form	329100	192,010	-	-	-	-	-	-	-
Stormwater - Short Form B-High	329110	26,168	-	-	-	-	-	-	-
Stormwater - Short Form B-Low	329111	46,253	-	-	-	-	-	-	-
Stormwater - Short Form A	329112	89,223	-	-	-	-	-	-	-
New Address Assignments	329113	20,659	-	-	-	-	-	-	-
Tree Permits	329120	2,629	-	-	-	-	-	-	-
Vegetative Management Plans	329121	1,080	-	-	-	-	-	-	-
Landscape Permit Fees	329130	22,792	-	-	-	-	-	-	-
Amend/Resubmittal/Extensions	329150	4,645	-	-	-	-	-	-	-
General Utility Permit	329160	14,190	-	-	-	-	-	-	-
Operating Permit	329170	59,336	-	-	-	-	-	-	-
Communications Tower Bonds	329171	5,650	-	-	-	-	-	-	-
Subdivision Exemptions	329200	18,192	-	-	-	-	-	-	-
Certificate Of Concurrency	329210	18,208	-	-	-	-	-	-	-
Parking Standards	329220	1,200	-	-	-	-	-	-	-
Project Status	329240	54,207	-	-	-	-	-	-	-
PUV - Permitted Use Verification	329250	18,006	-	-	-	-	-	-	-
Site Plan Review	329260	82,314	-	-	-	-	-	-	-
Other Development Review Fees	329270	42,514	-	-	-	-	-	-	-
Permits for Internet Cafe	329400	9,000	154,000	160,000	152,000	152,000	152,000	152,000	152,000
Environmental Analysis	343941	62,915	-	-	-	-	-	-	-
Boaa Variance Requests	343950	900	-	-	-	-	-	-	-
Reinspection Fees	349100	10,212	-	-	-	-	-	-	-
Code Enforcement Board Fines	354100	13,985	13,110	12,100	11,495	11,685	11,970	12,160	12,445
Interest Income - Investment	361110	1,874	-	-	-	-	-	-	-
Pool Interest Allocation	361111	14,894	15,390	13,300	12,635	12,824	13,016	13,212	13,410
Net Incr(decr) In Fmv Of Investment	361300	(478)	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	694	1,425	1,000	950	950	950	950	950
Transfer From Fund 126	381126	2,011,180	2,270,944	2,250,988	2,250,988	2,249,529	2,248,071	2,246,536	2,244,976
Transfer From Fund 140	381140	264,249	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	60,000	177,814	177,814	195,661	213,199	232,447	120,614
Total Revenues		3,108,704	3,304,319	3,243,202	3,202,482	3,226,849	3,251,956	3,277,655	3,172,345

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Environmental Services	420-537	1,309,597	1,250,748	1,249,700	1,242,959	1,247,787	1,252,759	1,257,736	1,262,777
Development Services	422-537	613,270	648,733	671,215	662,666	665,938	669,313	672,784	676,315
Permit & Code Services	423-537	446,879	483,865	494,502	490,244	492,318	494,460	496,655	498,882
DS Support Services	424-537	324,156	337,457	343,354	342,946	343,939	344,961	346,013	347,093
MIS Automation - Growth Management	470-537	7,849	6,078	6,530	6,530	6,530	6,530	6,530	6,530
Growth Management - Risk	495-537	22,978	20,280	17,137	17,137	17,137	17,137	17,137	17,137
Indirect Costs - Growth Management	499-537	466,665	445,772	440,000	440,000	453,200	466,796	480,800	495,224
Transfer	950-581	17,300	111,386	-	-	-	-	-	-
Total Appropriations		3,208,694	3,304,319	3,222,438	3,202,482	3,226,849	3,251,956	3,277,655	3,303,958
Revenues Less Appropriations		(99,990)	-	20,764	-	-	-	-	(131,613)

Growth Management (121)

Notes:

While there is a decline in revenue due to the present economic downturn, no reductions were considered for FY13, in an effort to maintain an acceptable level of service, as a total of 13.75 positions were eliminated during fiscal years 2009 through 2011. Due to available fund balance, the general revenue transfer remain level from the preceding year.

Leon County Fiscal Year 2013 Adopted Budget

Mosquito Control (122)

Fund Type: Special Revenue

The Mosquito Control Fund is a special revenue fund established in support of the administration and operation of the Countywide Mosquito Control Programs. The majority of the program is supported through a transfer from the General Fund (i.e. property taxes). The Florida Department of Environmental Protection (DEP) Tire Grant provides less than 3% of the annual funding for this program. The fund is used to account for the resources and expenditures associated with the Mosquito Control Program.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Mosquito Control	334610	14,696	18,395	-	-	-	-	-	-
Hand Fogging Fees	342950	150	-	-	-	-	-	-	-
Interest Income - Investment	361110	23	-	-	-	-	-	-	-
Pool Interest Allocation	361111	12,507	12,160	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	146	-	-	-	-	-	-	-
Transfer From Fund 001	381001	782,709	741,829	-	-	-	-	-	-
Total Revenues		810,232	772,384	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Mosquito Control Grant	214-562	14,696	39,000	-	-	-	-	-	-
Mosquito Control	216-562	481,662	531,058	-	-	-	-	-	-
MIS Automation - Mosquito Control	470-562	551	441	-	-	-	-	-	-
Mosquito Control - Risk	495-562	16,661	15,453	-	-	-	-	-	-
Indirect Costs - Mosquito Control	499-562	237,443	186,432	-	-	-	-	-	-
Total Appropriations		751,014	772,384	-	-	-	-	-	-
Revenues Less Appropriations		59,218	-	-	-	-	-	-	-

Notes:

Due to receiving a majority of its funding from general revenue, this fund will be closed at the end of FY 2012. The Mosquito Control operating expenditures have been realigned to the General Fund (001) and the mosquito control grant funding has been realigned to the Grant Fund (125).

Leon County Fiscal Year 2013 Adopted Budget

Stormwater Utility (123)

Fund Type: Special Revenue

The Stormwater Utility Fund is a special revenue fund established in support of the administration of the unincorporated areas Stormwater Maintenance, Engineering, Facility Improvements, and Water Quality Monitoring programs. Major revenue sources for the Stormwater Utility Fund include non-restricted revenues (i.e. local half-cent sales, State revenue sharing, etc.) and the non ad valorem assessment for stormwater utility.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Non Ad-valorem Tax	319100	1,006,742	1,021,250	1,057,000	1,004,150	1,013,650	1,023,150	1,033,600	1,044,050
Waste Disposal Fee	319150	115,061	-	-	-	-	-	-	-
Delinquent Assessments 2004	319204	1,033	-	-	-	-	-	-	-
Delinquent Assessments 2006	319206	158	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	1,209	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	3,643	-	-	-	-	-	-	-
Delinquent Assesment - 2009	319209	2,952	-	-	-	-	-	-	-
City Pmt Water Atlas	337287	18,750	25,000	-	-	-	-	-	-
Interest Income - Investment	361110	347	-	-	-	-	-	-	-
Pool Interest Allocation	361111	37,644	35,625	47,100	44,745	45,416	46,097	46,788	47,491
Net Incr(decr) In Fmv Of Investment	361300	1,563	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	11,279	-	-	-	-	-	-	-
Transfer From Fund 106	381106	1,179,177	1,248,251	1,072,112	1,072,112	1,066,201	1,074,548	1,105,546	1,100,298
Transfer From Fund 126	381126	1,890,951	2,618,647	2,985,242	2,985,242	2,994,113	3,015,674	3,037,356	3,041,624
Appropriated Fund Balance	399900	-	290,000	-	-	-	-	-	-
Total Revenues		4,270,508	5,238,773	5,161,454	5,106,249	5,119,380	5,159,469	5,223,290	5,233,463

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Stormwater Maintenance	433-538	2,241,834	2,774,701	2,748,500	2,721,002	2,689,116	2,699,402	2,776,838	2,745,636
MIS Automation - Stormwater	470-538	626	568	500	500	500	500	500	500
Stormwater Utility - Risk	495-538	35,769	32,231	19,644	19,644	19,644	19,644	19,644	19,644
Indirect Costs - Stormwater Utility	499-538	549,016	619,399	425,552	425,552	438,319	451,468	465,012	478,963
Tax Collector	513-586	20,849	17,910	18,447	18,447	19,000	19,569	19,569	19,569
Water Quality & TMDL Monitoring	726-537	37,500	59,940	-	-	-	-	-	-
Transfers	950-581	1,067,204	1,699,024	1,886,104	1,886,104	1,917,801	1,933,886	1,906,727	1,934,151
Budgeted Reserves - Stormwater Utility	990-599	-	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Total Appropriations		3,952,798	5,238,773	5,133,747	5,106,249	5,119,380	5,159,469	5,223,290	5,233,463
Revenues Less Appropriations		317,711	-	27,707	-	-	-	-	-

Notes:

This fund receives a general revenue subsidy in the amount of \$2.9 million, which is projected to increase to \$3.0 million by FY17, if the stormwater fee is left at its current rate. The \$20 non ad valorem assessment levied in the 1990's does not cover the cost of the program necessitating a general revenue subsidy. Due to the present economic downturn, the Board did not consider increasing this assessment for FY13. However, the Board directed staff to proceed with a new non-ad valorem assessment study to determine a fee structure that would support the program. Any fee changes could occur in FY 2014.

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SHIP Trust (124)

Fund Type: Special Revenue

The State Housing Initiatives Partnership (SHIP) Trust Fund is a special revenue fund established in accordance with F.S. 420.9075(5) to account for the distribution of State funds to local housing programs. Expenditures are limited to the administration and implementation of local housing programs.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
SHIP - Doc Stamp Revenue	345100	598,933	-	-	-	-	-	-	-
SHIP Recaptured Revenue	345150	24,395	-	-	-	-	-	-	-
Interest Income - Investment	361110	(1,002)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	5,463	-	-	-	-	-	-	-
Total Revenues		627,789	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
SHIP 2008-2011	932041-554	604,897	-	-	-	-	-	-	-
SHIP 2009-2012	932042-554	23,894	-	-	-	-	-	-	-
Total Appropriations		628,791	-	-	-	-	-	-	-
Revenues Less Appropriations		(1,002)	-	-	-	-	-	-	-

Notes:

The State did not appropriate funding for SHIP during the FY 2012 legislative session.

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Grants (125)

Fund Type: Special Revenue

The Grants Fund is a special revenue fund established to account for the County Emergency Management State Grants, the Department of Environmental Storage Tank Program, and the Slosberg Driver Education Fund. The fund also accounts for other restricted revenues such as Friends of the Library and payments to the Tree Bank. As grants are actually received during the fiscal year, appropriate action is taken by the Board of County Commissioners to realize these additional grant proceeds into the budget. This fund includes the corresponding County matching funds for the various grants.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
DOT - Traffic Safety Grants	331205	31,798	-	-	-	-	-	-	-
USDOT Pipeline & Haz Mat Revenue	331207	49,250	-	-	-	-	-	-	-
Law Enforcement Block Grant	331280	120,778	124,000	124,000	124,000	124,000	124,000	124,000	124,000
EPA Grant	331284	153,562	-	-	-	-	-	-	-
JAG Grant TPD Equipment	331287	7,836	-	-	-	-	-	-	-
Byrne Grant Digital Forensic Rev	331288	132,172	-	-	-	-	-	-	-
EPA Grant	331346	3,990	-	-	-	-	-	-	-
Urban Forestry Grant	331390	(79,953)	-	-	-	-	-	-	-
Energy Eff & Conserv Block Grant	331395	1,078,125	-	-	-	-	-	-	-
Post Disaster Redevelopment Plan Grant	331396	17,409	-	-	-	-	-	-	-
USDOE Clean Energy Grant	331397	2,761	-	-	-	-	-	-	-
Federal Stimulus Sidewalk Construction	331493	54,321	-	-	-	-	-	-	-
Small Cities CDBG-ED	331511	982	-	-	-	-	-	-	-
CDBG Emergency Housing Set Aside	331525	90,822	-	-	-	-	-	-	-
USDA Housing Grant	331526	4,956	-	-	-	-	-	-	-
CDBG Disaster Recovery Initiative	331530	1,681,565	-	-	-	-	-	-	-
Specialty Crop Block Grant	331568	11,096	-	-	-	-	-	-	-
Big Read Grant	331727	9,326	-	-	-	-	-	-	-
Federal Payments in Lieu of Taxes	333000	17,282	-	-	-	-	-	-	-
DOH-Emergency Medical Services	334201	73,243	80,000	-	-	-	-	-	-
Hazmat Grant	334211	17,312	-	-	-	-	-	-	-
DCF Drug Court	334240	48,560	-	-	-	-	-	-	-
Gopher Tortoise Habitat Mgmt Grant	334390	1,525	-	-	-	-	-	-	-
Dep Storage Tank Program	334392	111,856	92,833	118,192	118,192	118,192	118,192	118,192	118,192
Foreclosure Prevention State Grant	334510	(125)	-	-	-	-	-	-	-
Housing Services Home Expo	334511	41	-	-	-	-	-	-	-
Mosquito Control	334610	-	-	18,500	18,500	18,500	18,500	18,500	18,500
Best Neighborhoods Grants	334691	18,637	-	-	-	-	-	-	-
Miccosukee Canopy Road Greenways	334785	49,905	-	-	-	-	-	-	-
Boating Improvement	334792	21,350	-	-	-	-	-	-	-
State Challenge Grant	337670	17,667	-	-	-	-	-	-	-
Friends Of The Library	337714	10,732	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Slosberg \$3 Driver Education	348531	133,913	122,075	100,900	95,855	95,855	95,855	95,855	95,855
Slosberg Driver Ed-cfwd	348532	(96,384)	-	-	-	-	-	-	-
Interest Income - Investment	361110	(2,122)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	22,697	-	-	-	-	-	-	-
Interest - Tax Collector	361140	3	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(4,846)	-	-	-	-	-	-	-
Points Of Light	366300	1,030	-	-	-	-	-	-	-
Hands on Grant - Volunteer Leon	366303	975	-	-	-	-	-	-	-
The Mission Continues Grant	366305	1,358	-	-	-	-	-	-	-
Community Foundation of N Florida	366310	125	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	2,470	-	-	-	-	-	-	-
Library E-Rate Program	369910	12,045	-	-	-	-	-	-	-
Choose Life Plates-cfwd	369921	75,625	-	-	-	-	-	-	-
Transfer From Fund 126	381126	209,108	259,513	244,996	244,996	246,375	247,795	249,256	250,742
Transfer From Fund 305	381305	314,000	-	-	-	-	-	-	-
Total Revenues		4,428,779	693,421	621,588	616,543	617,922	619,342	620,803	622,289

Leon County Fiscal Year 2013 Adopted Budget

Grants (125)

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Velda Dairy Sidewalk Fed Stimulus	008002-541	54,321	-	-	-	-	-	-	-
Miccosukee Greenways	044003-537	99,809	-	-	-	-	-	-	-
Emergency Medical Services Equipment	096010-526	73,243	80,000	-	-	-	-	-	-
Public Safety Complex	096016-581	129,742	-	-	-	-	-	-	-
Florida Clean Energy Grant	096027-537	3,128	-	-	-	-	-	-	-
Mosquito Control Grant	214-562	-	-	18,500	18,500	18,500	18,500	18,500	18,500
Grants - Risk	495-595	1,650	2,479	2,338	2,338	2,338	2,338	2,338	2,338
Emergency Management	864-525	-	121,155	121,155	121,155	121,155	121,155	121,155	121,155
Emergency Management- Base Grant	864-586	121,155	-	-	-	-	-	-	-
DEP Storage Tank	866-524	143,193	149,577	154,427	153,955	154,476	155,012	155,563	156,111
Library E-Rate Program	912013-571	12,045	-	-	-	-	-	-	-
Big Read Grant FY2010	912026-571	13,652	-	-	-	-	-	-	-
Friends Literacy Contract 2005	913045-571	10,732	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Title III Federal Forestry	914015-537	17,282	-	-	-	-	-	-	-
Specialty Crop Block Grant	914039-537	5,035	-	-	-	-	-	-	-
Specialty Crop Block Grant FY10	914040-537	6,061	-	-	-	-	-	-	-
Energy Effic & Conserv Block Grant	915010-513	1,211,510	-	-	-	-	-	-	-
Climate Action Summit	915011-537	12,500	-	-	-	-	-	-	-
Slosberg Drivers Education Grant	915013-529	40,000	122,075	95,855	95,855	95,855	95,855	95,855	95,855
USDOT Pipeline & Haz Mat Grant	915015-529	49,250	-	-	-	-	-	-	-
Hands on Grant - Volunteer Leon	915040-513	975	-	-	-	-	-	-	-
The Mission Continues Grant	915041-513	1,358	-	-	-	-	-	-	-
Post Disaster Redevelopment Plan Grant	915048-525	23,212	-	-	-	-	-	-	-
Points of Light	915056-513	1,030	-	-	-	-	-	-	-
Community Foundation of N Florida	915058-519	125	-	-	-	-	-	-	-
Gopher Tortoise Habitat Mgmt Grant	921030-572	1,525	-	-	-	-	-	-	-
Boating Improvement	921043-572	21,353	-	-	-	-	-	-	-
EPA Grant	922056-534	3,990	-	-	-	-	-	-	-
USDA Housing Preservation Grant	932001-554	4,956	-	-	-	-	-	-	-
Foreclosure Prevention Grant	932013-554	(125)	-	-	-	-	-	-	-
Housing Services Home Expo	932014-554	41	-	-	-	-	-	-	-
CDBG Emergency Housing Set Aside	932035-554	75,000	-	-	-	-	-	-	-
CDBG Emergency Housing Set Aside	932035-581	15,822	-	-	-	-	-	-	-
CDBG Disaster Recovery - Admin	932060-569	34,454	-	-	-	-	-	-	-
CDBG Disaster Recovery - Rental Housing City	932062-569	335,564	-	-	-	-	-	-	-
CDBG Disaster Recovery - Timberlake Flood Ctrl	932064-538	835,190	-	-	-	-	-	-	-
CDBG Disaster Recovery - Franklin Blvd Flood Improv	932066-538	214,533	-	-	-	-	-	-	-
CDBG Disaster Recovery - FB Ferry Emerg Access	932067-538	111,968	-	-	-	-	-	-	-
CDBG Disaster Recovery - Selena Rd Flood Mitigation	932068-538	149,855	-	-	-	-	-	-	-
Small Cities CDBG-ED	932156-554	982	-	-	-	-	-	-	-
Choose Life	933013-569	75,625	-	-	-	-	-	-	-
Best Neighborhoods Grant	933014-569	18,637	-	-	-	-	-	-	-
DCF - Drug Testing	943081-622	25,720	-	-	-	-	-	-	-
DCF - Drug Testing	943082-622	11,710	-	-	-	-	-	-	-
Transfers	950-581	15,000	-	-	-	-	-	-	-
Hazardous Materials Site Study	951045-525	17,312	-	-	-	-	-	-	-
EMS Child Passenger Safety Grant	961041-526	31,798	-	-	-	-	-	-	-
FDLE JAG Grant	982030-521	146,261	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982054-521	120,778	-	-	-	-	-	-	-
Byrne Grant LCSO Digital Forensics	982055-586	139,473	-	-	-	-	-	-	-

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Grants (125)

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Byrne Grant TPD Equipment	982056-521	7,836	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982057-521	-	113,135	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982058-521	-	-	122,466	119,740	120,598	121,482	122,392	123,330
Grant Match Funds	991-595	-	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Total Appropriations		4,446,268	693,421	619,741	616,543	617,922	619,342	620,803	622,289
Revenues Less Appropriations		(17,489)	-	1,847	-	-	-	-	-

Note:

The Mosquito Control grant was realigned to the Grant fund due to the closure of the Mosquito Control fund (122).

Leon County Fiscal Year 2013 Adopted Budget

Non-Countywide General Revenue (126)

Fund Type: Special Revenue

The Non-County-wide General Revenue Fund is a special revenue fund originally established as part of the FY 2002 budget process and was originally the Unrestricted Revenue Fund 070. Prior to FY 2002, the 1/2 Cent Sales Tax, State Revenue Sharing, and other unrestricted resources were directly budgeted into the specific funds they supported. Beginning in FY 2002, the revenues were brought into this fund and budgetary transfers were established to the funds supported by these revenues. This approach allows for the entire revenue to be shown in one place and all funds being supported to be similarly reflected. These revenues are not deposited directly into the General Fund in order to discretely show support for activities not eligible for Countywide property tax revenue. This fund was renumbered to Fund 126 as part of the FY 2004 budget process.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Solid Waste	313700	338,515	314,559	344,200	326,990	329,270	331,550	333,878	336,205
Local Communication Svcs Tax	315000	3,907,081	3,280,625	3,317,000	3,151,150	3,308,850	3,374,400	3,441,850	3,511,200
State Revenue Sharing	335120	4,244,369	4,107,800	4,369,000	4,150,550	4,191,400	4,255,050	4,339,600	4,427,000
Insurance Agents County	335130	68,012	58,473	68,700	65,265	65,930	66,548	67,213	67,925
Mobile Home Licenses	335140	41,941	39,853	41,651	39,568	39,758	39,948	40,185	40,375
Alcoholic Beverage Licenses	335150	87,643	82,650	91,000	86,450	88,350	89,300	91,200	93,100
Racing Tax F.S. 212.20(6)	335160	223,250	212,088	223,251	212,088	212,088	212,088	212,088	212,088
Local 1/2 Cent Sales Tax	335180	10,437,198	10,173,550	10,643,000	10,110,850	10,212,500	10,468,050	10,677,050	10,890,800
Interest Income - Investment	361110	4,032	-	-	-	-	-	-	-
Pool Interest Allocation	361111	71,990	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	16,865	-	-	-	-	-	-	-
Transfer From Fund 206	381206	-	-	-	-	-	-	-	-
Transfer From Fund 214	381214	5,969	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	300,000	-	-	-	-	-	-
Total Revenues		19,446,865	18,569,598	19,097,801	18,142,911	18,448,146	18,836,934	19,203,064	19,578,693

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfers	950-581	16,250,882	18,569,598	18,142,911	18,142,911	18,448,146	18,836,934	19,203,064	19,578,693
Total Appropriations		16,250,882	18,569,598	18,142,911	18,142,911	18,448,146	18,836,934	19,203,064	19,578,693
Revenues Less Appropriations		3,195,983	-	954,890	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Grants - Interest Bearing (127)

Fund Type: Special Revenue

This fund was established independently of the reimbursement grant fund (Fund 125) in order post interest to grants as may be required by the grant contract and/or special endowment.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
DOH-Emergency Medical Services	334201	-	-	60,000	60,000	60,000	60,000	60,000	60,000
DOH-State EMS Matching Grant	334202	41,133	-	-	-	-	-	-	-
DOH-EMS Public Education	334206	39	-	-	-	-	-	-	-
SOF Reg Sel Routing Install Program	334208	1,395	-	-	-	-	-	-	-
DCF Mental Health Grant	334890	298,113	-	-	-	-	-	-	-
Tree Bank Donations	337410	7,077	-	-	-	-	-	-	-
Friends Endowment	337716	27,215	-	-	-	-	-	-	-
Parks And Recreation	347200	6,622	-	-	-	-	-	-	-
Interest Income - Investment	361110	1,401	-	-	-	-	-	-	-
Pool Interest Allocation	361111	16,480	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	3,939	-	-	-	-	-	-	-
Transfer From Fund 135	381135	14,106	-	-	-	-	-	-	-
Total Revenues		417,520	-	60,000	60,000	60,000	60,000	60,000	60,000

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Friends Endowment 2005	913115-571	27,465	-	-	-	-	-	-	-
Tree Bank	921053-541	7,185	-	-	-	-	-	-	-
Miccosukee Community Center	921116-572	337	-	-	-	-	-	-	-
Miccosukee Community Center	921126-572	965	-	-	-	-	-	-	-
Ft. Braden Community Center	921146-572	2,090	-	-	-	-	-	-	-
Bradfordville Community Center	921156-572	3,321	-	-	-	-	-	-	-
DCF Mental Health Grant	944108-629	298,488	-	-	-	-	-	-	-
DOH-EMS Match Grant Public Ed	951041-526	39	-	-	-	-	-	-	-
Regional Select Routing Install Project	951060-525	2,415	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9256	961031-526	41,033	-	-	-	-	-	-	-
EMS/DOH - Matching Grant M9257	961032-526	13,849	-	-	-	-	-	-	-
EMS/DOH - EMS Equipment	961045-526	-	-	60,000	60,000	60,000	60,000	60,000	60,000
Total Appropriations		397,187	-	60,000	60,000	60,000	60,000	60,000	60,000
Revenues Less Appropriations		20,333	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

9-1-1 Emergency Communications (130)

Fund Type: Special Revenue

The 9-1-1 Emergency Communications Fund is a special revenue fund established in accordance with the Florida Emergency Telephone Act F.S. 365.171. Major revenue sources of the 9-1-1 Emergency Communications Fund include proceeds from the wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173 and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with 9-1-1 emergency services within Leon County.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
State Revenue Sharing Enhanced 911 Fee	335220	535,155	617,500	517,000	491,150	486,400	481,650	476,900	472,150
State Revenue Sharing Enhanced 911 DMS	335221	697,231	693,500	715,000	679,250	693,500	706,800	721,050	735,300
Interest Income - Investment	361110	407	-	-	-	-	-	-	-
Pool Interest Allocation	361111	1,052	-	-	-	-	-	-	-
Sheriff Excess Fees	386400	1	-	-	-	-	-	-	-
Total Revenues		1,233,846	1,311,000	1,232,000	1,170,400	1,179,900	1,188,450	1,197,950	1,207,450
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Enhanced 9-1-1	180-586	1,208,023	1,220,636	1,080,436	1,080,436	1,083,752	1,083,273	1,085,650	1,095,470
Indirect Costs - Emergency 911	499-525	9,877	4,900	5,011	5,011	5,161	5,316	5,476	5,640
Transfers	950-581	701,588	85,464	87,977	84,953	90,987	99,861	106,824	106,340
Total Appropriations		1,919,488	1,311,000	1,173,424	1,170,400	1,179,900	1,188,450	1,197,950	1,207,450
Revenues Less Appropriations		(685,642)	-	58,576	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Radio Communication Systems (131)

In accordance with F.S. 318.21(10) \$12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Radio Communications Program	351600	349,132	325,090	352,500	334,875	338,295	343,330	349,315	356,345
Interest Income - Investment	361110	1,766	-	-	-	-	-	-	-
Pool Interest Allocation	361111	18,146	-	11,400	10,830	10,992	11,158	11,325	11,495
Net Incr(decr) In Fmv Of Investment	361300	(2,730)	-	-	-	-	-	-	-
Transfer From Fund 001	381001	-	200,000	300,000	300,000	500,000	766,593	779,563	772,643
Transfer From Fund 305	381305	110,527	-	-	-	-	-	-	-
Transfer from Fund 331	381331	1,721,870	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	511,791	420,086	420,086	243,830	-	-	-
Total Revenues		2,198,710	1,036,881	1,083,986	1,065,791	1,093,117	1,121,081	1,140,203	1,140,483
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Indirect Costs - Radio Communications	499-519	-	1,881	8,541	8,541	8,797	9,061	9,333	9,613
800 Mhz System Maintenance	529-519	974,126	1,035,000	1,057,250	1,057,250	1,084,320	1,112,020	1,130,870	1,130,870
Transfers	950-581	228,209	-	-	-	-	-	-	-
Total Appropriations		1,202,334	1,036,881	1,065,791	1,065,791	1,093,117	1,121,081	1,140,203	1,140,483
Revenues Less Appropriations		996,376	-	18,195	-	-	-	-	-

Note:

Increase in general revenue transfer to support program, as available fund balance is depleted.

Leon County Fiscal Year 2013 Adopted Budget

Emergency Medical Services MSTU (135)

Fund Type: Special Revenue

The Emergency Medical Services MSTU Fund is a special revenue fund established in FY 2004 for emergency medical and transport services. The primary revenue source is transport fees paid primarily by medical insurance, Medicare and the Emergency Medical Services Municipal Services Taxing Unit.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
MSTU Ad Valorem	311130	6,791,378	6,690,908	6,606,641	6,276,309	6,339,072	6,402,462	6,466,487	6,531,152
Delinquent Taxes 2003	311203	102,791	-	-	-	-	-	-	-
Delinquent Taxes 2004	311204	(5)	-	-	-	-	-	-	-
Delinquent Taxes 2005	311205	4,088	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	3,685	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	3,421	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	6,511	-	-	-	-	-	-	-
Delinquent Taxes - 2009	311309	5,296	-	-	-	-	-	-	-
Ambulance Fees	342600	8,889,173	9,167,500	9,320,000	8,854,000	9,120,000	9,395,500	9,680,500	9,965,500
Special Events	342604	140,092	133,095	158,400	150,480	153,710	156,940	160,265	163,685
Patient Transports	342605	10,682	9,500	9,500	9,025	9,310	9,595	9,880	10,165
Interest Income - Investment	361110	757	-	-	-	-	-	-	-
Pool Interest Allocation	361111	96,832	115,995	140,700	133,665	135,670	137,705	139,771	141,867
Net Incr(decr) In Fmv Of Investment	361300	5,288	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	9,725	-	-	-	-	-	-	-
Compensation For Loss Of Assets	388200	92,764	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	852,805	852,805	106,408	200,322	101,144	134,864
Total Revenues		16,162,479	16,116,998	17,088,046	16,276,284	15,864,170	16,302,524	16,558,047	16,947,233

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Emergency Medical Services Vehicle & Equipment Replacement	026014-526	756,000	-	860,500	860,500	633,798	869,400	790,000	987,500
Emergency Medical Services Technology	076058-526	21,138	52,500	52,500	52,500	12,500	12,500	12,500	12,500
Additional Ambulance & Equipment	096013-526	-	585,000	673,000	-	-	-	-	-
Emergency Medical Services Truck	096017-526	33,500	-	138,000	-	-	-	-	-
Emergency Medical Services	185-526	12,831,460	13,676,939	13,791,199	13,544,092	13,518,081	13,681,815	13,721,384	13,771,730
MIS Automation - EMS Fund	470-526	11,512	7,085	6,910	6,910	6,910	6,910	6,910	6,910
EMS - Risk	495-526	57,831	55,897	53,069	53,069	53,069	53,069	53,069	53,069
Indirect Costs - EMS	499-526	1,042,575	1,274,289	1,219,432	1,219,432	1,256,015	1,293,695	1,332,506	1,372,481
Tax Collector	513-586	143,424	140,157	133,797	133,797	133,797	135,135	136,486	137,851
Transfers	950-581	14,106	-	-	155,984	-	-	-	-
Budgeted Reserves - EMS Fund	990-599	-	325,131	413,287	250,000	250,000	250,000	505,192	605,192
Total Appropriations		14,911,546	16,116,998	17,341,694	16,276,284	15,864,170	16,302,524	16,558,047	16,947,233
Revenues Less Appropriations		1,250,933	-	(253,648)	-	-	-	-	-

Notes:

An \$860 million decline in property valuations reduced ad valorem revenue for this fund. A projected increase in ambulance fee revenue offsets this decline.

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Municipal Services (140)

Fund Type: Special Revenue

The Municipal Services Fund is a special revenue fund established in support of various municipal services provided in the unincorporated area of Leon County. These services include: parks and recreation, and animal control. The major revenue sources for the Municipal Services Fund are transfers from the Non-Restricted Revenue Fund (i.e. State revenue sharing, the local cent sales tax, etc.) and the Public Services Tax.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Public Service Tax - Electric	314100	4,955,507	5,137,600	5,386,000	5,116,700	5,219,300	5,323,800	5,430,200	5,538,500
Public Service Tax - Water	314300	888,739	847,400	935,000	888,250	896,800	906,300	914,850	924,350
Public Service Tax - Gas	314400	575,455	545,300	590,000	560,500	569,050	577,600	586,150	594,700
Public Service Tax - Fuel Oil	314700	3,136	2,850	3,000	2,850	2,850	2,850	2,850	2,850
Public Service Tax - 2% Discount	314999	(29,017)	(29,450)	(30,000)	(28,500)	(28,500)	(28,500)	(28,500)	(28,500)
DOT-Reimbursement Route 27	343913	5,352	5,352	-	-	-	-	-	-
Parks And Recreation	347200	5,765	5,700	5,500	5,225	5,225	5,225	5,225	5,225
Coe's Landing Park	347201	18,499	16,720	20,600	19,570	19,760	19,950	20,140	20,330
Animal Control Education	351310	680	-	-	-	-	-	-	-
Interest Income - Investment	361110	270	-	-	-	-	-	-	-
Pool Interest Allocation	361111	48,910	53,105	54,600	51,870	52,648	53,438	54,239	55,053
Net Incr(decr) In Fmv Of Investment	361300	2,287	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	12	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	1,421	-	-	-	-	-	-	-
Transfer From Fund 125	381125	15,000	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	300,000	-	-	-	-	-	-
Total Revenues		6,492,015	6,884,577	6,964,700	6,616,465	6,737,133	6,860,663	6,985,154	7,112,508

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Animal Services	201-562	945,099	1,086,294	1,165,688	1,165,688	1,169,101	1,172,641	1,174,964	1,177,337
Parks and Recreation Services	436-572	2,276,583	2,391,513	2,485,013	2,447,979	2,474,140	2,505,542	2,514,119	2,522,902
MIS Automation - Animal Control	470-562	1,541	1,541	1,240	1,240	1,240	1,240	1,240	1,240
MIS Automation - Parks and Recreation	470-572	1,565	1,311	1,240	1,240	1,240	1,240	1,240	1,240
Municipal Services - Risk	495-572	70,330	67,408	64,338	64,338	64,338	64,338	64,338	64,338
Indirect Costs - Municipal Services (Animal Control)	499-562	130,247	137,433	116,983	116,983	120,492	124,107	127,830	131,665
Indirect Costs - Municipal Services (Parks & Recreation)	499-572	534,860	486,221	464,947	464,947	478,895	493,262	508,060	523,302
Payment to City- Parks & Recreation	838-572	992,164	1,076,498	1,122,249	1,122,249	1,169,944	1,219,666	1,219,666	1,219,666
Transfers	950-581	1,066,361	1,596,358	1,178,783	1,178,783	906,146	926,947	1,021,931	1,118,966
Budgeted Reserves - Municipal Service	990-599	-	40,000	53,018	53,018	351,597	351,680	351,766	351,852
Total Appropriations		6,018,750	6,884,577	6,653,499	6,616,465	6,737,133	6,860,663	6,985,154	7,112,508
Revenues Less Appropriations		473,265	-	311,201	-	-	-	-	-

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Fire Rescue Services (145)

Fund Type: Special Revenue

The Fire Services Fund is a special revenue fund established in FY 2010 as a method to fund enhanced fire protection services in the unincorporated area of Leon County. This includes adding another fire fighter at unincorporated area fire stations. The funding is derived from a fire service fee levied on single-family, commercial and governmental properties in the unincorporated area of the County. Homes are charged a flat rate, and commercial and governmental properties pay per square foot. Square footage associated with the worship area of a church is excluded from the fee. By interlocal agreement with the City of Tallahassee, emergency medical and fire rescue services have been functionally consolidated with both Department Chiefs reporting to the County Administrator and City Manager. In addition, the County provides support to the Volunteer Fire Departments.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Delinquent Taxes	311200	-	54,434	193,727	184,041	184,041	184,041	184,041	184,041
Fire Service Fee	325201	5,995,517	5,283,085	5,088,000	4,833,600	4,833,600	4,833,600	4,833,600	4,833,600
Fire Service Fee	325202	927,404	1,230,234	1,236,746	1,174,909	1,174,909	1,174,909	1,174,909	1,174,909
Delinquent FY10 Fees	325203	894,388	43,996	-	-	-	-	-	-
Delinquent FY11 Fees	325204	-	325,312	212,865	202,222	202,222	202,222	202,222	202,222
Interest Income - Investment	361110	2,630	-	-	-	-	-	-	-
Pool Interest Allocation	361111	23,423	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	7,432	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	80	-	-	-	-	-	-	-
Total Revenues		7,850,875	6,937,061	6,731,339	6,394,772	6,394,772	6,394,772	6,394,772	6,394,772

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Tax Collector	513-586	36,991	33,080	33,080	33,080	33,080	33,080	33,080	33,080
Fire Services Payment	838-522	6,986,509	6,421,502	6,421,502	5,879,213	5,879,213	5,879,213	5,879,213	5,879,213
Volunteer Fire Department	843-522	184,531	482,479	482,479	482,479	482,479	482,479	482,479	482,479
Total Appropriations		7,208,030	6,937,061	6,937,061	6,394,772	6,394,772	6,394,772	6,394,772	6,394,772
Revenues Less Appropriations		642,845	-	(205,722)	-	-	-	-	-

Notes:

In 2010, the Board approved placing this assessment on the tax bill for property owners who did not pay the fee via the established billing system. Non ad valorem collections for FY 13 include \$1.2 million in current charges and \$386,263 in delinquent billings. Direct billing by the City of Tallahassee is still the primary source for the collection of this fee.

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Tourism Development (160)

Fund Type: Special Revenue

The Tourist Development Fund is a special revenue fund established as the repository for the collection of the 5% Local Option Tourist Development Tax on transient lodging sales in Leon County (bed tax). The Tourist Development Council administers the expenditure of these revenues, as limited by law, to tourist development initiatives. Annual reserves for contingencies are supported by available fund balance. This amount will be determined on an annual basis as part of the budget process.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Tourist Development (3 Cents & 5th Cent)	312100	2,988,709	3,133,100	3,453,200	3,280,540	3,411,762	3,548,232	3,690,161	3,837,768
Tourist Development (1 Cent)	312110	747,172	783,750	863,300	820,135	852,940	887,058	922,540	959,442
Interest Income - Investment	361110	11,771	-	-	-	-	-	-	-
Pool Interest Allocation	361111	62,395	72,485	78,700	74,765	75,886	77,024	78,179	79,352
Net Incr(decr) In Fmv Of Investment	361300	3,190	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	8,725	-	-	-	-	-	-	-
Rents And Royalties	362000	9,350	10,200	10,200	10,200	10,200	10,200	10,200	10,200
Merchandise Sales	365000	5,491	-	7,500	7,500	7,500	7,500	7,500	7,500
Other Contributions	366930	4,500	-	4,500	4,500	4,500	4,500	4,500	4,500
Refund Of Prior Year Expenses	369300	3,500	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	5,250	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	6,332	6,332	-	-	-	-
Total Revenues		3,850,054	3,999,535	4,423,732	4,203,972	4,362,788	4,534,514	4,713,080	4,898,762

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Administration	301-552	510,402	488,710	516,516	514,499	502,445	504,072	505,746	507,448
Advertising	302-552	668,873	755,000	843,000	843,000	843,000	843,000	843,000	843,000
Marketing	303-552	847,959	1,012,639	1,023,875	1,023,310	1,024,909	1,026,556	1,028,247	1,029,988
Special Projects	304-552	117,944	150,000	150,000	150,000	150,000	150,000	150,000	150,000
1 Cent Expenses	305-552	215,000	783,750	820,800	820,800	853,100	887,300	923,400	959,500
MIS Automation - Tourism Development	470-552	10,255	9,172	8,640	8,640	8,640	8,640	8,640	8,640
Tourism Development - Risk	495-552	4,935	12,730	6,768	6,768	6,768	6,768	6,768	6,768
Indirect Costs - Tourism Development	499-552	103,407	98,509	115,908	115,908	119,385	122,967	126,656	130,455
Council on Culture & Arts (COCA)	888-573	504,500	504,500	504,500	354,500	354,500	354,500	354,500	354,500
Transfers	950-581	163,451	163,451	320,941	320,941	163,451	163,451	163,451	163,451
Budgeted Reserves - Tourism Development	990-599	-	21,074	43,024	45,606	336,590	467,260	602,672	745,012
Total Appropriations		3,146,726	3,999,535	4,353,972	4,203,972	4,362,788	4,534,514	4,713,080	4,898,762
Revenues Less Appropriations		703,328	-	69,760	-	-	-	-	-

Note:

The Board directed staff to move COCA funding earmarked for the Mary Brogan Museum to the Tourism Development fund balance. In addition, the transfers increased to fund improvements to the Apalachee Regional Park cross country track.

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Housing Finance Authority (161)

Fund Type: Special Revenue

The Housing Finance Authority Fund is a special revenue fund established as the repository for the collection of issuer fees that are deposited when single family revenue bonds are placed on the open market for purchase by banks pursuant to Florida Statute Chapter 159 and Leon County Ordinance. Expenditures are limited to single-family mortgage loans.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Project Fees	345125	-	30,780	32,100	30,495	30,210	29,925	29,925	29,925
SHIP Recaptured Revenue	345150	34,600	-	-	-	-	-	-	-
Interest Income - Investment	361110	864	-	-	-	-	-	-	-
Pool Interest Allocation	361111	262,919	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	1,932	-	-	-	-	-	-	-
Merchandise Sales	365000	19	-	-	-	-	-	-	-
Gain/loss On Sale Of Investments	367000	368,771	-	-	-	-	-	-	-
Total Revenues		669,106	30,780	32,100	30,495	30,210	29,925	29,925	29,925
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Housing Finance Authority	808-554	37,052	30,780	30,495	30,495	30,210	29,925	29,925	29,925
Total Appropriations		37,052	30,780	30,495	30,495	30,210	29,925	29,925	29,925
Revenues Less Appropriations		632,053	-	1,605	-	-	-	-	-

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County Accepted Roadways and Drainage Systems Program (162)

Fund Type: Special Revenue

The County Accepted Roadways and Drainage Systems Program (CARDS) Fund is a special revenue fund established to account for the repayment of special assessments associated with the County's CARDS program (formerly the 2/3 2/3's paving program). The revenue received into this fund is collected as a non-ad valorem special assessment on the annual tax bill. These revenues are repaying the County for loans utilized to construct special assessment paving projects. The revenues are annually transferred to the Capital Projects Fund (305). Prior to FY 2002, each road project had a discrete fund for the repayments to be accounted. The County's finance system (Banner) is currently tracking each individual parcel's obligation as a discrete account negating the need for individual funds.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	1,046	-	-	-	-	-	-	-
Pool Interest Allocation	361111	7,273	14,250	11,800	11,210	11,378	11,549	11,722	11,898
Homestead Loss Prevention Interest	361160	5,148	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	2,957	-	-	-	-	-	-	-
Other Interest Earnings	361390	114,361	118,986	88,065	83,662	70,174	56,228	44,372	31,782
Special Assessments	363000	221,460	185,696	250,093	237,588	244,663	221,101	232,957	147,370
Total Revenues		352,247	318,932	349,958	332,460	326,215	288,878	289,051	191,050
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Tax Collector	513-586	5,699	6,300	6,400	6,400	6,600	5,500	5,500	5,500
Transfers	950-581	459,566	312,632	326,060	326,060	319,615	283,378	283,551	185,550
Total Appropriations		465,265	318,932	332,460	332,460	326,215	288,878	289,051	191,050
Revenues Less Appropriations		(113,018)	-	17,498	-	-	-	-	-

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Primary Health Care MSTU (163)

Fund Type: Special Revenue

The Primary Care MSTU Fund is a special revenue fund established to encompass all of Leon County and provides funding for the delivery of primary health care programs, services, and facilities to uninsured, low income persons under the age of 65 living within Leon County. The enabling ordinance allows for up to 1/2 mil annually to be levied.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
MSTU Ad Valorem	311130	24	-	-	-	-	-	-	-
Delinquent Taxes 2004	311204	-	-	-	-	-	-	-	-
Delinquent Taxes 2005	311205	341	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	151	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	515	-	-	-	-	-	-	-
Pool Interest Allocation	361111	259	-	-	-	-	-	-	-
Total Revenues		1,290	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfers	950-581	29,576	-	-	-	-	-	-	-
Total Appropriations		29,576	-	-	-	-	-	-	-
Revenues Less Appropriations		(28,287)	-	-	-	-	-	-	-

Notes:

Since FY 2007 the millage rate for this fund has been levied at 0.0 mils. Primary health care is currently supported by ad valorem property taxes (See page 3 - General Fund). This fund was closed at the end of FY 2011.

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Special Assessment - Killlearn Lakes Units I and II Sewer (164)

Fund Type: Special Revenue

This Special Assessment Fund was established to account for revenues and expenditures associated with of the special assessment levied on property owners in Killlearn Lakes Units I and II to pay for the costs associated with maintaining the new City of Tallahassee sewer service distribution system completed in October 2006. The assessment is collected and remitted to the City of Tallahassee in accordance with an interlocal agreement with the City of Tallahassee. The charge levied to each parcel within Units I and II is \$179.43.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	434	-	-	-	-	-	-	-
Pool Interest Allocation	361111	3,439	-	-	-	-	-	-	-
Special Assessment - Killlearn Lakes Sewer	363230	236,668	237,500	250,000	237,500	237,500	237,500	237,500	237,500
Total Revenues		240,541	237,500	250,000	237,500	237,500	237,500	237,500	237,500

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Tax Collector	513-586	4,601	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Sewer Services Killlearn Lakes Units I and II	838-535	236,668	232,500	232,500	232,500	232,500	232,500	232,500	232,500
Total Appropriations		241,268	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Revenues Less Appropriations		(727)	-	12,500	-	-	-	-	-

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Bank of America Building Operations (165)

Fund Type: Special Revenue

On June 26, 2003, the Board of County Commissioners purchased the Bank of America Building on Calhoun Street. The operating fund will be used to facilitate and account for the ongoing operations of this building. In FY 2004 and for a predetermined future period, revenues associated with this fund will primarily be generated by the remaining leases associated with the current tenants of the building. Expenses associated with this fund are comprised of necessities required in the upkeep, maintenance, and management of the facility. Revenue from this fund is transferred to the associated debt service fund to pay the existing debt service for the bonds issued to purchase the building.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Parking Facilities	344500	69,662	66,270	66,270	66,270	66,270	66,270	66,270	66,270
Interest Income - Investment	361110	(831)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	43,053	42,845	45,400	43,130	43,777	44,433	45,100	45,777
Net Incr(decr) In Fmv Of Investment	361300	(808)	-	-	-	-	-	-	-
Rents And Royalties	362000	1,171,658	1,190,109	1,420,187	1,420,187	1,477,939	1,501,727	1,588,520	1,588,520
Appropriated Fund Balance	399900	-	934,351	789,871	789,871	550,268	-	355,496	-
Total Revenues		1,282,734	2,233,575	2,321,728	2,319,458	2,138,254	1,612,430	2,055,386	1,700,567

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Bank of America Building Acquisition/Renovations	086025-519	-	690,125	800,000	800,000	600,000	54,847	480,000	124,204
Bank of America	154-519	631,210	771,611	749,981	749,981	768,265	787,067	804,327	804,744
Bank of America	154-711	349	-	-	-	-	-	-	-
Bank of America	154-712	51,519	-	-	-	-	-	-	-
Bank of America - Risk	495-519	49,119	43,352	37,153	37,153	37,153	37,153	37,153	37,153
Indirect Costs - Bank of America	499-519	16,216	13,227	17,064	17,064	17,576	18,103	18,646	19,206
Transfers	950-581	715,260	715,260	715,260	715,260	715,260	715,260	715,260	715,260
Total Appropriations		1,463,673	2,233,575	2,319,458	2,319,458	2,138,254	1,612,430	2,055,386	1,700,567
Revenues Less Appropriations		(180,939)	-	2,270	-	-	-	-	-

Notes:

Fund balance is appropriated in FY 2013 to pay for necessary capital improvement to the building including air conditioning replacements.

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Huntington Oaks Plaza (166)

Fund Type: Special Revenue

This fund was established to maintain accounting for the maintenance of the Huntington Oaks Plaza purchased by the County in FY10 for the expansion of the Lake Jackson store front library and the construction of community room. Revenue from this fund is derived from lease payments from space rentals for use in maintaining the property.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	466	-	-	-	-	-	-	-
Pool Interest Allocation	361111	3,279	-	-	-	-	-	-	-
Rents And Royalties	362000	109,834	134,886	122,058	122,058	123,279	124,511	125,756	127,015
Appropriated Fund Balance	399900	-	-	129,733	129,733	3,565	2,388	1,200	-
Total Revenues		113,579	134,886	251,791	251,791	126,844	126,899	126,956	127,015

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Huntington Oaks Plaza Bldg Improvement	083002-519	-	-	-	150,000	25,000	25,000	25,000	25,000
Huntington Oaks Plaza Operating	155-519	85,351	80,690	92,775	92,775	92,775	92,775	92,775	92,775
Huntington Oaks - Risk	495-519	6,107	10,454	7,235	7,235	7,235	7,235	7,235	7,235
Indirect Costs - Huntington Oaks Plaza	499-519	-	1,436	1,781	1,781	1,834	1,889	1,946	2,005
Budgeted Reserves - Huntington Oaks	990-599	-	42,306	20,267	-	-	-	-	-
Total Appropriations		91,458	134,886	122,058	251,791	126,844	126,899	126,956	127,015
Revenues Less Appropriations		22,120	-	129,733	-	-	-	-	-

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Bond Series 2003A & 2003B (211)

Fund Type: Debt Service

The Bond Series 2003A & 2003B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Bonds Series 2003A (Tax Exempt) and 2003B (Taxable). These bonds were issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County Courthouse facility.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 001	381001	240,020	240,020	-	-	-	-	-	-
Transfer From Fund 126	381126	-	-	238,420	238,420	238,420	238,420	238,420	238,420
Transfer From Fund 165	381165	715,260	715,260	715,260	715,260	715,260	715,260	715,260	715,260
Appropriated Fund Balance	399900	-	-	1,200	1,200	1,200	1,200	1,200	1,200
Total Revenues		955,280	955,280	954,880	954,880	954,880	954,880	954,880	954,880

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Bond Series 2003A (Tax Exempt)	975-582	352,709	352,970	352,470	352,470	352,470	352,470	352,470	352,470
Bond Series 2003B (Taxable)	976-582	602,049	602,310	602,410	602,410	602,410	602,410	602,410	602,410
Total Appropriations		954,758	955,280	954,880	954,880	954,880	954,880	954,880	954,880
Revenues Less Appropriations		523	-	-	-	-	-	-	-

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Bond Series 2011 (216)

Fund Type: Debt Service

The Bond Series 1998B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 1998B. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned solid waste management facility. This bond refunded during FY 2011 at a rate of 1.15%, which provides savings of \$390,000 over the life of the refinancing and be fully paid by FY 2013.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 126	381126	2,874,775	2,719,003	2,830,195	2,830,195	-	-	-	-
Total Revenues		2,874,775	2,719,003	2,830,195	2,830,195	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Bond Series 1998B	951-582	2,789,596	2,719,003	2,830,195	2,830,195	-	-	-	-
Total Appropriations		2,789,596	2,719,003	2,830,195	2,830,195	-	-	-	-
Revenues Less Appropriations		85,179	-	-	-	-	-	-	-

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Bond Series 2005 (220)

Fund Type: Debt Service

The Bond Series 2005 Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 2005. This bond was issued to fully refund the Parks and Recreation Bond Series 1998A, a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 001	381001	416,804	416,804	416,804	416,804	416,804	416,804	416,804	416,804
Transfer From Fund 126	381126	4,228,360	4,227,385	4,224,299	4,224,299	7,063,335	7,070,542	7,064,966	6,796,652
Transfer From Fund 140	381140	293,585	293,585	293,465	293,465	326,616	326,384	326,360	326,274
Transfer From Fund 160	381160	163,451	163,451	163,451	163,451	163,451	163,451	163,451	163,451
Total Revenues		5,102,200	5,101,225	5,098,019	5,098,019	7,970,206	7,977,181	7,971,581	7,703,181

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Bond Series 2005	958-582	5,101,939	5,101,225	5,098,019	5,098,019	7,970,206	7,977,181	7,971,581	7,703,181
Total Appropriations		5,101,939	5,101,225	5,098,019	5,098,019	7,970,206	7,977,181	7,971,581	7,703,181
Revenues Less Appropriations		261	-	-	-	-	-	-	-

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ESCO Lease (221)

Fund Type: Debt Service

The ESCO Lease Fund is a debt service fund established to account for the debt service associated with the obligations relating to the County's Energy Performance Contract with Energy Systems Group. This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements. These energy efficiency improvements will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by these energy cost savings. The net savings will total approximately \$850,000.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 001	381001	484,514	484,514	484,513	484,513	484,514	484,514	484,514	484,514
Total Revenues		484,514	484,514	484,513	484,513	484,514	484,514	484,514	484,514
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
ESCO Lease	977-582	484,514	484,514	484,513	484,513	484,514	484,514	484,514	484,514
Total Appropriations		484,514	484,514	484,513	484,513	484,514	484,514	484,514	484,514
Revenues Less Appropriations		-	-	-	-	-	-	-	-

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Capital Improvements (305)

Fund Type: Capital Projects

The Capital Improvements Fund is a capital project fund established in support of the County's Capital Improvement Program. A major revenue source of the Capital Improvement Fund is a transfer from general revenue dollars. The fund is used to account for resources and expenditures associated with the acquisition or construction of major non-transportation related capital facilities and/or projects other than those financed by Proprietary Funds.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(25,095)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	667,530	269,135	507,721	482,335	134,321	136,335	138,381	140,457
Net Incr(decr) In Fmv Of Investment	361300	(37,992)	-	-	-	-	-	-	-
Transfer From Fund 001	381001	915,973	1,041,791	-	-	1,000,000	1,000,000	1,000,000	1,000,000
Transfer From Fund 121	381121	-	16,000	-	-	-	-	-	-
Transfer From Fund 125	381125	129,742	-	-	-	-	-	-	-
Transfer From Fund 140	381140	508,527	1,302,773	236,818	236,818	579,530	600,563	695,571	792,692
Transfer From Fund 160	381160	-	-	157,490	157,490	-	-	-	-
Transfer From Fund 162	381162	319,566	312,632	326,060	326,060	319,615	283,378	283,551	185,550
Appropriated Fund Balance	399900	-	10,385,231	5,541,767	5,541,767	7,066,649	3,067,504	2,801,277	2,901,081
Total Revenues		2,478,252	13,327,562	6,769,856	6,744,470	9,100,115	5,087,780	4,918,780	5,019,780

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
General Vehicle & Equipment Replacement	026003-519	216,534	242,400	322,490	322,490	504,000	498,000	450,000	410,000
Stormwater Vehicle & Equipment Replacement	026004-538	599,999	509,900	342,500	342,500	577,900	870,000	690,000	680,000
Fleet Management Shop Equipment	026010-519	59,995	46,500	65,000	65,000	50,000	-	50,000	-
Woodville Community Park	041002-572	-	-	50,000	50,000	550,000	-	-	-
Fort Braden Community Park	042005-572	-	-	75,000	75,000	-	-	-	-
Tower Road Park	043003-572	228,281	-	-	-	-	-	-	-
Fred George Park	043007-572	-	200,000	50,000	-	-	-	-	-
Okeeheepkee Prairie Park	043008-572	-	-	315,000	315,000	150,000	-	-	-
Stoneler Road Park Improvements	043010-572	-	-	85,000	85,000	-	-	-	-
Northeast Community Park	044001-572	-	-	388,000	388,000	388,000	-	-	-
Miccosukee Park	044002-572	21,714	589,000	40,000	40,000	-	-	-	-
Miccosukee Greenway	044003-572	-	-	35,000	35,000	300,000	-	-	-
Apalachee Parkway Regional Park	045001-572	37,575	75,000	758,000	758,000	100,000	100,000	100,000	-
J.R. Alford Greenway	045004-572	49,992	-	-	-	75,000	-	-	-
Pedrick Road Pond Walking Trail	045007-572	38,300	-	120,000	120,000	-	-	-	-
Parks Capital Maintenance	046001-572	165,839	300,000	300,000	500,000	900,000	400,000	400,000	910,000
Playground Equipment Replacement	046006-572	-	160,000	163,000	163,000	163,000	163,000	163,000	163,000
New Vehicles and Equipment for Parks/Greenways	046007-572	-	177,000	35,000	35,000	17,000	-	84,000	-
Athletic Field Lighting	046008-572	120,767	125,000	-	-	-	-	-	-
Greenways Capital Maintenance	046009-572	120,232	125,000	175,000	145,000	145,000	145,000	145,000	145,000
St. Marks Headwaters Greenways	047001-572	17,325	175,000	100,000	-	-	-	-	-
Stormwater and Transportation Improvements	056010-541	1,298,986	912,000	1,500,000	-	-	-	-	-
Private Road Maintenance - Program Start Up Cost	057003-541	8,261	-	-	-	-	-	-	-
Windwood Hills	057015-541	209,734	-	-	-	-	-	-	-
CARDS Program: Start Up Costs	057900-541	52,729	100,000	75,000	75,000	75,000	75,000	75,000	75,000
2/3 Program - Linene Wood	057914-541	534,115	-	-	-	-	-	-	-
2/3 Program: Terre Bonne	057916-541	22,600	-	-	-	-	-	-	-
CARDS: Brushy Creek Road Stormwater Improvements	065003-538	1,529	-	-	-	-	-	-	-
CARDS Stormwater Program: Start Up Costs	066001-538	2,149	50,000	-	-	50,000	-	50,000	-
Stormwater Structure Inventory and Mapping	066003-538	-	500,000	250,000	250,000	250,000	-	-	-
TMDL Compliance Activities	066004-538	-	-	50,000	50,000	100,000	250,000	500,000	500,000

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Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Stormwater Maintenance Filter Replacement	066026-562	196,249	120,000	100,000	100,000	100,000	100,000	100,000	100,000
Financial Hardware and Software	076001-519	18,462	45,000	9,000	9,000	39,000	9,000	9,000	9,000
Data Wiring	076003-519	23,728	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Digital Phone System	076004-519	-	-	150,000	150,000	350,000	100,000	-	-
Supervisor of Elections Technology	076005-519	24,937	25,000	25,000	25,000	25,000	25,000	25,000	25,000
File Server Maintenance	076008-519	297,233	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Geographic Information Systems	076009-539	233,840	238,280	238,280	238,280	238,280	238,280	238,280	238,280
Library Services Technology	076011-571	-	34,000	42,000	42,000	-	-	-	-
Permit & Enforcement Tracking System	076015-537	37,621	82,220	70,000	70,000	50,000	50,000	50,000	50,000
Network Backbone Upgrade	076018-519	149,173	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Courtroom Technology	076023-519	-	85,000	100,000	100,000	100,000	100,000	75,000	50,000
Courtroom Technology	076023-713	99,291	-	-	-	-	-	-	-
User Computer Upgrades	076024-519	167,139	300,000	300,000	300,000	300,000	300,000	300,000	300,000
User Computer Upgrades	076024-713	195,846	-	-	-	-	-	-	-
Work Order Management	076042-519	16,053	-	19,000	19,000	20,000	20,000	20,000	20,000
Disaster Recovery	076044-519	-	-	250,000	250,000	250,000	250,000	250,000	250,000
Property Appraiser Technology	076045-519	188,000	-	-	-	-	-	-	-
State Attorney Technology	076047-519	-	30,000	30,000	30,000	30,000	30,000	30,000	30,000
State Attorney Technology	076047-713	29,807	-	-	-	-	-	-	-
Electronic Timesheets	076048-519	12,923	-	-	-	-	-	-	-
Public Defender Technology	076051-519	-	30,000	30,000	30,000	50,000	30,000	30,000	30,000
Public Defender Technology	076051-713	29,416	-	-	-	-	-	-	-
Geographic Information Systems Incremental Basemap Update	076060-539	258,000	298,500	298,500	-	298,500	298,500	298,500	298,500
Records Management	076061-519	-	175,000	50,000	50,000	50,000	50,000	50,000	50,000
E-Filing System for Court Documents	076063-519	-	50,000	150,000	88,200	21,435	-	-	-
MIS Data Center and Elevator Room Halon System	076064-519	-	-	70,000	70,000	-	-	-	-
Woodville Library	081004-571	552,418	-	-	-	-	-	-	-
Fort Braden Renovations	082003-572	-	-	28,000	28,000	-	-	-	-
Lake Jackson Library	083001-571	94,334	-	-	-	-	-	-	-
Eastside Library	085001-571	3,490,190	-	-	-	-	-	-	-
Pedrick Road Sewer Project	085002-538	323,811	-	-	-	-	-	-	-
Addition to Chaires Fire Station	085003-522	20,443	-	-	-	-	-	-	-
Courtroom Minor Renovations	086007-519	-	60,000	150,000	150,000	60,000	60,000	60,000	60,000
Courtroom Minor Renovations	086007-712	46,736	-	-	-	-	-	-	-
Accessibility Improvements	086010-519	48,141	-	-	-	-	-	-	-
Architectural & Engineering Services	086011-519	24,715	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Courthouse Security	086016-519	-	-	20,000	20,000	20,000	20,000	20,000	20,000
Common Area Furnishings	086017-519	30,270	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Courthouse Repairs	086024-519	-	940,000	84,000	84,000	85,000	-	-	-
Bank of America Building Acquisition/Renovations	086025-519	209,716	-	-	-	-	-	-	-
Courthouse Renovations	086027-712	6,814	-	-	-	-	-	-	-
Parking Lot Maintenance	086033-519	16,950	74,900	16,000	16,000	16,000	16,000	16,000	16,000
Elevator Generator Upgrades	086037-519	159,381	325,000	325,000	325,000	125,000	125,000	125,000	125,000
Energy & Resource Conservation Improvements	086041-519	54,311	-	-	-	-	-	-	-
Sheriff Heliport Building Construction	086042-523	-	-	-	-	175,000	-	-	-
Main Library Improvements	086053-571	12,048	40,000	151,000	151,000	40,000	-	-	-
Centralized Storage Facility	086054-519	-	50,000	-	-	50,000	-	50,000	-
Branch Library Expansions	086055-571	836,782	-	-	-	-	-	-	-
Robert Stevens Health Clinic Maintenance	086056-562	263,386	-	-	-	-	-	-	-
General County Maintenance and Minor Renovations	086057-519	3,475	25,000	85,000	85,000	25,000	25,000	25,000	25,000

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Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Community Services Building Roof Replacement	086062-519	-	30,000	60,000	60,000	-	-	-	-
Facilities Management Warehouse Roof Replacement	086063-519	-	-	-	-	97,000	-	-	-
Election Equipment	096015-513	-	-	-	-	1,650,000	300,000	-	-
Public Safety Complex	096016-529	1,150,689	-	-	-	-	-	-	-
Transfers	950-581	424,527	-	-	-	-	-	-	-
Capital Improvements	990-599	-	5,542,862	-	-	-	-	-	-
Total Appropriations		13,553,512	13,327,562	8,584,770	6,744,470	9,100,115	5,087,780	4,918,780	5,019,780
Revenues Less Appropriations		(11,075,260)	-	(1,814,914)	-	-	-	-	-

Notes:

The majority of FY13 Capital Improvement Plan is related to the maintenance of existing infrastructure and limited resources committed to new construction or facility improvements. During FY12, the Board replenished the general capital reserves in the amount of \$13.1 million, which put the Board in position to fund the general County maintenance projects in the capital improvement fund for the next five years. The out year budgets show additional general revenue support of approximately \$1.6 million a year in FY14-FY17.

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Transportation Improvements (306)

Fund Type: Capital Projects

The Transportation Improvement Fund is a capital project fund established to account for transportation related capital projects.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(7,222)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	60,176	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(18,668)	-	-	-	-	-	-	-
Transfer From Fund 106	381106	89,000	787,700	1,355,200	1,355,200	1,395,200	1,787,700	1,665,200	1,598,580
Total Revenues		123,286	787,700	1,355,200	1,355,200	1,395,200	1,787,700	1,665,200	1,598,580

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Miccosukee Road Complex	026002-541	104	-	-	-	-	-	-	-
Public Works Vehicle & Equipment Replacement	026005-541	533,684	642,500	919,000	919,000	950,000	1,092,500	970,000	903,380
Public Works Operations Equipment	026012-541	41,318	-	-	-	-	-	-	-
Arterial & Collector Roads Pavement Markings	026015-541	45,090	85,200	85,200	85,200	85,200	85,200	85,200	85,200
Buck Lake Road	055001-541	2,800,699	-	-	-	-	-	-	-
Florida Department of Transportation Permitting Fees	056007-541	-	-	50,000	50,000	50,000	50,000	50,000	50,000
Stormwater and Transportation Improvements	056010-541	-	-	-	-	250,000	500,000	500,000	500,000
Public Works Design and Engineering Services	056011-541	18,033	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Intersection & Safety Improvements	057001-541	17,294	-	-	-	-	-	-	-
Bradfordville Pond 6 Rehabilitation	064004-538	170,190	-	-	-	-	-	-	-
Bradfordville Pond 4 Outfall Stabilization	064005-538	29,685	-	241,000	241,000	-	-	-	-
Total Appropriations		3,656,098	787,700	1,355,200	1,355,200	1,395,200	1,787,700	1,665,200	1,598,580
Revenues Less Appropriations		(3,532,812)	-	-	-	-	-	-	-

Notes:

During FY12, the Board appropriated \$1.5 million unreserved Transportation Trust fund balance to complete transportation and stormwater improvement projects established in response to Tropical Storm Fay. Additionally, out year funding for these projects were reallocated to the Transportation Trust fund beginning in FY14.

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Sales Tax (308)

Fund Type: Capital Projects

The Local Option Sales Tax Fund is a capital project fund established in accordance with a 1989 county-wide referendum, and is used to account for resources and expenditures associated with the construction of transportation and jail facility related projects. The Local Government Infrastructure Surtax includes proceeds from a One-Cent Sales Tax on all transactions up to \$5,000. Pursuant to an interlocal agreement with the City of Tallahassee, the revenue generated by the tax will be split between the County and the City. The County's share of the proceeds is equal to 52.84%, and the City's share is equal to 47.16%. The 1989 referendum approved the sales tax levy for a period of fifteen years; however, through a county-wide referendum passed in November 2000, the sales tax was extended for an additional fifteen years (Note: the extended sales tax will be accounted for in Fund 309).

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(16,880)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	353,189	275,120	125,900	119,605	121,399	123,220	-	-
Net Incr(decr) In Fmv Of Investment	361300	(38,596)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	12,462,915	8,174,431	8,174,431	3,744,036	1,065,435	588,655	-
Total Revenues		297,713	12,738,035	8,300,331	8,294,036	3,865,435	1,188,655	588,655	-

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Open Graded Hot Mix Stabilization	026006-541	900,473	600,000	600,000	600,000	600,000	600,000	588,655	-
Bannerman Road	054003-541	790,265	-	-	-	-	-	-	-
Beech Ridge Trail Extension	054010-541	2,546	-	-	-	-	-	-	-
Buck Lake Road	055001-541	1,342,137	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	3,610,229	3,200,000	3,200,000	3,200,000	1,350,000	-	-	-
Florida Department of Transportation Permitting Fees	056007-541	10,079	50,000	-	-	-	-	-	-
Intersection & Safety Improvements	057001-541	369,453	750,000	750,000	750,000	-	-	-	-
Local Road Resurfacing	057005-541	502,413	850,000	-	-	850,000	-	-	-
Reserves for Resurfacing and Intersection Improvements	990-599	-	7,288,035	3,744,036	3,744,036	1,065,435	588,655	-	-
Total Appropriations		7,527,595	12,738,035	8,294,036	8,294,036	3,865,435	1,188,655	588,655	-
Revenues Less Appropriations		(7,229,882)	-	6,295	-	-	-	-	-

Notes:

During the FY08 budget process, the Board restructured the local option sales tax fund by eliminating funding for Tharpe Street, and reallocating funding for mandatory and maintenance transportation and intersection improvement projects. The Board established \$26.5 million in capital reserves to fund these projects for five to eight years. The reserve is reviewed annually, and appropriations made according to the specific resurfacing or intersection capital project needs. These reserves are projected to be depleted by FY16.

Leon County Fiscal Year 2013 Adopted Budget

Sales Tax - Extension (309)

Fund Type: Capital Projects

In November of 2000, Leon County residents approved a referendum extending the imposition of the 1-Cent Local Option Sales Tax beginning in FY 2004 for 15 years. The extension commits 80% of the revenues to Blueprint 2000 projects and will be jointly administered and funded by Leon County and the City of Tallahassee. The remaining 20% will be split evenly between the County and the City. The County's share will be used for various road, stormwater and park improvements. The Blueprint 2000 Joint Participation Agreement Revenue supports County projects funded through the County's share of the \$50 million water quality/flooding funding. Appropriated fund balance is actually internal borrowings to advance fund certain projects. The transfer account is the corresponding repayment.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
1 Cent Sales Tax	312600	3,439,956	3,296,405	3,569,200	3,390,740	3,458,570	3,527,730	3,598,315	3,688,280
BP2000 JPA Revenue	343916	455,538	1,980,000	-	-	3,542,253	-	-	-
Interest Income - Investment	361110	(9,357)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	121,496	87,400	51,000	48,450	49,177	49,914	50,663	51,423
Net Incr(decr) In Fmv Of Investment	361300	(19,292)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	113,049	-	-	-	-	-	-
Total Revenues		3,988,341	5,476,854	3,620,200	3,439,190	7,050,000	3,577,644	3,648,978	3,739,703
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Gaines Street	051005-541	2,542,238	1,796,854	-	-	-	-	-	-
Natural Bridge Road	051006-541	2,086	-	-	-	-	-	-	-
Springhill Road Bridge	051007-541	1,484	-	-	-	-	-	-	-
Talpeco Road & Highway 27 North	053005-541	66,087	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	-	-	-	-	1,850,000	1,827,644	2,073,006	2,239,703
Community Safety & Mobility	056005-541	1,219,912	500,000	500,000	500,000	750,000	750,000	750,000	750,000
Intersection & Safety Improvements	057001-541	-	-	-	-	750,000	750,000	575,972	750,000
Lake Munson Restoration	062001-538	3,179	-	-	-	-	-	-	-
Lakeview Bridge	062002-538	1,620	-	-	-	-	-	-	-
Longwood Outfall Retrofit	062004-538	100	-	-	-	-	-	-	-
Gum Road Target Planning Area	062005-538	1,985	1,980,000	-	-	3,200,000	-	-	-
Lexington Pond Retrofit	063005-538	162,964	-	-	-	-	-	-	-
Killearn Acres Flood Mitigation	064001-538	81,127	200,000	-	-	-	-	-	-
Killearn Lakes Plantation Stormwater	064006-538	35,360	1,000,000	-	-	500,000	250,000	250,000	-
Lafayette Street Stormwater	065001-538	43,071	-	-	-	-	-	-	-
Blue Print 2000 Water Quality Enhancements	067002-538	324,578	-	-	-	-	-	-	-
Budgeted Reserves - Local Opt. Sales Tax.	990-599	-	-	2,939,190	2,939,190	-	-	-	-
Total Appropriations		4,485,791	5,476,854	3,439,190	3,439,190	7,050,000	3,577,644	3,648,978	3,739,703
Revenues Less Appropriations		(497,451)	-	181,010	-	-	-	-	-

Notes:

Beginning in FY14, with the depletion of capital reserves in the original sales tax fund (Fund 308), the sales tax extension will begin to assist in funding the Arterial Road Resurfacing, Community Safety and Mobility, Local Road Resurfacing, and Intersection Safety and Improvement projects. This fund will be the sole source of funding for these projects in FY15.

Leon County Fiscal Year 2013 Adopted Budget

Bond Series 2003A & 2003B Construction (311)

Fund Type: Capital Projects

The Bond Series 2003A & 2003B Construction Fund is a capital project fund established by proceeds from the 2003 Series A and B Capital Improvement Revenue Bonds. The fund is used to account for resources and expenditures associated with the acquisition, repair, and renovation of the Bank of America property as well as the renovations and repair of the existing Courthouse facility.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(1,026)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	7,977	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(4,488)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	65,000	-	-	-	-	-	-
Total Revenues		2,463	65,000	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Courthouse Repairs	086024-519	-	65,000	-	-	-	-	-	-
Bank of America Building Acquisition/Renovations	086025-519	351,169	-	-	-	-	-	-	-
Total Appropriations		351,169	65,000	-	-	-	-	-	-
Revenues Less Appropriations		(348,706)	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Bond Series 1999 Construction (318)

Fund Type: Capital Projects

The Bond Series 1999 Construction Fund is a capital project fund established by proceeds from the Series 1999 Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with stormwater and lake projects including: Lafayette Oaks, Lake Munson Restoration, Killearn Acres, Lake Charles, Cynthia Drive, Lexington Regional SWMF, Rhoden Cove, and Munson Slough. In addition, the bond issued includes funding for a Courthouse Annex. Additional bond proceeds have been identified for other facility improvements.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	1,079	-	-	-	-	-	-	-
Pool Interest Allocation	361111	8,626	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	1,237	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	272,500	-	-	-	-	-	-
Total Revenues		10,941	272,500	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Okeehoopkee Prairie Park	043008-572	29,946	272,500	-	-	-	-	-	-
Fort Braden Renovations	082003-572	49,607	-	-	-	-	-	-	-
Accu Vote Optical Scan Units	096015-513	39,165	-	-	-	-	-	-	-
Total Appropriations		118,718	272,500	-	-	-	-	-	-
Revenues Less Appropriations		(107,777)	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Bond Series 2005 Construction (320)

Fund Type: Capital Projects

The Bond Series 2005 Construction Fund is a capital project fund established by proceeds from the 2005 Series Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with the renovations to the County Courthouse building.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(478)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	11,459	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(879)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	300,000	300,000	-	-	-	-
Total Revenues		10,102	-	300,000	300,000	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Courthouse Repairs	086024-519	-	-	300,000	300,000	-	-	-	-
Total Appropriations		-	-	300,000	300,000	-	-	-	-
Revenues Less Appropriations		10,102	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

ESCO Capital Projects (321)

Fund Type: Capital Projects

The ESCO Capital Projects Fund is a capital project fund established in support of the County's capital improvement program. Major revenue sources of the Capital Improvement Fund include the guaranteed savings in utility costs per the County's agreement with Progress Energy. This fund is used to account for the resources and expenditures associated with acquisition or construction of major facilities improvements relating to the County's Energy Performance Contract.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	55	-	-	-	-	-	-	-
Pool Interest Allocation	361111	(26,749)	-	-	-	-	-	-	-
Total Revenues		(26,694)	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
ESCO Project	086032-519	412,073	-	-	-	-	-	-	-
Total Appropriations		412,073	-	-	-	-	-	-	-
Revenues Less Appropriations		(438,766)	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

9-1-1 Capital Projects (330)

Fund Type: Capital Projects

The 9-1-1 Capital Projects Fund was established to support of the capital needs of the emergency communications system. Major revenue sources of the Emergency Communications Fund include proceeds transferred from the 9-1-1 Emergency Communications Fund which includes: wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173; and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with capital projects related to the provision of 9-1-1 emergency services.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	525	-	-	-	-	-	-	-
Pool Interest Allocation	361111	21,865	24,985	32,500	30,875	31,339	31,809	32,286	32,770
Net Incr(decr) In Fmv Of Investment	361300	1,690	-	-	-	-	-	-	-
Transfer From Fund 130	381130	291,589	85,464	84,953	84,953	90,987	99,861	106,824	106,340
Total Revenues		315,669	110,449	117,453	115,828	122,326	131,670	139,110	139,110
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
911 Capital Projects	990-599	-	110,449	118,852	115,828	122,326	131,670	139,110	139,110
Total Appropriations		-	110,449	118,852	115,828	122,326	131,670	139,110	139,110
Revenues Less Appropriations		315,669	-	(1,399)	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

800 Mhz Capital Projects (331)

Fund Type: Capital Projects

The 800 Mhz Capital Projects Fund was established in support of the capital needs associated with participation in the intergovernmental radio communications program. Major revenue sources of the Radio Communications Fund include proceeds from civil penalties related to traffic infractions pursuant to F.S. 318.21. In accordance with F.S. 318.21(10) \$12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 131	381131	228,209	-	-	-	-	-	-	-
Total Revenues		228,209	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfers	950-581	1,721,870	-	-	-	-	-	-	-
Total Appropriations		1,721,870	-	-	-	-	-	-	-
Revenues Less Appropriations		(1,493,661)	-	-	-	-	-	-	-

Notes:

Due to the completion of the 800 MHz capital project, this fund was closed out at the end of the FY 2011. The operating costs related to the radio communications program are funded out of the Radio Communication fund (Fund 131).

Leon County Fiscal Year 2013 Adopted Budget

Impact Fee - Countywide Road District (341)

Fund Type: Capital Projects

The Impact Fee - Countywide Road District Fund was established in support of the capital needs for road improvements associated with new development. Major revenue sources of the Countywide Road District Fund included proceeds from impact fees levied upon developers by the Board of County Commissioners. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	205	-	-	-	-	-	-	-
Pool Interest Allocation	361111	27,273	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(485)	-	-	-	-	-	-	-
Total Revenues		26,993	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
North Monroe Turn Lane	053003-541	92,584	-	-	-	-	-	-	-
Total Appropriations		92,584	-	-	-	-	-	-	-
Revenues Less Appropriations		(65,592)	-	-	-	-	-	-	-

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Impact Fee - Northwest Urban Collector (343)

Fund Type: Capital Projects

The Impact Fee - Northwest Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the NW Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the NW quadrant of the County.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(3,314)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	6,573	-	-	-	-	-	-	-
Total Revenues		3,259	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Pullen Road at Old Bainbridge Road	053002-541	15,911	-	-	-	-	-	-	-
Total Appropriations		15,911	-	-	-	-	-	-	-
Revenues Less Appropriations		(12,652)	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Impact Fee - Southeast Urban Collector (344)

Fund Type: Capital Projects

The Impact Fee - Southeast Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the SE Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the SE quadrant of the County.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	(122)	-	-	-	-	-	-	-
Pool Interest Allocation	361111	11,773	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	71	-	-	-	-	-	-	-
Total Revenues		11,722	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Magnolia Drive & Lafayette Street Intersection	055005-541	3,563	-	-	-	-	-	-	-
Total Appropriations		3,563	-	-	-	-	-	-	-
Revenues Less Appropriations		8,159	-	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Solid Waste (401)

Fund Type: Enterprise

The Solid Waste Fund is an enterprise fund established in support of the County's waste management programs. Major revenue sources for the Solid Waste Operations Fund include the Non-Ad Valorem Assessment, Landfill Tipping Fees, and Transfer Station Tipping Fees. The fund is used to account for resources and expenditures related to the operation of the County Solid Waste Management Facility and the provision of the County Waste Management program. Beginning in FY 2003, this fund also began accounting for the operations of the Leon County Transfer Station.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Delinquent Taxes	311200	49,559	-	-	-	-	-	-	-
Waste Disposal Fee	319150	1,334,584	1,451,449	1,540,102	1,463,097	1,470,413	1,485,117	1,499,968	1,514,968
Delinquent Assessments 2006	319206	317	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	1,485	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	3,520	-	-	-	-	-	-	-
Delinquent Assesment - 2009	319209	3,758	-	-	-	-	-	-	-
Operating Income - Class I	343410	1,919,062	479,930	498,208	473,298	475,664	480,421	485,225	490,077
Transfer Station Receipts	343411	5,032,989	6,722,786	6,791,060	6,451,507	6,746,971	7,087,494	7,474,504	7,272,294
Operating Income - Tires	343415	36,796	61,256	76,480	72,656	73,385	74,118	74,859	75,608
Operating Income - Electronics	343416	18,697	14,753	70,267	66,754	67,088	67,759	68,436	69,121
Operating Income - Yard Trash Clean	343417	71,962	138,447	192,373	182,754	183,668	185,506	187,360	189,233
Operating Income - Yard Trash	343418	113,960	79,820	32,147	30,540	30,693	30,999	31,309	31,623
Rain Barrels & Earth Machines	343419	11,846	9,400	9,600	9,600	9,900	10,400	10,900	11,500
Operating Income - Landfill Yard Trash Bagged	343420	-	-	95,481	90,707	91,160	92,072	92,993	93,923
Resource Recovery (metals, etc)	343451	45,785	44,903	46,244	43,932	44,151	44,593	45,039	45,489
Hazardous Waste	343453	12,990	6,992	13,120	12,464	12,526	12,651	12,778	12,906
Interest Income - Investment	361110	163,466	-	-	-	-	-	-	-
Pool Interest Allocation	361111	148,865	406,125	427,500	406,125	412,216	418,400	424,676	431,045
Net Incr(decr) In Fmv Of Investment	361300	436	-	-	-	-	-	-	-
Disposition Of Fixed Assets	364000	260,000	-	-	-	-	-	-	-
Equipment Buyback	364100	-	180,500	121,500	115,425	-	-	-	-
Other Miscellaneous Revenue	369900	-	14,250	15,000	14,250	14,250	14,250	14,250	14,250
Transfer From Fund 126	381126	1,328,013	1,026,334	689,699	689,699	1,018,622	1,024,935	1,578,914	1,496,254
Appropriated Fund Balance	399900	-	1,797,088	1,644,237	1,644,237	1,947,517	2,117,255	1,008,118	1,091,048
Total Revenues		10,558,089	12,434,033	12,263,019	11,767,045	12,598,224	13,145,970	13,009,329	12,839,339

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Landfill Improvements	036002-534	87,779	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Solid Waste Facility Heavy Equip. & Vehicle Replacement	036003-534	160,325	780,000	-	34,500	413,720	975,000	540,000	640,000
Solid Waste Technology	036008-534	58,778	-	-	-	-	-	-	-
Transfer Station Heavy Equip Replacement	036010-534	148,572	370,000	410,829	410,829	487,500	585,000	661,050	545,000
Equipment Service Bay	036014-534	-	-	-	-	260,000	-	-	-
HHW Collection Center	036019-534	39,283	-	-	-	-	-	-	-
Transfer Station Improvements	036023-534	26,282	100,000	100,000	100,000	200,000	120,000	120,000	120,000
Rural/Hazardous Waste Vehicle and Equipment Replacement	036033-534	-	32,500	74,000	39,500	91,200	25,000	201,238	50,000
Household Hazardous Waste Loading Ramp	036034-534	-	-	26,850	26,850	-	-	-	-
Recycling Building Circulation Fan	036035-534	-	-	16,500	16,500	-	-	-	-
Hook-Lift Recycling Containers Replacement	036036-534	-	-	36,000	36,000	37,080	37,080	37,080	-
Landfill Closure	435-534	17,830	533,836	546,483	546,483	497,709	511,224	525,141	525,141
Rural Waste Service Centers	437-534	841,748	917,529	913,291	842,718	845,546	848,454	851,440	854,495
Transfer Station Operations	441-534	5,579,743	5,908,256	6,058,399	6,053,235	6,100,946	6,360,171	6,363,954	6,367,669
Solid Waste Management Facility	442-534	1,880,621	2,052,697	2,014,074	2,007,212	2,008,939	2,015,103	2,020,267	2,026,043
Hazardous Waste	443-534	520,144	573,892	540,481	560,457	561,041	554,443	555,062	555,685
MIS Automation - Solid Waste Fund	470-534	16,821	17,020	14,470	14,470	14,470	14,470	14,470	14,470
Recycling Services & Education	471-534	348,033	373,536	437,693	293,670	275,733	275,374	275,034	275,702

Leon County Fiscal Year 2013 Adopted Budget

Solid Waste (401)

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Solid Waste - Risk	495-534	64,551	52,968	27,298	27,298	27,298	27,298	27,298	27,298
Indirect Costs - Solid Waste	499-534	553,675	591,947	626,575	626,575	645,372	664,733	684,675	705,216
Tax Collector	513-586	29,633	29,852	30,748	30,748	31,670	32,620	32,620	32,620
Total Appropriations		10,373,820	12,434,033	11,973,691	11,767,045	12,598,224	13,145,970	13,009,329	12,839,339
Revenues Less Appropriations		184,269	-	289,328	-	-	-	-	-

Notes:

The general revenue subsidy decreased by \$337,000 due to the completion of a capital improvement project associated with the Rural Waste Service Centers and a reorganization of the Recycling program. The Board approved a \$689,699 general revenue subsidy to this enterprise fund to pay for the unincorporated area rural waste collection centers and to cover a portion of the disposal cost for solid waste collected in the unincorporated area. These two services are supported by the \$40 non ad valorem assessment. Due to the weak economy, the Board chose not to consider raising the \$40 non ad valorem assessment and to continue the general revenue support for these services.

Currently, the Board is considering other alternatives to handle waste disposal/collection and recycling. In addition, the Board directed staff to proceed with a new non-ad valorem assessment study to determine a fee structure that would support the program. Any fee changes could occur in FY 2014.

Leon County Fiscal Year 2013 Adopted Budget

Amtrak Depot (420)

Fund Type: Enterprise

The Amtrak Depot Fund is an enterprise fund established in support of the County's operation of the Amtrak Depot for public benefit. Major revenue sources of the Amtrak Depot Fund include proceeds from rents charged to occupants of office space located within the facility. The fund is used to account for resources and expenditures associated with the operations and maintenance of the facility.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Pool Interest Allocation	361111	1,137	-	-	-	-	-	-	-
Total Revenues		1,137	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Amtrak Depot - Risk	495-590	2,016	-	-	-	-	-	-	-
Amtrak	496-590	14,829	-	-	-	-	-	-	-
Transfers	950-581	1,487,709	-	-	-	-	-	-	-
Total Appropriations		1,504,554	-	-	-	-	-	-	-
Revenues Less Appropriations		(1,503,417)	-	-	-	-	-	-	-

Notes:

Due to the activities in this fund no longer being associated with an enterprise and the Florida Statutes' encouragement to limit the number of funds, the Amtrak Depot fund (420) was closed at the end of FY 2011.

Leon County Fiscal Year 2013 Adopted Budget

Insurance Service (501)

Fund Type: Internal Services

The Insurance Service Fund is an internal service fund established in support of general County operations. Major revenue sources of the Insurance Service Fund include proceeds from interdepartmental billings. The fund is used to account for resources and expenditures associated with assessed premiums, claims, and administration of the County's Risk Management Program related to auto and property liability, workers' compensation, and other types of insurance.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Interest Income - Investment	361110	426	-	-	-	-	-	-	-
Pool Interest Allocation	361111	137,388	112,195	124,500	118,275	120,049	121,850	123,678	125,533
Net Incr(decr) In Fmv Of Investment	361300	5,670	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	8,204	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	4	-	-	-	-	-	-	-
Vehicle Insurance	396100	390,325	431,972	471,259	471,259	471,259	471,259	471,259	471,259
General Liability	396200	675,421	868,830	578,500	578,500	578,500	578,500	578,500	578,500
Aviation Insurance	396300	20,298	25,200	25,700	25,700	25,700	25,700	25,700	25,700
Property Insurance	396400	934,910	1,138,858	644,609	644,609	644,609	644,609	644,609	644,609
Workers Compensation Insurance	396600	1,460,597	1,028,275	1,216,998	1,216,998	1,216,998	1,216,998	1,216,998	1,216,998
Appropriated Fund Balance	399900	-	539,391	-	-	-	-	-	-
Total Revenues		3,633,243	4,144,721	3,061,566	3,055,341	3,057,115	3,058,916	3,060,744	3,062,599

Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Risk Management	132-513	165,957	225,452	230,412	229,490	229,919	230,361	230,816	231,285
Indirect Costs - Insurance Service	499-596	35,316	23,828	30,741	30,741	31,663	32,613	33,592	34,599
Workers' Comp Risk Management	821-596	2,330,502	3,895,441	2,763,400	2,763,400	2,763,400	2,763,400	2,763,400	2,763,400
Budgeted Reserves - Insurance Service	990-599	-	-	30,788	31,710	32,133	32,542	32,936	33,315
Total Appropriations		2,531,775	4,144,721	3,055,341	3,055,341	3,057,115	3,058,916	3,060,744	3,062,599
Revenues Less Appropriations		1,101,467	-	6,225	-	-	-	-	-

Notes:

Due to a restructure of the insurance program, property insurance premiums decreased by 57% and general liability premiums decreased by 67%.

Leon County Fiscal Year 2013 Adopted Budget

Communications Trust (502)

Fund Type: Internal Services

The Communications Trust Fund is an internal service fund established to account for the resources and expenditures associated with the County's communication network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Departmental Billings	394000	244,157	152,710	151,125	151,125	151,125	151,125	151,125	151,125
Departmental Billings - MIS Automation	394200	419,061	445,257	330,570	330,570	330,570	330,570	330,570	330,570
Total Revenues		663,218	597,967	481,695	481,695	481,695	481,695	481,695	481,695
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Communications Trust	900-590	629,929	597,967	481,695	481,695	481,695	481,695	481,695	481,695
Communications Trust	900-713	40,448	-	-	-	-	-	-	-
Total Appropriations		670,377	597,967	481,695	481,695	481,695	481,695	481,695	481,695
Revenues Less Appropriations		(7,159)	-	-	-	-	-	-	-

Note:

Decrease is due to the renegotiated contract for network data and telecommunication lines.

Leon County Fiscal Year 2013 Adopted Budget

Motor Pool (505)

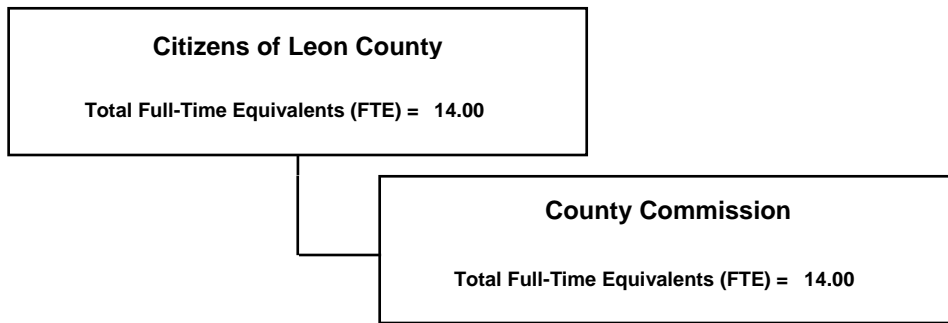
Fund Type: Internal Services

The Motor Pool Fund is an internal service fund established to account for the costs associated with operating and maintaining the County's fleet of vehicles and heavy equipment. This internal service fund generates its revenues from direct billings by the Fleet Management Department to other departmental users. Fuel purchased by the Fleet Management Department is supplied to departmental users at cost plus a minor surcharge. Repairs and maintenance performed by the Fleet Management Department are charged to users at the costs of parts plus an applicable shop rate.

Revenue Sources	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Transfer From Fund 001	381001	29,565	-	-	-	-	-	-	-
Departmental Billings - Fleet	394100	1,296,233	1,430,997	1,455,410	1,455,410	1,455,410	1,455,410	1,455,410	1,455,410
Gas And Oil Sales	395100	1,528,392	1,772,514	2,057,525	2,057,525	2,057,525	2,057,525	2,057,525	2,057,525
Total Revenues		2,854,190	3,203,511	3,512,935	3,512,935	3,512,935	3,512,935	3,512,935	3,512,935
Appropriations by Department/Division	Acct #	Actual FY 2011	Adopted FY 2012	Requested FY 2013	Budget FY 2013	Planned FY 2014	Planned FY 2015	Planned FY 2016	Planned FY 2017
Fleet Maintenance	425-591	2,846,583	3,166,667	3,467,639	3,460,656	3,457,908	3,454,967	3,451,822	3,448,454
MIS Automation - Motor Pool Fund	470-519	626	531	500	500	500	500	500	500
Fleet Maintenance - Risk	495-591	12,922	11,313	9,730	9,730	9,730	9,730	9,730	9,730
Budgeted Reserves - Motor Pool Fund	990-599	-	25,000	35,066	42,049	44,797	47,738	50,883	54,251
Total Appropriations		2,860,131	3,203,511	3,512,935	3,512,935	3,512,935	3,512,935	3,512,935	3,512,935
Revenues Less Appropriations		(5,941)	-	-	-	-	-	-	-



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Executive Summary

The Board of County Commissioners section of the Leon County FY 2013 Annual Budget is comprised of the Leon County Board of County Commissioners. The Board provides leadership and direction to County departments and programs.

HIGHLIGHTS

In December 2011, the Board held its Strategic Planning retreat to begin the Leon LEADS strategic transformation process of aligning the Board's guiding vision and strategic priorities with the County resources. This process included articulating the County's Vision Statement, Core Values and Strategic Priorities. At the February 28, 2012 meeting, the Board adopted Strategic Initiatives as part of the County's Strategic Plan.

Due to property valuations decreasing by \$3.2 billion over the past five years, the Board of County Commissioners implemented the tentative aggregate rolled-back millage rate of 8.3144 mills. Though not a tax increase, the rolled-back rate will allow the County to recoup 99.6% of the ad valorem revenue collected in the prior year that was lost due to \$860 million decrease in property taxes during FY 12.

Leon County Fiscal Year 2013 Adopted Budget

Board of County Commissioners

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Operating	78,948	90,702	90,565	-	90,565	90,565
Capital Outlay	1,654	-	-	-	-	-
Total Budgetary Costs	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Commission	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Total Budget	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Total Revenues	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalentents (FTE)	14.00	14.00	14.00	-	14.00	14.00

County Commission Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Operating	78,948	90,702	90,565	-	90,565	90,565
Capital Outlay	1,654	-	-	-	-	-
Total Budgetary Costs	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Commission At-Large (Group 1) (001-106-511)	9,500	9,500	9,500	-	9,500	9,500
Commission At-Large (Group 2) (001-107-511)	8,834	9,500	9,500	-	9,500	9,500
Commission District 1 (001-101-511)	9,500	9,500	9,500	-	9,500	9,500
Commission District 2 (001-102-511)	3,555	9,500	9,500	-	9,500	9,500
Commission District 3 (001-103-511)	6,864	9,500	9,500	-	9,500	9,500
Commission District 4 (001-104-511)	9,500	9,500	9,500	-	9,500	9,500
Commission District 5 (001-105-511)	9,500	9,500	9,500	-	9,500	9,500
Commissioners' Account (001-108-511)	23,348	24,202	24,065	-	24,065	24,065
County Commission (001-100-511)	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Total Budget	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Total Revenues	1,429,139	1,331,752	1,304,800	-	1,304,800	1,308,263
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalentents (FTE)	14.00	14.00	14.00	-	14.00	14.00

Board of County Commissioners (001-100-511)

Goal	The goal of the County Commission is to serve as elected officers and fiscal representatives of the County as well as to serve as the legislative and governing body of the County government.
Core Objectives	<ol style="list-style-type: none"> 1. Provide leadership and direction to County departments and programs in order to facilitate efficient and cost-effective delivery of services. 2. Safeguard the citizens' tax dollars through the funding of necessary and effective programs that serve to improve and enhance the quality of life in Leon County.
Statutory Responsibilities	County Charter and all applicable Florida Laws
Advisory Board	<p>Apalachee Regional Planning Council; Audit Advisory Committee; Canopy Roads Citizen Advisory Committee; Canvassing Board; Capital Region Transportation Planning Agency; Challenger Learning Center Board; Civic Center Authority; Community Health Coordinating Board; Council on Culture and Arts (COCA); Criminal Justice Coordinating Council; Criminal Justice, Mental Health, and Substance Abuse Reinvestment Advisory Council; Downtown Improvement Authority Board; Economic Development Council; Enterprise Zone Development Agency Board of Directors; Geographical Information Systems Executive Committee; Joint County/City/School Board Coordinating Committee on Public School Concurrency and Facility Planning; Joint Planning Board (Community Human Service Partnership); Public Safety Coordinating Council; Research & Development Authority; Science Advisory Committee; Tourist Development Council; Transportation Disadvantaged Coordination Board; and Value Adjustment Board</p>

County Commission - County Commission (001-100-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Total Budgetary Costs	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Total Revenues	1,348,537	1,241,050	1,214,235	-	1,214,235	1,217,698
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Commission Aide	7.00	7.00	7.00	-	7.00	7.00
County Commissioner	7.00	7.00	7.00	-	7.00	7.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.00	-	14.00	14.00

The major variances for the FY 2013 County Commission budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

County Commission - Commission District 1 (001-101-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	9,500	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	9,500	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	9,500	9,500	9,500	-	9,500	9,500
Total Revenues	9,500	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 2 (001-102-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	3,555	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	3,555	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	3,555	9,500	9,500	-	9,500	9,500
Total Revenues	3,555	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 3 (001-103-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	6,864	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	6,864	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	6,864	9,500	9,500	-	9,500	9,500
Total Revenues	6,864	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 4 (001-104-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	9,500	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	9,500	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	9,500	9,500	9,500	-	9,500	9,500
Total Revenues	9,500	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 5 (001-105-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	9,500	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	9,500	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	9,500	9,500	9,500	-	9,500	9,500
Total Revenues	9,500	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission At-Large (Group 1) (001-106-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	9,500	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	9,500	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	9,500	9,500	9,500	-	9,500	9,500
Total Revenues	9,500	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission At-Large (Group 2) (001-107-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	8,834	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	8,834	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	8,834	9,500	9,500	-	9,500	9,500
Total Revenues	8,834	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commissioners' Account (001-108-511)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	21,694	24,202	24,065	-	24,065	24,065
Capital Outlay	1,654	-	-	-	-	-
Total Budgetary Costs	<u>23,348</u>	<u>24,202</u>	<u>24,065</u>	<u>-</u>	<u>24,065</u>	<u>24,065</u>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	23,348	24,202	24,065	-	24,065	24,065
Total Revenues	<u>23,348</u>	<u>24,202</u>	<u>24,065</u>	<u>-</u>	<u>24,065</u>	<u>24,065</u>

The major variances for the FY 2013 County Commission budget are as follows:

Decreases to Program Funding:

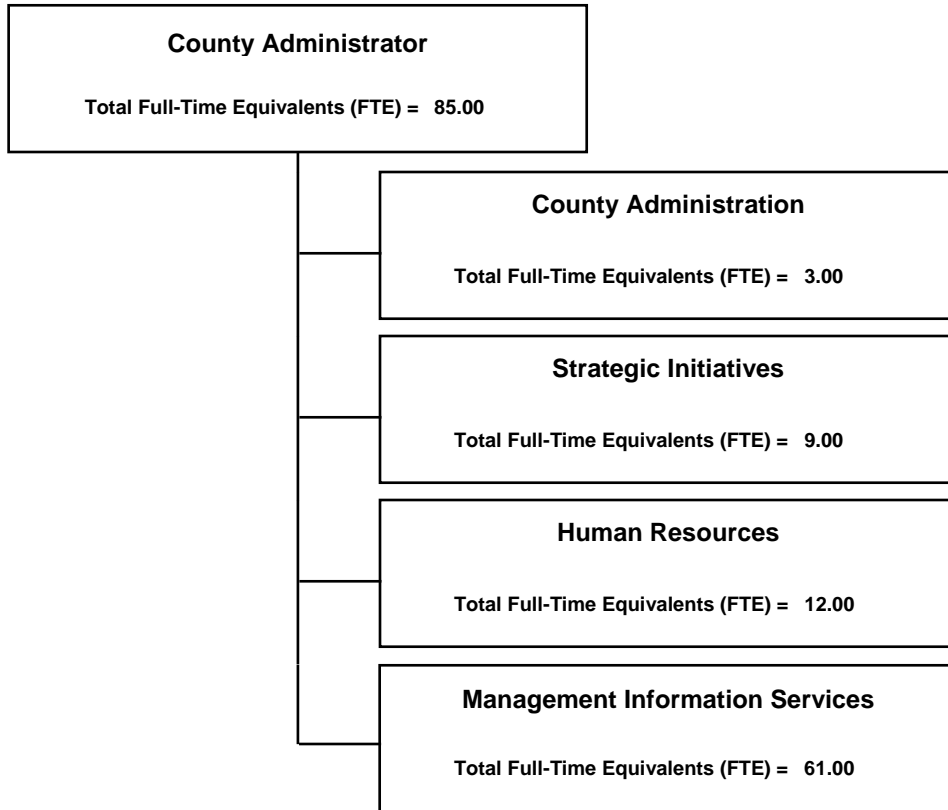
1. Communication costs in the amount of \$137.



Administration

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Administration



Executive Summary

The Administrative section of the Leon County FY 2013 Annual Budget is comprised of County Administration, Strategic Initiatives, Human Resources and Management Information Services.

County Administration facilitates the delivery of services consistent with priorities and policies established by the Board. Strategic Initiatives coordinate Leon LEADS activities throughout Leon County Departments and Divisions while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, providing community outreach, and serving as the County's liaison with media partners. Human Resources provide services in the areas of recruitment, employment, benefits, compensation, workplace safety, and regulatory compliance. Management Information Services provides technology and telecommunications products and services, which enhances the County's information management capabilities.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for County Administration to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan. Due to Community and Media Relations facilitating public information to internal and external parties, Human Resources' responsibility to attract, train and retain a high performing and diverse workforce, and Management Information Services providing reliable and effective technology and telecommunications services to county agencies, separate Business Plans are included for these divisions.

HIGHLIGHTS

During FY 2012, Administration guided County staff through the Leon LEADS Strategic Planning process where County divisions and departments developed individual Business Plans aligning with the Board's strategic priorities. County Administration will continue to provide leadership and direction to County employees to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources.

In partnership with Community and Media Relations Division, MIS redesigned the County's website as well as launched a Leon County mobile application for enhanced citizen interaction and County government transparency. County Administration and Strategic Initiatives coordinated a virtual town hall meeting and Citizen Engagement Series which provided a new level of access to the community who wished to know more about Leon County through interactive presentations.

Human Resources (HR) continues to provide recruitment, employment, benefits, compensation, and regulatory compliance services in order to attract and retain a highly talented, committed, and diverse Leon County workforce.

County Administration Business Plan

Mission Statement

The mission of Leon County Administration is to provide leadership and direction to County staff, to facilitate the implementation of Board priorities and policies, and to manage the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources.

Strategic Priorities

Quality of Life

- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3)
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's core practices. (G4)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | |
|--|---------|
| 1. Implement strategies which ensure community's safety, including: consolidate dispatch functions (Q2) | Ongoing |
| 2. Initiate county resources as part of emergency response activation (Q2) | Ongoing |
| 3. Implement strategies to gain efficiencies or enhance services, including: conduct LEADS Reviews (G2) | Ongoing |
| 4. Implement strategies to gain efficiencies or enhance services, including: develop and update Strategic Plans (G2) | Ongoing |
| 5. Implement strategies to further engage citizens, including: develop and offer Citizen Engagement Series (G3) | Ongoing |
| 6. Provide online Board agenda materials (G1) | Ongoing |
| 7. Organize and support advisory committees (G3) | Ongoing |
| 8. Continue Let's Talk "brown bag" meetings with cross sections of Board employees and County Administrator (G4) | Ongoing |
| 9. Utilize LEADS Teams to engage employees, gain efficiencies or enhance services, including: Citizen Engagement Series Team, HR Policy Review & Development Team, and Work Areas' Strategic Planning Teams (G1,G2,G4) | Ongoing |

Actions

- | | |
|---|----|
| 1. Ensure funding to support and coordinate the transfer of emergency response services to the Public Safety Complex which includes the joint dispatch center. (Q2) | CA |
| 2. Continue to partner with the Emergency Operation to coordinate the response of essential County departments and divisions during declarations of emergency. (Q2) | CA |
| 3. Conduct focus groups with internal and external stakeholders to evaluate and identify areas for organizational improvement. (G2) | CA |
| 4. Hold quarterly Leadership Team meetings in part to identify areas in the strategic plan where services can be enhanced or become more efficient. (G2) | CA |
| 5. Continue to improve the information provide to citizens in the bi-monthly engagement series and identify other citizen outreach opportunities. (G3) | CA |
| 6. | CA |
| a. Expand the application of board agenda materials to include more multimedia accessibility. (G1) | |
| b. Conduct staff training on the agenda process. (G2) | |

County Administration

	7. Manage appointments to County Commission citizen committees. (G3)	CA
	8. Hold monthly Let's Talk "brown bag" meetings with Board employees and the County Administrator. (G4)	CA
	9. Continue to establish LEADS teams for special projects assigned by the Board. (G1,G2,G4)	CA
Performance Measures	G4 # of employees per 1000 residents	
	G2 % change in the county unemployment rate	
	G2 \$ amount spent per county resident	
	G3 # of citizens attending citizen engagement series	

Leon County Fiscal Year 2013 Adopted Budget

Administration

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	6,520,188	6,728,839	6,868,760	190,344	7,059,104	7,080,840
Operating	2,512,773	2,736,567	2,813,340	(48,000)	2,765,340	2,956,725
Transportation	10,415	11,730	10,768	-	10,768	10,863
Capital Outlay	-	1,650	-	-	-	-
Total Budgetary Costs	9,043,376	9,478,786	9,692,868	142,344	9,835,212	10,048,428
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Administration	830,879	519,046	533,160	-	533,160	534,454
Strategic Initiatives	-	711,604	757,577	63,142	820,719	823,299
Human Resources	1,079,925	1,139,122	1,150,518	-	1,150,518	1,223,411
Management Information Services	7,132,571	7,109,014	7,251,613	79,202	7,330,815	7,467,264
Total Budget	9,043,376	9,478,786	9,692,868	142,344	9,835,212	10,048,428
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	9,043,376	9,478,786	9,692,868	142,344	9,835,212	10,048,428
Total Revenues	9,043,376	9,478,786	9,692,868	142,344	9,835,212	10,048,428
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Administration	5.00	3.00	3.00	-	3.00	3.00
Human Resources	10.00	12.00	12.00	-	12.00	12.00
Management Information Services	61.00	59.00	59.00	2.00	61.00	61.00
Strategic Initiatives	-	8.00	8.00	1.00	9.00	9.00
Total Full-Time Equivalents (FTE)	76.00	82.00	82.00	3.00	85.00	85.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Human Resources	1.00	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	1.00	-	-	-	-	-

County Administration (001-110-512)

<p>Goal</p>	<p>The goal of the County Administration is to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer-responsive public services within the bounds of available resources.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide leadership, coordination, and direction to County departments to facilitate the delivery of services consistent with Board priorities and policies. 2. Develop Action Plans and implement Annual Board Retreat Priorities. 3. Present Agenda Requests to the Board and provide staff recommendations on County issues requiring Board review and approval. 4. Engage County staff in discussions on County issues, employee concerns, and improvements in County processes. 5. Respond to the needs of County Commissioners in the development and execution of Board policies.
<p>Statutory Responsibilities</p>	<p>County Administration is responsible for ensuring compliance with all applicable County Laws and Statutes administered by programs under the Board of County Commissioners.</p>
<p>Advisory Board</p>	<p>None</p>

County Administration (001-110-512)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	823,312	501,500	515,763	-	515,763	517,057
Operating	7,567	17,546	17,397	-	17,397	17,397
Total Budgetary Costs	830,879	519,046	533,160	-	533,160	534,454
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	830,879	519,046	533,160	-	533,160	534,454
Total Revenues	830,879	519,046	533,160	-	533,160	534,454
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Agenda Coordinator	1.00	-	-	-	-	-
County Administrator	1.00	1.00	1.00	-	1.00	1.00
Sr. Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Executive Assistant	1.00	-	-	-	-	-
Deputy County Administrator	-	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	5.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2013 County Administration budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Communication costs in the amount of \$149.

Community and Media Relations Business Plan

Mission Statement

The mission of the Leon County Community & Media Relations Division is to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with media partners.

Strategic Priorities

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives
October 1, 2011 – September 30, 2013

- | | |
|--|---------|
| 1. Implement strategies which promote access, transparency, and accountability, including: posting the website address (URL) on County vehicles (G1) | FY 2014 |
| 2. Implement strategies to further engage citizens, including: develop and provide Virtual Town Hall meeting (G3) | Ongoing |
| 3. Prepare and broadly distribute Annual Reports (G5) | Ongoing |

Actions

- | | |
|--|-----|
| 1. Promote the services and accessibility of County government through the website, new technology/social media tools, mobile applications, news releases, public notices, legal advertisements, articles, County Link, television channel, broadcast radio, fleet vehicles, and community engagement, such as special events and presence at community partners' activities. (G1) | CMR |
| 2. Continued public education, promotion, and community outreach through Citizen Engagement Series, future virtual town hall meetings, and special events. (G3) | CMR |
| 3. Research and identify additional mediums for the distribution of the Annual Report outside of making the reports available in County facilities, by direct mail to Florida County governments and local organizations, and posting to the website. (G5) | CMR |

Performance Measures

- | | |
|----|--|
| G1 | # of news releases, public notices, Gov delivery alerts |
| G3 | # of public education special events (or attendance) |
| G5 | Increase Annual Report distribution by 10% through alternate mediums |

Strategic Initiatives (001-115-513)

Goal	The goal of the Strategic Initiatives Division is to coordinate Leon LEADs activities throughout Leon County Departments and Divisions while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County’s liaison with media partners.
Core Objectives	<ol style="list-style-type: none"> 1. Coordinate special projects, intergovernmental, and interdepartmental activities on behalf of County Administration. 2. Manages Leon County Government’s collective information and messaging; fosters proactive and responsive communication with the public; and maintains consistency in messaging, visual presentation and positive representation for the County. 3. Maintains routine contact with local news media outlets and manage shifting relationships with their personnel. 4. Prepares and disseminates Leon County news and information via news releases, notices and other publications and oversees the content of Leon County’s websites and government broadcast channel. 5. Organizes and manages news conferences, community meetings and special events. 6. Communicates key issues and information to the public and Leon County employees through the County newsletter, electronic publications, advertisements and mass notification alerts via email and texting. 7. Coordinates and executes the annual Neighborhood Recognition Program, and maintains partnerships with local, regional, and national associations. 8. Trains, prepares, and responds for Emergency Communication/Information within the Incident Command System (ICS) and trains/prepares County staff for interaction with media partners.
Statutory Responsibilities	In accordance to Florida Statute 125.001, the Public Information Officer posts public meetings to the County’s general calendar and sends public notices to local media in order to appropriately notice all regular and special public meetings.
Advisory Board	N/A

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals ¹	FY 2011 Actuals ¹	FY 2012 Estimate ¹	FY 2013 Estimate ¹
G1, G3	# of news advisories, releases, and notices detailing County activity	175	287	250	250
G1, G3	# of press conferences, community meetings and events	100	45	55	60
G5	% increase of Annual Report distribution ²	N/A	N/A	10%	10%

Notes:

1. Variation in FY10 Actuals are due to less than capacity staffing issues, however, FY12 and future estimates reflect a return to full staffing capacity.

2. Annual Report distribution is a new performance measure for the FY13 budget report.

Strategic Initiatives (001-115-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	605,998	650,121	53,142	703,263	705,843
Operating	-	105,606	107,456	10,000	117,456	117,456
Total Budgetary Costs	-	711,604	757,577	63,142	820,719	823,299
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	711,604	757,577	63,142	820,719	823,299
Total Revenues	-	711,604	757,577	63,142	820,719	823,299
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Agenda Coordinator	-	1.00	1.00	-	1.00	1.00
Assistant to the County Administrator	-	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	-	1.00	1.00	-	1.00	1.00
Director of Community & Media Relations	-	1.00	1.00	-	1.00	1.00
Public Information Specialist	-	2.00	2.00	1.00	3.00	3.00
Executive Assistant	-	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	-	8.00	8.00	1.00	9.00	9.00

The major variances for the FY 2013 Strategic Initiatives budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Position realignment of the Community Relations Coordinator in Solid Waste to a Public Information Specialist in order to centralize efforts within Community and Media Relations as approved by the Board effective October 1, 2012 in the amount of \$53,142.
3. Costs associated with programmatic and service level budget increases including: additional printing and binding needs to support internal and external County outreach initiatives including Leon LEADS, expanded community outreach/engagement, and quarterly printing of the County Link in the Capital Outlook in the amount of \$10,000.
4. Travel costs due to the re-alignment of funding associated with the reorganization approved during the FY12 budget process in the amount of \$2,300.

Decreases to Program Funding:

1. Communication costs in the amount of \$550.

Division of Human Resources Business Plan

Mission Statement

The mission of the Leon County Division of Human Resources is to provide professional, reliable and innovative programs and consultative services to attract, train and retain a high performing and diverse workforce, within a healthy and supportive work-life balanced environment, while insuring compliance with federal, state and local employment regulations.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners (EC5)
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | |
|--|--------------|
| 1. Instill Core Practices through providing Customer Engagement training for all County employees (G1) | Ongoing |
| 2. Instill Core Practices through revising employee orientation process (G1) | Ongoing |
| 3. Instill core practices through revising employee evaluation processes (G1) | October 2012 |
| 4. Design and deliver Leadership and Advanced Supervisory Training (G4) | Ongoing |
| 5. Revise awards and recognition program (G4) | Ongoing |
| 6. Expand electronic HR business processes including applicant tracking, timesheets, e-Learning, and employee self service. (G2) | Ongoing |
| 7. Implement healthy workplace initiatives, including evaluate options for value based benefit design. (G4) | October 2012 |
| 8. Support and expand Wellness Works! Program (G4) | Ongoing |
| 9. Provide veterans preference in hiring (EC5) | Ongoing |
| 10. Provide Summer Youth Training Program (EC6) | Ongoing |

Actions

- | | |
|--|----|
| 1. Schedule and deliver customer experience training that incorporates Leon LEADS core practices to all current Leon County employees and all new hires. (G1) | HR |
| 2. Develop new employee “on-boarding” program that incorporates the Leon LEADS culture and core practices and deliver to all Leon County new hires within one month of hire either face to face or online. (G1) | HR |
| 3. Redesign the e-appraisal and e-Assessment evaluation forms to incorporate the Leon LEADS core practices. (G1) | HR |
| 4. Develop e-Learning, Advanced Supervisory and Leadership Training Programs. (G4) | HR |
| 5. Recognize exceptional employees and link their accomplishments with the Cove Values and Core Practices of Leon LEADS. (G4) | HR |
| 6. Review and test Banner software for on-line job application system which will include enhancements to accept attachments of relevant documents, such as resumes, transcripts and cover letters, provide e-mail notifications to applicants on the status of jobs, and provide flexibility to utilize multiple internet browsers. (G2) | HR |
| 7. Expand Banner Employee Self Service for it to become a one stop source for employee information. (G4) | HR |

Division of Human Resources

Actions	8.	Rebrand the Wellness Works! Program and implement the Value Based Benefit Design (VBD) program which integrates wellness into the employee Health Insurance Program. (G4)	HR
	9.	Identify applicants who are veterans of the armed services and provide preference in the recruiting process in accordance with Florida Statutes. (EC5)	HR
	10.	Continue to administer the Summer Youth Training Program that provides 6 weeks of on-the-job training for 14-21 year old Leon County residents. (EC6)	HR
Performance Measures	G1	# and % of employees completing customer experience training	
	G1	% of new employees completing "on-boarding" within 30 days	
	G2	% of departments completing appraisals	
	G2	% of employees evaluated by deadline	
	G2	% of employees utilizing electronic timesheet system	
	G2	# of services and applications added to employee self-service	

Human Resources (001-160-513)

Goal	The goal of the Office of Human Resources is to provide program leadership, personnel policy administration and strategic support in the implementation of Leon LEADS by demonstrating the relevance of the County's Core Values and Core Practices in the delivery of Human Resources programs and services to managers, employees, community partners and the public.
Core Objectives	The core objectives of the Office of Human Resources is to provide technical and consultation services in the areas of Recruitment, Selection, Employment, Orientation, Retention, Separation, Employee Relations, Performance Management, Job Classification, Compensation & Benefits Design/Administration, Legal/Regulatory Compliance, Policy Development, Employee Communications, Training, Attendance/Leave Management, Human Resources Information Systems/Record Management and Employee Well-Being.
Statutory Responsibilities	Title VII of the Civil Rights Act of 1964; Title I of the Americans with Disabilities Act; Veterans Reemployment Rights, Veterans Preference, Uniformed Services Employment and Reemployment Rights Act of 1994; Age Discrimination in Employment Act of 1967; Consumer Credit Protection Act of 1968; Fair Credit Reporting Act of 1969; Family and Medical Leave Act of 1993; Fair Labor Standards Act; Drug Free Workplace Act of 1988; Equal Pay Act of 1963; Immigration and Nationality Act; Internal Revenue Code and Regulations; Health Insurance Portability and Accountability Act of 1996; Consolidated Omnibus Budget Reconciliation Act of 1986; Lily Ledbetter Fair Pay Act of 2009; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313; Code of Ethics; Florida Statute, Florida Retirement System; Leon County Personnel Policies and Procedures, and the Affordable Care Act of 2010 (National Health Care Reform).
Advisory Board	Wellness Works! Team, HR Policy Review and Development Team, Board/Constitutional Office Employee Health Insurance Committee, Award of Excellence Committee, Employee Grievance Review Committee and Sick Leave Pool Committee.

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	# of HR Staff per 100 Employees	1.01	.72 - 25th Percentile 1.12 - Median 1.82 - 75th Percentile

Benchmark source: Society of Human Resources Management (SHRM) 2010 Benchmarking Study; 2011 City of Tallahassee, Leon County School (LCSB) and State of Florida (City of Tallahassee contribution and costs includes \$1,968 annual payment per employee of Flexbucks)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G4	Number of requisitions created, and or recruited for vacant positions	N/A	94	70	70
G4	Number of qualified applicants per requisition	N/A	43	60	43
G4	Number of positions filled internally	N/A	24	35	24

Human Resources (001-160-513)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G4	Number of positions filled from outside sources	N/A	32	35	32
G4	Average days to fill vacant positions	79	65	80	65
G4	Average Turnover Rate	8%	11%	10%	10%
G2	Number of Board/Constitutional employees participating in county-sponsored Wellness Program events	N/A	N/A	985	1312
G4	Number of employees attending county-sponsored Training and Professional Development events.	273	483	350	800
G4	Number of positions evaluated for external competitiveness and internal equity	206	241	116	88
G2	Number of employee Annual Performance Appraisals completed	645	729	650	750
G1	Number of employees completing customer experience training	N/A	N/A	N/A	750
G1	Percentage of new employees completing "on-boarding" within 30 days	N/A	N/A	50%	90%
G2	Percentage of employees utilizing electronic timesheet system	N/A	N/A	10%	50%
G2	Number of services and applications added to employee self-service	N/A	N/A	3	3

Human Resources (001-160-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	911,372	900,331	911,541	-	911,541	914,434
Operating	168,553	238,791	238,977	-	238,977	308,977
Total Budgetary Costs	1,079,925	1,139,122	1,150,518	-	1,150,518	1,223,411
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,079,925	1,139,122	1,150,518	-	1,150,518	1,223,411
Total Revenues	1,079,925	1,139,122	1,150,518	-	1,150,518	1,223,411
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Compensation Administrator	1.00	1.00	1.00	-	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	-	1.00	1.00
Document Scanner	-	1.00	1.00	-	1.00	1.00
Employee Development Coord.	1.00	1.00	1.00	-	1.00	1.00
Employee Relations Coordinator	1.00	1.00	1.00	-	1.00	1.00
Human Resources Generalist	3.00	3.00	3.00	-	3.00	3.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	-	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	-	1.00	1.00
Employee Wellness Coordinator	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	10.00	12.00	12.00	-	12.00	12.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
HR Consolidated OPS	1.00	-	-	-	-	-
Total OPS Full-Time Equivalentents (FTE)	1.00	-	-	-	-	-

The major variances for the FY 2013 Human Resources budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Communications costs in the amount of \$186

Management Information Services Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	4,785,504	4,721,010	4,791,335	137,202	4,928,537	4,943,506
Operating	2,336,653	2,374,624	2,449,510	(58,000)	2,391,510	2,512,895
Transportation	10,415	11,730	10,768	-	10,768	10,863
Capital Outlay	-	1,650	-	-	-	-
Total Budgetary Costs	7,132,571	7,109,014	7,251,613	79,202	7,330,815	7,467,264
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Article V MIS (001-171-713)	1,020,761	-	-	-	-	-
Geographic Info. Systems (001-421-539)	1,769,546	1,795,518	1,823,738	-	1,823,738	1,827,064
Management Information Services (001-171-513)	4,342,264	5,313,496	5,316,278	(58,000)	5,258,278	5,314,096
Public Safety Complex Technology (001-411-529)	-	-	111,597	137,202	248,799	326,104
Total Budget	7,132,571	7,109,014	7,251,613	79,202	7,330,815	7,467,264
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	7,132,571	7,109,014	7,251,613	79,202	7,330,815	7,467,264
Total Revenues	7,132,571	7,109,014	7,251,613	79,202	7,330,815	7,467,264
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Management Information Services	44.84	42.84	42.84	-	42.84	42.84
Public Safety Complex Technology	-	-	-	2.00	2.00	2.00
Geographic Info. Systems	16.16	16.16	16.16	-	16.16	16.16
Total Full-Time Equivalents (FTE)	61.00	59.00	59.00	2.00	61.00	61.00

Division of Management Information Services Business Plan

Mission Statement

The mission of the Leon County Management Information Services Division is to provide reliable and effective technology and telecommunications solutions and services to county agencies to enable them to fulfill their missions in serving the citizens of Leon County.

Strategic Priorities

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | | |
|----|---|---------|
| 1. | Provide, support and deploy the geographic information system, integrated Justice Information System Jail Management system, case management and work release management information systems for Probation, Supervised Pretrial Release and Sheriff's Office, and pawnshop network system. (Q2) | Ongoing |
| 2. | Provide for information systems disaster recovery and business continuity (Q2, G5) | Ongoing |
| 3. | Develop and deploy website enhancements (G1) | Ongoing |
| 4. | Provide and expand online services including Customer Connect and Your Checkbook (G1) | Ongoing |
| 5. | Provide televised/online Board meetings in partnership with Comcast (G1) | Ongoing |
| 6. | Provide technology and telecommunications products, services and support necessary for sound management, accessibility, and delivery of effective, efficient services, including maintaining financial database system with interfaces to other systems (G1, G2, G5) | Ongoing |

Actions

- | | | |
|-------|--|-----|
| 1. A. | Continue support of systems for the Justice Community, the Library, HR, Finance/Payroll, OMB, Public Works, and DSEM. (G1, G5) | MIS |
| B. | Implement a new case management system for Human Services & Community Partnerships. (G2) | MIS |
| C. | Expand mobile access of applications in the field. (G1) | MIS |
| D. | Implement electronic faxing. (G2) | MIS |
| E. | Participate in a team for the Courts e-filing solution. (G2) | MIS |
| 2. A. | Upgrade the Avaya phone system to add other customers and create a redundant system for business continuity. Add Court Administration and prepare for the addition of the Sherriff's Office in FY 2013. (G2, G5) | MIS |
| B. | Refresh the server environment with business continuity and DR functionality. (G5) | MIS |
| 3. A. | Engage a County-wide team to infuse the intranet and with current content and needed services. (G2) | MIS |
| B. | Purchase and install FormsFusion for the creation of web-enabled forms that connect Banner.(G2) | MIS |
| C. | Purchase and install an integrated travel request and expense reporting system through Banner. (G1) | MIS |

Division of Management Information Services

	4.	Offer brown bag lunch and learn sessions, create webinars, hold user questions sessions, create an online help blog, and provide access to online training tools (G2)	MIS
	5.	Continue support of televised/online Board meetings in partnership with Comcast. (G1)	MIS
	6. A.	Implement a project and change management framework for major MIS/GIS projects to provide better control and outcomes of projects. (G2)	MIS
	B.	Manage the installation and support of the telephone, network, and audio visual infrastructure for the Public Safety Complex. (Q2, G1)	MIS
	C.	Continue desktop replacement plan for PC desktops, laptops, and printers and using virtualized desktop technology where applicable. (G2)	MIS
	D.	Move the fleet to Windows 7 and MS Office Suite 2010. (G2)	MIS
	E.	Create RFPs for managed, centralized printing and copiers services. (G2, G5)	MIS
Performance Measures	G2	# of valid e-mails per month(balance after e-mail spam or viruses trapped)	
	G2	% increase in average monthly visits to Leon County web site and the TLCGIS Website	
	G2	% of help calls completed in one day	
	G2	% increase in number of mobile field users	
	G2	% increase in the number of external and internal web applications developed	

Management Information Services (001-171-513)

<p>Goal</p>	<p>The goal of Management Information Services (MIS) is to serve end users with continually improved, efficient, cost effective technology and telecommunications products, services, and information so that customers are totally satisfied and able to fulfill their missions.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide technology infrastructure and support for the Board, the Joint Dispatch Public Safety Complex, other County Constitutional Officers, and Article V agencies (Courts, State Attorney, Public Defender, Clerk, and Guardian Ad Litem). 2. Provide and maintain county network connectivity for all buildings and offices of the Board, Constitutional Officers, Article V agencies and the 2nd Judicial Circuit (Gadsden, Wakulla, Jefferson, Franklin, and Liberty counties). 3. Provide and maintain Internet access for employees within county facilities, for the public within the library system, and wireless access within the Courthouse, main and branch libraries, park facilities, and for designated community centers. 4. Provide for mobile office services to Building Inspection, Public Works Operations, Animal Control, Emergency Medical Services (EMS), Facilities, and other field workers. Also, expand the agenda process with iPads and paperless agendas. 5. Maintain network file systems, storage, and provide system security firewalls, SPAM and virus protection. 6. Provide telephone and voice mail services for the Board and the Supervisor of Elections, the Public Defender and State Attorney offices, Guardian Ad Litem, Health Department, and any other County entities as interested. 7. Provide e-mail services for the Board, Constitutional Officers, and Article V agencies. 8. Support and provide connectivity and applications for mobile devices such as phones and tablets. 9. Operate the central data center and a disaster recovery site, support and maintain over 300 servers, provide backup and restoration management, disaster recovery and business continuity services. Currently implementing a virtualized infrastructure environment. 10. Support, maintain, and replace laptops, tablets, printers, personal computers, and desktop software (Microsoft Office Suite) for the Board, Constitutional Officers, Article V agencies, and the public systems within the library facilities. Provide appropriate security for these systems. 11. Develop, maintain and enhance the inter-agency Criminal Justice Information System (JIS) for the justice community. The JIS supports the Courts, State Attorney, Public Defender, Sheriff's Office, Probation and Supervised Pretrial Release. 12. Develop and maintain and enhance the Jail Management Information System as well as case management and work release management software applications for Probation, Supervised Pretrial Release, and the Sheriff's Office. 13. Maintain the pawnshop network system. MIS developed this system, which is currently being used by more than 20 Florida counties. 14. Provide technical support to the Supervisor of Elections at all voting locations for all elections. 15. Provide technical solutions for the Courts, such as technology in the courtrooms and teleconferencing for first appearance. 16. Develop and maintain web services (including an Intranet for the Board; websites for the Board, Property Appraiser, Sheriff, Tax Collector, Supervisor of Elections, State Attorney, Public Defender, Blueprint 2000, and the Tourist Development Council) and online web applications (such as Board meetings, workshops, agendas, calendars; job applications; customer problem reporting; permitting; Purchasing via DemandStar; Summer Youth applications; Library Services, Capital Area Flood Warning Network; Volunteer Services; Parks Reservations; and Have a Hurricane Plan). 17. Support, maintain, and upgrade work order and management systems, including Banner (Finance, Purchasing, Human Resources, and Payroll), Hansen (Public Works), Animal Control, FASTER (Fleet), Paradigm (Landfill), Hansen (Facilities Management), Hansen (MIS), Halogen E-Appraisal (Human Resources), Permits and Enforcement Tracking Software (PETS) (Growth and Environmental Management), E-Pro and Telestaff (EMS) and SIRSI (Library). Continue to collapse single work order management systems into the enterprise Hansen system.

Management Information Services (001-171-513)

	<p>18. Develop specialized applications for Human Resources (electronic timesheets, e-recruitment, compensation, employee benefits, and the Florida Retirement System) and the Office of Management and Budget (budget modeling support).</p> <p>19. Implement electronic document management for Public Works (Animal Control and Engineering), Growth and Environmental Management, Veterans Services, Human Resources, and the County Attorney’s Office, and other divisions or offices as they become ready.</p> <p>20. Support the Public Information Office in the effective and efficient methods of communication to the public and internal customers.</p> <p>21. Plan for and coordinate the delivery of data services in new construction and renovations for computer and communications infrastructure and equipment.</p> <p>22. Coordinate employee desktop software training.</p> <p>23. Provide inventory and asset management of computer and communication assets.</p>
Statutory Responsibilities	Florida State Constitution under Article V (Judiciary), Section 14 (Funding) requires provision of communications services, existing radio systems, and existing multi-agency criminal justice information systems for the Trial Courts (Court Administration and the Clerk of the Court), the State Attorney, and the Public Defender within the Second Judicial Circuit.
Advisory Board	The Criminal Justice Coordinating Council is the executive steering committee for the Justice Information System. Internally, the Justice Information Systems Agreement of 2001, re-ratified in January 2007, by the Criminal Justice Coordinating Council, governs the responsibilities and expectations of the multi-agency criminal justice system called JIS.

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Average number of users per MIS Full Time Equivalent (FTE)	1:88	1:50
G1	Average number of Devices per Information Technician (IT Staff)	1:297	1:285
G1	Ratio of Network Systems Administrators to File Servers	1:41	1:24
G1	Number of Network Sites	63	44
G1	IT Spending per Employee in the County Government Sector	\$3,026	\$4,147

Benchmark Sources: 2012/2013 Computer Economics Report on IT Spending and Staffing (an information and technology research/advisory firm)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G1, G3	Average number of e-mails processed each month (in millions)	0.9	1.1	1.3 ¹	1.5
G1	Approximate amount of valid e-mails (balance after e-mail spam or viruses trapped)	44%	58%	40%	40%
Q1, Q2	Average monthly visits to Leon County web site	787,070	782,412	500,000	750,000
G1	% of help calls completed the same day	46%	30%	40%	35%
G1	Number of new applications/services deployed	4	4	2	2

Notes:

1. 2012 Estimate of emails processed each month updated to fall in line with previous actuals and future estimates not including spam emails.

Administration

Management Information Services - Management Information Services (001-171-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,851,893	3,503,290	3,510,426	-	3,510,426	3,521,399
Operating	1,479,956	1,796,826	1,795,084	(58,000)	1,737,084	1,781,834
Transportation	10,415	11,730	10,768	-	10,768	10,863
Capital Outlay	-	1,650	-	-	-	-
Total Budgetary Costs	4,342,264	5,313,496	5,316,278	(58,000)	5,258,278	5,314,096
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	4,342,264	5,313,496	5,316,278	(58,000)	5,258,278	5,314,096
Total Revenues	4,342,264	5,313,496	5,316,278	(58,000)	5,258,278	5,314,096
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	0.67	0.67	0.67	-	0.67	0.67
Administrative Associate IV	-	0.50	0.50	-	0.50	0.50
Administrative Associate VI	0.50	-	-	-	-	-
Applications & Database Mngr.	1.00	1.00	1.00	-	1.00	1.00
Applications Dev. Analyst	6.00	6.00	6.00	-	6.00	6.00
Computer Asset Analyst	1.00	1.00	1.00	-	1.00	1.00
IT Technical Support Specialist II	5.00	6.00	6.00	-	6.00	6.00
Director of MIS/GIS	0.67	0.67	0.67	-	0.67	0.67
Document Scanner	2.00	-	-	-	-	-
IT Coordinator-Communications	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Admn Services	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Technical Serv.	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Systems	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Web Development	1.00	1.00	1.00	-	1.00	1.00
Sr. IT Technical Support Spec.	2.00	1.00	1.00	-	1.00	1.00
MIS Special Projects Coord.	1.00	1.00	1.00	-	1.00	1.00
Network & Tech. Serv. Manager	1.00	1.00	1.00	-	1.00	1.00
Network Systems Administrator	6.00	7.00	7.00	-	7.00	7.00
Network Systems Analyst	1.00	-	-	-	-	-
Sr Programmer/Analyst	1.00	-	-	-	-	-
IT Technical Support Supv.	1.00	1.00	1.00	-	1.00	1.00
Unix Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Web Applications Analyst	1.00	1.00	1.00	-	1.00	1.00
JIS Sr. Applications Analyst	4.00	4.00	4.00	-	4.00	4.00
Applications Development Coordinator	1.00	1.00	1.00	-	1.00	1.00
Network Construction Planner	1.00	1.00	1.00	-	1.00	1.00
Oracle Enterprise Architect	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator - Work Order & EDMS	1.00	1.00	1.00	-	1.00	1.00
EDMS Technician	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	44.84	42.84	42.84	-	42.84	42.84

Management Information Services - Management Information Services (001-171-513)

The major variances for the FY 2013 Management Information Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Obligations for Capital Improvements in the amount of \$12,000.
 - Annual Maintenance costs for additional infrastructure for Avaya in Court Administration in the amount of \$9,000.
 - Annual Maintenance for Human Services & Community Partnerships case management system in the amount of \$3,000.

Decreases to Program Funding:

1. Contracts or other obligations for continuity of maintenance services in the amount of \$70,000.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$962.

Management Information Services - Article V MIS (001-171-713)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	737,561	-	-	-	-	-
Operating	283,200	-	-	-	-	-
Total Budgetary Costs	1,020,761	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,020,761	-	-	-	-	-
Total Revenues	1,020,761	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for Article V information systems. These expenses are currently funded in the operating budget of Management Information Services and the actual expenses will be reported separately each year.

Management Information Services - Public Safety Complex Technology (001-411-529)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	-	34,961	137,202	172,163	172,833
Operating	-	-	76,636	-	76,636	153,271
Total Budgetary Costs	-	-	111,597	137,202	248,799	326,104
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	-	111,597	137,202	248,799	326,104
Total Revenues	-	-	111,597	137,202	248,799	326,104
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Network Systems Analyst	-	-	-	2.00	2.00	2.00
Total Full-Time Equivalents (FTE)	-	-	-	2.00	2.00	2.00

The following expenditures establishes the FY 2013 technology support budget for the new Public Safety Complex. These costs will be jointly funded (50/50), with reimbursement from the City of Tallahassee.

1. Two Network Systems Analyst positions in the amount of \$172,163 as approved by the Board at the July 9, 2012 budget workshop.
2. Associated operating expenditures: travel & per diem, repair & maintenance, rental & leases, office supplies, operating supplies and training in the amount of \$76,636.

Management Information Services – Geographic Info. Systems (001-421-539)

Goal	The goal of the Tallahassee-Leon County GIS is to work in partnership with county agencies to provide accurate, consistent, accessible, affordable, and comprehensive GIS data, GIS infrastructure, and GIS services to support the unique business needs of Leon County and the citizens we serve.
Core Objectives	<ol style="list-style-type: none"> 1. Development and management of high-accuracy planimetric and topographic basemap data 2. Creation, compilation, access and distribution of derived and thematic GIS data. 3. Manage the overall quality and integrity of departmental GIS data. 4. Provide access to GIS analytical tools 5. Integrate GIS technology, service and support into the business processes of government 6. Identify additional sources of GIS data to support government activities and services
Statutory Responsibilities	<p><u>Florida Statute 7 – County Boundaries</u>: Section 7.37 – Leon County ; <u>Florida Statute 101 – Voting Methods & Procedures</u>: 101.001 - Precincts and polling places, boundaries; <u>Florida Statutes 163 – Intergovernmental Programs</u>: Section 163.2511-163.3248 - Growth Policy; County and Municipal Planning; Land Development Regulation, Section 163.330-163.403 – Community Redevelopment, Section 163.501-163.526 – Neighborhood Improvement Districts, Section 163.565-163.572 – Regional Transportation Authorities; <u>Florida States 166 – Municipalities</u>: Section 166.231 - Public service tax; <u>Florida Statutes 192 – Taxation</u>: General Provisions, Non-ad Valorem; <u>Florida Statutes 193 – Assessments</u>: Section 193.023 - Property Appraiser’s requirement established to provide or pay for orthorectified aerial imagery at FDOR specifications every three years., Section 195.002 - Property Appraiser and use of Aerial Imagery in Inspections; <u>Florida Statute 202 – Communications Services Tax simplification Law</u>: Section 202.19 Local Communications Tax; <u>Florida Statute 472 - Land Surveying and Mapping</u>: Section 472.027 - Minimum technical standards for surveying and mapping; <u>City of Tallahassee Environmental Ordinance</u>; <u>Leon County Environmental Management Act</u>; <u>Local Comprehensive Plan</u>; <u>Interlocal Agreement for a Geographic information System, May 16, 1990</u>; <u>Senate Bill 360</u></p>
Advisory Board	GIS Executive Committee, GIS Steering Committee, Permit Enforcement & Tracking System (PETS) Steering Committee, GIS Development Team, PETS Development Team, Addressing Steering Committee

Benchmarking				
Priorities	Benchmark Data	Leon County 2011	Leon County 2012	Benchmark
G1, G3	# of Business Units that use GIS (Deployment)	24	25	11.5 (Average)
G3, Q2	# of Layers of Data Maintained	440	448	300
G1, G3, Q1	# of Web Sites and Custom Applications	33	41	20

Benchmark Source: Aegis Business Technologies provided a benchmarking report for TLC GIS in May 2010. The report provided several qualitative measures which identified TLC GIS as a leader among GIS programs in the Southeast.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G1	Provide customer response to system and software requests within (1) hour 100% of the time	100%	95%	95%	95%
G1, Q1	Increase GIS internet applications, services and downloadable files by 20% annually	23%	20%	20%	20%
G1, Q1	Increase internet user sessions by 20% annually	10%	(5%)	10%	10%
G1	Provide maintenance of base map components per schedule matrix, as required	100%	100%	100%	100%
G1, Q1	Average monthly visits to the GIS Web Site	75,100	63,900	65,000	70,000
G3, Q2	Layers of data maintained (such as aerial photography at various resolutions; addressing; streets; building footprints; contours within USA (1 ft.) and County (2 ft.); hydrography; elevation; flood zones; land use and zoning; property ownership; subdivisions; easements; census)	436	440	444	460

Management Information Services - Geographic Info. Systems (001-421-539)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,196,050	1,217,720	1,245,948	-	1,245,948	1,249,274
Operating	573,497	577,798	577,790	-	577,790	577,790
Total Budgetary Costs	1,769,546	1,795,518	1,823,738	-	1,823,738	1,827,064
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,769,546	1,795,518	1,823,738	-	1,823,738	1,827,064
Total Revenues	1,769,546	1,795,518	1,823,738	-	1,823,738	1,827,064
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	0.33	0.33	0.33	-	0.33	0.33
Administrative Associate IV	-	0.50	0.50	-	0.50	0.50
Administrative Associate VI	0.50	-	-	-	-	-
Director of MIS/GIS	0.33	0.33	0.33	-	0.33	0.33
GIS Application Dev. Analyst	1.00	1.00	1.00	-	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS Oracle Database Admin.	1.00	1.00	1.00	-	1.00	1.00
GIS Project Manager	1.00	1.00	1.00	-	1.00	1.00
GIS Specialist II	1.00	2.00	2.00	-	2.00	2.00
GIS Web Application Dev. Anl.	1.00	1.00	1.00	-	1.00	1.00
Gis Mapping Specialist	2.00	2.00	3.00	-	3.00	3.00
Network Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Unix System Adm. - GIS	1.00	1.00	1.00	-	1.00	1.00
GIS Technician I	1.00	1.00	-	-	-	-
GIS Technical Services Manager	1.00	1.00	1.00	-	1.00	1.00
GIS Database Analyst	1.00	1.00	1.00	-	1.00	1.00
GIS Specialist III	2.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	16.16	16.16	16.16	-	16.16	16.16

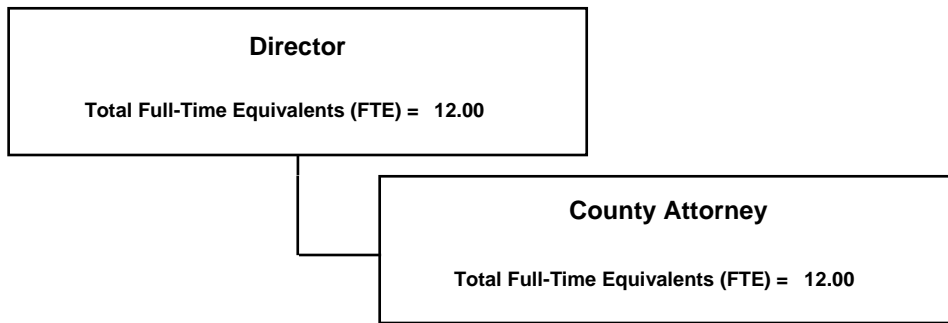
The major variances for the FY 2013 Geographic Information Systems budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.



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Executive Summary

The County Attorney's Office section of the Leon County FY 2013 Annual Budget is comprised of the County Attorney's Office.

The County Attorney provides legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners. The office of the County Attorney also reviews all contracts, bonds, ordinances, resolutions and other written instruments.

HIGHLIGHTS

Leon County, along with other local governments around the country, has been engaged in litigation against Federal government agencies regarding our local PACE (Property Assessed Clean Energy) Programs and the FHFA's (Federal Housing Finance Agency) efforts to undermine the County's residential Leon Energy Assistance Program. While the litigation is still ongoing, the FHFA has issued an Advance Notice of Proposed Rulemaking, to which the County Attorney's Office have submitted comments and objections on behalf of Leon County. If adopted, the proposed rule would allow Fannie Mae and Freddie Mac to bring default proceedings against homeowners with PACE assessments that are not paid off on demand; prohibit Fannie Mae and Freddie Mac from consenting to a PACE assessment; and direct Fannie Mae and Freddie Mac not to underwrite mortgages with PACE assessments.

In FY 12, the County Attorney's Office negotiated and prepared all of the necessary legal documents required for the consolidation of local Public Safety Dispatch Communications, including the Interlocal Agreement between the City of Tallahassee, Leon County, Florida, and the Leon County Sheriff's Office. This Agreement creates a consolidated dispatch agency for the purposes of dispatching law enforcement, fire and emergency medical services personnel. Further, the County Attorney's Office prepared the Joint Management and Use of the Public Safety Complex contract for purposes of delineating the operational responsibilities of the City and County in regard to the facility, as well as the Visualization and Collaboration System, the Custom Furnishings and Consoles, and the Telecommunications and Technology Agreements.

County Attorney Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,252,493	1,169,285	1,193,542	-	1,193,542	1,196,797
Operating	448,802	477,757	567,176	(90,000)	477,176	477,176
Capital Outlay	7,059	-	-	-	-	-
Total Budgetary Costs	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Attorney (001-120-514)	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Total Budget	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Total Revenues	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Attorney	12.00	12.00	12.00	-	12.00	12.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

County Attorney's Office (001-120-514)

<p>Goal</p>	<p>The goal of the County Attorney's Office is to provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator, and certain other boards and officials of Leon County as directed by the Board of County Commissioners.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Advising counseling, and providing legal opinions to the Board of County Commissioners and to County Administration 2. Representing clients (BOCC, County Departments and employees) in litigation matter before the Courts and before administrative agencies such as the Division of Administrative Hearings, Code Enforcement Board, and Board of Adjustment and Appeals. 3. Preparing briefs and making oral arguments before various appellate courts in cases on appeal. 4. Representing Leon County in employment related matters before agencies such as the Florida Commission on Human Relations and the Agency for Work Force Innovation. 5. Providing legal education seminars to Senior Management staff. 6. Preparing materials and presenting workshops to the Board of County Commissioners. 7. Researching and drafting for Board consideration legal documents such as contracts, ordinances, resolutions, and Board policies. 8. Reviewing documentation relating to subdivision approval, including plats, maintenance agreements, restrictive covenants, and so forth. 9. Preparing and reviewing legal advertisements relating to the adoption of ordinances and certain meetings of the Board of County Commissioners. 10. Representing the Board of County Commissioners and County Administration in negotiating real estate and eminent domain contracts. 11. Commencing eminent domain lawsuits when necessary. 12. Participating in committee work dealing with establishment and implementation of various Leon County programs involving real estate transactional matters such as Flood Lands Exchange Program, County Lands Survey Program, Flooded Property Acquisition Program, Private Paved Roads Repair Services Program, and Homestead Loss Prevention Program. 13. Representing Leon County, the Board of County Commissioners, and the County's departments and employees, in their capacity as a County employee, in all eminent domain matters including road widening projects, drainage improvement projects, and County Accepted Road Roadway and Drainage Systems program (CARDS). 14. Reviewing and/or preparing legal documents such as purchase and sale agreements, lease agreements, eminent domain acquisition documents.
<p>Statutory Responsibilities</p>	<p>Chapter 112, Florida Statutes, Public Officers and Employees; Chapter 119, Florida Statutes, Public Records; Chapter 73, Florida Statutes, Eminent Domain; Chapter 74, Florida Statutes, Proceedings Supplemental to Eminent Domain; Chapter 127, Florida Statutes, Right of Eminent Domain to Counties</p>
<p>Advisory Board</p>	<p>The County Attorney's Office represents the Board of County Commissioners, the Canvassing Board, the Tourist Development Council, and the Contractors Licensing Board, and represents staff before the Code Enforcement Board and the Board of Adjustment and Appeals.</p>

County Attorney - County Attorney (001-120-514)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,252,493	1,169,285	1,193,542	-	1,193,542	1,196,797
Operating	448,802	477,757	567,176	(90,000)	477,176	477,176
Capital Outlay	7,059	-	-	-	-	-
Total Budgetary Costs	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Total Revenues	1,708,354	1,647,042	1,760,718	(90,000)	1,670,718	1,673,973
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Asst County Attorney	3.00	3.00	3.00	-	3.00	3.00
County Attorney	1.00	1.00	1.00	-	1.00	1.00
Legal Administrator	1.00	1.00	1.00	-	1.00	1.00
Legal Records Specialist	1.00	1.00	1.00	-	1.00	1.00
Legal Assistant	2.00	2.00	2.00	-	2.00	2.00
Sr. Legal Assistant	1.00	1.00	-	-	-	-
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Sr Asst County Attorney	1.00	1.00	-	-	-	-
Deputy County Attorney	-	-	1.00	-	1.00	1.00
Sr Paralegal	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

The major variances for the FY 2013 County Attorney budget are as follows:

Increases to Program Funding:

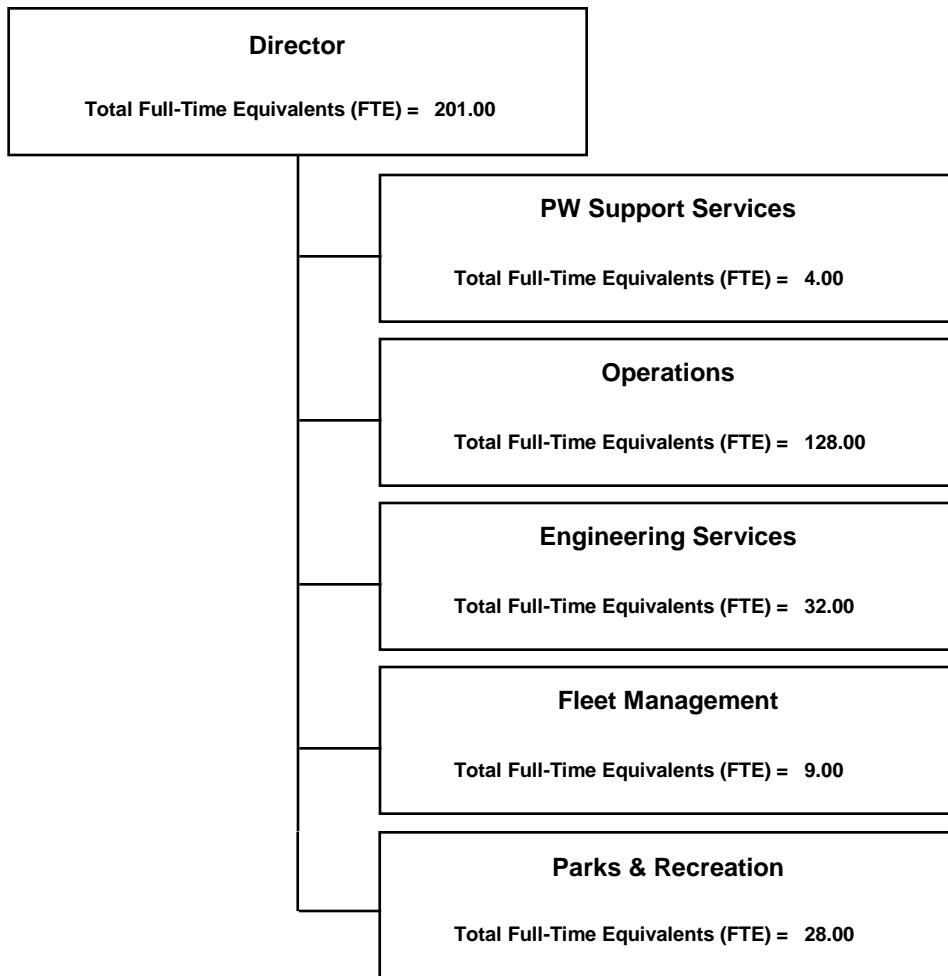
1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Communication costs in the amount of \$381.
 2. Professional services costs such as experts, consultants, and outside counsel in the amount of \$90,000 as part of the Board authorized programmatic budget reductions.

Department of Public Works

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Executive Summary

The Public Works section of the Leon County FY 2013 Annual Budget is comprised of Support Services, Engineering Services, Fleet Management, Operations, Parks and Recreation.

Support Services provides oversight, policy development, and coordination of departmental activities. The Operations Division manages programs that support transportation, roadside beautification, stormwater maintenance, and mosquito control. Engineering Services provides services for the construction and maintenance of transportation and stormwater-related infrastructure. Fleet Management provides maintenance and repair of County-owned and operated vehicles. Parks and Recreation creates, maintains, and manages infrastructure and programs supporting recreation, parks, and open space.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Department of Public Works to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measure. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan.

HIGHLIGHTS

The Operations Division consists of the Transportation Maintenance, Right-Of-Way Management, Stormwater Maintenance and Mosquito Control programs. The Transportation Maintenance program, which is responsible for the maintenance of County roads, assumed the responsibility for maintaining those roads constructed under the Alternative Stabilization program. Additionally, the Right-of-Way program, which is responsible for roadside beautification has taken on the roadside maintenance of those roads. Stormwater Maintenance is responsible for the construction and maintenance of county-owned drainage systems. Mosquito Control's responsibility is to provide effective and environmentally sound mosquito control services and educational programs to protect public health and reduce human discomfort associated with large mosquito populations. The Operations Division was responsible for repairing over 45 miles of road shoulders, repairing and installing 11,000 street signs, and painted over 100,000 square feet of pavement symbols.

Engineering Services is responsible for providing the public with professional services for the construction and maintenance of infrastructure to enhance our community's quality of life. The division provides in-house design services for construction projects, performs design reviews, and inspects and performs quality control of new subdivision construction. Additionally, Engineering provides water quality monitoring services at 73 sites throughout Leon County including all major water bodies.

The Fleet Management Division is responsible for providing quality repairs and maintenance of vehicles and equipment for the Board of County Commissioners and all Constitutional Offices, excluding the Sheriff's Office. Fleet Management provides road and field service repairs on stationary equipment and disabled vehicles. As of FY 2012, the Fleet Division has replaced 22 fleet vehicles and equipment with alternative fuel replacements.

Parks and Recreation is responsible for providing safety, comfort, and convenience to the public through the creation, maintenance, and management of infrastructure and programs supporting recreation, parks, and open space. Parks and Recreation is also responsible for the maintenance of all county park facilities, including ball fields, boat landings, nature trails, greenways, and open spaces. In addition, this division provides and operates five multi-purpose community centers. As part of a County organizational realignment for FY 2013, two positions from the Solid Waste Division Recycling program were moved to Parks and Recreation to create an Irrigation Technician, to support current and future athletic field irrigation needs, and an additional Park Attendant, to assist with the maintenance of County passive parks due to increases in acreage. Currently, Parks and Recreation maintains over 3,400 acres of greenways and trails and, along with community partners, served more than 3,000 youth in active sports programs.

Public Works Business Plan

Mission Statement

The mission of the Leon County Department of Public Works is to provide safe, efficient, and sustainable roadways and transportation amenities, stormwater facilities, parks and recreation opportunities, and maintenance services throughout Leon County that enhance its livability, environment and economic vitality.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum Countywide environmental standards. (EN1)
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)
- Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's core practices. (G4)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | | |
|----|--|---------|
| 1. | Develop and maintain County transportation systems including; roads, bike lanes, sidewalks, trails, and right-of-ways. (EC1, Q2) | Ongoing |
| 2. | Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including: bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension. (EN1, Q5) | Ongoing |
| 3. | Continue to work with regional partners to develop strategies to further reduce nitrogen load to the Wakulla Springs. (EC4, EN1) | Ongoing |
| 4. | Implement strategies to promote reusable energy and sustainable practices, including: evaluate and construct glass aggregate concrete sidewalk. (EN4) | Ongoing |
| 5. | Develop and maintain County stormwater conveyance system, including enclosed systems, major drainage ways, storm water facilities and rights-of-way. (EN1) | Ongoing |
| 6. | Provide canopy road protections. (EN2) | Ongoing |
| 7. | Provide Adopt-A-Tree program. (EN1, EN4) | Ongoing |

Public Works

Strategic Initiatives <small>October 1, 2011 – September 30, 2013</small>	8. Provide water testing (EN1)	Ongoing	
	9. Implement strategies which advance parks, greenways, recreational offerings, including: explore the extension of park and greenways to incorporate 200 acres of Upper Lake Lafayette. (EC1, EC4, Q1)	Ongoing	
	10. Implement strategies which advance parks, greenways, recreational offerings, including: develop Miccosukee Greenway Management Plan. (EC1, EC4, Q1)	December 2012	
	11. Implement strategies which advance parks, greenways, recreational offerings, including: develop Alford Greenway Management Plan. (EC1, EC4, Q1)	May 2013	
	12. Expand recreational amenities, including: complete construction of Miccosukee ball fields. (EC1, EC4, Q1, Q5)	March 2014	
	13. Expand recreational amenities, including: continue acquisition plans and development of a North East Park. (EC1, EC4, Q1)	Ongoing	
	14. Expand recreational amenities, including: Develop Apalachee Facility master plan. (EC1, EC4, Q1)	Ongoing	
	15. Expand recreational amenities, including: continue to develop parks and greenways consistent with management plans at Okeehoopkee Prairie Park, Fred George Park and St. Marks Headwater Greenway. (EC1, EC4, Q1, Q5)	June 2014	
	16. Pursue American Public Works Association (APWA) accreditation. (G1, G4)	Ongoing	
	Actions	1. Continue to coordinate with FDOT, City of Tallahassee, CRTPA and other interested parties for a coordinated transportation system. (G1)	Engineering
		2. Proposed a comprehensive sewer extension and flood study for Woodville area for consideration as part of the Sales Tax extension. (EC1, EN1, EN2)	Engineering
		3. Schedule a workshop with the Board to present nitrogen reduction strategies for Wakulla Springs. (EN1)	Engineering
		4. A. Establish a minimum six member Green Fleet Team. (EN4, G5)	Fleet
		B. Purchase alternative fuel vehicles for County fleet when feasible. (EN4, G5)	Fleet
		C. Expand the use of Echo Power Synthetic Blended recycled motor oil. (EN4, G5)	Fleet
		D. Continue to evaluate alternative materials and/or sustainable practices for CIP's. (EN4)	Engineering
5. A. Continue maintenance of closed drainage systems. (Q2)		Operations	
B. Provide silt removal from roadside ditches and conveyances. (EN1)		Operations	
C. Re-sodding of excavated ditches. (EN1)		Operations	
D. Continue Stormwater pond mowing. (EN1)	Operations		
6. A. Perform high risk tree pruning and removal along canopy roads. (Q2, EN2)	Operations		
B. Attend Canopy Road Citizen Advisory meetings. (EN2)	Operations		
7. A. Advertise and promote the Adopt-A-Tree program through the County's web page, the Leon County link and through the Community and Media Relations News Advisory. (EN3, G3)	Operations		
B. Process requests and planting of Adopt a Tree. (EN1, EN4)	Operations		
8. Continue to sample water quality at 73 separate Leon County locations. (EN1)	Engineering		
9. A. Establish a new Parks and Recreation 10-year Vision/Master Plan. (Q1, Q4, G3)	Parks & Rec		
B. Implement a public awareness/education campaign by participating in local events and accepting opportunities to present to community groups. (G3)	Parks & Rec		
10. Finalize Miccosukee Canopy Road Greenway Plan by holding the necessary public meetings, presenting final reports to the Board, submitting final plans to the State, and presenting to the Acquisition and Restoration Council (ARC). (Q1, Q4, G1, G3)	Parks & Rec		

Public Works

Actions	11. A.	Initiate and conduct a trail assessment for the J.R. Alford Greenway to better utilize the existing trail mileage to accommodate a wider variety of passive experiences. (G5)	Parks & Rec
	B.	Establish a volunteer program with assistance from Volunteer LEON that engages the community, assists with user-compliance, and educates park visitors. (G1,G3)	Parks & Rec
	C.	Finalize J. R. Alford Greenway Management Plan by holding the necessary public meetings, presenting final reports to the Board, submitting final plans to the State, and presenting to the Acquisition and Restoration Council (ARC). (Q1, Q4, G1, G3)	Parks & Rec
	12.	Coordinate with the Division of Engineering to complete construction of the Miccosukee ball fields in time for the 2014 Little League season. (Q2, Q6, G2)	Parks & Rec
	13. A.	Establish a new Parks and Recreation 10-year Visioning/Master Plan. (Q1, Q4, G3)	Parks & Rec
	B.	Continue to work with the community user groups such as the Tallahassee Astronomical Society, Tallahassee Mountain Bike Association, Gulf Winds Track Club, Pop Warner, Little League, Friends of the Miccosukee Greenway, Wildwood Preservation Society, Southern Trail Riders Association and others to explore new avenues and partnerships for providing and expanding park amenities. (Q1, G3)	Parks & Rec
	14.	Coordinate with the Tourist Development Council and the Division of Solid Waste Management to establish an Apalachee Regional Park Facilities Master Plan as a tool for economic development. (E1, E4)	Parks & Rec
	15. A.	Implement a public awareness/education campaign by participating in local events and accepting opportunities to present to community groups. (G3)	Parks & Rec
	B.	Continue to work with the community user groups such as the Tallahassee Astronomical Society, Tallahassee Mountain Bike Association, Gulf Winds Track Club, Pop Warner, Little League, Friends of the Miccosukee Greenway, Wildwood Preservation Society, Southern Trail Riders Association and others to explore new avenues and partnerships for providing and expanding park amenities. (Q1, G3)	Parks & Rec
	16.	Initiate the self-assessment process for Public Works. (G1, G2)	All Public Works
Performance Measures	EN4	Increase the number of County fleet vehicles using alternative fuels 3% annually.	
	EN4	Reduce County fleet vehicle Gas and Diesel consumption 3% annually.	
	EN2	Miles of high risk tree pruning and removal along canopy roads.	
	EN1, EN4	Increase the number of trees planted/adopted annually.	
	EN1	Maintain number of Leon County water bodies sampled annually.	
	EC4	Host 3 economically-significant events at the Apalachee Regional Park annually.	
	Q1	Establish a citizen volunteer Parks and Recreation program and increase citizen volunteers 2% annually.	
	G1	Complete 25% of the assessment goals listed in the APWA self-assessment manual annually.	

Leon County Fiscal Year 2013 Adopted Budget

Department of Public Works

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	10,967,656	11,121,337	10,983,268	(27,668)	10,955,600	11,014,313
Operating	4,764,103	5,810,569	5,727,705	454,555	6,182,260	6,283,798
Transportation	1,570,587	1,710,514	1,872,888	6,260	1,879,148	1,879,339
Capital Outlay	57,919	42,550	40,000	-	40,000	40,000
Total Budgetary Costs	17,360,265	18,684,970	18,623,861	433,147	19,057,008	19,217,450
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
PW Support Services	568,895	573,307	569,286	-	569,286	570,695
Operations	8,632,827	9,497,805	9,523,104	173,344	9,696,448	9,822,694
Engineering Services	3,035,376	3,055,678	2,997,052	(114,413)	2,882,639	2,892,013
Fleet Management	2,846,583	3,166,667	3,188,995	271,661	3,460,656	3,457,908
Parks & Recreation	2,276,583	2,391,513	2,345,424	102,555	2,447,979	2,474,140
Total Budget	17,360,265	18,684,970	18,623,861	433,147	19,057,008	19,217,450
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	-	537,473	39,594	577,067	580,487
106 Transportation Trust	9,461,406	9,722,091	9,861,357	(29,553)	9,831,804	9,997,299
122 Mosquito Control	496,359	570,058	-	-	-	-
123 Stormwater Utility	2,279,334	2,834,641	2,672,112	48,890	2,721,002	2,689,116
125 Grants	-	-	18,500	-	18,500	18,500
140 Municipal Service	2,276,583	2,391,513	2,345,424	102,555	2,447,979	2,474,140
505 Motor Pool	2,846,583	3,166,667	3,188,995	271,661	3,460,656	3,457,908
Total Revenues	17,360,265	18,684,970	18,623,861	433,147	19,057,008	19,217,450
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Engineering Services	36.00	34.00	34.00	(2.00)	32.00	32.00
Fleet Management	10.00	9.00	9.00	-	9.00	9.00
Operations	133.00	128.00	128.00	-	128.00	128.00
Parks & Recreation	25.00	26.00	26.00	2.00	28.00	28.00
PW Support Services	4.00	4.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	208.00	201.00	201.00	-	201.00	201.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operations	2.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	1.00	1.00	-	1.00	1.00

Support Services (106-400-541)

<p>Goal</p>	<p>The goal of the Department of Public Works and Community Development Support Services is to effectively serve the residents of Leon County by planning, developing, and maintaining quality infrastructure. This is accomplished by delivering environmentally sensitive and cost-effective products and services in order to achieve a high quality of life that includes health and safety, human comfort, and convenience.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provides oversight, monitoring, policy development and coordination of the fifteen divisions and multiple budget programs within the Department. 2. Coordinates the department wide submission of the Annual Budget and Capital Improvement Program and manages capital improvement projects. 3. Coordinates Board meeting agenda items and other related correspondence. 4. Coordinates department travel requests and expense reports. 5. Provides quality control relative to approximately 332 employee's annual appraisals, in addition to quarterly purchasing card audits. 6. Provides records management for entire department.
<p>Statutory Responsibilities</p>	<p>Florida Statute, Chapter 119 "Public Records Law"; *Leon County Code of Laws, Chapter 10 "Comprehensive Plan"; Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU); Florida Constitution Article 12 (9)(c)(5); Florida Statute 206.47(7); Florida Statute 206.875; Florida Statute 206.60; Florida Statute 336.021; Florida Statute 336.025</p>
<p>Advisory Board</p>	<p>Capital Regional Transportation Planning Agency (CRTPA) Transportation Technical Advisory Committee; Transportation Planning Advisory Committee; Florida Department of Transportation; Blueprint 2000 Technical Coordinating Committee; Development Review Committee</p>

Support Services (106-400-541)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	381,584	382,756	379,113	-	379,113	380,522
Operating	187,311	190,551	190,173	-	190,173	190,173
Total Budgetary Costs	568,895	573,307	569,286	-	569,286	570,695
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
106 Transportation Trust	568,895	573,307	569,286	-	569,286	570,695
Total Revenues	568,895	573,307	569,286	-	569,286	570,695
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Asst to the Public Works Dir	1.00	1.00	1.00	-	1.00	1.00
Director of Public Works	1.00	-	-	-	-	-
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Sr. Administrative Associate	1.00	1.00	1.00	-	1.00	1.00
Director, Public Works & Community Development	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	-	4.00	4.00

The major variances for the FY 2013 Support Services budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Communication costs in the amount of \$378.

Operations Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	6,020,259	6,418,539	6,297,894	-	6,297,894	6,336,100
Operating	1,238,250	1,665,787	1,645,010	173,344	1,818,354	1,906,394
Transportation	1,348,210	1,413,479	1,580,200	-	1,580,200	1,580,200
Capital Outlay	26,109	-	-	-	-	-
Total Budgetary Costs	8,632,827	9,497,805	9,523,104	173,344	9,696,448	9,822,694
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Mosquito Control (001-216-562)	-	-	537,473	39,594	577,067	580,487
Mosquito Control (122-216-562)	481,662	531,058	-	-	-	-
Mosquito Control Grant (122-214-562)	14,696	39,000	-	-	-	-
Mosquito Control Grant (125-214-562)	-	-	18,500	-	18,500	18,500
Right-Of-Way Management (106-432-541)	1,919,431	1,987,070	1,978,478	76,400	2,054,878	2,182,749
Stormwater Maintenance (123-433-538)	2,241,834	2,774,701	2,672,112	48,890	2,721,002	2,689,116
Transportation Maintenance (106-431-541)	3,975,204	4,165,976	4,316,541	8,460	4,325,001	4,351,842
Total Budget	8,632,827	9,497,805	9,523,104	173,344	9,696,448	9,822,694
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	-	537,473	39,594	577,067	580,487
106 Transportation Trust	5,894,635	6,153,046	6,295,019	84,860	6,379,879	6,534,591
122 Mosquito Control	496,359	570,058	-	-	-	-
123 Stormwater Utility	2,241,834	2,774,701	2,672,112	48,890	2,721,002	2,689,116
125 Grants	-	-	18,500	-	18,500	18,500
Total Revenues	8,632,827	9,497,805	9,523,104	173,344	9,696,448	9,822,694
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Mosquito Control	5.00	5.00	5.00	-	5.00	5.00
Transportation Maintenance	56.00	56.00	56.00	-	56.00	56.00
Right-Of-Way Management	30.00	30.00	30.00	-	30.00	30.00
Stormwater Maintenance	42.00	37.00	37.00	-	37.00	37.00
Total Full-Time Equivalents (FTE)	133.00	128.00	128.00	-	128.00	128.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Mosquito Control	1.00	1.00	1.00	-	1.00	1.00
Stormwater Maintenance	1.00	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	2.00	1.00	1.00	-	1.00	1.00

Operations – Transportation Maintenance (106-431-541)

Goal	The goal of the Public Works, Division of Operations Transportation Program is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance. This is accomplished through cost effective, environmentally sensitive, and aesthetically pleasing products and services.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for the creation, maintenance, management, and preservation of functional, safe, and effective transportation systems for the citizens of Leon County and its visitors. 2. Provides pothole patching and major asphalt repairs. 3. Provides dirt road grading, stabilization, and ditch maintenance. 4. Provides street sign installation and repair. 5. Provides supervision of contract services for various activities on over 654 miles of County roadways. 6. Provides repairs on private roads to citizens through Leon County’s Private Road Preventative Maintenance and Repair Program. 7. Provides bridge and guardrail maintenance. 8. Provides pavement marking installations. 9. Provides Open Grade Mix resurfacing. 10. Provides Open Grade Mix pothole patching and major repairs. 11. Provides Hydro-cleaning to maintain porosity of Open-Grade Mix roads. 12. Responds to service requests from citizens and internal customers. 13. Provides major and minor roadway shoulder repair. 14. Provides maintenance, repairs and inventory of sidewalks.
Statutory Responsibilities	Florida Statute, Chapter 125.01(1)(m) "Streets and Roads", Chapter 334.03(7), 336.01 "County Road System"; Leon County Code of Laws, Chapter 16 "Streets, Roads, and Public Ways" and Comprehensive Plan; Section II "Transportation", Section III "Utilities", Section IV "Conservation", Section V "Recreation", Section IX "Capital Improvements"
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County Actual Production MH/Unit	Benchmark (FDOT Production Standard)
Q2	Pavement Symbols (Plastic)	0.060 man hours/sq ft	.073 man hours/sq ft
Q2	Plant Mix Patching (Hand)	13.280 man hrs/ton	11.088 man hours/ton
Q2	Major Plant Mix Patching (Mechanical)	2.910 man hrs/ton	1.828 man hours/ton
Q2	Signs (ground signs 30 sq. ft. or less)	0.628 man hrs/sign	0.804 man hours/sign

Source: Florida Department of Transportation

Operations – Transportation Maintenance (106-431-541)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2	Perform 800 tons/year of major asphalt repairs ¹	466	403	800	800
Q2	Perform 500 tons/year asphalt/pothole patching ²	1,067	625	1,000	500
Q2	Install and repair 9,000 sign panels annually ³	9,235	11,063	9,000	9,000
Q2	Install and refurbish 75,000 sq. ft. of pavement markings and symbols with plastic	89,494	102,522	80,000	80,000
G1	Respond to 90% of work orders within three (3) weeks	91%	89%	90%	90%
Q2	Grade County maintained dirt roads on a 15 day cycle	11 Days	11 Days	14 Days	14 Days
Q2	Performs 100 tons of major repairs Open-grade mix annually ⁴	145	0	400	100
Q2	Performs 50 tons of Open-grade mix pothole patching annually ⁵	288	21	150	50
Q2	Performs resurfacing on 5 miles of Open-Grade Mix roads annually.	10.85	6.25	5.00	5.00
Q2	Repair 130 miles/year of shoulders	105	117	130	130

Notes:

1-2. The performance measure for major asphalt repairs and pothole patching are being reduced due to a decreased demand in asphalt repairs. The decrease is due primarily to prioritized resurfacing and increased efficiencies in route maintenance.

3. The performance measure for sign panel maintenance has increased from 7,000 to 9,000. The change is due primarily to an increasing number of street signs on county roadways and increased maintenance levels due to more efficient maintenance routing.

4-5. The performance measure to major open grade mix repairs and pothole patching repairs are being reduced due to decreased demand in open grade mix repairs. The decrease is due primarily to open graded mixed roads performing better than originally anticipated and prioritized resurfacing on roads showing signs of failure.

Operations - Transportation Maintenance (106-431-541)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,770,408	2,809,405	2,796,635	-	2,796,635	2,813,776
Operating	662,505	875,048	874,881	8,460	883,341	893,041
Transportation	542,290	481,523	645,025	-	645,025	645,025
Total Budgetary Costs	3,975,204	4,165,976	4,316,541	8,460	4,325,001	4,351,842
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
106 Transportation Trust	3,975,204	4,165,976	4,316,541	8,460	4,325,001	4,351,842
Total Revenues	3,975,204	4,165,976	4,316,541	8,460	4,325,001	4,351,842
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Asst Dir Oper/ Drng Fac Sup	1.00	1.00	1.00	-	1.00	1.00
Crew Chief I	4.00	4.00	4.00	-	4.00	4.00
Crew Chief II	3.00	3.00	3.00	-	3.00	3.00
Director of Operations	1.00	1.00	1.00	-	1.00	1.00
Equipment Operator	9.00	9.00	9.00	-	9.00	9.00
Heavy Equipment Operator	9.00	9.00	9.00	-	9.00	9.00
In-Mate Supervisor	1.00	1.00	1.00	-	1.00	1.00
Maint. & Const. Supervisor	2.00	2.00	2.00	-	2.00	2.00
Maintenance Repair Technician	7.00	7.00	7.00	-	7.00	7.00
Maintenance Technician	8.00	8.00	8.00	-	8.00	8.00
Sr. Administrative Associate	1.00	1.00	1.00	-	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Technician	6.00	6.00	6.00	-	6.00	6.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Crew Chief	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	56.00	56.00	56.00	-	56.00	56.00

The major variances for the FY 2013 Transportation Maintenance budget are as follows:

Increases to Program Funding:

1. Utility services costs for continuity of services in the amount of \$1,560 due to the installation of 2 new traffic safety signals at Chiles High School and the Ft. Braden Fire Department.
2. Contractual Services for maintenance in the amount of \$3,360 due to the installation of new traffic safety signals along Miccosukee Rd and \$3,000 associated with the Buck Lake Road CIP for sidewalk repair.
3. Communications Costs in the amount of \$540 for the Work Order Management CIP.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Operations – Right-Of-Way Management (106-432-541)

Goal	The goal of the Public Works, Division of Operations Right-of-Way Management Program is to provide for the safety, comfort, and convenience of the public by managing programs that support transportation, roadside beautification and stormwater maintenance.
Core Objectives	<ol style="list-style-type: none"> 1. Provide roadside maintenance on over 654 miles of County roadways. 2. Meet the objectives and goals set forth in the Canopy Road Management Plan. 3. Review tree removal requests and prune or remove high risk trees and noxious plants. 4. Management of the Roadside Beautification Program, including the Adopt-A-Tree, Adopt-A-Road, and Tree Bank programs. 5. Litter control and roadside mowing to enhance the functionality, safety, and effectiveness of the roadside environment for vehicular and pedestrian traffic. 6. Perform Clear Zone maintenance to provide a safe recovery area along roadways. 7. Respond to service requests from citizens and internal customers. 8. Perform finish cut mowing, edging, mulching, irrigation maintenance, herbiciding, fertilizing, and shrub/tree pruning in landscaped areas of County right-of-ways. 9. Maintain vegetation in all County maintained stormwater facilities.
Statutory Responsibilities	Florida Statute, Chapter 125.01(1)(m) "General Authority Over Streets, Roads, etc"; Chapter 334.03(7), 336.01 et seq. "County Road System", Comprehensive Plan, Policy 3.3.2 "Implementation of Urban Forest Management Goals" & "Canopy Roads Management Plan Development and Implementation"
Advisory Board	Canopy Roads Citizen Committee; Tree and Wildlife Committee

Benchmarking			
Priorities	Benchmark Data	Leon County County Actual MH/Unit	Benchmark (FDOT Production Standard)
Q2	Roadside Litter Removal	1.13 man hours/ acre	1.24 man hours/acre
Q2	Right-of-Way Mowing	0.41 man hours/ acre	0.72 man hours/acre
Q2	Finish Cut Mowing	7.30 man hours/ acre	6.93 man hours/acre

Source: Florida Department of Transportation

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2	Increase the number of Adopt-a-Road litter control groups by 2% over the prior year	-9%	26%	1%	2%
Q2	Inspect and remove high risk wood on 58 miles of Canopy Roads every three (3) years with an annual average of 19.3 miles	16.25	17.50	19	19
Q2	Perform clear zone maintenance on 40 shoulder miles	17.33	40.23	40	40
Q2	Pick up litter on 500 miles of roads five (5) times per year (Goal: 2,500 mi) ¹	2,918	3,178	3,000	2,500
Q2	Maintain 41.9 acres of landscaped area 11 times per year (Goal: 419 acres)	236	416	418	419
G1	Respond to 90% of work orders within three (3) weeks	88%	96%	90%	99%
Q2	Mow 500 miles, five (5) times during the mowing season (Goal: 2,500 mi)	2,501	3,542	2,500	2,500

1. Litter production is being reduced due to recently implemented safety procedures which will better ensure personnel safety but may slightly reduce production.

Operations - Right-Of-Way Management (106-432-541)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,423,571	1,413,154	1,355,908	-	1,355,908	1,363,579
Operating	236,523	293,362	293,362	76,400	369,762	489,962
Transportation	259,336	280,554	329,208	-	329,208	329,208
Total Budgetary Costs	1,919,431	1,987,070	1,978,478	76,400	2,054,878	2,182,749
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
106 Transportation Trust	1,919,431	1,987,070	1,978,478	76,400	2,054,878	2,182,749
Total Revenues	1,919,431	1,987,070	1,978,478	76,400	2,054,878	2,182,749
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Work Program Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Crew Chief I	3.00	3.00	4.00	-	4.00	4.00
Equipment Operator	5.00	5.00	4.00	-	4.00	4.00
Heavy Equipment Operator	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	3.00	3.00	3.00	-	3.00	3.00
Maintenance Technician	7.00	7.00	8.00	-	8.00	8.00
R-O-W Mgmt. Superintendent	1.00	1.00	1.00	-	1.00	1.00
Service Worker	2.00	2.00	2.00	-	2.00	2.00
Sr. Maintenance Technician	1.00	1.00	-	-	-	-
R-O-W Management Supervisor	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	30.00	30.00	30.00	-	30.00	30.00

The major variances for the FY 2013 Right-Of-Way Management budget are as follows:

Increases to Program Funding:

- Contractual services in the amount of \$76,400. The majority is for pruning services by a certified arborist (\$70,000) in advance of arterial/collector road resurfacing to prevent the future uplift of pavement by tree roots. This will result in savings associated with the increased life of the roads and a decrease in maintenance. The remainder of the increase (\$6,400) is associated with the Transportation and Stormwater CIP.
- Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$48,654. The majority of these costs were shifted from the Stormwater Maintenance Division.

Decreases to Program Funding:

- Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Operations - Stormwater Maintenance (123-433-538)

Goal	The goal of the Public Works, Division of Operations Stormwater Maintenance Program is to provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance.
Core Objectives	<ol style="list-style-type: none"> 1. Maintaining and retrofitting open and enclosed County owned drainage systems providing for water quality and rate control. 2. Protect citizens against personal injury and private property loss, as well as Leon County from financial loss associated with stormwater runoff. 3. Provides silt removal from open ditches and enclosed stormwater pipe maintenance (mechanically and by hand labor). 4. Sod, hydromulch, seed and hay shoulders, front slopes, back slopes and ditches to prevent erosion. 5. Responds to service requests from citizens and internal customers. 6. Construction and repair of concrete structures (i.e. concrete ditch block, concrete ditch pavement, inlets, curbs, and head walls). 7. Conduct routine maintenance such as mowing, tree trimming, and fence repair on stormwater ponds and conveyances. 8. Remove silt from ponds and replace stormwater pond filter systems to ensure proper treatment of stormwater. 9. Repair and stabilize stormwater ponds and conveyances to prevent erosion and future damage to the facility. 10. Conduct inspections of stormwater ponds and conveyance systems to ensure compliance with environmental permits.
Statutory Responsibilities	Comprehensive Plan: Section II - Transportation; Section III - Utilities; Section IX - Capital Improvements; Federal Non-Point Discharge Elimination System (NPDES) regulations set forth in Section 40 CFR 122.26; State Water Policy: Florida Administrative Code Chapter 62; Rule 62-40.432(2)(c), FAC; Leon County Code of Ordinances, Chapter 10, Article VII, City of Tallahassee Land Development Code, Chapter 5, Section 5-57
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County Actual Production MH/Unit	Benchmark (FDOT Production Standard)
Q2,EN1	Cleaning of Drainage Pipes (Mechanical)	0.170 man hrs/ linear ft.	0.146 man hrs/ linear ft.
Q2,EN1	Cleaning and Reshaping Roadside Ditches	0.060 man hrs/ linear ft.	0.106 man hrs/ linear ft.

Source: Florida Department of Transportation

Operations - Stormwater Maintenance (123-433-538)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G1	Complete 90% of work order requests within six weeks	69%	83%	90%	94%
Q2,EN1	Clean and reshape 150,000 feet/year of roadside ditches annually ¹	228,533	205,384	225,000	150,000
Q2,EN1	Sod 11 miles of ditches annually	13.5	8.7	12	8
Q2,EN1	Clean 19,000 feet of drainage pipes annually	25,1731	22,213	19,000	19,000
Q2,EN1	% of ponds and associated conveyances mowed two times annually per County Operating Permit requirements ¹	100%	95%	90%	90%
Q2,EN1	% of County conveyance systems, not associated with County Operating Permits, mowed one time annually	25%	29.6%	50%	50%

1. The reduction in FY13 estimate due to elimination of one of the division's three excavator crews in FY12. Each crew performs approximately 75,000 linear feet of ditch cleaning annually.

Operations - Stormwater Maintenance (123-433-538)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,531,687	1,880,622	1,821,969	-	1,821,969	1,831,943
Operating	218,321	301,315	301,534	48,890	350,424	308,564
Transportation	491,826	592,764	548,609	-	548,609	548,609
Total Budgetary Costs	2,241,834	2,774,701	2,672,112	48,890	2,721,002	2,689,116
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
123 Stormwater Utility	2,241,834	2,774,701	2,672,112	48,890	2,721,002	2,689,116
Total Revenues	2,241,834	2,774,701	2,672,112	48,890	2,721,002	2,689,116
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Crew Chief I	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	6.00	6.00	5.00	-	5.00	5.00
Equipment Operator	12.00	10.00	10.00	-	10.00	10.00
Heavy Equipment Operator	1.00	1.00	2.00	-	2.00	2.00
In-Mate Supervisor	3.00	3.00	3.00	-	3.00	3.00
Maint. & Const. Supervisor	2.00	2.00	2.00	-	2.00	2.00
Maintenance Technician	12.00	9.00	9.00	-	9.00	9.00
Service Worker	2.00	2.00	2.00	-	2.00	2.00
Stormwater Superintendent	1.00	1.00	1.00	-	1.00	1.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	42.00	37.00	37.00	-	37.00	37.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Stormwater Consolidated OPS	1.00	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	1.00	-	-	-	-	-

The major variances for the FY 2013 Stormwater Maintenance budget are as follows:

Increases to Program Funding:

1. Contracts or other obligations for continuity of services in the amount of \$41,860 for general and stormwater operating permits; these are budgeted on a 3 year cycle.
2. Contractual Services in the amount of \$6,530 for the Bradfordville Sprayfield and additional street sweeping services for Buck Lake and Pedrick Roads.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Transportation Costs associated with vehicle insurance, repairs, and fuel in the amount of \$44,155.

Operations – Mosquito Control (001-216-562/125-214-562)

Goal	The goal of the Department of Public Works Mosquito Control & Stormwater Grant is to train and empower its employees to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.
Core Objectives	<ol style="list-style-type: none"> 1. Conduct fog truck spraying services during the early evening hours to target active mosquitoes. 2. Provide hand-fogging service to control daytime mosquitoes which cannot be controlled using night time truck spraying. 3. Provide inspections of citizens’ properties, provide educational literature, and make practical recommendations to the residents. 4. Conduct inspections of ponds and pools to determine if they are suitable for introduction of mosquitofish. 5. Provide outreach through the Community Education program by conducting educational presentations to schools, civic organizations, homeowner associations, or other groups interested in learning more about mosquitoes and mosquito control. 6. Inspect wetlands, ponds, ditches, or other areas that may harbor larval mosquitoes and treat small and medium-sized areas immediately with appropriate control materials. For larger areas, an aerial application is scheduled. 7. Conduct aerial larviciding in cooperation with the Leon County Sheriff's Office Aviation Unit. The Division provides the application and navigation equipment, control materials, and support staff. The Leon County Sheriff's Office provides the helicopter, pilot, and aviation support services. 8. Map all mosquito control surveillance and requests to identify mosquito activity clusters that may require additional efforts. 9. Monitor for mosquito-borne diseases using sentinel chicken flocks. Collect blood samples and send to the Florida Department of Health for testing. 10. Collect discarded tires from neighborhoods and dispose of through Leon County Solid Waste Management Division.
Statutory Responsibilities	Florida Statutes, Chapter 388 and Florida Administrative Code, Chapter 5E-13
Advisory Board	None

Benchmarking

The Division of Operations is currently researching benchmarking criteria for mosquito control programs throughout the state. However, due to the diverse nature of mosquito control programs as it pertains to funding levels, mosquito species and control methods employed, the Division is having difficulty obtaining benchmarking criteria. The Division will continue in FY 2013 to research appropriate criteria.

Performance Measures

Priorities	Performance Measures *	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2,G1	% of mosquito larva requests responded to in two days	100%	76%	85%	85%
Q2,G1	% of adult mosquito spraying requests responded to in two days	85%	77%	85%	85%
Q2,G1	% of domestic mosquito requests responded to in two days	74%	73%	85%	85%

*Response times vary and are typically dependent on seasonality and weather conditions

Operations - Mosquito Control (001-216-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	-	323,382	-	323,382	326,802
Operating	-	-	156,733	39,594	196,327	196,327
Transportation	-	-	57,358	-	57,358	57,358
Total Budgetary Costs	-	-	537,473	39,594	577,067	580,487
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	-	537,473	39,594	577,067	580,487
Total Revenues	-	-	537,473	39,594	577,067	580,487
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Technician	2.00	2.00	2.00	-	2.00	2.00
Sr Mosquito Control Technician	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
MC Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Mosquito Control budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Operating costs of \$18,500 to offset the decrease in the state mosquito grant funding program in order to maintain current service levels.
3. Contracts and other obligations for continuity of services in the amount \$17,854 to cover the increased costs for the insecticide used in the mosquito control fog trucks.
4. Communication Costs in the amount of \$3,240 related to the Work Order Management CIP.

Decreases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$1,280.

Operations - Mosquito Control (122-216-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	294,593	315,358	-	-	-	-
Operating	115,934	157,062	-	-	-	-
Transportation	54,757	58,638	-	-	-	-
Capital Outlay	16,379	-	-	-	-	-
Total Budgetary Costs	481,662	531,058	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
122 Mosquito Control	481,662	531,058	-	-	-	-
Total Revenues	481,662	531,058	-	-	-	-

Note: The Mosquito Control program was moved from fund 122 to the general fund (001) in FY 2013, accounting for zero budget in FY13 and the out years and a lack of history on the preceeding page.

Operations - Mosquito Control Grant (125-214-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	-	18,500	-	18,500	18,500
Total Budgetary Costs	-	-	18,500	-	18,500	18,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
125 Grants	-	-	18,500	-	18,500	18,500
Total Revenues	-	-	18,500	-	18,500	18,500

Expenditures related to FY 2013 grant funding for the Mosquito Control program are reduced to \$18,500 due to cuts in program funding during the state budgeting process.

Operations - Mosquito Control Grant (122-214-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	4,966	39,000	-	-	-	-
Capital Outlay	9,730	-	-	-	-	-
Total Budgetary Costs	14,696	39,000	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
122 Mosquito Control	14,696	39,000	-	-	-	-
Total Revenues	14,696	39,000	-	-	-	-

Note: This grant was moved from fund 122 to the regular grant fund (125) in FY 2013, accounting for zero budget in FY13 and the out years and a lack of history on the preceeding page.

Engineering Services Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,627,664	2,473,609	2,476,217	(115,493)	2,360,724	2,368,827
Operating	355,827	520,963	461,023	1,080	462,103	463,183
Transportation	51,885	61,106	59,812	-	59,812	60,003
Total Budgetary Costs	3,035,376	3,055,678	2,997,052	(114,413)	2,882,639	2,892,013
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Engineering Services (106-414-541)	2,997,876	2,995,738	2,997,052	(114,413)	2,882,639	2,892,013
Water Quality & TMDL Monitoring (123-726-537)	37,500	59,940	-	-	-	-
Total Budget	3,035,376	3,055,678	2,997,052	(114,413)	2,882,639	2,892,013
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
106 Transportation Trust	2,997,876	2,995,738	2,997,052	(114,413)	2,882,639	2,892,013
123 Stormwater Utility	37,500	59,940	-	-	-	-
Total Revenues	3,035,376	3,055,678	2,997,052	(114,413)	2,882,639	2,892,013
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Engineering Services	36.00	34.00	34.00	(2.00)	32.00	32.00
Total Full-Time Equivalents (FTE)	36.00	34.00	34.00	(2.00)	32.00	32.00

Engineering Services – Engineering Service (106-414-541)

<p>Goal</p>	<p>The goal of the Department of Public Works Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. In-house design using County staff and resources to design projects for construction, either for Capital Improvement Projects or for smaller identified projects; engineering support for Operations Division activities such as maintenance of existing facilities and repairs or construction of infrastructure. Also, evaluates, performs design reviews, inspections, and performs quality control of new subdivision construction and other projects creating infrastructure for County ownership and maintenance. Also, processes subdivision plats for recording in the public records, reviewing with developers and their consultants, as well as preparing agendum to present plat and associated agreements to the Board of County Commissioners. 2. Representation of the County at meetings of County interests, such as utility coordination, construction coordination, sidewalk and pedestrian infrastructure coordination. Also, responsible for Interagency Coordination including: representing Leon County's Stormwater interests with BluePrint 2000 Program administration and capital project implementation, participating in the annual review of tax deeds, representing Leon County Public Works with citizen committees (Science Advisory & Water Resources Committees), coordinating with state, federal, and local agencies regarding water resource priorities and public health concerns, and providing technical support for permitting and litigation actions. 3. Responds to requests from other departments/divisions for delineation of county property and easements, which also includes: preparing and/or reviewing legal descriptions, sketches, and maps for the acquisition or disposition of property; easements, or other real estate interest. In addition, the preparation and/or review of legal descriptions, sketches and maps for the County Attorney's Office and other departments; responding to the Board for information regarding land ownership issues; and, assists with the new County-owned property inventory list. 4. Responsible for the administration of the Stormwater Utility Program, the Water Quality Monitoring/Total Maximum Daily Load (TMDL) Program and implementation of the National Pollutant Discharge Elimination Systems (NPDES) standards for public drainage systems. 5. Responsible for Infrastructure Operations including: review of drainage complaints with field staff; responding to citizens, administration, and commission staff; developing operational corrections or scope of required capital project to address complaints, and identification of problem areas. 6. Provides support to the Development Review Division of Development Support & Environmental Management, including; review of drainage and treatment designs for public subdivisions, recommends plan modifications to comply with maintenance requirements, identification of drainage problem areas potentially affected by design, coordination with Stormwater Maintenance staff when standards cannot be achieved, and representing Leon County Public Works in review of regional development plans. 7. Responsible for Capital Project Development which includes: identifying planning needs to define project scope to correct flooding or water quality concerns, preparation of grant applications to support capital projects, and providing technical assistance to design staff regarding wetland and water resource protection or restoration.
<p>Statutory Responsibilities</p>	<p>Florida Statutes, Chapter 316 "State Uniform Traffic Control", Chapter 336 "County Road System", Chapter 337 "Contracting, Acquisition and Disposal of Property", Chapter 472 "Land Surveying", Chapter 177 "Land Boundaries" ; Leon County Code of Laws, Chapter 10 "Land Development Code", Chapter 13 "Parks and Recreation", Chapter 16 "Streets, Roads, and Public Ways", Chapter 18 "Utilities", Chapter 341 "Public Transit", Chapter 373 "Water Resources", Chapter 471 "Engineering"; Leon County Code of Laws, Chapter 14 "Drainage", Federal Statutes 1972 "Federal Water Pollution Control Act (NPDES: 40 CFR, parts 9, 122, 123,124)", Florida Constitution Article 12(9)(c)(5), Florida Statute 206.47(7), Florida Statute 206.875, Florida Statute 206.60, Florida Statute 336.021, Florida Statute 336.025, Policy 2.2.6 of the Conservation Element of the Comprehensive Plan, Federal Statute 33 U.S.C. Section 1342(p) and Florida Statute Section 403.0885</p>

Engineering Services – Engineering Service (106-414-541)

Advisory Board

Blueprint 2000 Technical Coordinating Committee, Parks & Recreation Advisory Team, Community Traffic Safety Team, Bicycle/Pedestrian Advisory Committee, Capital Region Transportation Planning Agency Technical Coordinating Committee, Water Resources Committee, Science Advisory Committee, Canopy Roads Advisory Committee.

Performance Measures

Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G1	Manage staff so that not less than 40% of staff time is spent on Capital Improvement Project activities	37%	39%	55%	40%
EN2,Q2	Review, permit, and inspect for completion of all projects assigned to ensure compliance with County standards	100%	100%	100%	100%
G1	Maintain subdivision plat review time to an average of 6 days or less ¹	6	1	6	2

Notes: 1. FY11 actual and FY13 estimate decreased due to low activity in the new housing market.

Engineering Services - Engineering Services (106-414-541)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,627,664	2,473,609	2,476,217	(115,493)	2,360,724	2,368,827
Operating	318,327	461,023	461,023	1,080	462,103	463,183
Transportation	51,885	61,106	59,812	-	59,812	60,003
Total Budgetary Costs	2,997,876	2,995,738	2,997,052	(114,413)	2,882,639	2,892,013
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
106 Transportation Trust	2,997,876	2,995,738	2,997,052	(114,413)	2,882,639	2,892,013
Total Revenues	2,997,876	2,995,738	2,997,052	(114,413)	2,882,639	2,892,013
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	-	1.00	1.00	-	1.00	1.00
Administrative Associate V	2.00	2.00	2.00	(1.00)	1.00	1.00
Administrative Associate VI	1.00	-	-	-	-	-
CAD Technician	4.00	4.00	4.00	-	4.00	4.00
Chief of Construction Mgmt.	1.00	1.00	1.00	-	1.00	1.00
Chief of Engineering Design	1.00	1.00	1.00	-	1.00	1.00
Chief of R-O-W- & Survey	1.00	1.00	1.00	-	1.00	1.00
Construction Inspector	3.00	3.00	3.00	-	3.00	3.00
Dir of Engineering Services	1.00	1.00	1.00	-	1.00	1.00
Right-of-Way Agent	2.00	1.00	1.00	(1.00)	-	-
Sr Design Engineer	3.00	3.00	3.00	-	3.00	3.00
Sr. Construction Inspector	2.00	2.00	2.00	-	2.00	2.00
Survey Party Chief	1.00	1.00	1.00	-	1.00	1.00
Survey Technician I	2.00	1.00	1.00	-	1.00	1.00
Survey Technician II	1.00	1.00	1.00	-	1.00	1.00
Water Resource Scientist	1.00	1.00	1.00	-	1.00	1.00
Chief of Eng. Coordination	1.00	1.00	1.00	-	1.00	1.00
Stormwater Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Design Analyst	2.00	2.00	2.00	-	2.00	2.00
Construction Inspector Aide	2.00	2.00	2.00	-	2.00	2.00
Water Resource Limnologist	1.00	1.00	1.00	-	1.00	1.00
Water Resource Specialist	1.00	1.00	1.00	-	1.00	1.00
Sr. Engineering Design Specialist	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	36.00	34.00	34.00	(2.00)	32.00	32.00

The major variances for the FY 2013 Engineering Services budget are as follows:

Increases to Program Funding:

1. Communications costs in the amount of \$1,080 associated with the Work Order Management CIP.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. As part of a Public Works Department Reorganization, a Right-of-Way Agent was realigned to the Real Estate Division for a savings of \$67,752 and, as approved by the Board at the July 9, 2012 budget workshop, an Administrative Associate V was eliminated saving \$47,741.
3. Transportation costs associated with vehicle repairs in the amount of \$1,294.

Engineering Services - Water Quality & TMDL Monitoring (123-726-537)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	37,500	59,940	-	-	-	-
Total Budgetary Costs	37,500	59,940	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
123 Stormwater Utility	37,500	59,940	-	-	-	-
Total Revenues	37,500	59,940	-	-	-	-

The contract with the University of South Florida Mapping Inventory Center, with costs shared by the County and City, was discontinued. Water quality funding is allocated within the Engineering Services Division budget.

Fleet Maintenance (505-425-591)

Goal	The goal of the Department of Public Works Fleet Maintenance is to provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Repair and maintain more than 616 vehicles and equipment for the Board of County Commissioners and all Constitutional Offices excluding the Sheriff's Office. 2. Perform preventative maintenance services on light, heavy, and miscellaneous equipment annually. 3. Procure parts and supplies needed for repairs. 4. Provide road and field service repairs on stationary equipment and disabled vehicles. 5. Repair and maintain computerized Mosquito Control fogging units. 6. Coordinate tire repairs for field service vehicles and normal replacement due to wear and/or damage. 7. Procure, store and distribute more than 460,000 gallons of fuel and more than 3,900 gallons of motor oil annually for Board, Constitutional Offices, and Florida Department of Law Enforcement vehicles. 8. Provide total in house management of fuel reporting system. 9. Coordinate collision repairs as well as vandalism, theft and wrecker service. 10. Develop, implement, and maintain six annual vehicle/equipment Capital Improvement Programs according to County Green Fleet Policy. 11. Implement and maintain total cost concept buying on heavy equipment. 12. Coordinate, maintain, and repair Emergency Medical Services fleet including all ambulances.
Statutory Responsibilities	<p>Code of Federal Regulations (CFR) Chapter 40, Part 279 "Used Oil and Filters"</p> <p>F.S. Chapter 316.2935 "Air Pollution Control Equipment; Tampering Prohibited; Penalty"</p> <p>F.S. Chapter 316.2937 "Motor Vehicle Emission Standards"</p> <p>F.S. Chapter 403.717 "Environmental Control – Waste Tire and Lead-Acid Battery Requirements"</p> <p>F.S. Chapter 403.751 and 403.760 "Environmental Control – Resource Recovery and Management"</p> <p>Florida Department of State Rules 62-710 "Used Oil Management" and 62-711 "Waste Tire Rule"</p>
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Hourly Shop Rate	\$74.00	\$89.37
G1	Mechanic productivity (based on 2,080 hrs annually)	75%	66% to 72%

Benchmark Sources: Based on March 2011 survey of local dealerships: All American Ford \$95.00; Champion Chevrolet \$91.35; Ring Power \$86.00; and Flint Equipment \$87.00; University Sales \$87.50. Productivity rate based on data from Flint Equipment and Ring Power.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G1	# of chargeable hours *	6,643	5,490	8,700	7,510
G1	# of preventative maintenance services performed	1,097	1,094	1,000	1,000
EN4	# of alternative fuel vehicles purchased	n/a	n/a	2	13
EN4	# of average miles per gallon	n/a	n/a	22.76	27.00

*A series of long term vacancies caused significant reduction in chargeable hours in FY11.

Fleet Maintenance (505-425-591)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	631,754	555,424	581,853	-	581,853	584,761
Operating	2,223,418	2,585,674	2,585,522	271,661	2,857,183	2,851,527
Transportation	(8,589)	25,569	21,620	-	21,620	21,620
Total Budgetary Costs	2,846,583	3,166,667	3,188,995	271,661	3,460,656	3,457,908
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
505 Motor Pool	2,846,583	3,166,667	3,188,995	271,661	3,460,656	3,457,908
Total Revenues	2,846,583	3,166,667	3,188,995	271,661	3,460,656	3,457,908
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Dir of Fleet Management	1.00	1.00	1.00	-	1.00	1.00
Equipment Mechanic II	2.00	2.00	2.00	-	2.00	2.00
Equipment Mechanic III	3.00	3.00	3.00	-	3.00	3.00
Fleet Analyst	1.00	1.00	1.00	-	1.00	1.00
Shop Supervisor	1.00	1.00	1.00	-	1.00	1.00
Welding Technician	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	10.00	9.00	9.00	-	9.00	9.00

The major variances for the FY 2013 Fleet Management budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Costs associated with the increase fuel/oil supplies, which are offset by departmental, constitutional, and agencies billings, in the amount of \$271,661.

Decreases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$3,949.

Parks and Recreational Services (140-436-572)

Goal	The goal of the division of Public Works Parks & Recreation Services is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting recreation, parks and open space. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and efficient services.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for the development, preservation and management of functional, safe and aesthetically pleasing parks and recreation facilities across Leon County for its citizens and visitors. 2. Responsible for the maintenance of all county park facilities, including: ball fields, boat landings, nature trails, greenways, and open spaces. 3. Provides passive recreation activities through access to fishing, camping, picnicking, and nature trails. 4. Develops and maintains active recreation facilities, including: ball fields, tennis, and basketball courts. 5. Facilitates the organization, promotion, and implementation of recreation programs and activities through community based recreation providers. 6. Pursues outside funding for facilities and services through grants, partnerships, and other programs to complement existing budgets. 7. Operate five multi-purpose community centers. 8. Prepare facilities and fields for state and local tournaments.
Statutory Responsibilities	Leon County Code of Laws, Chapter 13 "Parks and Recreation" *Leon County Code of Laws 92 - 12 *Leon County Comprehensive Plan, Section V "Parks and Recreation"
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q1	Total Park Acres per 1,000 Population	12.46	12.15

Benchmark Sources: International City/County Management Association (ICMA) Comparative Performance Measurement Report 2011.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q1	# of acres of invasive exotic plants removed from greenways and open spaces	500	1,143	800	800
Q1,EN2, EC4	# of greenway acres maintained ¹	2,892	2,892	2,892	2,693
Q1	# of youths participating in sport activities	3,321	3,004	3,200	3,000

Notes: 1. This number has been adjusted downward accounting for parcels that are solely considered Greenways and not a mix of Greenways and passive park lands. Parcels included in the performance measure include: Eight Mile Pond, Fallschase Greenway, Fred George Greenway, St. Marks Headwater Greenways, Goose Creek Conservation Area, Goose Creek/Alford Connector, JR Alford Greenway and Miccosukee Greenway.

Parks and Recreation Services (140-436-572)

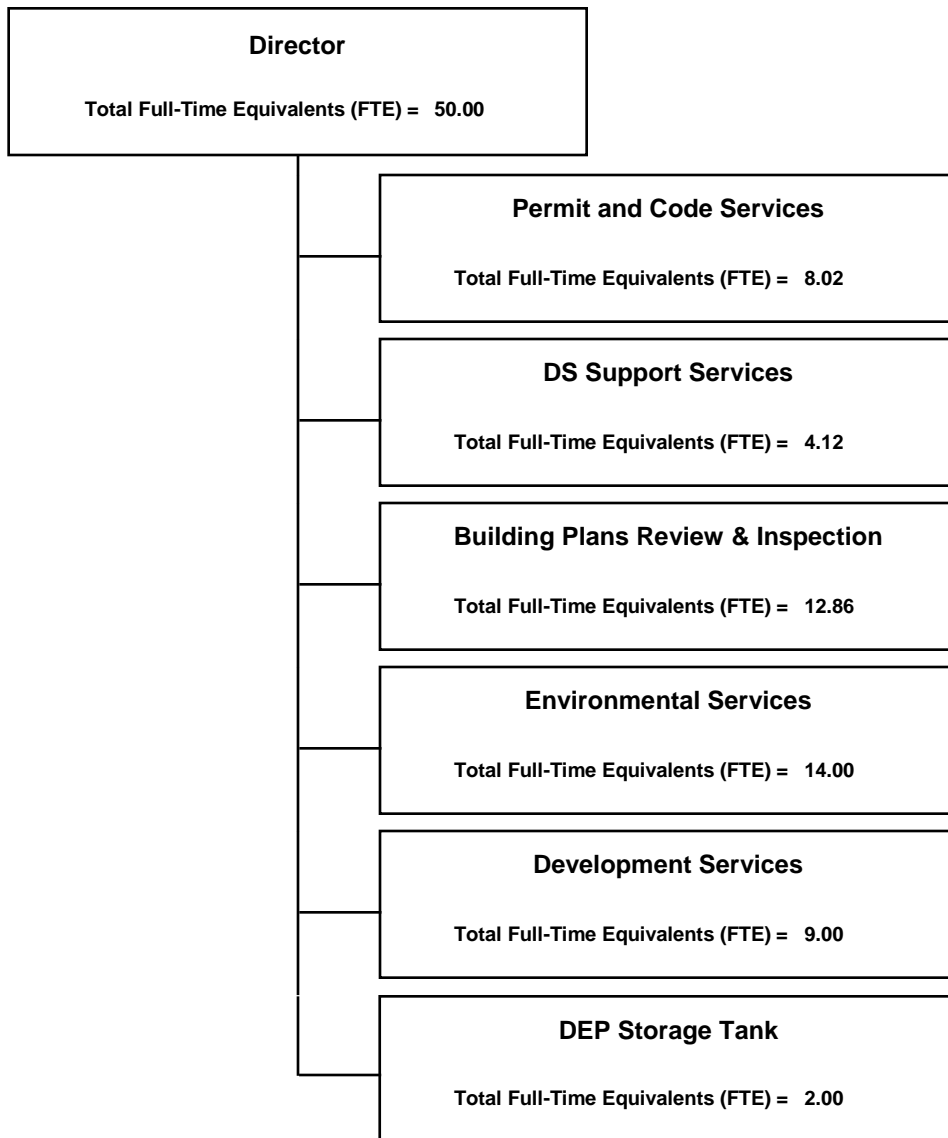
Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,306,395	1,291,009	1,248,191	87,825	1,336,016	1,344,103
Operating	759,298	847,594	845,977	8,470	854,447	872,521
Transportation	179,081	210,360	211,256	6,260	217,516	217,516
Capital Outlay	31,810	42,550	40,000	-	40,000	40,000
Total Budgetary Costs	2,276,583	2,391,513	2,345,424	102,555	2,447,979	2,474,140
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
140 Municipal Service	2,276,583	2,391,513	2,345,424	102,555	2,447,979	2,474,140
Total Revenues	2,276,583	2,391,513	2,345,424	102,555	2,447,979	2,474,140
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	2.00	2.00	2.00	-	2.00	2.00
Park Attendant	12.00	13.00	13.00	1.00	14.00	14.00
Park Facilities Technician	2.00	2.00	2.00	-	2.00	2.00
Parks & Recreation Director	1.00	1.00	1.00	-	1.00	1.00
Parks Supervisor	2.00	2.00	2.00	-	2.00	2.00
Supv of Greenways & Open Spaces	1.00	1.00	1.00	-	1.00	1.00
Community Center Coordinator	1.00	-	-	-	-	-
Community Center Attendant	2.00	3.00	3.00	-	3.00	3.00
Irrigation Technician	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	25.00	26.00	26.00	2.00	28.00	28.00

The major variances for the FY 2013 Parks and Recreation budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. As part of a Public Works Department reorganization approved by the Board at the July 9, 2012 budget workshop, two FTEs from the Solid Waste Division Recycling program were realigned to create an Irrigation Technician, to support current and future athletic field irrigation needs, and an additional Park Attendant, to assist with the maintenance of County passive parks, in the amount of \$87,825.
3. Contracts or other obligations for continuity of services such as; contractual services (\$550), communications (\$3,120), operating supplies (\$1,750), utilities (\$2,050) and road materials and supplies (\$1,000) for a total amount of \$8,470. A majority of the increases are related to the new Lake Jackson Community Center, Stoneler Road Park Improvements CIP, Apalachee Park CIP and Miccosukee Greenway CIP.
4. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$7,156. The majority of the increase (\$6,260) is associated with the New Vehicle and Equipment for Parks/Greenways CIP.

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Executive Summary

The Department of Development Support and Environmental Management (DSEM) section of the Leon County FY 2013 Annual Budget is comprised of Permit & Code Services, Support Services, Building Plans Review & Inspection, Environmental Services, Development Services, and Department of Environmental Protection Storage Tank program.

Permit & Code Services coordinates and administers licensing code compliance, growth and environmental management services, and citizen review board services. Support Services provides the administrative direction and support necessary to serve the public, governmental entities, and the development and environmental communities. Building Plans Review & Inspection ensures compliance with appropriate construction codes through permit issuance, plans review, inspections, and use of automation technologies. Development Services ensures that all land development proposals are approved consistent with adopted regulations. Environmental Services provides technical and scientific permitting and review services, and disseminates environmental information to the public. The Storage Tank program implements the Florida Department of Environmental Protection Storage Tank Contract.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the DSEM to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan

HIGHLIGHTS

Department of Development Support and Environmental Management:

In 2012, Development Services implemented a 2-track review and approval process which is intended to streamline the review of site and development plans by providing applicants the option of either an expedited Concept Plan Approval (CPA) track or a Final Design Plan Approval (FDPA) track.

With the assistance of the Management Information Services (MIS) Department, staff has implemented Project Dox, a web-based project management and tracking software application enabling applicants the ability to submit site and development plans digitally and providing staff, applicants and other interested parties the ability to view submitted documents via the internet. Project Dox is intended to help reduce overall costs and time associated with paper submittals, provide a more efficient and transparent delivery of services, and reduce overall review and project approval timeframes.

Environmental Services:

In 2012, the Board of County Commissioners approved the Minimum Countywide Environmental Regulations Ordinance, which is applicable in both the City of Tallahassee and the unincorporated area of Leon County to fully implement the amendment to the County's Charter approved by majority vote of citizens.

Building Plans Review and Inspection:

The Leon County Building Inspection Division, with input from representatives of the solar industry, developed a revised fee assessment methodology that was approved by the Board. The new fee assessment methodology will result in a permit review, and inspection fees for most solar installations. Building Inspection staff was also successful in implementing a revised internet and telephone permit application process for solar permitting.

Department of Environmental Protection (DEP) Storage Tank Program:

DSEM continues to contract with DEP to conduct petroleum storage tank inspections, and recently, the Board approved an amendment to the FDEP contract to expand the inspection program into Wakulla and Gadsden Counties. The Program annually inspects 100% of regulated tanks in Leon County, and provides an annual inspection rate of 50% in Wakulla and Gadsden Counties. During the July 9, 2012 Budget Workshop, the Board voted to provide a \$36,235 subsidy to the FY 2013 program budget based on recent State reductions in funding. This represents a \$20,000 reduction in the Board's FY 2012 subsidy for the program.

Development Support & Environmental Management Business Plan

Mission Statement

The mission of the Leon County Department of Development Support & Environmental Management is to support the development of a sustainable community and its built environment, while protecting and preserving our natural resources to maintain the quality of life for all citizens, while building positive relationships through exceptional customer service.

Strategic Priorities

Economy

- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5)

Quality of Life

- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including: completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4)
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6)

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum Countywide environmental standards. (EN1)
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)
- Educate citizens and partner with community organizations to promote sustainable practices. (EN3)
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)

Strategic Initiatives
October 1, 2011 – September 30, 2013

1. Implement strategies that encourage highest quality sustainable development, business expansion and redevelopment opportunities including: consider policy to continue suspension of fees for environmental permit extensions (EC2)	5/2012
2. Implement Department of Development & Support Environmental Management Project Manager (EC2, G2)	Ongoing
3. Implement Department of Development & Support Environmental Management dual track review and approval process (EC2, G2)	Ongoing
4. Waive building permit fees for disabled veterans (EC5)	6/2012
5. Implement strategies that protect the environment and promote orderly growth, including: develop Countywide Minimum Environmental Standards (EN1, EN2)	Completed 5/2012
6. Implement strategies that protect the environment and promote orderly growth, including: develop minimal natural area and habitat management plan guidelines (EN1, EN2)	8/2012
7. Implement strategies that protect the environment and promote orderly growth, including: integrate low impact development practices into development review process (EN1, EN2)	12/2012
8. Implement strategies to protect natural beauty and environment including,: integrate 100-year flood plan data in GIS (EN1, EN2)	8/2012
9. Develop examples of acceptable standard solutions to expedite environmental permitting for additions to existing single family homes (EN1, EN2, G2)	9/2012
10. Provide Greenspace Reservation Area Credit Exchange (GRACE) (EN1, EN3)	Ongoing

Development Support & Environmental Management

	11. Implement fertilizer ordinance (EN1)	Ongoing
	12. Implement strategies that support amenities which provide social offerings, including: develop unified special event permit process (Q4, G2)	8/2012
	13. Implement strategies that promote home ownership and safe housing, including: consider property registration for abandoned real property. (Q6)	12/2012
	14. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: develop process by which public may electronically file legal documents related to development review and permitting (G2)	Completed 5/2012
	15. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: investigate expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive county permits via the internet. (EN4, G2)	6/2012
	16. Investigate the feasibility of providing after hours and weekend building inspections for certain types of construction projects. (G2)	7/2012
Actions	1. Enact the legislative mandate to suspend fees for environmental permit extensions through December 31, 2012, to assist homeowners and developers during the economic downturn. (EC2)	Environmental Services
	2. Implement the Project Manager concept for site and development plan applications and explore opportunities to expand the concept to enhance other application review processes. (EC2)	Development Services
	3. Continue monitoring the implementation of the dual track review and approval process to ensure efficiency and to track trends in the preferred approval process. (EC2)	Development Services
	4. Currently waiving building, environmental, and development services permit review fees for honorably discharged veterans with a 100% service connected disability as approved by an ordinance on June 27, 2012. (EC5)	Building Plans Review & Inspection
	5. Implement the Board-adopted Countywide Minimum Environmental Standards to protect the environment and promote consistent orderly growth. (EN1)	Environmental Services
	6. Develop minimum natural area and habitat management plan guidelines and integrating low impact development practices into the development review process. (EN1)	Environmental Services
	7. Promote low impact development practices in the development review process in order to encourage orderly growth and protect the environment. (EN3)	Environmental Services
	8. Integrate 100-year flood plan data in GIS to educate and inform property owners of areas prone to potential flooding. (EN2)	Environmental Services
	9. Develop acceptable standard solutions to expedite environmental permitting for additions to existing single family homes. (EN1)	Environmental Services
	10. Encourage the utilization of the County's Greenspace Reservation Area Credit Exchange (GRACE) program through the pre-application and site plan review processes. (EN2)	Environmental Services
	11. Develop strategy to implement the fertilizer ordinance to minimize nutrients in groundwater and downstream surface waters. (EN1)	Environmental Services
	12. Implement the unified temporary use/special event permit application, providing for a simple and efficient application process. (Q4)	Development Services
	13. Research the development of an Ordinance to require property registration for abandoned real property to promote safe housing and protect property values. (Q6)	Permit & Code Services
	14. Implement and promote the electronic recordation of legal documents with the Clerk of the Courts Office to expedite the permitting process and save customers time and money. (G2)	Building Plans Review and Inspection
	15. Researching the possibility of expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive permits online. (EN4, G2)	Building Plans Review and Inspection
	16. Currently investigating the practicality of offering after hours and weekend building inspections for certain types of construction projects. (G2)	Building Plans Review and Inspection

Development Support & Environmental Management

Performance Measures	G2	% of inspections completed on time within 24 hours of the request.
	G2	% of permit requests completed within 30 days.
	Q6	% of all construction address assignments and verifications completed within the permitting and review process as established by County Code.
	G2	# of Permitted Use Verifications, zoning compliance determinations, and zoning letters issued within 15 days.
	Q6,G2	% of site and development plans reviews completed by staff within the applicable time frames as established by Code.
	EN2	# of Environmental Management Act permits issued within the time frame designated by Ordinance.
	EN1	# of environmental compliance inspections completed on an annual basis consistent with established guidelines.
	Q6	% of active code compliance cases brought into compliance on an annual basis.

Leon County Fiscal Year 2013 Adopted Budget

Department of Development Support & Environmental Management

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	3,695,195	3,551,156	3,569,415	-	3,569,415	3,584,287
Operating	105,696	256,872	255,090	-	255,090	255,222
Transportation	74,850	99,704	95,439	-	95,439	95,897
Total Budgetary Costs	3,875,742	3,907,732	3,919,944	-	3,919,944	3,935,406
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Permit and Code Services	446,879	483,865	490,244	-	490,244	492,318
DS Support Services	324,156	337,457	342,946	-	342,946	343,939
Building Plans Review & Inspection	1,038,647	1,037,352	1,027,174	-	1,027,174	1,030,948
Environmental Services	1,309,597	1,250,748	1,242,959	-	1,242,959	1,247,787
Development Services	613,270	648,733	662,666	-	662,666	665,938
DEP Storage Tank	143,193	149,577	153,955	-	153,955	154,476
Total Budget	3,875,742	3,907,732	3,919,944	-	3,919,944	3,935,406
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
120 Building Inspection	1,038,647	1,037,352	1,027,174	-	1,027,174	1,030,948
121 Growth Management	2,693,902	2,720,803	2,738,815	-	2,738,815	2,749,982
125 Grants	143,193	149,577	153,955	-	153,955	154,476
Total Revenues	3,875,742	3,907,732	3,919,944	-	3,919,944	3,935,406
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Building Plans Review & Inspection	13.86	12.86	12.86	-	12.86	12.86
DEP Storage Tank	2.00	2.00	2.00	-	2.00	2.00
Development Services	9.00	9.00	9.00	-	9.00	9.00
DS Support Services	4.12	4.12	4.12	-	4.12	4.12
Environmental Services	14.00	14.00	14.00	-	14.00	14.00
Permit and Code Services	7.02	8.02	8.02	-	8.02	8.02
Total Full-Time Equivalentents (FTE)	50.00	50.00	50.00	-	50.00	50.00

Permit & Code Services (121-423-537)

Goal	The goal of the Division of Permit and Code Services is to administer, centralize, coordinate and facilitate licensing code compliance, citizen review boards, and growth and environmental management services to residents, property owners and land development professionals served by the Department of Development Support and Environmental Management, in order to achieve compliance with adopted ordinances and policies.
Core Objectives	<ol style="list-style-type: none"> 1. Provide administrative support for the Code Enforcement Board and Contractor’s Licensing and Examination Board. 2. Coordinate Code processing through the Code Compliance Program. 3. Coordinate and promote Code compliance through educational efforts. 4. Provide an initial point of contact to customers for all matters regarding growth & environmental management. 5. Ensure applications are quickly and accurately processed in accordance with the direction of the County Commission and the Florida Building Code. 6. Coordinate the internet café permitting activities with customers, vendors, Building Plans Review and Inspection Division, and Management Information Systems. 7. Coordinate the issuance of building and environmental permits in a timely and efficient manner. 8. Provide assistance in the completion of building and environmental permit applications, which may include Certificate of Occupancy, Certificate of Completion and Notice of Commencement documents.
Statutory Responsibilities	Leon County Code of Laws; Chapter 5 “Minimum Standards”; “Chapter 10 "Environmental Management Act"; Chapter 10 “Land Development Code”; Chapter 11 “Regulation of Simulated Gambling Devices” (Internet Cafes); Chapter 14 "Junk and Litter"; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"
Advisory Board	County's Contractor Licensing and Examination Board; Code Enforcement Board

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q6	Code compliance cases brought into compliance as a % of open cases (508 cases)	58%	56.6%
Q6	Code compliance cases brought into compliance as a % of all cases (871 total)	75%	65.5%

International City/County Management Association Comparable Performance Measurement 2010

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G2	# of permit applications received and processed	4,218	3,328	3,500	3,400
Q6	% of Code Enforcement Board orders prepared and executed within 10 working days	77/100%	58/100%	45/100%	50/100%
G2	# of walk-in customers	13,000	11,000	12,000	12,000
G2	# of permits issued or approved	3,104	2,416	3,100	3,100
G2	# of calls processed	52,000	39,000	40,500	40,000
G2	Total fees received (millions) ¹	\$2.2	\$1.9	\$1.7	\$1.7

Notes:

1. Includes all fees for the Department of Development Support and Environmental Management, including Building Inspection.

Permit & Code Services (121-423-537)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	415,689	448,651	455,170	-	455,170	457,227
Operating	28,098	30,052	29,598	-	29,598	29,598
Transportation	3,092	5,162	5,476	-	5,476	5,493
Total Budgetary Costs	446,879	483,865	490,244	-	490,244	492,318
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
121 Growth Management	446,879	483,865	490,244	-	490,244	492,318
Total Revenues	446,879	483,865	490,244	-	490,244	492,318
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	0.61	0.61	0.61	-	0.61	0.61
Administrative Associate V	0.61	0.61	0.61	-	0.61	0.61
Permit & Compliance Services Dir.	0.75	0.75	0.75	-	0.75	0.75
Permit Processing Supervisor	0.61	0.61	0.61	-	0.61	0.61
Permit Technician	1.22	1.22	1.22	-	1.22	1.22
Senior Compliance Specialist	1.00	2.00	2.00	-	2.00	2.00
Code Enforcement Board Tech	0.61	0.61	0.61	-	0.61	0.61
Contractors Licensing Board Technician	0.61	0.61	0.61	-	0.61	0.61
Code Compliance Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.02	8.02	8.02	-	8.02	8.02

The major variances for the FY 2013 Permit & Code Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$314.

Decreases to Program Funding:

1. Communication costs in the amount of \$454.

DS Support Services (121-424-537)

<p>Goal</p>	<p>The goal of the Division of Support Services is to provide the administrative direction and support necessary to enable the Department to serve the public, governmental entities, and the development and environmental communities by managing growth and protecting the natural environment through public information and assistance, development review and permitting activities, and other compliance related services consistent with all applicable County and State plans, regulations, and policies.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide department-wide direction, coordination, and support to divisions and programs. 2. Provide administrative coordination and support for agenda, budget, personnel, training, property, and other such reports. 3. Act as liaison between the public and Department staff regarding scheduling, meetings, correspondence, public records requests, etc. 4. Provide the initial point of contact for the public and other governmental entities in their requests for information and reservation of the Renaissance Center's 2nd floor meeting room. 5. Provide the initial point of contact for the public, Department staff, and other governmental staff in their request for building, code compliance, development review, or environmental records. 6. Provide staffing for GEM related Board-appointed citizen's committees, including recording the proceedings, taking minutes, and maintaining files. 7. Act as liaison between the public and the Clerk of Courts Office regarding electronic recording of DSEM documents.
<p>Statutory Responsibilities</p>	<p>Support Services - Chapter 119, Florida Statutes (Florida Public Records Law)</p> <p>Permit & Code Services - Leon County Code of Laws, Chapter 11 (Regulation of Simulated Gambling Devices); Chapter 14 "Junk and Litter"; Chapter 6 & Florida Statutes, Chapter 162 "Code Enforcement Board." Also, the statutory responsibilities for Building Inspection, Environmental Compliance, and Development Services included below:</p> <p>Building - 101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); & F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; & F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Florida Radon Code Funding - F.S., Chapter 404.056(4). Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633</p> <p>Development Services - Florida Statutes, Chapters 163 and 380; the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); and other BCC-adopted plans and implementing policy and procedures manuals</p> <p>Environmental Services - Leon County Code of Laws; Chapter 10 "Environmental Management Act"</p>
<p>Advisory Board</p>	<p>County's Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals; Development Review Committee; Growth and Environmental Management Citizens' User Group; Tallahassee-Leon County Planning Commission; Science Advisory Committee</p>

DS Support Services (121-424-537)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	313,499	301,162	306,651	-	306,651	307,644
Operating	10,657	36,295	36,295	-	36,295	36,295
Total Budgetary Costs	<u>324,156</u>	<u>337,457</u>	<u>342,946</u>	<u>-</u>	<u>342,946</u>	<u>343,939</u>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
121 Growth Management	324,156	337,457	342,946	-	342,946	343,939
Total Revenues	<u>324,156</u>	<u>337,457</u>	<u>342,946</u>	<u>-</u>	<u>342,946</u>	<u>343,939</u>
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	1.61	1.61	1.61	-	1.61	1.61
Records Manager	0.61	0.61	0.61	-	0.61	0.61
Sr. Administrative Associate	0.95	0.95	0.95	-	0.95	0.95
Director, Development Support & Environmental Management	0.95	0.95	0.95	-	0.95	0.95
Total Full-Time Equivalents (FTE)	<u>4.12</u>	<u>4.12</u>	<u>4.12</u>	<u>-</u>	<u>4.12</u>	<u>4.12</u>

The major variances for the FY 2013 DS Support Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Building Plans Review & Inspection (120-220-524)

Goal	The goal of the Building Plans Review and Inspections Division is to ensure that built environments are safe, accessible and energy efficient through compliance with all applicable construction codes, plans review, inspections, the use of automated technologies and continuing staff development.
Core Objectives	<ol style="list-style-type: none"> 1. Review building plans and permit applications for all proposed new construction, renovated or altered structures, both public and private, to ensure compliance with the Florida Building Codes, all state-mandated construction laws, and the County's Floodplain Management Ordinance. 2. Review building foundation plans for all proposed manufactured housing permits to ensure compliance with the State Department of Motor Vehicles requirements. 3. Inspection of all new construction, renovated or altered structures, both public and private, to ensure compliance with the Florida Building Codes, all state-mandated construction laws and the County's Floodplain Management Ordinance. 4. Inspect building foundation systems of all manufactured housing to ensure compliance with the State Department of Motor Vehicles requirements. 5. Provide daily, on demand building plans review and inspection service advisor assistance to the public. 6. Provide the Board upon request with recommendations and professional assistance regarding all matters relating to building plans review and approval, construction regulation and building inspection. 7. Provide staffing to the Leon County Code Enforcement, Contractors' Licensing, and Examination Board. 8. Division Director participates on the COOP Planning Team and serves as Facilities Manager.
Statutory Responsibilities	101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Funding of the Building Code Administrators and Inspectors Board, F.S. Chapter 468.631; Funding of the Florida Building Commission, F.S. Chapter 553.721; Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633, Carbon Monoxide Detection by Occupancy- F.S., Chapter 509.211
Advisory Board	Leon County Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals

Benchmarking							
Priorities	Permit Review & Time Frames ¹	Single Family			Commercial		
		Total Days	Applicant	Staff	Total Days	Applicant	Staff
G2	2009 Actual	27	17	10	36	21	15
G2	2010 Actual	30	20	10	43	29	14
G2	2011 Actual	24	14	10	40	33	7
G2	2012 Estimate	24	14	10	40	33	7

Notes:
 1. Review times are based on calendar days and include both staff and applicant/consultant holding periods. Building, Environmental, and Septic permit applications are reviewed concurrently.

Building Plans Review & Inspection (120-220-524)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimate ¹
G2	# of building inspections performed	19,629	14,491	19,425	12,040
G2	# of miles between each inspection	10	13	15	13
G2	Average minutes per inspection on construction site	12.5	19	14	23
G2	# of plan reviews performed	7,159	6,784	7,472	6,970
G2	% of inspections completed on time	100%	100%	100%	100%
G2	# of permits issued	3,849	3,392	3,736	2,788
G2	% of permit requests completed within 30 days	100%	100%	100%	100%
G2	Building inspections per day per inspector	14	10	9	9
G2	Plan reviews per plan reviewer per day	16	15	16	15

Notes:

1. FY 2013 estimates based on actuals through first 6 months of FY 2012.

Building Plans Review and Inspection (120-220-524)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	981,607	914,283	910,362	-	910,362	913,972
Operating	23,774	78,981	77,891	-	77,891	77,891
Transportation	33,266	44,088	38,921	-	38,921	39,085
Total Budgetary Costs	1,038,647	1,037,352	1,027,174	-	1,027,174	1,030,948
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
120 Building Inspection	1,038,647	1,037,352	1,027,174	-	1,027,174	1,030,948
Total Revenues	1,038,647	1,037,352	1,027,174	-	1,027,174	1,030,948
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	0.39	0.39	0.39	-	0.39	0.39
Administrative Associate V	0.78	0.78	0.78	-	0.78	0.78
Building Inspection Supervisor	1.00	1.00	1.00	-	1.00	1.00
Combination Inspector	2.00	2.00	2.00	-	2.00	2.00
Dir of Bldg. Inspection	1.00	1.00	1.00	-	1.00	1.00
Permit & Compliance Services Dir.	0.25	0.25	0.25	-	0.25	0.25
Permit Processing Supervisor	0.39	0.39	0.39	-	0.39	0.39
Permit Technician	0.78	0.78	0.78	-	0.78	0.78
Records Manager	0.39	0.39	0.39	-	0.39	0.39
Sr. Administrative Associate	0.05	0.05	0.05	-	0.05	0.05
Code Enforcement Board Tech	0.39	0.39	0.39	-	0.39	0.39
Contractors Licensing Board Technician	0.39	0.39	0.39	-	0.39	0.39
Senior Plans Examiner	2.00	2.00	2.00	-	2.00	2.00
Senior Combination Inspector	4.00	3.00	3.00	-	3.00	3.00
Director, Development Support & Environmental Management	0.05	0.05	0.05	-	0.05	0.05
Total Full-Time Equivalent (FTE)	13.86	12.86	12.86	-	12.86	12.86

The major variances for the FY 2013 Building Plans Review and Inspection budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Communication costs in the amount of \$1,090.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$5,167.

Environmental Services (121-420-537)

Goal	The goal of the Division of Environmental Services is to provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.
Core Objectives	<ol style="list-style-type: none"> 1. Review development proposals, including permit applications, site and development plans and pre-application requests for compliance with the Environmental Management Act and sound environmental management practices. 2. Conduct environmental analysis for rezoning, subdivisions, site plans, and other proposed activities to ensure identification and mitigation of environmentally sensitive areas (ESA) and other regulatory constraints. 3. Provide technical support and recommendations on environmental policy, land use, permitting, and related management decisions to the Planning Commission, Board of Adjustment and Appeals, the Board of County Commissioners, and other County, City and State agencies. 4. Inspect permitted new construction and development activity for code compliance and consistency with permitted plans. 5. Implement the stormwater facility maintenance and operating permit program. 6. Provide walk-in client assistance through the environmental service advisor rotation in the research, interpretation, information gathering, or generally directing the client to the appropriate resource or agency. 7. Implement single family permit reviews, including flood letter review, Board mandated flood indemnification declaration, compliance with master permit and plat, tree protection, erosion and sedimentation control, protection of features and lot-to-lot drainage issues. 8. Perform inspections and resolution of code violations with possible Code Enforcement Board involvement, such as non-permitted development activities, junk and mowing ordinance violations.
Statutory Responsibilities	Florida Statutes, Chapter 163; the Comprehensive Plan; Florida Statutes, 403.0885(NPDES); Florida Statutes 403.0891; Environmental Management - Leon County Code of Laws; Chapter 10 "Environmental Management Act"; Leon County Code of Laws; Chapter 14 "Junk and Litter"; Leon County Code of Laws; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"
Advisory Board	Tallahassee-Leon County Planning Commission; Board of Adjustment and Appeals; Code Enforcement Board; Science Advisory Committee; Water Resources Committee; Canopy Road Citizen's Committee

Benchmarking										
Priorities	Permit Review Time Frames*	Natural Feature Inventory			Environmental Impact Analysis			Environmental Permits		
		Total Days	Applicant	Staff	Total Days	Applicant	Staff	Total Days	Applicant	Staff
	FY 2009 Actual	27	13	14	244	203	41	89	65	24
	FY 2010 Actual	58	44	24	91	76	15	33	25	8
	FY 2011 Actual	30	17	13	42	31	11	27	20	7
	FY 2012 Estimate	24	11	13	**	**	**	47	37	10

* Review times are based on calendar days and include both staff and applicant/consultant holding periods.

** Discontinued due to shifting of the Environmental Impact Analysis requirements into the Environmental Management Permits as a result of the two-track process

Environmental Services (121-420-537)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EN2	# of Natural Features Inventory application reviews	40	48	45	40
EN2	# of site plan reviews (environmental impacts)	100	87	90	80
EN1	# of stormwater operating permits reviews	27	49	45	32
G2	# of environmental service advisor clients	1,937	1,731	1,500	1,500
EN2	# of single family lot Environmental Permit Application reviews	477	367	373	380
EN1	# of stormwater operating permit renewals completed within the 3-year renewal cycle	214	210	217	225
EN1	# of environmental compliance inspections completed on an annual basis consistent with established guidelines.	7,344	7,152	7,000	7,000
EN2	# of Environmental Management Act permits issued within the time frame designated by Ordinance.	107	101	100	73
EN1	# of Science Advisory Committee meetings administered	10	10	10	10

Environmental Services (121-420-537)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,264,530	1,173,727	1,167,075	-	1,167,075	1,171,580
Operating	15,291	37,517	37,307	-	37,307	37,439
Transportation	29,775	39,504	38,577	-	38,577	38,768
Total Budgetary Costs	<u>1,309,597</u>	<u>1,250,748</u>	<u>1,242,959</u>	<u>-</u>	<u>1,242,959</u>	<u>1,247,787</u>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
121 Growth Management	1,309,597	1,250,748	1,242,959	-	1,242,959	1,247,787
Total Revenues	<u>1,309,597</u>	<u>1,250,748</u>	<u>1,242,959</u>	<u>-</u>	<u>1,242,959</u>	<u>1,247,787</u>
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Dir of Env Compliance	1.00	1.00	1.00	-	1.00	1.00
Env. Review Supervisor	1.00	1.00	1.00	-	1.00	1.00
Environmental Compliance Spec.	6.00	6.00	6.00	-	6.00	6.00
Environmental Inspection Supv.	1.00	1.00	1.00	-	1.00	1.00
Sr Environmental Engineer	2.00	2.00	2.00	-	2.00	2.00
Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Stormwater Sr. Design Analyst	1.00	1.00	1.00	-	1.00	1.00
Sr. Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>-</u>	<u>14.00</u>	<u>14.00</u>

The major variances for the FY 2013 Environmental Services budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Communication costs in the amount of \$210.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$927.

Development Services (121-422-537)

Goal	To guide and support the development of sustainable communities through the adopted policies of the Comprehensive Plan and development standards of the Land Development Code, while ensuring and promoting the quality of life for all citizens of Leon County Florida.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to provide address assignments, including street naming and renaming, to new construction as well as address verification to redevelopment activities. 2. Provide comprehensive and timely analysis of new development and redevelopment activities requiring site and development plan review. 3. Complete the review of exempt subdivisions and other exempt processes within established minimum time-frames. 4. Issue zoning letters, Permitted Use Verifications and Residential Compliance Certificates in a timely manner providing guidance and notification to property owners and the development community for proposed development activities. 5. Review all new construction permits to ensure compliance with the applicable zoning and development standards. 6. Provide assistance to the Board of Adjustment and Appeals in review of requests for variances to development standards or appeals of determinations made by DSEM. 7. Enhance customer service delivery by streamlining procedural requirements and revising or updating the applicable provisions of the Leon County Land Development Code.
Statutory Responsibilities	Florida Statutes, Chapters 163 and 380; Florida Administrative Codes 9J-2, 9J-5, 9J-10, 9J-11; and 28-24, the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); Bradfordville Sector Plan; and other BCC-adopted plans and implementing policy and procedures manuals
Advisory Board	Board of Adjustment and Appeals; Development Review Committee; Development Support and Environmental Management Citizens' User Group; Code Enforcement Board; Parking Standards Committee; Leon County/City of Tallahassee Addressing Steering Committee; Tallahassee-Leon County Planning Commission

Benchmarking			
Site Plans Types→	Mean time for review of ASAP, Limited Partition, and Type A, B, C, D applications		
Fiscal Year↓	Total Days*	Applicant*	Staff*
2009 Actual	212	135	77
2010 Actual	165	117	48
2011 Actual	157	120	37
2012 Estimate	127	95	32

*Review times are based on calendar days. "Applicant" refers to # of days that the applicant was responsible for making corrections to the plan; "Staff" refers to # of days that staff spent reviewing the plan.

Development Services (121-422-537)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q6, G2	# of all construction address assignments and verifications completed within the permitting and review process as established by County Code.	2,426	2,320	1,400	2,050
Q6, EN1-4, G2	# of site and development plan reviews (Limited Partition, ASAP, Type A-D) ¹	25	13	39	20
Q6, EN1-4, G2	# of subdivision & other exemption determinations completed by staff within the applicable time frames as established by Code.	61	41	32	55
Q6, EN1-4, G2	# of Permitted Use Verifications (PUV), Residential Compliance Certificates (RCC) and zoning letters issued within 15 days.	110	91	96	105
EN1-4, Q6	# of zoning compliance determinations for residential development	819	752	795	700
EN1-2, Q6, G2	# of Board and Adjustment and Appeals Requests	5	3	5	5
Q6, G2	# of Concurrency Management Certificates issued, small and large projects ²	26	26	31	20
EC2, EN1-4, G2, Q6	# of Development Agreements & DRI applications reviewed	2	2	2	3
EN1-4, Q6, G2	# of Land Dev. Code amendments by section, presented to Board	10	7	8	10

Notes:

1. FY11 and FY12 estimates include Administrative Streamlined Application Process (ASAP) reviews along with Limited Partition and Type A-D reviews.
2. Small = development that would generate less than 100 P.M. peak hour auto trips; Large = development that would generate 100 more P.M. peak hour trips

Development Services (121-422-537)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	583,380	576,266	591,127	-	591,127	594,386
Operating	26,770	67,938	67,910	-	67,910	67,910
Transportation	3,121	4,529	3,629	-	3,629	3,642
Total Budgetary Costs	613,270	648,733	662,666	-	662,666	665,938
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
121 Growth Management	613,270	648,733	662,666	-	662,666	665,938
Total Revenues	613,270	648,733	662,666	-	662,666	665,938
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Addressing Program Team Leader	1.00	1.00	1.00	-	1.00	1.00
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Development Services Admin.	1.00	1.00	1.00	-	1.00	1.00
Dir. of Development Services	1.00	1.00	1.00	-	1.00	1.00
Planner I	2.00	2.00	2.00	-	2.00	2.00
Planner II	2.00	2.00	2.00	-	2.00	2.00
Concurrency Management Planner	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	-	9.00	9.00

The major variances for the FY 2013 Development Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Communication costs in the amount of \$28
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$900.

DEP Storage Tank (125-866-524)

Goal	The goal of the Department of Environmental Protection Storage Tank Program is to effectively and efficiently implement the Florida Department of Environmental Protection's Storage Tank Contract in a customer sensitive manner.
Core Objectives	<ol style="list-style-type: none"> 1. Perform annual compliance inspections of registered petroleum storage tank facilities in Leon, Gadsden and Wakulla Counties. 2. Perform installation inspections of new petroleum equipment at new and existing facilities. 3. Perform site inspections for tank removals and abandonments. 4. Investigate and report on petroleum discharges, leaks, non-registered tanks and other code violations, and initiate enforcement actions as appropriate. 5. Provide assistance to citizens and consultants concerning petroleum storage tanks. 6. Orientate new DEP/Office of General Counsel Storage Tank employees on tank inspections, closures, and installations in Leon, Gadsden and Wakulla Counties.
Statutory Responsibilities	Florida Statutes, Chapter 376.3071 "Petroleum Storage Tank Section"; Florida Administrative Code, Chapter 62-761; Aquifer Recharge Element of Comp Plan, Policy:1.1.5
Advisory Board	N/A

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EN1	% of regulated facility's inspected with Leon County	529*	530*	100%	100%
G2	% of requests for customer assistance responded to within contract guidelines	1,003**	1,006**	100%	100%
EN1	% of contracted facility's inspected in Wakulla and Gadsden Counties	***	***	50%	50%

Notes:

*Prior years captured number of compliance inspections completed.

**Prior years captured the number of requests for customer assistance.

*** The regional program includes Gadsden and Wakulla Counties beginning FY12.

DEP Storage Tank (125-866-524)

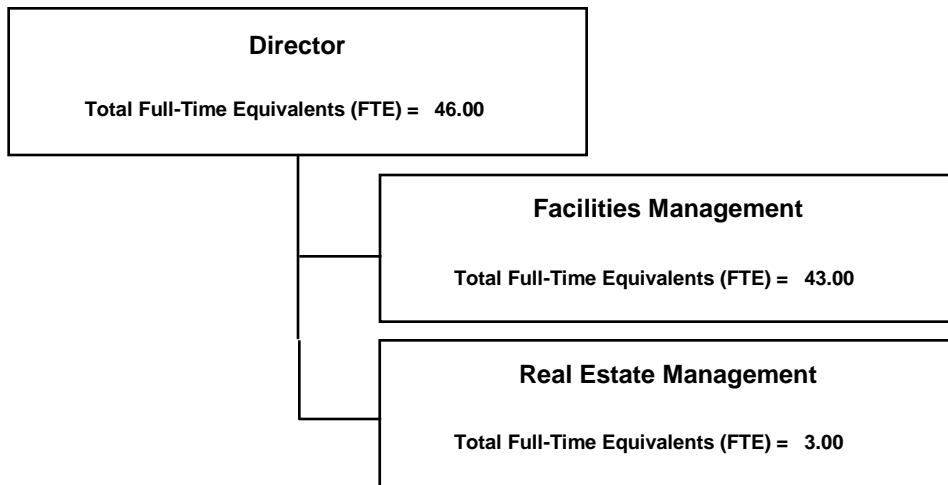
Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	136,490	137,067	139,030	-	139,030	139,478
Operating	1,107	6,089	6,089	-	6,089	6,089
Transportation	5,596	6,421	8,836	-	8,836	8,909
Total Budgetary Costs	143,193	149,577	153,955	-	153,955	154,476
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
125 Grants	143,193	149,577	153,955	-	153,955	154,476
Total Revenues	143,193	149,577	153,955	-	153,955	154,476
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Environmental Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Sr. Env. Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2013 DEP Storage Tank budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$2,415.

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Executive Summary

The Department of Facilities Management section of the Leon County FY 2013 Annual Budget is comprised of Facilities Management and Real Estate Management.

The Department of Facilities Management coordinates construction and real estate activities. Facilities Management provides professional maintenance, construction, and operating services. Real Estate Management provides the management of acquisition and disposition of real property, appraisals, tax certificates, and County property.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Department of Facilities Management to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan.

HIGHLIGHTS

During FY 2012, Facilities Management oversaw the completed construction of two library expansions (Eastside and Lake Jackson Branch Library). In addition, Facilities Management is currently providing planning and interagency coordination for the construction of the Public Safety Complex, which will be located on County-owned property at the intersection of Easterwood Drive and Weems Road. It is anticipated that this construction will be complete late FY 2013.

During FY 2012, the Real Estate Division, in coordination with the Supervisor of Elections Office, identified a long-term space solution for the SOE, which provided for a consolidated warehouse and training facility within the SOE's existing operating budget. This effort reduced the number of facilities used by the SOE from five to two and avoided the construction of a new building, estimated to cost \$9 - \$10 million.

Department of Facilities Management Business Plan

Mission Statement

The mission of the Leon County Department of Facilities Management is to serve the people of Leon County as a responsible steward of public real estate and building infrastructure necessary to support county operations in a timely, professional and cost-effective manner.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Insure the provision of the most basic services to our citizens most in need so that we have a “ready workforce”. (EC6)

Environment

- Educate citizens and partner with community organizations to promote sustainable practices. (EN3)
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including solar. (EN4)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | |
|--|--|
| 1. Complete construction of Leon County Cooperative Extension net-zero energy building. (EN4) | March 2012 (Complete) |
| 2. Implement strategies through library system which advance education and general publics information needs, including: Complete construction of expanded Lake Jackson branch Library (Phase 1) and new community center (Phase 2). (Q1, EC1, EC6) | Phase 1
August 2012
Phase 2
November 2012 |
| 3. Implement strategies through library system which advance education and general publics information needs, including: redevelop Huntington Oaks Plaza, which will house the expanded Lake Jackson branch Library and new community center, through a Sense of Place initiative (Phase3) –sidewalks. (EC1, Q1) | Phase 3
March 2013 |
| 4. Implement strategies which ensure community’s safety, including: complete construction of Public Safety Complex. (EC2, Q2) | June 2013 |
| 5. Manage and maintain property to support County functions and to meet State mandates for entities such as the Courts. (G5) | Ongoing |

Department of Facilities Management

Actions	1. A. Spearhead the design, construction and implementation of a series of changes to the Leon County Cooperative Extension Building to create a Net-Zero Energy Building. (EN4)	Facilities	
	B. Provide assistance and resources for the Grand Opening/Ribbon Cutting for Leon County Cooperative Extension Net-Zero Energy Building; which will provide education to the community in means of developing renewable energy and the utilization of sustainable practices. (EN3,EN4)	Facilities, Resource Stewardship	
	2. A. Provide assistance and resources for the Grand Opening/ Ribbon Cutting Ceremony for the new Lake Jackson Branch Library and New Community Center facilities. (Q1, EC1)	Facilities, Library Services	
	B. Spearhead the design and construction of the Lake Jackson Community Center scheduled to begin construction September 2012 and actively participate, provide resources and assistance for the Grand Opening/Ribbon Cutting Ceremony with an anticipated completion scheduled for November 2012. (Q1, EC1)	Facilities, Parks & Recreation	
	3. A. Actively participate and interact in all public workshops on the redevelopment of the Huntington Oaks Plaza to address the general public's informational needs. (EC1, Q1)	Facilities, PLACE	
	B. Continue to provide updated and accurate information to County Administration and the Board of County Commissioners regarding the status of the redevelopment and completion process for the Huntington Oaks Plaza. (EC1, Q1)	Facilities, PLACE	
	C. Spearhead the design and construction of sidewalks, a driveway, parking lot, and bus stop at the Huntington Oaks Plaza to create a Sense of Place. (EC1, Q1)	Facilities, PLACE	
	4. A. Provide updated and accurate information to County Administration and the Board of County Commissioners as to the development and construction process for the Public Safety Complex. (EC2, Q2)	Facilities, COT	
	B. Provide assistance and resources for the Grand Opening/Ribbon Cutting for Public Safety Complex. (EC2, Q2)	Facilities, COT	
	C. Develop, implement, and monitor an operating expense budget for the Public Safety Complex facilities as part of the Annual Budget. (EC2, Q2)	Facilities, COT, OMB	
	5. A. Continue to provide and maintain facilities for the Board, Constitutional Officers, and the Courts. (G5)	Facilities	
	B. Strategically develop, design and implement an annual survey with involvement by customers in regards to planning and scheduling building renewal and replacement schedules within each County building and office. (G1, G2, G5)	Facilities, County Departments	
	C. Major Maintenance/improvements planned for FY13 consist of: refurbishing the concrete area and replacing front door at the Main Library located on Call St.; Life Safety improvements in the Bank of America building with stairwell pressurization; revolutionize more energy efficient elevator equipment for elevators 1 and 2 at the Leon County Courthouse; roof replacement at the Community Service building located at Appleyard Drive; construct energy upgrades to HVAC and lighting systems at Huntington Oaks Plaza. (G1, G2, G5)	Facilities	
	Performance Measures	Q1 % of Work Orders opened for Preventative Maintenance	
		Q1,Q2 % of Work Orders closed within the year	
G2,G4 % of Field Work Force converted to Mobile Technology Interface			
EC1,EN4 % of Square Footage for which Annual Facility Surveys Completed			

Leon County Fiscal Year 2013 Adopted Budget

Department of Facilities Management

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,678,502	2,579,425	2,613,678	165,459	2,779,137	2,792,550
Operating	5,666,516	4,970,652	5,894,438	198,342	6,092,780	6,644,144
Transportation	100,674	112,164	100,842	-	100,842	100,842
Capital Outlay	7,383	4,750	88,667	-	88,667	133,000
Total Budgetary Costs	8,453,075	7,666,991	8,697,625	363,801	9,061,426	9,670,536
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Facilities Management	8,453,075	7,590,976	8,548,129	296,049	8,844,178	9,452,430
Real Estate Management	-	76,015	149,496	67,752	217,248	218,106
Total Budget	8,453,075	7,666,991	8,697,625	363,801	9,061,426	9,670,536
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	7,684,646	6,814,690	7,879,369	339,301	8,218,670	8,809,496
165 Bank of America Building Operations	683,078	771,611	749,981	-	749,981	768,265
166 Huntington Oaks Plaza	85,351	80,690	68,275	24,500	92,775	92,775
Total Revenues	8,453,075	7,666,991	8,697,625	363,801	9,061,426	9,670,536
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Facilities Management	40.00	40.00	40.00	3.00	43.00	43.00
Real Estate Management	-	2.00	2.00	1.00	3.00	3.00
Total Full-Time Equivalents (FTE)	40.00	42.00	42.00	4.00	46.00	46.00

Facilities Management Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,678,502	2,503,410	2,473,327	97,707	2,571,034	2,583,589
Operating	5,666,516	4,970,652	5,885,293	198,342	6,083,635	6,634,999
Transportation	100,674	112,164	100,842	-	100,842	100,842
Capital Outlay	7,383	4,750	88,667	-	88,667	133,000
Total Budgetary Costs	8,453,075	7,590,976	8,548,129	296,049	8,844,178	9,452,430
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Bank of America (165-154-519)	631,210	771,611	749,981	-	749,981	768,265
Bank of America (165-154-711)	349	-	-	-	-	-
Bank of America (165-154-712)	51,519	-	-	-	-	-
Facilities Management (001-150-519)	6,526,402	6,738,675	7,041,580	135,203	7,176,783	7,223,461
Facilities Management: Judicial Maintenance (001-150-712)	1,058,339	-	-	-	-	-
Facilities Management: Judicial Security (001-150-711)	99,904	-	-	-	-	-
Huntington Oaks Plaza Operating (166-155-519)	85,351	80,690	68,275	24,500	92,775	92,775
Public Safety Complex Facilities (001-410-529)	-	-	688,293	136,346	824,639	1,367,929
Total Budget	8,453,075	7,590,976	8,548,129	296,049	8,844,178	9,452,430
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	7,684,646	6,738,675	7,729,873	271,549	8,001,422	8,591,390
165 Bank of America Building Operations	683,078	771,611	749,981	-	749,981	768,265
166 Huntington Oaks Plaza	85,351	80,690	68,275	24,500	92,775	92,775
Total Revenues	8,453,075	7,590,976	8,548,129	296,049	8,844,178	9,452,430
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Facilities Management	39.00	39.00	39.00	-	39.00	39.00
Public Safety Complex Facilities	-	-	-	3.00	3.00	3.00
Bank of America	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	40.00	40.00	40.00	3.00	43.00	43.00

Facilities Management – Facilities Management (001-150-519)

<p>Goal</p>	<p>The goal of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities through the provision of professional maintenance, construction, and operating services; in order to provide clean, safe and fully-functional County facilities.</p>
<p>Objectives</p>	<ol style="list-style-type: none"> 1. Provide and maintain facilities for the Board, Property Appraiser, Supervisor of Elections, Tax Collector (main office) and Article V agencies (Courts, Clerk, State Attorney, Public Defender and Guardian Ad Litem). Additionally, provide construction support for the Sheriff (including the jail). 2. Provide construction services including planning, estimating and budgeting, site selection, architectural and engineering services, design, bidding and procurement, construction administration, project closeout and warranty management for County buildings. 3. Provide architectural, engineering, CAD, real estate due diligence, construction and energy management services. Maintain or provide for the maintenance of as-built plans. Generate floor plans for space planning, procurement, leasing, contracting, and other purposes. 4. Coordinate facility accessibility and indoor air quality surveys and respond appropriately. 5. Maintain County buildings' (including the health departments and dental clinic) structural, mechanical, plumbing, electrical, roofing, emergency generators, heating/air conditioning and other building systems. Administer a preventative maintenance program for the various building systems. 6. Install and repair or replace doors, windows, cabinetry, sealants, lighting, and building finishes (including flooring, carpentry, ceiling tiles, paint and caulk). 7. Manage parking in the Courthouse, Courthouse Annex, Gadsden Street lot and Main Library; maintain parking access gates, readers, striping and signage; manage parking waiting lists for Courthouse employees; administer employee parking contracts; and manage parking revenue. 8. Administer grounds keeping, custodial, mail equipment, parking equipment, pest control, generators, elevators, chillers, security, fire and integrated HVAC contracts. 9. Manage security access control systems, including obtaining access cards for employees, modifying and terminating access authorizations, coordinating the installation, maintenance and replacement of card readers, replacing keys and changing or adding hardware. 10. Maintain fire protection systems, including monitoring panels and automated sprinklers. 11. Design and remodel interior office space, such as wall and modular system removals and installations, cabinetry and shelving construction, installation of plumbing fixtures and ductwork. 12. Research energy conservation and sustainable building opportunities and take appropriate action. 13. Raise and lower the flags, hang plaques and pictures, put up and take down decorations, transfer surplus property to the warehouse, and surplus auctions. 14. Provide internal mail services for the Board within the Courthouse and Courthouse Annex. 15. Manage the central warehouse, including property deliveries and transfers, storage, and destruction. 16. Manage central records, including storage, security, retrieval, delivery, and destruction.
<p>Statutory Responsibilities</p>	<p>Constitution of the State of Florida, Article V, Section 14 (facilities for the trial courts, Public Defender, State Attorney and Court functions of the Clerk); Florida Statute, Section 125.35; Florida Statute, Chapter 255, "Public Property and Publicly Owned Buildings"</p>
<p>Advisory Board</p>	<p>Volunteer Fire Departments, ADA Focus Groups, Decor and Space Committees, Courthouse Security Committee, Safety Committee, Renaissance Property Committee, and Public Safety Communication Committees</p>

Facilities Management – Facilities Management (001-150-519)

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Square Footage Maintained per Maintenance Employee	56,828 sq ft	47,000 sq ft
G5	Square Footage Maintained per Administrative Employee	356,125 sq ft	142,000 sq ft
G5	Square Footage Maintained per Supervisor Employee	227,313 sq ft	278,000 sq ft
G5	Repair and Maintenance cost per Square Foot – In-house	\$2.08 sq ft	\$2.02 sq ft
G5	Repair and Maintenance cost per Square Foot – Contracted	.98 sq ft	.78 sq ft
G2, G5	% Internal Customers rating Facilities Management responding promptly to needs	95%	95% mean 96% median

Benchmark Sources: International Facilities Management Association (IFMA); International City Management Association (ICMA) 2005 Center for Performance Management

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2, EC2	\$ volume of capital projects managed in millions	\$47.8	\$40.8	\$39.2	\$30
Q1, Q2	# of work orders opened	17,248	15,381	19,356	15,550
Q1	% of work orders opened for preventative maintenance	65%	66%	65%	75%
Q1, Q2	% of work orders closed within the year	90%	99%	85%	90%
EC1, Q1, Q24	% of square footage for which annual facility surveys completed ¹	N/A	N/A	N/A	75%
G2, G4	% of Field Work Force converted to Mobile Technology interface ²	N/A	N/A	N/A	15%
Q2, EC2	Total square footage of County facilities maintained ³	1,358,505	1,433,268	1,433,268	1,555,832

- Notes:
1. During the LEADS Review process, customers expressed a desire to be more involved with planning and scheduling building renewal and replacements. Facilities will perform an annual Facilities Survey for facilities renewals and replacements (G1, G2).
 2. To improve customer service, Facilities will stagger the implementation of Mobile Technology for field staff (G1, G2, G3).
 3. This includes the square footage of the new Public Safety Complex, which is anticipated to be completed late FY 2013 (EC2, Q2). This also includes the new expanded Lake Jackson Library and Community Center which is anticipated to be completed by March 2013 (EC1, Q1)

Facilities Management - Facilities Management (001-150-519)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,627,061	2,452,209	2,420,199	-	2,420,199	2,431,749
Operating	3,791,284	4,169,552	4,520,539	135,203	4,655,742	4,690,870
Transportation	100,674	112,164	100,842	-	100,842	100,842
Capital Outlay	7,383	4,750	-	-	-	-
Total Budgetary Costs	6,526,402	6,738,675	7,041,580	135,203	7,176,783	7,223,461
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	6,526,402	6,738,675	7,041,580	135,203	7,176,783	7,223,461
Total Revenues	6,526,402	6,738,675	7,041,580	135,203	7,176,783	7,223,461
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Construction Manager	2.00	2.00	2.00	-	2.00	2.00
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Dir of Fac Mgmt & Construction	1.00	1.00	1.00	-	1.00	1.00
Fac. Maint. Superintendent	2.00	2.00	2.00	-	2.00	2.00
Fac. Support Superintendent	2.00	2.00	2.00	-	2.00	2.00
Facilities Planner	1.00	1.00	1.00	-	1.00	1.00
Facilities Support Tech II	17.00	17.00	17.00	-	17.00	17.00
Facilities Support Tech III	2.00	2.00	2.00	-	2.00	2.00
Mail Clerk	1.00	2.00	2.00	-	2.00	2.00
Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Parking Garage Supervisor	1.00	1.00	2.00	-	2.00	2.00
Parking Generalist	3.00	2.00	2.00	-	2.00	2.00
Operations Support Technician	1.00	1.00	-	-	-	-
Project Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	39.00	39.00	39.00	-	39.00	39.00

The major variances for the FY 2013 Facilities Management budget are as follows:

Increases to Program Funding:

1. Contracts or other obligations for continuity of services such as custodial and elevator maintenance in the amount of \$81,397. These increases are offset by \$46,194 in service level reductions (see "Decreases to Program Funding").
2. Utility costs in the amount of \$100,000, due to the County providing full service leases at Huntington Oaks Plaza, which requires the County pay all utilities.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan, workers compensation, and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Costs associated with service level budget reductions approved by the Board such as the reduction of Courthouse and Courthouse Annex day porter services, and the elimination of grounds mulch and plant fertilizing and after school security services for the Main Library in the amount of \$46,194.

Facilities Management - Facilities Management: Judicial Security (001-150-711)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	99,904	-	-	-	-	-
Total Budgetary Costs	99,904	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	99,904	-	-	-	-	-
Total Revenues	99,904	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for judicial security. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Facilities Management: Judicial Maintenance (001-150-712)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	1,058,339	-	-	-	-	-
Total Budgetary Costs	1,058,339	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,058,339	-	-	-	-	-
Total Revenues	1,058,339	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for judicial maintenance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Public Safety Complex Facilities (001-410-529)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	-	1,929	97,707	99,636	100,306
Operating	-	-	597,697	38,639	636,336	1,134,623
Capital Outlay	-	-	88,667	-	88,667	133,000
Total Budgetary Costs	-	-	688,293	136,346	824,639	1,367,929
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	-	688,293	136,346	824,639	1,367,929
Total Revenues	-	-	688,293	136,346	824,639	1,367,929
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Facilities Support Tech II	-	-	-	2.00	2.00	2.00
Public Safety Complex Operations Manager	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	-	-	-	3.00	3.00	3.00

The following expenditures establish the FY 2013 facilities operations support budget for the new Public Safety Complex. These costs are jointly funded 50/50 with the City of Tallahassee.

1. Three new positions: Operations Manager and Facilities Support Technician II in the amount of \$99,636; a second Facilities Support Technician II will be held vacant pending the actual timing of the opening of the facility, once a work load demand analysis is complete and the appropriate skill set of the position is determined.
2. Associated operating expenditures: communications, utilities, custodial, repair maintenance, other contractual services (fire suppression, pest control, security system and services, testing & permitting, and water treatment), travel, postage, property insurance, publications & subscriptions, operating supplies, training, building capital reserves, and indirect costs in the amount of \$636,336.

Facilities Management - Bank of America (165-154-519)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	51,441	51,201	51,199	-	51,199	51,534
Operating	579,769	720,410	698,782	-	698,782	716,731
Total Budgetary Costs	631,210	771,611	749,981	-	749,981	768,265
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
165 Bank of America Building Operations	631,210	771,611	749,981	-	749,981	768,265
Total Revenues	631,210	771,611	749,981	-	749,981	768,265
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Facilities Support Tech II	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Facilities Management: Bank of America budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in workers compensation and the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Costs associated with a reduction in broker fees due to the County creating an in-house Real Estate Management division in the amount of \$40,000. The decrease is offset by a \$11,933 increase in utilities and \$6,439 increase in maintenance costs.

Facilities Management - Bank of America (165-154-711)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	349	-	-	-	-	-
Total Budgetary Costs	349	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
165 Bank of America Building Operations	349	-	-	-	-	-
Total Revenues	349	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for judicial security. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Bank of America (165-154-712)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	51,519	-	-	-	-	-
Total Budgetary Costs	51,519	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
165 Bank of America Building Operations	51,519	-	-	-	-	-
Total Revenues	51,519	-	-	-	-	-

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for judicial maintenance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Huntington Oaks Plaza Operating (166-155-519)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	85,351	80,690	68,275	24,500	92,775	92,775
Total Budgetary Costs	85,351	80,690	68,275	24,500	92,775	92,775
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
166 Huntington Oaks Plaza	85,351	80,690	68,275	24,500	92,775	92,775
Total Revenues	85,351	80,690	68,275	24,500	92,775	92,775

The major variances for the FY 2013 Facilities Management: Huntington Oaks Plaza budget are as follows:

Increases to Program Funding:

1. Contracts or other obligations for continuity of services such as custodial and maintenance in the amount of \$24,500 due to the County assuming the management and maintenance for the Huntington Oaks Plaza. These increases are offset by a decline in management fees and other operating costs, resulting in a net increase of \$12,085 over the FY12 budget.

Real Estate Management (001-156-519)

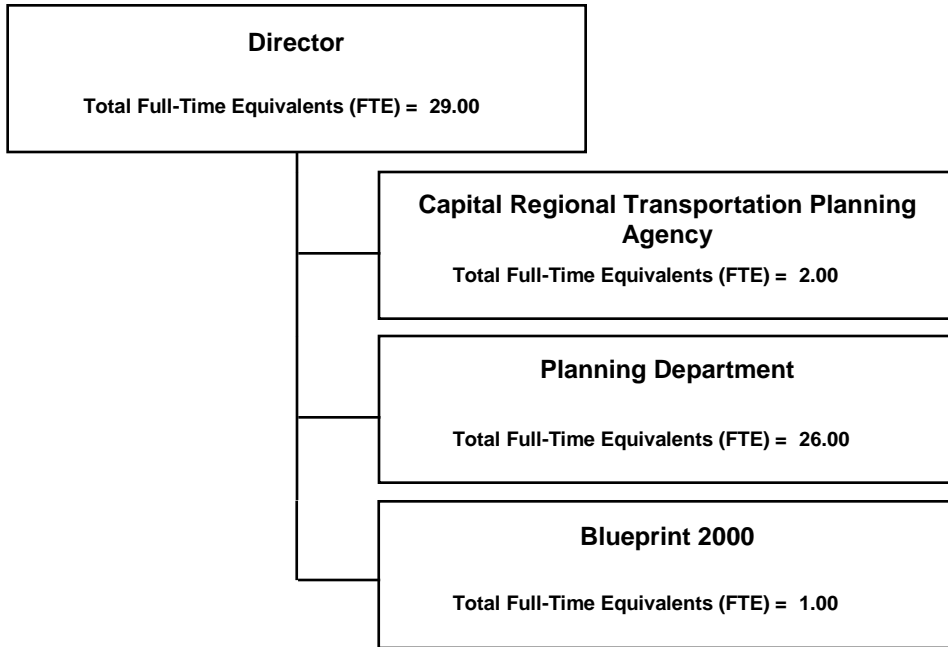
Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	76,015	140,351	67,752	208,103	208,961
Operating	-	-	9,145	-	9,145	9,145
Total Budgetary Costs	-	76,015	149,496	67,752	217,248	218,106
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	76,015	149,496	67,752	217,248	218,106
Total Revenues	-	76,015	149,496	67,752	217,248	218,106
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Right-of-Way Agent	-	-	-	1.00	1.00	1.00
Real Estate Manager	-	1.00	1.00	-	1.00	1.00
Real Estate Specialist	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	-	2.00	2.00	1.00	3.00	3.00

The major variances for the FY 2013 Real Estate Management budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in workers compensation, County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Costs associated with the realigning of a Right-of-Way Agent position from Public Works Operations to the Real Estate Management Division in the amount of \$67,752.
3. Costs associated with the development of an operating budget to support the division's ongoing operating needs in the amount of \$9,145.

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Executive Summary

The Department of Planning, Land Management and Community Enhancement (PLACE) section of the Leon County FY 2013 Annual Budget is comprised of the Planning Department, Blueprint 2000 (BP2000), and the Capital Regional Transportation Planning Agency (CRTPA).

The Department of PLACE coordinates planning activities and Blueprint 2000. Planning provides expertise and recommendation in the areas of land use and environmental and transportation planning. The Capital Regional Transportation Planning Agency provides recommendations relating to transportation issues for Leon County, the City of Tallahassee, and surrounding areas.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Department of PLACE to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measure. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department measuring outcomes of the plan.

HIGHLIGHTS

The Department of PLACE was created to emphasize the desire to create a livable, sustainable community with areas with a sense of place, and to better coordinate planning and Blueprint 2000 activities. In an effort to create synergy and provide opportunity for improvement in how services are delivered, the Department of PLACE, along with three other areas were brought under the supervision of the Director of Public Works and Community Development. In addition, the reorganization included realigning the City/County Planning Division and Blueprint 2000 to this department

The Planning Department continues to provide technical and administrative support for the Comprehensive Plan amendment process particularly in the areas of long range land use, environmental and transportation planning, land use administration, as well as the administration of Blueprint 2000.

The budgets for Blueprint 2000 and the Capital Regional Transportation Planning Agency were established solely to cover personnel costs for two employees (one BP2000 and one CRTPA) who opted for County benefits. These personnel costs are reimbursed to the County on an annual basis.

Several projects are expected to be completed by October 2012, including Gadsden Street Pedestrian Crossing improvements, Magnolia Drive sidewalk and Deer Lake Road sidewalks and bicycle lanes.

Department of PLACE Business Plan

Mission Statement

The mission of the Department of PLACE is to serve the citizens of Tallahassee and Leon County by providing the City and County Commissions, the Planning Commission, numerous boards, committees, residents and businesses with accurate information, creative solutions, effective planning recommendations and expertise in the areas of long range, land use, environmental and transportation planning.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including: completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4)
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6)
- Further create connectedness and livability through supporting human scale infrastructure and development, including: enhancing our multimodal districts. (Q7)

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum countywide environmental standards. (EN1)
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | |
|--|---------|
| 1. Identify revisions to future land uses which expand opportunities to promote and support economic activity. (EC2) | Ongoing |
| 2. Consider policy to encourage redevelopment of vacant commercial properties. (EC2) | Ongoing |
| 3. Implement strategies that protect the environment and promote orderly growth, including: consider mobility fee to replace concurrency management system. (EN1, EN2) | Ongoing |
| 4. Implement strategies which plan for environmentally sound growth in the Woodville Rural Community including: promote concentrated commercial development in Woodville. (EN1, EN2, Q5) | Ongoing |
| 5. Implement strategies which advance parks, greenways, recreational offering, including update Greenways Master Plan. (EC1, EC4, Q1) | Ongoing |
| 6. Implement strategies that support amenities which provide social offerings, including: consider construction Cascades Park amphitheatre, in partnership with KCCI. (EC1, EC4, Q4) | Ongoing |
| 7. Implement design studio. (Q6, Q7) | Ongoing |
| 8. Implement strategies that preserve neighborhoods and create connectedness and livability, including: implement visioning team. (Q6, Q7) | Ongoing |
| 9. Develop performance level design standards for Activity Centers. (Q6, Q7) | Ongoing |
| 10. Revise Historic Preservation District Designation Ordinance. (Q6) | Ongoing |
| 11. Develop design standards requiring interconnectivity for pedestrians and non-vehicular access. (Q6,Q7) | Ongoing |
| 12. Establish Bicycle & Pedestrian Advisory Committee and develop bike route system. (Q7) | Ongoing |

Department of PLACE

Actions	1.	Work with the Community Redevelopment Agency Development Services to identify code requirements that are creating problems for business expansion and development. Initiate code or Comp Plan revisions as needed. (EC1, Q7)	Comp Plan & Land Use Div.
	2.	Explore and develop ideas for redevelopment of vacant lots and review redevelopment methods utilized in other states and counties, create a list of options for BCC review. (EC1, Q6)	Comp Plan Div.
	3.	Continue development of the mobility fee concept for review by the BCC and City Commissions. (Q7)	Comp Plan Div.
	4.	Support the County's priority for Woodville development by reviewing the zoning and Comp Plan categories for Woodville area to ensure they promote appropriate growth. Provide a list of results and solutions to the lead department and follow up as required. (Q6, Q7)	Comp Plan & Land Use Div.
	5.	Continue review and update of Greenway Master Plan. (EC1, Q6, Q7)	Comp Plan Div.
	6.	Develop guidelines and goals for visioning team, identify the team and begin meetings to develop design guidelines for activity centers. (Q4)	Comp Plan Div.
	7.	Complete creation of design studio. (Q6)	Comp Plan Div
	8.	Develop guidelines and goals for visioning team, identify the team and begin meetings to develop design guidelines for connectedness; complete performance level design standards for Activity Centers. (Q4)	Comp Plan & Land Use Div.
	9.	Complete rewrite of Historic District Designation Ordinance by June 2013. (Q6, Q7)	Land Use Div.
	10.	Complete creation of design standards for interconnectivity for pedestrians and non-vehicular access. (Q1, Q7)	Comp Plan & Land Use Div.
	11.	Present options for creation of the Bicycle & Pedestrian Advisory Committee to BSS and CC. (EC1, Q1, Q7)	Comp Plan Div.
	12.	Work with Public Works Department to identify opportunities for the completion of the bike route system.(Q1, Q4, Q7)	Comp Plan Div.
Performance Measures	EN1	Number of new or expanded development projects.	
	EC2	Percentage of new or expanded projects due to incentives.	

Leon County Fiscal Year 2013 Adopted Budget

Department of PLACE

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	353,133	337,446	338,138	-	338,138	339,331
Operating	34,878	50,000	50,000	-	50,000	50,000
Grants-in-Aid	820,964	773,445	773,445	(22,000)	751,445	751,445
Total Budgetary Costs	1,208,975	1,160,891	1,161,583	(22,000)	1,139,583	1,140,776
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Capital Regional Transportation Planning Agency	225,184	215,035	217,646	-	217,646	218,075
Planning Department	922,444	884,977	882,855	(22,000)	860,855	861,190
Blueprint 2000	61,348	60,879	61,082	-	61,082	61,511
Total Budget	1,208,975	1,160,891	1,161,583	(22,000)	1,139,583	1,140,776
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,208,975	1,160,891	1,161,583	(22,000)	1,139,583	1,140,776
Total Revenues	1,208,975	1,160,891	1,161,583	(22,000)	1,139,583	1,140,776
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Blueprint 2000	1.00	1.00	1.00	-	1.00	1.00
Capital Regional Transportation Planning Agency	2.00	2.00	2.00	-	2.00	2.00
Planning Department	28.00	28.00	27.00	(1.00)	26.00	26.00
Total Full-Time Equivalents (FTE)	31.00	31.00	30.00	(1.00)	29.00	29.00

Capital Regional Transportation Planning Agency (001-402-515)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	213,868	200,035	202,646	-	202,646	203,075
Operating	11,316	15,000	15,000	-	15,000	15,000
Total Budgetary Costs	225,184	215,035	217,646	-	217,646	218,075
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	225,184	215,035	217,646	-	217,646	218,075
Total Revenues	225,184	215,035	217,646	-	217,646	218,075
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Sr. Transportation Planner	1.00	1.00	1.00	-	1.00	1.00
Transportation Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Funding for the Capital Regional Transportation Planning Agency was realigned within the budget to account for the expenditures related to this program. Previously, funding for this program was included in the Planning Department's budget. Personnel expenses are reimbursed and will have a zero net budget impact.

The major variances for the FY 2013 Capital Regional Transportation Planning Agency budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Planning Department (001-817-515)

<p>Goal</p>	<p>The goal of the Tallahassee-Leon County Planning Department is to provide accurate information, creative and effective planning recommendations, and expertise in the areas of long-range land use, environmental, and transportation planning for the orderly growth of the Leon County and Tallahassee community.</p>
<p>Objectives</p>	<p>Management</p> <ol style="list-style-type: none"> 1. Provides coordination and oversight of all planning functions. 2. Ensures administration of the department budget; ensures expenditure levels conform to approved resources. 3. Monitors federal and state legislation impacting municipal government planning activities. 4. Provides timely and effective planning information and recommendations for the orderly growth of the Tallahassee and Leon County community. <p>Planning Support</p> <p>Provides efficient support service activities (GIS, research, mapping, graphics, computer assistance, and publication assistance) to the Planning Department and to City and County Governments.</p> <p>Administrative Services</p> <p>Promotes the efficient and effective administrative services support for the entire department; provides additional resources in understaffed areas; improves use of existing staff and fiscal resources; and promotes effective division and external department coordination</p> <p>Land Use Administration</p> <ol style="list-style-type: none"> 1. Reviews applications for rezonings, Planned Unit Developments (PUD), Developments of Regional Impact (DRI), and other large-scale developments; 2. Processes and reviews site plan development applications, and provides customer service by developing code-compliant design concepts. 3. Assists other divisions and departments with the creation and processing of land development regulations for special study areas. 4. Reviews County and City development plans. <p>Comprehensive Planning and Urban Design</p> <ol style="list-style-type: none"> 1. Researches and prepares reports and recommendations for special planning initiatives and urban design studies as directed by the County Commission, City Commission, or State statutes. 2. Promotes implementation of the Tallahassee-Leon County Comprehensive Plan through the review of and participation in a variety of projects and through staffing the annual Plan amendment cycle and public participation process. 3. Develops and implements long range plans for special study areas, hazard mitigation planning, land acquisition, and transportation and mobility projects, including bike routes and greenway plans. 4. Provides coordination for long-range planning projects and issues.
<p>Statutory Responsibilities</p>	<p>Florida Statutes: Chapter 163 “Comprehensive Planning”, Chapter 163 “Development Agreements”, Chapter 125, Title 11, Chapter 164 “Municipal Annexations & Contractions”, Chapter 339 “Transportation Planning”, Chapter 427 “Land Acquisition”; Local: Chapter 10, Article II “Local Planning Agency”, Article V “Comprehensive Planning”, Article VI “Concurrency Management”, Article VII “Environmental Management”</p>
<p>Advisory Board</p>	<p>Planning Commission; Local Planning Agency; Canopy Roads Citizens Advisory Board; Water Resources Committee; Urban Design Commission, Local Mitigation Strategy Committee; Blueprint 2000 Citizens Advisory Committee</p>

Planning Department (001-817-515)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EC1	# of Land Use Applications Processed, including Site Plans, Text Amendments, Subdivisions, Plats, etc. (City and County)	137	150	132	130
EC1	# of Rezonings, PUDs Processed	28	16	34	35
EC1	# of Comp Plan Amendments Analyzed and Processed	15	10	12	16
EC1	# of SF of Non-Residential Development Permitted in the Southern Strategy Area	15,180	12,230	15,000	10,000
EC1	# of Residential Dwelling Units Permitted within the Southern Strategy Area	33	22	40	35
EC1	# of GIS Layers Actively Maintained	7	7	7	7
EC1	Public workshops/Listening sessions/Neighborhood meetings	n/a	n/a	42	35
EC1	Direct mail notices	n/a	n/a	9,180	9,200
EN1	# of new or expanded development projects*	n/a	n/a	n/a	n/a
EC2	% of new or expanded projects due to incentives*	n/a	n/a	n/a	n/a

Notes: * New Performance Measure

Planning Department (001-817-515)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	77,918	76,532	74,410	-	74,410	74,745
Operating	23,562	35,000	35,000	-	35,000	35,000
Grants-in-Aid	820,964	773,445	773,445	(22,000)	751,445	751,445
Total Budgetary Costs	922,444	884,977	882,855	(22,000)	860,855	861,190
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	922,444	884,977	882,855	(22,000)	860,855	861,190
Total Revenues	922,444	884,977	882,855	(22,000)	860,855	861,190
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Executive Secretary	1.00	1.00	1.00	-	1.00	1.00
GIS Coordinator	2.00	2.00	2.00	-	2.00	2.00
Planner	1.00	1.00	-	-	-	-
Planner II	10.00	10.00	10.00	-	10.00	10.00
Transportation Planner	1.00	1.00	1.00	(1.00)	-	-
Director	1.00	1.00	1.00	-	1.00	1.00
Graphics & Mapping Specialist	1.00	1.00	1.00	-	1.00	1.00
Supervisor-Planning Research	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	-	1.00	1.00
Secretary IV	3.00	3.00	3.00	-	3.00	3.00
Land Use Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Community Involvement Planner	2.00	2.00	2.00	-	2.00	2.00
Manager, Special Project Planning	1.00	1.00	1.00	-	1.00	1.00
Comprehensive & Environmental Admin	1.00	1.00	1.00	-	1.00	1.00
Manager, Comprehensive Planning	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	28.00	28.00	27.00	(1.00)	26.00	26.00

This funding represents the County's portion of the Planning Department budget. Through an interlocal agreement, the City and County provide joint funding for this department based on the population of the County. The City's portion is based on population of the incorporated area and the County's portion is based on the unincorporated area.

The personnel budget was established for one Planning employee opting for County benefits. The remaining operating budget reflects the County's share of Planning costs.

The major variances for the FY 2013 Planning Department budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Position reorganization of 1.00 FTE effective October 1, 2012.
3. County's share of a Transportation Planner as part of Board approved budget reductions in the amount of \$22,000.

Blueprint 2000 (001-403-515)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	61,348	60,879	61,082	-	61,082	61,511
Total Budgetary Costs	61,348	60,879	61,082	-	61,082	61,511
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	61,348	60,879	61,082	-	61,082	61,511
Total Revenues	61,348	60,879	61,082	-	61,082	61,511
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Legal Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Budget was established for one Blueprint 2000 employee opting for County benefits as allowed by the interlocal agreement establishing the agency. Blueprint 2000 will reimburse personnel costs to the County on an annual basis.

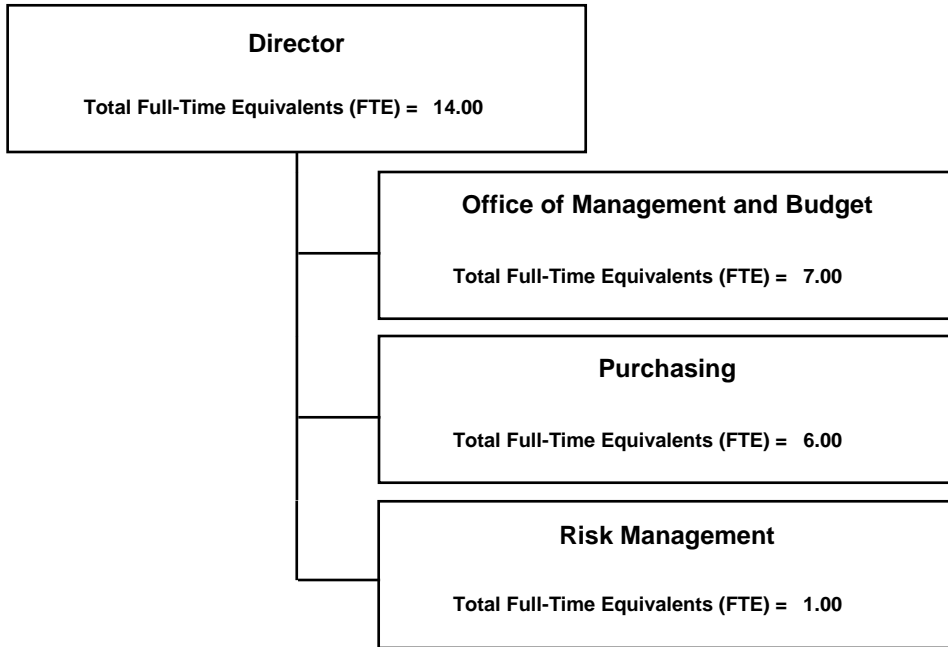
The major variances for the FY 2013 Blueprint 2000 budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.



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Executive Summary

The Office of Financial Stewardship section of the Leon County FY 2013 Annual Budget is comprised of the Office of Management & Budget, Risk Management and Purchasing.

The Office of Management & Budget provides financial management and guidance to the Board, County Administrator, and other departments. Risk Management manages the County's activities in an effort to minimize total long-term costs associated with accidental losses. Purchasing provides securities and stocks, requested supplies and commodities for all County departments under the Board.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Office of Financial Stewardship to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan.

HIGHLIGHTS

The Office of Management & Budget (OMB) developed a balanced Operating and Capital Improvement Program budget on behalf of the County Administrator, as adopted by the Board. The annual Operating and Capital Improvement Program, and Budget in Brief are available on the County's web page. OMB received the Government Finance Officers Association of the U.S. and Canada's Distinguished Budget Award for the 22nd consecutive year.

Purchasing continues to successfully administer the competitive solicitation process and coordinate all associated bid awards, proposals, evaluation processes, and contract development. Purchasing also administers the County's Warehouse, Property Control, E-Payables and Purchasing Card programs. Reorganization of Purchasing as part of Board approved reductions saved \$79,082 by eliminating the Contract Manager position.

In FY 12, the OMB developed "Let's Balance", an educational budget simulation, for the second Leon County Citizen Engagement Series session in March 2012. OMB also conducted a management review of the Council of Culture & Art in FY 12.

Office of Financial Stewardship Business Plan

Mission Statement

The mission of the Office of Financial Stewardship is to provide sound financial management, ethical procurement services and asset control to the Board of County Commissioners, County Administrator and Board departments, offices and divisions, while minimizing long-term costs associated with accidental losses, in order to support effective decision making and ensure responsible stewardship of County resources.

Strategic Priorities

Economy

- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Quality of Life

- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)
- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including completing the enhancements to and the programming of the Cascade Park amphitheater. (Q4)

Environment

- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's core practices. (G4)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | |
|---|---------------|
| 1. Implement strategies that support amenities which provide social offerings, including: evaluate opportunities to maximize utilization of Tourism Development taxes and to enhance effectiveness of County support of cultural activities including management review of COCA (EC4,Q4,G5) | December 2012 |
| 2. Fund Sheriff's operations, containing law enforcement, corrections, emergency management, and enhanced 9-1-1 (Q2) | Ongoing |
| 3. Support of Regional Trauma Center (Q3) | Ongoing |
| 4. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: institute financial self-service module, document management, and expanded web-based capabilities in Banner System (EN4,G2) | Ongoing |
| 5. Implement strategies which ensure responsible stewardship of County resources, including: revise program performance evaluation and benchmarking (G5) | Ongoing |
| 6. Maintain a work environment free from the influence of alcohol and controlled illegal substances (Q2) | Ongoing |
| 7. Support employee Safety Committee (Q2,G4) | Ongoing |
| 8. Conduct management reviews (G5) | Ongoing |
| 9. Provide and enhance procurement services and asset control (G5) | Ongoing |
| 10. Develop an annual balanced budget and Capital Improvement Program (G5) | Ongoing |

Office of Financial Stewardship

Actions	1.	Provide support to Tourist Development regarding accurate revenue forecasts, and present and implement findings of the COCA management review to ensure the best utilization of Tourist Development grant expenditures for cultural activities. (EC4, Q4, G5)	OMB
	2.	Provide updated and accurate information to County Administration and the Board of County Commissioners regarding the Sheriff's funding requests to ensure adequate resources are provided for public safety. (Q2, G5)	OMB
	3.	Provide accurate information to County Administration and the Board of County Commissioners regarding funding requests for the Regional Trauma Center including the leveraging of state healthcare grant dollars. (Q3, G5)	OMB
	4.	Continue participation and interaction with the Banner Team to ensure adequate resources are provided to keep the financial, personnel and financial management system (Banner) operating in the most efficient manner for the organization. (EN4, G2)	Purchasing/OMB
	5.	Assist and provide resources to departments and divisions in developing and refining performance measures that provide relevant outcomes that are aligned with the County's vision, mission and strategic priorities. (G2, G5)	OMB
	6.	Continue to provide adequate resources to Risk Management and Human Resources in order to continue the necessary alcohol and drug monitoring for employees with commercial drivers licenses and new hires. (Q2)	Risk Management
	7.	Continue chairing the County Safety Committee to ensure compliance with adopted safety policies to ensure a safe work environment to reduce injuries and workers' compensation claims. (Q2, G4)	Risk Management
	8.	As requested by the Board of County Commissioners and/or the County Administrator conduct thorough management reviews to ensure the best utilization of County resources and recommend operational efficiencies. (G2,G5)	OMB
	9.	Monitor procurement process and asset management system to ensure the greatest utilization of county expenditures for services, and make recommendations for improvements when necessary. (G5)	Purchasing
	10.	Ensure the development of the annual budget conforms to the state statutory guidelines, and provide the Board pertinent information at workshops regarding funding requests and available revenues. (G5)	OMB
Performance Measures	G2	% of departmental performance measures reviewed	
	G2	# of program management reviews performed	
	Q2	% change in workers' compensation claims from prior year	
	G2	\$ amount of Central Purchasing Office purchases per Central Purchasing FTE	
	G5	% of bids protests to total solicited bids	
	G2	% of total dollar value of warehouse issuances equal to operating costs	
	G5	# of pre-bids meetings held to provide information to potential vendors on County projects	

Leon County Fiscal Year 2013 Adopted Budget

Office of Financial Stewardship

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,261,512	1,095,543	1,043,313	(79,082)	964,231	967,671
Operating	132,344	230,009	227,794	4,344	232,138	234,666
Transportation	8,382	10,668	10,007	-	10,007	10,085
Total Budgetary Costs	1,402,238	1,336,220	1,281,114	(74,738)	1,206,376	1,212,422
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Office of Management and Budget	674,846	606,533	576,090	-	576,090	580,572
Purchasing	561,435	504,235	479,878	(79,082)	400,796	401,931
Risk Management	165,957	225,452	225,146	4,344	229,490	229,919
Total Budget	1,402,238	1,336,220	1,281,114	(74,738)	1,206,376	1,212,422
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,236,281	1,110,768	1,055,968	(79,082)	976,886	982,503
501 Insurance Service	165,957	225,452	225,146	4,344	229,490	229,919
Total Revenues	1,402,238	1,336,220	1,281,114	(74,738)	1,206,376	1,212,422
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Office of Management and Budget	7.90	7.00	7.00	-	7.00	7.00
Purchasing	8.00	7.00	7.00	(1.00)	6.00	6.00
Risk Management	1.10	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	17.00	15.00	15.00	(1.00)	14.00	14.00

Office of Management and Budget (001-130-513)

Goal	The mission of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.
Core Objectives	<ol style="list-style-type: none"> 1. Provide financial management assistance to the County Administrator and other departments. 2. Responsible for the development, monitoring, and control of the annual operating budget and capital improvement program. 3. Forecast and monitor County revenues. 4. Responsible for the County's annual Truth in Millage (TRIM) process. 5. Conduct research, fiscal policy analysis for special projects, and management reviews as requested by the County Administrator and Board.
Statutory Responsibilities	Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage"
Advisory Board	Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Net Budget Per Countywide Resident*	1:724	1:1064*

*(Benchmark is generated from the average net budget per county resident of Like-Sized Counties. Benchmarked Counties include: Alachua, Lake, Escambia, Marion, St. Lucie, Osceola, and Manatee.)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G5	Meet all requirements of Florida Statutes 129 and 200 Truth-in-Millage (TRIM)	Yes	Yes	Yes	Yes
G5	Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget)	98%	99%	99%	99%
G2	Process budget amendment requests within 2 business days of the next scheduled Board meeting (% is an estimate)	100%	98%	100%	100%
G5	Develop and print 2 semi-annual performance reports by May 30 and November 30	2	2	2	2
G2	Review all agenda items in less than 2 days 95% of the time	95%	95%	98%	98%

Office of Management & Budget (001-130-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	612,446	533,400	503,400	-	503,400	505,354
Operating	62,400	73,133	72,690	-	72,690	75,218
Total Budgetary Costs	674,846	606,533	576,090	-	576,090	580,572
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	674,846	606,533	576,090	-	576,090	580,572
Total Revenues	674,846	606,533	576,090	-	576,090	580,572
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Management & Budget Analyst	2.00	2.00	2.00	-	2.00	2.00
Assistant County Administrator	0.90	-	-	-	-	-
Management & Budget Technician	1.00	1.00	1.00	-	1.00	1.00
Dir. of Fin. Stewardship	1.00	1.00	1.00	-	1.00	1.00
Sr Management & Budget Analyst	3.00	2.00	2.00	-	2.00	2.00
Principal Management & Budget Analyst	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.90	7.00	7.00	-	7.00	7.00

The major variances for the FY 2013 Office of Management & Budget's budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' comp. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Salary savings associated with staff turnover in the amount of \$30,000.
3. Communication costs in the amount of \$443.

Purchasing Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	534,825	466,868	444,527	(79,082)	365,445	366,502
Operating	18,228	26,699	25,344	-	25,344	25,344
Transportation	8,382	10,668	10,007	-	10,007	10,085
Total Budgetary Costs	561,435	504,235	479,878	(79,082)	400,796	401,931
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Procurement (001-140-513)	326,347	333,249	309,708	(79,082)	230,626	231,222
Property Control (001-142-513)	45,338	47,066	47,026	-	47,026	47,050
Warehouse (001-141-513)	189,750	123,920	123,144	-	123,144	123,659
Total Budget	561,435	504,235	479,878	(79,082)	400,796	401,931
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	561,435	504,235	479,878	(79,082)	400,796	401,931
Total Revenues	561,435	504,235	479,878	(79,082)	400,796	401,931
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Procurement	4.00	4.00	4.00	(1.00)	3.00	3.00
Warehouse	3.00	2.00	2.00	-	2.00	2.00
Property Control	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	8.00	7.00	7.00	(1.00)	6.00	6.00

Purchasing – Procurement (001-140-513)

Goal	The goal of the Procurement Program is to provide timely and professional procurement services to secure requested supplies, services, and commodities at a specified level of quality and at the lowest possible cost, through open and fair competition.
Core Objectives	<ol style="list-style-type: none"> 1. Review all purchasing activity for compliance with Purchasing Policy and applicable state laws. 2. Process requisitions and purchase orders and assist departments/divisions with technical information, quotes, and purchasing related requests. 3. Obtain price quotes, prepare and receive informal bids, review state and cooperative purchasing contracts for vendor sources and best pricing. 4. Provide accounts payable assistance to vendors and staff. 5. Prepare, advertise, and receive bids and Requests for Proposals (RFP's), and coordinate the evaluation processes for those bids and RFP's. 6. Administer the County procurement card program: provide cardholder training, card management, and audits of card activity. 7. Implement and provide contract management services for County-wide services contracts such as uniforms.
Statutory Responsibilities	Leon County Board of County Commissioners Purchasing and Minority Business Enterprise Policy (revised 6/13/06) and Purchasing Card Policy (revised 6/13/06); Florida Statute, Chapter 255 "Public Property and Publicly Owned Buildings"; Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement"
Advisory Board	N/A

Benchmarking				
Priorities	Benchmark Data	Leon County	ICMA Mean	ICMA Median
G2, G4	\$ amount of Central Purchasing purchases per Central Purchasing FTE (millions)	\$22.6	\$20.5	\$13.0
G2, G5	% of Purchasing Conducted with Purchasing Card	2.74%	5.87%	2.56%

International City/County Management Association Comparable Performance Measurement 2010

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G2, G5	% of completed requisitions for purchase orders processed within 2 days of receipt	100%	100%	100%	100%
G2, G4, G5	# of bids/RFPs processed within 45 work days of receipt of request	100%	100%	100%	100%
G2, G5	# of Purchase Orders Issued	2,994	3,545	3,150	2,841
G2, G5	\$ Volume of Purchase Orders Issued (millions)	\$68.2	\$70.4	\$61.0	\$91.0 ¹
G2, G4	\$ Amount of Central Purchasing Office purchases per Central Purchasing FTE (3.35 FTE allocated) (millions) ²	\$ 18.2	\$18.8	\$22.18	\$27.19
G2, G5	# of Bids Issued	52	61	54	60
G2, G5	Purchasing Card Volume	\$2,672,893	\$2,877,767	\$3,200,000	\$3,431,610
G5	Purchasing Card Rebate	\$20,126	\$27,850	\$21,000	\$48,043

Notes:

1. An increase in FY13 is due to purchase orders associated with the Public Safety Complex.
2. FTE allocation determined by amount of staff time dedicated to Central Purchasing Office purchases. Increases in FY12 and FY13 are due to purchases associated with the Public Safety Complex and the reduction of 1 FTE Contract Manager position.

Purchasing - Procurement (001-140-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	312,442	313,853	290,393	(79,082)	211,311	211,907
Operating	13,905	19,396	19,315	-	19,315	19,315
Total Budgetary Costs	326,347	333,249	309,708	(79,082)	230,626	231,222
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	326,347	333,249	309,708	(79,082)	230,626	231,222
Total Revenues	326,347	333,249	309,708	(79,082)	230,626	231,222
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Dir of Purchasing	1.00	1.00	1.00	-	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	-	1.00	1.00
Contract Manager	1.00	1.00	1.00	(1.00)	-	-
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	(1.00)	3.00	3.00

The major variances for the FY 2013 Procurement budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Costs associated with Board approved budget reductions and reorganization of Purchasing duties including the elimination of a Contract Manager position in the amount of \$79,082.
3. Communication costs in the amount of \$81.

Purchasing – Warehouse (001-141-513)

Goal	The goal of the Warehouse Program is to procure, stock, and issue high turnover type items to facilitate the work routines of County departments.
Core Objectives	<ol style="list-style-type: none"> 1. Issue supplies and materials from Warehouse and Office Supply Center inventories. 2. Procure materials and supplies for Warehouse, Office Supply Center, and County customers. 3. Provide forklift services for other departments. 4. Deliver inter-departmental, special, and U.S. mail to County facilities. 5. Process purchase requisitions for Fleet Management and Operations Divisions and provide back-up to Procurement as needed. 6. Assist County staff with identifying vendors and sourcing needed items.
Statutory Responsibilities	Leon County Board of County Commissioners Purchasing Policy, (revised 1/16/96); Minority Business Enterprise Policy, (revised 1/16/96); Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement"
Advisory Board	N/A

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G2, G5	Inventory Turnover Rate	2.3	1.5
G2, G5	Annual inventory loss/gain (to measure operational accuracy)	.089%	Less than 1.5% +/-

Benchmark Sources: National Institute of Governmental Purchasing, Inc. (NIGP)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate ¹	FY 2013 Estimate ¹
G2, G5	Cost per issuance	\$13.90	\$11.73	\$7.84	\$8.12
G2, G5	Operational cost % of total dollar value of issuances (expenses / \$ value of issuances)	37.04%	31.49%	21.32%	22.06%
G2, G5	# of issuances	15,718	16,172	15,800	15,168
G2, G5	\$ volume of issuances	\$582,350	\$602,512	\$581,352	\$534,843

Notes:
 1. Estimates for FY12 and FY13 are expected to decrease due to the loss of a position realigned to Facilities and the increase in usage of purchasing cards by County staff decreasing the need for certain inventory in the Warehouse.

Purchasing - Warehouse (001-141-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	180,933	112,069	112,630	-	112,630	113,083
Operating	2,558	3,833	2,559	-	2,559	2,559
Transportation	6,259	8,018	7,955	-	7,955	8,017
Total Budgetary Costs	189,750	123,920	123,144	-	123,144	123,659
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	189,750	123,920	123,144	-	123,144	123,659
Total Revenues	189,750	123,920	123,144	-	123,144	123,659
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Materials Management Spec.	2.00	1.00	2.00	-	2.00	2.00
Warehouse Supervisor	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	3.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2013 Warehouse budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Communication costs in the amount of \$1,274.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$63.

Purchasing – Property Control (001-142-513)

Goal	The goal of the Property Control Program is to create and maintain an exemplary records and management control program for the tangible personal property of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Create property control records on all new tangible personal property items. 2. Revise property control records to reflect transfers, deletions, and other actions. 3. Perform inventory of all tangible personal property and compile annual report of inventory for Board approval. 4. Reconcile physical inventory with property control records and update and revise Board tangible personal property policies and procedures. 5. Provide technical assistance to Property Custodians. 6. Provides program support for the procurement card program.
Statutory Responsibilities	Leon County Board of County Commissioners Tangible Personal Property Policy (revised 6/13/06); Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement"
Advisory Board	N/A

Performance Measures					
Priorities	Performance Measures ¹	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G2, G5	Decrease the % of items not located in the annual inventory from the prior year (reflects percentage decrease in items missing from the prior year).	N/A ²	-300%	N/A ²	N/A ²
G2, G5	# of New Assets Tagged	958	646	450	450
G2, G5	\$ Value of New Assets	\$4,830,400	\$13,500,000	\$4,600,000	\$4,000,000
G2, G5	# of Assets at Year End	5,644	6,500	5,870	5,200
G2, G5	Year End Total Asset Value (millions)	\$36.5	\$50	\$46	\$44
G2, G5	# of Surplus Auctions	38	49	46	30
G2, G5	\$ Value of Auction Proceeds	\$272,990	\$202,500	\$400,000	\$250,000
G2, G5	Items Not Found In Inventory After 3 yrs - Deleted 3rd Year (Annual Inventory)	0	0	0	0

- Notes:
1. Inventory and auction activity based on departmental activity. Data points are collected annually; therefore, there is no year to date data from which to forecast. Annual activity is not linear from prior years; therefore, forecasting methods are not practical.
 2. N/A represents the fact that there is currently no missing inventory.

Purchasing - Property Control (001-142-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	41,449	40,946	41,504	-	41,504	41,512
Operating	1,766	3,470	3,470	-	3,470	3,470
Transportation	2,122	2,650	2,052	-	2,052	2,068
Total Budgetary Costs	45,338	47,066	47,026	-	47,026	47,050
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	45,338	47,066	47,026	-	47,026	47,050
Total Revenues	45,338	47,066	47,026	-	47,026	47,050
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Property Control Specialist	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Property Control budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$598.

Risk Management (501-132-513)

Goal	The goal of Risk Management is to provide our customers with courteous and professional services in the risk management area.
Core Objectives	<ol style="list-style-type: none"> 1. Plan, evaluate and identify insurable risks and loss potential, and review current insurance trends and legislation to modify risk coverage. 2. Prepare, negotiate and coordinate all the County's insurance programs. 3. Directly administer all insurance programs with the exception of employee health coverage. 4. Coordinate and participate in all investigations, accidents and injuries that involve County employees on County maintained or owned facilities and/or properties. Review all reported workers' compensation injuries, near accidents and/or misses, over utilization, abuses, and circumstances surrounding all claims and periodically visiting the employee to ascertain their status. 5. Maintain, process, and record all insurance or damage claims filed against the County and liaisons with the appropriate insurance carriers.
Statutory Responsibilities	Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964; The Americans with Disabilities Act Title I; Vietnam Era Veterans' Readjustment Assistance Act of 1974; Mental Health Parity Act of 1996; Florida Statute, Chapter 110.227 "Suspension, Dismissals, Reduction in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313, Code of Ethics, Chapter 440 "Workers' Compensation."
Advisory Board	Executive Board Member of the North Florida Safety Council; Leon County Safety Committee; Leon County Wellness Team

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G5	Investigate worker's compensation accidents and report findings and corrective action	112	126	150	125
G5	Provide one safety/loss control training quarterly as training needs are identified by program areas	10	7	4	4
G5	Investigate auto accidents and report findings and corrective action	14	8	18	10
G5	Coordinate Safety Committee monthly to identify accidents trends and recommend preventative training as appropriate	12	12	12	12

Risk Management (501-132-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	114,241	95,275	95,386	-	95,386	95,815
Operating	51,716	130,177	129,760	4,344	134,104	134,104
Total Budgetary Costs	165,957	225,452	225,146	4,344	229,490	229,919
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
501 Insurance Service	165,957	225,452	225,146	4,344	229,490	229,919
Total Revenues	165,957	225,452	225,146	4,344	229,490	229,919
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Assistant County Administrator	0.10	-	-	-	-	-
Risk Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.10	1.00	1.00	-	1.00	1.00

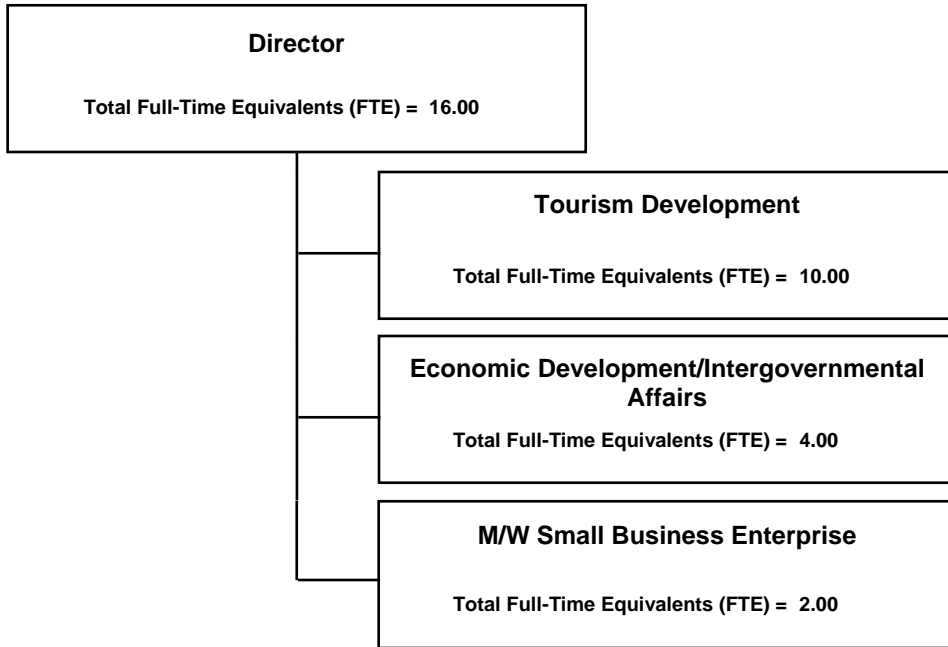
The major variances for the FY 2013 Risk Management budget are as follows:

Increase to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Contractual services in the amount of \$4,344 for driver's license background checks for Leon County employees.



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Executive Summary

The Office of Economic Development and Business Partnerships section of the Leon County FY 2013 Annual Budget is comprised of Economic Development/Intergovernmental Affairs, Grants, Minority/Women Small Business Enterprise (MWSBE) and Tourism Development.

The Department of Economic Development/Intergovernmental Affairs coordinates economic development activities and the County's legislative priorities. Grants assist County offices and divisions in identifying and tracking supplemental financial resources to support goals. M/WSBE develops business opportunities for minorities, women and small businesses. Tourism Development promotes the Tallahassee-Leon County area through tourism advertising, public relations, direct sales, visitor service functions, and marketing research.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Office of Economic Development and Business Partnerships to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan. Due to Tourist Development expanding bed tax funds dedicated to increasing tourism and promoting Leon County as a visitor destination, this section also includes a separate Business Plan for Tourism Development.

HIGHLIGHTS

Intergovernmental Affairs continues to develop an annual Federal and State legislative priority package for Board approval as well as coordinates and implements special projects as requested by the Board. This division staffs the sales tax extension committee, the 18 member citizen group appointed and charged with the responsibility of making recommendations on issues related to the proposed extension of the one-cent infrastructure sales tax. Additionally, Legislative Lobbying funding is provided to support the efforts of this division.

Grants administration will provide continued support to county agencies through the board approved purchase of grant tracking software.

Minority/Women Small Business Enterprise continues to provide minority and women businesses with a means of participation in Leon County's procurement process. MWSBE continues to make monthly updates to the web-based interactive MWSBE directory for County vendors.

The Tourism Development Division is preparing for Viva La Florida that will be a year-long campaign celebrating Florida's 500th anniversary and that Tourism Development will play a major role working in cooperation with Mission San Luis Museum and other state tourism officials. As well as expending funds to assist with expansion of Appalachian Regional Park cross-country track to bring in bigger regional and national event which will provide a positive economic impact.

Economic Development & Business Partnerships Business Plan

Mission Statement

The mission of the Leon County Office of Economic Development & Business Partnerships is to guide the County's economic development efforts in coordination with the private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist vendors in navigating and competing in today's marketplace, and leveraging existing resources to maximize the infusion of financial capital in to the local community.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority and Innovation Park. (EC3)
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including completing the enhancements to and the programming of the Cascade Park amphitheater. (Q4)

Environment

- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community.(G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2013

1. Evaluate sales tax extension and associated community infrastructure needs through staff support of the Leon County Sales Tax Committee (EC1,G3,G5)	June 2012
2. Implement strategies that support business expansion and job creation, including: evaluate start-up of small business lending guarantee program (EC2)	Ongoing
3. Implement strategies that support business expansion and job creation, including: identify local regulations that may be modified to enhance business development (EC2)	Ongoing
4. Implement strategies that support business expansion and job creation, including: implement Leon County 2012 Job Creation Plan (EC2)	Ongoing
5. Implement strategies that support Innovation Park and promote commercialization and technology transfer, including being a catalyst for a stakeholder's forum (EC2, EC3)	Ongoing
6. Implement strategies that promote the region as a year round destination, including: evaluate competitive sports complex engagement with partners such as KCCI (EC4,Q1,Q4)	Ongoing
7. Partner with and support Economic Development Council (EC2)	Ongoing
8. Partner with City, EDC, and State to support Qualified Targeted Industry Program (EC2)	Ongoing
9. Partner with City and EDC to support Targeted Business Industry Program (EC2)	Ongoing

Economic Development & Business Partnerships

Strategic Initiatives October 1, 2011 – September 30, 2013	10. Partner with and support Frenchtown /Southside Redevelopment Area (EC2)	Ongoing
	11. Partner with and support Downtown Redevelopment Area (EC2)	Ongoing
	12. Support and consider recommendations of Town and Gown Relations Project (EC3)	Ongoing
	13. Implement strategies which promote access, transparency, and accountability, including explore providing on- demand –“Get Local Videos” (G1)	Ongoing
	14. Leverage Grant Opportunities with community partners(Q3, G5)	Ongoing
	15. Implement strategies to maximize grant funding opportunities, including institute Grants Team (G5)	Ongoing
	16. Implement strategies to maximize grant funding opportunities, including: develop and institute an integrated grant application structure (G5)	Ongoing
Actions	1. Prepare workshop materials for Board consideration on the extension of the infrastructure surtax including capital project needs and economic development opportunities. Continue to provide staff support for the Sales Tax Committee. (EC1, G5)	EDBP, PLACE, Public Works, DSEM, OMB
	2. A. Identify shelf-ready incentives, including small business loan guarantees, to support business expansion and job creation. (EC2)	EDBP, MWSBE,EDC, City, State DEO, Federal SBA, local lenders
	B. Expand training, networking, and outreach opportunities in the local market area in order to increase the number of certified MWSBE vendors. (EC2)	
	C. Continue to provide information and technical support to enhance MWSBE utilization of procurement opportunities with Leon County. (EC2)	
	3. Identify local regulations that may be modified to enhance business development. (EC2)	CAO, DSEM, EDC
	4. Continue the implementation of the Leon County 2012 Job Creation Action Plan. (EC2)	EDBP, EDC
	5. Organize a stakeholders’ forum and serve as a catalyst in acquiring commercialization and technology transfer opportunities. (EC2)	EDBP, Economic Development Partners
	6. Present the market feasibility analysis for a visitor sports complex to the Board for consideration. (EC2, EC4)	EDBP, Tourism, KCCI
	7. Continue to support the Economic Development Council by assisting with managing the continuity of the contact and funding. (EC2)	EDBP
	8. Continue to support Qualified Targeted Industry Program by providing notification of qualified funding. (EC2)	EDBP
	9. Continue to support Targeted Business Industry Program. (EC2)	EDBP
	10. Continue to support Downtown Redevelopment Area. (EC2)	EDBP
	11. Conduct a joint County/City Commission meeting to address downtown redevelopment opportunities. (EC1)	EDBP
	12. Incorporate Town and Gown Concepts with the extension of the infrastructure sales tax. (EC1, EC3)	EDBP
	13. Continue to work with community partners to effectively Leverage grants. (Q3, G5)	Grants
	14. Develop a formalized outreach program outlining the process to work with community partners to leverage grant opportunities, including the provision of requested letters of support. (G1, G5)	Grants
15. Assemble a Grants Team with representatives from OMB, Public Works, IDA, HSCP, and other departments to utilize the ECivis Grants Research/Management software package (included in proposed budget). (G5)	Grants	
16. Through additional funding allocated by the Board purchase Grant Tracking Software and develop a formalized application process to work with community partners to leverage grant opportunities, including the provision of requested letters of support. (G1, G5)	Grants	

Economic Development & Business Partnerships

Performance Measures

- G5 Percentage of MSWBE utilization annually
- G5 Percentage increase of certified MWSBE vendors annually
- G5 Grant dollars leveraged annually through community partnerships
- G5 Grants received annually

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,815,908	1,286,410	1,303,152	-	1,303,152	1,307,688
Operating	1,478,184	1,654,840	1,659,152	127,679	1,786,831	1,773,192
Transportation	-	-	-	4,510	4,510	4,510
Capital Outlay	9,635	2,250	-	-	-	-
Grants-in-Aid	1,209,156	1,808,603	1,701,403	-	1,701,403	1,733,703
Total Budgetary Costs	4,512,883	4,752,103	4,663,707	132,189	4,795,896	4,819,093
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Tourism Development	3,014,678	3,844,599	3,740,920	115,189	3,856,109	3,877,954
Economic Development/Intergovernmental Affairs	1,301,451	677,374	690,983	17,000	707,983	708,736
M/W Small Business Enterprise	196,755	230,130	231,804	-	231,804	232,403
Total Budget	4,512,883	4,752,103	4,663,707	132,189	4,795,896	4,819,093
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,648,205	1,057,504	1,072,787	17,000	1,089,787	1,091,139
160 Tourism Development	2,864,678	3,694,599	3,590,920	115,189	3,706,109	3,727,954
Total Revenues	4,512,883	4,752,103	4,663,707	132,189	4,795,896	4,819,093
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Economic Development/Intergovernmental Affairs	10.00	4.00	4.00	-	4.00	4.00
M/W Small Business Enterprise	2.00	2.00	2.00	-	2.00	2.00
Tourism Development	10.00	10.00	10.00	-	10.00	10.00
Total Full-Time Equivalents (FTE)	22.00	16.00	16.00	-	16.00	16.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Tourism Development	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Economic Development/Intergovernmental Affairs Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	840,279	324,229	332,054	-	332,054	332,807
Operating	261,672	153,645	159,429	17,000	176,429	176,429
Grants-in-Aid	199,500	199,500	199,500	-	199,500	199,500
Total Budgetary Costs	1,301,451	677,374	690,983	17,000	707,983	708,736
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Economic Dev./Intergovernmental Affairs (001-114-512)	1,101,951	477,874	491,483	17,000	508,483	509,236
Line Item - Economic Development (001-888-552)	199,500	199,500	199,500	-	199,500	199,500
Total Budget	1,301,451	677,374	690,983	17,000	707,983	708,736
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,301,451	677,374	690,983	17,000	707,983	708,736
Total Revenues	1,301,451	677,374	690,983	17,000	707,983	708,736
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Economic Development/Intergovernmental Affairs	10.00	4.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	10.00	4.00	4.00	-	4.00	4.00

Economic Development/Intergovernmental Affairs (001-114-512)

Goal	The goal of Economic Development/Intergovernmental Affairs is to effectively serve the residents of Leon County by providing leadership, coordination and assistance to divisions to facilitate the delivery of services consistent with Board policy. This will ensure that divisions receive the resources, guidance, and support needed to provide superior services in a cost effective and efficient manner.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for guiding the County’s economic development efforts in coordination with the private sector and community stakeholders. 2. Serve as the County’s liaison with many community stakeholders, including the Tallahassee/Leon County Economic Development Council, both chambers of commerce, Workforce Plus, Innovation Park, BigBendWorks.com, the Community Redevelopment Agency, and the Tourism Development Council. 3. Serve the County Administrator and the Board by fostering an environment to develop policy recommendations for economic development. 4. Develop an annual Federal and State legislative priority package for Board approval. 5. Coordinate the County Federal and Legislative lobbying contracts. 6. Track legislation impacting Leon County throughout the legislative session. 7. Coordinate special projects, intergovernmental, and interdepartmental activities on behalf of County Administration. 8. Grants Administration continues to explore and pursue federal, state, and private sector grant funding and reimbursement opportunities in furthering priority County programs and projects.
Statutory Responsibilities	Section 125.045, F.S. was created in 2010 requiring local governments to detail their spending on economic development and submit an annual report to the state by January 15 th of each year.
Advisory Board	<p>The Economic Development Council’s Board of Directors</p> <p>The Economic Development and Regulatory Review LEADS Team for the Board’s 2012 Job Creation Action Plan</p>

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G5	Leveraging ratio of grant funding to county matching dollars	1:15	1:12	1:12	1:12

Economic Development/Intergovernmental Affairs (001-114-512)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	840,279	324,229	332,054	-	332,054	332,807
Operating	261,672	153,645	159,429	17,000	176,429	176,429
Total Budgetary Costs	<u>1,101,951</u>	<u>477,874</u>	<u>491,483</u>	<u>17,000</u>	<u>508,483</u>	<u>509,236</u>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,101,951	477,874	491,483	17,000	508,483	509,236
Total Revenues	<u>1,101,951</u>	<u>477,874</u>	<u>491,483</u>	<u>17,000</u>	<u>508,483</u>	<u>509,236</u>
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Citizen Services Liaison	1.00	-	-	-	-	-
Grants Program Coordinator	1.00	1.00	1.00	-	1.00	1.00
Director of Public Information	1.00	-	-	-	-	-
Public Information Specialist	2.00	-	-	-	-	-
Special Projects Coordinator	1.00	1.00	1.00	-	1.00	1.00
Management Intern	1.00	1.00	1.00	-	1.00	1.00
Executive Assistant	1.00	-	-	-	-	-
Deputy County Administrator	1.00	-	-	-	-	-
Director, Office of Econ. Dev & Bus. Partnerships	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	<u>10.00</u>	<u>4.00</u>	<u>4.00</u>	<u>-</u>	<u>4.00</u>	<u>4.00</u>

The major variances for the FY 2013 Economic Development/Intergovernmental Affairs budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Contracts or other obligations for continuity of services such as lobbytools subscriptions in the amount of \$2,770.
3. Purchase of grants tracking and research software in the amount of \$17,000.

Economic Development/Intergovernmental Affairs - Line Item - Economic Development (001-888-552)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	199,500	199,500	199,500	-	199,500	199,500
Total Budgetary Costs	199,500	199,500	199,500	-	199,500	199,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	199,500	199,500	199,500	-	199,500	199,500
Total Revenues	199,500	199,500	199,500	-	199,500	199,500

Budget was established for contracted funding of the Economic Development Council (EDC) for services such as job creation, capital investment, and the local match investment for EFI-Qualified Target Industries (QTI).

Minority/Women Small Business Enterprise (001-112-513)

Goal	The goal of the Minority, Women, and Small Business Enterprise Program (MWSBE) is to provide minority, women, and small businesses with a means of participation in Leon County's procurement process for the purpose of achieving economic parity among all Leon County vendors.
Core Objectives	<ol style="list-style-type: none"> 1. Eliminate any policies and/or procedural barriers that inhibit MWSBE participation in the procurement process. 2. Establish targets designed to increase MWSBE utilization proportionate to documented under-utilization. 3. Provide increased levels of information and assistance to MWSBEs. 4. Implement mechanisms and procedures for monitoring MWSBE compliance by prime contractors. 5. Provide training to citizens in starting, maintaining and enhancing their level of business opportunities. 6. Review, analyze, and submit MWSBE statements for bids and RFPs. 7. Attend and present MWSBE information at all Purchasing pre-bid conferences. 8. Determine the appropriate targets for all bids and RFPs. 9. Review and approve all MWSBE applications for compliance with the Purchasing and Minority, Women and Small Business Enterprise Policy.
Statutory Responsibilities	Florida Statute, 255.101 Section 2; Florida Statute, Chapter 287; Leon County Purchasing and Minority, Women and Small Business Enterprise Policy (revised 06-14-2006)
Advisory Board	Minority, Women, and Small Business Enterprise Citizens Advisory Committee

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G5	Review and analyze all preliminary bids and request for proposals to determine the appropriate target within 3 days of request 95% of the time	95%	95%	95%	95%
G5	Total # of preliminary requests for proposals analyzed	52	61	62	62
G5	Attend and present MWSBE information for all Purchasing Division pre-bid conferences 95% of the time.	95%	95%	95%	95%
G1, G5	Total # of pre-bid conferences attended	26	26	28	28
G5	Reviewed, analyzed and submitted all MWSBE statements within 3 days of the bid or request for proposal closing date 95% of the time.	95%	95%	95%	95%
G5	Total # of submitted proposals reviewed	52	61	62	62
EC2	Provide training to at least 25 citizens for assistance in starting, maintaining and enhancing their local business	103	167	60	75 ¹
G5	% of respondents committed to meet or exceed MWSBE Aspirational Target	100%	100%	85%	85%
G5	% of MSWBE utilization annually ²	n/a	n/a	n/a	12%
G5	% increase of certified MWSBE vendors annually ²	n/a	n/a	n/a	3%

Notes:

¹ FY13 Projection increased due to anticipated increases in programmatic training offered by the County's MWSBE staff and through local partnerships.

²New Performance Measure.

Minority/Women Small Business Enterprise (001-112-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	142,836	142,440	143,945	-	143,945	144,544
Operating	44,283	87,690	87,859	-	87,859	87,859
Capital Outlay	9,635	-	-	-	-	-
Total Budgetary Costs	196,755	230,130	231,804	-	231,804	232,403
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	196,755	230,130	231,804	-	231,804	232,403
Total Revenues	196,755	230,130	231,804	-	231,804	232,403
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
M/WSBE Analyst	1.00	1.00	1.00	-	1.00	1.00
MWSBE Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2013 Minority/Women Small Business Enterprise budget are as follows:

Increases to Program Funding: Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

2. Communication costs in the amount of \$169.

Tourism Development Business Plan

Mission Statement

The mission of the Leon County Division of Tourism Development is to spearhead and coordinate the tourism related marketing and management of the destination through the coordination of the hospitality industry, local governments and the business community to sustain and grow visitor spending and job creation in the Tallahassee region.

Strategic Priorities

Economy

- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Quality of Life

- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4)

Strategic Initiatives

October 1, 2011 – September 30, 2013

1. Implement strategies that promote the region as a year round destination, including: VIVA FLORIDA 500 (EC4)
2. Implement strategies that promote the region as a year round destination, including: develop Capital Cuisine Restaurant Week (EC4)
3. Implement strategies that promote the region as a year round destination, including: support Choose Tallahassee initiative (EC4)
4. Promote the region as a year round destination through the Fall Frenzy Campaign (EC4)
5. Promote the region as a year round destination by identifying niche markets (EC4)
6. Implement strategies that support amenities which provide social offerings, including consider programming Cascades Park amphitheater. (EC4, Q4)

Actions

1. Through additional funding allocated by board, develop advertising, social media and promotions campaign to promote the re-enactment of the First Christmas at Mission San Luis on January 5, 2013 and other VIVA Florida events during the year including messaging into all advertising in FY 2013.(EC4) Zimmerman Agency, Tourism Stakeholders
2. Further grow Capital Cuisine Restaurant Week for May 2013, expand the number of participating establishments and help produce a live music component to bring more visibility and visitation. (EC4) Restaurant/Lodging Assn. ,Tourism Stakeholders
3. Budget \$10,000 in FY13 to support the Choose Tallahassee marketing initiative and provide video and photography for the Choose Tallahassee website. (EC4) Business Community
4. Work with FAMU and FSU to build both content and awareness of the Fall Frenzy campaign and all the many activities associated with football weekends in Leon County; Invest in a cooperative marketing campaign with FAMU and continue our sponsorship arrangement with FSU. (EC4) FSU, IMG Marketing, FAMU
5.
 - A. Expand our photo library in order to create better niche market ads; Continue to develop new and exciting advertising creative that speaks directly to African American, “Foodie”, LGBT, nature-based travel and other segments. (EC4) Zimmerman Agency
 - B. Maximize potential for sports tourism by providing tourist tax dollars to assist with the widening of the cross country course at the Apalachee Regional Park and in building support for a competitive sports complex based on the results of the feasibility study conducted by Real Estate **InSync**. (E4) Parks Department, various community interests, chambers of commerce, City, Sports Council
6.
 - A. Work closely with the Southern Shakespeare Festival group to help grow the recreation of the Shakespeare Festival into a highly successful event beginning in June 2013. (EC4) Shakespeare Festival Group, Chambers of Commerce

Leon County Fiscal Year 2013 Adopted Budget

Tourism Development

	B. Request funding for an Amphitheater Program Manager who will proactively market the amphitheater to musical promoters across the country and include budget for promotion and co-promotion expenses to help build awareness and traffic to these ticketed regional musical concerts once plans for opening the amphitheater have finalized. (EC4, Q4)	OMB, City, STAGE Committee
Performance Measures	EC4	Percentage change in Tourist Development Tax.
	EC4	Percentage change in the number of total visitors to Leon County.
	EC4	Percentage change in the Direct Visitor Economic Impact.
	EC4	Percentage change in the number of Direct Tourism Related Jobs.
	EC4	Percentage change in Hotel Revenue.

Tourism Development Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	832,793	819,741	827,153	-	827,153	830,337
Operating	1,172,229	1,413,505	1,411,864	110,679	1,522,543	1,508,904
Transportation	-	-	-	4,510	4,510	4,510
Capital Outlay	-	2,250	-	-	-	-
Grants-in-Aid	1,009,656	1,609,103	1,501,903	-	1,501,903	1,534,203
Total Budgetary Costs	3,014,678	3,844,599	3,740,920	115,189	3,856,109	3,877,954
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
1 Cent Expenses (160-305-552)	215,000	783,750	820,800	-	820,800	853,100
Administration (160-301-552)	510,402	488,710	487,310	27,189	514,499	502,445
Advertising (160-302-552)	668,873	755,000	755,000	88,000	843,000	843,000
Council on Culture & Arts (COCA) (160-888-573)	504,500	504,500	354,500	-	354,500	354,500
Line Item - COCA Administration (001-888-573)	150,000	150,000	150,000	-	150,000	150,000
Marketing (160-303-552)	847,959	1,012,639	1,023,310	-	1,023,310	1,024,909
Special Projects (160-304-552)	117,944	150,000	150,000	-	150,000	150,000
Total Budget	3,014,678	3,844,599	3,740,920	115,189	3,856,109	3,877,954
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	150,000	150,000	150,000	-	150,000	150,000
160 Tourism Development	2,864,678	3,694,599	3,590,920	115,189	3,706,109	3,727,954
Total Revenues	3,014,678	3,844,599	3,740,920	115,189	3,856,109	3,877,954
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administration	3.00	3.00	3.00	-	3.00	3.00
Marketing	7.00	7.00	7.00	-	7.00	7.00
Total Full-Time Equivalents (FTE)	10.00	10.00	10.00	-	10.00	10.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administration	0.50	0.50	0.50	-	0.50	0.50
Marketing	0.50	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Tourism Development – (160- 301,302,303,304,305- 552)

Goal	The goal of the Division of Tourism Development is to enhance the local economy and quality of life through the benefits associated with a strong visitor industry by maximizing the number of visitors, length of stay of visitors, and the economic impact of visitors to Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Maximize dollars available to market the destination 2. Support programs and facilities that draw overnight visitors and maximize the return on investment. 3. Increase visitation during times of the year when there is low or decreased activities. 4. Provide effective and efficient visitor services programs. 5. Increase the awareness of the importance of the tourism industry to local residents.
Statutory Responsibilities	Florida Statute, Chapter 125.0104 "Procedure for Levying Tourist Development Tax, Authorized Uses for the Tax, and Enforcement of Collection"; Leon County Code of Laws, Chapter 11, Article III "Tourist Development Tax".
Advisory Board	Tourist Development Council

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EC4	Tourist Development Tax per penny	\$731,850	\$770,285	\$850,000	\$890,000
EC4	% Change in Tourist Development Tax ¹	N/A	5.25%	10.3%	4.7%
EC4	Number of total visitors to Leon County ^{2,3}	2,266,000	2,564,000	2,600,000	2,772,966
EC4	% Change in number of total visitors to Leon County ¹	n/a	13.1%	3%	5%
EC4	Total Direct Visitor Economic Impact ^{2,3}	\$518 million	\$577 million	\$600 million	\$630 million
EC4	% Change in Direct Visitor Economic Impact	n/a	11.4%	4%	5%
EC4	Number of Direct Tourism Related Jobs ²	10,969	12,228	11,520	13,609
EC4	% Change in the number of Direct Tourism Related Jobs ¹	N/A	11.5%	6%	5%
EC4	Hotel Occupancy ³	53.3%	53.3%	54%	56%
EC4	Hotel Revenue ^{2,3}	\$87.2 million	\$91 million	\$94.6 million	\$99.3 million
EC4	% Change in Hotel Revenue ¹	n/a	4.4%	4%	5%

Notes:

1. New Performance Measure.
2. Data is calculated on a calendar year basis.
3. FY13 estimates were revised due to incomplete data utilized for the original estimates.

Tourism Development - Administration (160-301-552)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	330,524	323,010	320,629	-	320,629	322,214
Operating	179,878	165,700	166,681	22,679	189,360	175,721
Transportation	-	-	-	4,510	4,510	4,510
Total Budgetary Costs	510,402	488,710	487,310	27,189	514,499	502,445
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
160 Tourism Development	510,402	488,710	487,310	27,189	514,499	502,445
Total Revenues	510,402	488,710	487,310	27,189	514,499	502,445
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Assistant to the Executive Director	1.00	1.00	1.00	-	1.00	1.00
Executive Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
TDC Consolidated OPS	0.50	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	0.50	0.50	0.50	-	0.50	0.50

The major variances for the FY 2013 Tourist Development Administration budget are as follows:

Increases to Program Funding:

1. Costs related to the purchase of a new van as part of the FY2013 Capital Improvement Projects in the amount of \$22,679.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$4,510.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Tourism Development - Advertising (160-302-552)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	668,873	755,000	755,000	88,000	843,000	843,000
Total Budgetary Costs	668,873	755,000	755,000	88,000	843,000	843,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
160 Tourism Development	668,873	755,000	755,000	88,000	843,000	843,000
Total Revenues	668,873	755,000	755,000	88,000	843,000	843,000

The major variances for the FY 2013 Tourist Development Advertising budget are as follows:

Increases to Program Funding:

1. Costs associated with the department's advertising efforts related to Viva Florida in the amount of \$88,000. Viva Florida will be a year-long campaign celebrating Florida's 500th anniversary and that Tourism Development will play a major role working in cooperation with Mission San Luis Museum and other state tourism officials.

Tourism Development - Marketing (160-303-552)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	502,269	496,731	506,524	-	506,524	508,123
Operating	323,478	492,805	490,183	-	490,183	490,183
Capital Outlay	-	2,250	-	-	-	-
Grants-in-Aid	22,212	20,853	26,603	-	26,603	26,603
Total Budgetary Costs	847,959	1,012,639	1,023,310	-	1,023,310	1,024,909
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
160 Tourism Development	847,959	1,012,639	1,023,310	-	1,023,310	1,024,909
Total Revenues	847,959	1,012,639	1,023,310	-	1,023,310	1,024,909
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Senior Sports Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Marketing Communications Manager	1.00	1.00	1.00	-	1.00	1.00
Sports Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Leisure Travel Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Visitor Services Manager	1.00	1.00	1.00	-	1.00	1.00
Senior Marketing Manager	1.00	1.00	1.00	-	1.00	1.00
Meetings & Conventions Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	-	7.00	7.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
TDC Consolidated OPS	0.50	0.50	0.50	-	0.50	0.50
Total OPS Full-Time Equivalents (FTE)	0.50	0.50	0.50	-	0.50	0.50

The major variances for the FY 2013 Marketing budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Tourism Development - Special Projects (160-304-552)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	117,944	150,000	150,000	-	150,000	150,000
Total Budgetary Costs	117,944	150,000	150,000	-	150,000	150,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
160 Tourism Development	117,944	150,000	150,000	-	150,000	150,000
Total Revenues	117,944	150,000	150,000	-	150,000	150,000

The FY 2013 Tourist Development Special Projects budget is recommended at the same level of funding as the previous fiscal year.

Tourism Development - 1 Cent Expenses (160-305-552)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	215,000	783,750	820,800	-	820,800	853,100
Total Budgetary Costs	215,000	783,750	820,800	-	820,800	853,100
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
160 Tourism Development	215,000	783,750	820,800	-	820,800	853,100
Total Revenues	215,000	783,750	820,800	-	820,800	853,100

The Tourist Development 1 Cent Expenses budget funds the Performing Arts Center. Revenue for this expenditure is derived from the 4th cent tourist development bed tax. The major variances for the FY 2013 budget are as follows:

Increases to Program Funding:

1. The increase in expenditures is associated with a estimated revenue increase from \$783,750 per penny in FY12 to \$820,800 in FY13.

Tourism Development - Line Item - COCA Administration (001-888-573)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	150,000	150,000	150,000	-	150,000	150,000
Total Budgetary Costs	150,000	150,000	150,000	-	150,000	150,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	150,000	150,000	150,000	-	150,000	150,000
Total Revenues	150,000	150,000	150,000	-	150,000	150,000

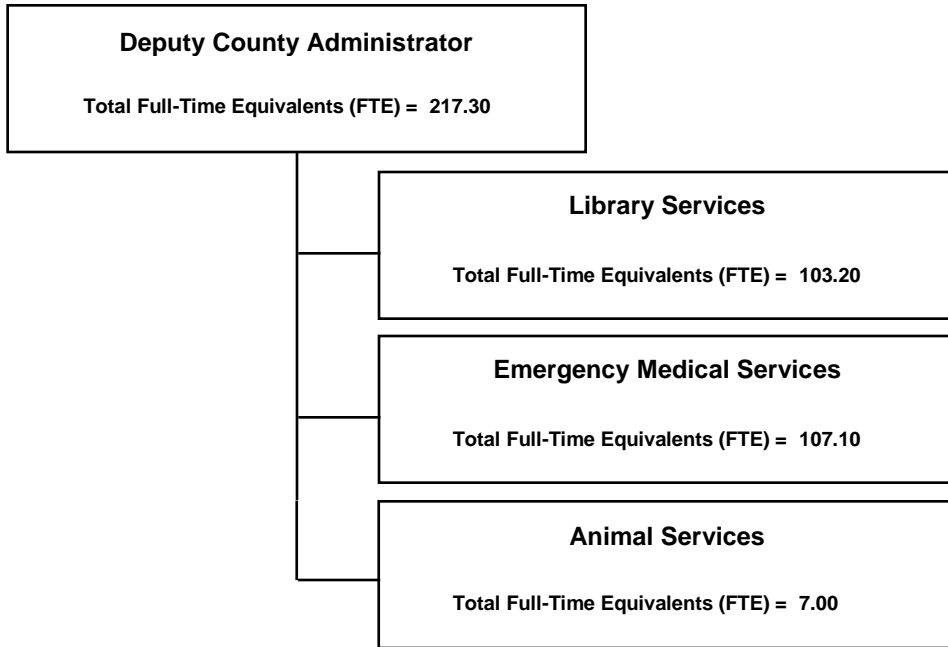
Budget established to support Cultural re-granting administrative costs from the general fund.

Tourism Development - Council on Culture & Arts (COCA) (160-888-573)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	504,500	504,500	354,500	-	354,500	354,500
Total Budgetary Costs	504,500	504,500	354,500	-	354,500	354,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
160 Tourism Development	504,500	504,500	354,500	-	354,500	354,500
Total Revenues	504,500	504,500	354,500	-	354,500	354,500

Budget reflects annual maximum grant level funding approved by Board to support Cultural re-granting funds from the Tourist Development 4-cent bed tax.

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Executive Summary

The Office of Public Services section of the Leon County FY 2012/2013 Annual Budget is comprised of Library Services, Emergency Medical Services, and Animal Control.

Library Services provides the public with open access to reading and information materials. Emergency Medical Services provides emergency medical services to all residents of Leon County. Animal Control provides humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Office of Public Services to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan. Due to the vastly different services available to the citizens of Leon County from each of these three divisions, a plan is developed for each division.

HIGHLIGHTS

Library Services continues to provide library materials, reference and information assistance, programming for children and adults, and access to personal computers to its patrons. During FY 2012 the Eastside and Woodville Libraries were opened. In addition, the Lake Jackson branch expansion was completed.

Emergency Medical Services continues to provide award-winning services through the delivery of cost-effective emergency treatment and transportation of the sick and injured and the further development of the public education and risk reduction campaign which provides risk reduction and cardiopulmonary resuscitation (CPR) with automated external defibrillation (AED) training to citizens.

Animal Services is responsible for enforcing state and local ordinances concerning matters such as stray animals, rabies control, animal cruelty, and dangerous animals. Animal Services also provides training through the conduction of the animal bite prevention and safety program. In addition, this program administers the contract for St. Francis Wildlife.

Leon County Fiscal Year 2013 Adopted Budget

Office of Public Services

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	13,032,587	13,570,234	13,375,119	(179,280)	13,195,839	13,255,710
Operating	5,316,388	6,064,667	6,062,454	88,158	6,150,612	6,266,810
Transportation	841,315	934,148	995,221	21,944	1,017,165	1,024,330
Capital Outlay	639,214	875,555	622,505	172,050	794,555	622,505
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	19,900,754	21,515,854	21,126,549	102,872	21,229,421	21,240,605
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Library Services	6,124,195	6,752,621	6,530,185	(10,544)	6,519,641	6,553,423
Emergency Medical Services	12,831,460	13,676,939	13,504,516	39,576	13,544,092	13,518,081
Animal Services	945,099	1,086,294	1,091,848	73,840	1,165,688	1,169,101
Total Budget	19,900,754	21,515,854	21,126,549	102,872	21,229,421	21,240,605
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	6,124,195	6,752,621	6,530,185	(10,544)	6,519,641	6,553,423
135 Emergency Medical Services MSTU	12,831,460	13,676,939	13,504,516	39,576	13,544,092	13,518,081
140 Municipal Service	945,099	1,086,294	1,091,848	73,840	1,165,688	1,169,101
Total Revenues	19,900,754	21,515,854	21,126,549	102,872	21,229,421	21,240,605
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Animal Services	7.00	7.00	7.00	-	7.00	7.00
Emergency Medical Services	111.35	111.45	111.10	(4.00)	107.10	107.10
Library Services	103.70	103.70	103.70	(0.50)	103.20	103.20
Total Full-Time Equivalents (FTE)	222.05	222.15	221.80	(4.50)	217.30	217.30
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Library Services	1.00	1.00	1.00	-	1.00	1.00
Emergency Medical Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Division of Library Services Business Plan

Mission Statement

The mission of the LeRoy Collins Leon County Public Library System is to enrich the community by inspiring a love of reading, providing a dynamic resource for intellectual, creative and recreational pursuits, and enabling residents to live a life of learning.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)

Strategic Initiatives
October 1, 2011–
September 30, 2013

- | | |
|---|------------|
| 1. Implement strategies through library system which advance education and general public’s information needs, including: relocate library services into the expanded Lake Jackson branch library (EC1, EC6, Q1) | March 2013 |
| 2. Maintain high quality of offering through the library system, including public access to books, media, digital resources, computers, internet, reference resources, targeted programming, mobile library, and literacy training (EC1, EC6, Q1) | Ongoing |

Actions

- | | |
|---|---|
| 1. After the Lake Jackson Branch Library opens in its new space (summer 2012). The Library will provide library services, informational and recreational materials to use and an attractive destination for area residents and visitors. (EC1, Q1) | Policy, Planning & Operations and Public Services |
| 2. A. Provide information and access to services through the Internet and print resources for area veterans. Information Professionals providing reference services consider the needs of veterans when selecting online and other materials. Work with Leon County Veterans Services to ensure that veterans are informed of information and access available at library locations. (EC5, Q1) | Public Services and Collection Management |
| B. Emphasize job training and small-business development information and materials, both online and print resources, at all library locations. (Q1, EC6) | Public Services |
| C. Update the library online catalog to the next version recommended by SirsiDynix (library software developer and vendor). Prepare for a major change in the cataloging of library materials to Resource Description and Access (RDA) records. RDA, a new international cataloging standard designed for an electronic environment, allows description of new formats as they are developed and provides for better access to print, digital and other resources. The Library of Congress implements RDA on March 31, 2013. (Q1, Q6) | Policy, Planning & Operations and Collection Management |

Division of Library Services

	<p>D. Introduce and use social media (Facebook and Twitter) to promote library and other county activities and provide information. (Q1 Q6)</p> <p>E. Implement improvements in the online catalog. Introduce mobile apps for library users to access library information and the library catalog easily, and to place reserves on library materials. Implement improvement in functionality of patron library accounts, including online payment for fees and fines. (Q1 Q6)</p> <p>F. Review and update information on the library website. Improve the usability of downloadable services. (Q1, Q6)</p> <p>G. Emphasize technology and customer-service training for all library staff members, using webinars and online training tools. (Q1)</p>	<p>Policy, Planning & Operations and Public Services</p> <p>Policy, Planning & Operations and Collection Management</p> <p>Public Services</p> <p>Policy, Planning & Operations</p>
<p>Performance Measures</p>	<p>EC6, Percentage increase of library visits, computer use, circulation, program attendance compiled annually.</p> <p>Q1, Number of items for which the library develops the original entry for the international cataloging database.</p> <p>Q4 Percentage increase of downloads for mobile apps annually.</p> <p>EC1, Number of hits on Facebook and number of Twitter followers per promotional activities annually.</p>	

Library Services Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	4,730,072	5,173,982	5,063,193	(10,544)	5,052,649	5,074,588
Operating	736,689	815,978	821,738	-	821,738	833,466
Transportation	21,930	23,156	22,749	-	22,749	22,864
Capital Outlay	635,504	739,505	622,505	-	622,505	622,505
Total Budgetary Costs	6,124,195	6,752,621	6,530,185	(10,544)	6,519,641	6,553,423
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Lib - Policy, Planning, & Operations (001-240-571)	842,230	879,136	889,927	-	889,927	902,826
Library Collection Services (001-242-571)	874,062	836,782	825,530	(10,544)	814,986	818,596
Library Extension Services (001-243-571)	1,988,385	2,438,441	2,332,415	-	2,332,415	2,340,688
Library Public Services (001-241-571)	2,419,517	2,598,262	2,482,313	-	2,482,313	2,491,313
Total Budget	6,124,195	6,752,621	6,530,185	(10,544)	6,519,641	6,553,423
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	6,124,195	6,752,621	6,530,185	(10,544)	6,519,641	6,553,423
Total Revenues	6,124,195	6,752,621	6,530,185	(10,544)	6,519,641	6,553,423
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Lib - Policy, Planning, & Operations	6.00	6.00	6.00	-	6.00	6.00
Library Public Services	41.70	36.70	38.20	-	38.20	38.20
Library Collection Services	15.00	13.50	13.50	(0.50)	13.00	13.00
Library Extension Services	41.00	47.50	46.00	-	46.00	46.00
Total Full-Time Equivalents (FTE)	103.70	103.70	103.70	(0.50)	103.20	103.20
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Library Public Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Library Services – (001-240,241,242,243-571)

Goal	The goal of the LeRoy Collins Leon County Public Library System is to enrich the community by inspiring a love of reading, providing a dynamic resource for intellectual, creative and recreational pursuits, and enabling residents to live a life of learning.
Core Objectives	<ol style="list-style-type: none"> 1. Provide library materials circulation services, including check-out, check-in, reserves, patron registration, and collection for overdue and damaged materials. 2. Provide reference and information assistance and readers’ advisory service in person, by telephone, and online. 3. Provide programming for children and adults. These programs include BabyTime, Story Time, book groups, author presentations and the summer reading program. 4. Offer online services, including online catalog, requests and reserves, subscription online resources, patron account management, events calendar and information for library users. 5. Provide public access to personal computers, internet computers and typewriters and offer beginning computer classes to the public. 6. Offer voter registration and meeting rooms for public use. 7. Order, receive, catalog and process all library collection materials. 8. Maintain integrity of system catalog and participate in the national library catalog database. 9. Maintain the public interface to the library system’s catalog. 10. Maintain system-wide courier service.
Statutory Responsibilities	Leon County Code, Appendix C-Special Acts, Chapter 10 "Library"; Florida Statutes, Chapter 257 "Public Libraries and State Archives"; Florida Administrative Code, Chapter 1B-2 "State Aid to Libraries Grant Program."
Advisory Board	Library Advisory Board

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q1	Cost Per Capita	\$25.14	13 th of 30
Q1	Materials Expenditures Per Capita	\$2.37	19 th of 30
Q1	Circulation Items Per Capita	7.52	9 th out of 30
Q1	Square feet Per Capita (State Standard 0.6 sf)	.46	8 th out of 30
Q1	FTE per 1,000 population	.43/1,000	9 th out of 30
Q1	Internet terminals Use per 1,000 population	.90/1,000	11 th out of 30 ¹
Q1	# of Individual Registered Users (% of total population)	60%	46.4%

Benchmark Source: Florida Library Directory with Statistics.

Notes: 1 We anticipate our ranking to go up due to the addition of internet terminals but at time of publication the State had not released its rankings.

Library Services – (001-240,241,242,243-571)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q1	# of total Library visits	1,145,428	1,069,752	1,122,925	1,074,408
Q1	# of Library uses	4,649,977	4,586,343	4,794,125	4,582,457
Q1	# of items in Library Collection	751,259	774,825	781,612	802,258
Q1	# of total Material Circulation	1,942,200	1,894,966	1,823,331	1,882,803
Q1	# of total computer uses	2,707,777	2,691,377	2,975,902	2,644,276
Q1	# of new volumes cataloged	46,868	46,198	46,607	48,000
Q1	# of Library programs held	571	503	631	721
Q1	# of Library program attendance	24,726	27,285	24,609	33,350
EC6, Q1	Track implementation of RDA and the number of entries that the library develops as the first record of a particular item for the shared international cataloging database	n/a	73	85	90
G2	% increase in the number of downloads for mobile apps*	n/a	n/a	n/a	100%
G2	% increase in the number of hits on Facebook and the number of Twitter followers*	n/a	n/a	n/a	100%
EC1	Ensure that 75% of library staff members have the opportunity to participate in training events annually*	n/a	n/a	n/a	75%

Notes: *New Performance Measure

Library Services - Lib - Policy, Planning, & Operations (001-240-571)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	419,857	409,046	407,941	-	407,941	409,381
Operating	422,374	470,090	481,986	-	481,986	493,445
Total Budgetary Costs	842,230	879,136	889,927	-	889,927	902,826
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	842,230	879,136	889,927	-	889,927	902,826
Total Revenues	842,230	879,136	889,927	-	889,927	902,826
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administration & Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	1.00	-	-	-	-	-
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	1.00	1.00	1.00	-	1.00	1.00
Library Budget & Collection Development Manager	1.00	1.00	1.00	-	1.00	1.00
Library Director	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	6.00	6.00	6.00	-	6.00	6.00

The major variances for the FY 2013 Library Policy, Planning, & Operations budget are as follows:

Increases to Program Funding:

1. Communication costs in the amount of \$11,896.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Library Services - Library Public Services (001-241-571)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,744,628	1,815,060	1,819,440	-	1,819,440	1,828,440
Operating	39,385	43,697	40,368	-	40,368	40,368
Capital Outlay	635,504	739,505	622,505	-	622,505	622,505
Total Budgetary Costs	2,419,517	2,598,262	2,482,313	-	2,482,313	2,491,313
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	2,419,517	2,598,262	2,482,313	-	2,482,313	2,491,313
Total Revenues	2,419,517	2,598,262	2,482,313	-	2,482,313	2,491,313
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	-	1.00	1.00	-	1.00	1.00
Applications Dev. Analyst	-	-	1.00	-	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	-	1.00	1.00
Information Professional	10.00	9.00	9.50	-	9.50	9.50
Library Assistant	6.50	5.00	5.50	-	5.50	5.50
Library Services Coordinator	4.00	4.00	3.00	-	3.00	3.00
Library Services Manager	1.00	-	-	-	-	-
Library Services Specialist	6.50	5.00	4.50	-	4.50	4.50
Sr. Library Assistant	12.70	11.70	11.70	-	11.70	11.70
Sr. Library Services Specialist	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	41.70	36.70	38.20	-	38.20	38.20
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Library Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Library Public Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Position realignment of 1.5 FTEs from Extension Services, in the amount of \$4,380.

Decreases to Program Funding:

1. Contracts or other obligations for continuity of services such as 3M security device for circulation in the amount of \$3,329.
2. Capital Outlay for continuity of services such as Books for new libraries in the amount of \$117,000.

Library Services - Library Collection Services (001-242-571)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	713,533	657,228	645,823	(10,544)	635,279	638,822
Operating	144,065	162,382	162,382	-	162,382	162,382
Transportation	16,465	17,172	17,325	-	17,325	17,392
Total Budgetary Costs	874,062	836,782	825,530	(10,544)	814,986	818,596
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	874,062	836,782	825,530	(10,544)	814,986	818,596
Total Revenues	874,062	836,782	825,530	(10,544)	814,986	818,596
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	1.00	-	-	-	-	-
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Courier	1.50	1.50	1.50	(0.50)	1.00	1.00
Information Professional	1.00	1.00	1.00	-	1.00	1.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	8.50	8.00	8.00	-	8.00	8.00
Sr. Library Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	15.00	13.50	13.50	(0.50)	13.00	13.00

The major variances for the FY 2013 Library Collection Services budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. As part of Board approved budget reductions, elimination of a part-time courier position effective October 1, 2012 in the amount of \$10,544.

Library Services - Library Extension Services (001-243-571)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,852,054	2,292,648	2,189,989	-	2,189,989	2,197,945
Operating	130,866	139,809	137,002	-	137,002	137,271
Transportation	5,465	5,984	5,424	-	5,424	5,472
Total Budgetary Costs	1,988,385	2,438,441	2,332,415	-	2,332,415	2,340,688
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,988,385	2,438,441	2,332,415	-	2,332,415	2,340,688
Total Revenues	1,988,385	2,438,441	2,332,415	-	2,332,415	2,340,688
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Information Professional	6.50	9.50	9.00	-	9.00	9.00
Library Assistant	5.50	7.00	6.00	-	6.00	6.00
Library Services Coordinator	6.00	7.00	7.00	-	7.00	7.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	8.00	7.00	6.00	-	6.00	6.00
Library Special Services Coordinator	3.00	3.00	3.00	-	3.00	3.00
Literacy Project Coordinator	1.00	1.00	1.00	-	1.00	1.00
Sr. Library Assistant	10.00	12.00	12.00	-	12.00	12.00
Sr. Library Services Specialist	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	41.00	47.50	46.00	-	46.00	46.00

The major variances for the FY 2013 Library Extension Services budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Position realignment of 1.5 FTEs to Public Services, in the amount of \$4,380
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$560.
4. Costs associated with promotion activities for two branch openings in the amount of \$2,807.

Division of Emergency Medical Services Business Plan

Mission Statement

The mission of the Leon County EMS Division is to preserve life, improve health, and promote safety through clinically superior and compassionate pre-hospital care and life safety education for citizens and visitors of Leon County.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5)
- Insure the provision of the most basic services to our citizens most in need so that we have a “ready workforce”. (EC6)

Quality of Life

- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)
- Maintain and further develop programs and partnerships necessary to support a healthy community, including access to health care and community-based human services. (Q3)

Strategic Initiatives

October 1, 2011 – September 30, 2013

- | | | |
|----|--|---------|
| 1. | Implement strategies that assist local veterans, including: Consider policy to waive EMS fees for uninsured or underinsured veterans. (EC5) | Ongoing |
| 2. | Pursue funding for community paramedic telemedicine. (Q5) | Ongoing |
| 3. | Support Honor Flights (EC5) | Ongoing |
| 4. | Enter into agreements with NFCC and TCC which establish internship programs for EMS Technology students. (EC6) | Ongoing |
| 5. | Implement strategies to improve medical outcomes and survival rates and to prevent injuries, including: pursue funding for community paramedic telemedicine. (Q2,Q3) | Ongoing |
| 6. | Provide Ride-Alongs. (E6) | Ongoing |
| 7. | Provide Emergency Medical Services.(Q2, Q3) | Ongoing |
| 8. | Support Programs which advocate for AED’s in public spaces. (Q2, Q3) | Ongoing |
| 9. | Provide community risk reduction programs, such as AED./CPR training (Q2, Q3) | Ongoing |

Division of Emergency Medical Services

Actions	1. A.	Collaborate with the Division of Veterans Services on the establishment of the goals and objectives related to the development of a policy to waive EMS fees for uninsured or underinsured veterans. (EC5, Q3)	EMS
	B.	Engage community partners such as Veteran Affairs Administration to ensure the proposed policy to waive EMS fees for uninsured or underinsured veterans meets the needs of the veteran community. (EC5, Q3)	EMS
	C.	Develop the policy to waive EMS fees for uninsured or underinsured veterans based on the information collected and within the goals and objectives established, and presents the policy to the BOCC for adoption. (EC5, Q3)	EMS
	D.	Collaborate with the Division of Veterans Services and Community and Media Relations to establish outreach programs designed to educate veterans about the policy. (EC5, Q3)	EMS
	2. A.	Develop community paramedic telemedicine program and apply for grant funding(Q2, Q3)	EMS
	B.	Continually seek funding opportunities to provide a means of providing community paramedic telemedicine services to the community. (Q2, Q3)	EMS
	3.	Collaborate and support Honor Flight Tallahassee in the development of resources necessary for the production of flights. (EC5)	EMS EMS
	4.	Engage community partners within the medical and social services community to enhance partnerships(Q2, Q3)	EMS
	5.	Develop strategies and training to improve medical outcomes and survival rates and prevent injuries. (Q2, Q3)	EMS
	6.	Engage citizens by providing ride along opportunities to qualifying citizens (E6)	EMS
Performance Measures	EC5	Number of Veterans qualifying for fee waiver under the policy	
	Q2,Q3	Percentage of cardiac arrest patients who experience Return of Spontaneous Circulation (ROSC)	
	Q2,Q3	Percentage of heart attack patients transported to hospital within 30 minutes or less of patient contact	
	Q2, Q3	Percentage of myocardial infarction patients correctly identified by paramedics annually	
	Q2, Q3	Percentage of trauma alert patients correctly identified by paramedics annually	
	Q2, Q3	Percentage of requests for service that results in patient transport annually	
	Q2, Q3	Number of citizens trained in CPR annually through events including "Press the Chest"	
	Q2, Q3	Number of public education events conducted annually	
	Q2, Q3	Number of public access Automated External Defibrillators (AEDs) registered	
	7.	Deploy available resources to deliver high-quality pre-hospital medical care (Q2, Q3)	EMS
8.	Develop community partnerships to support and advocate AEDs in public spaces (Q2, Q3)	EMS	
9.	Develop partnerships to provide community risk reduction and AED/CPR training programs (Q2, Q3)		

Emergency Medical Services (135-185-526)

Goal	The goal of Leon County EMS Division is to provide clinically superior, compassionate, cost-effective emergency medical services to all citizens and visitors of Leon County; regardless of social economic status, utilizing the latest technologies and medical care standards, within the bounds of available resources.
Core Objectives	<ol style="list-style-type: none"> 1. Provide basic and advanced life support emergency medical services to the citizens and visitors of Leon County. 2. Provide medically necessary interfacility and critical care emergency medical services to the citizens and visitors of Leon County. 3. Provide medical coverage at special event venues. 4. Provide injury and disease prevention and community risk reduction training programs to citizens. 5. Provide bystander care educational programs to citizens. 6. Maintain the County's Heart Ready status through the further development of the public access automated external defibrillator (AED) program and by training citizens in cardio-pulmonary resuscitation (CPR) and AED use. 7. Maintain a constant state of readiness to respond to major disasters, both man-made and natural. 8. Provide administrative oversight of the volunteer fire departments.
Statutory Responsibilities	Article III Leon County Code of Law Chapter 401 Florida Statute Chapter 64J-1 Florida Administrative Code
Advisory Board	Emergency Medical Services Advisory Council

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q2, Q3	% of heart attack (STEMI) patients delivered to the hospital in 30 minutes or less from patient contact to hospital arrival	82.9%	85%
Q2	% of cardiac arrest patients that experience Return of Spontaneous Circulation (ROSC) upon arrival at the Emergency Room	29.05%	7%
Q2, Q3	% of requests for services that results in a patient transport	73.37%	65%

Benchmark source: American College of Cardiology, the American Heart Association, and the Florida EMSTARS Database.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2	# of calls for service responded to	31,076	31,062	33,762	34,685
Q2	# of transports made	22,144	22,597	23,664	24,020
Q2, Q3	# of public education events conducted annually	130	175	175	180
EC5	# of Veterans qualifying for fee wavier under the policy*	n/a	n/a	n/a	20
Q2, Q3	# of citizens trained in Cardio-Pulmonary Resuscitation (CPR) / AED use annually*	n/a	n/a	890	1,100
Q2, Q3	# of public access Automated External Defibrillators (AEDs) registered with the Division*	n/a	n/a	720	756
Q2,	% of trauma alert patients correctly identified by paramedics annually*	n/a	n/a	n/a	90

Notes:*New Performance Measure

Emergency Medical Services (135-185-526)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	7,915,819	8,007,276	7,919,622	(186,148)	7,733,474	7,768,475
Operating	4,156,632	4,696,127	4,688,307	31,730	4,720,037	4,824,507
Transportation	755,299	837,486	896,587	21,944	918,531	925,099
Capital Outlay	3,710	136,050	-	172,050	172,050	-
Total Budgetary Costs	12,831,460	13,676,939	13,504,516	39,576	13,544,092	13,518,081
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
135 Emergency Medical Services MSTU	12,831,460	13,676,939	13,504,516	39,576	13,544,092	13,518,081
Total Revenues	12,831,460	13,676,939	13,504,516	39,576	13,544,092	13,518,081
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
EMS Director	1.00	1.00	1.00	-	1.00	1.00
EMS Division Manager	2.00	2.00	2.00	-	2.00	2.00
EMS Field Operations Supervisor	6.00	6.00	6.00	-	6.00	6.00
EMS System Controller	4.25	4.25	4.00	-	4.00	4.00
EMS Staff Assistant	3.00	3.00	2.00	-	2.00	2.00
Emergency Medical Technician	28.00	28.00	26.00	(4.00)	22.00	22.00
Paramedic	55.00	55.00	57.00	-	57.00	57.00
EMS Supply Technician	2.00	2.00	2.00	-	2.00	2.00
EMS Quality Improv. & Educ. Manager	1.00	1.00	1.00	-	1.00	1.00
EMS Billing Coordinator	1.00	1.00	1.00	-	1.00	1.00
Medical Director	1.00	1.00	1.00	-	1.00	1.00
EMT/Paramedic Part-Time	7.10	7.20	7.10	-	7.10	7.10
Financial Analyst	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	111.35	111.45	111.10	(4.00)	107.10	107.10
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
EMS Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Emergency Medical Services budget are as follows:

Increases to Program Funding:

1. Contracts or other obligations for continuity of services such as repairs and maintenance and the Cardiac Monitor Service contract in the amount of \$31,730.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$21,944.
3. Costs associated with the obligations for continuity of services such as equipment for an additional ambulance in the amount of \$172,050.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Position realignments of 4.00 FTEs effective October 1, 2012 to the Consolidated Dispatch Agency as specified in the interlocal agreement in the amount of \$186,148.

Division of Animal Control Business Plan

Mission Statement	The mission of the Leon County Animal Control Division is to improve animal and human well-being through education, prevention, and enforcement programs and humane animal care and control services for the citizens and animals of Leon County.	
Strategic Priorities	<p>Quality of Life</p> <ul style="list-style-type: none"> • Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) • Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3) 	
Strategic Initiatives October 1, 2011 – September 30, 2013	1. Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including: participate in American Society for the Preservation of Cruelty to Animals (ASPCA) Partnership. (Q2,Q3)	Ongoing
	2. Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including: participate in ASPCA ID ME Grant identification program for pets. (Q2,Q3)	Ongoing
Actions	<ol style="list-style-type: none"> 1. Continue to participate in the Tallahassee Partnership sponsored by the ASPCA for the next 4 years to ensure community safety and health. (Q2,G2) 2. Provide education to pet owners on ordinance requirements and assistance dog owners from giving up their pet for lack of or improper shelter by providing loaner dog houses. (G2) 3. Conduct microchips identification scanning on all animals picked up to return to the owner in the field to reduce animals taken to the shelter. (Q2, G2) 4. Provide pet identification tags and collars under the ASPCA ID Me Tag program to reduce number of animals going to the shelter and increase number of pets reunited with their owner. (Q2, G2) 	<p>Animal Control</p> <p>Animal Control</p> <p>Animal Control</p> <p>Animal Control</p>
Performance Measures	<p>Q2 Return 7% of lost pets to their owners annually.</p> <p>Q2 Reduce field impounds at the Animal Shelter by 3% annually.</p>	

Animal Services (140-201-562)

Goal	The goal of the Division of Animal Control is to improve the well-being of citizens and animals through humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County
Core Objectives	<ol style="list-style-type: none"> 1. Rabies control in the county's unincorporated area. 2. Patrol for stray, nuisance, or dangerous animals including humane trapping. 3. Investigate allegations of neglect or cruelty to animals and resolve complaints. 4. Monitors all reported animal bite or rabies suspect exposure cases in the county. 5. State designated agency for coordination of local Animal Disaster Relief/Recovery Plan. 6. 24 hour emergency rescue and medical care of sick, diseased or injured domestic animals. 7. Conducts Animal Bite Prevention Program for both children and adults.
Statutory Responsibilities	Leon County Code of Laws, Chapter 4 "Public Health, Safety and Animal related protection programs"; *Florida Statute Chapter 828 "Animals" *Florida Administrative Code, Chapter 10D-3 "Communicable Diseases" *Florida Statute, Chapter 767 "Damage by Dogs" *Florida Statute, Chapter 585 "Animal Industry" *Florida Statute, Chapter 588 "Livestock"
Advisory Board	Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4) Leon County Advisory Committee (Leon County Code of Laws, Chapter 4)

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q2	Field deployed staff to population ¹	1 : 18,760	1:15,000 to 18,000

1. Calculation based on unincorporated area population; however, Leon County Animal Control is responsible for responding to all bite related calls in the City.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2,Q3	Increase domestic animal rabies vaccination: Measured by bite animal vaccination rates	48%	48%	55%	52%
Q2	Maintain customer complaint rate at 5 per 1,000 calls received	.14	.19	5.0	5.0
Q2	# of citations issued	464	496	560	500
Q2	# of field service calls (bite and service calls including follow-ups)	9,226	8,432	9,700	9,100
Q2	Reduce # of animals impounded by Field Officers through use of ASPCA Programs: Microchip Scanner and ID Me Tag Project	n/a	2,189	2,023	1,922

Animal Services (140-201-562)

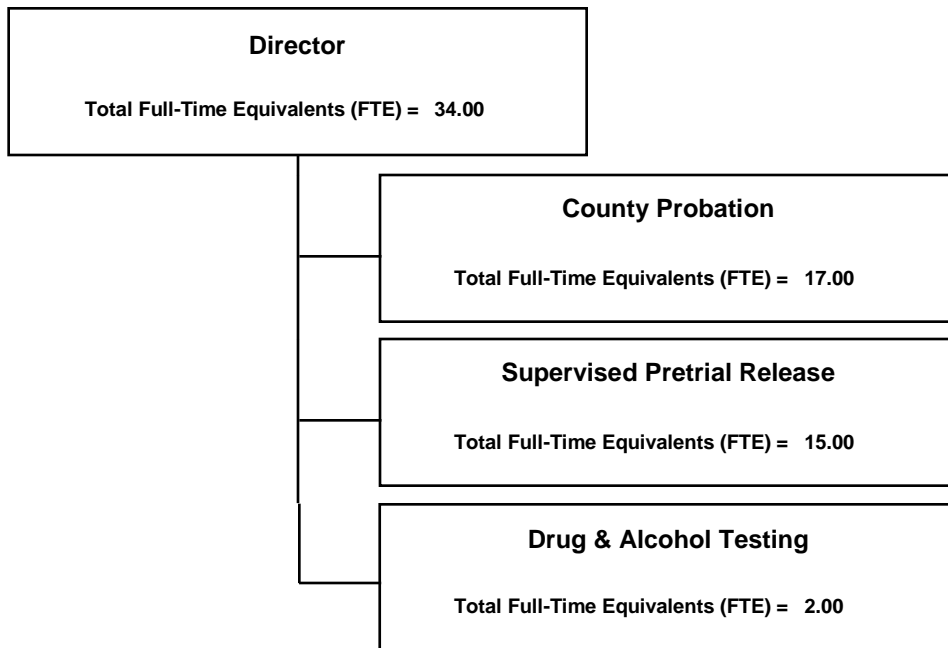
Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	386,697	388,976	392,304	17,412	409,716	412,647
Operating	423,067	552,562	552,409	56,428	608,837	608,837
Transportation	64,086	73,506	75,885	-	75,885	76,367
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	945,099	1,086,294	1,091,848	73,840	1,165,688	1,169,101
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
140 Municipal Service	945,099	1,086,294	1,091,848	73,840	1,165,688	1,169,101
Total Revenues	945,099	1,086,294	1,091,848	73,840	1,165,688	1,169,101
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Animal Control Officer	4.00	4.00	4.00	-	4.00	4.00
Director of Animal Control	1.00	1.00	1.00	-	1.00	1.00
Sr. Animal Control Officer	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	-	7.00	7.00

The major variances for the FY 2013 Animal Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Position reclasses effective October 1, 2012 for Animal Control Officers in the amount of \$17,412.
3. Costs associated with the Animal Shelter Contract with the City of Tallahassee in the amount of \$56,428.
4. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$2,379.

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Drug & Alcohol Testing	17 -16



Executive Summary

The Office of Intervention & Detention Alternatives section of the Leon County FY 2013 Annual Budget is comprised of County Probation, Detention/Correction Line Item funding, Supervised Pretrial Release, and Drug and Alcohol Testing.

The Office of Intervention & Detention Alternatives manages jail management activities. Probation supervises and monitors offenders' compliance with court ordered sentencing conditions. Supervised Pretrial Release provides defendant monitoring and enforcement of court-ordered conditions of jail release. Drug & Alcohol Testing administers court-ordered urinalysis and alcohol testing to County Probation offenders and SPTR defendants.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Office of Intervention and Detention Alternatives to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan.

HIGHLIGHTS

The Office of Intervention & Detention alternatives will provide staff support to the Public Safety Coordinating Council, which focuses on jail management and recidivism issues. In addition, this Office is responsible for the County functions related to the "Doris Slosberg Driver Education Safety Act" and the Palmer Monroe Community Center, and liaison functions with the State Attorney, Public Defender, law enforcement, and the Courts.

During FY 2012, the Drug & Alcohol testing program continued to administer tests to Pretrial and Probation clients that are court ordered to perform weekly urinalysis and/or alcohol testing. Human Resources, Risk Management, and Constitutional departments also utilized the center for necessary testing needs. Probation has experienced a continuing decline in electronic monitoring and Probation supervision caseloads, however, the decline has allowed the division to be more in tune with the industry, provide more efficient case management to existing clients, and provided the opportunity to successfully privatize the G.P.S. program.

Intervention & Detention Alternatives Business Plan

Mission Statement

The mission of the Leon County Office of Intervention and Detention Alternatives is to provide information to the courts, which support judicial custody release decisions, and provide alternatives to incarceration to persons accused of crimes and offenders, which hold them accountable, improve their ability to live lawfully and productively in the community, enhance the overall administration of justice, and support community safety and well being.

Strategic Priorities

Economy

- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6)

Governance

- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4)

Quality of Life

- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)
- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)

Strategic Initiatives

October 1, 2011–
September 30, 2013

- | | | |
|----|---|---------|
| 1. | Continue to implement strategies to promote work readiness and employment, including providing job search assistance for County Probation and Supervised Pretrial Release clients through private sector partners (EC6, Q2) | Ongoing |
| 2. | Implement alternatives to incarceration (Q2) | Ongoing |
| 3. | Provide drug and alcohol testing (for employees and court ordered County Probation and Supervised Pretrial Release clients) (G4, Q2) | Ongoing |
| 4. | Support Palmer Munroe Teen Center in partnership with the city (Q3) | Ongoing |

Actions

- | | | |
|----|---|-------------------------------|
| 1. | A. Assist private sector partner with identifying and referring probation and pretrial release defendants for job readiness training. (EC6, Q2) | Pretrial Release
Probation |
| | B. Facilitate and support private sector partner’s strategies for providing job skills training, resume writing skills, interviewing techniques, and employment contacts to defendants. (EC6, Q2) | Pretrial Release
Probation |
| | C. Monitor and track participation and success of defendants referred for job readiness training. (EC6, Q2) | Pretrial Release
Probation |
| 2. | Provide alternatives to incarceration by effectively monitoring and supervising defendants ordered pretrial release and probation (Q2) | IDA |
| 3. | Preserve the integrity and security of drug and alcohol testing by adhering to the rules established by the U.S. government (Q2, G4) | DATP |
| 4. | Administer the contract for Palmer Munroe Teen Center and partner with the City to support implementation and administration of the Board’s directives. (Q3) | IDA |

Performance Measures

- | | |
|----|--|
| Q2 | % of defendants referred who successfully completed job readiness training |
| Q2 | % change in the number of warrants issued over the previous year |
| Q2 | % of offenders successfully completing Probation |
| Q2 | % of defendants successfully completing Supervised Pretrial Release |
| Q2 | % of tests administered accurately upon the first attempt |

Leon County Fiscal Year 2013 Adopted Budget

Office of Intervention & Detention Alternatives

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,938,193	1,997,750	2,007,938	(42,667)	1,965,271	1,974,282
Operating	313,642	247,517	249,288	-	249,288	249,288
Grants-in-Aid	-	335,759	335,759	-	335,759	335,759
Total Budgetary Costs	2,251,835	2,581,026	2,592,985	(42,667)	2,550,318	2,559,329
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Probation	1,082,971	1,440,716	1,454,061	(42,667)	1,411,394	1,416,111
Supervised Pretrial Release	1,031,133	993,388	999,238	-	999,238	1,003,370
Drug & Alcohol Testing	137,731	146,922	139,686	-	139,686	139,848
Total Budget	2,251,835	2,581,026	2,592,985	(42,667)	2,550,318	2,559,329
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	335,759	335,759	-	335,759	335,759
111 Probation Services	2,251,835	2,132,132	2,137,486	(42,667)	2,094,819	2,102,972
125 Grants	-	113,135	119,740	-	119,740	120,598
Total Revenues	2,251,835	2,581,026	2,592,985	(42,667)	2,550,318	2,559,329
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Probation	18.00	18.00	18.00	(1.00)	17.00	17.00
Drug & Alcohol Testing	-	2.00	2.00	-	2.00	2.00
Supervised Pretrial Release	18.00	15.00	15.00	-	15.00	15.00
Total Full-Time Equivalents (FTE)	36.00	35.00	35.00	(1.00)	34.00	34.00

County Probation Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,057,643	1,065,768	1,077,315	(42,667)	1,034,648	1,039,365
Operating	25,328	39,189	40,987	-	40,987	40,987
Grants-in-Aid	-	335,759	335,759	-	335,759	335,759
Total Budgetary Costs	1,082,971	1,440,716	1,454,061	(42,667)	1,411,394	1,416,111
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Probation (111-542-523)	1,082,971	1,104,957	1,118,302	(42,667)	1,075,635	1,080,352
Line Item - Detention/Correction (001-888-523)	-	335,759	335,759	-	335,759	335,759
Total Budget	1,082,971	1,440,716	1,454,061	(42,667)	1,411,394	1,416,111
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	335,759	335,759	-	335,759	335,759
111 Probation Services	1,082,971	1,104,957	1,118,302	(42,667)	1,075,635	1,080,352
Total Revenues	1,082,971	1,440,716	1,454,061	(42,667)	1,411,394	1,416,111
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
County Probation	18.00	18.00	18.00	(1.00)	17.00	17.00
Total Full-Time Equivalentents (FTE)	18.00	18.00	18.00	(1.00)	17.00	17.00

County Probation - Line Item - Detention/Correction (001-888-523)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	-	335,759	335,759	-	335,759	335,759
Total Budgetary Costs	-	335,759	335,759	-	335,759	335,759
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	335,759	335,759	-	335,759	335,759
Total Revenues	-	335,759	335,759	-	335,759	335,759

The Detention/Correction line item funding for Palmer Munroe Teen Center and DISC Village has been realigned to the Office of Intervention & Detention Alternatives due to the intervention alternative nature of the program.

County Probation (111-542-523)

Goal	The goal of the Leon County Probation Division is to hold defendants accountable, improve their ability to live lawfully and productively in the community, and enhance the overall administration of justice and support community safety and well being.
Core Objectives	<ol style="list-style-type: none"> 1. Supervise and monitor offenders' compliance with court ordered sentencing conditions, such as random drug and alcohol testing, participation in behavior modification programs, meetings with probation officers, not re-offending, and payment of restitution, fees and other court imposed costs. Offenders may be sentenced to County Probation for misdemeanor, traffic and some felony offenses. 2. Execute affidavits of conditions violated to notify the courts when offenders violate court-ordered conditions. 3. Attend court hearings and make recommendations to judges regarding sanctions to be imposed upon offenders who violate court-ordered conditions. 4. Administer Community Service and County Probation work programs, which provide sentencing alternatives and reduce jail population. 5. Administer random alcohol testing to defendants with court orders to abstain. 6. Notify the Sheriff's Bailiffs to execute in-office arrests of offenders with outstanding warrants when they are in the Probation Office. 7. Send more than 2,000 letters annually to notify offenders of their probation status to assist them in successfully completing their sentences. 8. Maintain new cases as assigned by the courts with no loss of jurisdiction. 9. Notify the Clerk of Courts when offenders complete their terms of probation so case records may be closed.
Statutory Responsibilities	Second Circuit Court Administrative Order, 86-60; Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.
Advisory Board	Criminal Justice Coordinating Council; Public Safety Coordinating Council; Domestic Violence Coordinating Council; Mental Health Advisory Board; Florida Association of Community Corrections

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G4, Q2	Annual average caseload per Probation officer based upon defendant risk (High to Low Risk)	1:185	1:140

Benchmark Source: The American Probation and Parole Association (APPA) caseload 2012 standard is 1:50 for Moderate to High Risk defendants and 1:200 for Low Risk defendants. Based on the YTD FY 2012 average monthly caseload, the APPA caseload standard is 1:140; the 2011 actual average monthly caseload is 1:185.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals ¹	FY 2012 Estimate ¹	FY 2013 Estimate
Q2	Average End of Month Caseload	1,621	1,708	1,553	1,520
G4, Q2	Average End of Month Caseload Per Probation Officer ¹	172	185	155	152
Q2	Probation and SPTR Fees Collected (County Court Probation, alternative community service, no-show fees) and pretrial release fees (2012 estimates exclude alcohol fees)	\$964,673	\$892,192	\$850,181	\$756,914
Q2	# of Defendants - Community Service and Work Program	3,025	3,354	3,815	3,113
Q2	# of Hours Defendants Worked - Community Service and Work Program	98,743	100,599	104,481	91,293
Q2	Estimated jail savings (millions) ²	\$1.4	\$1.5	\$1.4	\$1.3

Notes:

1. 2011 Actuals and 2012 Estimates consider cases that closed within the month, while previous fiscal years did not consider these cases.

2. Considers community service and work program participants only.

County Probation - County Probation (111-542-523)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,057,643	1,065,768	1,077,315	(42,667)	1,034,648	1,039,365
Operating	25,328	39,189	40,987	-	40,987	40,987
Total Budgetary Costs	1,082,971	1,104,957	1,118,302	(42,667)	1,075,635	1,080,352
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
111 Probation Services	1,082,971	1,104,957	1,118,302	(42,667)	1,075,635	1,080,352
Total Revenues	1,082,971	1,104,957	1,118,302	(42,667)	1,075,635	1,080,352
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Community Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Dir of Probation	1.00	1.00	1.00	-	1.00	1.00
Probation Officer I	4.00	4.00	4.00	(1.00)	3.00	3.00
Probation Officer II	5.00	5.00	5.00	-	5.00	5.00
Probation Supervisor	1.00	1.00	1.00	-	1.00	1.00
Probation Technician	3.00	3.00	3.00	-	3.00	3.00
Sr. Probation Officer	2.00	2.00	2.00	-	2.00	2.00
Diversion Alternatives Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	18.00	18.00	18.00	(1.00)	17.00	17.00

The major variances for the FY 2013 County Probation budget are as follows:

Increases to Program Funding:

1. Communication costs in the amount of \$1,798.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Costs associated with Board approved budget reductions including the elimination of a Probation Officer I effective October 1, 2012 in the amount of \$42,667.

Supervised Pretrial Release Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	783,060	828,337	834,068	-	834,068	838,200
Operating	248,073	165,051	165,170	-	165,170	165,170
Total Budgetary Costs	1,031,133	993,388	999,238	-	999,238	1,003,370
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
FDLE JAG Grant - Pretrial (125-982057-521)	-	113,135	-	-	-	-
FDLE JAG Grant - Pretrial (125-982058-521)	-	-	119,740	-	119,740	120,598
Pretrial Release (111-544-523)	1,031,133	880,253	879,498	-	879,498	882,772
Total Budget	1,031,133	993,388	999,238	-	999,238	1,003,370
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
111 Probation Services	1,031,133	880,253	879,498	-	879,498	882,772
125 Grants	-	113,135	119,740	-	119,740	120,598
Total Revenues	1,031,133	993,388	999,238	-	999,238	1,003,370
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Pretrial Release	13.00	13.00	13.00	-	13.00	13.00
Drug & Alcohol Testing	2.00	-	-	-	-	-
FDLE JAG Grant - Pretrial	3.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	18.00	15.00	15.00	-	15.00	15.00

Supervised Pretrial Release – Pretrial Release (111-544-523)

Goal	The goal of the Supervised Pretrial Release Division (SPTR) is to hold defendants accountable, improve their ability to live lawfully and productively in the community, and enhance the overall administration of justice and support community safety and well being.
Core Objectives	<ol style="list-style-type: none"> 1. Screen and interview defendants booked in the Leon County jail on a 24/7 basis to assess whether defendants are eligible for release or must be held for First Appearance. Prepare information for the court’s consideration at defendants’ First Appearance hearings. 2. Supervise and monitor SPTR defendants’ compliance with court ordered conditions; meet weekly on average with each defendant assigned to Secured Continuous Random Alcohol Monitoring (SCRAM). Provide oversight of private vendors managing Global Positioning Satellite (GPS); complete weekly phone contacts with defendants residing more than 50 miles outside of Leon County; and meet monthly on average with all other defendants. Defendants charged with misdemeanor, traffic and felony offenses may be ordered to SPTR. 3. Assist private vendor in monitoring defendants’ GPS units. Respond to alerts when the system detects possible equipment tampering, zone or curfew violations for active GPS, or other equipment issues. Advise the defendant, if warranted, to take corrective action. 4. Contact law enforcement if the defendant cannot be contacted or fails to comply with staff instructions. 5. Monitor defendants’ SCRAM units and take appropriate actions when notified that a defendant tests positive for alcohol. 6. Administer random alcohol tests to offenders ordered by the courts to abstain. 7. Notify the Sheriff’s Warrant Officers to execute in-office arrests of defendants with outstanding warrants when they are in the SPTR office. 8. Notify the courts of violations of imposed conditions. 9. Attend First Appearance and motion hearings and make recommendations to judges regarding a defendant’s release. Notify Circuit probation when a Violation of Probation Warrant is issued by the First Appearance Judge and notify the jail’s releasing staff of defendants ordered to SPTR at First Appearance. 10. Provide the Clerk of Courts with Probable Cause Affidavits, Florida Crime Information Center (FCIC)/ National Crime Information Center (NCIC) criminal histories, Pretrial Intake interviews, misdemeanor violation of conditions affidavits, and Order to Show Cause Affidavits for the First Appearance Judge, State Attorney’s Office, Public Defender’s Office or private attorneys.
Statutory Responsibilities	Florida Constitution, Section 14; Florida Statute, Chapter 907.041(3)(a); Florida Statute, Chapter 907.041(3)(b); Administrative Order 2006-02-Uniform Bond Schedule and Pretrial Release Procedures Second Judicial Circuit, Florida; Florida Statute, Chapter 097.043 Citizens’ Right-to-Know. Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.
Advisory Board	Public Safety Coordinating Council; Criminal Justice Coordinating Committee; Justice Information Systems Users Group; Association of Pretrial Professionals of Florida; National Association of Pretrial Service Agencies

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G4, Q2	Annual average caseload per Probation officer based upon defendant risk (High to Low Risk)	1:133	1:140

Notes: As no specific benchmark data exists for Pretrial case management, the Division utilized benchmarks for American Probation and Parole Association (APPA). The 2012 caseload standard is 1:50 for Moderate to High Risk defendants and 1:200 for Low Risk defendants. Based on the YTD FY 2012 average monthly caseload, the APPA caseload standard is 1:140; the 2011 actual average monthly caseload is 1:133.

Supervised Pretrial Release – Pretrial Release (111-544-523)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2	# of Defendants assessed at jail to release, (per Administrative Order, or held for first appearance), including criminal history and background	8,952	8,558	7,964	8,500
G4, Q2	# of Defendants assessment per FTE (including attendance at first appearance)	1,989	1,902	1,788	1,889
G4, Q2	# of average End of Month Caseload	410	509	455	415
G4, Q2	# of Defendants caseload managed per FTE (monthly average) ¹	117	133	130	92
Q2	# of average End of Month Electronic Monitoring Caseload	51	60	75	68
G4, Q2	# of average End of Month FTE per Electronic Monitoring Caseload ²	12	13	17	45
Q2	Annual Operating Cost Savings in terms of Jail Bed Days (millions)	\$11.9	\$13.5	\$11	\$11

- Notes:
1. Effective FY 2011/2012, Board approved funding for one FTE to supervise the specialized Mental Health case load. This increased the total number of Pretrial Specialist assigned to case management to 4.5 FTE.
 2. Effective FY 2011/2012, Board approved realignment of three FTE assigned to supervision of GPS defendants as a result of the privatization of the GPS program. This reduced the total number of Pretrial Specialists assigned to Electric Monitoring case management to 1.5 FTE.

Supervised Pretrial Release - Pretrial Release (111-544-523)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	783,060	715,202	714,328	-	714,328	717,602
Operating	248,073	165,051	165,170	-	165,170	165,170
Total Budgetary Costs	1,031,133	880,253	879,498	-	879,498	882,772
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
111 Probation Services	1,031,133	880,253	879,498	-	879,498	882,772
Total Revenues	1,031,133	880,253	879,498	-	879,498	882,772
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Pre-Trial Release Case Worker	1.00	1.00	1.00	-	1.00	1.00
Pre-Trial Release Specialist	7.00	6.00	6.00	-	6.00	6.00
Pre-Trial Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr. Pre-Trial Release Spec.	1.00	1.00	1.00	-	1.00	1.00
Assistant Drug Screening Coordinator	1.00	1.00	1.00	-	1.00	1.00
Pre-Trial Technician	2.00	2.00	2.00	-	2.00	2.00
Mental Health Court Pretrial Release Specialist	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	13.00	13.00	13.00	-	13.00	13.00

The major variances for the FY 2013 Pretrial Release budget are as follows:

Increases to Program Funding:

1. Communication costs in the amount of \$119.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Supervised Pretrial Release - FDLE JAG Grant - Pretrial (125-982057-521)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	113,135	-	-	-	-
Total Budgetary Costs	-	113,135	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
125 Grants	-	113,135	-	-	-	-
Total Revenues	-	113,135	-	-	-	-

Supervised Pretrial Release - FDLE JAG Grant - Pretrial (125-982058-521)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	-	119,740	-	119,740	120,598
Total Budgetary Costs	-	-	119,740	-	119,740	120,598
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
125 Grants	-	-	119,740	-	119,740	120,598
Total Revenues	-	-	119,740	-	119,740	120,598
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Pre-Trial Release Specialist	3.00	1.00	1.00	-	1.00	1.00
Drug Screening Technician	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2013 FDLE JAG Grant budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. The variance of the FY12 Adopted Budget on the previous page and the FY13 Budget reflects available grant dollars to fund one position as a liaison to the GPS private vendor and the courts while the second supports the Drug & Alcohol Testing program.

Drug & Alcohol Testing (111-599-523)

Goal	The goal of the Leon County Drug and Alcohol Testing Division is to assist county departments, the judicial system and other agencies in creating a safe and secure environment free from the adverse effects caused by abuse or misuse of alcohol and drugs.
Core Objectives	<ol style="list-style-type: none"> 1. Administer random urinalysis and alcohol breath tests to defendants and offenders with court-ordered conditions to abstain. 2. Provide urinalysis and alcohol breath test results to all court-ordered defendants. 3. Administer Department of Transportation (DOT) urinalysis collection and alcohol breath tests to County employees for Commercial Drivers' License (CDL), post accident, return to duty, and reasonable suspicion referrals. 4. Ensure that staff are trained and certified to perform DOT urinalysis collection and alcohol breath tests. 5. Administer urinalysis tests to individuals referred by Leon County Department of Human Resources in accordance with established guidelines. 6. Administer drug and alcohol tests to individuals referred by outside agencies. 7. Submit all pre-employment, reasonable suspicion, and post accident tests to a certified laboratory for confirmation results within 24 hours of collection. 8. Provide pre-employment, reasonable suspicion, return to duty and post accident test results to referring agency within 48 hours of receipt. 9. Maintain records for all court-ordered urinalysis and alcohol testing.
Statutory Responsibilities	Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Florida Department of Transportation Drug-Free Work Place and Testing Policy, Florida Statute, Chapter 440, Section 440.102, Chapter 112, Section 112.0455. U.S. Department of Transportation and Regulation, Section 49CFR Part 40.33.
Advisory Board	Criminal Justice Coordinating Council; Public Safety Coordinating Council

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals ¹	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2	# of alcohol tests administered annually to court ordered defendants	15,269	17,982	17,451	17,244
Q2	# of urinalysis tests administered annually to court ordered defendants	5,906	10,468	10,814	8,607
G4, Q2	# of urinalysis collections performed annually for other agencies	195	246	298	487
G4, Q2	# of DOT alcohol tests administered annually ²	17	3	30	5
Q2	Fees collected for alcohol tests	\$64,718	\$84,000	\$77,756	\$82,966
Q2	Fees Collected for urinalysis tests	\$88,775	\$153,867	\$157,070	\$161,440

Notes:

1. The Drug and Alcohol Testing Program was created by the Board midyear FY 2010. The FY 2010 Actuals reflect data for the first six months of the program's operation.
2. These tests are administered strictly on a random basis at the discretion of the Risk Manager.

Drug & Alcohol Testing (111-599-523)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	97,491	103,645	96,555	-	96,555	96,717
Operating	40,241	43,277	43,131	-	43,131	43,131
Total Budgetary Costs	137,731	146,922	139,686	-	139,686	139,848
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
111 Probation Services	137,731	146,922	139,686	-	139,686	139,848
Total Revenues	137,731	146,922	139,686	-	139,686	139,848
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Drug Screening Coordinator	-	1.00	1.00	-	1.00	1.00
Drug Screening Technician	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	-	2.00	2.00	-	2.00	2.00

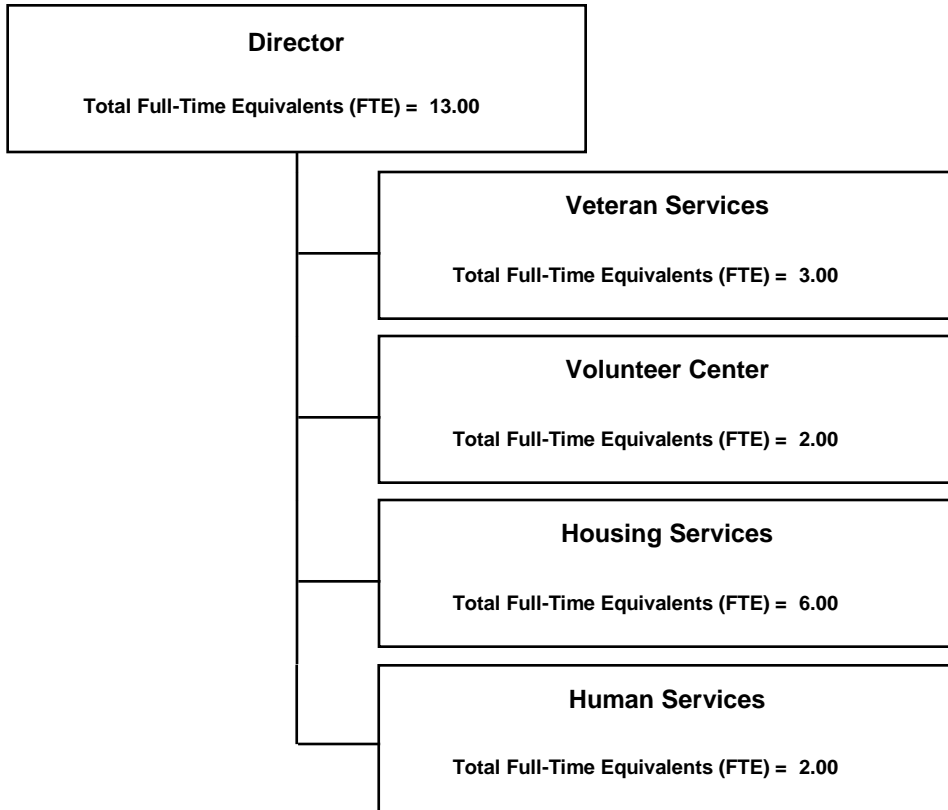
The major variances for the FY 2013 Drug & Alcohol Testing budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers' compensation rates. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Communication costs in the amount of \$146.



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Executive Summary

The Office of Human Services and Community Partnerships section of the Leon County FY 2012/2013 Annual Budget is comprised of Housing Services, Health and Human Services, Primary Healthcare, Veteran Services, and the Volunteer Center.

Health & Human Services promotes and maintains the health, safety, and welfare of all Leon County citizens. The Housing Services Division provides assistance to very low to moderate-income residents of the unincorporated areas of Leon County through its rehabilitation, homeownership counseling, foreclosure assistance, and down payment assistance programs. Human Services administers the funding associated with human services activities consistent with State mandates, Board policies, and Leon County's mission. The Primary Healthcare Program administers the funding and provides contractual oversight of the CareNet providers serving the uninsured residents of Leon County. Veteran Services assists veterans and their dependents with processing benefit claims. The Volunteer Center promotes volunteerism within Leon County and performs placement services for several Leon County departments.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Office of Human Services and Community Partnerships to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan.

HIGHLIGHTS

Housing Services continues to provide home rehabilitation, home replacement, down payment assistance, home counseling, and disaster mitigation services to the citizens of Leon County. In addition, Leon County is an Advisor for the new Florida "Hardest Hit" Fund (HHF), which provides mortgage payments to program-eligible applicants. As an HHF Advisor, Leon County will receive revenue for providing assistance to program eligible applicants on a fee-per-service basis.

Human Services administers the funding and provides oversight to the human services activities provided to Leon County residents consistent with State mandates, Board policies, and Leon County's mission. Human Services administers the funding for Medicaid, Child Protection Exams, Baker Act, mental health, tubercular care, direct emergency assistance, and indigent burial programs. Human Services also administers the County's obligations to the Medical Examiner's Office.

The Primary Healthcare Program serves the residents of Leon County through the provision of primary healthcare services to low income and uninsured Leon County residents in an efficient and cost effective manner. This is accomplished through the administration of primary healthcare funding. In addition, the Primary Healthcare Program manages the contracts of local healthcare providers (CareNet) participating in the Primary Healthcare Program. The local healthcare providers are Bond Clinic, Neighborhood Health Services, We Care, FAMU Pharmacy, and Florida Health Kids.

Veteran Services expects a continued demand for services as veterans return from current military campaigns. Veteran Services is responsible for administering the County Military Grant Program, providing counseling and assistance to veterans and their dependents, processing benefit claims and serves as the Veteran Liaison for the local community. As part of Board's Strategic Priorities to implement strategies that assist local veterans, in May 2012, Veteran Services sponsored Operation Thank You!, a Block Party to celebrate the courageous men and women of Leon County Armed Forces Units.

In FY 2013, VolunteerLEON will continue to promote and coordinate volunteerism throughout the community, as well as provide certification training through facilitation of the Florida Volunteer Administration Certificate Training. During FY 2012, VolunteerLEON received a \$20,000 Volunteer Florida Build-Engage-Sustain-Transform (BEST) Neighborhoods Grant. The grant is being used to support VolunteerLEON's ability to develop family-friendly neighborhood service projects in cooperation with the Council of Neighborhood Associations (CONA).

Office of Human Services & Community Partnerships Business Plan

Mission Statement

The mission of the Leon County Office of Human Services and Community Partnerships is to build a stronger, healthier community by providing a safety net of resources, services, and solutions for citizens in need, in partnership with our community.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5)
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6)

Quality of Life

- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6)

Strategic Initiatives

October 1, 2011 – September 30, 2013

1. Implement strategies that assist local veterans, including: develop job search kiosk for veterans (EC5,EC6)	July 2012
2. Implement strategies that assist local veterans, including: consider policy to allocate portion of Direct Emergency Assistance funds to veterans (EC5,EC6 Q3)	October 2012
3. Collaborate with United Vets and attend monthly coordinating meetings (EC5)	Ongoing
4. Provide grants to active duty veterans (EC5)	Ongoing
5. Assist veterans with benefits claims (EC5,EC6,Q3)	Ongoing
6. Fund Veterans Day Parade as a partner with V.E.T, Inc. (EC5)	Ongoing
7. Provide Internships (EC6)	Ongoing
8. Provide Volunteer LEON Matchmaking (EC6)	August 2012
9. Support Community Humans Services Partnerships (Q3)	Ongoing
10. Support Leon County Health Departments (Q3)	Ongoing
11. Support CareNet (Q3)	
12. Support DOH’s closing the Gap grant (including “ Year of the Healthy Infant II” campaign, and Campaign for Healthy Babies) (Q3)	June 2012
13. Support Expanding Access to Care grant (Q3)	June 2012
14. Provide targeted programs for seniors (Q3)	Ongoing
15. Maintain oversight of state-mandated programs, such as Medicaid and Indigent Burial, to ensure accountability and compliance with state regulations (Q3)	Ongoing
16. Provide foreclosure prevention counseling and assistance (Q6)	Ongoing
17. Provide first time homebuyer assistance (Q6)	Ongoing
18. Implement strategies that assist local veterans, including: hold a Welcome Home celebration for veterans and service members. (EC5)	Completed

Office of Human Services and Community Partnerships

Actions

- | | | |
|-----|--|--|
| 1. | Maintain veterans' kiosk and continue to work with Workforce PLUS on veterans' employment issues. (EC5) | Veterans Services |
| 2. | Develop policy to allocate funds for a new Direct Emergency assistance program for veterans. (EC5) | Veterans Services |
| 3. | Strengthen relationship with local veterans' organizations by attending monthly meetings, partnering with Workforce PLUS veterans jobs program, and continuing to support V.E.T. Inc. and the Veterans Day Parade.(EC5) | Veterans Services
Volunteer Services |
| 4. | Continue to outreach to promote awareness of Leon County Military Grant for Active Duty Personnel.(EC5) | Veterans Services |
| 5. | Continue to assist local veterans and their dependents with processing benefit claims. (EC5, EC6, Q3) | Veterans Services |
| 6. | Continue to provide support and funding to VET, Inc. to organize, plan, and execute the Veterans Day Parade. (EC5) | Veterans Services |
| 7. | A. Provide internal trainings for a successful internship program, in addition to targeted recruitment at the local universities for the best and brightest applicants. Also, expand internship placements to new departments otherwise unfamiliar with voluntary service. (EC6)
B. Conduct workshops for County staff on process for requesting interns, program policy and how to successfully manage interns. (E6)
C. Promote Leon County Internships with local universities in appropriate disciplines to best meet the needs of County departments and divisions. (E6) | Volunteer Services |
| 8. | A. Provide VolunteerLEON Matchmaking Portal training to local nonprofits, ensuring a "ready workforce" and strong community response. Successful measures include site visits, community trainings, and publicizing presence of the Leon County Volunteer Center Matchmaking Portal. (EC6)
B. Conduct training for nonprofits on matchmaking portal through workshops and site visits. | Volunteer Services |
| 9. | Provide in-kind and funding support of the Community Human Services Partnerships program. Continue to support, fund, and administrate the CHSP process in an effort to be responsible stewards of community dollars. (Q3) | Human Services |
| 10. | A. Execute an annual contract to provide funding to the Leon County Health Department for the provision of mandated public health services. (Q3)
B. Collaborate with the Leon County Health Department for the provision of healthcare for uninsured and financially indigent residents. (Q3) | Primary Healthcare
Human Services |
| 11. | A. Collaborate with CarNet partners for the provision of healthcare services for uninsured and financially indigent residents. (Q3)
B. Partner with CarNet and other community agencies to pursue opportunities to leverage county funding. (Q3) | Primary Healthcare
Primary Healthcare |
| 12. | Provide resources for the administration of the Department of Health Closing the Gap Grant. (Q3) | Primary Healthcare |
| 13. | Provide matching funds for the Access to Care Grant.(Q3) | Primary Healthcare |
| 14. | Continue to support and fund the Tallahassee Senior Citizens Foundation to provide program and activities for seniors in unincorporated Leon County.(Q3) | Human Services |
| 15. | Collaborate with ACHA to and other State agencies to ensure accountability and compliance. (Q3) | Human Services |
| 16. | Mitigate property value loss by providing foreclosure prevention with funds attained through Florida's Hardest Hit program, and scheduling ongoing assistance. (Q6) | Housing |
| 17. | Continue to support first-time homebuyer assistance with homeownership workshops, and also diversify funding for the program.(Q6) | Housing |
| 18. | Sponsor Operation Thank You! : A Block Party to celebrate the courageous men and women of Leon County Armed Forces Units. | Veterans Services
Volunteer Services |

Leon County Fiscal Year 2013 Adopted Budget

Office of Human Services and Community Partnerships

Performance Measures	EC6, Q3, Q4	Increase in number of voluntary service hours donated by county departments annually
	EC6,Q3	Increase in number of county departments utilizing volunteers annually
	EC6,Q3	Increase in number of external agencies trained and authorized to VolunteerLEON Matchmaking portal
	EC5,Q3	Dollar Increase in fiscal impact of approved veterans claims annually
	EC5,Q3	Percent Increase in number of veterans assisted through the claim process and outreach annually
	EC5,Q3,Q6	Percent Increase in the number of citizens assisted through foreclosure and first-time home buying programs
	Q6,Q3	Track dollar amount of property value retained by foreclosure prevention annually using the Leon County Property Appraiser's assessed value.
	Q3,Q6	Dollar amount of community benefit realized through the receipt of grant funding and the provision of grant matches
	EC5,Q3	Dollar amount used through the Military Grant Program to assist service members that were called to active duty to serve their country.
	Q3	Number of uninsured residents receiving primary healthcare through CareNet.

Leon County Fiscal Year 2013 Adopted Budget

Office of Human Services & Community Partnerships

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	913,927	914,377	869,498	(51,142)	818,356	821,424
Operating	2,577,231	2,635,265	2,637,223	30,548	2,667,771	2,671,291
Transportation	3,199	4,089	5,091	-	5,091	5,103
Grants-in-Aid	4,851,140	4,560,848	4,558,563	1,115,670	5,674,233	5,766,369
Total Budgetary Costs	8,345,498	8,114,579	8,070,375	1,095,076	9,165,451	9,264,187
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Veteran Services	252,255	239,961	224,918	57,198	282,116	282,473
Volunteer Center	160,791	161,192	161,077	-	161,077	161,758
Housing Services	573,052	569,006	556,867	(101,196)	455,671	456,929
Human Services	7,359,401	7,144,420	7,127,513	1,139,074	8,266,587	8,363,027
Total Budget	8,345,498	8,114,579	8,070,375	1,095,076	9,165,451	9,264,187
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	8,284,552	8,083,799	8,039,880	1,095,076	9,134,956	9,233,977
124 SHIP Trust	23,894	-	-	-	-	-
161 Housing Finance Authority	37,052	30,780	30,495	-	30,495	30,210
Total Revenues	8,345,498	8,114,579	8,070,375	1,095,076	9,165,451	9,264,187
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Housing Services	8.00	8.00	8.00	(2.00)	6.00	6.00
Human Services	2.00	2.00	2.00	-	2.00	2.00
Veteran Services	3.00	2.00	2.00	1.00	3.00	3.00
Volunteer Center	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	15.00	14.00	14.00	(1.00)	13.00	13.00

Veteran Services (001-390-553)

Goal	The goal of the Leon County Veteran Services Division is to assist veterans and their dependents in securing all entitled benefits earned through honorable military service, and to advocate for veterans' interests in the community.
Core Objectives	<ol style="list-style-type: none"> 1. Counsel and assist veterans and their dependents with processing benefit claims entitled to them through the United States Department of Veterans Affairs and other government agencies. 2. Assist veterans and their dependents with VA health care, home loan guaranty, VA life insurance, burial benefits, and military medals/records. 3. Maintain Veterans Resource Center (VRC) to provide employment and educational resources to veterans, focusing on those veterans making the transition from military to civilian life. 4. Maintain strong relationships with community partners by attending United Vets monthly coordinating meetings. 5. Manage the annual Leon County Military Grant Program. 6. Serve as the Leon County Veteran Liaison for all veteran issues in the local community. 7. Assist the VET Inc. organization with the annual Veterans Day Parade. 8. Establish procedures to allocate direct emergency assistance funds to veterans.
Statutory Responsibilities	<p>F.S. 292.11 County and City Veteran Service Officer.</p> <p>(1) Each board of county commissioners may employ a county veteran service officer; provide office space, clerical assistance, and the necessary supplies incidental to providing and maintaining a county service office; and pay said expenses and salaries from the moneys hereinafter provided for.</p> <p>(2) The Department of Veterans' Affairs is directed to establish a training program for county and city veteran service officers. Every county or city veteran service officer employed under this chapter shall attend the training program established by the department and successfully complete a test administered by the department prior to assuming any responsibilities as a county or city veteran service officer.</p> <p>The department shall further establish periodic training refresher courses, which each county or city veteran service officer must attend and complete as a condition of remaining in employment as a county or city veteran service officer. County and city veteran service officers shall be reimbursed for travel expenses, as provided in s. 112.061</p>
Advisory Board	Member of the County Veteran Service Officer's Association of Florida; Board member of Tallahassee-Leon County Transportation Disadvantaged Coordinating Board; Veterans Events of Tallahassee (VET Inc) Executive Board.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EC5	# of clients served (in person)	1,725	1,496	1700	2,809
EC5	# of clients served (outreach)	12,221	13,496	16,000	20,100
EC5	# of clients served in the Veterans Resource Center ¹	N/A	N/A	100	350
EC5	Annual client benefit payments (retroactive)	\$7,793,369	\$8,134,891	\$8,500,000	\$10,308,833
EC5	Annual client benefit payments (recurring)	\$26,733,000	\$34,512,000	\$28,000,000	\$44,391,165

Notes: 1. New Performance Measure.

Veteran Services (001-390-553)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	180,130	125,854	110,632	50,054	160,686	161,043
Operating	8,194	14,107	14,286	7,144	21,430	21,430
Grants-in-Aid	63,932	100,000	100,000	-	100,000	100,000
Total Budgetary Costs	252,255	239,961	224,918	57,198	282,116	282,473
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	252,255	239,961	224,918	57,198	282,116	282,473
Total Revenues	252,255	239,961	224,918	57,198	282,116	282,473
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate III	1.00	-	-	-	-	-
Veterans Services Manager	1.00	1.00	1.00	-	1.00	1.00
Veterans Services Counselor	1.00	1.00	1.00	-	1.00	1.00
Veterans Services Coordinator	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	2.00	2.00	1.00	3.00	3.00

The major variances for the FY 2013 Veteran Services budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. To provide added assistance to Veterans, as specified in the Strategic Plan, a position was realigned from Housing Services effective October 1, 2012 in the amount of \$50,054.
3. Travel and office supplies to support the realigned, board approved Veterans Services Coordinator position in the amount of \$7,144.

Volunteer Center (001-113-513)

Goal	To empower citizens to answer local needs through volunteerism and community engagement.
Core Objectives	<ol style="list-style-type: none"> 1. Promote volunteerism, build the capacity of local volunteer programs and participate in strategic initiatives that mobilize volunteers from all sectors. 2. Screen, interview, and place volunteers, interns, and court-ordered workers by matching their skills, talents, and interests with Leon County departmental needs. 3. Administrate Leon CARES matching system portal to connect local volunteers with local volunteer opportunities 4. Coordinate Leon County's internal employee volunteer program in which employees are allowed up to four hours of administrative leave per month to volunteer in community based organizations. 5. Coordinate local volunteers and donations in the event of a disaster in support of the Sheriff's Emergency Management Office. 6. Coordinate the following programs: County Government Internship and Service Learning Program, County Library Volunteer Program, Directors of Volunteers Association Membership, Disaster Planning and Response, National Volunteer Week and National Days of Service, and Project Leon Employees are Dedicated (LEAD).
Statutory Responsibilities	Florida Statute 252.38 (1)(b) requires each county to develop a county emergency management plan and program that is coordinated and consistent with the State Comprehensive Emergency Management Plan and Program. The State of Florida's Emergency Management Plan outlines 17 Emergency Support Functions (ESF), of which ESF 15, the coordination of all volunteers & donations, is one function. In order for the County to be in compliance, the Leon County Comprehensive Emergency Management Plan provides for all 17 ESFs including ESF 15 Volunteers and Donations.
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G4	# of citizen volunteers coordinated	4,952	4,200	3,750	4,000
G4	# of volunteer hours contributed by citizens	124,694	124,834	115,000	111,500
G4	# of volunteer referrals to community based organizations through Leon CARES volunteer portals*	N/A	N/A	N/A	400
G4	# of workshops provided to County Staff on how to manage volunteers and interns*	N/A	N/A	3	3
G4	# of participants to successfully complete the volunteer management certification course	20	20	20	20

Notes:

* New Performance Measures

Volunteer Center (001-113-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	142,135	141,755	141,967	-	141,967	142,648
Operating	18,656	19,437	19,110	-	19,110	19,110
Total Budgetary Costs	160,791	161,192	161,077	-	161,077	161,758
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	160,791	161,192	161,077	-	161,077	161,758
Total Revenues	160,791	161,192	161,077	-	161,077	161,758
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Director of Volunteer Services	1.00	1.00	1.00	-	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2013 Volunteer Center budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Communication costs in the amount of \$327.

Housing Services Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	491,726	503,668	490,708	(101,196)	389,512	391,043
Operating	26,762	50,899	53,003	-	53,003	52,718
Transportation	3,199	4,089	5,091	-	5,091	5,103
Grants-in-Aid	51,365	10,350	8,065	-	8,065	8,065
Total Budgetary Costs	573,052	569,006	556,867	(101,196)	455,671	456,929
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Housing Finance Authority (161-808-554)	37,052	30,780	30,495	-	30,495	30,210
Housing Services (001-371-569)	512,106	538,226	526,372	(101,196)	425,176	426,719
SHIP 2009-2012 (124-932042-554)	23,894	-	-	-	-	-
Total Budget	573,052	569,006	556,867	(101,196)	455,671	456,929
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	512,106	538,226	526,372	(101,196)	425,176	426,719
124 SHIP Trust	23,894	-	-	-	-	-
161 Housing Finance Authority	37,052	30,780	30,495	-	30,495	30,210
Total Revenues	573,052	569,006	556,867	(101,196)	455,671	456,929
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Housing Services	8.00	8.00	8.00	(2.00)	6.00	6.00
Total Full-Time Equivalent (FTE)	8.00	8.00	8.00	(2.00)	6.00	6.00

Housing Services (001-371-569)

Goal	To promote safe, sanitary and affordable housing through homeowner education, counseling, and home rehabilitation in the unincorporated areas of Leon County.
Core Objectives	<ol style="list-style-type: none"> Administer and provide oversight of the Housing Programs: Home Rehabilitation, Home Replacement, Down Payment & Closing Costs Assistance, Foreclosure Prevention, Homestead Loss Prevention, Housing Preservation and Weatherization activities (funded by the United State Department of Agriculture), Disaster Recovery, Home Expo, and Home Buyer & Homeowner Counseling. Seek to continually improve our methodologies and efficiencies in serving citizens of Leon County with regard to our affordable housing programs. Provide staff support and administer the activities of the Leon County Housing Finance Authority (HFA), the Affordable Housing Advisory Committee, and the Community Development Block Grant (CDBG) Citizen Task Force Advisory Committee. Provide quarterly grant reports and annual reports detailing Affordable Housing Programs and Fair Housing Activities; and, receive and report fair housing complaints. Design, implement and administer educational information on housing programs within the community, primarily through production to a Home Expo event, held bi-annually. Attend local Housing events, trainings and conferences to ensure Leon County is aware and in compliance with local, state and federal guidelines.
Statutory Responsibilities	Leon County Code, Chapter 8 Article V/Policy 96-11 "Direct Implementation of State Housing Initiative Program (SHIP)"; Housing Plan, Florida Statute Chapter 420 "Housing"; Leon County Code, Chapter 2, Section 2-71 & 2-120 "Implementation"; Florida Statute Chapter 159 "Bond Financing"; Florida Statute Chapter 760.20 "Fair Housing Act"
Advisory Board	Housing Finance Authority; Affordable Housing Advisory Committee; Community Development Block Grant (CDBG) Citizens Task Force Advisory Committee.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q6	# of total housing rehabilitation inspections performed	1,075	750	800	400
Q6	# of clients receiving Down Payment Assistance ¹	133	34	10	0
Q6	# of clients receiving Foreclosure Prevention Assistance	72	15	50	60
Q6	# of housing units receiving Home Rehabilitation	19	37	30	6
Q6	# of housing units receiving Home Replacement	0	2	10	2
Q6	Total Housing Dollars Administered	\$2,736,000	\$1,704,546	\$1,100,000	\$1,060,000

Notes:
¹The number of DPA clients has declined each year from 2012 through 2013 projections due to economic market shifts creating an overall decline in homes sales correlating to the increase in foreclosures and the unavailability of grant funding for DPA from the primary source, Florida Housing Finance Authority (State of Florida).

Housing Services (001-371-569)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	491,726	503,668	490,708	(101,196)	389,512	391,043
Operating	17,181	30,469	30,573	-	30,573	30,573
Transportation	3,199	4,089	5,091	-	5,091	5,103
Total Budgetary Costs	512,106	538,226	526,372	(101,196)	425,176	426,719
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	512,106	538,226	526,372	(101,196)	425,176	426,719
Total Revenues	512,106	538,226	526,372	(101,196)	425,176	426,719
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	2.00	2.00	2.00	(1.00)	1.00	1.00
Health & Human Services Director	1.00	1.00	1.00	-	1.00	1.00
Housing Rehabilitation Specialist	2.00	2.00	2.00	(1.00)	1.00	1.00
Housing Services Specialist	1.00	1.00	1.00	-	1.00	1.00
Financial Compliance Administrator	1.00	1.00	1.00	-	1.00	1.00
Affordable Housing Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	8.00	8.00	8.00	(2.00)	6.00	6.00

The major variances for the FY 2013 Housing Services budget are as follows:

Increases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$1,002.
2. Communication costs in the amount of \$104.

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. As part of Board approved budget reductions, elimination of 1.00 FTE effective October 1, 2012 in the amount of \$48,511.
3. To provide additional support to Veterans, as specified in the Strategic Plan, a position was realigned to Veterans Services from Housing Services effective October 1, 2012 in the amount of \$50,054.

Housing Services - SHIP 2009-2012 (124-932042-554)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	23,894	-	-	-	-	-
Total Budgetary Costs	23,894	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
124 SHIP Trust	23,894	-	-	-	-	-
Total Revenues	23,894	-	-	-	-	-

Housing Services – Housing Finance Authority (161-808-554)

Goal	The goal of Housing Finance Authority (HFA) is to consider Leon County affordable housing financing for owner-occupied single-family units, multi-family housing units, townhouses and condominiums. This consideration includes the sale of taxable bonds once approved by resolution of the Board of County Commissioners.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to provide funding to conduct emergency repairs and assistance for home rehabilitation projects, and pay for project fees not allowed by certain housing programs such as doc stamp fees and recording costs. 2. Continue to work in conjunction with the Escambia County Housing Finance Authority in the development of multi-million dollar single-family bond issuances. 3. Continue to provide oversight to the bond issuances of both Magnolia Terrace Apartments and Lakes at San Marcos. 4. Continue to function as the advisory committee for the State Housing Initiative Partnership (SHIP) and Community Development Block Grant (CDBG) programs. 5. Issue, or issue jointly with other counties, single-family mortgage revenue bonds at below market rate. 6. Accept and review multi-family bond applications and make recommendations to the Board. 7. Review and make recommendations toward financing of current and or new housing strategies to be undertaken by the Division of Housing Services.
Statutory Responsibilities	<p>Leon County Code: Chapter 2 Article III Division 3 Section 2 Leon County Code: Chapter 8 Article V Section 8-154</p>
Advisory Board	None

Housing Services - Housing Finance Authority (161-808-554)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	9,581	20,430	22,430	-	22,430	22,145
Grants-in-Aid	27,471	10,350	8,065	-	8,065	8,065
Total Budgetary Costs	37,052	30,780	30,495	-	30,495	30,210

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
161 Housing Finance Authority	37,052	30,780	30,495	-	30,495	30,210
Total Revenues	37,052	30,780	30,495	-	30,495	30,210

The major variances for the FY 2013 Housing Finance Authority budget are as follows:

Decreases to Program Funding:

1. Operating expenditures adjusted to match bond free revenue in the amount of \$285.

Human Services Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	99,937	143,100	126,191	-	126,191	126,690
Operating	2,523,620	2,550,822	2,550,824	23,404	2,574,228	2,578,033
Grants-in-Aid	4,735,844	4,450,498	4,450,498	1,115,670	5,566,168	5,658,304
Total Budgetary Costs	7,359,401	7,144,420	7,127,513	1,139,074	8,266,587	8,363,027
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Baker Act & Marchman Act (001-370-563)	637,310	651,169	651,171	13,404	664,575	678,380
CHSP & Emergency Assistance (001-370-569)	963,280	1,075,669	1,058,776	-	1,058,776	1,058,940
Health Department (001-190-562)	237,345	237,345	237,345	-	237,345	237,345
Line Item - Human Service Agencies (001-888-569)	660,684	324,925	324,925	10,000	334,925	324,925
Medicaid & Indigent Burials (001-370-564)	2,541,231	2,558,220	2,558,220	978,000	3,536,220	3,612,327
Medical Examiner (001-370-527)	468,068	405,338	405,338	137,670	543,008	559,037
Primary Health Care (001-971-562)	1,809,733	1,830,754	1,830,738	-	1,830,738	1,831,073
Tubercular Care & Child Protection Exams (001-370-562)	41,750	61,000	61,000	-	61,000	61,000
Total Budget	7,359,401	7,144,420	7,127,513	1,139,074	8,266,587	8,363,027
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	7,359,401	7,144,420	7,127,513	1,139,074	8,266,587	8,363,027
Total Revenues	7,359,401	7,144,420	7,127,513	1,139,074	8,266,587	8,363,027
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
CHSP & Emergency Assistance	1.00	1.00	1.00	-	1.00	1.00
Primary Health Care	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Human Services (001-370-527,562,563,564,569)

<p>Goal</p>	<p>To serve as a safety net to enhance the quality of life for residents by providing resources, access to social services, and short term financial assistance.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Ensure compliance with the following mandated programs and services through the provision of administrative and fiscal oversight: <ul style="list-style-type: none"> ▪ Medicaid, which covers nursing home and hospital stays for eligible residents; ▪ Health Care Responsibility Act, which funds care for indigent Leon County residents treated for emergency health care in another Florida county; ▪ Baker Act, which funds Leon County's match for the stabilization, temporary detention, and evaluation services for short-term mental health inpatient programs; ▪ Mental Health, Substance Abuse and Alcohol, which funds Leon County's match for the Community Mental Health Act and substance abuse programs related to the Marchman Act; ▪ Indigent Burial, which covers the costs of burial for unclaimed bodies and indigent persons; ▪ Child Protection Exams, which provides funding for alleged victims of abuse or neglect; and ▪ Tubercular Care, which funds transportation, costs for tuberculosis patients to the State's tuberculosis hospital. ▪ Medical Examiner's Office 2. Reduce homelessness and hunger; and enhance health and safety through the provision of financial support from the Direct Emergency Assistance Program. 3. Administer the Community Human Service Partnership Program (CHSP) which is an innovative collaboration between Leon County, the City of Tallahassee, and the United Way of the Big Bend to effectively distribute community funds for human services throughout Leon County. 4. Continue to support and fund the Tallahassee Senior Citizens Foundation to provide program and activities for seniors in unincorporated Leon County.
<p>Statutory Responsibilities</p>	<p>Florida Statute 409.915 requires county governments to fund a portion of inpatient hospital stays and nursing home expenses incurred by county resident Medicaid recipients.</p> <p>Florida Statute 154.301-331 (HCRA) requires counties reimburse out-of-county hospitals at the Medicaid per diem rate for emergency care provided to the county's indigent residents.</p> <p>Florida Statute 394.76 requires that state funds expended for mental health, alcohol, and drug abuse be matched on a 75 to 25 state to local basis.</p> <p>Florida Statute 406.50 mandates that Leon County is responsible for the burial of any dead human body that is unclaimed or indigent.</p> <p>Florida Statute 39.304(5) requires county governments to pay exam costs for children who are alleged to have been abused, abandoned, or neglected.</p> <p>Florida Statute 392 mandates that to protect the citizenry from infection of tuberculosis (TB), the county is obligated finance transportation of residents to a TB treatment facility.</p>
<p>Advisory Board</p>	<p>None</p>

Human Services (001-370-527,562,563,564,569)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q2	Amount reimbursed for Medicaid County Match and HCRA for hospital and nursing home services provided to citizens enrolled in Medicaid	\$2,325,174	\$2,530,601	\$2,500,000	\$2,500,000
Q2	# of Residents admitted to the publicly funded Baker Act Unit	763	1,064	760	862
Q2	# of Residents admitted to the publicly funded Marchman Act Unit	636	713	630	659
Q2	# of Disposition services provided for indigent, unclaimed, or unidentified persons through the Indigent Burial Program	24	26	30	35
Q2	# of Child Protection Exams Paid	163	167	170	172
EC6	# of families served by the Direct Emergency Assistance Program (DEAP)	197	194	200	200
EC6	# of citizens served through DEAP to prevent homelessness; increase safety; decrease hunger; and improve/enhance health conditions by the provision of rental, utility, food, and prescription assistance	-	465	500	500
EC6	# of CHSP training sessions for applicant agencies	10	10	10	10
EC6	# of CHSP site visits conducted	78	86	87	89

Human Services - Health Department (001-190-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	237,345	237,345	237,345	-	237,345	237,345
Total Budgetary Costs	237,345	237,345	237,345	-	237,345	237,345
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	237,345	237,345	237,345	-	237,345	237,345
Total Revenues	237,345	237,345	237,345	-	237,345	237,345

The FY13 Health Department budget is recommended at the same funding level as the previous fiscal year.

Human Services - Medical Examiner (001-370-527)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	468,068	405,338	405,338	137,670	543,008	559,037
Total Budgetary Costs	<u>468,068</u>	<u>405,338</u>	<u>405,338</u>	<u>137,670</u>	<u>543,008</u>	<u>559,037</u>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	468,068	405,338	405,338	137,670	543,008	559,037
Total Revenues	<u>468,068</u>	<u>405,338</u>	<u>405,338</u>	<u>137,670</u>	<u>543,008</u>	<u>559,037</u>

The major variances for the FY 2013 Medical Examiner budget are as follows:

Increases to Program Funding:

1. Leon County's statutory obligation to fund costs associated with Medical Examiner payments in the amount of \$137,670.

Human Services - Tubercular Care & Child Protection Exams (001-370-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	41,750	61,000	61,000	-	61,000	61,000
Total Budgetary Costs	41,750	61,000	61,000	-	61,000	61,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	41,750	61,000	61,000	-	61,000	61,000
Total Revenues	41,750	61,000	61,000	-	61,000	61,000

The FY13 Tubercular Care & Child Protection Exams budget is recommended at the same funding level as the previous fiscal year.

Human Services - Baker Act & Marchman Act (001-370-563)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	637,310	651,169	651,171	13,404	664,575	678,380
Total Budgetary Costs	637,310	651,169	651,171	13,404	664,575	678,380
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	637,310	651,169	651,171	13,404	664,575	678,380
Total Revenues	637,310	651,169	651,171	13,404	664,575	678,380

The major variances for the FY 2013 Baker Act & Marchman budget are as follows:

Increases to Program Funding:

1. Leon County's statutory obligation to fund costs associated with a 3% increase in Baker Act payments in the amount of \$10,919.
2. Leon County's statutory obligation to fund costs associated with a 3% increase in Marchman Act payments in the amount of \$2,485.

Human Services - Medicaid & Indigent Burials (001-370-564)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	4,930	1,330	1,330	-	1,330	1,330
Grants-in-Aid	2,536,301	2,556,890	2,556,890	978,000	3,534,890	3,610,997
Total Budgetary Costs	<u>2,541,231</u>	<u>2,558,220</u>	<u>2,558,220</u>	<u>978,000</u>	<u>3,536,220</u>	<u>3,612,327</u>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	2,541,231	2,558,220	2,558,220	978,000	3,536,220	3,612,327
Total Revenues	<u>2,541,231</u>	<u>2,558,220</u>	<u>2,558,220</u>	<u>978,000</u>	<u>3,536,220</u>	<u>3,612,327</u>

The major variances for the FY 2013 Medicaid & Indigent Burials budget are as follows:

Increases in Program Funding:

1. Leon County statutory obligation to fund costs associated with State mandated, Medicaid payments in the amount of \$978,000.

Human Services - CHSP & Emergency Assistance (001-370-569)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	27,584	66,669	49,776	-	49,776	49,940
Operating	144,000	144,000	144,000	-	144,000	144,000
Grants-in-Aid	791,696	865,000	865,000	-	865,000	865,000
Total Budgetary Costs	963,280	1,075,669	1,058,776	-	1,058,776	1,058,940
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	963,280	1,075,669	1,058,776	-	1,058,776	1,058,940
Total Revenues	963,280	1,075,669	1,058,776	-	1,058,776	1,058,940
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Human Services Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Community Human Services Partnership & Emergency Assistance budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Human Services - Line Item - Human Service Agencies (001-888-569)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	-	-	10,000	10,000	-
Grants-in-Aid	660,684	324,925	324,925	-	324,925	324,925
Total Budgetary Costs	660,684	324,925	324,925	10,000	334,925	324,925
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	660,684	324,925	324,925	10,000	334,925	324,925
Total Revenues	660,684	324,925	324,925	10,000	334,925	324,925

The major variances for the FY 2013 Line Item -Human Service Agencies are as follows:

Increases to Program Funding:

1. Line Item funding for staff support to the Leon County Commission on the Status of Women and Girls in the amount of \$10,000.

Primary Healthcare (001-971-562)

Goal	To improve the health of citizens by providing quality and cost effective health services through collaborative community partnerships.
Core Objectives	<ol style="list-style-type: none"> 1. Collaborate with CareNet partners for the provision of healthcare services for uninsured and financially indigent residents. 2. Partner with CareNet and other community agencies to pursue opportunities to leverage county funding and resources to expand access to healthcare. 3. Provide administrative and fiduciary oversight to ensure program and contract compliance. 4. Collaborate with CareNet partners and the Community Health Coordinating Committee to achieve program goals.
Statutory Responsibilities	<p>Florida Statute 154.011 Florida Administrative Code 64F-10.001</p>
Advisory Board	The Community Health Coordinating Committee provides advisement to staff on the provision and coordination of community health services.

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
Q3	# Residents receiving primary healthcare through CareNet providers	13,898	15,699	19,400	20,000
Q3	# New uninsured residents establishing a medical home through CareNet ¹	-	-	2,352	2,400
Q3	Value of prescriptions filled by CareNet providers	\$6,543,639	\$7,329,893	\$6,036,947	\$6,100,000
Q3	# Residents receiving specialty medical and dental care provided through We Care	1,021	1,415	1,260	1,300
Q3	Value of specialty medical care provided through We Care ²	-	-	\$3,240,017	\$3,300,000
Q3	Value of dental care provided through We Care ²	-	-	\$111,053	\$112,000
Q3	Community benefit realized through the receipt of grants and leveraging of County funding and resources as grant matches. ¹	-	-	\$3,469,610	\$4,000,000

Notes: 1. New measure as of FY 2012/13

2. Beginning FY 2012/13 medical and dental is reported separately.

Human Services - Primary Health Care (001-971-562)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	72,353	76,431	76,415	-	76,415	76,750
Operating	1,737,380	1,754,323	1,754,323	-	1,754,323	1,754,323
Total Budgetary Costs	1,809,733	1,830,754	1,830,738	-	1,830,738	1,831,073
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,809,733	1,830,754	1,830,738	-	1,830,738	1,831,073
Total Revenues	1,809,733	1,830,754	1,830,738	-	1,830,738	1,831,073
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Healthcare Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

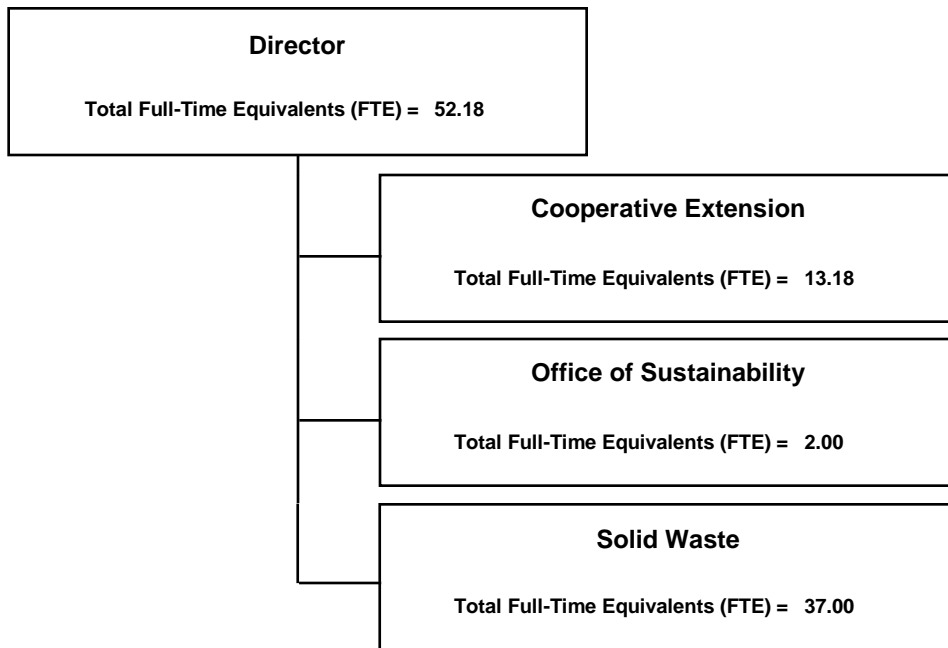
The major variances for the FY 2013 Primary Healthcare budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and worker's compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.



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Executive Summary

The Office of Resource Stewardship section of the Leon County FY 2013 Annual Budget is comprised of the Office of Sustainability, Cooperative Extension, and Solid Waste Management.

The Office of Resource Stewardship manages the sustainability of County resources. Cooperative Extension provides information and conducts educational programs on various issues including energy conservation, food safety, and child and family development. The Solid Waste Division is an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship. The Division consists of the Solid Waste Management Facility, the Rural Waste Services Centers, the Transfer Station Operations, Hazardous Waste, and Recycling and Education.

As part of the Leon LEADS Strategic Planning process, a Business Plan was developed for the Office of Resource Stewardship to communicate the continued alignment of the Board's strategic priorities and identified strategic initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan.

HIGHLIGHTS

During FY 2012, the Office of Sustainability received a grant of \$480,000 to install solar PV and geothermal systems on the Cooperative Extension building. These enhancements have resulted in the building being "net-zero" energy. The Office developed a Green Fleet policy which will guide the purchase and operation of Leon County vehicles and equipment. The Office also developed a Community Garden policy, providing for gardens on County owned property and support of stakeholder gardens.

Cooperative Extension administers USDA Expanded Food and Nutrition Education Program reaching more than a thousand limited resource families annually; actively involved in sustainability education and development of community gardens; provides mandated CEU training and certification for professional pesticide applicators, landscape personnel, and arborists in Best Management Practices and fertilizer application; and recognized for Master Gardener, Florida Yards and Neighborhoods, and positive youth development through the 4-H program.

The Solid Waste Management Facility is responsible for processing various types of waste: tire, electronic and wood. The Rural Waste Services Centers provide drop-off services for residents in unincorporated Leon County and administers drop off services for garbage, tires, yard trash, recyclables, electronics, automotive batteries, fluorescent tubes and used motor oil. For FY 2013, as part of Board approved service level reductions, the Rural Waste Center Collection Center hours of operation were reduced. As a result, a Rural Waste Center Attendant position was eliminated. Transfer Station Operations is the management facility for residential and commercial Class I solid waste and provides transportation and disposal of accepted waste to a regional landfill. Hazardous Waste provides household hazardous waste disposal services to the citizens of Leon County, processes hazardous and potentially hazardous material, and coordinates hazardous waste collection and disposal events.

In an effort to consolidate outreach services and create self-service recycling at the Apalachee Waste Management Facility, the Recycling Coordinator position was realigned to Community and Media Relations and the Recycling Assistant and Inmate Supervisor- Recycling positions were realigned to Parks and Recreation. Currently, the County contracts the processing and recycling of Class III waste. All residual waste from recycling are disposed of at the Solid Waste Management Facility.

The County is currently considering alternatives for waste disposal, collection and recycling. A solid waste consultant has been contracted to identify potential technologies and approaches for maximizing waste diversion; evaluate how these technologies and approaches might be applied in Leon County's existing solid waste system (including collection and disposal methods); and evaluate the financial implications to the County of the various options. In addition, the Board directed staff to proceed with a new non-ad valorem assessment study to determine a fee structure that would support Solid Waste.

Office of Resource Stewardship Business Plan

Mission Statement

The mission of the Leon County Office of Resource Stewardship is to provide leadership and coordination of services through the Office of Sustainability, the Division of Solid Waste, and the Cooperative Extension program, in order to identify opportunities for synergy and added efficiencies between each work group to effectively promote stewardship of the community’s natural, societal, and economic resources.

Strategic Priorities

Economy

- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6)

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum Countywide environmental standards. (EN1)
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)
- Educate citizens and partner with community organizations to promote sustainable practices. (EN3)
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Quality of Life

- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5)

Strategic Initiatives
October 1, 2011 – September 30, 2013

1. Develop energy reduction master plan (EN4, G5)
2. Further develop clean-green fleet initiatives (EN4)
3. Conduct the Leon County Sustainable Communities Summit (EN3)
4. Pursue opportunities to fully implement a commercial and residential Property Assessed Clean Energy (PACE) program (EN2, EN3)
5. Evaluate Waste Composition Study (EN4)
6. Identify alternative disposal options (EN4)
7. Explore bio-gas generation and other renewable energy opportunities at Solid Waste Management Facility (EN4)
8. Provide Hazardous Waste Collection (EN1, EN3)
9. Provide 4-H Programs (EC6)
10. Consider policy for supporting new and existing community gardens on County property and throughout the County (EC6, EN3, Q5)
11. Educate at risk families to build healthy lives through Expanded Food and Nutrition Education Program (EFNEP) and other family community programs (EC6, Q3)
12. Provide landscaping and pesticide certifications (EN3)

Office of Resource Stewardship

Actions	1.	Energy master plan: Assess various models for best applicability, develop plan approach and assessment phasing, and assess buildings in priority order as budget permits. (EN4, G5)	Sustainability Facilities
	2.	Clean-green fleet: Assemble green fleet team, gather base-line inventory data, develop idling education, and develop employee education. (EN4)	Sustainability Fleet
	3.	On a bi-annual basis host the Sustainable Communities Summit, providing in depth education and discussion to nearly 350 community members. (EN3)	Sustainability
	4.	Pursue PACE: Host stakeholder meetings with finance and land owner groups to refine PACE program guidelines, formalize guidelines, seek Board approval, and promote program. (EN2, EN3, EN4)	Sustainability
	5.	Waste composition study: Utilize study results when crafting collection and processing system Request for Proposals. (EN2, G5)	Solid Waste Sustainability
	6.	Identify alternative disposal options: Utilize a consultant to evaluate and identify alternative disposal options, present recommendations to the Board, conduct any RFPs or agreements necessary to implement Board alternative disposal options, and educate community as to enhancements. (EN4)	Solid Waste Sustainability
	7.	Explore bio-gas: explore opportunities when crafting waste processing system Request for Proposals. (EN2, EN4 G5)	Solid Waste Sustainability
	8.	Continue to provide community collection events September through May, and look to leverage the Leon County events with other community collection initiatives such as Spring Green Clean-out and Cans for Cash. (EN1, EN3)	Solid Waste Sustainability
	9.	Provide 4-H programs: Teach youth Science, Technology, Engineering, Math (STEM), Leadership and Citizenship skills through 4-H youth development activities such as camping, public speaking and other experiential learning activities. (EC6)	Cooperative Extension Sustainability
	10.	Community gardens: Develop formal policy for approval by the Board, develop program guidelines for both community and stakeholder gardens, market program, and support development of new gardens. (EC6, EN3, Q5)	Cooperative Extension Sustainability
	11.	Teach at-risk families and individuals skills for food resource management, nutrition, food safety and meal planning through individual and small-group classes. (EC6, Q3)	Cooperative Extension
	12.	Teach best management practices through state mandated landscaping and pesticide certification training. (EN3)	Cooperative Extension
Performance Measures	EN4	Reduce overall fuel consumption by a total of 3% by Fiscal Year 2015	
	EN4	% of County drivers to receive training in green driving habits by Fiscal Year 2014	
	EN4	% of waste tonnage recycled annually (relating to the State Recycling Goal)	
	Q7	75% of participants will show improvement in two or more nutrition practices (i.e. plans meals, makes healthy food choices, reads labels, has children eat breakfast, prepares food without adding salt) by the completion of the class.	

Leon County Fiscal Year 2013 Adopted Budget

Office of Resource Stewardship

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,715,324	2,778,635	2,714,135	(170,166)	2,543,969	2,554,295
Operating	6,714,819	7,808,199	7,755,841	204,046	7,959,887	7,933,671
Transportation	441,123	574,809	549,433	-	549,433	553,375
Capital Outlay	13,359	5,500	25,187	7,200	32,387	32,387
Grants-in-Aid	21,375	21,375	21,375	-	21,375	21,375
Total Budgetary Costs	9,906,000	11,188,518	11,065,971	41,080	11,107,051	11,095,103
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Cooperative Extension	518,633	542,079	520,297	-	520,297	521,430
Office of Sustainability	199,248	286,693	282,979	-	282,979	283,759
Solid Waste	9,188,120	10,359,746	10,262,695	41,080	10,303,775	10,289,914
Total Budget	9,906,000	11,188,518	11,065,971	41,080	11,107,051	11,095,103
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	717,880	828,772	803,276	-	803,276	805,189
401 Solid Waste	9,188,120	10,359,746	10,262,695	41,080	10,303,775	10,289,914
Total Revenues	9,906,000	11,188,518	11,065,971	41,080	11,107,051	11,095,103
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Cooperative Extension	13.18	13.18	13.18	-	13.18	13.18
Office of Sustainability	2.00	2.00	2.00	-	2.00	2.00
Solid Waste	40.00	41.00	41.00	(4.00)	37.00	37.00
Total Full-Time Equivalents (FTE)	55.18	56.18	56.18	(4.00)	52.18	52.18
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Solid Waste	2.00	2.00	2.00	-	2.00	2.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Cooperative Extension (001-361-537)

<p>Goal</p>	<p>The goal of the Cooperative Extension Division is to provide researched based educational programs and information on horticulture, agriculture, natural resources, forestry, family & consumer sciences, and 4-H youth development empowering citizens of Leon County to make decisions and behavior changes that contribute to an improved quality of life and a more sustainable community.</p>
<p>Core Objectives</p>	<p>Horticulture, Agriculture, Forestry and Natural Resources:</p> <ol style="list-style-type: none"> 1. Train and manage Master Gardener, Master Wildlife and Sustainable Floridian volunteers to teach citizens to adopt best management practices that reduce non-point source pollution of stormwater from fertilizers, pesticides, and other landscape practices. Provide citizens with scientific understanding of local watersheds, ecosystems, tree safety and health, hurricane preparedness, and personal practices for sustainability. 2. Serve as a training and testing center for pesticide applicators, ensuring applicators comply with laws regulating pest control and safeguarding our environment. Provides Continuing Education Units and Certification Seminars for landscape professionals, arborists and urban foresters. 3. Provide leadership and technical expertise to county and state agencies in obtaining federal grant funds. Teach educational activities that assist with keeping Leon County’s Stormwater Division in compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements. Provide expertise in land management of greenways and parks. Demonstrate sustainability practices and teach energy, water and natural resource conservation. 4. Provide management plans and educational programs which help rural landowners be better stewards of their land. Conduct individual consultations and group learning opportunities for producers, providing current research and information to strengthen production and economic viability of Leon County’s agricultural sector <p>Family and Consumer Sciences:</p> <ol style="list-style-type: none"> 1. Administer the USDA Expanded Food and Nutrition Education Program (EFNEP), by supervising, training, and evaluating four full-time EFNEP paraprofessionals who provide in-depth food and nutrition education programs for limited resource families throughout the county. 2. Deliver food safety, nutrition, and physical activity education to address obesity prevention and other health issues for youth and senior citizens with limited resources. 3. Provide worksite wellness education programs addressing increased physical activity and healthy lifestyle behaviors to reduce the risk of chronic diseases and obesity. 4. Provide parent education and financial literacy educational opportunities for individuals and families, including families experiencing homelessness, drug rehabilitation, or preparing for return to the community following incarceration. Classes address positive discipline and guidance, communication, budgeting, credit management, saving and investing. <p>4-H and Other Youth Programs:</p> <ol style="list-style-type: none"> 1. Utilize a variety of delivery methods to develop life skills in youth ages 5-18 through 4-H clubs including: individual at-large members, special interests groups, 4-H in the classroom, and residential and day camping. 2. Plan, implement, and evaluate 4-H/Tropicana public speaking contest for Leon County 4th, 5th and 6th grade students. 3. Recruit, screen, and train teen and adult volunteer leaders to be successful club leaders, teach subject matter and life skills, judge events and serve in an advisory capacity, all while providing safe environments for youth. 4. Provide opportunities for youth to engage in their own development and maintain positive relationships with others through 4-H club work, workshops, and day camp experiences.
<p>Statutory Responsibilities</p>	<p>Florida Statue, Chapter 1004 Public Postsecondary Education; 1004.37 "County or area extension programs; cooperation between counties and University of Florida and Florida Agricultural and Mechanical University". Federal legislation – Smith-Lever and Morrill Act</p>
<p>Advisory Board</p>	<p>Overall Extension Advisory Committee; Extension Horticultural/Forestry/Natural Resources Advisory Committee; Extension Family and Consumer Sciences Advisory Committee; and Extension 4-H Youth Advisory Committee</p>

Cooperative Extension (001-361-537)

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EC6	# of group learning opportunities provided	4,882	3,433	3,200	2,700
EN3	# of pesticide applicator continuing education units (CEUs)	720	920	600	400
EN3	# of residents receiving environmental technical assistance	94,113	96,355	88,000	78,000
EC6, Q3	# of limited resource citizens receiving nutrition assistance	29,006	19,911	22,000	20,000
EC6, Q3	# of residents receiving Family and Consumer Sciences technical assistance	41,952	31,337	40,000	35,000
EC6	# of volunteers hours provided by Extension trained volunteers	30,762	26,876	25,000	20,000
EC6, Q3	# of youth involved in 4-H Clubs activities	7,549	5,894	7,500	7,000
EC6	# of residents receiving 4-H technical assistance	11,000	10,636	10,500	8,500
Q3	% of participants showing improvement in two or more nutrition practices by the completion of the Expanded Food and Nutrition Education Program (EFNEP)	93%	93%	93%	94%

Cooperative Extension (001-361-537)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	445,931	451,284	429,031	-	429,031	430,149
Operating	69,490	85,774	86,939	-	86,939	86,939
Transportation	3,212	5,021	4,327	-	4,327	4,342
Total Budgetary Costs	518,633	542,079	520,297	-	520,297	521,430
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	518,633	542,079	520,297	-	520,297	521,430
Total Revenues	518,633	542,079	520,297	-	520,297	521,430
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Program Assistant	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Director of County Extension	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Natural Resources	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, 4-H Youth	2.00	2.00	2.00	-	2.00	2.00
Extension Agent, Home Economics	1.00	1.00	1.00	-	1.00	1.00
Maid	0.18	0.18	0.18	-	0.18	0.18
Urban County Forester	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Horticulture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Agriculture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent, Family & Cons Svc	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	13.18	13.18	13.18	-	13.18	13.18

The major variances for the FY 2013 Cooperative Extension budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in workers compensation, County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$694.

Office of Sustainability Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	104,094	173,683	168,091	-	168,091	168,855
Operating	69,985	91,635	91,625	-	91,625	91,625
Transportation	-	-	1,888	-	1,888	1,904
Capital Outlay	3,793	-	-	-	-	-
Grants-in-Aid	21,375	21,375	21,375	-	21,375	21,375
Total Budgetary Costs	199,248	286,693	282,979	-	282,979	283,759
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Line Item - Keep Tall. Beautiful (001-888-539)	21,375	21,375	21,375	-	21,375	21,375
Office of Sustainability (001-127-513)	177,873	265,318	261,604	-	261,604	262,384
Total Budget	199,248	286,693	282,979	-	282,979	283,759
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	199,248	286,693	282,979	-	282,979	283,759
Total Revenues	199,248	286,693	282,979	-	282,979	283,759
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Office of Sustainability	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalent (FTE)	2.00	2.00	2.00	-	2.00	2.00

Office of Sustainability (001-127-513)

Goal	The goal of the Office of Sustainability is to initiate and maintain a commitment to sustainable practices through innovative leadership and cooperative partnerships within Leon County operations and our community.
Core Objectives	<ol style="list-style-type: none"> 1. Coordinate the development and implementation of energy conservation measures. 2. Communicate, publicize, and promote sustainable practices within County operations and the community. 3. Oversee the documentation, measurement, and evaluation of program performance data. 4. Initiate and facilitate opportunities to improve sustainability, conserve energy, and reduce green house gases. 5. Research and analyze trends, emerging technologies, and best practices.
Statutory Responsibilities	Leon County Resolution R07-15 supporting participation in the International Council for Local Environmental Initiatives (ICLEI); Leon County Resolution R08-64 supporting participation in the local government Green Jobs Pledge; HB 7135, affecting F.S 255, 286.28
Advisory Board	Sharing TREE Capital Area Sustainability Council Extension Advisory Committee for Climate Change and Sustainable Living Education Tallahassee Food Network

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G5	Leveraged grant funds expended ¹	\$0	\$1,275,143	\$677,510	N/A
EN3	Individuals reached through educational presentations ²	850	575	750	1,000
EN4	Estimated energy savings from conservation projects ³	\$523,000	\$588,307	\$674,000	\$700,000

- Notes:
1. Funds expended in FY11 were applied for and secured during FY10. Staff anticipates expending the balance of the Florida Clean Energy Grant in FY12. Currently, there aren't any grants anticipated for FY13; however, staff will diligently seek grant opportunities as they become available.
 2. Includes events such as the Solid Waste Spectacular, Sustainable Communities Summit, Property Assessed Clean Energy (PACE) lectures, presentations to students, Cooperative Extension Open House, and America Recycles Day.
 3. Projects include HVAC improvements and Energy Savings Contract (ESCO) Phase 1, 2, & 3, an energy efficiency improvement capital improvement project.

Office of Sustainability - Office of Sustainability (001-127-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	104,094	173,683	168,091	-	168,091	168,855
Operating	69,985	91,635	91,625	-	91,625	91,625
Transportation	-	-	1,888	-	1,888	1,904
Capital Outlay	3,793	-	-	-	-	-
Total Budgetary Costs	177,873	265,318	261,604	-	261,604	262,384
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	177,873	265,318	261,604	-	261,604	262,384
Total Revenues	177,873	265,318	261,604	-	261,604	262,384
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Sustainability Program Coordinator	1.00	1.00	1.00	-	1.00	1.00
Director, Office of Resource Stewardship	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2013 Office of Sustainability budget are as follows:

Increases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$1,888 for the compressed natural gas (CNG) vehicle purchased in FY12.

Decreases to Program Funding:

1. Costs associated with a decrease in workers compensation and the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.

Office of Sustainability - Line Item - Keep Tall. Beautiful (001-888-539)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	21,375	21,375	21,375	-	21,375	21,375
Total Budgetary Costs	21,375	21,375	21,375	-	21,375	21,375
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	21,375	21,375	21,375	-	21,375	21,375
Total Revenues	21,375	21,375	21,375	-	21,375	21,375

Consistent with the County's efforts to streamline its sustainability efforts, funding for Keep Tallahassee/Leon County Beautiful was realigned to the Office of Resource Stewardship. Funding is recommended at the same funding level as the previous fiscal year.

Solid Waste Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	2,165,299	2,153,668	2,117,013	(170,166)	1,946,847	1,955,291
Operating	6,575,345	7,630,790	7,577,277	204,046	7,781,323	7,755,107
Transportation	437,911	569,788	543,218	-	543,218	547,129
Capital Outlay	9,565	5,500	25,187	7,200	32,387	32,387
Total Budgetary Costs	9,188,120	10,359,746	10,262,695	41,080	10,303,775	10,289,914
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Hazardous Waste (401-443-534)	520,144	573,892	553,257	7,200	560,457	561,041
Landfill Closure (401-435-534)	17,830	533,836	533,736	12,747	546,483	497,709
Recycling Services & Education (401-471-534)	348,033	373,536	403,078	(109,408)	293,670	275,733
Rural Waste Service Centers (401-437-534)	841,748	917,529	872,605	(29,887)	842,718	845,546
Solid Waste Management Facility (401-442-534)	1,880,621	2,052,697	2,000,764	6,448	2,007,212	2,008,939
Transfer Station Operations (401-441-534)	5,579,743	5,908,256	5,899,255	153,980	6,053,235	6,100,946
Total Budget	9,188,120	10,359,746	10,262,695	41,080	10,303,775	10,289,914
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	9,188,120	10,359,746	10,262,695	41,080	10,303,775	10,289,914
Total Revenues	9,188,120	10,359,746	10,262,695	41,080	10,303,775	10,289,914
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Rural Waste Service Centers	9.00	9.00	9.00	(1.00)	8.00	8.00
Transfer Station Operations	11.86	11.53	12.33	-	12.33	12.33
Solid Waste Management Facility	12.14	11.47	10.67	-	10.67	10.67
Hazardous Waste	3.00	4.00	4.00	-	4.00	4.00
Recycling Services & Education	4.00	5.00	5.00	(3.00)	2.00	2.00
Total Full-Time Equivalents (FTE)	40.00	41.00	41.00	(4.00)	37.00	37.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Rural Waste Service Centers	1.00	1.00	1.00	-	1.00	1.00
Hazardous Waste	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Solid Waste - Landfill Closure (401-435-534)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	283	14,000	14,000	-	14,000	14,000
Operating	17,547	519,836	519,736	12,747	532,483	483,709
Total Budgetary Costs	17,830	533,836	533,736	12,747	546,483	497,709
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	17,830	533,836	533,736	12,747	546,483	497,709
Total Revenues	17,830	533,836	533,736	12,747	546,483	497,709

This program is recommended at an overall increased funding level due to landfill increased closure liabilities associated with the solid waste permit.

Solid Waste – Rural Waste Service Centers (401-437-534)

Goal	The Rural Waste Service Centers serve as part of an integrated solid waste management system dedicated to excellent customer service and responsible fiscal and environmental stewardship.
Core Objectives	<ol style="list-style-type: none"> 1. Provide solid waste drop-off services for residents in unincorporated Leon County. 2. Provide drop-off for garbage, appliances, tires, yard debris, recyclables, electronics, automotive batteries, fluorescent tubes and used motor oil. 3. Conduct safe hauling and transportation of collected waste to the appropriate Solid Waste Management Facility. 4. Provide waste screening. 5. Provide community information kiosks.
Statutory Responsibilities	Chapter 403.702(2)(c)(i) Florida Statutes requires counties to plan and provide efficient, environmentally acceptable solid waste management; Article V, Section 18-136, Leon County Code of Ordinances (Solid Waste Ordinance) authorizes the county to operate and maintain solid waste collection, removing, transferring, sorting, reclaiming, and disposal systems; Chapter 62-701 Florida Administrative Code regulates solid waste management facilities; and the Leon County Comprehensive Plan, Solid Waste Element.
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G1	# of random load inspections per site per month ¹	10	10	10	10
G2	Annual customer satisfaction survey score (1=very poor, 5=excellent)	4.5	4.8	4	4
G5	# of chargeable accidents for roll-off truck drivers	0	0	0	0
G5	# of traffic violations for roll-off truck drivers	0	0	0	0
G2	Average customer turn around time from gate to gate	9 minutes	8 minutes	8 minutes	8 minutes
G2	Average truck turn around time from gate to gate ²	90 minutes	90 minutes	75 minutes	90 minutes
EN1	Tons of rural waste collected ³	5,846	5,763	7,000	5,500

Notes:

1. The range of load inspections vary from 5 to 15 per month (average per month is 10) depending upon traffic and center location.
2. Construction on portions of Capital Circle SW continues to impede traffic flow resulting in an average gate-to-gate time of 90 minutes.
3. The significant decrease is likely reflective of the continued downturn in the economy. Tonnage of waste disposed often mirrors changes in the overall economic condition.

Solid Waste - Rural Waste Service Centers (401-437-534)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	425,085	423,132	389,332	(32,047)	357,285	359,463
Operating	323,930	360,385	342,574	2,160	344,734	344,734
Transportation	83,168	132,012	131,572	-	131,572	132,222
Capital Outlay	9,565	2,000	9,127	-	9,127	9,127
Total Budgetary Costs	841,748	917,529	872,605	(29,887)	842,718	845,546
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	841,748	917,529	872,605	(29,887)	842,718	845,546
Total Revenues	841,748	917,529	872,605	(29,887)	842,718	845,546
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Rural Waste Site Attendant	6.00	6.00	6.00	(1.00)	5.00	5.00
Rural Waste Center Supervisor	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	9.00	9.00	9.00	(1.00)	8.00	8.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Rural Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Solid Waste – Rural Waste Service Centers budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. The decrease also includes the elimination These decreases are offset by an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Position elimination (Rural Waste Site Attendant) associated with service level budget reductions approved by the Board in the amount of \$32,047.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$440.

Increases to Program Funding:

1. Communication costs associated with data plan subscriptions in the amount of \$2,160.

Solid Waste – Transfer Station Operations (401-441-534)

Goal	The Transfer Station is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship.
Core Objectives	<ol style="list-style-type: none"> 1. Provide a management facility for residential and commercial Class I solid waste for all Leon County. 2. Conduct screening of delivered waste for prohibited materials. 3. Provide transportation and disposal of accepted waste to a regional landfill, by agreement with contracted waste disposal company. 4. Host tours and educational opportunities to civic and school groups to promote recycling and waste minimization. 5. Provide a facility for County’s Continuity of Operations Plan (COOP) in case of disaster. 6. Provide public weighments at the facility scalehouse. 7. Provide litter control on Gum Road and portions of Capital Circle NW.
Statutory Responsibilities	Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including transfer stations; Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste transferring systems and to levy a charge or assessment on the users of such systems; and Leon County Comprehensive Plan, Solid Waste Element.
Advisory Board	Joint County-City Financial Review Committee

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Tipping Fee	\$43.60	\$52.50/Ton*

*Five similar sized counties, Collier County annual tip fee survey

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G2	% of operating days with waste left on the floor overnight	0	0	0	0
G2	Average loading time for transport trailers	12 minutes	12 minutes	12 minutes	12 minutes
G4	% of employees satisfying FDEP certification requirements	100	100	100	100
G1	% of FDEP quarterly inspections found in compliance	100	100	100	100
EN1	Average net outbound load weight (tons)	22.7	22.5	22	22.5
EN1	Tons of Class I waste processed ¹	180,971	185,571	180,000	150,000

Notes:

1. Decrease in waste processed is a reflection of the continued downturn in the economy, increased recycling and Wakulla County waste no longer being transported to the transfer station.

Solid Waste - Transfer Station Operations (401-441-534)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	618,044	585,604	612,990	-	612,990	615,444
Operating	4,849,640	5,150,660	5,134,068	153,980	5,288,048	5,332,308
Transportation	112,059	171,992	143,264	-	143,264	144,261
Capital Outlay	-	-	8,933	-	8,933	8,933
Total Budgetary Costs	5,579,743	5,908,256	5,899,255	153,980	6,053,235	6,100,946
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	5,579,743	5,908,256	5,899,255	153,980	6,053,235	6,100,946
Total Revenues	5,579,743	5,908,256	5,899,255	153,980	6,053,235	6,100,946
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Dir of Solid Waste	0.33	0.33	0.33	-	0.33	0.33
In-Mate Supervisor	0.20	0.20	1.00	-	1.00	1.00
Service Worker	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	4.00	4.00	4.00	-	4.00	4.00
Solid Waste Superintendent	0.33	-	-	-	-	-
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr. Solid Waste Operator	1.00	1.00	1.00	-	1.00	1.00
Weighmaster	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Financial Specialist	1.00	1.00	1.00	-	1.00	1.00
Contract Compliance Tech	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	11.86	11.53	12.33	-	12.33	12.33

The major variances for the FY 2013 Solid Waste – Transfer Station budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance and workers compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Realignment of a In-Mate Supervisor position to 100% funding. This position had a split funding of 20% (Transfer Station) and 80% (SW Management Facility) during FY12.
3. Contracts costs associated with a fuel adjustment contingency in the amount of \$150,000.
4. Communication costs associated with laptop data card in the amount of \$460.
5. Repair and maintenance costs associated the odor control & tire washing system in the amount of \$3,520.

Decreases to Program Funding:

1. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$28,728.

Solid Waste – Solid Waste Management Facility/ Landfill Closure

Goal	<p><i>Solid Waste Management Facility</i></p> <p>The Solid Waste Management Facility is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship.</p> <p><i>Landfill Closure</i></p> <p>The goals of Solid Waste Facility Landfill Closure/Post Closure are to comply with the Florida Department of Environmental Protection Operating Permit, to ensure that existing solid waste is properly contained by maintaining the surfaces of the inactive cells to reduce erosion and landfill gas emissions.</p>
Core Objectives	<p><i>Solid Waste Management Facility</i></p> <ol style="list-style-type: none"> 1. Manage a cost effective, convenient, and environmentally safe Solid Waste Management Facility. 2. Recycle yard debris and waste tires. 3. Provide environmental monitoring of air, groundwater, and surface water. 4. Provide free coarse and fine mulch to residents and businesses. 5. Maintain all-weather, safe access to all areas of the Solid Waste Management Facility. 6. Maintain and provide erosion control of closed and inactive landfill cells. 7. Provide stormwater management and treatment. 8. Provide litter control within the facility and along portions of Apalachee Parkway. 9. Properly dispose of asbestos. <p><i>Landfill Closure</i></p> <ol style="list-style-type: none"> 1. Maintain existing closed cells of the landfill that contain Class I solid waste as required by Florida Department of Environmental Protection permit. 2. Install necessary lining material and sod to prevent landfill waste from damaging the surrounding environment.
Statutory Responsibilities	<p><i>Solid Waste Management Facility</i></p> <p>Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including landfills. Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste disposal systems and to levy a charge or assessment on the users of such systems; and the Leon County Comprehensive Plan, Solid Waste Element.</p> <p><i>Landfill Closure</i></p> <p>Chapter 62-701.600, Florida Administrative Code governs landfill closure and long-term care.</p>
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Tipping Fee	\$39/Ton	\$40/Ton

Solid Waste – Solid Waste Management Facility/ Landfill Closure

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
G2	Maximum on-site time for self-dumping vehicles	20 minutes	20 minutes	20 minutes	20 minutes
G2	Annual customer satisfaction survey score (1=very poor, 5=excellent)	4	4	4	4
G1	% of FDEP quarterly inspections found in compliance	100	100	100	100
G4	% of employees satisfying FDEP certification requirements	90	100	100	100
G2	# of days monthly provide all-weather roads into disposal area	30	30	30	30
EN1	Tons of Class III residuals disposed	18,528	11,954	15,930	19,108
EN4	Tons of tire waste processed ¹	504	412	453	339
EN4	Tons of wood waste processed ²	13,512	15,567	N/A	16,076

Notes:

1. Waste tire tonnage reflect tires received at the facility.
2. All wood waste is now being separated from Class III waste and is processed at the Apalachee Solid Waste Facility.

Solid Waste - Solid Waste Management Facility (401-442-534)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	670,285	650,766	603,678	2,848	606,526	609,387
Operating	1,003,106	1,188,413	1,179,078	3,600	1,182,678	1,179,535
Transportation	207,230	213,518	210,881	-	210,881	212,890
Capital Outlay	-	-	7,127	-	7,127	7,127
Total Budgetary Costs	1,880,621	2,052,697	2,000,764	6,448	2,007,212	2,008,939
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	1,880,621	2,052,697	2,000,764	6,448	2,007,212	2,008,939
Total Revenues	1,880,621	2,052,697	2,000,764	6,448	2,007,212	2,008,939
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
Dir of Solid Waste	0.67	0.67	0.67	-	0.67	0.67
In-Mate Supervisor	0.80	0.80	-	-	-	-
Landfill Spotter	2.00	1.00	1.00	-	1.00	1.00
Maintenance Technician	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Operator	2.00	2.00	2.00	-	2.00	2.00
Solid Waste Superintendent	0.67	1.00	1.00	-	1.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Weighmaster	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.14	11.47	10.67	-	10.67	10.67

The major variances for the FY 2013 Solid Waste Management Facility budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Realignment of an In-Mate Supervisor position's funding to the Transfer Station. This position had a split funding of 20% (Transfer Station) and 80% (SW Management Facility) during FY12.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$2,637.

Increases to Program Funding:

1. Solid Waste Operator position reclass effective October 1, 2012 in the amount of \$2,848.
2. Communication costs in the amount of \$853.
3. Utility costs associated with the air sparging equipment used to implement the Remedial Action Plan in the amount of \$3,600.

Solid Waste – Hazardous Waste (401-443-534)

Goal	The goal of the Hazardous Waste Management Program is to ensure that hazardous waste materials are properly managed and legally disposed in an environmentally sound manner.
Core Objectives	<ol style="list-style-type: none"> 1. Accept hazardous waste from households and conditionally exempt small quantity generators. 2. Respond to requests for information and for assistance with hazardous waste disposal. 3. Recycle, treat or ship hazardous waste collected at the Hazardous Waste Center. 4. Operate "Swap Shop" to recycle items and materials for use by County residents. 5. Perform local hazardous waste assessments. 6. Oversee limited hazardous waste collection at Rural Waste Service Centers. 7. Conduct monthly remote collection events at the Public Works Operations Center. 8. Provide hazardous waste disposal for the "Cash for Trash" program of the City of Tallahassee. 9. Consolidate and lab pack hazardous materials by type to reduce disposal cost. 10. Provide hazardous waste safety training for Solid Waste Division staff. 11. Inspect random loads for hazardous materials. 12. Provide hazardous materials management educational services. 13. Provide recycling services for electronic scrap.
Statutory Responsibilities	<p><i>Federal:</i> The Resource Conservation and Recovery Act ; Code of Federal Regulations Title 40 Chapter 1 Part 61 Subpart M, National Emission Standard for Asbestos; Code of Federal Regulations Title 40 Chapter 1 Parts 258, 259, 260, 261, 264, 268, 273, 279, Protection of Environment</p> <p><i>State:</i> Florida Statutes Chapter 376, Pollution Discharge Prevention And Removal; Florida Statutes Chapter 403, Environmental Control; Florida Administrative Code (FAC) Chapter 62-701, Solid Waste Management Facilities; FAC Chapter 62-730, The Hazardous Waste Rule; FAC Chapter 62-731, County And Regional Hazardous Waste Management Programs; FAC Chapter 62-710, Used Oil Program; FAC Chapter 62-257, The Asbestos Program; FAC Chapter 62-737, The Management Of Spent Mercury Containing Lamps And Devices Destined For Recycling</p>
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EN1	# of residents receiving household hazardous waste disposal service	8,415	8,042	8,500	8,750
EN1	# of conditionally exempt agencies and small businesses household hazardous waste disposal services provided to	167	223	175	225
EN1	# of off-site household hazardous waste disposal collection events	11	11	11	11
EN1	# of tons of potentially hazardous material processed	363.7	388.8	375	400
EN1	# of tons of potentially hazardous material reused or recycled	199.2	215.0	212.5	225
EN1	# of tons of electronics waste processed ¹	553.7	593.2	475	475

Notes:

1. Decreased electronics waste estimates reflects a greater proportion of televisions, which do not weigh as much as large cathode ray tube units. This trend is expected to continue as these units are replaced with large format flat screen products.

Solid Waste - Hazardous Waste (401-443-534)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	250,711	256,210	255,524	-	255,524	256,035
Operating	260,411	307,247	289,203	-	289,203	289,203
Transportation	9,022	10,435	8,530	-	8,530	8,603
Capital Outlay	-	-	-	7,200	7,200	7,200
Total Budgetary Costs	520,144	573,892	553,257	7,200	560,457	561,041
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	520,144	573,892	553,257	7,200	560,457	561,041
Total Revenues	520,144	573,892	553,257	7,200	560,457	561,041
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Hazardous Materials Technician	2.00	3.00	3.00	-	3.00	3.00
Hazardous Waste Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	4.00	4.00	-	4.00	4.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Haz Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Solid Waste – Hazardous Waste budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance and workers compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Other contractual services associated with temporary labor, electronic recycling, and waste disposal in the amount of \$24,270.
3. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$1,905.
4. Capital outlay cost associated with the purchase of two 20-cubic yard rolloff containers in the amount of \$7,200.

Solid Waste – Recycling Services & Education (401-471-534)

Goal	The goal of the Recycling Services and Education Division is to provide recycling services and education to residents, businesses and government in order to prevent pollution, preserve natural resources, and protect our local environment and reduce solid waste disposal.
Core Objectives	<ol style="list-style-type: none"> 1. Participate in special events such as America Recycles Day, Super Clean Sweep, and Earth Day. 2. Operate and maintain the Rural Waste Service Centers' recycling programs. 3. Organize and oversee the cardboard, Styrofoam, tires and yard waste recycling efforts. 4. Organize and provide education services to County facilities, schools, and other organizations. 5. Provide year round sales of compost bins and rain barrels at the Recycling Center. 6. Partner with City and State agencies and not-for-profit organizations to promote waste reduction and recycling. 7. Market processed recyclables. 8. Provide recycling and public education consulting services. 9. Provide recycling information kiosks at all Rural Waste Service Centers. 10. Actively promote reuse and recycling through the Sharing Tree, a reuse center for the art and the learning community.
Statutory Responsibilities	The Florida Solid Waste Management Act of 1988 established that each county has the power to provide for the operation of solid waste facilities to meet the needs of all incorporated and unincorporated areas of their respective county. Florida Administrative Code, Chapter 62-701 "Operating Restrictions and Practices for Solid Waste Facilities" and The Energy, Climate Change, and Economic Security Act of 2008 (House Bill 7135) established a new statewide recycling goal of 75% to be achieved by the year 2020: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20.
Advisory Board	None

Benchmarking				
Priorities	Benchmark Data	Leon County	Comparable Counties	Statewide Goal
G1	% of waste tonnage recycled	39%	33%-45%	40% for 2012

Performance Measures					
Priorities	Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
EN4	Rural Waste Service Center Recycling tonnage	593	588	650	550
EN4	County Buildings/Offices Recycling tonnage	73	90	65	90
EN4	County Schools Recycling tonnage	71	86	65	80
EN4	County Curbside Recycling tonnage	4,029	3872	4,000	4,000
EN3	# of participating community-wide Recycling related events	9	6	10	6
EN3, Q1	# of waste reduction/recycling community education presentations	130	136	120	100
EN3, Q1	# of citizens participating in Recycling educational presentations	6,406	11,933	7,000	5,000
EN4	% of waste tonnage recycled	30%	33%	40%	40%

Notes:

1. The State's 75% recycling goal sets a goal of 40% by the end of calendar year 2012.

Solid Waste - Recycling Services & Education (401-471-534)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	200,891	223,956	241,489	(140,967)	100,522	100,962
Operating	120,710	104,249	112,618	31,559	144,177	125,618
Transportation	26,432	41,831	48,971	-	48,971	49,153
Capital Outlay	-	3,500	-	-	-	-
Total Budgetary Costs	348,033	373,536	403,078	(109,408)	293,670	275,733
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	348,033	373,536	403,078	(109,408)	293,670	275,733
Total Revenues	348,033	373,536	403,078	(109,408)	293,670	275,733
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Community Education Coord.	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	1.00	1.00	1.00	(1.00)	-	-
Recycling Coordinator	1.00	1.00	1.00	(1.00)	-	-
Solid Waste Operator	1.00	1.00	1.00	-	1.00	1.00
Recycling Assistant	-	1.00	1.00	(1.00)	-	-
Total Full-Time Equivalents (FTE)	4.00	5.00	5.00	(3.00)	2.00	2.00

The major variances for the FY 2013 Solid Waste – Recycling Services & Education budget are as follows:

Decreases to Program Funding:

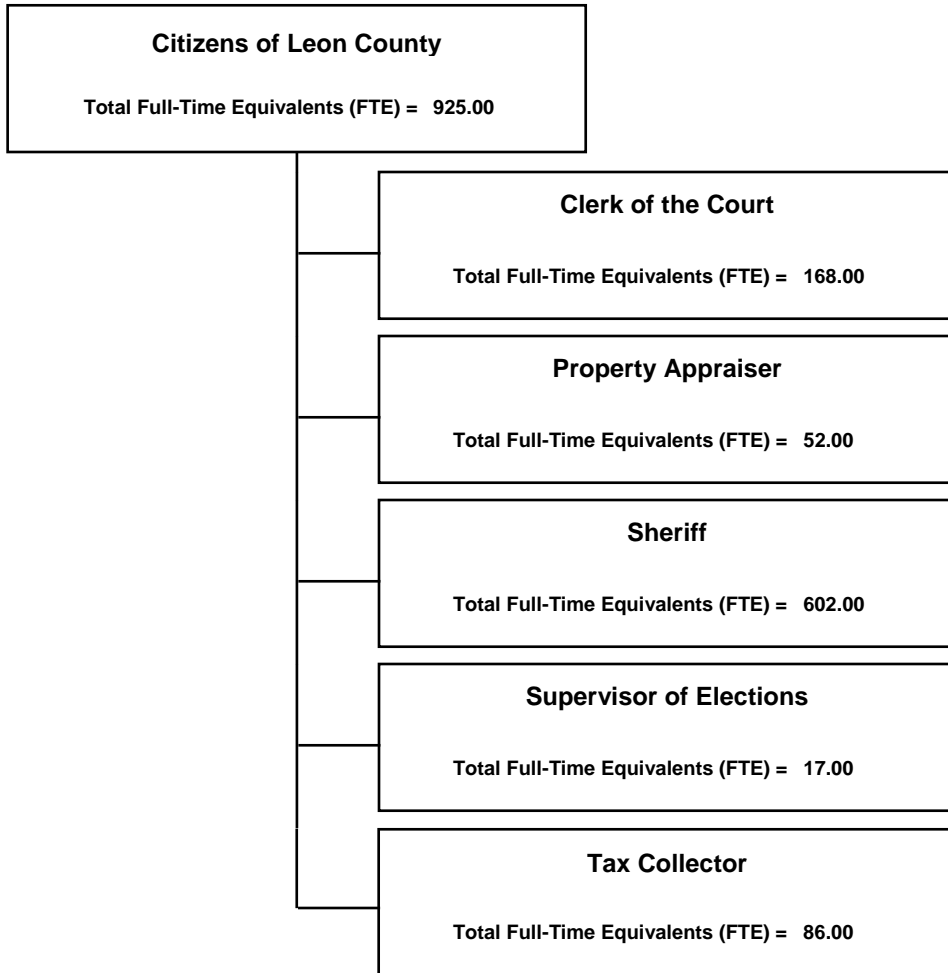
1. Costs associated with a decrease in the County's share of employee health insurance and workers compensation. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. These decreases are offset by an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. A departmental analysis indicated that program efficiencies would allow for reductions in staff without a loss of service level. The Recycling Coordinator position was realigned to Community and Media Relations for more efficient public outreach, and the Recycling Assistant and Inmate Supervisor-Recycling positions were realigned to Parks and Recreation. These reductions totaled \$140,967.

Increases to Program Funding:

1. Operating supplies costs such as the Sustainability Demonstration & Education Center, Replenishing Rain Barrel inventory and Leon County buildings recycling containers in the amount of \$31,559.
2. Transportation costs associated with vehicle insurance, repairs, and fuel in the amount of \$7,140.

Constitutional

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Tax Collector	20 - 29



Executive Summary

The Constitutional section of the Leon County FY 2012/2013 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the Treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure property is assessed as required by state statute. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, coordination of public safety programs and provides Enhanced 9-1-1, and emergency management services. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducts all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, business and taxing authorities.

HIGHLIGHTS

Due to continue budget cuts imposed by the State of Florida, the Clerk of Courts office hours were reduced for the Court Department and court related services. In spite of the budget cuts, the Clerk's Office continues to provide staffing for the County Courts (Small Claims, Traffic, and Misdemeanor); provide accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services; keep minutes of the Board's meetings and workshops; and provide treasury, custodian, and accounting functions for the Supervisor of Elections. The Clerk's Office continues to use technology to enhance the efficiency and effectiveness of the services it offers to its customers. As part of the Board's request for program budget reductions to assist in offsetting the budget shortfall, the Clerk's Office reduced operating expenses by \$36,568.

The Property Appraiser's Office manages and certifies property values and exemptions for more than 107,000 parcel totaling \$27 billion in Just Value and \$15 billion in Taxable value annually. As part of the Board's request for program budget reductions to assist in offsetting the budget shortfall, the Property Appraiser reduced OPS staffing and Telecom appraisal services costs by \$48,214.

The Leon County Property Appraiser's office was awarded the prestigious IAAO Certificate of Excellence in Assessment Administration for utilizing best appraisal and assessment practices.

The Sheriff's Office continues to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County. The Sheriff's Office also is responsible for providing Enhanced 9-1-1 services for the reporting of emergencies to response agencies such as Police, Fire, and Emergency Medical Services. A total of 39 communication officers positions were transferred from the Sheriff's Office to Joint Dispatch Operations at the Public Safety Complex. The positions will continue to be funded in the Sheriff's budget.

The Supervisor of Elections continues to provide quality voter registration and election services to the citizens of Leon County. For 2013, the Supervisor of Elections budget was reduced due to the upcoming general election cycle. As part of the Board's request for program budget reductions to assist in offsetting the budget shortfall, the Elections reduced costs for postage, printing and temporary staff in the amount of \$75,000.

The Supervisor of Elections moved its Voter Operations to a new location on the Apalachee Parkway. The location provides long-term solutions for the SOE's warehouse, testing and training needs. This move consolidated the SOE's six plus locations into two locations: the Bank of America building for the main office and Canvassing Board operations and the Parkway space for the Voter Operation Center.

The Tax Collector continues to provide efficient, accurate, and convenient tax collection to taxpayers, businesses, and taxing authorities in a fair, friendly, courteous and professional manner. The County is also responsible for paying commission on the ad valorem assessment from the Leon School Board. The Tax Collector has committed to returning a minimum of \$350,000 in excess fees at the end of the fiscal year.

Leon County Fiscal Year 2013 Adopted Budget

Constitutional

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,628,882	49,292,413	49,752,667	20,000	49,772,667	51,443,246
Operating	1,132,261	16,056,598	15,636,909	(63,090)	15,573,819	15,695,320
Transportation	4,177	964,666	1,096,063	-	1,096,063	1,096,100
Capital Outlay	20,973	781,416	1,374,490	(537,750)	836,740	847,722
Constitutional Payments	74,869,528	10,482,423	10,438,970	(81,782)	10,357,188	10,563,780
Budgeted Reserves	-	210,620	98,852	-	98,852	102,168
Sheriff Offset	-	(1,570,431)	(1,531,912)	-	(1,531,912)	(1,531,912)
Total Budgetary Costs	77,655,821	76,217,705	76,866,039	(662,622)	76,203,417	78,216,423
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Clerk of the Circuit Court	1,931,921	1,865,274	1,880,405	(36,658)	1,843,747	1,894,548
Property Appraiser	4,411,705	4,244,488	4,375,009	(48,214)	4,326,795	4,455,457
Sheriff	63,518,701	61,039,199	63,022,331	(537,750)	62,484,581	64,189,173
Supervisor of Elections	2,932,011	4,408,445	3,082,822	(40,000)	3,042,822	3,170,099
Tax Collector	4,861,483	4,660,299	4,505,472	-	4,505,472	4,507,147
Total Budget	77,655,821	76,217,705	76,866,039	(662,622)	76,203,417	78,216,423
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	10,552,579	10,128,969	10,090,343	(81,782)	10,008,561	10,213,478
060 Supervisor of Elections	2,932,011	4,408,445	3,082,822	(40,000)	3,042,822	3,170,099
110 Fine and Forfeiture	62,722,012	60,106,201	62,263,811	(540,840)	61,722,971	63,398,793
123 Stormwater Utility	20,849	17,910	18,447	-	18,447	19,000
125 Grants	-	121,155	121,155	-	121,155	121,155
130 9-1-1 Emergency Communications	1,208,023	1,220,636	1,080,436	-	1,080,436	1,083,752
135 Emergency Medical Services MSTU	143,424	140,157	133,797	-	133,797	133,797
145 Fire Services Fee	36,991	33,080	33,080	-	33,080	33,080
162 Co Accepted Roadways & Drain Sys Prog (CARDS)	5,699	6,300	6,400	-	6,400	6,600
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,601	5,000	5,000	-	5,000	5,000
401 Solid Waste	29,633	29,852	30,748	-	30,748	31,670
Total Revenues	77,655,821	76,217,705	76,866,039	(662,622)	76,203,417	78,216,423
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Clerk of the Circuit Court	169.00	168.00	168.00	-	168.00	168.00
Property Appraiser	53.00	52.00	52.00	-	52.00	52.00
Sheriff	640.00	643.00	641.00	(39.00)	602.00	602.00
Supervisor of Elections	17.00	17.00	17.00	-	17.00	17.00
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	965.00	966.00	964.00	(39.00)	925.00	925.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Clerk of the Circuit Court Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	411,334	408,793	443,071	(3,090)	439,981	414,527
Constitutional Payments	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
Total Budgetary Costs	1,931,921	1,865,274	1,880,405	(36,658)	1,843,747	1,894,548
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Clerk - Article V Expenses (110-537-586)	411,334	-	-	-	-	-
Clerk - Article V Expenses (110-537-614)	-	408,793	443,071	(3,090)	439,981	414,527
Clerk - Finance Administration (001-132-586)	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
Total Budget	1,931,921	1,865,274	1,880,405	(36,658)	1,843,747	1,894,548
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
110 Fine and Forfeiture	411,334	408,793	443,071	(3,090)	439,981	414,527
Total Revenues	1,931,921	1,865,274	1,880,405	(36,658)	1,843,747	1,894,548
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Clerk - Finance Administration	26.00	25.00	25.00	-	25.00	25.00
Clerk - Article V Expenses	143.00	143.00	143.00	-	143.00	143.00
Total Full-Time Equivalent (FTE)	169.00	168.00	168.00	-	168.00	168.00

Clerk of the Circuit Court – Clerk – Finance Administration (001-132-586)

Mission	The goal of the Leon County Clerk's Office is to efficiently and effectively perform the responsibilities of Clerk of the Circuit and County Courts, Clerk to the Board of County Commissioners, Recorder, Guardian of Public Records, Treasurer, and Auditor.
Core Objectives	<ol style="list-style-type: none"> 1. Provides the staffing for the County Courts (Small Claims, Traffic, and Misdemeanor). 2. Provides accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services. 3. Keeps minutes of the Board's meetings and workshops. 4. Provides treasury, custodian, and accounting functions for the Supervisor of Elections.
Statutory Responsibilities	Florida Statutes Chapter 28 Clerks of the Circuit Courts; Chapter 34 County Courts; Chapter 36 County Depositories; Chapter 43 Courts; General Provisions; and Chapter 938 Court Costs
Advisory Board	Investment Oversight Committee and Audit Advisory Committee

Benchmarking		
Benchmark Data	FY11 Leon County Range	Benchmark
All case type listed below – Criminal & Civil	97.0% - 100%	80%

Note: 80% Benchmark established by the Clerks of Courts Operations Corporation created by the Florida Legislature as part of Article V

Performance Measures					
Performance Measure		FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimate
Annual Projected % of Cases opened within x business days after initial documents are clocked					
Criminal Cases	Cases opened for Circuit Court defendants within 2 business days	100	100	98.1	100
	Cases opened for County Court defendants within 3 business days	99.9	100	94.7	100
	Cases opened for within 2 business days	99.7	99	98.2	99
	Traffic (UTC) cases opened within 3 business days	96.6	98	92.1	98
Civil Cases	Court Circuit cases opened within 2 business days	98.5	97	98.0	97
	County cases opened within 2 business days	100	100	98.2	100
	Traffic (UTC) cases opened within 4 business days	99.1	100	97.7	100
	Probate cases opened within 2 business days	98.7	99	98.2	99
	Family cases opened within 3 business days	99.8	99	98.5	99
Annual Projected % of Docket entries entered within x business days after clockin /action taken date					
Criminal Cases	Circuit defendants docket entries entered within 2 business days	99.8	100	99.8	100
	County defendants docket entries entered within 3 business days	99.6	100	99.4	100
	Juvenile Delinquency docket entries entered within 2 business days	99.8	100	99.8	100
	Traffic (UTC) docket entries entered within 3 business days	96.0	97	96.7	97
Civil Cases	Circuit cases entered within 3 business days	99.4	100	99.6	100
	County cases entered within 3 business days	99.7	99	99.7	99
	Traffic (UTC) cases entered within 4 business days	96.0	100	98.5	100
	Probate cases entered within 3 business days	99.4	100	99.2	100
	Family cases entered within 3 business days	98.8	99	98.2	99
Tax Deed Activity					
Redeemed: property owner pays delinquent taxes before property goes to auction		134	133	170	180
Sold: tax deed sold at auction		19	20	45	50
Cancelled: auction activity stopped and matter is referred back to the Tax Collector		0	1	3	0
Pending: legal verification and notification process prior to redemption or auction		190	74	190	100

Clerk of the Circuit Court - Clerk - Finance Administration (001-132-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
Total Budgetary Costs	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
Total Revenues	1,520,587	1,456,481	1,437,334	(33,568)	1,403,766	1,480,021
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Clerk - Finance Division	26.00	25.00	25.00	-	25.00	25.00
Total Full-Time Equivalents (FTE)	26.00	25.00	25.00	-	25.00	25.00

The major variances for the FY 2013 Clerk of Courts Finance budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. The decrease also includes the elimination of These decreases are offset by an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Operating expenses in the amount of \$33,568 as part of the Board's request for program budget reductions to assist in offsetting the budget shortfall.

Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	411,334	-	-	-	-	-
Total Budgetary Costs	411,334	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	411,334	-	-	-	-	-
Total Revenues	411,334	-	-	-	-	-

Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-614)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	408,793	443,071	(3,090)	439,981	414,527
Total Budgetary Costs	-	408,793	443,071	(3,090)	439,981	414,527
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	-	408,793	443,071	(3,090)	439,981	414,527
Total Revenues	-	408,793	443,071	(3,090)	439,981	414,527
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Clerk - Courts	101.50	101.50	101.50	-	101.50	101.50
Clerk - Information Services	10.00	10.00	10.00	-	10.00	10.00
Clerk - Administration	31.50	31.50	31.50	-	31.50	31.50
Total Full-Time Equivalent (FTE)	143.00	143.00	143.00	-	143.00	143.00

The major variances for the FY 2013 Clerk of Circuit Court - Article V Expenses budget are as follows:

Decreases to Program Funding:

1. Costs associated with a decrease in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants. The decrease also includes the elimination of the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013.
2. Operating expenses in the amount of \$3,090 as part of the Board's request for program budget reductions to assist in offsetting the budget shortfall.

Property Appraiser (001-512-586)

Mission	The mission of the Property Appraiser is to locate, appraise and assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.
Core Objectives	<ol style="list-style-type: none"> 1. Assess all property located within Leon County. 2. Provide effective and efficient service to the citizens of Leon County. 3. Administer all exemptions and classifications. 4. Provide Tax Roll for all taxing authorities. 5. Administer the Truth In Millage (TRIM) process.
Statutory Responsibilities	Florida Statute, Chapter 192.091 and Florida Statute, Chapter 195.087, Chapters 193, 194, 196, 197, 200.
Advisory Board	None

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of Homestead Exemptions	56,829	56,403	56,800	56,800
# of Senior Exemptions	1,743	1,649	1,850	1,850

Property Appraiser (001-512-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	4,411,705	4,244,488	4,375,009	(48,214)	4,326,795	4,455,457
Total Budgetary Costs	4,411,705	4,244,488	4,375,009	(48,214)	4,326,795	4,455,457
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	4,411,705	4,244,488	4,375,009	(48,214)	4,326,795	4,455,457
Total Revenues	4,411,705	4,244,488	4,375,009	(48,214)	4,326,795	4,455,457
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Financial Officer	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor/Secretary/Telephone Operator	1.00	1.00	1.00	-	1.00	1.00
Assistant Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	-	1.00	1.00
Commercial Analyst	3.00	3.00	3.00	-	3.00	3.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	-	1.00	1.00
Data Entry Operator	2.00	2.00	2.00	-	2.00	2.00
Chief Information Officer	1.00	1.00	1.00	-	1.00	1.00
Director of Management Services	1.00	1.00	1.00	-	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	-	1.00	1.00
Exempt/Customer Service Technicians	5.00	5.00	6.00	-	6.00	6.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS/IT Specialist	3.00	3.00	4.00	-	4.00	4.00
Land Appraisers/Sales	4.00	4.00	3.00	-	3.00	3.00
Land Supervisor	1.00	1.00	1.00	-	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	-	1.00	1.00
TPP Supervisor	1.00	1.00	1.00	-	1.00	1.00
Network System Administrator	1.00	1.00	1.00	-	1.00	1.00
Residential Appraisal/Specialist	12.00	11.00	11.00	-	11.00	11.00
RE Title/NAL Technician	4.00	4.00	4.00	-	4.00	4.00
Supervisor/Administrator Field Operations	2.00	2.00	1.00	-	1.00	1.00
TPP Appraiser/Auditor	3.00	3.00	3.00	-	3.00	3.00
Tax Roll Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	53.00	52.00	52.00	-	52.00	52.00

The major variances for the FY 2013 Property Appraiser budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. OPS staffing and Telecom appraisal contract reductions in the amount of \$48,214 as part of Board's request for program budget reductions to assist in offsetting the budget shortfall.

Sheriff Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	47,223,482	48,139,808	-	48,139,808	49,834,102
Operating	-	13,326,071	13,741,905	-	13,741,905	13,741,905
Transportation	-	957,886	1,089,033	-	1,089,033	1,089,033
Capital Outlay	-	770,416	1,363,490	(537,750)	825,740	832,722
Constitutional Payments	63,518,701	121,155	121,155	-	121,155	121,155
Budgeted Reserves	-	210,620	98,852	-	98,852	102,168
Sheriff Offset	-	(1,570,431)	(1,531,912)	-	-1,531,912	(1,531,912)
Total Budgetary Costs	63,518,701	61,039,199	63,022,331	(537,750)	62,484,581	64,189,173
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Corrections (110-511-586)	30,091,162	29,408,387	29,952,612	-	29,952,612	30,712,838
Emergency Management (125-864-525)	-	121,155	121,155	-	121,155	121,155
Enhanced 9-1-1 (130-180-586)	1,208,023	1,220,636	1,080,436	-	1,080,436	1,083,752
Law Enforcement (110-510-586)	32,219,516	30,289,021	31,868,128	(537,750)	31,330,378	32,271,428
Total Budget	63,518,701	61,039,199	63,022,331	(537,750)	62,484,581	64,189,173
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	62,310,678	59,697,408	61,820,740	(537,750)	61,282,990	62,984,266
125 Grants	-	121,155	121,155	-	121,155	121,155
130 9-1-1 Emergency Communications	1,208,023	1,220,636	1,080,436	-	1,080,436	1,083,752
Total Revenues	63,518,701	61,039,199	63,022,331	(537,750)	62,484,581	64,189,173
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Law Enforcement	340.00	343.00	341.00	(39.00)	302.00	302.00
Corrections	293.00	293.00	293.00	-	293.00	293.00
Emergency Management	2.00	2.00	2.00	-	2.00	2.00
Enhanced 9-1-1	5.00	5.00	5.00	-	5.00	5.00
Total Full-Time Equivalents (FTE)	640.00	643.00	641.00	(39.00)	602.00	602.00

Sheriff – Law Enforcement (110-510-586)

Mission	The mission of the Leon County Sheriff's Office – Law Enforcement is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Provide a uniformed deputy to respond to all emergency and non-emergency calls for service. 2. Investigate crimes and diligently pursue those persons who violate the law. 3. Provide School Resource Officers at all high schools and middle schools. 4. Execute all processes of the Supreme Court, Circuit Court, County Court, and Board of County Commissioners. 5. Provide Leon County courthouse and courtroom security. 6. Provide the citizens of Leon County with informational publications and programs for crime prevention. 7. Involved in practicing community oriented policing activities and by creating partnerships with local charity agencies.
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Communications Board

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of civil processes served ¹	23,419	23,827	24,303	24,790
# of uniform patrol primary/secondary calls for service	181,181	171,788	175,224	178,728
# of warrants served	5,993	6,922	7,060	7,202
# visitors checked at Courthouse entrances	387,403	387,918	389,858	391,807

Notes:

1. Values does not include attempts for service.

Sheriff - Law Enforcement (110-510-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	26,666,750	27,231,196	-	27,231,196	28,165,937
Operating	-	3,182,826	3,524,970	-	3,524,970	3,524,970
Transportation	-	914,553	1,039,690	-	1,039,690	1,039,690
Capital Outlay	-	724,716	1,253,650	(537,750)	715,900	722,209
Constitutional Payments	32,219,516	-	-	-	-	-
Sheriff Offset	-	(1,199,824)	(1,181,378)	-	(1,181,378)	(1,181,378)
Total Budgetary Costs	32,219,516	30,289,021	31,868,128	(537,750)	31,330,378	32,271,428
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	32,219,516	30,289,021	31,868,128	(537,750)	31,330,378	32,271,428
Total Revenues	32,219,516	30,289,021	31,868,128	(537,750)	31,330,378	32,271,428

Sheriff - Law Enforcement (110-510-586)

Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Aircraft Mechanic	1.00	1.00	1.00	-	1.00	1.00
Bailiff Security Technician	3.00	3.00	1.00	-	1.00	1.00
Bailiff Unit Supervisor	1.00	1.00	-	-	-	-
Captain	5.00	5.00	6.00	-	6.00	6.00
Clerk Specialist	4.00	4.00	1.00	-	1.00	1.00
Communications Officer	30.00	30.00	28.00	(28.00)	-	-
Communications Manager	1.00	1.00	1.00	(1.00)	-	-
Deputy	186.00	187.00	184.00	-	184.00	184.00
Deputy/Bailiff	-	3.00	-	-	-	-
Evidence Custodian	2.00	2.00	2.00	-	2.00	2.00
Finance Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Fiscal Accounts Payable	2.00	2.00	1.00	-	1.00	1.00
Fleet Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
Lieutenant	13.00	13.00	13.00	-	13.00	13.00
Sergeant Accreditation	1.00	1.00	1.00	-	1.00	1.00
Major	4.00	4.00	4.00	-	4.00	4.00
Process Server	6.00	6.00	7.00	-	7.00	7.00
Records Clerk	5.00	5.00	2.00	-	2.00	2.00
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Secretary	6.00	6.00	4.00	-	4.00	4.00
Sergeant	28.00	28.00	28.00	-	28.00	28.00
Sheriff's Secretary	1.00	-	-	-	-	-
Sheriff	1.00	1.00	1.00	-	1.00	1.00
Victim Advocate	1.00	1.00	1.00	-	1.00	1.00
IT Technician	4.00	4.00	3.00	-	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	-	1.00	1.00
Civil Enforcement Supervisor	1.00	1.00	1.00	-	1.00	1.00
Communications/Lead Worker	4.00	4.00	4.00	(4.00)	-	-
Communications/Shift Supervisor	4.00	4.00	6.00	(6.00)	-	-
Crime Analyst	1.00	1.00	4.00	-	4.00	4.00
Fingerprint Clerk	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Purch/Prop	2.00	2.00	2.00	-	2.00	2.00
Fleet Maintenance Mechanic	4.00	4.00	3.00	-	3.00	3.00
Human Resources Generalist	2.00	2.00	3.00	-	3.00	3.00
Payroll Specialist	1.00	1.00	1.00	-	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
IT Manager	1.00	1.00	1.00	-	1.00	1.00
Publication Specialist	1.00	1.00	1.00	-	1.00	1.00
Records Custodian	1.00	1.00	1.00	-	1.00	1.00
Records Specialist	2.00	2.00	2.00	-	2.00	2.00
Communications Manager	1.00	1.00	-	-	-	-
Latent Fingerprint Examiner	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Fiscal Assist Manager	1.00	1.00	-	-	-	-
Training Technician	1.00	1.00	-	-	-	-
Public Information Officer	-	-	1.00	-	1.00	1.00
Fiscal Operations Coordinator	-	-	1.00	-	1.00	1.00
Deputy Internet Cafe	-	-	1.00	-	1.00	1.00

Sheriff - Law Enforcement (110-510-586)

Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Warrants Clerk	-	-	2.00	-	2.00	2.00
Judicial Services Specialist	-	-	3.00	-	3.00	3.00
Chief Administrative Officer	-	-	1.00	-	1.00	1.00
Records Technician	-	-	4.00	-	4.00	4.00
IT Administrator	-	-	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	340.00	343.00	341.00	(39.00)	302.00	302.00

The major variances for the FY 2013 Sheriff Law Enforcement budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Decreases to Program Funding:

1. Scheduled capital funding was reduced for vehicle replacements, laptops, and Tasers in the amount of \$537,750, as part of the Board's request for program budget reductions to assist in offsetting the budget shortfall.
 2. Communication Officer positions (39) were transferred to Joint Dispatch Operations at the Public Safety Complex. These positions will be funded in the Sheriff's budget.

Sheriff - Corrections (110-511-586)

Mission	The mission of the Leon County Sheriff's Office – Corrections is to provide the highest professional level of effective and efficient detention and correctional services to the residents of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Provide care, custody, and control of inmates. 2. Provide medical care for inmates. 3. Administer financial responsibility for medical expenses. 4. Provide transportation of inmates. 5. Provide educational and treatment programs for inmates. 6. Manage inmate work crew programs.
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Coordinating Council

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of inmates on average	994	966	1,000	1,000
# of work crew labor hours	165,900	165,150	192,122	195,140

Sheriff - Corrections (110-511-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	20,272,094	20,617,281	-	20,617,281	21,376,834
Operating	-	9,417,867	9,526,682	-	9,526,682	9,526,682
Transportation	-	43,333	49,343	-	49,343	49,343
Capital Outlay	-	45,700	109,840	-	109,840	110,513
Constitutional Payments	30,091,162	-	-	-	-	-
Sheriff Offset	-	(370,607)	(350,534)	-	(350,534)	(350,534)
Total Budgetary Costs	30,091,162	29,408,387	29,952,612	-	29,952,612	30,712,838
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	30,091,162	29,408,387	29,952,612	-	29,952,612	30,712,838
Total Revenues	30,091,162	29,408,387	29,952,612	-	29,952,612	30,712,838
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Major	1.00	1.00	1.00	-	1.00	1.00
Captain	4.00	4.00	2.00	-	2.00	2.00
Lieutenant	9.00	9.00	11.00	-	11.00	11.00
Sergeant	24.00	24.00	22.00	-	22.00	22.00
Correctional Officer	206.00	206.00	208.00	-	208.00	208.00
Correctional Technician	35.00	35.00	32.00	-	32.00	32.00
Administrative Assistant	3.00	3.00	1.00	-	1.00	1.00
Inmate Records Clerk	1.00	1.00	4.00	-	4.00	4.00
Facilities Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
IT Support Staff	1.00	1.00	1.00	-	1.00	1.00
Fiscal OPS Coordinator	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance - Electrician	2.00	2.00	2.00	-	2.00	2.00
Facilities Maintenance - General	2.00	2.00	3.00	-	3.00	3.00
Facilities Maintenance - HVAC	2.00	2.00	1.00	-	1.00	1.00
Facilities Maintenance - Plumber	1.00	1.00	2.00	-	2.00	2.00
Inmate Records Specialist	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	293.00	293.00	293.00	-	293.00	293.00

The major variances for the FY 2013 Sheriff Corrections budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Sheriff – Emergency Management (125-864-525)

Mission	The mission of Emergency Management is to save lives and protect the property of the residents of Leon County through the coordination of cost-effective and integrated public safety programs.
Core Objectives	<ol style="list-style-type: none"> 1. Maintain the Comprehensive Emergency Management Plan. 2. Maintain the functionality of the Emergency Operations Center. 3. Review health care facility plans. 4. Provide education on disaster preparedness, response, recovery, and mitigation.
Statutory Responsibilities	F.S. 252.31-252.60 - "State Emergency Management Act"
Advisory Board	State Emergency Response Commission for Hazardous Materials; Local Emergency Planning Committee for Hazardous Materials; North Florida Domestic Security Task Force; Florida Domestic Security State Working Group Executive Committee; Local Mitigation Strategy Steering Committee; Emergency Alert System Committee; Special Needs Committee; American Red Cross Board of Directors; and Florida Division of Emergency Management, Emergency Management Advisory Workgroup.

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of annual exercises conducted	2	3	2	4
# of health care facility plans reviewed	22	36	25	25
# of presentation conducted	17	10	15	15

Sheriff - Emergency Management (125-864-525)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	-	121,155	121,155	-	121,155	121,155
Total Budgetary Costs	-	121,155	121,155	-	121,155	121,155
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
125 Grants	-	121,155	121,155	-	121,155	121,155
Total Revenues	-	121,155	121,155	-	121,155	121,155
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Emergency Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Emergency Management Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Notes:

This program is recommended at the same funding level as the prior fiscal year. The Budget represents the County match for the program's Federal and State grant funding.

Sheriff – Enhanced 911 (130-180-586)

Mission	The mission of Enhanced 9-1-1 is to provide Enhanced 9-11 services for the reporting of emergencies to response agencies including law enforcement, Fire Department and Emergency Medical Services (EMS).
Core Objectives	<ol style="list-style-type: none"> 1. Maintain the Master Street Address Guide to insure 9-1-1 database accuracy. 2. Respond to subpoena requests for 9-1-1 information as received from the State Attorney's Office. 3. Develop and maintain diagrams of critical and key facilities within Leon County. 4. Develop digital map displays for the 9-1-1 system to pinpoint the location of landline and cellular callers.
Statutory Responsibilities	F.S. 365.171-175 (9-1-1 and Wireless Enhanced 9-1-1)
Advisory Board	State National Emergency Number Association

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of days taken to respond to subpoena requests for 9-1-1	1	1	1	1
# of monthly detailed facility layouts produced	11	63	10	55
% of 9-1-1 database accuracy	99	99	99	99
% of 9-1-1 mapping system accuracy (Cellular)	97	97	97	97
% of 9-1-1 mapping system accuracy (Landline)	98	98	98	98

Sheriff - Enhanced 9-1-1 (130-180-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	-	284,638	291,331	-	291,331	291,331
Operating	-	725,378	690,253	-	690,253	690,253
Constitutional Payments	1,208,023	-	-	-	-	-
Budgeted Reserves	-	210,620	98,852	-	98,852	102,168
Total Budgetary Costs	1,208,023	1,220,636	1,080,436	-	1,080,436	1,083,752
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
130 9-1-1 Emergency Communications	1,208,023	1,220,636	1,080,436	-	1,080,436	1,083,752
Total Revenues	1,208,023	1,220,636	1,080,436	-	1,080,436	1,083,752
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Customer Services Specialist	1.00	1.00	1.00	-	1.00	1.00
GIS Mapping Specialist	2.00	2.00	2.00	-	2.00	2.00
9-1-1 Systems Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00

The major variances for the FY 2013 Sheriff Enhanced 9-1-1 budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Supervisor of Elections Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,628,882	2,068,931	1,612,859	20,000	1,632,859	1,609,144
Operating	720,927	2,321,734	1,451,933	(60,000)	1,391,933	1,538,888
Transportation	4,177	6,780	7,030	-	7,030	7,067
Capital Outlay	20,973	11,000	11,000	-	11,000	15,000
Constitutional Payments	557,052	-	-	-	-	-
Total Budgetary Costs	2,932,011	4,408,445	3,082,822	(40,000)	3,042,822	3,170,099
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Elections (060-520-586)	181,667	-	-	-	-	-
Elections (060-521-513)	710,082	2,507,187	1,280,415	(75,000)	1,205,415	1,360,973
Elections (060-521-586)	375,385	-	-	-	-	-
Voter Registration (060-520-513)	1,664,877	1,901,258	1,802,407	35,000	1,837,407	1,809,126
Total Budget	2,932,011	4,408,445	3,082,822	(40,000)	3,042,822	3,170,099
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
060 Supervisor of Elections	2,932,011	4,408,445	3,082,822	(40,000)	3,042,822	3,170,099
Total Revenues	2,932,011	4,408,445	3,082,822	(40,000)	3,042,822	3,170,099
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Voter Registration	17.00	17.00	17.00	-	17.00	17.00
Total Full-Time Equivalents (FTE)	17.00	17.00	17.00	-	17.00	17.00
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Elections	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Supervisor of Elections (060-520/521-513)

Mission	The mission of the Supervisor of Elections is to pursue excellence in the registration of citizens to vote in compliance with the National Voter Registration Act as well as process and maintain voter records in a timely and professional manner that serves all citizens of Leon County. The Supervisor of Elections will conduct all elections within Leon County with integrity and accuracy, and in the most proficient and cost effective manner to serve all citizens.
Core Objectives	<ol style="list-style-type: none"> 1. Conduct all regularly scheduled federal, state, county and municipal elections as well as any special election as required by the State, County, City of Tallahassee or special district. 2. Maintain registration records in physical and electronic form via the statewide voter registration data base. 3. Perform annual address confirmation maintenance via verification of addresses through the national clearing house for postal change of addresses. 4. Perform voter outreach in Leon County by providing access to voter registration material at over 125 branch sites including libraries, schools and banks. 5. Perform voter outreach at many local events to educate the public on how to register to vote or make changes to their registration as well as provide opportunities to answer questions concerning registration, voting, and elections. 6. Conduct all regularly scheduled federal, state, county and municipal elections as well as any special election as required by the State, County, City of Tallahassee or special district. 7. Qualify all candidates for county, municipal or special district office within Leon County. 8. Provide candidates, parties and committees with information on voters including name and address, registration status, demographics and voting history, maps and special precinct based information such as precinct street maps and lists. 9. Publish election related material and advertising as required by state statute notifying citizens, candidates, political parties, and committees of dates of events relating to all elections. 10. Train poll workers for each election as required by state statute. 11. Verification of signatures on candidate and initiative petitions with certification to the State of Florida. 12. Provide for re-precincting after annexations by the City of Tallahassee.
Statutory Responsibilities	Florida Constitution; Florida Statutes 97-106 Elections Code; Florida Statute 129.201-129.202; Florida Statutes 189; Florida Statutes 190; The National Voter Registration Act; The Voting Rights Act; The Help America Voter Act of 2002; The Leon County Charter and The City of Tallahassee Charter
Advisory Board	County Canvassing Board

Performance Measures						
Performance Measures	2008 Election Cycle Actual		2010 Election Cycle Actual		2012 Election Cycle Estimates	
	<i>Primary</i>	<i>General</i>	<i>Primary</i>	<i>General</i>	<i>Primary</i>	<i>General</i>
# of Eligible Voters	152,875	174,544	165,505	168,328	170,000	175,000
# of Voters Who Voted	47,746	149,319	59,291	101,703	61,200	138,840
Voter Turnout Percentage	31.2%	85.5%	35.8%	60.4%	36.0%	79.3%
# of Early Voters	4,255	42,432	9,888	15,802	11,000	18,000
# of Poll Workers	1,025	1,314	1,066	1,034	960	1,100
# of Absentee Ballots Mailed	14,632	31,887	16,297	21,591	17,000	25,000
# of Absentee Ballots Processed	10,239	29,261	11,426	18,663	12,000	21,000
# of Provisional Ballots Cast	195	728	322	439	1,000	1,600
# of Provisional Ballots Accepted	178	471	284	364	850	1,400

Supervisor of Elections - Voter Registration (060-520-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	1,485,153	1,471,914	1,475,037	35,000	1,510,037	1,478,597
Operating	165,894	420,294	318,023	-	318,023	321,145
Transportation	2,633	4,050	4,347	-	4,347	4,384
Capital Outlay	11,197	5,000	5,000	-	5,000	5,000
Total Budgetary Costs	1,664,877	1,901,258	1,802,407	35,000	1,837,407	1,809,126
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
060 Supervisor of Elections	1,664,877	1,901,258	1,802,407	35,000	1,837,407	1,809,126
Total Revenues	1,664,877	1,901,258	1,802,407	35,000	1,837,407	1,809,126
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Services Manager	1.00	1.00	1.00	-	1.00	1.00
Assistant Supervisor of Elect	1.00	1.00	1.00	-	1.00	1.00
Demographics/GIS Manager	1.00	1.00	1.00	-	1.00	1.00
Elections Coordinator	1.00	1.00	1.00	-	1.00	1.00
Elections Records Manager	1.00	1.00	1.00	-	1.00	1.00
Elections Records Specialist	1.00	-	1.00	-	1.00	1.00
Elections Records Specialist	2.00	3.00	4.00	-	4.00	4.00
Elections System Manager	1.00	1.00	1.00	-	1.00	1.00
Outreach Coordinator	1.00	1.00	1.00	-	1.00	1.00
Election Records Clerk	1.00	1.00	-	-	-	-
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Voting System Manager	1.00	1.00	1.00	-	1.00	1.00
Warehouse Technician	1.00	-	-	-	-	-
Elections Information Specialist	1.00	1.00	-	-	-	-
Voting System Technician II	1.00	1.00	2.00	-	2.00	2.00
Voting Operations Technician II	-	1.00	1.00	-	1.00	1.00
Voting System Technician	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	17.00	17.00	17.00	-	17.00	17.00

The major variances for the FY 2013 Supervisor of Election Voter Registration budget are as follows:

Decreases to Program Funding:

1. Voter registration costs due to FY 2013 being a general election year instead of a presidential primary year.

Increases to Program Funding:

1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.
2. Succession planning associated with staff turnover in the amount \$35,000.

Supervisor of Elections - Elections (060-520-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	181,667	-	-	-	-	-
Total Budgetary Costs	181,667	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
060 Supervisor of Elections	181,667	-	-	-	-	-
Total Revenues	181,667	-	-	-	-	-

Supervisor of Elections - Elections (060-521-513)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	143,729	597,017	137,822	(15,000)	122,822	130,547
Operating	555,032	1,901,440	1,133,910	(60,000)	1,073,910	1,217,743
Transportation	1,545	2,730	2,683	-	2,683	2,683
Capital Outlay	9,776	6,000	6,000	-	6,000	10,000
Total Budgetary Costs	710,082	2,507,187	1,280,415	(75,000)	1,205,415	1,360,973
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
060 Supervisor of Elections	710,082	2,507,187	1,280,415	(75,000)	1,205,415	1,360,973
Total Revenues	710,082	2,507,187	1,280,415	(75,000)	1,205,415	1,360,973
OPS Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Elections Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2013 Supervisor of Election - Elections budget are as follows:

Decreases to Program Funding:

1. Elections costs due to FY 2013 being a general election year instead of a presidential primary year.
2. Reduced costs for postage, printing and temporary staff in the amount of \$75,000 as part of the Board's request for program budget reductions to assist in offsetting the budget shortfall.

Increases to Program Funding:

1. Lease costs for SOE's consolidated warehouse space in the amount of \$187,000.

Supervisor of Elections - Elections (060-521-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	375,385	-	-	-	-	-
Total Budgetary Costs	375,385	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
060 Supervisor of Elections	375,385	-	-	-	-	-
Total Revenues	375,385	-	-	-	-	-

Tax Collector Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	4,861,483	4,660,299	4,505,472	-	4,505,472	4,507,147
Total Budgetary Costs	4,861,483	4,660,299	4,505,472	-	4,505,472	4,507,147
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Tax Collector (001-513-586)	4,620,287	4,428,000	4,278,000	-	4,278,000	4,278,000
Tax Collector (123-513-586)	20,849	17,910	18,447	-	18,447	19,000
Tax Collector (135-513-586)	143,424	140,157	133,797	-	133,797	133,797
Tax Collector (145-513-586)	36,991	33,080	33,080	-	33,080	33,080
Tax Collector (162-513-586)	5,699	6,300	6,400	-	6,400	6,600
Tax Collector (164-513-586)	4,601	5,000	5,000	-	5,000	5,000
Tax Collector (401-513-586)	29,633	29,852	30,748	-	30,748	31,670
Total Budget	4,861,483	4,660,299	4,505,472	-	4,505,472	4,507,147
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	4,620,287	4,428,000	4,278,000	-	4,278,000	4,278,000
123 Stormwater Utility	20,849	17,910	18,447	-	18,447	19,000
135 Emergency Medical Services MSTU	143,424	140,157	133,797	-	133,797	133,797
145 Fire Services Fee	36,991	33,080	33,080	-	33,080	33,080
162 Co Accepted Roadways & Drain Sys Prog (CARDS)	5,699	6,300	6,400	-	6,400	6,600
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,601	5,000	5,000	-	5,000	5,000
401 Solid Waste	29,633	29,852	30,748	-	30,748	31,670
Total Revenues	4,861,483	4,660,299	4,505,472	-	4,505,472	4,507,147
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalentents (FTE)	86.00	86.00	86.00	-	86.00	86.00

Tax Collector (001-513-586)

Mission	The Leon County Tax Collector’s Office collects authorized taxes and fees from people and businesses in a fair and professional manner, and efficiently distributes the proceeds in accordance with law to the taxing authorities.
Core Objectives	<ol style="list-style-type: none"> 1. Collect all authorized property taxes and fees within Leon County. 2. Efficiently distribute the collected taxes and fees to the appropriate authorities in accordance with law. 3. Perform responsibilities and provide services to people and businesses in a fair, efficient and courteous fashion. 4. Effectively perform as agents of the Florida Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission.
Statutory Responsibilities	Florida Statutes, Chapters 192, 197, 218, 319, 320 and 322
Advisory Board	None

Tax Collector - Tax Collector (001-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	4,620,287	4,428,000	4,278,000	-	4,278,000	4,278,000
Total Budgetary Costs	4,620,287	4,428,000	4,278,000	-	4,278,000	4,278,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	4,620,287	4,428,000	4,278,000	-	4,278,000	4,278,000
Total Revenues	4,620,287	4,428,000	4,278,000	-	4,278,000	4,278,000
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalentents (FTE)	86.00	86.00	86.00	-	86.00	86.00

Notes:

The Board budget allocation is not the entire Tax Collector's budget, but only the portion relative to statutorily changed commissions paid by the County.

The major variances for the FY 2013 Tax Collector budget are as follows:

Decreases to Program Funding:

This budget reflects estimated commission payments associated with the collection of ad valorem taxes. In addition to property taxes levied by the County, according to Florida Statutes, the County is responsible for all commissions with the School Board ad valorem assessments.

Tax Collector - Tax Collector (123-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	20,849	17,910	18,447	-	18,447	19,000
Total Budgetary Costs	20,849	17,910	18,447	-	18,447	19,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
123 Stormwater Utility	20,849	17,910	18,447	-	18,447	19,000
Total Revenues	20,849	17,910	18,447	-	18,447	19,000

Notes:

The budget reflects estimated commission payments associated with the collection of the non ad valorem stormwater assessment set at \$20 per single family equivalent amount of impervious area.

Tax Collector - Tax Collector (135-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	143,424	140,157	133,797	-	133,797	133,797
Total Budgetary Costs	143,424	140,157	133,797	-	133,797	133,797
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
135 Emergency Medical Services MSTU	143,424	140,157	133,797	-	133,797	133,797
Total Revenues	143,424	140,157	133,797	-	133,797	133,797

Notes:

The budget reflects estimated commission payments associated with the collection of Emergency Medical Services MSTU ad valorem taxes.

Tax Collector - Tax Collector (145-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	36,991	33,080	33,080	-	33,080	33,080
Total Budgetary Costs	36,991	33,080	33,080	-	33,080	33,080
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
145 Fire Services Fee	36,991	33,080	33,080	-	33,080	33,080
Total Revenues	36,991	33,080	33,080	-	33,080	33,080

Notes:

The budget reflects estimated commission payments associated with the collection of the non ad valorem fire services assessment fee.

Tax Collector - Tax Collector (162-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	5,699	6,300	6,400	-	6,400	6,600
Total Budgetary Costs	5,699	6,300	6,400	-	6,400	6,600
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
162 County Accepted Roadways and Drainage Systems Program (CARDS) (162)	5,699	6,300	6,400	-	6,400	6,600
Total Revenues	5,699	6,300	6,400	-	6,400	6,600

Notes:

The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots associated with County infrastructure improvements, primarily roadway and associated stormwater improvements.

Tax Collector - Tax Collector (164-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	4,601	5,000	5,000	-	5,000	5,000
Total Budgetary Costs	4,601	5,000	5,000	-	5,000	5,000
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,601	5,000	5,000	-	5,000	5,000
Total Revenues	4,601	5,000	5,000	-	5,000	5,000

Notes:

The budget reflects estimated commission payments associated with collection of a special assessment for the City of Tallahassee Sewer Department "readiness to serve charge" for the City sewer system constructed by the County in Killlearn Lakes Units I and II.

Tax Collector - Tax Collector (401-513-586)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Constitutional Payments	29,633	29,852	30,748	-	30,748	31,670
Total Budgetary Costs	29,633	29,852	30,748	-	30,748	31,670
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
401 Solid Waste	29,633	29,852	30,748	-	30,748	31,670
Total Revenues	29,633	29,852	30,748	-	30,748	31,670

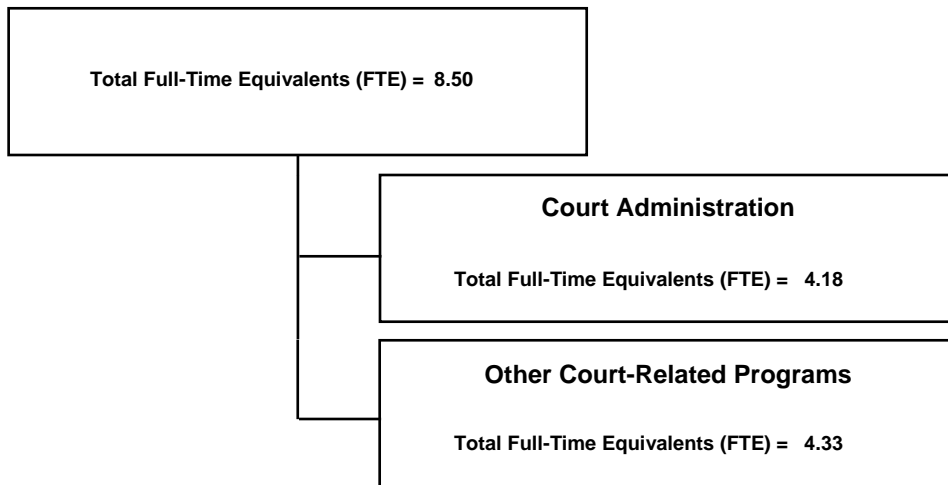
Notes:

This budget reflects estimated commission payments associated with the collection of the unincorporated area non ad valorem assessment of \$40 for solid waste disposal.



Judicial

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Executive Summary

The Judicial section of the Leon County FY 2013 Annual Budget is comprised of Court Administration and Other Court Related Programs, the State Attorney, the Public Defender, and Guardian Ad Litem.

Court Administration protects rights and liberties, upholds and interprets the law, and provides for the peaceful resolution of disputes for citizens of Leon County and other surrounding counties in the 2nd Judicial Circuit. Additionally, Court Administration is responsible for court reporting, the law library, family law assistance program, family visitation program, mediation, teen court, non-conflict attorney, detention review coordination, mental health coordination, and indigent probate services. The State Attorney prosecutes all criminal cases in the 2nd Judicial Circuit for the punishment of crimes and the safety and protection of the public. The Public Defender's office provides quality legal representation to all indigents charged with criminal offenses. Guardian Ad Litem advocates for the best interest of children who are abused, neglected, or abandoned, and who are involved in court proceedings.

HIGHLIGHTS

The Mental Health Coordinator continues to provide case management services for all mentally ill defendants with criminal charges pending in Leon County. It's estimated that 15,000 jail beds will be avoided in FY 2013 due to Mental Health Coordinator intervention.

Teen Court continues to be one of the most successful and cost effective juvenile diversion programs. The recidivism rate, a key indicator of the program's success, is reported on graduates that re-offend within six months of completing the program. It is estimated that only 6% of graduates will reoffend in FY 2013.

The State Attorney's Office will receive and handle approximately 4,800 felony referrals, 15,000 misdemeanor referrals and 1,300 juvenile referrals in FY 2013. The State Attorney Office continues to provide efficient and effective prosecution and dispositions of all felony, misdemeanor, and Juvenile criminal cases referred. The County continues to provide additional funding support in the amount of \$37,000 for first appearance attorneys to assist in reducing the jail population.

The Public Defender's Office estimated a total of 10,076 cases will be closed in FY 2013. The Public Defender's office continues to provide quality legal representation to all indigents charged with criminal offenses. The County continues to provide additional funding support in the amount of \$37,000 for first appearance attorneys to assist in reducing the jail population.

Guardian Ad Litem continues to provide children with legal representation and advocacy services. In FY 2013, Guardian Ad Litem will represent approximately 774 children who are residents of Leon County.

Leon County Fiscal Year 2013 Adopted Budget

Judicial

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	620,540	651,415	543,706	-	543,706	545,359
Operating	288,698	302,960	279,847	-	279,847	278,915
Capital Outlay	56,169	53,838	52,203	-	52,203	52,725
Grants-in-Aid	176,500	187,078	176,500	-	176,500	176,500
Total Budgetary Costs	1,141,907	1,195,291	1,052,256	-	1,052,256	1,053,499
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Court Administration	200,265	204,433	280,703	-	280,703	281,535
State Attorney	130,570	107,284	106,945	-	106,945	106,945
Public Defender	139,681	132,060	130,450	-	130,450	130,450
Other Court-Related Programs	652,943	729,233	514,152	-	514,152	514,563
Guardian Ad Litem	18,447	22,281	20,006	-	20,006	20,006
Total Budget	1,141,907	1,195,291	1,052,256	-	1,052,256	1,053,499
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	218,713	226,714	300,709	-	300,709	301,541
110 Fine and Forfeiture	394,035	366,162	361,692	-	361,692	361,170
114 Family Law Legal Services	127,170	131,676	133,751	-	133,751	134,237
117 Judicial Programs	401,989	470,739	256,104	-	256,104	256,551
Total Revenues	1,141,907	1,195,291	1,052,256	-	1,052,256	1,053,499
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Court Administration	3.00	3.00	4.18	-	4.18	4.18
Other Court-Related Programs	6.00	7.50	4.33	-	4.33	4.33
Total Full-Time Equivalents (FTE)	9.00	10.50	8.50	-	8.50	8.50

Court Administration Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	163,551	161,259	251,754	-	251,754	252,586
Operating	36,715	43,174	28,949	-	28,949	28,949
Total Budgetary Costs	200,265	204,433	280,703	-	280,703	281,535
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Court Administration (001-540-601)	164,291	200,116	280,703	-	280,703	281,535
Court Information Systems (001-540-713)	-	4,317	-	-	-	-
Court Operating (001-540-719)	35,974	-	-	-	-	-
Total Budget	200,265	204,433	280,703	-	280,703	281,535
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	200,265	204,433	280,703	-	280,703	281,535
Total Revenues	200,265	204,433	280,703	-	280,703	281,535
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Court Administration	3.00	3.00	4.18	-	4.18	4.18
Total Full-Time Equivalents (FTE)	3.00	3.00	4.18	-	4.18	4.18

Court Administration (001-540-601)

Goal	The goal of the Office of Court Administration's Mental Health Coordinator and Detention Review Coordinator is to provide case management and intervention in the case processing of defendants in the Leon County Jail and other facilities in order to reduce delays in case disposition and/or defendant release.
Objectives	<p>Mental Health Coordination:</p> <ol style="list-style-type: none"> 1. Performs early identification; screening of all persons arrested and booked into the Leon County Jail, and attends First Appearance court. 2. Provides case management services for all identified mentally ill defendants with criminal charges pending in Leon County. 3. Reviews, enhances and coordinates follow up mental health services available in the Leon County Jail and acts as court liaison for mental health issues with all outside vendors. <p>Detention Review Coordination:</p> <ol style="list-style-type: none"> 1. Performs case management and reviews of all jailed felony defendants, traffic and misdemeanor defendants. 2. Performs bi-weekly case management and review of all felony technical probation violators. 3. Serves as Court Liaison for jail population review and management with all outside agencies.
Statutory Responsibilities	Florida Constitution; Florida Statutes, Chapters 29 "Court System Funding" *Chapter 34 "County Courts" *Chapter 38 "Judges: General Provisions" *Chapter 39 "Judicial: Proceedings Relating to Children" *Chapter 40 "Jurors & Payment of Jurors & Witnesses" *Chapter 43 "General Provisions: Courts"
Advisory Board	Forensic Mental Health Workgroup; Baker Act Screening Committee; Partners in Crisis and Mental Health Workgroup; Criminal Justice Coordinating Committee; Public Safety Coordinating Council; Justice Information System Users Group, and attendant Mental Health Advisory Board

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of Jail Beds Avoided Due to Felony Violators of Probation Stand Alone Docket	28,981	24,314	24,914	29,181
Estimated Cost Avoidance Due to Detention Review Coordination	\$1.96 million	\$1.33 million	\$1.79 million	\$1.59 million
# of Jail Beds Avoided Due to Mental Health Coordinator Intervention	35,892	23,307	14,184	15,000
Estimated Cost Avoidance Due to Mental Health Coordination	\$2.35 million	\$1.56 million	\$958,129	\$1.1 million
# of Mental Health Pretrial Release Defendants Served	128	112	76	76
# of Mental Health Probation Defendants Served	58	74	50	50
# of Defendants Ordered to a Psychiatric Facility for Stabilization	39	55	60	60
# of Defendants Committed to a State Forensic Facility	43	53	78	50

Court Administration - Court Administration (001-540-601)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	163,551	161,259	251,754	-	251,754	252,586
Operating	740	38,857	28,949	-	28,949	28,949
Total Budgetary Costs	164,291	200,116	280,703	-	280,703	281,535
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	164,291	200,116	280,703	-	280,703	281,535
Total Revenues	164,291	200,116	280,703	-	280,703	281,535
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Detention Review Coordinator	1.00	1.00	-	-	-	-
Court Mental Health Coordinator	1.00	1.00	1.00	-	1.00	1.00
Trial Court Marshall	-	-	1.00	-	1.00	1.00
Court Liaison Officer	-	-	0.18	-	0.18	0.18
Information Systems Analyst	-	-	1.00	-	1.00	1.00
Clerical Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	4.18	-	4.18	4.18

The major variances for the FY 2013 Court Administration budget are as follows:

Increases to Program Funding:

1. Costs associated with the realignment of the Trial Court Marshall, Court Liaison Officer, and the Information Systems Analyst positions to Court Administration from Other Court Related Programs (117-548-662). These increases are slightly offset by the elimination of the Detention Review Coordinator position and the realignment of operating expenses associated with processing of process server fees to personnel services to fund the Court Liaison position (.18 FTE).

Court Administration - Court Information Systems (001-540-713)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	4,317	-	-	-	-
Total Budgetary Costs	-	4,317	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	4,317	-	-	-	-
Total Revenues	-	4,317	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The communications and phone system expenses are currently funded in Court Administration's operating budget and the actual expenses will be reported separately each year.

Court Administration - Court Operating (001-540-719)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	35,974	-	-	-	-	-
Total Budgetary Costs	35,974	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	35,974	-	-	-	-	-
Total Revenues	35,974	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Court Administration operating budget and the actual expenses will be reported separately each year.

Other Court-Related Programs Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	382,989	416,156	217,952	-	217,952	218,773
Operating	55,819	74,153	67,497	-	67,497	66,565
Capital Outlay	37,635	51,846	52,203	-	52,203	52,725
Grants-in-Aid	176,500	187,078	176,500	-	176,500	176,500
Total Budgetary Costs	652,943	729,233	514,152	-	514,152	514,563
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Alternative Juvenile Programs (117-509-569)	74,380	82,809	77,136	-	77,136	76,539
Court Administration - Teen Court (114-586-662)	127,170	131,676	133,751	-	133,751	134,237
Judicial Programs/Article V (117-548-662)	237,258	284,238	74,562	-	74,562	74,562
Law Library (117-546-714)	37,635	51,846	52,203	-	52,203	52,725
Legal Aid - Court (117-555-715)	52,716	51,846	52,203	-	52,203	52,725
Legal Aid (110-555-715)	52,716	51,846	52,203	-	52,203	52,725
Total Budget	652,943	729,233	514,152	-	514,152	514,563
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	123,784	126,818	124,297	-	124,297	123,775
114 Family Law Legal Services	127,170	131,676	133,751	-	133,751	134,237
117 Judicial Programs	401,989	470,739	256,104	-	256,104	256,551
Total Revenues	652,943	729,233	514,152	-	514,152	514,563
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Court Administration - Teen Court	2.50	3.00	3.00	-	3.00	3.00
Alternative Juvenile Programs	1.00	1.00	1.00	-	1.00	1.00
Judicial Programs/Article V	2.50	3.50	0.33	-	0.33	0.33
Total Full-Time Equivalents (FTE)	6.00	7.50	4.33	-	4.33	4.33

Other Court-Related Programs - Legal Aid (110-555-715)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	123,784	126,818	124,297	-	124,297	123,775
Total Budgetary Costs	123,784	126,818	124,297	-	124,297	123,775

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	123,784	126,818	124,297	-	124,297	123,775
Total Revenues	123,784	126,818	124,297	-	124,297	123,775

The major variances for the FY 2013 Other Court-Related Programs – Legal Aid budget are as follows:

Decreases to Program Funding:

1. Contracts or other obligations for continuity of services in the amount of \$2,521. There was a slight increase in the \$65 criminal violation court costs revenue used to fund legal aid, which reduced the total amount of support needed from this source. Overall funding for legal aid remained level.

Court Administration – Teen Court (114-586-662)

Goal	The goal of Teen Court is to have clients face a jury of their peers, receive a fair and just sentence for their crime, complete the educational sanctions imposed by the Teen Court jury, learn from their mistakes, set goals for themselves, and make better decisions in the future.
Objectives	<ol style="list-style-type: none"> 1. Provide a forum whereby youthful offenders are "sentenced" by a court of their peers. 2. Provide sanctions to offenders through sentencing hearings. 3. Provide professional, educational, and counseling services and/or referrals to clients of the program. 4. Provide training for teens to serve as prosecution and defense attorneys, as well as bailiffs, clerks and videographers. 5. Provide educational/crime prevention/victim's awareness components to clients.
Statutory Responsibilities	Florida Statutes, Chapter 938.19. Assessment of additional court costs; Leon County Ordinance Sec. 7-28(c).
Advisory Board	Teen Court is a member of the Florida Association of Teen Courts, as well as a participant in the National Youth Court Association. Collectively, program staff participates with the Integrated Juvenile Services Staffing team at the Juvenile Assessment Center (JAC) and The Youth Development Council.

Benchmarking		
Benchmark Data	Leon County	Benchmark
# of Re-Offenders (Recidivism)	7.5%	6% to 9%

Benchmark Source: National Association of Youth Courts, 2002 Study

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of Cases Referred to Teen Court ¹	100	97	63	92
# of Hours Active Officers Have Served	1,728	1,335	1,232	1,461
# of Hours Teen Volunteers Have Served as Jurors	3,616	2,314	4,583	3,816
# of Volunteer Service Hours Contributed ²	4,105	4,414	4,656	6,248
# of Successful Completions	80	82	37	90
% of Re-Offenders (Recidivism) ³	11%	9.3%	7.5%	6%

Notes:

1. Teen Court is experiencing a slight overall decrease in the number of cases referred for FY 2012. Current trends show a decrease in the number of referrals to all Non-Judicial programs and an increase in the number of Non-Judicial programs available to the State Attorney. However, Teen Court continues to receive 42-45% of all cases referred for diversion, and will continue receiving referrals through the Leon County Civil Citation Program through an interagency agreement with DISC, Inc. Caseloads are expected to increase as the year progresses. *Actual numbers for FY 2012 will be reported in next year's budget.*
2. The number of volunteer service hours contributed reflects a consolidation of the two categories: number of hours youth participate as well as the number of youth participating. The number also includes officers and jurors.
3. Teen Court recidivism rates will be reported on graduates that re-offend within six months of completing the program. The initial reporting estimate in FY10 refers to FY09 cases.

Other Court-Related Programs - Court Administration - Teen Court (114-586-662)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	121,881	120,986	123,061	-	123,061	123,547
Operating	5,289	10,690	10,690	-	10,690	10,690
Total Budgetary Costs	127,170	131,676	133,751	-	133,751	134,237
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
114 Family Law Legal Services	127,170	131,676	133,751	-	133,751	134,237
Total Revenues	127,170	131,676	133,751	-	133,751	134,237
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Case Coordinator	1.00	1.00	1.00	-	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	-	1.00	1.00
Teen Court Education Coordinator	0.50	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.50	3.00	3.00	-	3.00	3.00

The major variances for the FY 2013 Teen Court budget are as follows:

Increases to Program Funding:

1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan and a 1% cost of living adjustment effective October 1, 2012 and an additional 1% effective April 1, 2013. These increases will be offset by a reduction in workers compensation and the County's share of employee health insurance. The County's share is reduced from 90% to 87.5% for employees participating in the Value Based Benefit Design (VBD) Plan and 85% for nonparticipants.

Other Court-Related Programs - Alternative Juvenile Programs (117-509-569)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	73,612	72,600	72,657	-	72,657	72,992
Operating	768	1,795	4,479	-	4,479	3,547
Grants-in-Aid	-	8,414	-	-	-	-
Total Budgetary Costs	74,380	82,809	77,136	-	77,136	76,539
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
117 Judicial Programs	74,380	82,809	77,136	-	77,136	76,539
Total Revenues	74,380	82,809	77,136	-	77,136	76,539
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Juvenile Alternative Sanctions Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

Other Court-Related Programs - Law Library (117-546-714)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Capital Outlay	37,635	51,846	52,203	-	52,203	52,725
Total Budgetary Costs	37,635	51,846	52,203	-	52,203	52,725
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
117 Judicial Programs	37,635	51,846	52,203	-	52,203	52,725
Total Revenues	37,635	51,846	52,203	-	52,203	52,725

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

Other Court-Related Programs - Judicial Programs/Article V (117-548-662)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	187,496	222,570	22,234	-	22,234	22,234
Operating	49,762	61,668	52,328	-	52,328	52,328
Total Budgetary Costs	237,258	284,238	74,562	-	74,562	74,562
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
117 Judicial Programs	223,771	284,238	74,562	-	74,562	74,562
Total Revenues	223,771	284,238	74,562	-	74,562	74,562
Staffing Summary	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Administrative Asst. I	1.00	1.00	-	-	-	-
Trial Court Marshall	1.00	1.00	-	-	-	-
Court Liaison Officer	0.50	0.50	0.33	-	0.33	0.33
Information Systems Analyst	-	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	2.50	3.50	0.33	-	0.33	0.33

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

The major variances for the FY 2013 Judicial Programs/Article V budget are as follows:

Decreases to Program Funding:

1. Costs associated with the transfer of a Administrative Assistant position to State funding, and the realignment of the Trial Court Marshall, Court Liaison Officer, and Information Systems Analyst positions to Court Administration (001-540-601). These actions were necessary due to the depletion of the Judicial Programs fund balance, which has been the primary funding source for these positions over the past few fiscal years.

Other Court-Related Programs - Legal Aid - Court (117-555-715)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	52,716	51,846	52,203	-	52,203	52,725
Total Budgetary Costs	52,716	51,846	52,203	-	52,203	52,725
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
117 Judicial Programs	52,716	51,846	52,203	-	52,203	52,725
Total Revenues	52,716	51,846	52,203	-	52,203	52,725

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements.

State Attorney Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	79,020	70,284	69,945	-	69,945	69,945
Capital Outlay	14,550	-	-	-	-	-
Total Budgetary Costs	130,570	107,284	106,945	-	106,945	106,945
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
State Attorney (110-532-602)	37,000	98,600	98,600	-	98,600	98,600
State Attorney (110-532-713)	-	8,684	8,345	-	8,345	8,345
State Attorney (110-532-719)	93,570	-	-	-	-	-
Total Budget	130,570	107,284	106,945	-	106,945	106,945
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	130,570	107,284	106,945	-	106,945	106,945
Total Revenues	130,570	107,284	106,945	-	106,945	106,945

State Attorney (110-532-602)

Goal	The mission of the Office of the State Attorney is to seek justice for Florida by the efficient, effective and timely prosecution and disposition of felony, misdemeanor and juvenile criminal cases referred to it.
Objectives	<ol style="list-style-type: none"> 1. Provide personnel and procedures to perform all duties and functions for intake, investigation, and prosecution of felony, misdemeanor, juvenile criminal cases as well as other statutory obligations such as motions to which the State is a party. 2. Facilitating the function of the Grand Jury and serving as legal advisor to the Grand Jury. 3. Assist all law enforcement agencies with legal and investigative assistance upon request. 4. Represent the State of Florida in all suits, applications, civil, and criminal motions to which the State is a party.
Statutory Responsibilities	Florida Statutes 27 and 29.008
Advisory Board	None

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of Felony Cases filed	2,993	4,675	5,000	4,800
# of Juvenile Cases filed	992	1,159	1,500	1,300
# of Misdemeanor Cases filed	10,824	14,890	19,000	15,000
# of Worthless Check Cases filed	1,597	1,179	2,700	1,200

State Attorney - State Attorney (110-532-602)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	-	61,600	61,600	-	61,600	61,600
Total Budgetary Costs	37,000	98,600	98,600	-	98,600	98,600

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	37,000	98,600	98,600	-	98,600	98,600
Total Revenues	37,000	98,600	98,600	-	98,600	98,600

The State Attorney's budget is recommended at the same funding level as the previous fiscal year.

State Attorney - State Attorney (110-532-713)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	8,684	8,345	-	8,345	8,345
Total Budgetary Costs	-	8,684	8,345	-	8,345	8,345

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	-	8,684	8,345	-	8,345	8,345
Total Revenues	-	8,684	8,345	-	8,345	8,345

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actual expenses for communication costs associated with the phone system were reported in the State Attorney's operating budget. These expenses are currently budgeted in State Attorney Information Systems and the actual expenses will be reported separately each year.

State Attorney - State Attorney (110-532-719)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	79,020	-	-	-	-	-
Capital Outlay	14,550	-	-	-	-	-
Total Budgetary Costs	93,570	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	93,570	-	-	-	-	-
Total Revenues	93,570	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the State Attorney's operating budget and the actual expenses will be reported separately each year.

Public Defender Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	102,681	95,060	93,450	-	93,450	93,450
Total Budgetary Costs	139,681	132,060	130,450	-	130,450	130,450
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Public Defender (110-533-603)	37,000	118,525	118,525	-	118,525	118,525
Public Defender (110-533-713)	-	13,535	11,925	-	11,925	11,925
Public Defender (110-533-719)	102,681	-	-	-	-	-
Total Budget	139,681	132,060	130,450	-	130,450	130,450
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	139,681	132,060	130,450	-	130,450	130,450
Total Revenues	139,681	132,060	130,450	-	130,450	130,450

Public Defender (110-533-603)

Goal	The Public Defender protects the constitutional and statutory rights of all citizens through the effective criminal legal representation of court appointed clients.
Objectives	<ol style="list-style-type: none"> 1. Represent indigent clients charged with criminal offenses filed in Circuit, County, Juvenile, and Traffic Court. 2. Represent indigent clients with cases on appeal to the First District Court of Appeal. 3. Represent indigent clients in civil commitment proceedings under the Jimmy Ryce Act and the Baker Act.
Statutory Responsibilities	Florida Statute, Chapter 27.51 and Florida Statute 29.008
Advisory Board	None

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of Total Appointed/Reopened cases	13,574	11,740	13,846	11,740
# of Cases Pled	6,684	5,943	6,818	5,943
# of Nolle Prossed/Dismissed Cases	1,898	1,298	1,936	1,298
# of Total Cases Closed	11,178	10,076	11,402	10,076
# of Substantiated Bar Grievances	0	0	0	0
# of Appellate Clients Represented	1,263	1,493	1,288	1,493
# of Appellate Briefs Filed	1,285	1,302	1,311	1,302

Public Defender - Public Defender (110-533-603)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	-	81,525	81,525	-	81,525	81,525
Total Budgetary Costs	37,000	118,525	118,525	-	118,525	118,525
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	37,000	118,525	118,525	-	118,525	118,525
Total Revenues	37,000	118,525	118,525	-	118,525	118,525

The FY13 Public Defender's budget is recommended at the same funding level as the previous fiscal year.

Public Defender - Public Defender (110-533-713)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	13,535	11,925	-	11,925	11,925
Total Budgetary Costs	-	13,535	11,925	-	11,925	11,925

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	-	13,535	11,925	-	11,925	11,925
Total Revenues	-	13,535	11,925	-	11,925	11,925

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actual expenses for communication costs associated with the phone system were reported in the Public Defender's operating budget. These expenses are currently budgeted in Public Defender-Information Systems and the actual expenses will be reported separately each year.

Public Defender - Public Defender (110-533-719)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	102,681	-	-	-	-	-
Total Budgetary Costs	102,681	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
110 Fine and Forfeiture	102,681	-	-	-	-	-
Total Revenues	102,681	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Public Defender's operating budget and the actual expenses will be reported separately each year.

Guardian Ad Litem Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	14,464	20,289	20,006	-	20,006	20,006
Capital Outlay	3,983	1,992	-	-	-	-
Total Budgetary Costs	18,447	22,281	20,006	-	20,006	20,006
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
GAL Information Systems (001-547-713)	-	1,558	1,275	-	1,275	1,275
GAL Operating (001-547-719)	18,447	-	-	-	-	-
Guardian Ad Litem (001-547-685)	-	20,723	18,731	-	18,731	18,731
Total Budget	18,447	22,281	20,006	-	20,006	20,006
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	18,447	22,281	20,006	-	20,006	20,006
Total Revenues	18,447	22,281	20,006	-	20,006	20,006

Guardian Ad Litem (001-547-685)

Goal	The mission of the Guardian ad Litem Program is to advocate for the best interests of children who are alleged to be abused, neglected or abandoned, and who are involved in court proceedings.
Objectives	<ol style="list-style-type: none"> 1. Provide children with legal representation and advocacy services. 2. Preserve children's physical safety and emotional well-being and protect children from further harm. 3. Make verbal and written recommendations for children's permanent placement in a stable and nurturing home environment. 4. Attend trials, hearings, staffings, and mediations.
Statutory Responsibilities	Florida Statutes, Chapter 39.402(8) (c)(1) "Placement of Child in Shelter"; Chapter 39.802(2)(a) "Petition for Termination of Parental Rights"; Chapter 39.822 "Appointment of Guardian Ad Litem"; Chapter 39.407(5) "Dependency Case Referral to Mediation".
Advisory Board	None

Performance Measures				
Performance Measures	FY 2010 Actuals	FY 2011 Actuals	FY 2012 Estimate	FY 2013 Estimate
# of Leon County Cases	220	405	235	417
# of Leon County Children Served	441	752	499	774
# of Volunteers	471	371	300	288

Guardian Ad Litem - Guardian Ad Litem (001-547-685)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	18,731	18,731	-	18,731	18,731
Capital Outlay	-	1,992	-	-	-	-
Total Budgetary Costs	-	20,723	18,731	-	18,731	18,731

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	20,723	18,731	-	18,731	18,731
Total Revenues	-	20,723	18,731	-	18,731	18,731

The major variances for the FY 2013 Guardian Ad Litem budget are as follows:

Decreases to Program Funding:

1. Costs associated with a reduction in costs for capital outlay in the amount of \$1,992.

Guardian Ad Litem - GAL Information Systems (001-547-713)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	1,558	1,275	-	1,275	1,275
Total Budgetary Costs	-	1,558	1,275	-	1,275	1,275
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	1,558	1,275	-	1,275	1,275
Total Revenues	-	1,558	1,275	-	1,275	1,275

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 expenses for communication costs associated with the phone system were reported in Guardian Ad Litem's operating budget. These expenses are currently budgeted in Guardian Ad Litem-Information Systems and the actual expenses will be reported separately each year.

Guardian Ad Litem - GAL Operating (001-547-719)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	14,464	-	-	-	-	-
Capital Outlay	3,983	-	-	-	-	-
Total Budgetary Costs	18,447	-	-	-	-	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	18,447	-	-	-	-	-
Total Revenues	18,447	-	-	-	-	-

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY11 Actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Guardian Ad Litem's operating budget and the actual expenses will be reported separately each year.

Non-Operating

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Non-Operating Summary

Non-operating funding is provided by the Leon County Board of County Commissioners for activities for which costs does not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees that are responsible for the administration of these programs are included in the specific County Administrator department budgets.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	128,478	169,790	119,790	-	119,790	119,790
Operating	15,777,185	16,530,080	14,649,539	40,000	14,689,539	14,783,383
Transportation	140,021	421,160	169,800	-	169,800	169,800
Grants-in-Aid	1,974,430	2,297,250	2,020,250	-	2,020,250	2,156,250
Budgeted Reserves	-	1,109,168	882,383	-	882,383	1,475,117
Total Budgetary Costs	18,020,114	20,527,448	17,841,762	40,000	17,881,762	18,704,340
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Fire Control	7,171,040	6,903,981	6,361,692	-	6,361,692	6,361,692
Other Non-Operating	5,524,443	5,809,850	5,482,969	40,000	5,522,969	5,752,813
Risk Financing & Workers Comp	2,330,502	3,895,441	2,763,400	-	2,763,400	2,763,400
Line Item Funding	679,000	679,000	529,000	-	529,000	529,000
Communications	934,941	892,865	692,016	-	692,016	692,016
Cost Allocations	-	-	-	-	-	-
Budgeted Reserves	-	1,109,168	882,383	-	882,383	1,475,117
Risk Allocations	1,380,188	1,237,143	1,130,302	-	1,130,302	1,130,302
Total Budget	18,020,114	20,527,448	17,841,762	40,000	17,881,762	18,704,340

Fire Control Summary

During FY 2009, the County entered into an interlocal agreement for a functionally consolidated Fire and Emergency Medical Services program with the City of Tallahassee. With this new organizational structure, a new fire services fee, based on a contracted fire service fee study, was adopted by resolution on June 9, 2009, to fund fire services in the unincorporated areas of the County. This fire service fee also provides funding for the six volunteer fire departments that operate in the unincorporated area of the County.

The continued decrease in costs from previous years is associated with reduced levels of delinquent fees. Billing for fire services in the unincorporated area will be through the City electric bill, or quarterly direct billing for properties not served by City utilities. Property owners who do not respond to direct billing, will have the fee placed on their tax bill in subsequent years. Approximately 1,100 property owners did not pay the fee in FY 2012 (down from 1,800 in FY 2011) and have had the FY 2012 delinquent assessment, and the FY 2013 assessment, placed on their tax bill. The decrease in delinquent fees from FY 2011 to FY 2012 accounts for the decreased budget in FY 2013.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	7,171,040	6,903,981	6,361,692	-	6,361,692	6,361,692
Total Budgetary Costs	7,171,040	6,903,981	6,361,692	-	6,361,692	6,361,692
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Fire Services Payment (145-838-522)	6,986,509	6,421,502	5,879,213	-	5,879,213	5,879,213
Volunteer Fire Department (145-843-522)	184,531	482,479	482,479	-	482,479	482,479
Total Budget	7,171,040	6,903,981	6,361,692	-	6,361,692	6,361,692
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
145 Fire Services Fee	7,171,040	6,903,981	6,361,692	-	6,361,692	6,361,692
Total Revenues	7,171,040	6,903,981	6,361,692	-	6,361,692	6,361,692

Line Item Funding Summary

Annually during the budget process (by March 31), the Board determines the amount of funding available for specific outside agencies. The Board approved the allocation of line item funding as follows:

- After School Jazz Jam - \$2,000
- Capital City Classic - \$5,000
- Celebrate America/4th of July Celebration - \$2,500
- Dr. Martin Luther King Celebration/Inter-Civic Council - \$4,500
- Friends of the LeRoy Collins Public Library - \$3,000
- NAACP Freedom Fund Awards - \$1,000
- Soul Santa - \$4,000
- Veterans' Day Parade - \$2,500

Funding for these Line Item Agencies have been realigned to the respective departments for the administration of the contracts:

Office of Human Services and Community Partnerships

- Tallahassee Trust for Historic Preservation - \$63,175
- United Partners for Human Services - \$23,750
- Whole Child Leon Project - \$38,000
- Oasis Center/Commission on Status for Women - \$10,000
- Tallahassee Memorial Trauma Center - \$200,000

Office of Resource Stewardship

- Keep Tallahassee/Leon County Beautiful - \$21,375

Office of Economic Development and Intergovernmental Affairs

- Economic Development Council - \$199,500

Office of Intervention and Detention Alternatives

- Palmer Monroe Teen Center – \$150,000
- DISC Village/Juvenile Assessment Center - \$185,759

Division of Tourism Development

- Council on Culture and Arts (COCA) -Tourist Development 4-cent bed tax - \$354,500
- COCA Cultural re-granting administrative costs from the general fund - \$150,000

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Grants-in-Aid	24,500	24,500	24,500	-	24,500	24,500
Total Budgetary Costs	24,500	24,500	24,500	-	24,500	24,500
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Line Item - Special Events (001-888-574)	24,500	24,500	24,500	-	24,500	24,500
Total Budget	24,500	24,500	24,500	-	24,500	24,500
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	24,500	24,500	24,500	-	24,500	24,500
Total Revenues	24,500	24,500	24,500	-	24,500	24,500

Line Item Funding

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-888-574 Line Item - Special Events				
58220 Celebrate America	2,500	2,500	2,500	2,500
58221 Dr Martin Luther King Celebration	4,500	4,500	4,500	4,500
58240 Capital City Classic	5,000	5,000	5,000	5,000
58241 Friends of the LeRoy Collins Public Library	3,000	3,000	3,000	3,000
58242 NAACP Freedom Fund Awards Banquet	1,000	1,000	1,000	1,000
58243 After School Jazz Jams	2,000	2,000	2,000	2,000
58244 Soul Santa	4,000	4,000	4,000	4,000
58256 Veterans Day Parade	2,500	2,500	2,500	2,500
001-888-574 Totals	<u>24,500</u>	<u>24,500</u>	<u>24,500</u>	<u>24,500</u>
Line Item Funding Totals	<u><u>24,500</u></u>	<u><u>24,500</u></u>	<u><u>24,500</u></u>	<u><u>24,500</u></u>

Communications Summary

The Communications Trust Fund accounts for the resources and expenditures associated with the County's centralized telecommunications network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas. The decrease in funding is due to savings associated with the re-bidding of contracts containing a reduction in the provider's rates.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	934,941	892,865	692,016	-	692,016	692,016
Total Budgetary Costs	934,941	892,865	692,016	-	692,016	692,016

Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Communications Trust (502-900-590)	629,929	597,967	481,695	-	481,695	481,695
Communications Trust (502-900-713)	40,448	-	-	-	-	-
MIS Automation - Animal Control (140-470-562)	1,541	1,541	1,240	-	1,240	1,240
MIS Automation - Building Inspection (120-470-524)	2,173	1,855	1,780	-	1,780	1,780
MIS Automation - EMS Fund (135-470-526)	11,512	7,085	6,910	-	6,910	6,910
MIS Automation - General Fund (001-470-519)	166,155	210,068	131,701	-	131,701	131,701
MIS Automation - Growth Management (121-470-537)	7,849	6,078	6,530	-	6,530	6,530
MIS Automation - Mosquito Control (122-470-562)	551	441	-	-	-	-
MIS Automation - Motor Pool Fund (505-470-519)	626	531	500	-	500	500
MIS Automation - Parks and Recreation (140-470-572)	1,565	1,311	1,240	-	1,240	1,240
MIS Automation - Probation Services (111-470-523)	4,068	3,919	3,590	-	3,590	3,590
MIS Automation - Public Defender (110-470-603)	15,794	12,102	12,830	-	12,830	12,830
MIS Automation - Solid Waste Fund (401-470-534)	16,821	17,020	14,470	-	14,470	14,470
MIS Automation - State Attorney (110-470-602)	14,712	12,456	11,660	-	11,660	11,660
MIS Automation - Stormwater (123-470-538)	626	568	500	-	500	500
MIS Automation - Tourism Development (160-470-552)	10,255	9,172	8,640	-	8,640	8,640
MIS Automation - Transportation Trust (106-470-541)	10,316	10,751	8,730	-	8,730	8,730
Total Budget	934,941	892,865	692,016	-	692,016	692,016

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	166,155	210,068	131,701	-	131,701	131,701
106 Transportation Trust	10,316	10,751	8,730	-	8,730	8,730
110 Fine and Forfeiture	30,506	24,558	24,490	-	24,490	24,490
111 Probation Services	4,068	3,919	3,590	-	3,590	3,590
120 Building Inspection	2,173	1,855	1,780	-	1,780	1,780
121 Growth Management	7,849	6,078	6,530	-	6,530	6,530
122 Mosquito Control	551	441	-	-	-	-
123 Stormwater Utility	626	568	500	-	500	500
135 Emergency Medical Services MSTU	11,512	7,085	6,910	-	6,910	6,910
140 Municipal Service	3,106	2,852	2,480	-	2,480	2,480
160 Tourism Development	10,255	9,172	8,640	-	8,640	8,640
401 Solid Waste	16,821	17,020	14,470	-	14,470	14,470
502 Communications Trust	670,377	597,967	481,695	-	481,695	481,695
505 Motor Pool	626	531	500	-	500	500
Total Revenues	934,941	892,865	692,016	-	692,016	692,016

Cost Allocations Summary

Cost allocations are a method for the County to distribute general and administrative costs throughout the organization. On an annual basis, the County engages a cost plan consultant to determine the appropriate distribution of costs. These are costs incurred by the General Fund on behalf of the entire organization. Costs include such items as Purchasing, Facilities Management, Human Resources, Office of Management & Budget, the County Attorney's Office, Management Information Systems and other non-departmental costs.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	-	-	-	-	-	-
Total Budgetary Costs	-	-	-	-	-	-
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Indirect Costs - Bank of America (165-499-519)	16,216	13,227	17,064	-	17,064	17,576
Indirect Costs - Building Inspections (120-499-524)	160,000	145,180	165,000	-	165,000	169,950
Indirect Costs - Emergency 911 (130-499-525)	9,877	4,900	5,011	-	5,011	5,161
Indirect Costs - EMS (135-499-526)	1,042,575	1,274,289	1,219,432	-	1,219,432	1,256,015
Indirect Costs - General Fund (001-499-519)	(5,867,174)	(6,117,519)	(5,766,235)	-	(5,766,235)	(5,939,220)
Indirect Costs - Growth Management (121-499-537)	466,665	445,772	440,000	-	440,000	453,200
Indirect Costs - Huntington Oaks Plaza (166-499-519)	-	1,436	1,781	-	1,781	1,834
Indirect Costs - Insurance Service (501-499-596)	35,316	23,828	30,741	-	30,741	31,663
Indirect Costs - Judicial Programs (117-499-601)	6,506	5,080	5,843	-	5,843	6,018
Indirect Costs - Mosquito Control (122-499-562)	237,443	186,432	-	-	-	-
Indirect Costs - Municipal Services (Animal Control) (140-499-562)	130,247	137,433	116,983	-	116,983	120,492
Indirect Costs - Municipal Services (Parks & Recreation) (140-499-572)	534,860	486,221	464,947	-	464,947	478,895
Indirect Costs - Probation Services (111-499-523)	464,142	475,621	489,606	-	489,606	504,294
Indirect Costs - Radio Communications (131-499-519)	-	1,881	8,541	-	8,541	8,797
Indirect Costs - Solid Waste (401-499-534)	553,675	591,947	626,575	-	626,575	645,372
Indirect Costs - Stormwater Utility (123-499-538)	549,016	619,399	425,552	-	425,552	438,319
Indirect Costs - Teen Court (114-499-662)	13,165	9,824	8,251	-	8,251	8,499
Indirect Costs - Tourism Development (160-499-552)	103,407	98,509	115,908	-	115,908	119,385
Indirect Costs - Transportation Trust (106-499-541)	1,544,064	1,596,540	1,625,000	-	1,625,000	1,673,750
Total Budget	-	-	-	-	-	-

Leon County Fiscal Year 2013 Adopted Budget

Non-Operating

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	(5,867,174)	(6,117,519)	(5,766,235)	-	(5,766,235)	(5,939,220)
106 Transportation Trust	1,544,064	1,596,540	1,625,000	-	1,625,000	1,673,750
111 Probation Services	464,142	475,621	489,606	-	489,606	504,294
114 Family Law Legal Services	13,165	9,824	8,251	-	8,251	8,499
117 Judicial Programs	6,506	5,080	5,843	-	5,843	6,018
120 Building Inspection	160,000	145,180	165,000	-	165,000	169,950
121 Growth Management	466,665	445,772	440,000	-	440,000	453,200
122 Mosquito Control	237,443	186,432	-	-	-	-
123 Stormwater Utility	549,016	619,399	425,552	-	425,552	438,319
130 9-1-1 Emergency Communications	9,877	4,900	5,011	-	5,011	5,161
131 Radio Communication Systems	-	1,881	8,541	-	8,541	8,797
135 Emergency Medical Services MSTU	1,042,575	1,274,289	1,219,432	-	1,219,432	1,256,015
140 Municipal Service	665,107	623,654	581,930	-	581,930	599,387
160 Tourism Development	103,407	98,509	115,908	-	115,908	119,385
165 Bank of America Building Operations	16,216	13,227	17,064	-	17,064	17,576
166 Huntington Oaks Plaza	-	1,436	1,781	-	1,781	1,834
401 Solid Waste	553,675	591,947	626,575	-	626,575	645,372
501 Insurance Service	35,316	23,828	30,741	-	30,741	31,663
Total Revenues	-	-	-	-	-	-

Risk Allocations Summary

The County maintains an internal services fund for risk management. The fund derives its revenue from workers' compensation contributions and allocations from various funds based on liability allocations (i.e. property insurance).

The amounts reflected below are the allocations for property and liability. Workers' Compensation is charged directly to each department's Personnel Services budget.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	1,380,188	1,237,143	1,130,302	-	1,130,302	1,130,302
Total Budgetary Costs	1,380,188	1,237,143	1,130,302	-	1,130,302	1,130,302
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Amtrak Depot - Risk (420-495-590)	2,016	-	-	-	-	-
Bank of America - Risk (165-495-519)	49,119	43,352	37,153	-	37,153	37,153
Building Inspection (120-495-524)	9,587	8,631	6,677	-	6,677	6,677
EMS - Risk (135-495-526)	57,831	55,897	53,069	-	53,069	53,069
Fine & Forfeiture - Risk (110-495-689)	333,331	301,159	443,007	-	443,007	443,007
Fleet Maintenance - Risk (505-495-591)	12,922	11,313	9,730	-	9,730	9,730
General Fund - Risk (001-495-519)	560,516	485,832	327,468	-	327,468	327,468
Grants - Risk (125-495-595)	1,650	2,479	2,338	-	2,338	2,338
Growth Management - Risk (121-495-537)	22,978	20,280	17,137	-	17,137	17,137
Huntington Oaks - Risk (166-495-519)	6,107	10,454	7,235	-	7,235	7,235
Judicial Programs - Risk (117-495-569)	2,201	1,983	1,637	-	1,637	1,637
Mosquito Control - Risk (122-495-562)	16,661	15,453	-	-	-	-
Municipal Services - Risk (140-495-572)	70,330	67,408	64,338	-	64,338	64,338
Probation Services - Risk (111-495-523)	25,100	21,005	20,539	-	20,539	20,539
Solid Waste - Risk (401-495-534)	64,551	52,968	27,298	-	27,298	27,298
Stormwater Utility - Risk (123-495-538)	35,769	32,231	19,644	-	19,644	19,644
Supervisor of Elections - Risk (060-495-513)	16,000	14,301	12,146	-	12,146	12,146
Teen Court - Risk (114-495-662)	2,572	2,393	1,468	-	1,468	1,468
Tourism Development - Risk (160-495-552)	4,935	12,730	6,768	-	6,768	6,768
Transportation Trust - Risk (106-495-541)	86,012	77,274	72,650	-	72,650	72,650
Total Budget	1,380,188	1,237,143	1,130,302	-	1,130,302	1,130,302

Leon County Fiscal Year 2013 Adopted Budget

Non-Operating

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	560,516	485,832	327,468	-	327,468	327,468
060 Supervisor of Elections	16,000	14,301	12,146	-	12,146	12,146
106 Transportation Trust	86,012	77,274	72,650	-	72,650	72,650
110 Fine and Forfeiture	333,331	301,159	443,007	-	443,007	443,007
111 Probation Services	25,100	21,005	20,539	-	20,539	20,539
114 Family Law Legal Services	2,572	2,393	1,468	-	1,468	1,468
117 Judicial Programs	2,201	1,983	1,637	-	1,637	1,637
120 Building Inspection	9,587	8,631	6,677	-	6,677	6,677
121 Growth Management	22,978	20,280	17,137	-	17,137	17,137
122 Mosquito Control	16,661	15,453	-	-	-	-
123 Stormwater Utility	35,769	32,231	19,644	-	19,644	19,644
125 Grants	1,650	2,479	2,338	-	2,338	2,338
135 Emergency Medical Services MSTU	57,831	55,897	53,069	-	53,069	53,069
140 Municipal Service	70,330	67,408	64,338	-	64,338	64,338
160 Tourism Development	4,935	12,730	6,768	-	6,768	6,768
165 Bank of America Building Operations	49,119	43,352	37,153	-	37,153	37,153
166 Huntington Oaks Plaza	6,107	10,454	7,235	-	7,235	7,235
401 Solid Waste	64,551	52,968	27,298	-	27,298	27,298
420 Amtrak Depot	2,016	-	-	-	-	-
505 Motor Pool	12,922	11,313	9,730	-	9,730	9,730
Total Revenues	1,380,188	1,237,143	1,130,302	-	1,130,302	1,130,302

Workers' Comp Risk Management (501-821-596)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Operating	2,190,481	3,474,281	2,593,600	-	2,593,600	2,593,600
Transportation	140,021	421,160	169,800	-	169,800	169,800
Total Budgetary Costs	2,330,502	3,895,441	2,763,400	-	2,763,400	2,763,400
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
501 Insurance Service	2,330,502	3,895,441	2,763,400	-	2,763,400	2,763,400
Total Revenues	2,330,502	3,895,441	2,763,400	-	2,763,400	2,763,400

Budgeted Reserves Summary

Each year the County sets aside, budgeted reserves and contingency funds. This is an integral part of the budgeting process allowing the Board to allocate funds for unforeseeable events or market conditions such as rising fuel and energy costs. Any budgeted reserve utilized during the year must be approved by the Board of County Commissioners.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Budgeted Reserves	-	1,109,168	882,383	-	882,383	1,475,117
Total Budgetary Costs	-	1,109,168	882,383	-	882,383	1,475,117
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Budgeted Reserves - Drug Court (116-990-599)	-	1,640	-	-	-	-
Budgeted Reserves - EMS Fund (135-990-599)	-	325,131	250,000	-	250,000	250,000
Budgeted Reserves - Family Law Legal Svs. (114-990-599)	-	5,611	-	-	-	-
Budgeted Reserves - Fine and Forfeiture (110-990-599)	-	100,000	100,000	-	100,000	100,000
Budgeted Reserves - General Fund (001-990-599)	-	438,406	250,000	-	250,000	250,000
Budgeted Reserves - Huntington Oaks (166-990-599)	-	42,306	-	-	-	-
Budgeted Reserves - Insurance Service (501-990-599)	-	-	31,710	-	31,710	32,133
Budgeted Reserves - Motor Pool Fund (505-990-599)	-	25,000	42,049	-	42,049	44,797
Budgeted Reserves - Municipal Service (140-990-599)	-	40,000	53,018	-	53,018	351,597
Budgeted Reserves - Probation Services (111-990-599)	-	25,000	25,000	-	25,000	25,000
Budgeted Reserves - Stormwater Utility (123-990-599)	-	35,000	35,000	-	35,000	35,000
Budgeted Reserves - Tourism Development (160-990-599)	-	21,074	45,606	-	45,606	336,590
Budgeted Reserves - Transport. Trust (106-990-599)	-	50,000	50,000	-	50,000	50,000
Total Budget	-	1,109,168	882,383	-	882,383	1,475,117
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	-	438,406	250,000	-	250,000	250,000
106 Transportation Trust	-	50,000	50,000	-	50,000	50,000
110 Fine and Forfeiture	-	100,000	100,000	-	100,000	100,000
111 Probation Services	-	25,000	25,000	-	25,000	25,000
114 Family Law Legal Services	-	5,611	-	-	-	-
116 Drug Abuse Trust	-	1,640	-	-	-	-
123 Stormwater Utility	-	35,000	35,000	-	35,000	35,000
135 Emergency Medical Services MSTU	-	325,131	250,000	-	250,000	250,000
140 Municipal Service	-	40,000	53,018	-	53,018	351,597
160 Tourism Development	-	21,074	45,606	-	45,606	336,590
166 Huntington Oaks Plaza	-	42,306	-	-	-	-
501 Insurance Service	-	-	31,710	-	31,710	32,133
505 Motor Pool	-	25,000	42,049	-	42,049	44,797
Total Revenues	-	1,109,168	882,383	-	882,383	1,475,117

Leon County Fiscal Year 2013 Adopted Budget

Budgeted Reserves

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-990-599 Budgeted Reserves - General Fund				
59900 Budgeted Contingency	0	438,406	250,000	250,000
001-990-599 Totals	<u>0</u>	<u>438,406</u>	<u>250,000</u>	<u>250,000</u>
106-990-599 Budgeted Reserves - Transport. Trust				
59900 Budgeted Contingency	0	50,000	50,000	50,000
106-990-599 Totals	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
110-990-599 Budgeted Reserves - Fine and Forfeiture				
59900 Budgeted Contingency	0	50,000	50,000	50,000
59930 Reserve For Article V	0	50,000	50,000	50,000
110-990-599 Totals	<u>0</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
111-990-599 Budgeted Reserves - Probation Services				
59900 Budgeted Contingency	0	25,000	25,000	25,000
111-990-599 Totals	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
114-990-599 Budgeted Reserves - Family Law Legal Svs.				
59930 Reserve For Article V	0	5,611	0	0
114-990-599 Totals	<u>0</u>	<u>5,611</u>	<u>0</u>	<u>0</u>
116-990-599 Budgeted Reserves - Drug Court				
59930 Reserve For Article V	0	1,640	0	0
116-990-599 Totals	<u>0</u>	<u>1,640</u>	<u>0</u>	<u>0</u>
123-990-599 Budgeted Reserves - Stormwater Utility				
59900 Budgeted Contingency	0	35,000	35,000	35,000
123-990-599 Totals	<u>0</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
135-990-599 Budgeted Reserves - EMS Fund				
59900 Budgeted Contingency	0	150,000	250,000	250,000
59918 Reserve For Fund Balance	0	175,131	0	0
135-990-599 Totals	<u>0</u>	<u>325,131</u>	<u>250,000</u>	<u>250,000</u>
140-990-599 Budgeted Reserves - Municipal Service				
59900 Budgeted Contingency	0	40,000	53,018	351,597
140-990-599 Totals	<u>0</u>	<u>40,000</u>	<u>53,018</u>	<u>351,597</u>
160-990-599 Budgeted Reserves - Tourism Development				
59900 Budgeted Contingency	0	15,000	15,000	15,000
59918 Reserve For Fund Balance	0	6,074	30,606	321,590
160-990-599 Totals	<u>0</u>	<u>21,074</u>	<u>45,606</u>	<u>336,590</u>
166-990-599 Budgeted Reserves - Huntington Oaks				
59902 Reserve For Future Projects	0	42,306	0	0
166-990-599 Totals	<u>0</u>	<u>42,306</u>	<u>0</u>	<u>0</u>
501-990-599 Budgeted Reserves - Insurance Service				
59918 Reserve For Fund Balance	0	0	31,710	32,133
501-990-599 Totals	<u>0</u>	<u>0</u>	<u>31,710</u>	<u>32,133</u>
505-990-599 Budgeted Reserves - Motor Pool Fund				
59918 Reserve For Fund Balance	0	25,000	42,049	44,797
505-990-599 Totals	<u>0</u>	<u>25,000</u>	<u>42,049</u>	<u>44,797</u>

Budgeted Reserves

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
Budgeted Reserves Totals	0	1,109,168	882,383	1,475,117

Budgeted Capital Reserves Summary

As part of the FY 2008 budget process, the Board allocated a total of \$40.4 million in capital reserves. This included \$14 million for current and future mandatory, maintenance, and essential general fund capital projects (Fund 305) for the next five years, and \$26.4 million in one-cent sales tax revenue to maintain the existing transportation network over the next five to eight years (Fund 308) largely by eliminating the Tharpe Street project.

The Fund 305 reserves were depleted in FY 2012. The reduction of Fund 308 reserves by \$3.4 million in FY 2012 reflects the planned level utilization of these resources to fund required and necessary capital projects. These reserves will be depleted by FY 2015.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Budgeted Reserves	-	12,941,346	6,799,054	-	6,799,054	1,187,761
Total Budgetary Costs	-	12,941,346	6,799,054	-	6,799,054	1,187,761
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
911 Capital Projects (330-990-599)	-	110,449	115,828	-	115,828	122,326
Budgeted Reserves - Local Opt. Sales Tax. (309-990-599)	-	-	2,939,190	-	2,939,190	-
Capital Improvements (305-990-599)	-	5,542,862	-	-	-	-
Reserves for Resurfacing & Intersection Improv. (308-990-599)	-	7,288,035	3,744,036	-	3,744,036	1,065,435
Total Budget	-	12,941,346	6,799,054	-	6,799,054	1,187,761
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
305 Capital Improvements	-	5,542,862	-	-	-	-
308 Sales Tax	-	7,288,035	3,744,036	-	3,744,036	1,065,435
309 Sales Tax - Extension	-	-	2,939,190	-	2,939,190	-
330 9-1-1 Capital Projects	-	110,449	115,828	-	115,828	122,326
Total Revenues	-	12,941,346	6,799,054	-	6,799,054	1,187,761

Other Non-Operating

These expenses relate to costs that are not associated with a specific County Department. A detailed description regarding for these costs is provided below.

Non-Operating Expenditures - General Fund

These expenses includes: County's annual dues (i.e. National Association of Counties, Florida Association of Counties), unemployment compensation payments, licensing (ASCAP), state fire service payments, pre-employment drug tests, payment for legal notices, annual audit expenses, and bank charges.

Summer Youth Employment

The Summer Youth Employment Program is funded by the County out of general revenue. The participants in this program are Leon County students between the ages of 14 and 21. Participants will be covered by the County's workers' compensation program and wages will be paid out of available funds. There is currently \$74,265 allocated for the FY 2013 budget.

Other Non-Operating Expenses

Non-operating expenditures include payments to the City of Tallahassee for Parks and Recreation, Fire and Animal Shelter services, the Community Redevelopment Area (CRA) / Tax Increment Financing (TIF) districts, and for mid-year grant matches. This fiscal year \$1.4 million is budgeted for CRA/TIF payments: \$968,328 for the Southside/Frenchtown payment, and \$416,179 for the Downtown CRA. Payments decreased from FY 2012 due to an 8% decrease in property value in the Downtown CRA and a 5% decrease in the Frenchtown CRA.

Diversionsary Programs

This funding is for programs that have a direct impact on reducing the population at the County Correctional Facility. The Public Safety Coordinating Council (PSCC) makes recommendations to the BCC regarding there expenditures. The BCC makes the final decision regarding the use of these funds. The fiscal year 2013 budget is \$100,000.

Reimbursement of Administrative Costs

Reimbursements of administrative costs are associated with the chargeback of Public Works operations and engineering staff to various capital projects.

State Juvenile Detention Payments

The Juvenile Detention payment is a mandate authorized by the legislature in 2004. The mandate requires counties to pay the State for the predisposition of juveniles at detention facilities. Historically, costs for this program have steadily increased; however, in this current fiscal year, the Department of Juvenile Justice estimated payments of \$1.25 million. This would be an approximate \$130,000 reduction from the FY12 budget of \$1.38 million.

Drug Abuse Trust

Expenditures associated with the support of drug intervention programs overseen by Court Administration.

800 MHZ System Maintenance

The Moving Violation Surcharge Fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs previously approved by the Florida Department of Management Services. The actual expenditure is an annual payment to the City of Tallahassee for ongoing maintenance associated with the Leon County 800 MHZ radio system. In FY 2008, Leon County entered into a new maintenance contract for the system involving an upgrade from analog to digital technology. Due to the completed capital upgrade, funds associated with this program were moved from a special revenue capital fund to a special revenue operating fund.

Killearn Lakes Units I and II Sewer Services

This expenditure is a payment to the City of Tallahassee for the construction of a sewer system in these two subdivisions. Revenue for the payment is derived by a non-ad valorem assessment charge to individual lots. The County collects the assessments for remittance to the city.

Tax Deeds

This funding is provided for costs associated with the purchase tax deeds on properties that have not paid property taxes or assessments. An increase in the number of tax deed application processed has resulted in an additional \$40,000 over the FY12 budget.

Youth Sports Teams

The County provides \$4,750 annually in support of established youth sports teams to assist with costs associated with post-season activities.

Grant Match Funds

Matching funds are provided for contingent grants that require a certain percent of the funding required to implement or operate a program. The pledged match is contingent on the grant being awarded.

Payment to the City of Tallahassee for Parks & Recreation

In 2005, the County and the City entered into a 15 year agreement to make City parks, recreational facilities and programs fully accessible to the residents of the unincorporated area of Leon County.

Leon County Fiscal Year 2013 Adopted Budget

Non-Operating

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Personnel Services	128,478	169,790	119,790	-	119,790	119,790
Operating	4,100,535	4,021,810	3,871,929	40,000	3,911,929	4,005,773
Grants-in-Aid	1,295,430	1,618,250	1,491,250	-	1,491,250	1,627,250
Total Budgetary Costs	5,524,443	5,809,850	5,482,969	40,000	5,522,969	5,752,813
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
800 Mhz System Maintenance (131-529-519)	974,126	1,035,000	1,057,250	-	1,057,250	1,084,320
Amtrak (420-496-590)	14,829	-	-	-	-	-
CRA-Payment (001-972-559)	1,869,827	1,689,447	1,384,507	-	1,384,507	1,398,352
Diversionsary Programs (110-508-569)	100,000	100,000	100,000	-	100,000	100,000
Drug Abuse (116-800-562)	127,949	50,255	47,770	-	47,770	48,630
Grant Match Funds (125-991-595)	-	90,000	90,000	-	90,000	90,000
Juvenile Detention Payment - State (110-620-689)	1,040,497	1,377,000	1,250,000	-	1,250,000	1,386,000
Non-Operating General Fund (001-820-519)	769,323	807,635	772,178	-	772,178	776,552
Payment to City- Parks & Recreation (140-838-572)	992,164	1,076,498	1,122,249	-	1,122,249	1,169,944
Public Works Admin Chargebacks (106-978-541)	(675,892)	(750,000)	(675,000)	-	(675,000)	(675,000)
Sewer Services Killearn Lakes Units I and II (164-838-535)	236,668	232,500	232,500	-	232,500	232,500
Summer Youth Employment (001-278-551)	61,259	74,265	74,265	-	74,265	74,265
Tax Deed Applications (001-831-513)	12,194	22,500	22,500	40,000	62,500	62,500
Youth Sports Teams (001-379-572)	1,500	4,750	4,750	-	4,750	4,750
Total Budget	5,524,443	5,809,850	5,482,969	40,000	5,522,969	5,752,813
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
001 General Fund	2,714,103	2,598,597	2,258,200	40,000	2,298,200	2,316,419
106 Transportation Trust	(675,892)	(750,000)	(675,000)	-	(675,000)	(675,000)
110 Fine and Forfeiture	1,140,497	1,477,000	1,350,000	-	1,350,000	1,486,000
116 Drug Abuse Trust	127,949	50,255	47,770	-	47,770	48,630
125 Grants	-	90,000	90,000	-	90,000	90,000
131 Radio Communication Systems	974,126	1,035,000	1,057,250	-	1,057,250	1,084,320
140 Municipal Service	992,164	1,076,498	1,122,249	-	1,122,249	1,169,944
164 Special Assessment - Killearn Lakes Units I and II Sewer	236,668	232,500	232,500	-	232,500	232,500
420 Amtrak Depot	14,829	-	-	-	-	-
Total Revenues	5,524,443	5,809,850	5,482,969	40,000	5,522,969	5,752,813



Debt Service

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Debt Service Schedule

General Obligation Bonds

No outstanding issues.

Non Self Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	FY12/13 Principal Payment	Remaining Principal	Final Maturity Date
Series 2003A: Tax Exempt & Series 2003B: Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	\$20,430,000	\$20,430,000	\$0	\$20,430,000	2020
Series 2005:	This bond was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		\$54,695,000	\$47,490,000	\$3,090,000	\$44,400,000	2025
Series 2011	This bond has been refinanced in FY11. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned landfill.		\$7,895,040	\$5,342,830	\$2,686,070	\$2,656,760	2013
ESCO Lease:	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.		\$4,466,238	\$2,959,369	\$391,456	\$2,567,912	2018
TOTAL:			\$87,486,278	\$76,222,199	\$6,167,526	\$70,054,672	

Leon County Fiscal Year 2013 Adopted Budget

Debt Service

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds issued by the County and an Energy Performance Contract with Energy Systems Group.

The bonds are secured by Non-Ad Valorem Revenue sources. None of the bonds are General Obligation Bonds. These bonds have been structured to have overall level annual payments until all dates of expiration occur in 2025. This level payment structure for debt service will result in the reduction of the debt service burden to the County over time as the percentage of monies spent on debt service in the budget reduces in the out-years.

Leon County currently services debt on 4 bonds. These bonds were all issued to fund the following County projects:

1. Construction of Public Libraries, the County Jail, and the Northeast Fire Station
2. Acquisition of the Tourist Development Council Building and the Bank of America Building
3. Renovations to the County Courthouse, the Fleet Management Facility, and the Public Works Building
4. Improvements to Stormwater Facilities, the County Landfill, and Parks & Recreation
5. Relocation of the Growth & Environmental Management Facility

The Energy Performance Contract is a lease to fund the acquisition of equipment to improve energy efficiency in various County facilities. The energy cost savings will offset the cost of the lease. Any balance on the lease not offset by the savings will be paid by Energy Systems Group.

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Total Budgetary Costs	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Total Budget	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
211 Bond Series 2003A & 2003B	954,758	955,280	954,880	-	954,880	954,880
216 Bond Series 2011	2,789,596	2,719,003	2,830,195	-	2,830,195	-
220 Bond Series 2005	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206
221 ESCO Lease	484,514	484,514	484,513	-	484,513	484,514
Total Revenues	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600

Debt Service

Debt Service Summary

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Total Budgetary Costs	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Appropriations	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Bond Series 1998B (216-951-582)	2,789,596	2,719,003	2,830,195	-	2,830,195	-
Bond Series 2003A (Tax Exempt) (211-975-582)	352,709	352,970	352,470	-	352,470	352,470
Bond Series 2003B (Taxable) (211-976-582)	602,049	602,310	602,410	-	602,410	602,410
Bond Series 2005 (220-958-582)	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206
ESCO Lease (221-977-582)	484,514	484,514	484,513	-	484,513	484,514
Total Budget	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
211 Bond Series 2003A & 2003B	954,758	955,280	954,880	-	954,880	954,880
216 Bond Series 2011	2,789,596	2,719,003	2,830,195	-	2,830,195	-
220 Bond Series 2005	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206
221 ESCO Lease	484,514	484,514	484,513	-	484,513	484,514
Total Revenues	9,330,806	9,260,022	9,367,607	-	9,367,607	9,409,600

Debt Service - Bond Series 2003A (Tax Exempt) (211-975-582)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	352,709	352,970	352,470	-	352,470	352,470
Total Budgetary Costs	352,709	352,970	352,470	-	352,470	352,470
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
211 Bond Series 2003A & 2003B	352,709	352,970	352,470	-	352,470	352,470
Total Revenues	352,709	352,970	352,470	-	352,470	352,470

Debt Service - Bond Series 2003B (Taxable) (211-976-582)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	602,049	602,310	602,410	-	602,410	602,410
Total Budgetary Costs	602,049	602,310	602,410	-	602,410	602,410
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
211 Bond Series 2003A & 2003B	602,049	602,310	602,410	-	602,410	602,410
Total Revenues	602,049	602,310	602,410	-	602,410	602,410

Debt Service - Bond Series 1998B (216-951-582)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	2,789,596	2,719,003	2,830,195	-	2,830,195	-
Total Budgetary Costs	2,789,596	2,719,003	2,830,195	-	2,830,195	-
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
216 Bond Series 2011	2,789,596	2,719,003	2,830,195	-	2,830,195	-
Total Revenues	2,789,596	2,719,003	2,830,195	-	2,830,195	-

Debt Service - Bond Series 2005 (220-958-582)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206
Total Budgetary Costs	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
220 Bond Series 2005	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206
Total Revenues	5,101,939	5,101,225	5,098,019	-	5,098,019	7,970,206

Debt Service - ESCO Lease (221-977-582)

Budgetary Costs	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
Debt Service	484,514	484,514	484,513	-	484,513	484,514
Total Budgetary Costs	484,514	484,514	484,513	-	484,513	484,514
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Continuation	FY 2013 Issues	FY 2013 Budget	FY 2014 Budget
221 ESCO Lease	484,514	484,514	484,513	-	484,513	484,514
Total Revenues	484,514	484,514	484,513	-	484,513	484,514



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Capital Improvement Program

The capital improvement program is a resource that helps Leon County government ensure that decisions on projects and funding are made wisely and in a well planned manner. The quality of life for a Leon County resident depends on the reliability of transportation, the quality of stormwater system, the efficiency of waste disposal, the accessibility of culture and recreation, and many other essential public services.

High quality service levels can be achieved through the proper planning and provision of the replacement, maintenance and enhancement of the County's capital assets. In accordance with Florida Statute Chapter 125.74(d), the County Administrator is annually responsible to prepare and submit a capital budget and capital improvement program to the Board.

Capital Assets

A capital asset is a new or rehabilitated physical asset that is nonrecurring and has a useful life of more than three years and costs at least \$10,000.

Capital Project

A capital project is undertaken to acquire a capital asset. Examples include the construction, maintenance, and/or renovations to public buildings as well as improvements to stormwater systems and transportation.

Capital Improvement Program

Capital infrastructure is essential to the Leon County community. Leon County's capital improvement program is a multi-year program that identifies capital projects to be funded during a five year period. It specifies each capital project to be undertaken, the year it will begin, the anticipated expenses for each year and the method of financing.

Projects and financing sources in the capital improvement program for years other than the current budget year (commonly called "out-years" or "planned years") are not authorized until the annual budget for those years is legally adopted. The out-years serve only as a guide for future planning and are subject to further review and modification.

Annual Capital Budget

The annual capital budget represents the first year of a capital improvement program. It is the appropriation of capital spending legally adopted by the Board. The annual capital budget is adopted in conjunction with Leon County's annual operating budget and provides legal authority to proceed with specific projects.

Capital Improvement Program

Preparation

Each fiscal year, the Office of Management and Budget facilitates the preparation of a capital improvement program. Officials, administrators, and staff of Leon County government all assist in this process. The preparation process includes the following:

- I. Assessment of Capital Needs
(*Department/Division Staff*)
 - Prepare an inventory
 - Evaluate whether to repair or replace facilities and/or equipment
 - Identify future needs
- II. Identification of Capital Projects
(*Commission, Administration, Department/Division Staff*)
 - Review status of current projects
 - Develop information for new projects
 - Submit project requests
- III. Financial Analysis
(*Administration and OMB*)
 - Evaluate financial conditions
 - Forecast financial trends
 - Evaluate funding options
- IV. Evaluation & Planning of Capital Projects
(*Administration and OMB*)
 - Review and prioritize project requests
 - Select projects and project schedules
 - Determine project funding sources
- V. Adoption of Capital Improvement Program & Annual Capital Budget
(*Commission, Administration, and OMB*)
 - Prepare and submit tentative program and budget to Commission
 - Hold public hearings
 - Revise and prepare final program and budget for adoption
- VI. Implementation & Monitoring of Annual Capital Budget
 - October 1 through September 30

The following is a brief description of the information contained in the Capital Improvement Program. A Project Index can be found on page 24-1.

This section contains information, analysis and summaries about Leon County's capital budget and capital Improvement program.

- Capital Improvement Program Analysis:
Brief analysis of the FY13-FY17 capital improvement program.
- Capital Projects By Managing Department:
Summary table of all capital improvement projects organized by managing department.
- FY12 Anticipated Carryforward Projects:
Summary table of all capital improvement projects that are anticipated to be carryforward from one fiscal year into the next.
- Operating Budget Impacts:
General description and summary table of estimated impacts capital projects are anticipated to have on the operating budget.

Capital Project Sections

Each section represents the service type of the capital projects it contains. The Capital Improvement Program consists of five service types: Culture & Recreation, General Government, Health & Safety, Physical Environment, and Transportation. Included in each section is an overview with a brief analysis, an index of the projects and a detail sheet for any project with planned activity in any fiscal year from FY13 to FY17. The project detail sheets each provide the following:

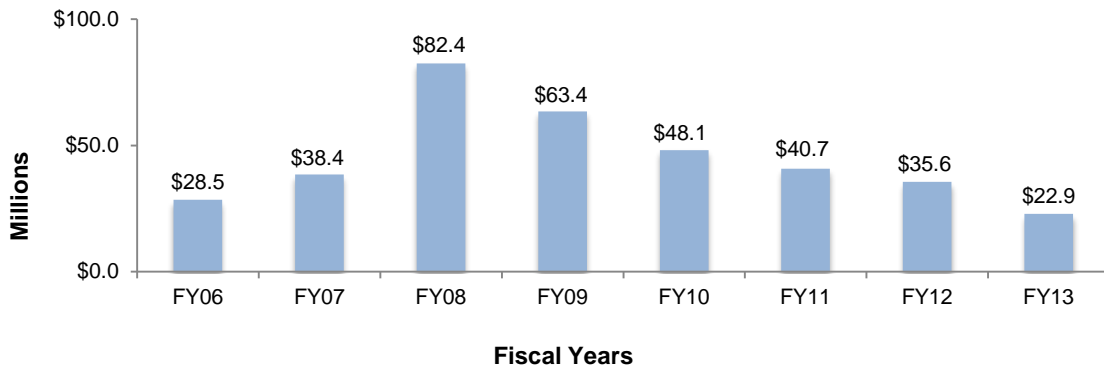
- General Information:
Includes project title, managing department, project number, service type, project status, description/justification and, if applicable, project location map.
- Policy/Comprehensive Plan Information
Non-comprehensive Plan Related Projects - relevant policy, law, mandate, ordinance, master plan, initiative, etc.
- Comprehensive Plan Related Projects:
Identifies whether the project is in the capital improvement element of the comprehensive plan, the improvement (i.e. stormwater, parks & recreation, roads, etc.), level of service standard for the improvement, current level of service, level of service upon completion of the improvement, etc.
- Financial Information:
Includes funding sources, past expenditures through FY11, FY12 adjusted budget and FY12 year-to-date expenditures, FY13 budget, FY14 - FY17 planned budget, FY13 – FY17 total, total project cost, and estimates of any anticipated impacts on the operating budget.

FY 2013 Capital Budget

Figure 24.1 shows the capital funding for each fiscal year from FY06 through FY13. The total FY13 capital budget is **\$22,875,903 (\$16,076,849 in capital projects and \$6,799,054 in budgeted reserves)**. Including the budgeted reserves, this is a 35.7% decrease over the adopted FY12 capital budget of \$35,568,225. The decline in capital funding reflects the utilization of capital reserves set aside by the Board to fund the long term capital needs of the County. In addition, the figure below illustrates that the Capital Improvement Program is below FY 2006 funding levels.

The capital projects planned for FY13 include: Transportation and Stormwater Improvements, General County Maintenance, Management Information Service upgrades, and Parks and Recreation Improvements.

Figure 24.1
FY06 – FY13 Capital Funding



Service Types

Figure 24.2 shows the service types of the projects in the FY13 capital budget. In FY13, 40% or \$6,304,200 of the capital budget will fund transportation related projects. Figure 24.3 shows the service types of the projects in the FY13-FY17 Capital Improvement Program. The Capital Improvement Program continues to spend the majority of funds on transportation projects. Budgeted reserves are not reflected below.

Figure 24.2
FY 2013 Project Service Types

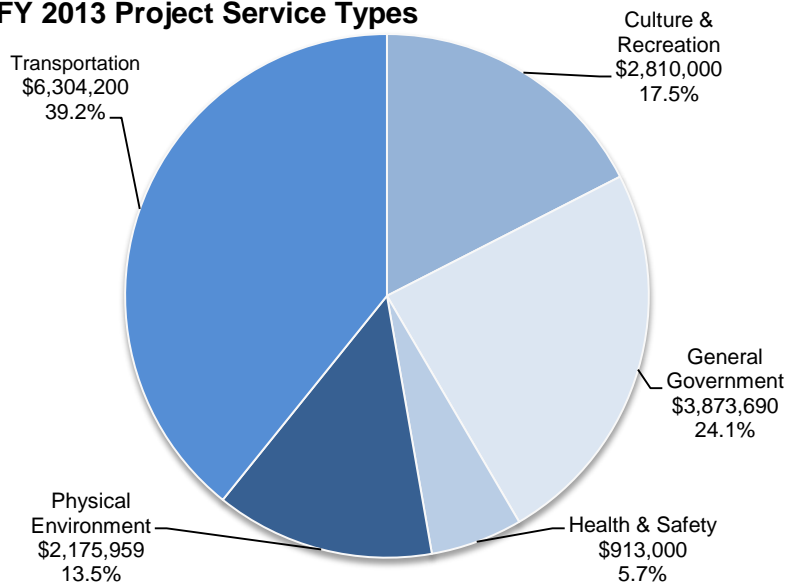
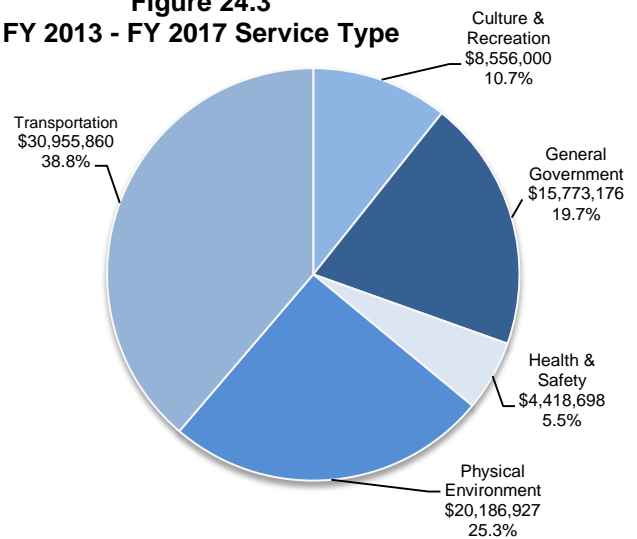


Figure 24.3
FY 2013 - FY 2017 Service Type



Project Funding Sources

Table 24.1 shows the project funding sources for the FY13 capital budget and the FY13-FY17 capital improvement program. The Capital Improvements Fund (Fund 305) is the primary source of funding for the FY13 capital budget funding \$6,744,470 (42%), and continues as the primary source of funding for FY13 – FY17 totaling \$30,870,925 (38.6%). Budgeted reserves are not reflected below.

Table 24.1
FY13 – FY17 Project Funding Sources

Funding Source	FY 2013 Budget	%	FY 2013 - FY 2017 Program	%
EMS MSTU (Fund 135)	913,000	5.7%	4,243,698	5.3%
Bank of America (Fund 165)	800,000	5.0%	2,059,051	2.6%
Huntington Oaks (Fund 166)	150,000	0.9%	250,000	0.3%
Capital Improvements (Fund 305)	6,744,470	42.0%	30,870,925	38.6%
Transportation Improvements (Fund 306)	1,355,200	8.4%	7,801,880	9.8%
Sales Tax (Fund 308)	4,550,000	28.3%	8,538,655	10.7%
Sales Tax Ext. (Fund 309)	500,000	3.1%	18,516,325	23.2%
Bond Series 2005 Construction (Fund 320)	300,000	1.9%	300,000	0.4%
Solid Waste (Fund 401)	764,179	4.7%	7,310,127	9.1%
TOTAL	\$16,076,849	100%	\$79,890,661	100%

Reserves for Capital Projects

The FY13 capital budget includes dedicated reserves (\$6.8 million) for future Intersection/Resurfacing projects:

Intersection/Resurfacing: During the FY08 budget process, the County established this reserve account to support intersection and resurfacing projects for six to eight years. The funds are restricted by law to be used for transportation projects or the jail. With the decline in gas tax revenues, the need to have this resource for maintaining the existing infrastructure has become critical. The out-year budgets reflect the capital reserves being depleted by FY14. Beginning in FY14, the Capital Improvement Budget contemplates using the Sales Tax Extension (Fund 309) to fund resurfacing and intersection improvements projects.

General Government: As part of the annual budget process, the County evaluates the resources necessary to support the five year capital improvement program. Depending upon the level of reserves, additional general revenue is contemplated to be transferred to the capital projects to maintain a five year funded program. This approach began during the FY08 budget process to support the funding of maintenance and essential capital projects. The goal is to provide funding to maintain the existing infrastructure of the County. During FY12, the Board replenished the general capital reserves in the amount of \$13.1 million, which put the Board in position to fund the general County maintenance projects in the capital fund for the next five years. Through this effort, the County is able to avoid large increases/decreases in funding over the five year period.

New and Revised Capital Projects

Table 24.2 shows the new and revised projects for the FY13 capital budget and FY13-FY17 capital improvement program. A total of 10 projects in the amount of \$702,350 will be funded in FY13. For the five year period a total of \$3,515,590 is budgeted for 12 new and revised projects.

Table 24.2
FY13 - FY17 New and Revised Projects

New and Revised Projects	FY13 Budget	%	FY13 - FY17 Program	%
Fort Braden Community Center Roof	28,000	4.0%	28,000	0.8%
Stoneler Road Park Improvements	85,000	12.1%	85,000	2.4%
Courthouse Security	20,000	2.8%	100,000	2.8%
Disaster Recovery	250,000	35.6%	1,250,000	35.6%
Facilities Management Warehouse Roof	-	0.0%	97,000	2.8%
MIS Data Center and Elevator Room Halon System	70,000	10.0%	70,000	2.0%
Sheriff Heliport Building	-	0.0%	175,000	5.0%
Pedrick Pond Stormwater Reuse Irrigation System	120,000	17.1%	120,000	3.4%
Household Hazardous Waste Loading Ramp	26,850	3.8%	26,850	0.8%
Recycling Building Circulation Fan	16,500	2.3%	16,500	0.5%
Hook-Lift Recycling Containers Replacement	36,000	5.1%	147,240	4.2%
TMDL Compliance Activities	50,000	7.1%	1,400,000	39.8%
Total	\$702,350	100.0%	\$3,515,590	100.0%

Management of Capital Projects

Table 24.3 shows the managing departments of the FY13 capital budget and FY13-FY17 capital improvement program. A total of 70 projects will be funded in the FY13 Capital Improvement Program. Engineering Services will manage 32.9% or \$5,296,000 of the total FY13 budget. Budgeted reserves and carryforward projects are not reflected below.

Table 24.3
FY13 – FY17 Managing Departments

Managing Department	FY13 Number of Projects	FY13	%	FY13 – FY17 Program	%
Emergency Medical Services	1	860,500	5.3%	4,141,198	5.2%
Engineering Services	10	5,296,000	32.9%	29,702,325	37.2%
Facilities Management	14	2,324,000	14.5%	5,504,051	6.9%
Fleet Management	4	1,648,990	10.3%	10,344,770	13.0%
Management Information Services	18	1,808,980	11.2%	9,328,535	11.7%
Parks & Recreation	12	2,589,000	16.1%	8,295,000	10.4%
Public Works - Operations	3	785,200	4.9%	3,314,655	4.1%
Solid Waste	8	764,179	4.8%	7,310,127	9.1%
Supervisor of Elections	-	-	0.0%	1,950,000	2.4%
TOTAL	70	\$16,076,849	100.0%	\$79,890,661	100.0%

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Capital Projects By Managing Departments

Project	Project #	Life to Date FY 2011	Adj Budget FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	FY13 - FY17 Total	Project Cost Total
Fleet Management										
Fleet Management Shop Equipment	026010	59,995	46,500	65,000	50,000	-	50,000	-	165,000	271,495
General Vehicle/Equipment Replacement	026003	2,514,403	405,014	322,490	504,000	498,000	450,000	410,000	2,184,490	5,103,907
Public Works Vehicle/Equipment Replacement	026005	7,074,584	973,563	919,000	950,000	1,092,500	970,000	903,380	4,834,880	12,883,027
Stormwater Vehicle/Equipment Replacement	026004	4,770,594	636,690	342,500	577,900	870,000	690,000	680,000	3,160,400	8,567,684
Fleet Management Subtotal		14,419,576	2,061,767	1,648,990	2,081,900	2,460,500	2,160,000	1,993,380	10,344,770	26,826,113
Public Works - Operations										
Arterial/Collector Roads Pavement Markings	026015	208,009	85,200	85,200	85,200	85,200	85,200	85,200	426,000	719,209
Open Graded Cold Mix Maintenance/Resurfacing	026006	10,143,455	786,181	600,000	600,000	600,000	588,655	-	2,388,655	13,318,291
Stormwater Maintenance Filter Replacement	066026	648,838	257,009	100,000	100,000	100,000	100,000	100,000	500,000	1,405,847
Public Works - Operations Subtotal		11,000,302	1,128,390	785,200	785,200	785,200	773,855	185,200	3,314,655	15,443,347
Solid Waste										
Equipment Service Bay	036014	-	-	-	260,000	-	-	-	260,000	260,000
Hook-Lift Recycling Containers Replacement	036036	-	-	36,000	37,080	37,080	37,080	-	147,240	147,240
Household Hazardous Waste Loading Ramp	036034	-	-	26,850	-	-	-	-	26,850	26,850
Landfill Improvements	036002	968,912	190,399	100,000	100,000	100,000	100,000	100,000	500,000	1,659,311
Recycling Building Circulation Fan	036035	-	-	16,500	-	-	-	-	16,500	16,500
Remedial Action Plan	036032	-	400,000	-	-	-	-	-	-	400,000
Rural/Hazardous Waste Vehicle and Equipment Replacement	036033	-	32,500	39,500	91,200	25,000	201,238	50,000	406,938	439,438
Stormwater Heavy Equipment /Vehicle Replacement	036003	2,194,681	834,533	34,500	413,720	975,000	540,000	640,000	2,603,220	5,632,434
Solid Waste Learning Center	036030	-	105,000	-	-	-	-	-	-	105,000
Solid Waste Master Plan	036028	-	100,000	-	-	-	-	-	-	100,000
Solid Waste Trolley	036031	-	45,000	-	-	-	-	-	-	45,000
Transfer Station Heavy Equip Replacement	036010	1,645,198	417,000	410,829	487,500	585,000	661,050	545,000	2,689,379	4,751,577
Transfer Station Improvements	036023	306,958	125,450	100,000	200,000	120,000	120,000	120,000	660,000	1,092,408
Solid Waste Subtotal		5,115,749	2,249,882	764,179	1,589,500	1,842,080	1,659,368	1,455,000	7,310,127	14,675,758
Parks & Recreation										
Apalachee Parkway Regional Park	045001	1,757,781	76,000	758,000	100,000	100,000	100,000	-	1,058,000	2,891,781
Athletic Field Lighting	046008	423,767	164,233	-	-	-	-	-	-	588,000
Fort Braden Community Park	042005	-	-	75,000	-	-	-	-	75,000	75,000
Fred George Park	043007	4,110,957	1,287,774	-	-	-	-	-	-	5,398,731
Greenways Capital Maintenance	046009	626,858	133,354	145,000	145,000	145,000	145,000	145,000	725,000	1,485,212
J.R. Alford Greenway	045004	124,992	12,333	-	75,000	-	-	-	75,000	212,325
Micosukee Greenway	044003	334,954	544,695	35,000	300,000	-	-	-	335,000	1,214,649
Micosukee Park	044002	496,758	708,980	40,000	-	-	-	-	40,000	1,245,738
New Vehicles and Equipment	046007	115,880	177,000	35,000	17,000	-	84,000	-	136,000	428,880
Northeast Community Park	044001	16,870	110,000	388,000	388,000	-	-	-	776,000	902,870
Okeehopee Prairie Park	043008	29,946	507,554	315,000	150,000	-	-	-	465,000	1,002,500
Parks Capital Maintenance	046001	1,051,354	300,000	500,000	900,000	400,000	400,000	910,000	3,110,000	4,461,354
Playground Equipment Replacement	046006	-	290,000	163,000	163,000	163,000	163,000	163,000	815,000	1,105,000
St. Marks Headwaters Greenway	047001	217,325	1,733,304	-	-	-	-	-	-	1,950,629
Stoneler Road Park Improvements	043010	-	-	85,000	-	-	-	-	85,000	85,000
Woodville Community Park	041002	341,481	-	50,000	550,000	-	-	-	600,000	941,481
Parks and Recreation Subtotal		9,648,923	6,045,227	2,589,000	2,788,000	808,000	892,000	1,218,000	8,295,000	23,989,150
Engineering Services										
Arterial/Collector Resurfacing	056001	19,306,760	3,805,624	3,200,000	3,200,000	1,827,644	2,073,006	2,239,703	12,540,353	35,652,737
Bannerman Road	054003	1,968,811	1,238,814	-	-	-	-	-	-	3,207,625
Beech Ridge Trail	054010	15,606	833,654	-	-	-	-	-	-	849,260
Blue Print 2000 Water Quality Enhancements	067002	1,415,609	2,556,269	-	-	-	-	-	-	3,971,878
Bradfordville Pond 4 Outfall Stabilization	064005	95,772	526,662	241,000	-	-	-	-	241,000	863,434
CARDS Stormwater Program: Start-Up Costs	066001	2,149	167,749	-	50,000	-	50,000	-	100,000	269,898
CARDS Transportation Program: Start-up Costs	057900	201,213	35,000	75,000	75,000	75,000	75,000	75,000	375,000	611,213
Community Safety & Mobility	056005	4,985,992	1,405,801	500,000	750,000	750,000	750,000	750,000	3,500,000	9,891,793
Florida DOT Permitting Fee	056007	528,838	50,000	50,000	50,000	50,000	50,000	50,000	250,000	828,838
Gum Road Target Planning Area	062005	1,985	2,154,378	-	3,200,000	-	-	-	3,200,000	5,356,363
Intersection and Safety Improvements	057001	5,395,420	7,147,979	750,000	750,000	750,000	575,972	750,000	3,575,972	16,119,371
Killearn Acres Flood Mitigation	064001	1,966,991	1,324,276	-	-	-	-	-	-	3,291,267
Killearn Lakes Plantation Stormwater	064006	586,104	1,152,758	-	500,000	250,000	250,000	-	1,000,000	2,738,862
Lafayette Street Stormwater	065001	209,314	3,193,161	-	-	-	-	-	-	3,402,475
Lake Munson Restoration	062001	2,563,623	275,575	-	-	-	-	-	-	2,839,198
Lakeview Bridge	062002	155,075	772,289	-	-	-	-	-	-	927,364
Lexington Pond Retrofit	063005	395,844	5,086,813	-	-	-	-	-	-	5,482,657
Local Road Resurfacing	057005	3,171,503	895,700	-	850,000	-	-	-	850,000	4,917,203
Longwood Subdivision Retrofit	062004	1,507	223,680	-	-	-	-	-	-	225,187
Pedrick Pond Stormwater Irrigation System	045007	40,595	84,404	120,000	-	-	-	-	120,000	244,999
North Monroe Turn Lane	053003	1,851,659	1,747,553	-	-	-	-	-	-	3,599,212
Public Works Design and Engineering	056011	18,033	60,000	60,000	60,000	60,000	60,000	60,000	300,000	378,033
Pullen Road at Old Bainbridge Road	053002	225,192	1,550,171	-	-	-	-	-	-	1,775,363
Springhill Road Bridge	051007	1,484	299,128	-	-	-	-	-	-	300,612
Stormwater Structure Inventory and Mapping	066003	-	500,000	250,000	250,000	-	-	-	500,000	1,000,000
Transportation and Stormwater Improvements	056010	3,402,854	5,780,531	-	250,000	500,000	500,000	500,000	1,750,000	10,933,385
Talpeco Road & Highway 27 North	053005	91,113	311,920	-	-	-	-	-	-	403,033
TMDL Compliance Activities	066004	-	-	50,000	100,000	250,000	500,000	500,000	1,400,000	1,400,000
Engineering Subtotal		48,599,046	43,179,889	5,296,000	10,085,000	4,512,644	4,883,978	4,924,703	29,702,325	121,481,260

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Capital Projects By Managing Departments

Project	Project #	Life to Date	Adj Budget	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY13 - FY17	Project Cost Total
		FY 2011	FY 2012	Budget	Planned	Planned	Planned	Planned	Total	
Management Information Services										
Courtroom Technology	076023	785,326	123,007	100,000	100,000	100,000	75,000	50,000	425,000	1,333,333
Data Wiring	076003	415,086	25,000	25,000	25,000	25,000	25,000	25,000	125,000	565,086
Digital Phone System	076004	1,222,549	-	150,000	350,000	100,000	-	-	600,000	1,822,549
Disaster Recovery	076044	47,540	-	250,000	250,000	250,000	250,000	250,000	1,250,000	1,297,540
E-Filing System for Court Documents	076063	-	50,000	88,200	21,435	-	-	-	109,635	159,635
Emergency Medical Services Technology	076058	69,596	52,500	52,500	12,500	12,500	12,500	12,500	102,500	224,596
File Server Maintenance	076008	1,332,973	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000	2,832,973
Financial Hardware and Software	076001	228,247	45,000	9,000	39,000	9,000	9,000	9,000	75,000	348,247
Geographic Information Systems	076009	4,469,802	304,616	238,280	238,280	238,280	238,280	238,280	1,191,400	5,965,818
GIS Incremental Basemap Update	076060	1,902,678	298,500	-	298,500	298,500	298,500	298,500	1,194,000	3,395,178
Library Services Technology	076011	75,870	34,000	42,000	-	-	-	-	42,000	151,870
Network Backbone Upgrade	076018	853,265	80,000	80,000	80,000	80,000	80,000	80,000	400,000	1,333,265
Permit & Enforcement Tracking System	076015	81,133	249,562	70,000	50,000	50,000	50,000	50,000	270,000	600,695
Property Appraiser Technology	076045	352,500	197,500	-	-	-	-	-	-	550,000
Public Defender Technology	076051	210,879	30,000	30,000	50,000	30,000	30,000	30,000	170,000	410,879
Records Management	076061	-	175,000	50,000	50,000	50,000	50,000	50,000	250,000	425,000
State Attorney Technology	076047	186,032	30,000	30,000	30,000	30,000	30,000	30,000	150,000	366,032
Supervisor of Elections Technology	076005	185,022	25,000	25,000	25,000	25,000	25,000	25,000	125,000	335,022
User Computer Upgrades	076024	2,586,761	386,263	300,000	300,000	300,000	300,000	300,000	1,500,000	4,473,024
Work Order Management	076042	482,140	4,722	19,000	20,000	20,000	20,000	20,000	99,000	585,862
Management Information Services Subtotal		15,487,399	2,360,670	1,808,980	2,189,715	1,868,280	1,743,280	1,718,280	9,328,535	27,176,604
									9,328,535	
Facilities Management										
Architectural and Engineering Services	086011	227,453	60,000	60,000	60,000	60,000	60,000	60,000	300,000	587,453
BOA Building Acquisition/Renovations	086025	19,754,340	1,891,487	800,000	600,000	54,847	480,000	124,204	2,059,051	23,704,878
Centralized Storage Facility	086054	158,469	131,531	-	50,000	-	50,000	-	100,000	390,000
Common Area Furnishings	086017	303,313	25,000	25,000	25,000	25,000	25,000	25,000	125,000	453,313
Community Services Building Roof Replacement	086062	-	30,000	60,000	-	-	-	-	60,000	90,000
Courthouse Repairs	086024	5,560,014	1,212,261	384,000	85,000	-	-	-	469,000	7,241,275
Courthouse Security	086016	355,080	-	20,000	20,000	20,000	20,000	20,000	100,000	455,080
Courtroom Minor Renovations	086007	255,888	79,168	150,000	60,000	60,000	60,000	60,000	390,000	725,056
Elevator Generator Upgrades	086037	830,832	687,368	325,000	125,000	125,000	125,000	125,000	825,000	2,343,200
Emergency Medical Services Facility	096008	8,275	8,273,545	-	-	-	-	-	-	8,281,820
Facilities Management Warehouse Roof Replacement	086063	-	-	-	97,000	-	-	-	97,000	97,000
Fort Braden Community Center Roof	082003	154,755	-	28,000	-	-	-	-	28,000	182,755
General County Maintenance & Renovations	086057	8,595	36,525	85,000	25,000	25,000	25,000	25,000	185,000	230,120
Huntington Oaks /Lake Jackson Library Renovations	083001	3,389,190	3,479,461	-	-	-	-	-	-	6,868,651
Huntington Oaks Plaza Renovations	083002	-	309,000	150,000	25,000	25,000	25,000	25,000	250,000	559,000
Jail Roof Replacement	086031	32,720	3,570,996	-	-	-	-	-	-	3,603,716
Main Library Improvements	086053	294,163	67,952	151,000	40,000	-	-	-	191,000	553,115
MIS Data Center and Elevator Room Halon System	076064	-	-	70,000	-	-	-	-	70,000	70,000
Parking Lot Maintenance	086033	26,950	159,818	16,000	16,000	16,000	16,000	16,000	80,000	266,768
Public Safety Complex	096016	2,145,537	14,546,297	-	-	-	-	-	-	16,691,834
Sheriff Heliport Building	086042	580,013	-	-	175,000	-	-	-	175,000	755,013
Facilities Management Subtotal		34,085,587	34,560,409	2,324,000	1,403,000	410,847	886,000	480,204	5,504,051	74,150,047
Miscellaneous										
<i>Administration</i>										
Capital Grant Match Program	096019	-	355,600	-	-	-	-	-	-	355,600
Reduction of Emissions/Energy Conservation Improvements	086041	292,093	368,556	-	-	-	-	-	-	660,649
<i>Emergency Medical Services</i>										
EMS Vehicle & Equipment Replacement	026014	3,582,568	193,803	860,500	633,798	869,400	790,000	987,500	4,141,198	7,917,569
Supervisor of Elections Election Equipment	096015	1,514,287	1,463,713	-	1,650,000	300,000	-	-	1,950,000	4,928,000
Miscellaneous Subtotal		5,388,948	2,381,672	860,500	2,283,798	1,169,400	790,000	987,500	6,091,198	13,861,818
Total Capital Improvement Program		143,745,530	93,967,906	16,076,849	23,206,113	13,856,951	13,788,481	12,962,267	79,890,661	317,604,097

The Capital Improvement projects highlighted are fully funded in FY12. It is anticipated that these projects will be carryforward into the next fiscal year. These projects are listed under FY12 Anticipated Carryforward Projects. These projects are not included in the Management of Capital Projects (Table 24.3).

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Anticipated FY12 Carryforward Projects

Table 24.4 is a schedule of the anticipated FY 2012 carryforward projects. All projects are currently fully funded. It is anticipated that the funding for these projects will be carryforward from Fiscal Year 2012 into Fiscal Year 2013 in order to complete the project.

Table 24.4
FY 2012 Anticipated Carryforward Projects

Project Title	Life to Date 2011	FY12 Adjusted Budget	FY12 YTD Activity
Culture & Recreation			
Athletic Field Lighting	423,767	164,233	141,367
Huntington Oaks/Lake Jackson Library Renovations	3,389,190	3,479,461	2,460,516
Fred George Park	4,110,957	1,287,774	49,023
St. Marks Headwater Greenways	217,325	1,733,304	-
<i>Subtotal</i>	8,141,239	6,664,772	2,650,906
General Government			
Capital Grant Match Program	-	355,600	-
Property Appraiser Technology	352,500	197,500	19,333
Energy and Resource Conservation Improvements	292,093	368,556	129,764
<i>Subtotal</i>	644,593	921,656	149,097
Health & Safety			
Emergency Medical Services Facility	8,275	8,273,545	3,448,170
Jail Roof Replacement	32,720	3,570,996	-
Public Safety Complex	2,145,537	14,546,297	3,167,262
<i>Subtotal</i>	2,186,532	26,390,838	6,615,432
Physical Environment			
Blue Print 2000 Water Quality Enhancements	1,415,609	2,556,269	1,436,336
Lafayette Street Stormwater	209,314	3,193,161	51,439
Lake Munson Restoration	2,563,623	275,575	-
Lakeview Bridge	155,075	772,289	4,210
Lexington Pond Retrofit	395,844	5,086,813	156,182
Longwood Subdivision Retrofit	1,507	223,680	-
Killearn Acres Flood Mitigation	1,966,991	1,324,276	415,719
Remedial Action Plan	-	400,000	76,982
Solid Waste Learning Center	-	105,000	-
Solid Waste Master Plan	-	100,000	-
Solid Waste Trolley	-	45,000	-
<i>Subtotal</i>	6,707,963	14,082,063	2,140,868
Transportation			
Bannerman Road	1,968,811	1,238,814	146,019
Beech Ridge Trail	15,606	833,654	-
North Monroe Turn Lane	1,851,659	1,747,553	925
Pullen Road at Old Bainbridge Road	225,192	1,550,171	32,439
Springhill Road Bridge	1,484	299,128	385
Talpeco Road & Highway 27 North	91,113	311,920	28,015
<i>Subtotal</i>	4,153,865	5,981,240	207,783
Grand Total	\$21,834,192	\$54,040,569	\$11,764,086

The following is a general description of some of the impacts that different types of projects can have on the operating budget.

Facilities

The construction or acquisition of a new facility increases the square footage that the County is required to maintain. This increase results in additional expenses including utilities, maintenance and custodial contracts, and repairs. New community centers and libraries are typically service enhancements and also require additional staffing, operating supplies, library materials and machinery and equipment. A new facility may also involve the cancellation of a lease on an existing facility to help offset the increased costs.

Renovations or upgrades to an existing facility are often completed in order to improve efficiency and avoid total replacement. An increase in efficiency often results in a reallocation of staff time and a decrease in costs such as maintenance, utilities and repairs.

Parks/Greenways & Trails

The development of a new park or greenway and trail space increases the acreage that the County is required to maintain. This increase results in additional expenses including maintenance staff, maintenance vehicles and equipment, operating supplies and utilities.

Roadways

The improvement of roadways generally requires ongoing maintenance costs such as pothole patching, lane and crosswalk re-striping, sign and traffic signal replacement, and roadside right-of-way mowing and maintenance.

Stormwater

The improvements of existing stormwater ponds or drainage systems and construction of new ponds or drainage systems are often completed to correct a deficiency. These corrections typically result in decreases in maintenance and repair costs.

Technology

The implementation of new technology often requires an increase for maintenance contracts once the warranty period has expired. Upgrades to existing technology do not usually have any additional costs. The upgrades can result in a decrease in maintenance costs and a reallocation of staff time due to the increased efficiency.

Vehicles/Equipment

The purchase of a new vehicle or piece of equipment results in additional expenses including vehicle coverage, preventative maintenance, fuel and oil, and operating supplies. The purchase of a new vehicle or piece of equipment may also require additional staffing for operation. Replacement vehicles or equipment do not usually impact the operating budget.

Operating Budget Impacts

Table 24.5 outlines the estimated impacts that some projects may have on the operating budget. Impacts are shown in the fiscal year in which they are anticipated to begin and the out-years that will be affected by additional operating costs. The impacts shown in this table are only estimates and include projects that will reduce the operating budgets of some departments. These impact estimates are subject to change.

Table 24.5 – Operating Budget Impacts by Project

Project	#	FY 2013 Estimated	FY 2014 Estimated	FY 2015 Estimated	FY 2016 Estimated	FY 2017 Estimated
Apalachee Parkway Regional Park	045001	1,180	1,180	1,180	1,180	1,180
Athletic Field Lighting	046008	5,000	5,000	5,000	5,000	5,000
Community Safety & Mobility	056005	-	7,000	7,000	7,000	7,000
Digital Phone System: MIS	076004	9,000	35,750	44,750	44,750	44,750
Digital Phone System: Sheriff's Office	076004	-	(80,000)	(110,000)	(110,000)	(110,000)
E-Filing System for Court Documents	076063	-	15,000	15,000	15,000	15,000
Elevator Generator Upgrades*	086037	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Emergency Medical Services Vehicle & Equipment Replacement	026014	193,994	21,944	21,944	21,944	21,944
File Server Maintenance*	076008	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Financial Hardware and Software	076001	-	3,000	3,000	3,000	3,000
Killearn Lakes Plantation Stormwater Improvements	064006	-	100,000	100,000	100,000	100,000
Lake Jackson Library: Facilities Management	083001	83,880	85,565	87,270	88,855	89,745
Lake Jackson Library: Library Services	083001	8,967	9,065	9,166	9,166	9,166
Miccosukee Greenway	044003	1,300	2,300	2,300	2,300	2,300
Miccosukee Park	044002	8,000	8,000	8,000	8,000	8,000
New Vehicles and Equipment	046007	6,257	6,257	6,257	6,257	6,257
Okeehoopkee Prairie Park	043008	17,000	17,000	17,000	17,000	17,000
Public Safety Complex: Facilities Management	096016	921,655	921,655	921,655	921,655	921,655
Public Safety Complex: MIS	096016	249,876	249,876	249,876	249,876	249,876
Public Safety Complex: Sheriff	096016	128,953	128,953	128,953	128,953	128,953
Remedial Action Plan	036032	4,100	4,100	4,100	4,100	4,100
Solid Waste Trolley	036031	1,900	1,900	1,900	1,900	1,900
St. Marks Headwaters Greenway	047001	61,425	54,455	56,685	56,825	56,825
Stoneler Road Park improvements	043010	1,550	1,550	1,550	1,550	1,550
TMDL Compliance Activities	066004	-	-	35,000	60,000	60,000
Transportation and Stormwater Improvements	056010	5,800	5,800	5,800	5,800	5,800
Woodville Community Park	041002	-	-	-	6,000	6,000
Work Order Management	076042	10,800	18,900	25,380	25,380	25,380
Total Estimated Operating Budget Impacts		\$1,700,647	\$1,604,360	\$1,628,776	\$1,661,501	\$1,662,391

Notes:

*The upgrades to the elevator generators and file servers are anticipated to reduce the Facilities Management and Management Information Services operating budget by \$10,000 each fiscal year by decreasing maintenance and utilities.

Operating Budget Impacts

Table 24.6 outlines the estimated operating budget impacts by Department. Impacts are shown in the fiscal year in which they are anticipated to begin and the out-years that will be affected by additional operating costs. The impacts shown in this table are only estimates and are subject to change. In addition, departments may share the operating impacts of one project. For example, Facilities Management is responsible for the utilities and maintenance of the libraries while the Library Department is responsible for personnel and operating supplies.

Table 24.6 – Operating Budget Impacts by Department

Department	FY 2013 Estimated	FY 2014 Estimated	FY 2015 Estimated	FY 2016 Estimated	FY 2017 Estimated
Emergency Medical Services	193,994	21,944	21,944	21,944	21,944
Facilities Management	995,545	997,230	998,935	1,100,520	1,001,410
Library Services	8,967	9,065	9,166	9,166	9,166
Management Information Services	259,676	232,526	218,006	218,006	218,006
Parks & Recreation	101,712	95,842	97,972	104,112	104,112
Sheriff	128,953	128,953	128,953	128,953	128,953
Solid Waste Management	6,000	6,000	6,000	6,000	6,000
Public Works Operations	5,800	112,800	147,800	172,800	172,800
Total Estimated Operating Budget Impacts	\$1,700,647	\$1,604,360	\$1,628,776	\$1,661,501	\$1,662,391

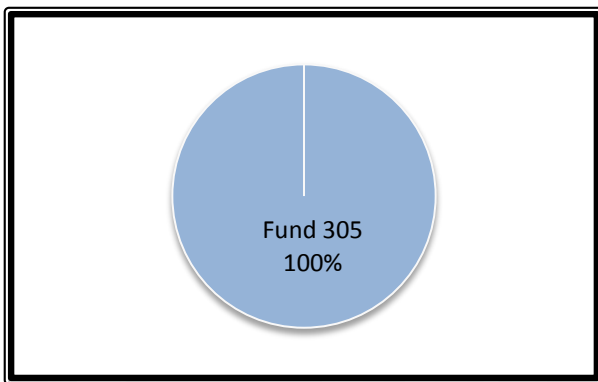
Overview

The Culture and Recreation section contains capital improvement projects designed to facilitate the provision, maintenance, and operation of culture and recreation facilities and activities. Major culture and recreation capital projects funded in FY13 include: Greenways and Parks Capital Maintenance, Playground Equipment Replacement, widening of the cross country track at Apalachee Regional Park, and the construction of recreational facilities at Okeeheepkee Prairie Park.

Funding Sources:

Figure 24.4 shows that 100% (\$2.8 million) of the FY13 culture and recreation budget is funded by the Capital Improvements Fund (Fund 305).

Figure 24.4
FY13 Culture & Recreation Projects
By Funding Source



Managing Departments:

Table 24.7 shows that Parks & Recreation will manage 12 projects, accounting for 89% of the FY13 culture and recreation capital improvement budget. Facilities Management will manage 1.5% and Management Information Systems will manage 9.4%.

Table 24.7
FY13 Culture & Recreation Projects
By Managing Department

Managing Department	# of Projects	FY13 Budget
Facilities Management	3	\$264,000
Management Information Services	1	\$42,000
Parks and Recreation	12	\$2,504,000
Total	16	\$2,810,000

Operating Budget Impacts:

Table 24.8 shows the estimated impacts that some Culture and Recreation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 24.8
Culture & Recreation Operating Budget Impacts

Project	Project #	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate	FY17 Estimate
Apalachee Parkway Regional Park	045001	1,180	1,180	1,180	1,180	1,180
Athletic Field Lighting	046008	5,000	5,000	5,000	5,000	5,000
Lake Jackson Library: Facilities Management	083001	83,880	85,565	87,270	88,855	89,745
Lake Jackson Library: Library Services	083001	8,967	9,065	9,166	9,166	9,166
Miccosukee Greenway	044003	1,300	2,300	2,300	2,300	2,300
Miccosukee Park	044002	8,000	8,000	8,000	8,000	8,000
New Vehicles and Equipment	046007	6,257	6,257	6,257	6,257	6,257
Okeeheepkee Prairie Park	043008	17,000	17,000	17,000	17,000	17,000
St. Marks Headwaters Greenway	047001	61,425	54,555	56,685	56,825	56,825
Stoneler Road Park Improvements	043010	1,550	1,550	1,550	1,550	1,550
Woodville Community Park	041002	-	-	-	6,000	-
Total		\$194,559	\$190,472	\$194,408	\$202,133	\$203,023

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Culture and Recreation Index

Page	Project	#	Life to Date FY 2011	Adj Bud FY 2012	FY 2013 Budget	FY13 - FY17 Total	Project Total
24-18	Apalachee Parkway Regional Park	045001	1,757,781	76,000	758,000	1,058,000	2,890,781
24-19	Athletic Field Lighting	046008	423,767	164,233	-	-	588,000
24-20	Fort Braden Community Center Roof	082003	154,755	-	28,000	28,000	182,755
24-21	Fort Braden Community Park	042005	-	-	75,000	75,000	75,000
24-22	Fred George Park	043007	4,110,957	1,287,774	-	-	5,398,731
24-23	Greenways Capital Maintenance	046009	626,858	133,354	145,000	725,000	1,485,212
24-24	Huntington Oaks/Lake Jackson Library	083001	3,389,190	3,479,461	-	-	6,868,651
24-25	J.R. Alford Greenway	045004	124,992	12,333	-	75,000	1,485,212
24-26	Library Services Technology	076011	75,870	34,000	42,000	42,000	151,870
24-27	Main Library Improvements	086053	294,163	67,952	151,000	191,000	553,115
24-28	Miccosukee Greenway	044003	334,954	544,695	35,000	335,000	1,214,649
24-29	Miccosukee Park	044002	496,758	708,980	40,000	40,000	1,245,738
24-30	New Vehicles and Equipment	046007	115,880	177,000	35,000	136,000	428,880
24-31	Northeast Community Park	044001	16,870	110,000	388,000	776,000	902,870
24-32	Okeehoopkee Prairie Park	043008	29,946	507,554	315,000	465,000	1,002,500
24-33	Parks Capital Maintenance	046001	1,051,354	300,000	500,000	3,110,000	4,461,354
24-34	Playground Equipment Replacement	046006	-	290,000	163,000	815,000	1,105,000
24-35	St. Marks Headwaters Greenway	047001	217,325	1,733,304	-	-	1,950,629
24-36	Stoneler Road Park Improvements	043010	-	-	85,000	85,000	85,000
24-37	Woodville Community Park	041002	341,482	-	50,000	600,000	941,482
Culture and Recreation Total:			\$13,562,902	\$9,626,640	\$2,810,000	\$8,556,000	\$31,745,542

The Capital Improvement projects highlighted are fully funded in FY12. It is anticipated that these projects will be carryforward into the next fiscal year.

Apalachee Parkway Regional Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **045001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the design and construction of an entrance road and parking loop more conducive to the high utilization of the park. Currently traffic flow patterns are congested and ineffective. In addition, this project includes the construction of a stormwater management facility. This facility has been designed in-house and is ready to permit.

The FY13 request also includes \$250,000 in funding to widen and improve the cross country track at Apalachee Regional Park. The project costs will be split 50/50 between General Revenue (\$125,000) and the Tourist Development tax (\$125,000). It is estimated that with this expansion ten additional events could be hosted at the park, which equates to over 18,000 visitors to the area and a potential economic impact of approximately \$10.7 million. The Tourist Development tax portion of the project will be transferred from the TDC fund to the capital project fund.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	424,542	76,000	14,307	758,000	100,000	100,000	100,000	0	1,058,000	1,558,542
309 Sales Tax - Extension	839,751	0	0	0	0	0	0	0	0	839,751
401 Solid Waste	493,488	0	0	0	0	0	0	0	0	493,488
	1,757,781	76,000	14,307	758,000	100,000	100,000	100,000	0	1,058,000	2,891,781

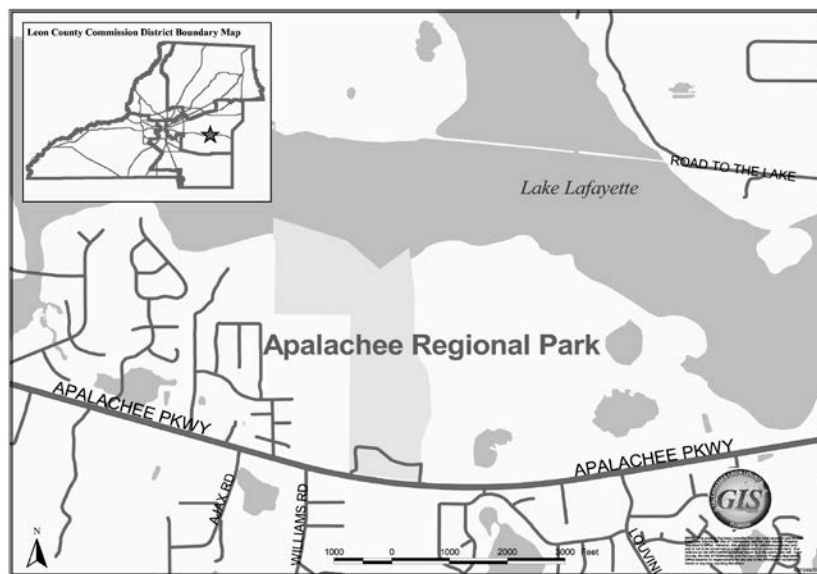
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3, 1.2.1 and 1.2.5

Operating Budget Impact

This project will have minor impacts on the Parks and Recreation and Operations operating budget. The following are the estimated impacts to the budget beginning in FY 2013:

- \$180 Mowing Services
- \$1,000 Road Materials and Supplies



Athletic Field Lighting

Dept/Div: **Parks & Recreation**
 Project #: **046008**
 Service Type: **Culture & Recreation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for lighting the final two fields at Apalachee Regional Park. The lighting of the fields allows additional time to complete an evening game or practice during the weekdays.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	423,767	164,233	141,367	0	0	0	0	0	0	588,000
	423,767	164,233	141,367	0	0	0	0	0	0	588,000

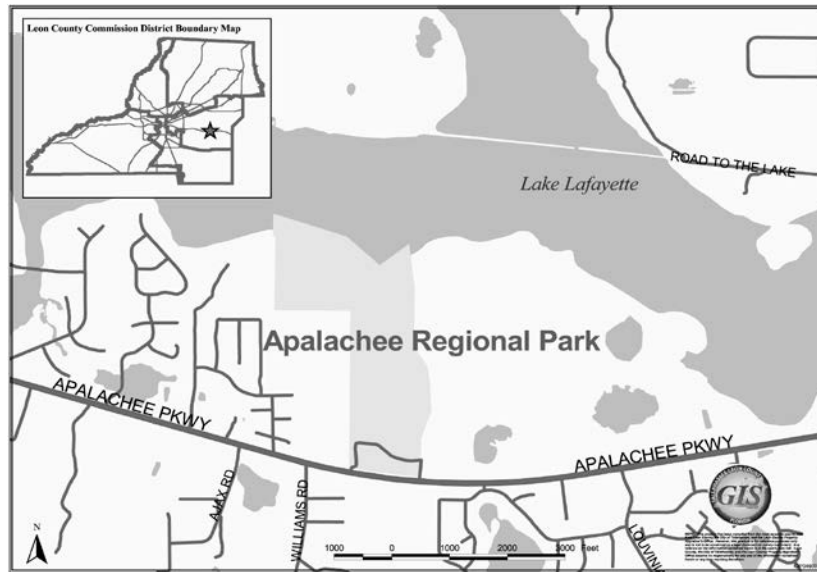
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

This project will have annual impacts on the Parks & Recreation operating budget once a field has lights. The following are the estimated impacts on the Apalachee Regional Park:

FY 2013 - FY 2017:
 \$5,000 per field for costs such as utilities, repairs/maintenance, etc.



Fort Braden Community Center Roof

Dept/Div: **Facilities Management**
 Project #: **082003**
 Service Type: **Culture & Recreation**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the roof at the Fort Braden Community Center. The existing roof is showing signs of material failure. The current three tab shingle has multiple roll tabs, which represents that the roof has reached the end of its life expectancy. Additionally, leaks are exposed in several locations throughout the building.

Financial Summary

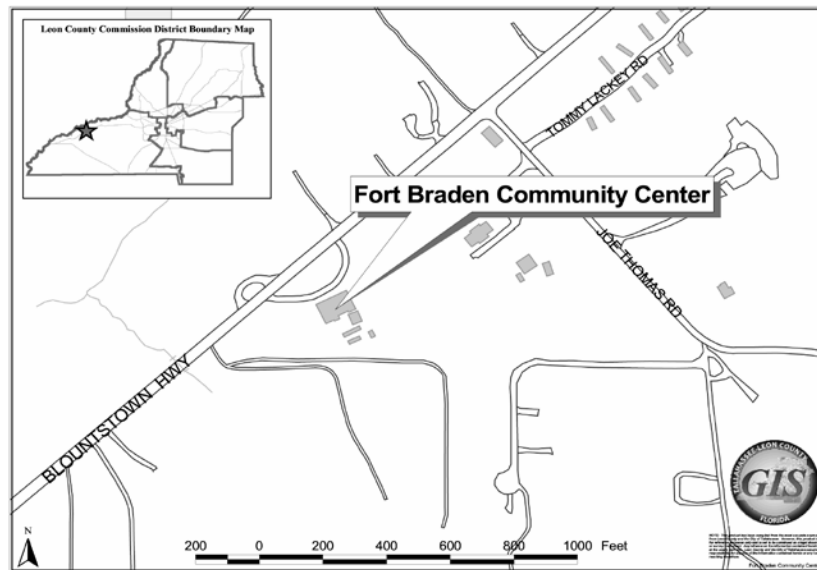
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	75,148	0	0	28,000	0	0	0	0	28,000	103,148
318 Bond Series 1999 Construction	49,607	0	0	0	0	0	0	0	0	49,607
325 Bond Series 1998A Construction	30,000	0	0	0	0	0	0	0	0	30,000
	154,755	0	0	28,000	0	0	0	0	28,000	182,755

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Fort Braden Community Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **042005** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for a 12 foot addition to the restroom/concession stand at the Fort Braden Community Park. This addition is needed for the secure storage of equipment such as mowers, utility vehicle, and field groomers. Currently, the equipment is hauled back and forth from the Miccosukee Complex each time it is needed at the site. This addition will also provide a space for storage of Concession supplies in a secure area.

Financial Summary

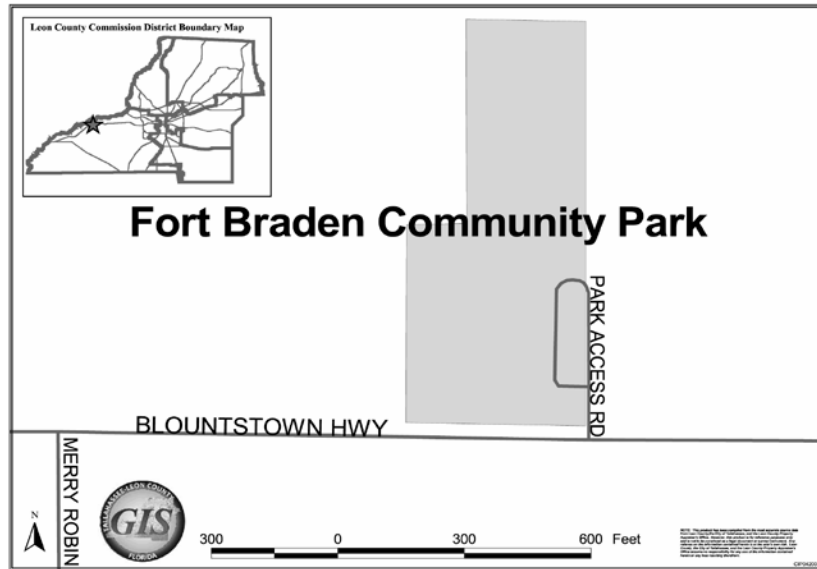
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	75,000	0	0	0	0	75,000	75,000
	0	0	0	75,000	0	0	0	0	75,000	75,000

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A



Fred George Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **043007** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of a security fence around the Fred George Park property, the demolition of existing buildings, the development of a Master Plan, and full development of the park amenities. During FY 2012, Blueprint 2000 allocated an additional \$1,087,774 from its 80% share of the Sales Tax extension to complete the park improvements.

Financial Summary

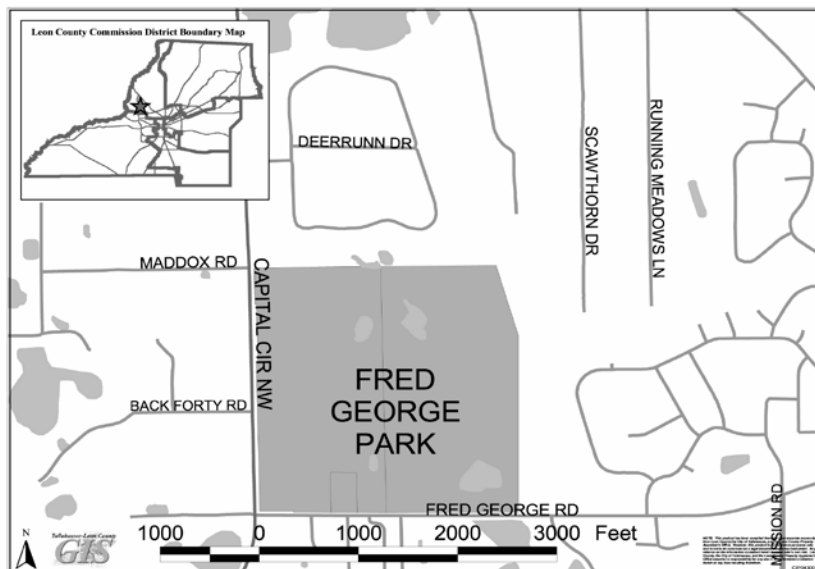
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants (Blueprint 2000)	4,110,957	1,087,774	0	0	0	0	0	0	0	5,198,731
305 Capital Improvements	0	200,000	49,023	0	0	0	0	0	0	200,000
	4,110,957	1,287,774	49,023	0	0	0	0	0	0	5,398,731

Policy/Comprehensive Plan Information

Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3; 1.2.1 and 1.2.
 Fred George Basin Greenway Management Plan (August 2009)

Operating Budget Impact

N/A



Greenways Capital Maintenance

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **046009** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the maintenance of the greenways and green spaces within the County's Parks and Recreation system. This project will address maintenance issues that arise within J.R. Alford Greenway and Miccosukee Greenway, as well as control plant invasive species.

Financial Summary

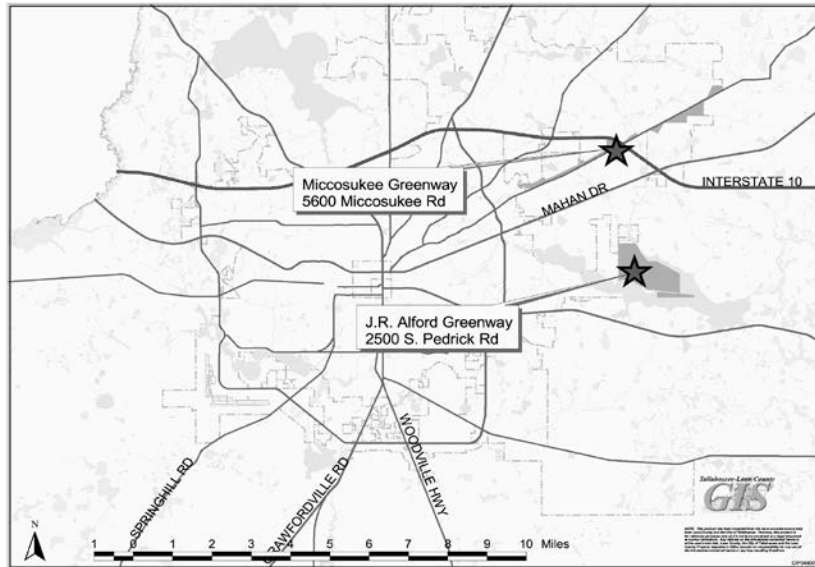
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	100,295	0	0	0	0	0	0	0	0	100,295
127 Grants - Interest Bearing	1,830	0	0	0	0	0	0	0	0	1,830
305 Capital Improvements	524,733	133,354	95,347	145,000	145,000	145,000	145,000	145,000	725,000	1,383,087
	626,858	133,354	95,347	145,000	145,000	145,000	145,000	145,000	725,000	1,485,212

Policy/Comprehensive Plan Information

Lease Agreement between Leon County and the Office of Greenway and Trails
 J.R. Alford Greenway Management Plan
 Miccosukee Canopy Road Greenway Management Plan
 Florida Community Trust Management Plan #01-152-FF1
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4

Operating Budget Impact

N/A



Huntington Oaks/Lake Jackson Library Renovations

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **083001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the renovation and expansion of a branch library in the Lake Jackson community and renovations to the Huntington Oaks Plaza. The Board approved the purchase of the Huntington Oaks Shopping Plaza in FY10, where the County formally leased space for the branch library. Leon County received a state grant in the amount of \$500,000 for the construction of this library.

The first phase of the project, which included renovating and expanding the library in order to provide additional meeting space and library materials, was completed in FY12.

The second phase of the project provides facade renovations and renovations of former retail space for community rooms at the Huntington Oaks Plaza. The community rooms will be located adjacent to the newly expanded Lake Jackson Library.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	0	500,000	0	0	0	0	0	0	0	500,000
305 Capital Improvements	2,333,508	2,979,461	2,460,516	0	0	0	0	0	0	5,312,969
320 Bond Series 2005 Construction	1,055,682	0	0	0	0	0	0	0	0	1,055,682
	3,389,190	3,479,461	2,460,516	0	0	0	0	0	0	6,868,651

Policy/Comprehensive Plan Information

Leon County Code, Appendix C - Special Acts, Chapter 10 - Library
 Florida Statutes, Chapter 257 - Public Libraries and State Archives
 Florida Administrative Code, Chapter 1B-2 - State Aid to Libraries Grant Program

Operating Budget Impact

This project will have annual impacts on the Library Services and Facilities Management operating budgets. The following are the estimated impacts anticipated to begin in FY 2013:

FY 2013 Library Services:
 \$8,967 Operating Costs (travel and training, repairs and maintenance, promotional activities, office supplies)

FY 2013 Facilities Management:
 \$34,650 Security, Custodial, Groundskeeping, Repairs, and Maintenance
 \$49,230 Utilities



J.R. Alford Greenway

Dept/Div: Parks & Recreation	Comp Plan CIE Project: N/A
Project #: 045004	Capital Improvement: N/A
Service Type: Culture & Recreation	Level of Service Standard: N/A
Status: Existing Project	Current Level of Service: N/A

Project Description/Justification

This project is for the design of a shop complex at the J.R. Alford Greenway. The proposed complex will consist of a shop with office space for employees, restrooms, equipment storage, truck/tractor storage sheds, and a fueling station. Funding for construction will be addressed in future budget years.

Financial Summary

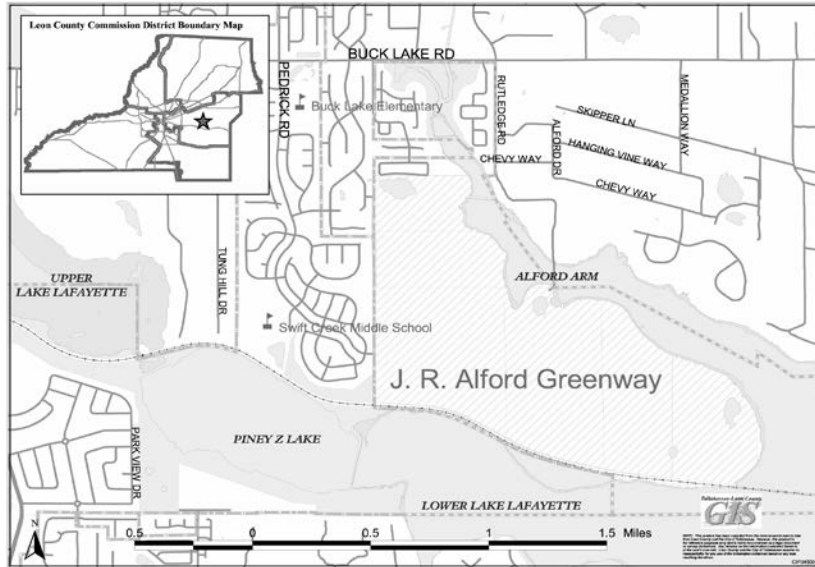
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	99,992	12,333	10,194	0	75,000	0	0	0	75,000	187,325
309 Sales Tax - Extension	25,000	0	0	0	0	0	0	0	0	25,000
	124,992	12,333	10,194	0	75,000	0	0	0	75,000	212,325

Policy/Comprehensive Plan Information

J.R. Alford Greenway Land Management Plan

Operating Budget Impact

The design phase of the project will not impact the operating budget.



Library Services Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076011** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for Library Services.

Funding of \$27,000 in FY 2013 is for an update of the Vocera remote telephone devices. Each library employee has a Vocera device, which is integrated with the County's Avaya phone system. Library staff can be located anywhere in the building and receive calls going to their desks. This allows staff to be on the floor assisting patrons, working in the book stacks, and working away from their desks.

The FY 2013 budget also includes \$15,000 for a device/software to convert microfilm to PDF documents for a more efficient and effective transfer of information.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	75,870	34,000	31,975	42,000	0	0	0	0	42,000	151,870
	75,870	34,000	31,975	42,000	0	0	0	0	42,000	151,870

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Main Library Improvements

Dept/Div: **Facilities Management**
 Project #: **086053**
 Service Type: **Culture & Recreation**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the renovations of the bathrooms at the main library. The main library services thousands of patrons each year and the bathrooms are in need of renovation to update the fixtures, wall coverings, and floor. This renovation will be a four year process. The six bathrooms on the first floor and the two bathrooms on the second floor will be renovated.

Additionally, FY 2013 includes \$111,000 for general improvements to the main library building where wear and tear is present and replacement of entry doors. The improvements for FY 2013 include:

- Exterior caulk and seal - \$68,000
- Front Entry Renewal and Replace Front Doors - \$28,000
- Refurbish front concrete area and steps - \$15,000

Financial Summary

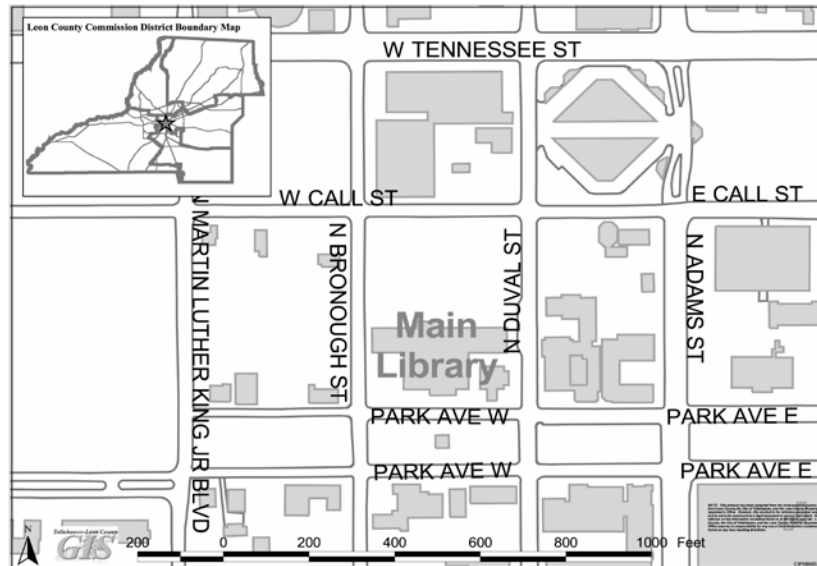
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	294,163	67,952	39,210	151,000	40,000	0	0	0	191,000	553,115
	294,163	67,952	39,210	151,000	40,000	0	0	0	191,000	553,115

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Miccosukee Greenway

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **044003** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for improvements at the Miccosukee Greenway. In accordance with the revised Land Management Plan, the FY13 request will be used for improving Fleischmann Road and Crump Road Trailheads. The Crump improvement will require the installation of a well.

The FY14 request is for matching funds for a Federal Grant for improvements to the existing trail system from the Edenfield Trailhead to the Fleischmann Road Trailhead. This is the third and final phase of trail improvement grants for this area. Improvements will provide safe all weather surfaces that physically impaired citizens may use to walk on the Greenways. These funds are the 50% match for the Grant funds.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	99,810	544,695	46,529	0	0	0	0	0	0	644,505
305 Capital Improvements	2,495	0	0	35,000	300,000	0	0	0	335,000	337,495
309 Sales Tax - Extension	37,864	0	0	0	0	0	0	0	0	37,864
325 Bond Series 1998A Construction	194,785	0	0	0	0	0	0	0	0	194,785
	334,954	544,695	46,529	35,000	300,000	0	0	0	335,000	1,214,649

Policy/Comprehensive Plan Information

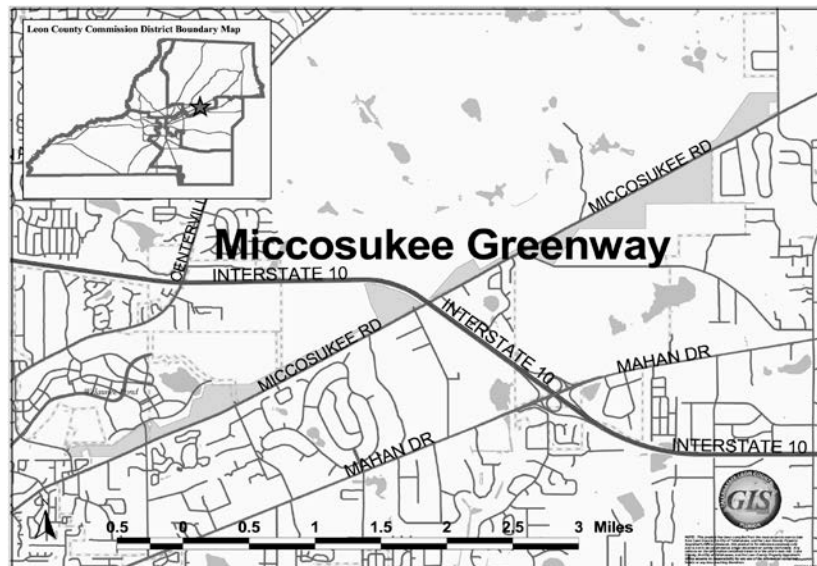
Management Plan for Miccosukee Canopy Road Greenway (2001)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3
 Parks & Recreation Master Plan (1997)

Operating Budget Impact

This project will have annual impacts on the Parks & Recreation operating budget. The following are the estimated impacts anticipated to begin in FY13:

FY 2013:
 Utilities \$1,300

FY 2014 - FY 2017:
 Utilities \$1,300
 Road Materials \$1,000



Miccosukee Park

Dept/Div: **Parks & Recreation**
 Project #: **044002**
 Service Type: **Culture & Recreation**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for improvements to recreational needs and space requirements of the Miccosukee Community Park. These improvements would be for the construction of new athletic fields, including a softball field and a T-ball field and the installation of a new well designed to support the existing and proposed turf needs and the new community garden.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	111,687	708,980	36,148	40,000	0	0	0	0	40,000	860,667
318 Bond Series 1999 Construction	181,216	0	0	0	0	0	0	0	0	181,216
325 Bond Series 1998A Construction	203,855	0	0	0	0	0	0	0	0	203,855
	496,758	708,980	36,148	40,000	0	0	0	0	40,000	1,245,738

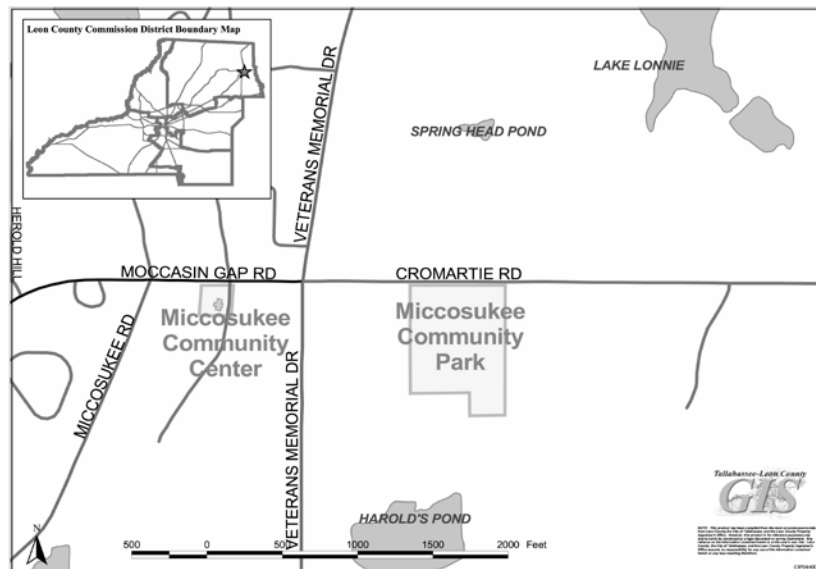
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.5

Operating Budget Impact

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY13:

\$8,000 to maintain the new facilities



New Vehicles and Equipment for Parks/Greenways

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046007	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for new vehicles and equipment for the Parks and Greenways. The Parks and Greenways program has grown dramatically in recent years. In the past five years, the County has acquired a total of 1,491 acres: 321 acres for public use and 1,170 acres in green space that has not been open to the public (St. Marks Greenway, Fred George Greenway, Fallschase, and Okeeheepkee Prairie Park).

The FY13 request includes the purchase of a tractor for utilization in passive parks and the Apalachee Regional Park facilities. Furthermore, an additional zero-turn mower will be purchased for the Greenways. This will allow staff the ability to maintain the trails in the new, shorter fashion as prescribed in the revised Land Management Plans.

The FY14 request is for one additional all terrain vehicle for Canopy Oaks Park.

The FY16 request is for a mini excavator. The Greenways crew has been renting one of these each year for the past three years to perform trail maintenance and clearing of debris. The purchase of the excavator will allow for additional maintenance on the trails as well as other jobs (stump removal, ditch work, and irrigation repairs) that are not currently being performed due to the limited rental time.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	115,880	177,000	23,802	35,000	17,000	0	84,000	0	136,000	428,880
	115,880	177,000	23,802	35,000	17,000	0	84,000	0	136,000	428,880

Policy/Comprehensive Plan Information

Park & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3
 State of Florida Division of Forestry "Best Management Practices"

Operating Budget Impact

This project will have annual impacts on the Parks & Recreation operating budget once the vehicles have been purchased. The following are the estimated impacts anticipated to begin in FY 2013:

\$6,257 Vehicle coverage, preventative maintenance and fuel/oil

Northeast Community Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **044001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the acquisition of property for the development of a community park in the northeast area of the County. Currently, there is not a county owned park in this section of the County. The total cost of the property is \$750,000 plus 4% interest. A \$100,000 down payment was made in FY12. The remaining balance is included in FY13 and FY14.

Financial Summary

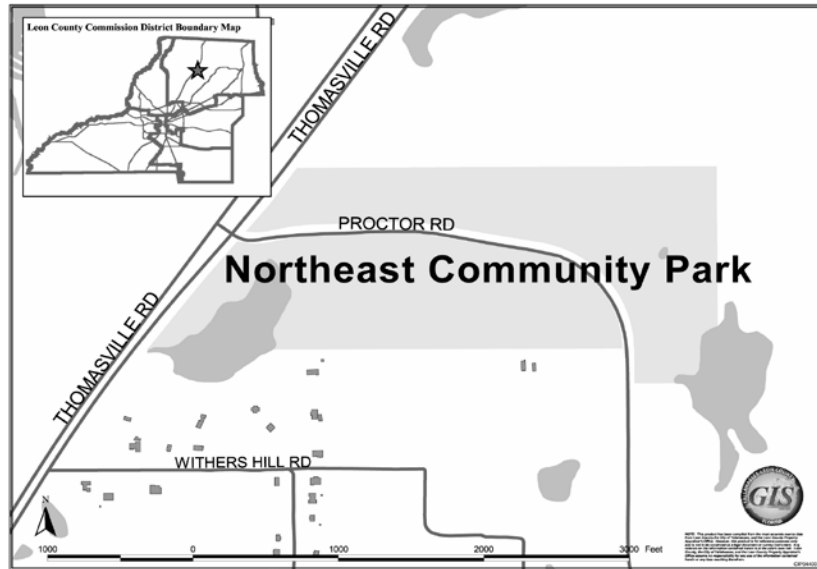
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	110,000	100,000	388,000	388,000	0	0	0	776,000	886,000
325 Bond Series 1998A Construction	16,870	0	0	0	0	0	0	0	0	16,870
	16,870	110,000	100,000	388,000	388,000	0	0	0	776,000	902,870

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3, 1.1.5 and 1.2.1

Operating Budget Impact

N/A



Okeeheepkee Prairie Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **043008** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of recreational facilities in the Okeeheepkee Prairie Park. The Florida Water Management District has completed a large storm water pond at this location that offers the opportunity for a recreational/educational trail in accordance with a grant agreement with the Florida Communities Trust program.

This project will be completed in three phases. The first phase is funding for the design and permitting fees. The second phase is for the parking lot, boardwalk, and the trail around the pond. The final phase will include a picnic shelter, signage, and walking trail.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	315,000	150,000	0	0	0	465,000	465,000
318 Bond Series 1999 Construction	29,946	507,554	0	0	0	0	0	0	0	537,500
	29,946	507,554	0	315,000	150,000	0	0	0	465,000	1,002,500

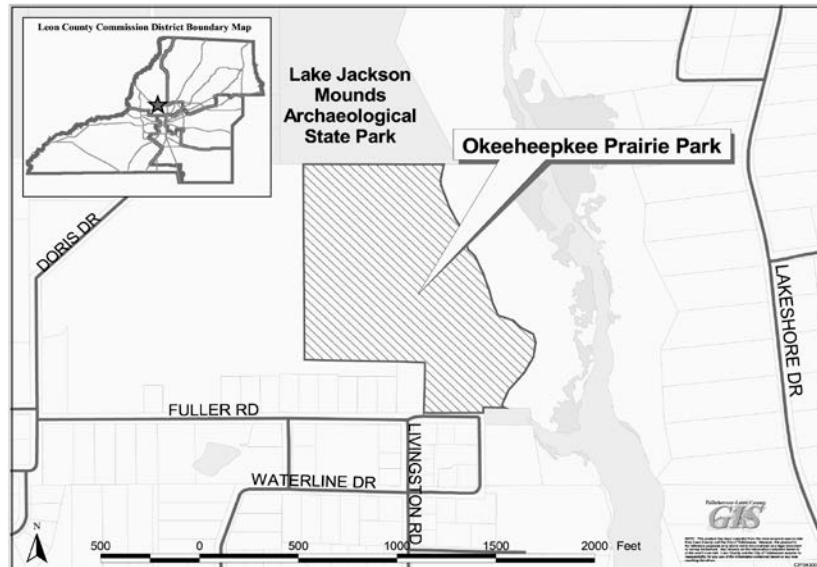
Policy/Comprehensive Plan Information

Florida Community Trust Management Plan
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4 and Objective 1.2

Operating Budget Impact

This project will have an impact on the Parks and Recreation operating budget. The following are the impacts to the operating budget:

- \$14,000 Other Contracting Services for Mowing and Port-A-Let Rental
- \$3,000 Operating Supplies



Parks Capital Maintenance

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046001	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project includes \$300,000 per year for the maintenance and replacement of equipment at all Countywide Parks. This includes, but is not limited to, fencing, safety corrections on equipment, paving and parking lot improvements, facility signs, maintenance, irrigation, turf management, as well as tennis and basketball court maintenance. This project will allow Parks and Recreation to quickly correct unsafe items and prevent possible injury to the public.

In addition, this project includes funding for maintenance projects as identified in the active parks analysis conducted in FY12:

Drainage Improvements/Retrofits (\$200,000 in FY 2013, \$100,000/year in FY 2014-2017)
 Canopy Oak Concession/Comfort Station Replacement (\$500,000 in FY 2014)
 Daniel B. Chaires Park Baseball Field Construction (\$510,000 in FY 2017)

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,051,354	300,000	212,783	500,000	900,000	400,000	400,000	910,000	3,110,000	4,461,354
	1,051,354	300,000	212,783	500,000	900,000	400,000	400,000	910,000	3,110,000	4,461,354

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A

Playground Equipment Replacement

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046006	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of playground equipment within the Leon County Parks and Recreation program. In addition, this project will also establish new play areas within the parks system. Previously, playground equipment replacement and additions were budgeted within individual park capital improvement projects. Playground equipment generally has a life span of 15 years unless safety regulations change or unexpected damage occurs. This replacement program will include the purchase and installation of rubber safety surface under the equipment. All playground equipment in county parks is inspected several times a year by licensed playground inspectors to ensure safety requirements are being met.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	290,000	176,889	163,000	163,000	163,000	163,000	163,000	815,000	1,105,000
	0	290,000	176,889	163,000	163,000	163,000	163,000	163,000	815,000	1,105,000

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A

St. Marks Headwaters Greenways

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	047001	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the construction of a parking lot, trail systems (including those conducive to equestrian use), boardwalks, viewing areas, and shelters to comply with the State Management Plan for these areas.

In FY 2012, an additional \$1,510,954 in funding was provided from Blueprint 2000's 80% share of the Sales Tax extension to complete this project.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants (Blueprint 2000)	0	1,510,954	0	0	0	0	0	0	0	1,510,954
305 Capital Improvements	167,325	222,350	0	0	0	0	0	0	0	389,675
309 Sales Tax - Extension	50,000	0	0	0	0	0	0	0	0	50,000
	217,325	1,733,304	0	0	0	0	0	0	0	1,950,629

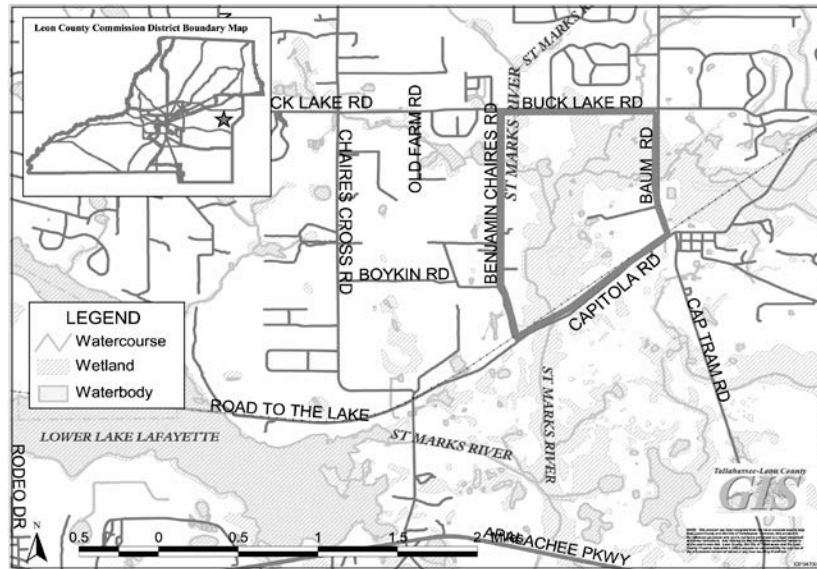
Policy/Comprehensive Plan Information

St. Marks Headwaters Greenway Management Plan approved by the Florida Community Trust. Parks and Recreation Element of the Comp Plan Policy 1.1.3, 1.1.4.

Operating Budget Impact

When the facility comes on-line, it will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts:

- Preventative Maintenance and Fuel/Oil - \$975
- Supplies: Operating, Rentals/Leases, Road Materials - \$35,500
- Other Contractual Services - \$25,000



Stoneler Road Park Improvements

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	043010	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for construction of a concession/restroom/storage facility at Stoneler Road Park. The project adds approximately 1,200 square feet of impervious area including a 16x16 concession stand and a 16x18 storage/restroom facility. The need for the project was identified by citizens and the growing baseball program in the northwest. Patrons are currently utilizing a single ADA accessible port-a-let for restroom facilities and there is no concession or storage capacity at the park.

The project will start at the beginning of FY13 and be completed within the same fiscal year.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	85,000	0	0	0	0	85,000	85,000
	0	0	0	85,000	0	0	0	0	85,000	85,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an annual operating impact to the Parks & Recreation budget. The following are the estimated operating impacts to the operating budget beginning in FY13:

- \$800 Operating Supplies
- \$750 Utilities



Woodville Community Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **041002** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the restroom and concession stands at J. Lewis Hall, Sr., Woodville Park and Recreation Complex. The existing restroom/concession was built in 1997 and since then three additional fields have been added. The additional fields have placed an increased demand on restrooms and concession beyond what was originally programmed for this facility. Currently, Port-a-Lets are being rented in order to meet restroom demands.

To meet the needs and use requirements for this area, a building the size of the building built at the Apalachee Regional Park will be needed. To reduce the operational costs, the new building will be built as energy efficient as possible. Items include a rain cistern system for the irrigation of plants around the building, and solar panels to reduce utility costs.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	112,500	0	0	0	0	0	0	0	0	112,500
305 Capital Improvements	36,341	0	0	50,000	550,000	0	0	0	600,000	636,341
309 Sales Tax - Extension	159,402	0	0	0	0	0	0	0	0	159,402
325 Bond Series 1998A Construction	33,238	0	0	0	0	0	0	0	0	33,238
	341,481	0	0	50,000	550,000	0	0	0	600,000	941,481

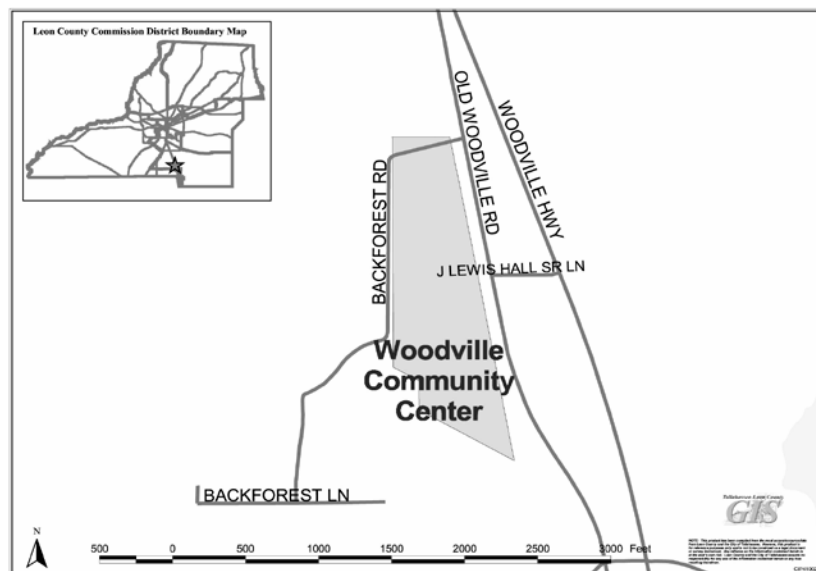
Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (May 1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy, 1.1.3

Operating Budget Impact

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY 2016:

FY 2016:
 \$4,000 Utility Services
 \$2,000 Operating Supplies



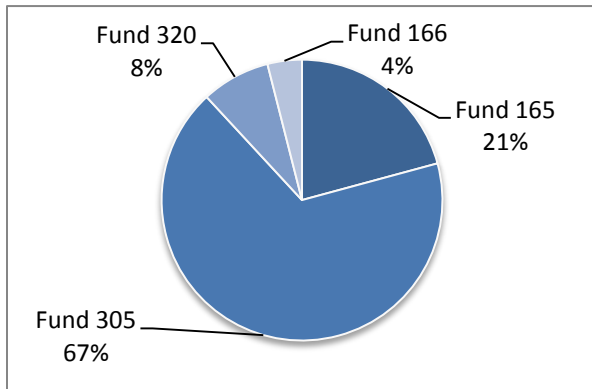
Overview

The General Government section contains capital improvement projects designed to facilitate the provision of services by the legislative and administrative branches of Leon County government. Major General Government Capital Projects funded in FY13 include: General County Maintenance, Minor Renovations, and Management Information Service upgrades.

Funding Sources:

Figure 24.5 shows that 67% (\$2,623,690) of the FY13 General Government budget is funded by the Capital Improvements Fund (Fund 305). The Bank of America Fund (Fund 165) is funding 21% (\$800,000) of the budget for improvements of that facility. The Bond Series 2005 Construction Fund (Fund 320) will fund 8% (\$300,000) for improvements to the Courthouse building. The Huntington Oaks Fund (Fund 166) is funding 4% (\$150,000) for improvements of that facility.

**Figure 24.5
FY13 General Government Projects
By Funding Source**



Managing Departments:

Table 24.9 shows that Facilities Management will manage the majority of the FY13 general government capital improvement budget. Facilities Management will manage 55%, Management Information Services will manage 36%, Fleet Management will manage 8%, and the Supervisor of Elections will manage 1%.

**Table 24.9
FY13 General Government Projects
By Managing Department**

Managing Department	# of Projects	FY13 Budget
Facilities Management	14	\$2,145,000
Fleet Management	2	\$322,490
Management Information Services	13	\$1,381,200
Supervisor of Elections	1	\$25,000
Total	30	\$3,873,690

Operating Budget Impacts:

Table 24.10 shows the estimated impacts that some General Government projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

**Table 24.10
General Government Operating Budget Impacts**

Project	Project #	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate	FY17 Estimate
Digital Phone System: MIS	076004	9,000	35,750	44,750	44,750	44,750
Digital Phone System: Sheriff's Office	076004	-	(80,000)	(110,000)	(110,000)	(110,000)
E-Filing System for Court Documents	076063	-	15,000	15,000	15,000	15,000
Elevator Generator Upgrades	086037	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
File Server Maintenance	076008	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Financial Hardware and Software	076001	-	3,000	3,000	3,000	3,000
Work Order Management	076042	10,800	18,900	25,380	25,380	25,380
Total		(\$200)	(\$27,350)	(\$41,870)	(\$41,870)	(\$41,870)

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

General Government Index

Page	Project	#	Life to Date FY 2011	Adj Bud FY 2012	FY 2013 Budget	FY13-FY17 Total	Project Total
24-40	Architectural and Engineering Services	086011	227,453	60,000	60,000	300,000	587,453
24-41	BOA Building Acquisition/Renovations	086025	19,754,340	1,891,487	800,000	2,059,051	23,704,878
24-42	Capital Grant Match Program	096019	-	355,600	-	-	355,600
24-43	Centralized Storage Facility	086054	158,469	131,531	-	100,000	390,000
24-44	Common Area Furnishings	086017	303,313	25,000	25,000	125,000	453,313
24-45	Community Services Building Roof Replacement	086062	-	30,000	60,000	60,000	90,000
24-46	Courthouse Repairs	086024	5,560,014	1,212,261	384,000	469,000	7,241,275
24-47	Courthouse Security	086016	355,080	-	20,000	100,000	455,080
24-48	Courtroom Minor Renovations	086007	255,888	79,168	150,000	390,000	725,056
24-49	Courtroom Technology	076023	785,326	123,007	100,000	425,000	1,333,333
24-50	Data Wiring	076003	415,086	25,000	25,000	125,000	565,086
24-51	Digital Phone System	076004	1,222,549	-	150,000	600,000	1,822,549
24-52	Disaster Recovery	076044	47,540	-	250,000	1,250,000	1,297,540
24-53	E-Filing System for Court Documents	076063	-	50,000	88,200	109,635	159,635
24-54	Election Equipment	096015	1,514,287	1,463,713	-	1,950,000	4,928,000
24-55	Elevator Generator Upgrades	086037	830,832	687,368	325,000	825,000	2,343,200
24-56	Energy & Resource Conservation Improvements	086041	292,093	368,556	-	-	660,649
24-57	Facilities Management Warehouse Roof Replacement	086063	-	-	-	97,000	97,000
24-58	File Server Maintenance	076008	1,332,973	250,000	250,000	1,250,000	2,832,973
24-59	Financial Hardware and Software	076001	228,247	45,000	9,000	75,000	348,247
24-60	General County Maintenance/Renovations	086057	8,595	36,525	85,000	185,000	230,120
24-61	General Vehicle/Equipment Replacement	026003	2,514,403	405,014	322,490	2,184,490	5,103,907
24-62	Huntington Oaks Plaza Renovations	083002	-	309,000	150,000	250,000	559,000
24-63	MIS Data Center and Elevator Room Halon System	076064	-	-	70,000	70,000	70,000
24-64	Network Backbone Upgrade	076018	853,265	80,000	80,000	400,000	1,333,265
24-65	Parking Lot Maintenance	086033	26,950	159,818	16,000	80,000	266,768
24-66	Property Appraiser Technology	076045	352,500	197,500	-	-	550,000
24-67	Public Defender Technology	076051	210,879	30,000	30,000	170,000	410,879
24-68	Records Management	076061	-	175,000	50,000	250,000	425,000
24-69	State Attorney Technology	076047	186,032	30,000	30,000	150,000	366,032
24-70	Supervisor of Elections Technology	076005	185,022	25,000	25,000	125,000	335,022
24-71	User Computer Upgrades	076024	2,586,761	386,263	300,000	1,500,000	4,473,024
24-72	Work Order Management	076042	482,140	4,722	19,000	99,000	585,862
General Government Total			\$40,690,037	\$8,636,533	\$3,873,690	\$15,773,176	\$65,099,746

The Capital Improvement projects highlighted are fully funded in FY12. It is anticipated that these projects will be carryforward into the next fiscal year.

Architectural & Engineering Services

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086011	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for architectural and engineering services that occur routinely throughout the year and are necessary to insure the safety and consistency of operations in County buildings. Routine operating maintenance of County buildings occasionally involves the discovery of structural deterioration and mechanical or electrical failures that warrant an immediate investigative action and proposed course to solution.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	227,453	60,000	24,851	60,000	60,000	60,000	60,000	60,000	300,000	587,453
	227,453	60,000	24,851	60,000	60,000	60,000	60,000	60,000	300,000	587,453

Policy/Comprehensive Plan Information

Florida Statutes 479, 480, 481 and 489 - compliance with licensing requirements for certain classes of planning and design activity

Operating Budget Impact

N/A

Bank of America Building Acquisition/Renovations

Dept/Div: **Facilities Management**
 Project #: **086025**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for completion of the renovation, mechanical, and electrical upgrades and safety improvements to the Bank of America building acquired by the County.

Financial Summary

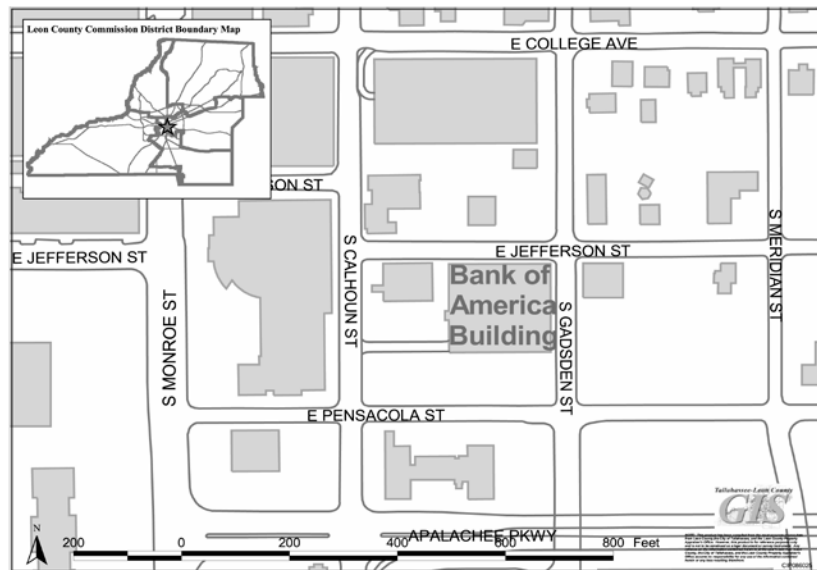
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
165 Bank of America Building Operations	0	1,481,517	443,963	800,000	600,000	54,847	480,000	124,204	2,059,051	3,540,568
305 Capital Improvements	210,511	409,970	184,270	0	0	0	0	0	0	620,481
311 Bond Series 2003A & 2003B Construction	16,924,203	0	0	0	0	0	0	0	0	16,924,203
318 Bond Series 1999 Construction	2,619,626	0	0	0	0	0	0	0	0	2,619,626
	19,754,340	1,891,487	628,233	800,000	600,000	54,847	480,000	124,204	2,059,051	23,704,878

Policy/Comprehensive Plan Information

Florida Statute 29.008(A) - designation of facilities for all Court related functions as a county responsibility

Operating Budget Impact

N/A



Centralized Storage Facility

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086054	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project will provide for the consolidation of archive record storage for Board offices, Clerk of Courts, Public Defender, and State Attorney in addition to surplus furniture. The centralized storage facility will eliminate the need for multiple storage leases located throughout the County.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	158,469	131,531	273	0	50,000	0	50,000	0	100,000	390,000
	158,469	131,531	273	0	50,000	0	50,000	0	100,000	390,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Common Area Furnishings

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086017	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the renewal and replacement of common area furnishings at major County buildings, including the Main Library.

Financial Summary

<u>Funding Source</u>	<u>Life To Date FY 2011</u>	<u>Adjusted Budget FY 2012</u>	<u>Year To Date FY 2012</u>	<u>FY 2013 Budget</u>	<u>FY 2014 Planned</u>	<u>FY 2015 Planned</u>	<u>FY 2016 Planned</u>	<u>FY 2017 Planned</u>	<u>5 Year Total</u>	<u>Total Project Cost</u>
305 Capital Improvements	303,313	25,000	1,138	25,000	25,000	25,000	25,000	25,000	125,000	453,313
	303,313	25,000	1,138	25,000	25,000	25,000	25,000	25,000	125,000	453,313

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Community Services Building Roof Replacement

Dept/Div: **Facilities Management**
 Project #: **086062**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the Community Services Building roof replacement. The existing 20 year old roof is reaching the end of its life expectancy and in need of replacement. The project is scheduled to begin October 1, 2012.

Financial Summary

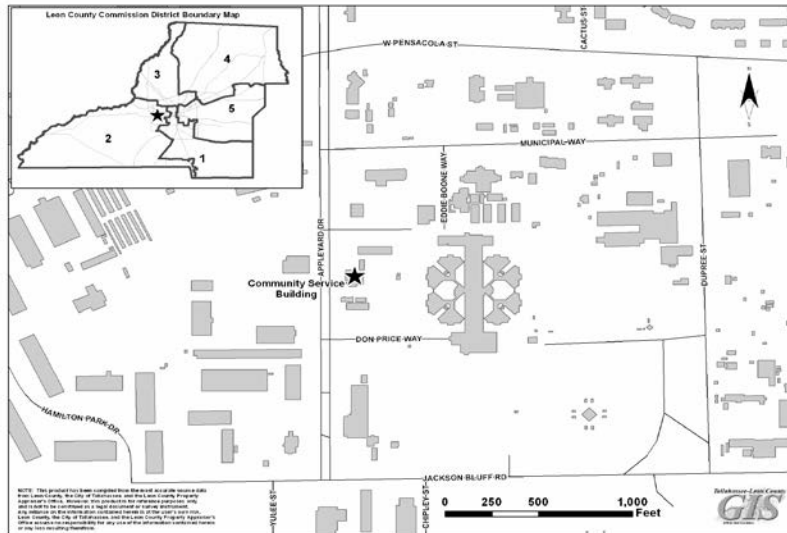
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	30,000	24,957	60,000	0	0	0	0	60,000	90,000
	0	30,000	24,957	60,000	0	0	0	0	60,000	90,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Repairs

Dept/Div: **Facilities Management**
 Project #: **086024**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for repairs and improvements to the Courthouse building. Current mechanical systems are aging and in need of repair. In FY13, the trash compactor pump will be replaced. In FY14, the main breaker and secondary switch gear will be replaced.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	573,062	850,138	722,196	84,000	85,000	0	0	0	169,000	1,592,200
311 Bond Series 2003A & 2003B Construction	1,878,277	362,123	205,624	0	0	0	0	0	0	2,240,400
318 Bond Series 1999 Construction	2,446,675	0	0	0	0	0	0	0	0	2,446,675
320 Bond Series 2005 Construction	0	0	0	300,000	0	0	0	0	300,000	300,000
325 Bond Series 1998A Construction	662,000	0	0	0	0	0	0	0	0	662,000
	5,560,014	1,212,261	927,820	384,000	85,000	0	0	0	469,000	7,241,275

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Security

Dept/Div: **Facilities Management**
 Project #: **086016**
 Service Type: **General Government**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the repair and replacement to the security system throughout the Courthouse. The current security system was installed in February 2001, and some of the equipment, such as DVRs, cameras, monitors and x-ray machines are showing signs of needing to be replaced. The predicted life expectancy of the equipment is varied as some pieces have been replaced sporadically and others are starting to show signs of wear and tear, such as images burned into monitors and camera displaying unclear pictures. This project also includes the addition of any new equipment, such as cameras, panic buttons, DVRs, etc.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
110 Fine and Forfeiture	17,144	0	0	0	0	0	0	0	0	17,144
305 Capital Improvements	20,447	0	0	20,000	20,000	20,000	20,000	20,000	100,000	120,447
318 Bond Series 1999 Construction	317,489	0	0	0	0	0	0	0	0	317,489
	355,080	0	0	20,000	20,000	20,000	20,000	20,000	100,000	455,080

Policy/Comprehensive Plan Information

Florida Statute 29.008; Section 14, Article V of the State Constitution - Counties are required to fund the cost of security of facilities for the circuit and county courts, public defenders' offices, state attorneys' offices, guardian ad litem offices, and the offices of the clerks of the circuit and county courts performing court-related functions.

Operating Budget Impact

N/A



Courtroom Minor Renovations

Dept/Div: **Facilities Management**
 Project #: **086007**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for items such as bench replacements, cosmetic upgrades, reupholstering of jury chairs, new attorney tables, witness stands, minor office renovations and restroom alterations for courtrooms on the third floor northwest wing of the Courthouse. FY 2013 also includes \$150,000 for the renovation of the Leon County Jail courtroom, which will include security enhancements.

Financial Summary

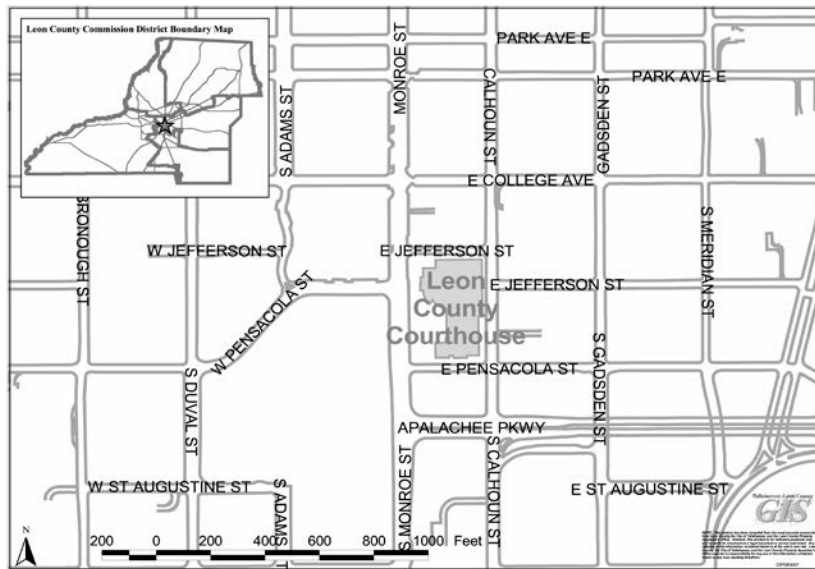
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	255,888	79,168	44,529	150,000	60,000	60,000	60,000	60,000	390,000	725,056
	255,888	79,168	44,529	150,000	60,000	60,000	60,000	60,000	390,000	725,056

Policy/Comprehensive Plan Information

Article V (HB 113A of the 2003 legislation and SB 2960 of the 2004 session) - designation of courtroom space as a county responsibility

Operating Budget Impact

N/A



Courtroom Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076023** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the Courtrooms such as sound system replacements and other technology needs of the Judiciary and Court Administration. The out-year funding (FY16 - FY17) includes funding for the maintenance of technology equipment.

Financial Summary

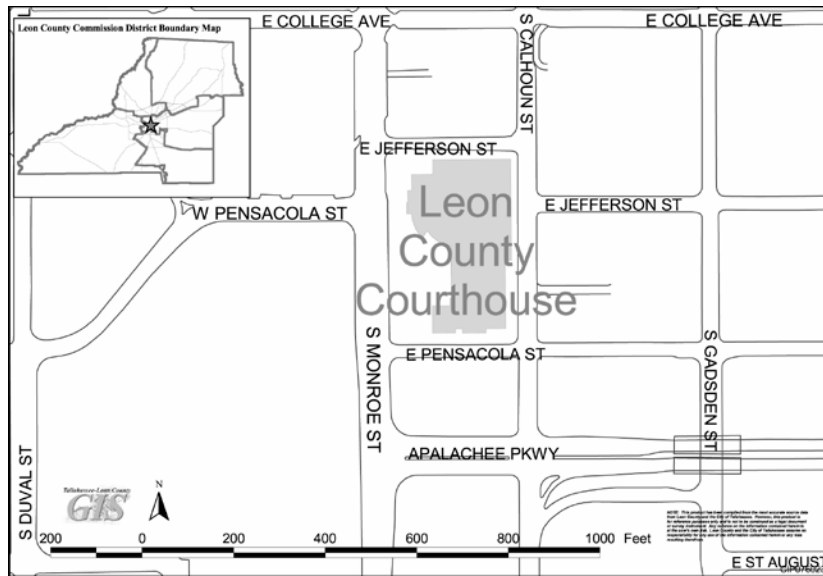
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	665,345	123,007	107,083	100,000	100,000	100,000	75,000	50,000	425,000	1,213,352
318 Bond Series 1999 Construction	119,981	0	0	0	0	0	0	0	0	119,981
	785,326	123,007	107,083	100,000	100,000	100,000	75,000	50,000	425,000	1,333,333

Policy/Comprehensive Plan Information

Florida Statute 29.008 - designates courtroom space and associated technology as a county responsibility

Operating Budget Impact

N/A



Data Wiring

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076003** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the continued replacement of the computer wiring at various County facilities. These replacements will be coordinated with any building and/or renovation changes that are planned through Facilities Management.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	415,086	25,000	3,888	25,000	25,000	25,000	25,000	25,000	125,000	565,086
	415,086	25,000	3,888	25,000	25,000	25,000	25,000	25,000	125,000	565,086

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Digital Phone System

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076004** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the phone and voice mail system for the Leon County Sheriff's Office, Leon County Clerk of Courts and Court Administration to the Avaya phone system. These agencies will realize operational savings and improved services.

The FY 2013 request includes a base system upgrade and addition of Court Administration. FY 2014 includes the addition of the Sheriff's office. FY 2015 includes the addition of the Clerk's office.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,072,549	0	0	150,000	350,000	100,000	0	0	600,000	1,672,549
318 Bond Series 1999 Construction	150,000	0	0	0	0	0	0	0	0	150,000
	<u>1,222,549</u>	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>350,000</u>	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>600,000</u>	<u>1,822,549</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have annual impacts to the MIS, Sheriff's Office, and Court Administration operating budgets. The following are the estimated impacts anticipated to begin in FY 2013:

FY 2013:

MIS - \$9,000 for increased annual maintenance costs for Avaya for additional infrastructure for the core system and adding Court Administration.

FY 2014:

MIS - \$35,750 for increased annual maintenance costs for Avaya as the Sheriff's Office is moved to Avaya (\$9,000 from previous year + \$26,750 for Sheriff's Office)

Sheriff's Office - Approximately \$80,000 one-time decrease in the operating budget as phone lines are eliminated through the move to the Avaya phone system.

FY 2015 - FY 2017:

MIS - \$44,750 for increased annual maintenance costs for Avaya as the Clerk's Office is moved to Avaya. (\$35,750 from previous years' increases + \$9,000 for Clerk's Office)

Sheriff's Office - Approximately \$110,000 ongoing decrease in the operating budget as phone lines are eliminated with the completed move to the Avaya phone system.

Disaster Recovery

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076044** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Revised Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the purchase of hardware and software to refresh the Production and Disaster Recovery (DS) servers for County functions, such as the HR/Financial systems (Banner), E-mail (Groupwise), File Servers, Virtualized desktops, and Work Order Management (Hansen). Most existing server hardware will be at end-of-life support with the vendor in 2013 and warranties will no longer be provided. Redundant servers will provide for load balancing and business continuity of mission critical systems for County functions.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	47,540	0	0	250,000	250,000	250,000	250,000	250,000	1,250,000	1,297,540
	47,540	0	0	250,000	250,000	250,000	250,000	250,000	1,250,000	1,297,540

Policy/Comprehensive Plan Information

This provides disaster recovery and business continuity of mission critical automated systems for County Departments and Constitutional offices.

Operating Budget Impact

N/A

E-Filing System for Court Documents

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076063** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the electronic filing (e-filing) system for Court Administration, State Attorney, and Public Defender. According to legislative mandate, by Spring 2013, each office is to develop and implement a process by which the e-filing of court documents can be administered.

Court Administration is considering the implementation of a Circuit wide solution. Leon County's share will be approximately \$138,000, of which \$50,000 was allocated in FY 2012. The FY 2013 request includes the remaining \$88,200. The FY 2014 request is for display units and scanners.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	50,000	0	88,200	21,435	0	0	0	109,635	159,635
	0	50,000	0	88,200	21,435	0	0	0	109,635	159,635

Policy/Comprehensive Plan Information

During the 2011 Legislative Session, the House and Senate passed SB170 which requires the State Attorney and Public Defender to electronically file court documents with the Clerk of Court. Article V of the Florida Constitution requires counties to fund technology needs for the State Attorney, Public Defender, and offices of the clerk of the circuit and county courts performing court-related functions.

Operating Budget Impact

This project has an annual impact on the MIS operating budget. The following are the estimated impacts anticipated to begin in FY 2014:

FY 2014 - FY 2017:
 \$15,000 Annual Licensing Maintenance for Software

Election Equipment

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096015	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of election equipment. In 1992, the current optical scan voting system was first purchased. Over the past 16 years, the units have been upgraded and repaired; however, the equipment has reached its maximum use and needs to be replaced. The current OS technology is being phased out and is no longer available. There are currently three new systems undergoing certification that will be considered for the replacement. It is anticipated that these systems will allow for higher reading capacity which is needed for large precincts, absentee ballot counting and early voting. In FY 2014, the replacement units for the touch screens with ADA compliant ballot marking devices will be purchased in order to meet the deadline mandated by statute.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,199,302	1,431,120	0	0	1,650,000	300,000	0	0	1,950,000	4,580,422
318 Bond Series 1999 Construction	314,985	32,593	0	0	0	0	0	0	0	347,578
	<u>1,514,287</u>	<u>1,463,713</u>	<u>0</u>	<u>0</u>	<u>1,650,000</u>	<u>300,000</u>	<u>0</u>	<u>0</u>	<u>1,950,000</u>	<u>4,928,000</u>

Policy/Comprehensive Plan Information

Chapter 101.56075 F.S. Requires all voting systems to utilize paper ballots and all ADA voting systems must be compliant by January 1, 2016.

Operating Budget Impact

It is anticipated that there will be little to no impact on the operating budget, except for annual increases to license and maintenance contracts.

Elevator Generator Upgrades

Dept/Div: **Facilities Management**
 Project #: **086037**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the modernization of elevator generator motors and accompanying electric drive systems. An average of three elevators a year will be modernized. Emergency replacement costs are very high and the down-time for repair affects the buildings. The current generator motors and drive systems are large alternating current systems that run 24 hours a day and 7 days a week. These units are no longer manufactured or marketed by the elevator companies. The new technology is a variable frequency direct current system, which is more efficient and operates only on demand. The elevators are located at the Main Library, Courthouse, and the Bank of America Building.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	830,832	687,368	380,118	325,000	125,000	125,000	125,000	125,000	825,000	2,343,200
	830,832	687,368	380,118	325,000	125,000	125,000	125,000	125,000	825,000	2,343,200

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an estimated annual decrease of \$10,000 per upgraded elevator in the Facilities Management operating budget for the reduced electrical consumption and number of repair calls.



Energy & Resource Conservation Improvements

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	086041	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is to decrease consumption of energy, fuel, water and waste resources from Leon County operations. Specific work performed under this project will focus on strategies which decrease energy demand, increase energy efficiency, switch to renewable energy and vehicle fuel, reduce miles traveled, and reduce solid waste through increased reuse and recycling. Surveys, audits and studies will be conducted to identify areas with the highest opportunity for energy savings and resource conservation. Many of the reduction measures will result in reduced energy use, with initial funding recovered through reduced life cycle operating costs. Projects to date include but are not limited to the replacement of windows with energy efficient features at Ft. Braden Community Center, upgrade of lighting at the Transfer Station, implementation of lighting controls, outdoor recycling bins for all active parks, replacement of HVAC units in more than 25 locations.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	292,093	368,556	129,764	0	0	0	0	0	0	660,649
	292,093	368,556	129,764	0	0	0	0	0	0	660,649

Policy/Comprehensive Plan Information

On May 22, 2007, the Board approved a resolution that committed to achieving International Council for Local Environmental Initiatives (ICLEIs) Cities for Climate Protection Campaign Five Milestones.

Operating Budget Impact

This project is monitored by the Office of Sustainability which coordinates with other County Departments on various aspects of the project. It is anticipated that the completed improvements will help reduce departments operating expenses.

Facilities Management Warehouse Roof Replacement

Dept/Div: Facilities Management
Project #: 086063
Service Type: General Government
Status: New Project

Comp Plan CIE Project: N/A
Capital Improvement: N/A
Level of Service Standard: N/A
Current Level of Service: N/A

Project Description/Justification

This project is for the replacement of the roof at the Facilities Management Warehouse. The existing roof is 20 years old and showing serious signs of material failure due to weather conditions. Facilities staff has repaired several areas over the past few years. Facilities is requesting to replace the roof, re-seal roof panel joints, replace skylight panels, gutters, and reseal the exhaust fans. Life expectancy of this roof has expired.

Financial Summary

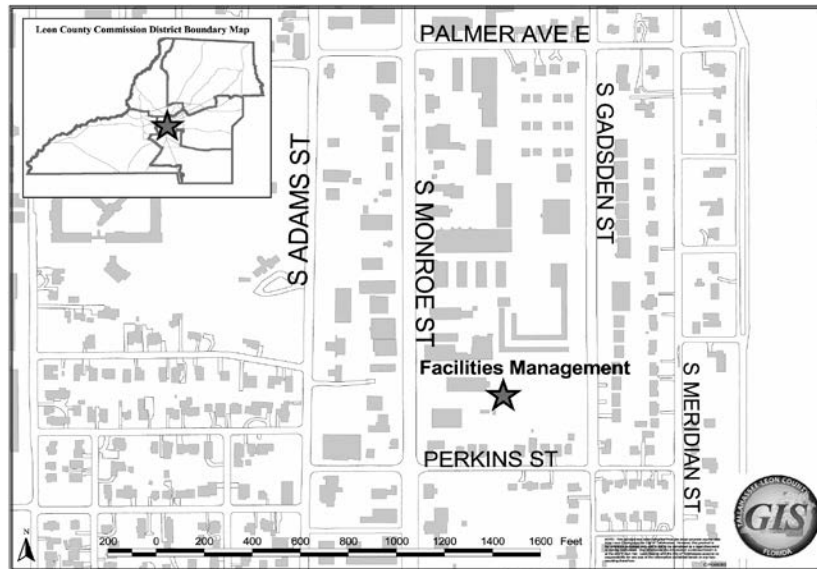
Table with 11 columns: Funding Source, Life To Date FY 2011, Adjusted Budget FY 2012, Year To Date FY 2012, FY 2013 Budget, FY 2014 Planned, FY 2015 Planned, FY 2016 Planned, FY 2017 Planned, 5 Year Total, Total Project Cost. Row 1: 305 Capital Improvements, 0, 0, 0, 0, 97,000, 0, 0, 0, 97,000, 97,000.

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



File Server Maintenance

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076008** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of file servers for planned obsolescence and standardization. Consolidation and upgrading of servers is an ongoing process to sustain desktop and communication functionalities and specialized applications for County staff and services. Upgrading of servers improves performance and reliability of systems and backup solutions. In addition, a virtualization solution for file servers will be used to improve support of applications, test environments, and maintenance, as previously described. The virtualization will minimize space requirements and cut energy costs in the data center, maximize technical staff resources, and provide for disaster recovery and business continuity of services.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,332,973	250,000	229,328	250,000	250,000	250,000	250,000	250,000	1,250,000	2,832,973
	1,332,973	250,000	229,328	250,000	250,000	250,000	250,000	250,000	1,250,000	2,832,973

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project produces an annual energy costs savings of approximately \$10,000 in electrical and air conditioning expenses. These energy savings in the data center were achieved by replacing nearly 250 servers with eight enterprise system servers that utilize virtualization and Storage Area Network (SAN) technology. These technologies provide on demand computing services through shared resources.

Financial Hardware and Software

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076001** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the purchase of financial hardware and software technology including the Office of Management & Budget's budgeting software. The FY14 request is for the purchase of a formal point-of-sale accounting system for Probation, Supervised Pretrial Release, and Drug and Alcohol Testing for tracking daily collections. This system will be interfaced with Banner.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	228,247	45,000	21,301	9,000	39,000	9,000	9,000	9,000	75,000	348,247
	228,247	45,000	21,301	9,000	39,000	9,000	9,000	9,000	75,000	348,247

Policy/Comprehensive Plan Information

Leon County Policy No. 92-4: Accounting and Reporting
 Leon County Policy No. 93-44: Fiscal Planning

Operating Budget Impact

This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 2014:

FY 2014:
 \$3,000 Annual Support fee for the Probation accounting system

General County Maintenance and Minor Renovations

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	086057	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project will allow Leon County to provide maintenance and minor renovations to County Facilities. The FY13 request also consists of replacing window sills, fascia boards, wood repair and painting at the Amtrack building. This work will be completed in compliance with the historical building codes.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	8,595	36,525	34,572	85,000	25,000	25,000	25,000	25,000	185,000	230,120
	8,595	36,525	34,572	85,000	25,000	25,000	25,000	25,000	185,000	230,120

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

General Vehicle & Equipment Replacement

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026003	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of County vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement is evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. It is estimated that the vehicles/equipment being replaced will generate \$23,050 in surplus sales. The following is the FY13 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Parks and Recreation	1994 Crosley: Trailer	N/A	\$1,472	\$5,862	\$6,500
Mosquito Control	1997 Ford: 4X4 1/2 TON EXT CAB*	110,862	\$20,836	\$9,082	\$35,000
Mosquito Control	2000 Ford: 4X4 1/2 TON P/U EXT CAB*	86,683	\$22,320	\$12,154	\$35,000
DSEM	1998 Jeep: 4X4 Cherokee*	75,972	\$18,151	\$7,348	\$35,000
DSEM	2000 Ford: 4X4 1/2 TON P/U*	195,596	\$22,320	\$16,154	\$35,000
DSEM	2002 Ford: 4X4 Explorer*	94,731	\$22,196	\$9,492	\$35,000
DSEM	2003 Ford: 4X4 Explorer*	97,146	\$20,375	\$7,500	\$35,000
Facilities Management	2004 Ford: 1-TON EXT CAB*	99,630	\$29,337	\$23,469	\$38,500
Housing Services	1998 Dodge: 4X2 1/2 TON P/U*	100,601	\$22,320	\$6,166	\$35,000

*Will be replaced with Hybrid, Alternative Fuel, or Other "Clean" Vehicle

The FY13 request also includes \$32,490 for the purchase of a minivan for the Tourist Development Department for tours, sales missions, and hauling of Visitor Guides and other collateral/promotional material. The Tourist Development tax portion of the project will be transferred to the Capital Project fund.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,514,403	405,014	394,857	322,490	504,000	498,000	450,000	410,000	2,184,490	5,103,907
	2,514,403	405,014	394,857	322,490	504,000	498,000	450,000	410,000	2,184,490	5,103,907

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Huntington Oaks Plaza Renovations

Dept/Div: **Facilities Management**
 Project #: **083002**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for minor renovations at Huntington Oaks Plaza.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
166 Huntington Oaks Plaza	0	309,000	29,967	150,000	25,000	25,000	25,000	25,000	250,000	559,000
	0	309,000	29,967	150,000	25,000	25,000	25,000	25,000	250,000	559,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



MIS Data Center and Elevator Room Halon System

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	076064	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of the Halon system in the MIS Data Center and elevator room #8. The current Halon system is obsolete, inadequate and parts are no longer available. Halon as a suppression agent is no longer marketed due to its environmental effects and danger to human life. The existing system will be replaced to meet the current suppression needs with a system that is not harmful to the environment and does not pose a hazard to the occupants of the facility.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	70,000	0	0	0	0	70,000	70,000
	0	0	0	70,000	0	0	0	0	70,000	70,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Network Backbone Upgrade

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076018** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the continual maintenance and upgrading of the network connectivity of County offices to provide uninterrupted service with high speed and increased bandwidth to support existing and growing applications requiring graphics and document images. Redundant links to critical offices will continue to be implemented each year to prepare for disaster recovery and business continuity needs.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	853,265	80,000	77,082	80,000	80,000	80,000	80,000	80,000	400,000	1,333,265
	853,265	80,000	77,082	80,000	80,000	80,000	80,000	80,000	400,000	1,333,265

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Parking Lot Maintenance

Dept/Div: **Facilities Management**
 Project #: **086033**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the maintenance of County parking lots including the purchase of replacement gate arms, ticket readers, and parking lot stripping and repair. The main lots anticipated to be updated over the next three years include the Main Library, Gadsden Street, and Courthouse garage.

Financial Summary

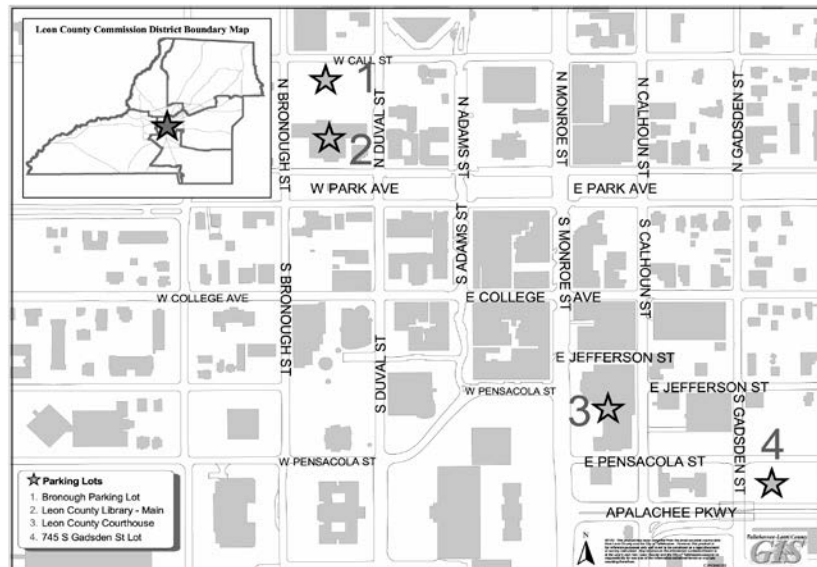
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	26,950	159,818	0	16,000	16,000	16,000	16,000	16,000	80,000	266,768
	26,950	159,818	0	16,000	16,000	16,000	16,000	16,000	80,000	266,768

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Property Appraiser Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076045** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for the Property Appraiser's property assessment and appraisal system.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	352,500	197,500	19,333	0	0	0	0	0	0	550,000
	352,500	197,500	19,333	0	0	0	0	0	0	550,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

The technology upgrades to the existing property assessment and appraisal system will provide an estimated \$100,000 in annualized operating savings.

Public Defender Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076051** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the Public Defender's Office. The FY 2014 request includes an additional \$20,000 for a video conferencing refresh in the Leon County jail pods.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	210,879	30,000	26,392	30,000	50,000	30,000	30,000	30,000	170,000	410,879
	210,879	30,000	26,392	30,000	50,000	30,000	30,000	30,000	170,000	410,879

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the Public Defender's Office.

Operating Budget Impact

N/A

Records Management

Dept/Div:	Management Information Services	Comp Plan CIE Project:	N/A
Project #:	076061	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the development of a records management strategy and implementation plan for information storage, management, and discovery for County departments. Information will include all paper, microfilm, and electronically stored items such as emails, video, digital photos, maps, and databases. This project will also define the technical requirements for supporting the strategy and implementation plan within the existing Documentum solution. A process framework will be based on Florida statutes and developed to define 1) how and when to organize and store information, 2) how to comply with the Florida retention schedule for information, 3) how to destroy information, and 4) how to access information. Another outcome of the project is to define the software and hardware for an archiving solution for emails and other documents. As paper and electronic documents and processes are integral to the work of the County government, management of those documents and processes are critical to the success of the government.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	175,000	19,416	50,000	50,000	50,000	50,000	50,000	250,000	425,000
	0	175,000	19,416	50,000	50,000	50,000	50,000	50,000	250,000	425,000

Policy/Comprehensive Plan Information

The State of Florida dictates the retention of records and requires the transparency of data through the Sunshine Law. Establishment of a records management strategy and implementation plan will support the County government in complying with the State requirements.

Operating Budget Impact

N/A

Supervisor of Elections Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076005** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for the Supervisor of Elections.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	185,022	25,000	22,841	25,000	25,000	25,000	25,000	25,000	125,000	335,022
	185,022	25,000	22,841	25,000	25,000	25,000	25,000	25,000	125,000	335,022

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

State Attorney Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076047** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the State Attorney's Office.

Financial Summary

<u>Funding Source</u>	<u>Life To Date FY 2011</u>	<u>Adjusted Budget FY 2012</u>	<u>Year To Date FY 2012</u>	<u>FY 2013 Budget</u>	<u>FY 2014 Planned</u>	<u>FY 2015 Planned</u>	<u>FY 2016 Planned</u>	<u>FY 2017 Planned</u>	<u>5 Year Total</u>	<u>Total Project Cost</u>
305 Capital Improvements	186,032	30,000	10,476	30,000	30,000	30,000	30,000	30,000	150,000	366,032
	186,032	30,000	10,476	30,000	30,000	30,000	30,000	30,000	150,000	366,032

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the State Attorney's Office

Operating Budget Impact

N/A

User Computer Upgrades

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076024** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of old user computers, printers, and peripherals. A replacement schedule is extremely important due to advances in software, deterioration of hardware, the inability to obtain replacement parts for old equipment and the increased cost of maintenance of old equipment. Currently, computers are on a five year replacement cycle plan. However, users with specialty software needs, such as engineers and GIS staff, are in a three year replacement cycle. The computers that are replaced every three years are recycled to County users with standardized needs. Pursuant to Board Policy, older machines are recycled to the Goodwill's electronics store. A virtualized desktop solution is being deployed for Board users over a 4 year plan, which will prolong the life of the desktop to over 5 years.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,586,761	386,263	202,391	300,000	300,000	300,000	300,000	300,000	1,500,000	4,473,024
	2,586,761	386,263	202,391	300,000	300,000	300,000	300,000	300,000	1,500,000	4,473,024

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Work Order Management

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076042** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the consolidation of work order management functions into one system. For the next several years, field operations will adopt mobile access to their work order systems allowing for data entry and access in the field for efficiency and process improvements. Anticipated rollouts are:

<u>FY 2013:</u> Operations - 1 Mosquito Control - 6 Parks & Recreation - 4 Facilities Management - 2 Engineering - 2 Solid Waste - 4 Total: 19	<u>FY 2014:</u> Facilities Management - 8 Engineering - 2 Operations - 5 Animal Control - 5 Total: 20	<u>FY 2015:</u> Facilities Management - 10 Engineering - 2 Other Departments as Required - 8 Total: 20
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Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	238,938	1,177	0	19,000	20,000	20,000	20,000	20,000	99,000	339,115
306 Transportation Improvements	243,202	3,545	0	0	0	0	0	0	0	246,747
	482,140	4,722	0	19,000	20,000	20,000	20,000	20,000	99,000	585,862

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project has an annual impact on MIS operating budget. The following are the estimated impacts anticipated to begin in FY 2013:

FY 2013:
\$10,800 Connectivity fees for internet plans for additional users

FY 2014:
\$18,900 Connectivity fees for internet plans for additional users

FY 2015 - FY 2017:
\$25,380 Connectivity fees for internet plans for additional users



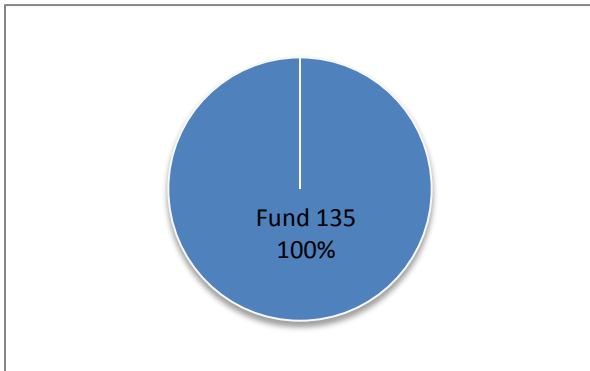
Overview

The Health and Safety Section contains capital improvement projects designed to facilitate the provision of services by the legislative and administrative branches of Leon County government. Major Health and Safety Capital Projects funded in FY13 include: Emergency Medical Services vehicle, equipment, and technology.

Funding Sources:

Figure 24.6 shows that the Emergency Medical Services MSTU Fund (Fund 135) funds 100% (\$913,000) of the Health and Safety capital improvement budget in FY13.

Figure 24.6
FY13 Health and Safety Projects
By Funding Source



Managing Departments:

Table 24.11 shows that Emergency Medical Services and Management Information Services will each manage one FY13 Health and Safety capital improvement project. Emergency Medical Services will manage 94% (\$860,500) of the total health and safety budget for FY13. Management Information Services will manage 6% (\$52,500).

Table 24.11
FY13 Health and Safety Projects
By Managing Department

Managing Department	# of Projects	FY13 Budget
Emergency Medical Services	1	\$860,500
Management Information Services	1	\$52,500
Total	2	\$913,000

Operating Budget Impacts:

Table 24.12 shows the estimated impacts that some Health and Safety projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 24.12
Health and Safety Operating Budget Impacts

Project	Project #	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate	FY17 Estimate
Emergency Medical Services Vehicle & Equip Replacement	026014	193,994	21,944	21,944	21,944	21,994
Public Safety Complex: Facilities Management	096016	921,655	921,655	921,655	921,655	921,655
Public Safety Complex: MIS	096016	249,876	249,876	249,876	249,876	249,876
Public Safety Complex: Sheriff	096016	128,953	128,953	128,953	128,953	128,953
Total		\$1,494,478	\$1,322,428	\$1,322,428	\$1,322,428	\$1,322,428

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Health & Safety Index

Page	Project	#	Life to Date FY 2011	Adj Bud FY 2012	FY 2013 Budget	FY13-FY17 Total	Project Cost Total
24-75	Emergency Medical Services Facility	096008	8,275	8,273,545	-	-	8,281,820
24-76	Emergency Medical Services Technology	076058	69,596	52,500	52,500	102,500	224,596
24-77	EMS Vehicles & Equipment	026014	3,660,439	193,803	860,500	4,141,198	7,917,569
24-78	Jail Roof Replacement	086031	32,720	3,570,996	-	-	3,603,716
24-79	Public Safety Complex	096016	2,145,537	14,546,297	-	-	16,691,834
24-80	Sheriff Heliport Building	086042	580,013	-	-	175,000	755,013
Health and Safety Total			\$6,418,709	\$26,637,141	\$913,000	\$4,418,698	\$37,474,548

The Capital Improvement projects highlighted are fully funded in FY12. It is anticipated that these projects will be carryforward into the next fiscal year.

Emergency Medical Services Facility

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **096008** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of a permanent Emergency Medical Services facility. The facility will be co-located with the Fire Administration Buildings according to the Interlocal Agreement between Leon County and the City of Tallahassee for the functional consolidation of EMS and Fire Services. The facility will be part of the Public Safety Complex that will house the Joint Dispatch Center, Traffic Management Center, and Emergency Operations Center. Critical functions of this building will be constructed to resist weather related disasters and include a protected ambulance storage facility.

Financial Summary

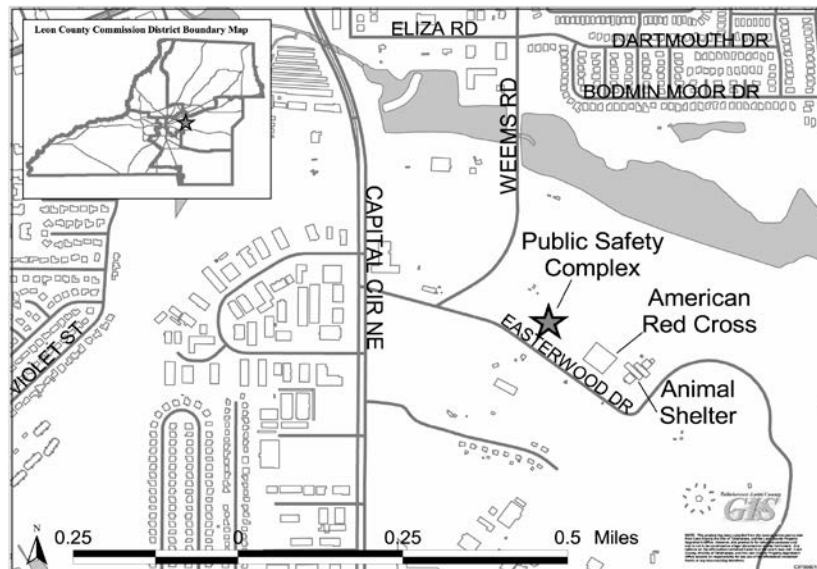
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	8,275	0	0	0	0	0	0	0	0	8,275
305 Capital Improvements	0	8,273,545	3,448,170	0	0	0	0	0	0	8,273,545
	<u>8,275</u>	<u>8,273,545</u>	<u>3,448,170</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,281,820</u>

Policy/Comprehensive Plan Information

Interlocal Agreement between Leon County and the City of Tallahassee for the functional consolidation of the Emergency Medical and Fire Services.

Operating Budget Impact

A total of four EMS positions will be required for the facility once it is in operation late FY 2013. These positions and associated operating costs are currently budgeted in the EMS operating budget (\$338,837) and will be realigned to the Sheriff to support the joint dispatch operation, resulting in no net budget impact.



Emergency Medical Services Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076058** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the technological needs of Leon County's Emergency Medical Services Division. Funding is provided for the replacement of five radios per year over the next five years as well as the replacement of 20 paramedic field devices.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	69,596	52,500	29,350	52,500	12,500	12,500	12,500	12,500	102,500	224,596
	69,596	52,500	29,350	52,500	12,500	12,500	12,500	12,500	102,500	224,596

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Emergency Medical Services Vehicles & Equipment

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026014	Capital Improvement:	N/A
Service Type:	Health & Safety	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the acquisition of Emergency Medical Services ambulances, vehicles and equipment. The FY 2013 request includes funding for three ambulances and four support vehicles. Out-year funding is provided for the refurbishment of ambulances in accordance with the ambulance replacement plan. In accordance with the Green Fleet Policy, each vehicle and equipment replacement is evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services.

The FY 2013 request also includes an update to the current controlled substance medication security equipment in use at the EMS Division. It will provide for a new safe system in each ambulance and in logistics to provide heightened security and accountability of controlled substances. This equipment will track which employees are accessing the controlled substances and will provide for an improved accountability system.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	3,582,568	193,803	193,803	860,500	633,798	869,400	790,000	987,500	4,141,198	7,917,569
	<u>3,582,568</u>	<u>193,803</u>	<u>193,803</u>	<u>860,500</u>	<u>633,798</u>	<u>869,400</u>	<u>790,000</u>	<u>987,500</u>	<u>4,141,198</u>	<u>7,917,569</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have annual impacts on the Emergency Medical Services operating budget once the vehicles have been purchased. The following are the estimated impacts anticipated to begin in FY 2013:

- FY 2013:
- \$172,050 - One-time Machinery and Equipment Costs for new ambulances and vehicles
- \$14,402 - Fuel and Oil
- \$7,542 - Vehicle Repair and Coverage

Jail Roof Replacement

Dept/Div: **Facilities Management**
 Project #: **086031**
 Service Type: **Health & Safety**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for preventive maintenance and ultimate replacement of the roof at the Leon County Jail and Annex.

Financial Summary

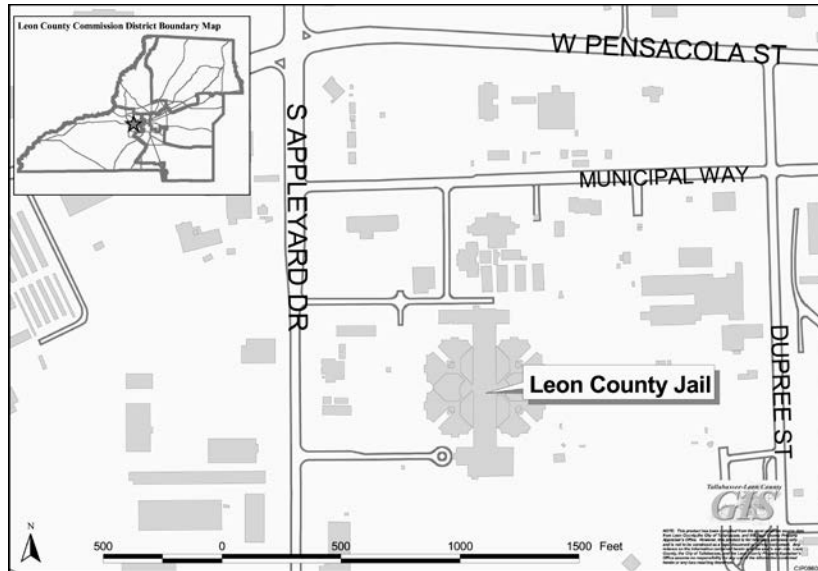
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,440	0	0	0	0	0	0	0	0	4,440
308 Sales Tax	28,280	3,570,996	0	0	0	0	0	0	0	3,599,276
	32,720	3,570,996	0	0	0	0	0	0	0	3,603,716

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Public Safety Complex

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **096016** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of a Leon County, City of Tallahassee, and Leon County Sheriff's Office Public Safety Complex. The establishment of a Public Safety Communication Board (PSCB) was approved by the County Commission on April 25, 2006 and by the City Commission on April 26, 2006.

Leon County, City of Tallahassee, and Leon County Sheriff's Office have agreed to pursue the public safety communication project and are moving forward with the consolidation of dispatching law enforcement and emergency personnel. The facility being constructed will include the dispatch services for the Leon County Sheriff's Office, the Tallahassee Police Department, Leon County Emergency Medical Services, and the Tallahassee Fire Department. The dispatch services will be co-located in the Public Safety Complex with the City of Tallahassee Transportation Management Center, Emergency Medical Services and Fire Administration, and Leon County's Emergency Operations Center. Construction started in late FY11, and will be complete in late FY13. The new American Red Cross building is located on the same property in order to create a campus environment.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	129,742	2,003,963	0	0	0	0	0	0	0	2,133,705
305 Capital Improvements	2,015,795	12,542,334	3,167,262	0	0	0	0	0	0	14,558,129
	2,145,537	14,546,297	3,167,262	0	0	0	0	0	0	16,691,834

Policy/Comprehensive Plan Information

December 13, 2006 - Memorandum of Agreement

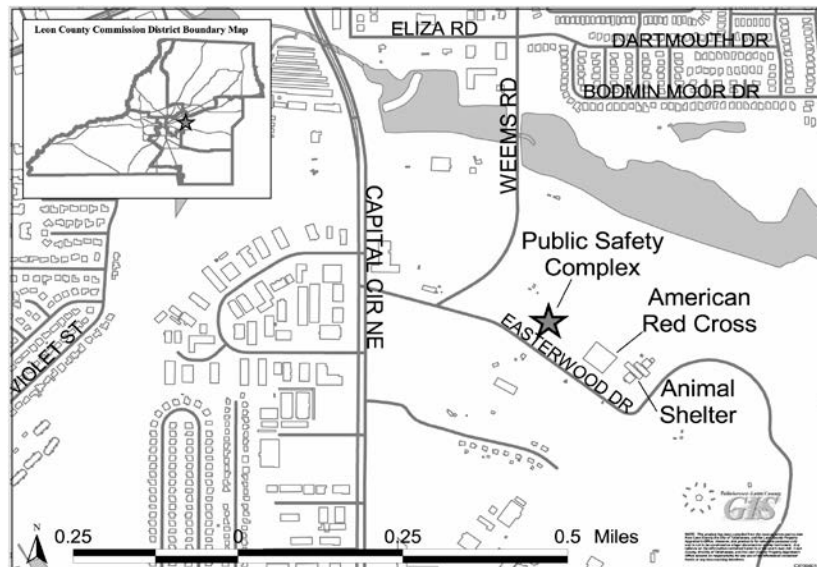
Operating Budget Impact

This project will have an annual impact on the Facilities Management, Management Information Systems (MIS), and Sheriff operating budgets once the facility is in operation. Below are the estimated impacts anticipated to begin late FY 2013:

Facilities Management: \$921,665 for costs associated with two new positions and operating expenses including, but not limited to, communications, utilities, custodial, maintenance, security, and property insurance.

MIS: \$249,876 for costs associated with IT service staff and technology support.

Sheriff: \$128,953 for technology related costs.



Sheriff Heliport Building

Dept/Div: **Facilities Management**
 Project #: **086042**
 Service Type: **Health & Safety**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the concrete tarmac for the Sheriff's heliport operations at the Tallahassee Regional Airport. The project includes total removal and replacement of the existing concrete surface with a new 6-inch reinforced concrete pad that is consistent with Federal Aviation Administration's criteria for helicopters.

Financial Summary

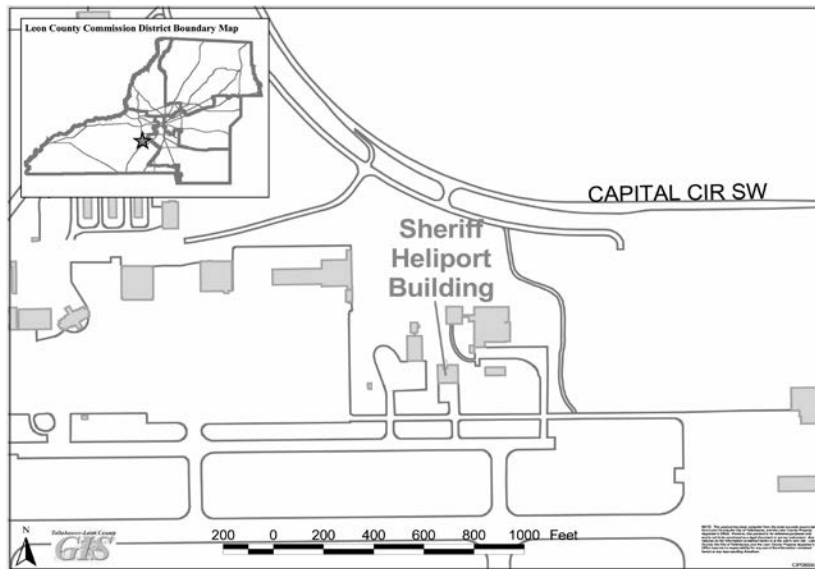
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	580,013	0	0	0	175,000	0	0	0	175,000	755,013
	580,013	0	0	0	175,000	0	0	0	175,000	755,013

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



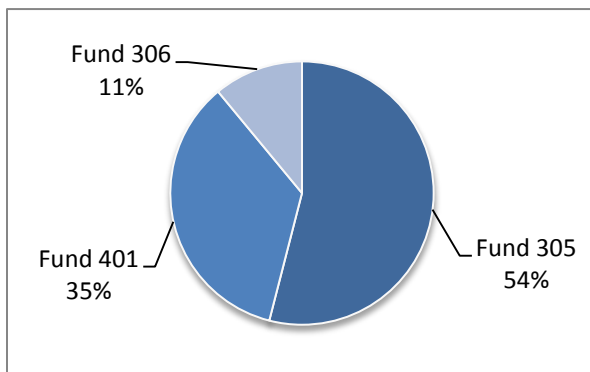
Overview

The Physical Environment Section contains capital improvement projects designed to facilitate the provision of services by the different branches of Leon County government. Major Physical Environment Capital Projects funded in FY13 include: Transfer Station Heavy Equipment Replacement, Stormwater Vehicle and Equipment Replacement, and Stormwater Structure Inventory and Mapping.

Funding Sources:

Figure 24.7 shows that the Capital Improvement Fund (Fund 305) funds 54% (\$1,170,780) of the Physical Environment projects funded in FY13. The Solid Waste Management Fund (Fund 401) funds 35% (\$764,179), and the Transportation Fund accounts for 11% (\$241,000) of Physical Environment funds.

Figure 24.7
FY13 Physical Environment Projects
By Funding Source



Managing Departments:

Table 24.13 shows that Solid Waste will manage the majority of the FY13 Physical Environment capital improvement projects. Solid Waste will manage 35% of the total physical environment budget for FY13. Engineering Services will manage 30%, Fleet Management will manage 16%, Management Information Services will manage 14%, and Public Works Operations will manage 5%.

Table 24.13
FY13 Physical Environment Projects
By Managing Department

Managing Department	# of Projects	FY13 Budget
Engineering Services	7	\$661,000
Fleet Management	1	\$342,500
Management Information Services	3	\$308,280
Public Works Operations	1	\$100,000
Solid Waste	9	\$764,179
Total	21	\$2,175,959

Operating Budget Impacts:

Table 24.14 shows the estimated impacts that some Physical Environment projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 24.14
Physical Environment Operating Budget Impacts

Project	Project #	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate	FY17 Estimate
Killearn Lakes Plantation Stormwater	064006	-	100,000	100,000	100,000	100,000
Remedial Action	036032	4,100	4,100	4,100	4,100	4,100
Solid Waste Trolley	036031	1,900	1,900	1,900	1,900	1,900
TMDL Compliance Activities	066004	-	-	35,000	60,000	60,000
Total		\$6,000	\$106,000	\$141,000	\$166,000	\$166,000

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Physical Environment Index

Page	Project	#	Life to Date FY 2011	Adj Bud FY 2012	FY 2013 Budget	FY13-FY17 Total	Project Total
24-84	Blueprint 2000 Water Quality Enhancements	067002	1,415,609	2,556,269	-	-	3,971,878
24-85	Bradfordville Pond 4 Outfall Stabilization	064005	95,722	526,662	241,000	241,000	863,434
24-86	CARDS Stormwater Program: Start-Up Costs	066001	2,149	167,749	-	100,000	269,898
24-87	Equipment Service Bay	036014	-	-	-	260,000	260,000
24-88	Geographic Information Systems Incremental Basemap Update	076060	1,902,678	298,500	-	1,194,000	3,395,178
24-89	Geographic Information Systems	076009	4,469,802	304,616	238,280	1,191,400	5,965,818
24-90	Gum Road Target Planning Area	062005	1,985	2,154,378	-	3,200,000	5,356,363
24-91	Hook-Lift Recycling Containers Replaement	036036	-	-	36,000	147,240	147,240
24-92	Household Hazardous Waste Loading Ramp	036034	-	-	26,850	26,850	26,850
24-93	Killearn Acres Flood Mitigation	064001	1,966,991	1,324,276	-	-	3,291,267
24-94	Killearn Lakes Plantation Stormwater	064006	586,104	1,152,758	-	1,000,000	2,738,862
24-95	Lafayette Street Stormwater	065001	209,314	3,193,161	-	-	3,402,475
24-96	Lake Munson Restoration	062001	2,563,623	275,575	-	-	2,839,198
24-97	Lakeview Bridge	062002	155,075	772,289	-	-	927,364
24-98	Landfill Improvements	036002	968,912	190,399	100,000	500,000	1,659,311
24-99	Lexington Pond Retrofit	063005	395,844	5,086,813	-	-	5,482,657
24-100	Longwood Subdivision Retrofit	062004	1,507	223,680	-	-	225,187
24-101	Pedrick Pond Stormwater Reuse Irrigation System	045007	40,595	84,404	120,000	120,000	244,999
24-102	Permit & Enforcement Tracking System	076015	81,133	249,562	70,000	270,000	600,695
24-103	Recycling Building Circulation Fan	036035	-	-	16,500	16,500	16,500
24-104	Remedial Action Plan	036032	-	400,000	-	-	400,000
24-105	Rural/Hazardous Waste Vehicle and Equipment Replacement	036033	-	32,500	39,500	406,938	439,438
24-106	Solid Waste Heavy Equipment/Vehicle Replacement	036003	2,194,681	834,533	34,500	2,603,220	5,632,434
24-107	Solid Waste Learning Center	036030	-	105,000	-	-	105,000
24-108	Solid Waste Master Plan	036028	-	100,000	-	-	100,000
24-109	Solid Waste Trolley	036031	-	45,000	-	-	45,000
24-110	Stormwater Maintenance Filter Replacement	066026	648,838	257,009	100,000	500,000	1,405,847
24-111	Stormwater Structure Inventory and Mapping	066003	-	500,000	250,000	500,000	1,000,000
24-112	Stormwater Vehicle & Equipment Replacement	026004	5,770,594	636,690	342,500	3,160,400	8,567,684

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Physical Environment Index

Page	Project	#	Life to Date FY 2011	Adj Bud FY 2012	FY 2013 Budget	FY13-FY17 Total	Project Total
24-113	TMDL Compliance Activities	066004	-	-	50,000	1,400,000	1,400,000
24-114	Transfer Station Heavy Equipment Replacement	036010	1,645,198	417,000	410,829	2,689,379	4,751,577
24-115	Transfer Station Improvements	036023	306,958	125,450	100,000	660,000	1,092,408
Physical Environment Index			\$24,423,362	\$22,014,273	\$2,175,959	\$20,186,927	\$66,624,562

The Capital Improvement projects highlighted are fully funded in FY12. It is anticipated that these projects will be carryforward into the next fiscal year.

Blue Print 2000 Water Quality Enhancements

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	067002	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

Blueprint 2000 set aside \$50 million (split 50/50 between the City and the County) of its 80% share of the Sales Tax Extension for stormwater and water quality retrofits. A total of \$5 million of the County's \$25 million is set-aside to retrofit existing County stormwater facilities and enhance their function. The following projects are included:

Lake Munson Dam Rehabilitation - This project addresses rehabilitation of the dam structure at an adjacent County-owned location in order to address structural weaknesses and foundation instabilities at the existing dam that are currently being monitored. The rehabilitated dam will maintain the existing hydraulic conditions so that no change occurs in lake level or downstream discharge.

Sharer Road Outfall Stabilization - This project addresses the significant erosion of the outfall channel from Sharer Road to the Brandon Woods Pond. Unsafe conditions and lack of maintenance access will be addressed by concrete lining approximately 600 linear feet of the channel. The drainage easement has eroded to greater than 7 feet in portions of the channel. Steep sides and heavy tree growth limit access for maintenance and prevent use of standard stabilization methods.

Lake Heritage Outfall - This project addresses the replacement of the lake outfall structure to discharge directly into the main channel rather than the emergency flow-way through the subdivision. The lake berm will be stabilized to protect downstream structures.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax – Extension (BP2000 80% Share)	1,415,609	2,556,269	1,436,336	0	0	0	0	0	0	3,971,878
	1,415,609	2,556,269	1,436,336	0	0	0	0	0	0	3,971,878

Policy/Comprehensive Plan Information

Sales Tax Extension Referendum, Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

These projects do not result in new operating impacts. They are corrections to conditions that have required maintenance in the past and will alleviate some future maintenance needs.

Bradfordville Pond 4 Outfall Stabilization

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	064005	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of the outfall pipeline at the Bradfordville Pond, constructed by the Florida Department of Transportation as a part of the Thomasville Road widening project. The joints in the concrete structures comprising the outfall system, as well as the primary control structure, have minor cracking which need to be repaired for the pond to function as designed. Further, a geotechnical investigation revealed water seepage through the berm on the west side of the pond. In order to address the water seepage issue, corrective measures for the western berm increased the project cost.

Financial Summary

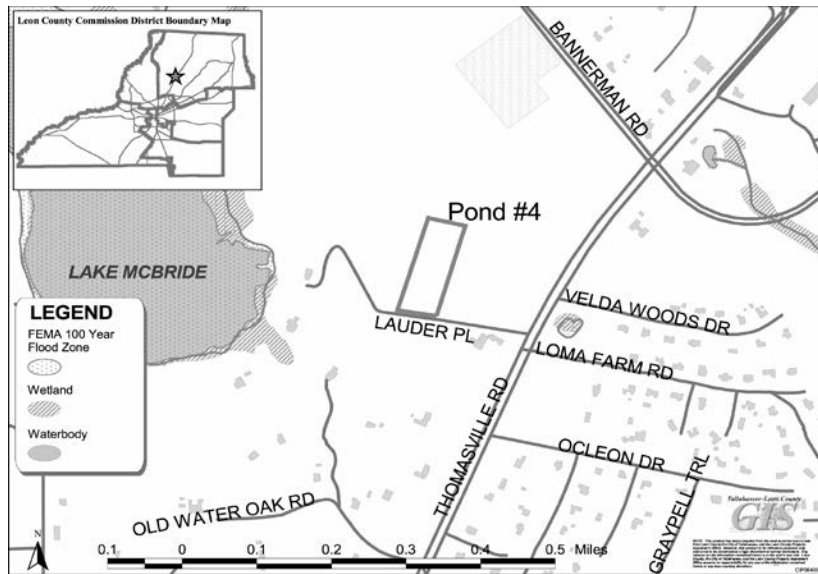
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	95,772	526,662	1,175	241,000	0	0	0	0	241,000	863,434
	95,772	526,662	1,175	241,000	0	0	0	0	241,000	863,434

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

The existing pond requires intensive maintenance. Once repaired the pond can be maintained routinely resulting in reduced operating costs.



CARDS Stormwater Program: Start Up Costs

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066001	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

On January 29, 2009 the Board conducted a Workshop to address the need for Transportation and/or Stormwater projects to mitigate or alleviate community impacts during and after major storm events. The Board directed that a new program be enacted to aid areas that are impacted by flooding during major storms. The new program was to be similar to the County's on-going 2/3 Program, with the difference being that the petition requirement was reduced to 60% with the County contributing 20% of the project costs, subject to the availability of funds. The Board also approved a new acronym for the existing 2/3 Program and the new program, CARDS, which stands for County Acquisition of Roads and Drainage Systems. On March 19, 2009, the Board conducted the First and Only Public Hearing to adopt a new ordinance creating the new CARDS program. This ordinance is now located in Chapter 18, Article IV, Division 2 of the Leon County Code of Laws. The original 2/3 Program remains a separate Capital Improvement project under the new name of CARDS Transportation Program: Start Up Costs.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,149	167,749	0	0	50,000	0	50,000	0	100,000	269,898
	2,149	167,749	0	0	50,000	0	50,000	0	100,000	269,898

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

N/A

Equipment Service Bay

Dept/Div: **Solid Waste**
 Project #: **036014**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the open service bay at the Solid Waste Management Facility with an enclosed service bay in order to service heavy equipment in all weather conditions. The existing service bay is subjecting staff and equipment to blowing dust and extreme weather. The enclosed service bay will minimize equipment down time and provide a safer work environment for staff.

Financial Summary

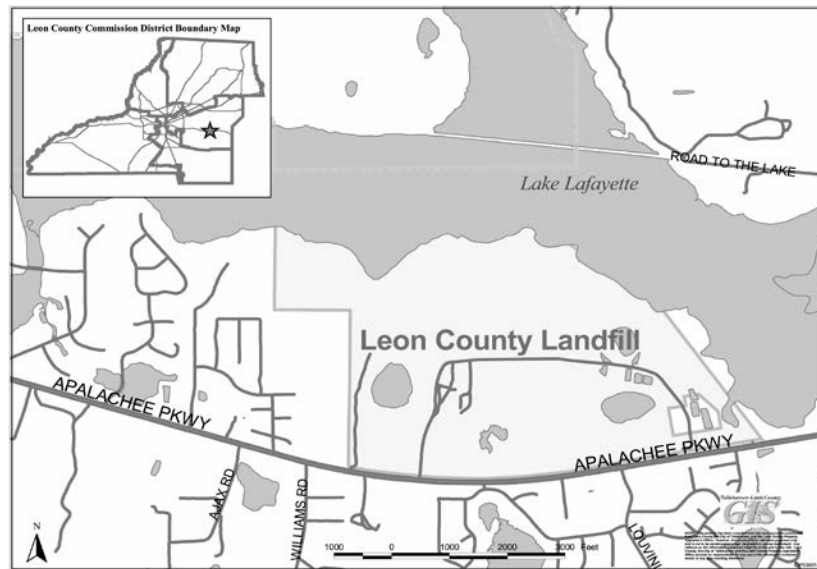
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	0	260,000	0	0	0	260,000	260,000
	0	0	0	0	260,000	0	0	0	260,000	260,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Geographic Information Systems Incremental Basemap

Dept/Div:	Management Information Services	Comp Plan CIE Project:	N/A
Project #:	076060	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the incremental update of the Tallahassee-Leon County Geographic Information System, TLC GIS, basemap. The basemap includes orthophotography, planimetrics and a digital elevation model with contours. These elements are essential in providing timely and accurate basemap information which provides positional control for other critical Geographic Information System information and the analysis opportunities they support. They are the foundation for geo-referencing (tying to coincident geographic features for accurate and reliable referencing) many of the Geographic Information System data layers. In June 2008, the Florida Department of Revenue, FDOR, was directed under Chapter 195.002 Florida Statutes, to provide each County Property Appraiser's Office with digital orthophotography every three years and charge each county office for the cost of that service and product delivery. In working with the vendor and leveraging the latest technology, TLC GIS was successful in developing a new methodology for collecting, compiling and releasing the basemap data in compliance with Chapter 195.002 Florida Statutes. TLC GIS has also been requested to obtain additional oblique and satellite imagery to support efforts related to public safety, property assessment and non ad-valorem assessments. Based on these needs, the Leon County Property Appraiser's Office and the Leon County Sheriff's Office has agreed to provide additional funding (\$20,000 per agency, per year) to secure oblique imagery and satellite imagery for Leon County (oblique imagery in Year 2 and satellite in Year 3).

Year 1 - Complete Data Capture and Delivery of 6" Digital Orthophotography
 *Complete Data Capture and Delivery of Color Infrared Orthophotography CIR
 Complete Data Capture of LiDAR

Year 2 & 3 - Complete LiDAR processing
 Complete Planimetric Updat
 **Complete Data Capture and Delivery Obliques in Year 2
 **Complete Data Capture and Delivery of Satellite Imagery in Year 3

*Note: The color infrared (CIR) photography is an additional product that is provided under the plan. The CIR will support efforts such as wetland delineation.

**Note: In order to provide complete data capture and delivery obliques in Year 2 and complete data capture and delivery of satellite imagery in Year 3 funding for this CIP will need to increase from \$258,500 to \$298,500 per year (See Note Above).

In order to maintain the basemap, Tallahassee-Leon County GIS will be required to secure funding beyond Year 3. The continued funding will allow TLC GIS to enter into the second cycle of data capture without an increase in the annual funding amount. The City is also contributing funds to this project.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,902,678	298,500	298,500	0	298,500	298,500	298,500	298,500	1,194,000	3,395,178
	1,902,678	298,500	298,500	0	298,500	298,500	298,500	298,500	1,194,000	3,395,178

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990); Permit Enforcement & Tracking System City of Tallahassee/Leon County Interlocal Agreement (1993)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation. The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, right-of-ways, and legal dimensions.

Operating Budget Impact

N/A

Geographic Information Systems

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076009** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the funding of the City of Tallahassee and Leon County Geographic Information System Interlocal Project. Tallahassee-Leon County Geographic Information System (TLC GIS) was created in May, 1990 when the City of Tallahassee, Leon County, and the Property Appraiser's Office entered into an Interlocal Agreement. The mission of TLC GIS is to:

- Develop a common base map
- Promote the sharing of resources
- Reduce redundancy of data collection and creation
- Provide a mechanism to maintain the base map and other data layers
- Encourage enterprise information management solutions
- Enhance decision making for public officials.

This project includes the following items, of which 50% is reimbursed by the City of Tallahassee:

\$52,000 Virtualization & Disaster Recovery
 \$81,000 ESRI ELA
 \$58,548 Infrastructure Improvements
\$48,732 ESRI EEAP & Geodatabase Support
 \$238,280

Virtualization & Disaster Recovery: This funding is utilized to support the ongoing costs of the shared infrastructure environment with Management Information Systems (approximately 50% of these funds). It has also been set aside to assist in setting up the necessary infrastructure for disaster recovery specific to GIS.

Environmental Systems Research Institute, Inc (ESRI) Enterprise Licensing Agreement (ELA): ESRI is the primary software provider for GIS software. The licenses cover everything from web servers to desktop licensing. Annual analysis has shown that the enterprise license save money over the alternative of buying individual licenses. This overall cost for the enterprise license is split between the CIP and operating funds.

Infrastructure Improvements: Infrastructure improvements is the account used to purchase GIS PCs, Plotters and other hardware and software needs. Annual allocations are used to level infrastructure costs over multiple years. TLC GIS has set up a rotation of infrastructure needs that can be supported on a level funding basis.

ESRI Enterprise Advantage Program (EEAP) & Geodatabase Support: The ESRI EEAP provides access to expertise that assists in strategic planning for GIS geodatabase, servers, and ArcGIS version upgrades. It allows access to premium Support Services, Instructor-Led ESRI training, and Virtual Campus Dollars. Additional geodatabase support will be needed to assist in the major migration from ArcGIS 9.3.1 to ArcGIS 10.1.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,469,802	304,616	161,867	238,280	238,280	238,280	238,280	238,280	1,191,400	5,965,818
	4,469,802	304,616	161,867	238,280	238,280	238,280	238,280	238,280	1,191,400	5,965,818

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation.

The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

The Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres (a register of property showing the extent, value, and ownership of land for taxation) that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, rights-of-way and legal dimensions.

Operating Budget Impact

N/A

Gum Road Target Planning Area

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	062005	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	Yes
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for planning, design/permitting and construction of flood attenuation storage in the Gum Road Target Planning Area (TPA). The project was adopted as part of the 2002 Gum Road Watershed Management Plan to reduce 100-year flood levels in the TPA, allowing more extensive commercial development in the area.

This project is funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax – Extension (BP2000 80% Share)	1,985	2,154,378	0	0	3,200,000	0	0	0	3,200,000	5,356,363
	1,985	2,154,378	0	0	3,200,000	0	0	0	3,200,000	5,356,363

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information, local government shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflect these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program, which will achieve the retrofit goals on the established schedule.

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Gum Road Target Planning Area

Operating Budget Impact

Operating budget impacts will be negligible because the project proposes enlarging an existing stormwater facility that already includes operating costs. The expanded facility will not add any more significant operating costs.



Hook-Lift Recycling Containers Replacement

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036036	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the purchase of six, 27 cubic yard, steel hook-lift recycling containers per year, for the next five years, in order to maintain the inventory of recycling containers in good order. Currently the recycling program has 62 recycling bins in inventory. Eight of those are in immediate need of replacement. The containers are used to collect recyclables from public schools, county buildings, county parks, and the Rural Waste Service Centers.

This project implements a four-year recycling bin replacement schedule. Adding six replacement bins to the inventory over each of the next four years will allow the program to maintain a full level of service. It will also provide improved safety conditions for over the road hauling.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	36,000	37,080	37,080	37,080	0	147,240	147,240
	0	0	0	36,000	37,080	37,080	37,080	0	147,240	147,240

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Household Hazardous Waste Loading Ramp

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036034	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the purchase and installation of a steel loading ramp at the Hazardous Waste Collection Center. The ramp will be wide enough to accommodate two transport trailers. The center processes electronics in addition to hazardous materials. This ramp will allow two transport trailers to be queued up simultaneously, one for electronics and the other for hazardous materials.

Currently, a portable ramp is used to load electronics in a vendor supplied transport trailer. The transport trailer is left on site until filled by Hazardous Waste. Once the trailer is full, it is replaced by the vendor. A permanent, two-slot ramp will allow electronics and hazardous materials to be loaded efficiently and cost effectively. It will improve worker safety and productivity, in addition to reducing traffic conflicts now associated with the use of the portable ramp.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	26,850	0	0	0	0	26,850	26,850
	0	0	0	26,850	0	0	0	0	26,850	26,850

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Killearn Acres Flood Mitigation

Dept/Div: **Engineering Services**
 Project #: **064001**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Stormwater**
 Level of Service Standard: **N/A**
 Current Level of Service: **D**

Project Description/Justification

This project improved long standing residential flooding adjacent to the primary drainage system within the Killearn Acres Subdivision. Included were two separate drainage improvement projects within the subdivision. Phase I (Killearn Acres Lower Drainage Improvements) is located downstream of Lake Saratoga and included cross drain enlargements, construction of a stormwater treatment facility and improvements within the outfall channel to Lake Kanturk. Phase II (Killearn Acres Upper Drainage Improvements) consisted of several cross drain/driveway culvert enlargements coupled with channel improvements along a section of Whirlaway Trail and Forward Pass Trail. The two phases were consolidated as a single phase and completed. Phase III (Forward Pass Trail between Whirlaway Trail and Pimlico Drive) was identified as a result of Tropical Storm Fay and was completed as part of this project.

Funding was provided in FY 2012 to update the adopted FEMA Flood Insurance Rate Maps for the Killearn Acres Tributary between Bradfordville Road and Pimlico Drive. Creating a single floodway will comply with the Comprehensive Plan requirement to map the primary drainage system. In addition, establishing a Base Flood Elevation along the Tributary could reduce the federal Flood Insurance cost for approximately 250 residential properties.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	1,507,490	1,324,276	415,719	0	0	0	0	0	0	2,831,766
314 Bond Series 1997 Construction	50,000	0	0	0	0	0	0	0	0	50,000
318 Bond Series 1999 Construction	409,501	0	0	0	0	0	0	0	0	409,501
	<u>1,966,991</u>	<u>1,324,276</u>	<u>415,719</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,291,267</u>

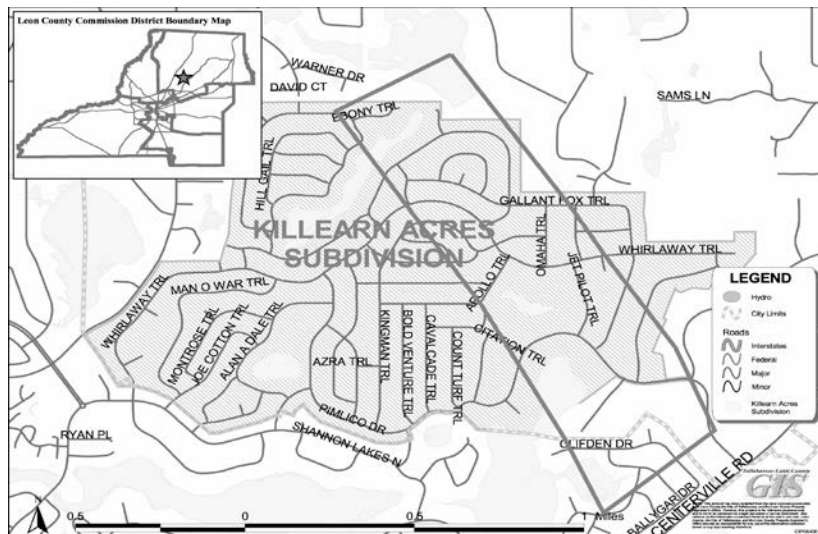
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Comprehensive Plan Conservation Element Policy 1.3.1, which requires that floodplains, floodways, and improved elements of the primary drainage system be mapped and included in the conservation overlay.

Operating Budget Impact

New stormwater treatment facilities will impact the operating budget of the Division of Operations due to mowing and filter replacement.



Killearn Lakes Plantation Stormwater

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	064006	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the detailed analysis, design, and construction of a stormwater system to serve Killearn Lakes Plantation Units 1, 2, and 3. The stormwater system will identify stormwater outfalls primarily located within existing green spaces that convey stormwater from residential properties. This project will also provide for enhanced redirection of stormwater from densely developed residential areas to the outfalls in the green spaces. Design will focus on using available resources and facilities, such as the utilization of roadways as conveyances for stormwater, and protection of residential properties where roads must be used as stormwater conveyances.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	586,104	1,152,758	406,524	0	500,000	250,000	250,000	0	1,000,000	2,738,862
	586,104	1,152,758	406,524	0	500,000	250,000	250,000	0	1,000,000	2,738,862

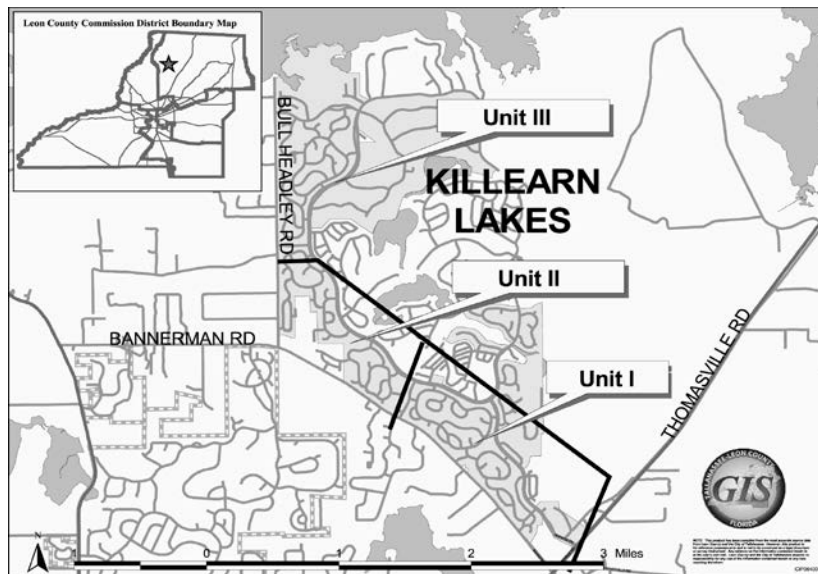
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

Successful completion of this project will result in a reduction of engineering and operations complaint resolution manhours. Unscheduled call outs and repairs for Operations staff will also be significantly reduced. However, 12.1 miles of new routine ditch mowing will be added to keep the new stormwater conveyance system functioning as designed. Mowing is done 3 times per year and will require several passes each time for completion. The following are the estimated impacts anticipated to begin in FY 2014:

FY 2014 - FY 2017:
\$100,000 for contract mowing



Lafayette Street Stormwater

Dept/Div: **Engineering Services**
 Project #: **065001**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Stormwater**
 Level of Service Standard: **N/A**
 Current Level of Service: **D**

Project Description/Justification

This project is for the construction of a drainage system for Lafayette Street from Suwannee Street to Seminole Drive. The construction is being coordinated with the reconstruction of Lafayette Street required for the Blueprint 2000 Capital Cascade Trail project from Suwannee to the Railroad. The segment from the railroad to Seminole is being developed as a County Project.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

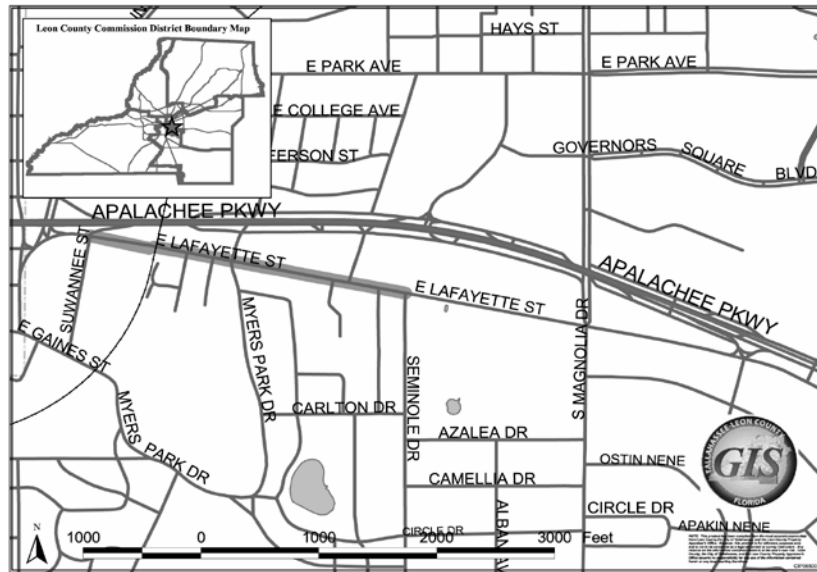
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	0	850,000	0	0	0	0	0	0	0	850,000
309 Sales Tax - Extension	209,314	2,343,161	51,439	0	0	0	0	0	0	2,552,475
	209,314	3,193,161	51,439	0	0	0	0	0	0	3,402,475

Policy/Comprehensive Plan Information

This project is in compliance with policy determined by the Blueprint 2000 referendum.

Operating Budget Impact

Improvements to correct the deficiencies in this road and drainage system will result in reduced operational/maintenance costs as compared to the existing facilities.



Lake Munson Restoration

Dept/Div: **Engineering Services**
 Project #: **062001**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is intended to be used for in-lake restoration efforts that directly benefits wildlife and lake water quality such as minor sediment removal, water quality testing, and silt fence maintenance at Lake Henrietta.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

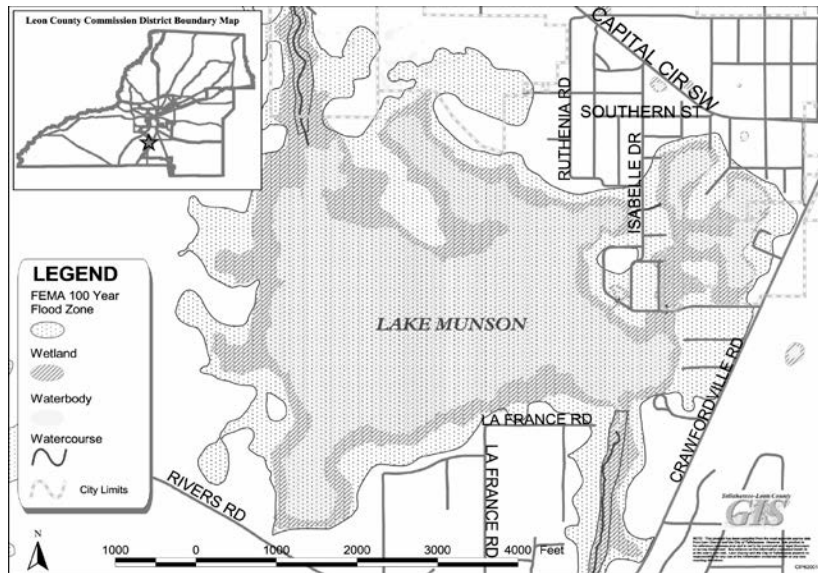
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	507,114	0	0	0	0	0	0	0	0	507,114
309 Sales Tax - Extension	141,509	275,575	0	0	0	0	0	0	0	417,084
314 Bond Series 1997 Construction	1,899,874	0	0	0	0	0	0	0	0	1,899,874
318 Bond Series 1999 Construction	15,126	0	0	0	0	0	0	0	0	15,126
	2,563,623	275,575	0	0	0	0	0	0	0	2,839,198

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Lakeview Bridge

Dept/Div:	Engineering Services	Comp Plan CIE Project:	Yes
Project #:	062002	Capital Improvement:	Stormwater
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	D

Project Description/Justification

This project is for the improvement of the creek crossing between Lake Bradford and Grassy Lake in order to ensure that Lakeview Drive remains passable up through a 10 year storm event. Final design began in FY11. Right-of-way acquisition will begin in FY13 with construction to begin after right-of-way acquisition is completed. The current design indicates that the crossing can be best accomplished with a culvert system.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

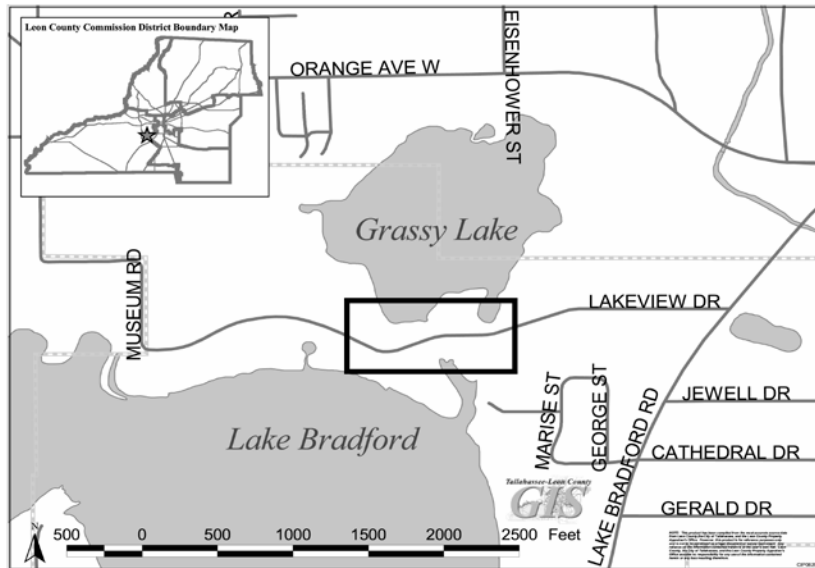
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	54,917	772,289	4,210	0	0	0	0	0	0	827,206
318 Bond Series 1999 Construction	100,158	0	0	0	0	0	0	0	0	100,158
	<u>155,075</u>	<u>772,289</u>	<u>4,210</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>927,364</u>

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

Improvements to correct the deficiencies in this road and drainage system will result in reduced operational/maintenance costs as compared to the existing facilities.



Landfill Improvements

Dept/Div: **Solid Waste**
 Project #: **036002**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the ongoing improvements to the Apalachee Solid Waste Management Facility. Improvements include applying sod to side slopes, erosion repairs, subsidence repairs, haul road resurfacing, upgrades to stormwater conveyances and ponds, improvements to the yard debris processing area and waste tire collection area.

Financial Summary

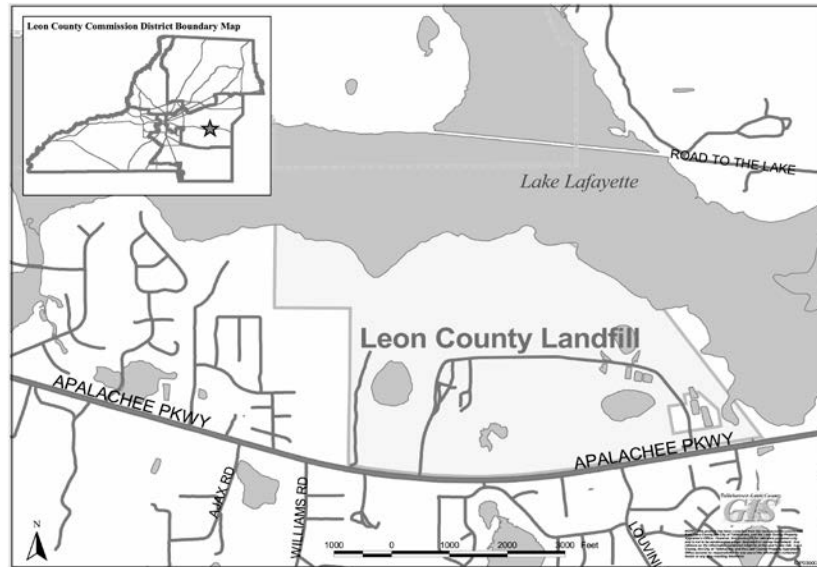
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	968,912	190,399	134,792	100,000	100,000	100,000	100,000	100,000	500,000	1,659,311
	968,912	190,399	134,792	100,000	100,000	100,000	100,000	100,000	500,000	1,659,311

Policy/Comprehensive Plan Information

Florida Statutes Chapter 403.706 - governs closure and post closure of landfills
 Florida Administrative Code Chapter 62-701 - governs closure and post closure of landfills Florida Department of Environmental Protection Operating Permit - mandates maintenance of the closed landfill cell
 Post closure rules require subsidence areas of the Phase I Landfill to be filled to prevent ponding and allow for routine mowing

Operating Budget Impact

N/A



Lexington Pond Retrofit

Dept/Div: **Engineering Services** Comp Plan CIE Project: **N/A**
 Project #: **063005** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for water quality treatment and flow attenuation for stormwater entering Ford's Arm of Lake Jackson from the Lexington Branch. The funds will be used to provide a possible combination of attenuation, water quality treatment and flow way improvements in the contributing basin to the east of Fords Arm. This project will include drainage improvements at Meridian Road, Timberlane Road and Deer Lane.

This project is funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	200,000	0	0	0	0	0	0	0	0	200,000
309 Sales Tax – Extension (BP2000 80% Share)	195,844	5,086,813	156,182	0	0	0	0	0	0	5,282,657
	395,844	5,086,813	156,182	0	0	0	0	0	0	5,482,657

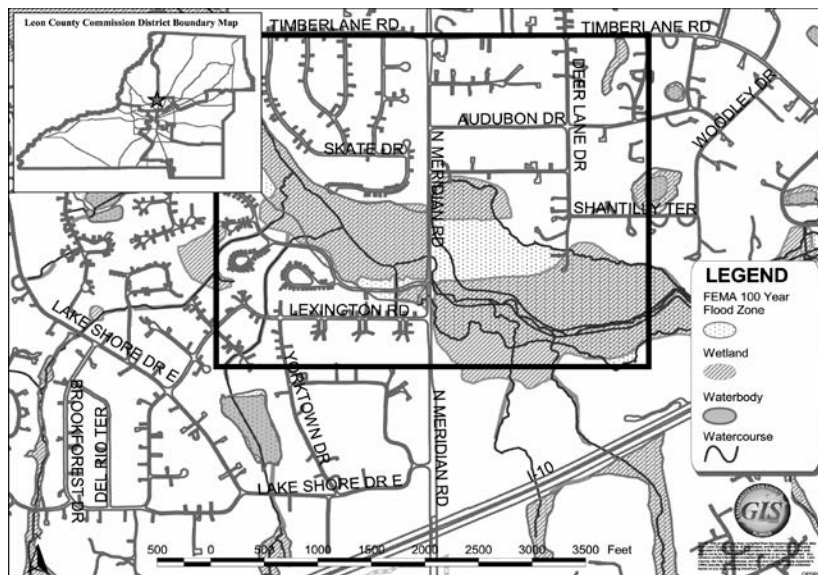
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Longwood Outfall Retrofit

Dept/Div: **Engineering Services** Comp Plan CIE Project: **N/A**
 Project #: **062004** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the improvement of erosion and localized flooding downstream in the Longwood Subdivision in west Leon County. The flow way will be graded to increase stormwater flow attenuation, stabilized to reduce erosion from peak flows and planted with vegetation to improve water quality treatment and enhance the natural channel. This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	1,507	223,680	0	0	0	0	0	0	0	225,187
	1,507	223,680	0	0	0	0	0	0	0	225,187

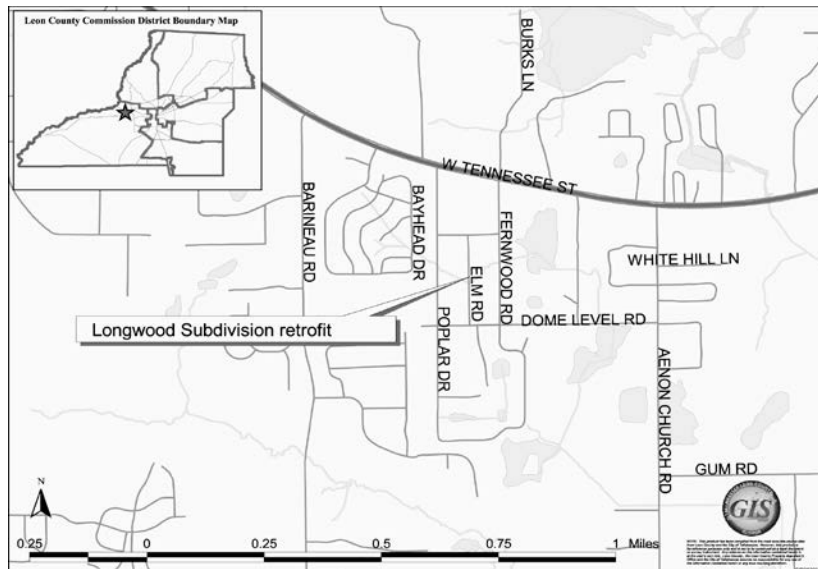
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Policy 2.7.7:[C](Leon County) Local government shall develop a program for retrofitting developed areas which lack adequate facilities for treating stormwater runoff by defining and implementing a sequence of intermediate milestones necessary to achieve the retrofit objective. Local government shall fund and initiate a work program to quantify water quality problems, costs and mitigation methods. Using this information it shall develop more specific retrofit objectives with due consideration to costs, methodology and the community's willingness to financially support implementation. Policies shall be adopted into the comprehensive plan that reflects these objectives including program funding targets. Local government shall then develop, fund, and initiate a water quality enhancement program which will achieve the retrofit goals on the established schedule.

Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A



Pedrick Pond Stormwater Reuse Irrigation System

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	045007	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Revised Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the installation of an irrigation system to utilize the stormwater collected in the Pedrick closed basin pond to support and sustain the viability of the new landscaping on Mahan Drive. The County pre-planned with FDOT to install the necessary conduits for a supplemental irrigation system as part of the Mahan Roadway improvements. Supplemental irrigation improves the health of the landscaping, improves aquifer recharge by providing additional surface area for percolation and will provide means of additional beneficial dispersment of stormwater runoff in the closed basin.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	40,595	84,404	300	120,000	0	0	0	0	120,000	244,999
	40,595	84,404	300	120,000	0	0	0	0	120,000	244,999

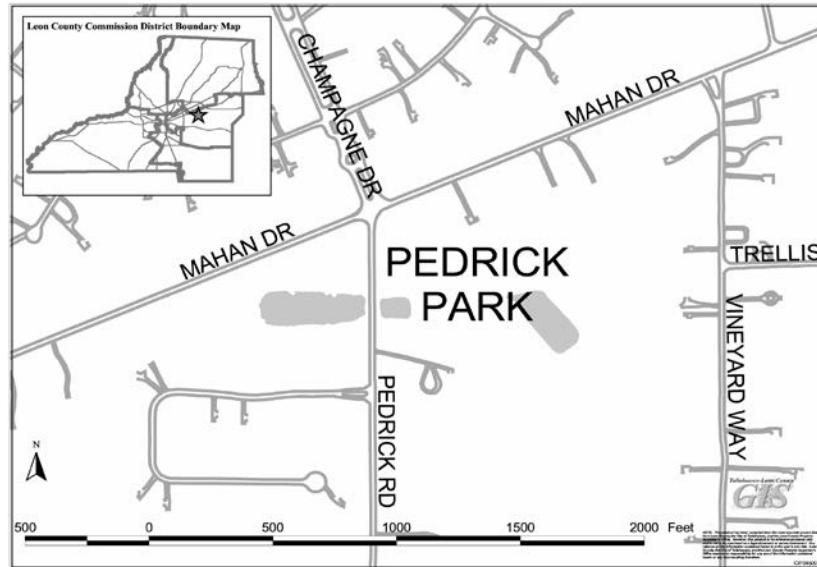
Policy/Comprehensive Plan Information

Supports Strategic Priority E3 by promoting sustainable practices and reusing stormwater runoff in lieu of potable or well water for irrigation.

Supports Conservation Element of the Comprehensive Plan Groundwater Protection Objectives 4.1 and 4.2.1

Operating Budget Impact

Operating impacts are anticipated to be covered by the existing Facilities Management operating budget.



Permit & Enforcement Tracking System

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076015** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the funding of the County's share of the joint City of Tallahassee and Leon County Interlocal Project involving the Permit Enforcement & Tracking System (PETS).

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	81,133	249,562	0	70,000	50,000	50,000	50,000	50,000	270,000	600,695
	81,133	249,562	0	70,000	50,000	50,000	50,000	50,000	270,000	600,695

Policy/Comprehensive Plan Information

Interlocal Agreement with City of Tallahassee (Amended October 17, 2003)

Permit Enforcement and Tracking System Interlocal Agreement with the City (1993)

Operating Budget Impact

PETS has existing allocations for annualized maintenance costs of hardware, software, and support services.

Recycling Building Circulation Fan

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036035	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the installation of two side mounted fans stationed at different intervals for suitable circulation within the recycling building. This former household hazardous waste processing center is now being used to bale cardboard and process Styrofoam. Activities such as condensing Styrofoam create fumes which require proper circulation. The building also serves as a work area for two recycling program staff members. The fans are needed to provide adequate circulation of air inside the building when recycling activities are taking place and when visitors are present. The increased circulation will provide a safer and cooler working environment for staff.

The fans will be installed in FY 2013.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	0	0	16,500	0	0	0	0	16,500	16,500
	0	0	0	16,500	0	0	0	0	16,500	16,500

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Remedial Action Plan

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036032	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the development of a Remedial Action Plan to address groundwater contamination issues associated with the Solid Waste Management Facility. Iron and benzene have long been constituents of groundwater at the facility. The constituents were discovered in routine groundwater monitoring. The level and extent of these findings are reported to the Florida Department of Environmental Protection (DEP) semi-annually. Initially, DEP accepted a Monitoring Only Plan because of the potential for a natural reduction in the levels of these substances over time. While benzene concentrations have remained rather constant the iron concentrations have continued to rise. Therefore, DEP has required the County to submit a Remedial Action Plan to address the constituents. The plan was submitted to DEP on September 27, 2010.

The basic aspect of the plan is to pump air into the unlined landfill cell associated with the constituents, a process called air sparging. By introducing oxygen to the groundwater the iron should be converted to iron hydroxide, which will precipitate out of the water column. As the air bubbles travel upward they will "strip" the benzene out of the groundwater.

The plan includes a pilot phase to test the efficacy of the equipment and proposed strategy to remediate the constituents. Following a successful pilot test of 6 months, rental pumping and monitoring equipment will be replaced with new purchased equipment to continue air sparging, perhaps for a period of several years.

The project cost includes consulting services, engineering, well drilling, surveying, materials, equipment rental and equipment purchase.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	400,000	76,982	0	0	0	0	0	0	400,000
	0	400,000	76,982	0	0	0	0	0	0	400,000

Policy/Comprehensive Plan Information

This project is required to comply with the Department of Environmental Protection (DEP) permit conditions and DEP rules associated with the Apalachee Solid Waste Management Facility and groundwater clean up rules: 62-701 and 62-780, Florida Administrative Code, respectively.

Operating Budget Impact

This project will have an annual impact on the Solid Waste operating budget. The following are the estimated impacts to the operating budget:

FY 2013 - FY 2017:
 \$3,600 Utilities
 \$500 Repairs and Maintenance

Rural/Hazardous Waste Vehicle and Equipment Replacement

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036033	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of Rural Waste, Hazardous Waste, and Recycling vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. The following is the FY13 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Solid Waste	2003 Ford F-250 Crew Cab*	91,601	\$24,436	\$15,836	\$39,500

*Will be replaced with Hybrid, Alternative Fuel, or Other "Clean" Vehicle

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	32,500	0	39,500	91,200	25,000	201,238	50,000	406,938	439,438
	0	32,500	0	39,500	91,200	25,000	201,238	50,000	406,938	439,438

Policy/Comprehensive Plan Information

Florida Statutes Chapter 62-701.500(11): Requires Landfill operators to have sufficient equipment to ensure proper operation including sufficient reserve equipment for breakdowns.

Operating Budget Impact

N/A

Solid Waste Facility Heavy Equipment & Vehicle

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036003	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of landfill vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. The following is the FY13 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Solid Waste Management	1999 Kawasaki: 4X4 Utility Vehicle*	N/R	\$6,099	\$2,871	\$13,500
Solid Waste Management	2002 Southland: Trailer	N/R	\$1,595	\$875	\$6,500
Solid Waste Management	John Deere: Zero Turn Mower	N/R	\$7,200	\$4,225	\$14,500

*Will be replaced with Hybrid, Alternative Fuel, or Other "Clean" Vehicle

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	2,194,681	834,533	780,906	34,500	413,720	975,000	540,000	640,000	2,603,220	5,632,434
	2,194,681	834,533	780,906	34,500	413,720	975,000	540,000	640,000	2,603,220	5,632,434

Policy/Comprehensive Plan Information

Florida Statutes Chapter 62-701.500(11) - requires landfill operators to have sufficient equipment to ensure proper operation including sufficient reserve equipment for breakdowns

Operating Budget Impact

N/A

Solid Waste Learning Center

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036030	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of the Solid Waste Educational Learning Center located at the Solid Waste Management Facility. This center is used for public education sessions. The current facility does not have adequate space for participants nor does it have restrooms. The proposed new center would have ADA compliant restrooms and be slightly larger in order to allow more participants to attend the educational sessions.

Financial Summary

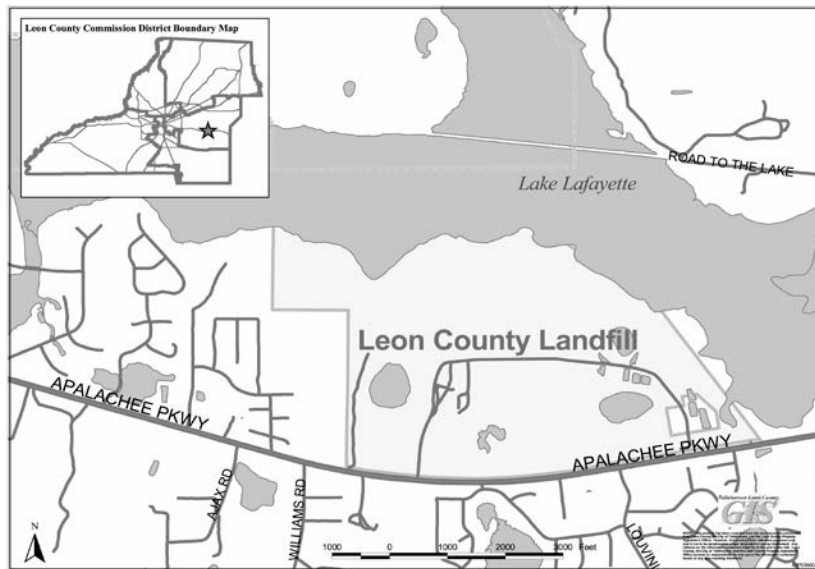
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	105,000	0	0	0	0	0	0	0	105,000
	0	105,000	0	0	0	0	0	0	0	105,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Solid Waste Master Plan

Dept/Div: **Solid Waste**
 Project #: **036028**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement:
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the development of a master plan for the Solid Waste Management Facility.

Financial Summary

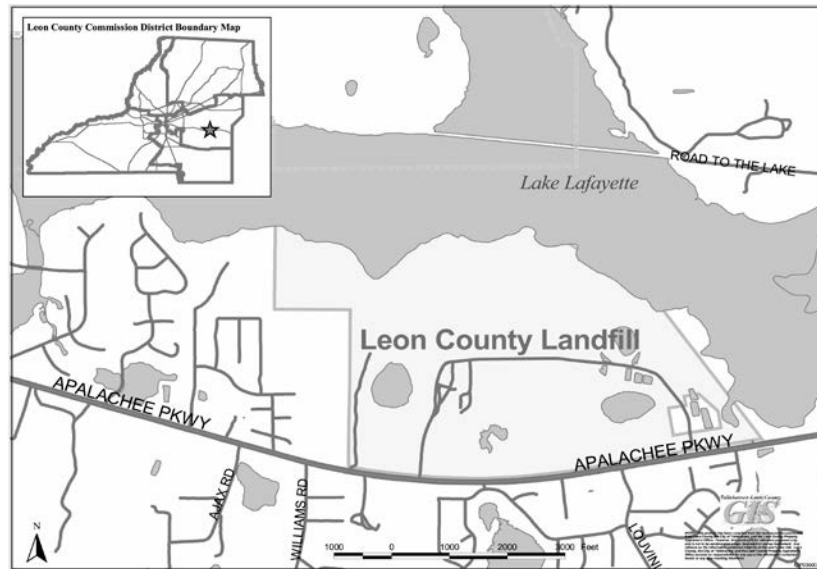
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	100,000	0	0	0	0	0	0	0	100,000
	0	100,000	0	0	0	0	0	0	0	100,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Solid Waste Trolley

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036031	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the purchase of a trolley with seating capacity of 50-60 to assist the Recycling and Community Education Programs conducted at the Solid Waste Management Facility. During the previous fiscal year, over 1,100 people toured the facility as part of the educational programs offered by Solid Waste Management.

Currently, tours of the facility are given in a 13 passenger van borrowed from Management Information Services. As the County continues to strengthen its community education component for recycling and sustainability, the purchase of this trolley will help increase community outreach and customer service.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	45,000	0	0	0	0	0	0	0	45,000
	0	45,000	0	0	0	0	0	0	0	45,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an annual impact on Solid Waste operating budget. The following are the estimated impacts to the Recycling Services and Education budget beginning in FY 2013:

- \$1,000 for Vehicle Repair and Maintenance
- \$900 for Fuel and Oil

Stormwater Maintenance Filter Replacement

Dept/Div:	Public Works - Operations	Comp Plan CIE Project:	N/A
Project #:	066026	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement/refurbishment of stormwater filters, sediment removal and structure repair in County owned ponds to ensure that they continue to meet environmental and operating permit requirements. Filter systems are typically designed to have a functional life of five years. As these systems age, the filtering systems may begin to deteriorate and not provide the water quality discharge for which they are designed. The removal of sediments and the repair of structures are needed to ensure that the ponds continue to function properly. Poorly functioning ponds can suffer from reduced storage capacity and an increased potential for flooding. The following ponds were completed in FY12: Sedgefield Off-Site Pond, Pine Landing Subdivision, Emerald Acres Subdivision Pond 1, Maclay Road and Ashford Glen Subdivision Pond 2. Additionally, work was completed on the following facilities in order to close out the projects: Ft. Braden Library, Lake Henrietta Trailhead and Stoneler Road Park.

The County's current stormwater pond inventory has been prioritized according to need. The following is the anticipated FY13 maintenance schedule:

Hampton Creek Subdivision (1 Pond)
 Centerville Trace Subdivision (1 Pond)
 Hill & Dale Subdivision (1 Pond)

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	648,838	257,009	177,255	100,000	100,000	100,000	100,000	100,000	500,000	1,405,847
	648,838	257,009	177,255	100,000	100,000	100,000	100,000	100,000	500,000	1,405,847

Policy/Comprehensive Plan Information

Federal Non-Point Discharge Elimination System (NPDES), Section 40 CFR 122.26
 State Water Policy, Florida Administrative Code Chapter 62, Rule 62-40.432(2)(c)
 Leon County Code of Ordinances, Chapter 10, Article VII

Operating Budget Impact

N/A

Stormwater Structure Inventory and Mapping

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066003	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the mapping of Leon County's stormwater structure inventory. The National Pollutant Discharge Elimination System (NPDES) permit for Leon County's Municipal Separate Storm Sewer System (MS4) was renewed November 2011. This permit requires the mapping of known stormwater structural controls within the first year of the 5-year permit. The map will be maintained by staff using as-built surveys as projects are completed. The map will be integrated with the Operations Division work-order system to document compliance with inspection and maintenance requirements of the MS4 permit.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	500,000	110,514	250,000	250,000	0	0	0	500,000	1,000,000
	0	500,000	110,514	250,000	250,000	0	0	0	500,000	1,000,000

Policy/Comprehensive Plan Information

The Federal Clean Water Act requires local communities to remain in compliance with the federal NPDES program regarding stormwater management of municipal systems.

Operating Budget Impact

N/A

Stormwater Vehicle & Equipment Replacement

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026004	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of stormwater vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. It is estimated that the vehicles/equipment being replaced will generate \$24,450 in surplus sales. The following is the FY13 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Costs	Repair Cost to Date	Estimated Replacement Costs
Operations	1995 Homemade: 6 TON Trailer	N/A	\$1,070	\$613	\$6,500
Operations	1996 Alamo: Slope Mower	N/A	\$11,600	\$39,947	\$145,000
Operations	2001 Vermeer: Brush Chipper	850	\$19,868	\$21,518	\$55,000
Operations	1999 Gilson: Concrete Mixer	N/A	\$30,000	\$19,500	\$45,000
Operations	2002 Anderson: 12 TON Trailer	N/A	\$5,800	\$7,764	\$13,500
Operations	2004 Chevrolet: 1/2 TON 4X2*	83,531	\$17,361	\$10,242	\$35,000
Operations	2006 Ford: 1 TON Crewcab*	68,789	\$37,785	\$28,201	\$42,500

*Will be replaced with Hybrid, Alternative Fuel, or Other "Clean" Vehicle

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,770,594	636,690	481,914	342,500	577,900	870,000	690,000	680,000	3,160,400	8,567,684
	4,770,594	636,690	481,914	342,500	577,900	870,000	690,000	680,000	3,160,400	8,567,684

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

TMDL Compliance Activities

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066004	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the development of a Basin Management Action Plan (BMAP). The Florida Department of Environmental Protection (FDEP) and the U.S. Environmental Protection Agency (USEPA) assigned Total Maximum Daily Load (TMDL) limits to pollution entering local surface waters. The TMDLs for the Upper Wakulla River, Munson Slough, Lake Munson, and the Harbinwood Estates Drain require BMAPs be developed among stakeholders to accomplish the necessary reductions. The stakeholders may include Leon County, Florida Department of Transportation, City of Tallahassee, Wakulla County, Florida State University, and Florida A&M University. County staff will initiate discussions with the City of Tallahassee, a key primary stakeholder, early in the BMAP process in an effort to narrow potential differences in allocations and foster cooperation and/or develop joint projects that benefit the environment. The BMAPs will culminate with Interlocal agreements committing each party to actions to achieve their allocated reduction. The County's NPDES Municipal Separate Storm Sewer System (MS4) permit will be amended to include the BMAP commitments.

The initial phase will be evaluating and allocating the pollutant load reductions. The BMAP interlocal agreements are anticipated to require construction of stormwater management facilities and the upgrade or replacement of septic tanks, all of which will require some years to complete.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	50,000	100,000	250,000	500,000	500,000	1,400,000	1,400,000
	0	0	0	50,000	100,000	250,000	500,000	500,000	1,400,000	1,400,000

Policy/Comprehensive Plan Information

The federal NPDES MS4 permit will incorporate the terms of the BMAP Interlocal agreements.

Operating Budget Impact

This project will have an annual impact on the operating budget. The following are the estimated impacts anticipated to begin in FY15:

FY15:
\$35,000 Increased Maintenance

FY16 - FY17:
\$25,000 Additional Stormwater Structures
\$35,000 Increased Maintenance

Transfer Station Heavy Equipment Replacement

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036010	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of transfer station equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. It is estimated that the equipment being replaced will generate \$119,000 in surplus sales. The following is the FY13 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Cost	Repair Cost to Date	Estimated Replacement Cost
Transfer Station	2003 John Deere: 2-Trak Mower	N/A	\$6,191	-	\$12,750
Transfer Station	2008 Caterpillar: 966 Caterpillar	5,700	\$302,301	-	\$398,079

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	1,645,198	417,000	417,000	410,829	487,500	585,000	661,050	545,000	2,689,379	4,751,577
	1,645,198	417,000	417,000	410,829	487,500	585,000	661,050	545,000	2,689,379	4,751,577

Policy/Comprehensive Plan Information

Florida Statutes Chapter 403
 Florida Administrative Code Rule 62-701
 Florida Department of Environmental Protection Operating Permit - requires sufficient equipment, including backup equipment, to promptly remove the waste from the tip floor each day, on a first in, first out basis. No waste is allowed on the tip floor overnight.

Operating Budget Impact

N/A

Transfer Station Improvements

Dept/Div:	Solid Waste	Comp Plan CIE Project:	N/A
Project #:	036023	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project provides funds for ongoing maintenance and repairs of the buildings and grounds at the Gum Road Transfer Station. Transfer station improvements will be designed by Facilities Management, Public Works Engineering, or the Division's environmental compliance consultant as appropriate. These improvements may include resurfacing the transfer station tipping floor, truck scales, scale aprons, overhead roll doors, and the misting system.

Financial Summary

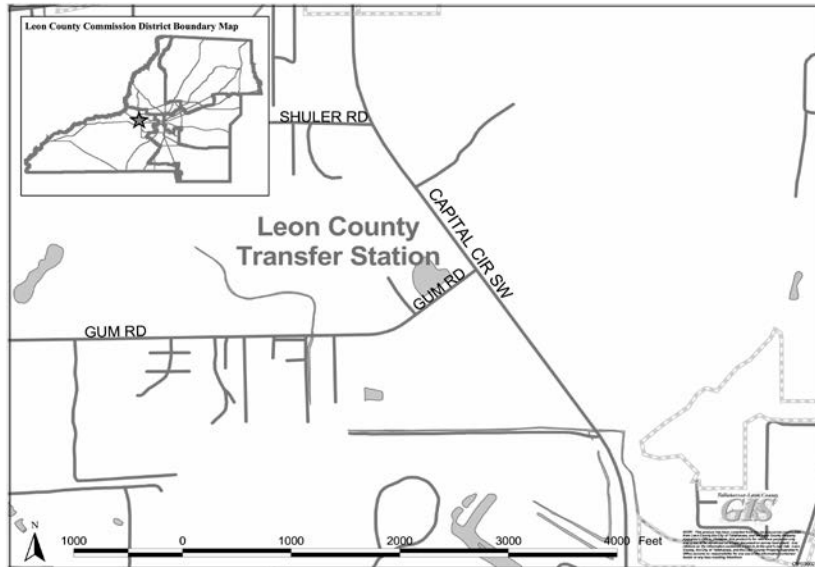
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
401 Solid Waste	306,958	125,450	11,193	100,000	200,000	120,000	120,000	120,000	660,000	1,092,408
	306,958	125,450	11,193	100,000	200,000	120,000	120,000	120,000	660,000	1,092,408

Policy/Comprehensive Plan Information

This project allows the county to meet the Objectives and Level of Service Standard in the Solid Waste sub-element of the comp plan; Goals & Objectives: Objective 1.4, meets the requirements of Rule 9J-5.011. LOS is defined in Policy 1.5.1 [SW].

Operating Budget Impact

N/A





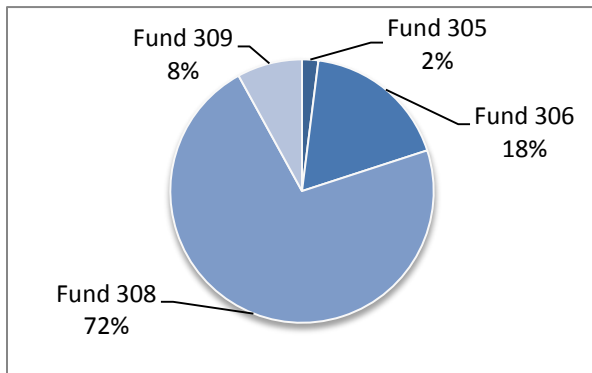
Overview

The Transportation section contains capital improvement projects designed to facilitate the provision of services in the Leon County Transportation Program. Major Transportation Capital Projects funded in FY13 include: Arterial/Collector Resurfacing, Community Safety & Mobility, Intersection & Safety Improvements, and Public Works Vehicle and Equipment Replacement.

Funding Sources:

Figure 24.8 shows that 72% (\$4,550,000) of the FY13 transportation budget is funded by the Sales Tax Fund (Fund 308). The Gas Tax Fund (Fund 306) funds 18% (\$1,114,200), the Sales Tax Extension Fund (Fund 309) funds 8% (\$500,000), and the Capital Improvements Fund (Fund 305) funds 2% (\$140,000).

**Figure 24.8
FY13 Transportation Projects
By Funding Source**



Managing Departments:

Table 24.15 shows that Engineering Services will manage the majority of the FY13 transportation capital improvement projects. Engineering Services will manage 73% of the total transportation budget for FY13. Fleet Management will manage 16% and Public Works Operations will manage 11%.

**Table 24.15
FY13 Transportation Projects
By Managing Department**

Managing Department	# of Projects	FY12 Budget
Engineering Services	8	\$4,635,000
Fleet Management	2	\$984,000
Public Works Operations	2	\$685,200
Total	12	\$6,304,200

Operating Budget Impacts:

Table 24.16 shows the estimated impacts that some Transportation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

**Table 24.16
Transportation Operating Budget Impacts**

Project	Project #	FY13 Estimate	FY14 Estimate	FY15 Estimate	FY16 Estimate	FY17 Estimate
Community Safety & Mobility	056005	-	7,000	7,000	7,000	7,000
Transportation and Stormwater Improvements	056010	5,800	5,800	5,800	5,800	5,800
Total		\$5,800	\$12,800	\$12,800	\$12,800	\$12,800

Leon County Fiscal Year 2013 – 2017 Capital Improvement Program

Transportation Index

Page	Project	#	Life to Date FY 2011	Adj Bud FY 2012	FY 2013 Budget	FY13-FY17 Total	Project Total
24-118	Arterial & Collector Roads Pavement Markings	026015	208,009	85,200	85,200	426,000	719,209
24-119	Arterial/Collector Resurfacing	056001	19,306,760	3,805,624	3,200,000	12,540,353	35,652,737
24-120	Bannerman Road	054003	1,968,811	1,238,814	-	-	3,207,625
24-121	Beech Ridge Trail	054010	15,606	833,654	-	-	849,260
24-122	CARDS Transportation Program: Start-up Costs	057900	201,213	35,000	75,000	375,000	611,213
24-123	Community Safety & Mobility	056005	4,985,992	1,405,801	500,000	3,500,000	9,891,793
24-124	Fleet Management Shop Equipment	026010	59,995	46,500	65,000	165,000	271,495
24-125	FDOT Permitting Fees	056007	528,838	50,000	50,000	250,000	828,838
24-126	Intersection and Safety Improvements	057001	5,395,420	7,147,979	750,000	3,575,972	16,119,371
24-127	Local Road Resurfacing	057005	3,171,503	895,700	-	850,000	4,917,203
24-128	North Monroe Turn Lane	053003	1,851,659	1,747,553	-	-	3,599,212
24-129	Open Graded Cold Mix Maintenance/Resurfacing	026006	10,143,455	786,181	600,000	2,388,655	13,318,291
24-130	Public Works Design and Engineering Services	056011	18,033	60,000	60,000	300,000	378,033
24-131	Public Works Vehicle & Equipment Replacement	026005	7,074,584	973,563	919,000	4,834,880	12,883,027
24-132	Pullen Road at Old Bainbridge Road	053002	225,192	1,550,171	-	-	1,775,363
24-133	Springhill Road Bridge	051007	1,484	299,128	-	-	300,612
24-134	Talpeco Road & Highway 27 North	053005	91,113	311,920	-	-	403,033
24-135	Transportation and Stormwater Improvements	056010	3,402,854	7,280,531	-	1,750,000	12,433,385
Transportation Total			\$58,650,521	\$28,553,319	\$6,304,200	\$30,955,860	\$118,159,700

The Capital Improvement projects highlighted are fully funded in FY12. It is anticipated that these projects will be carryforward into the next fiscal year.

Arterial & Collector Roads Pavement Markings

Dept/Div:	Public Works - Operations	Comp Plan CIE Project:	N/A
Project #:	026015	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project allows for the refurbishing of long line thermoplastic on the County's Arterial and Collector Road System. In 1997, Public Works Engineering began a phase-in approach to upgrading pavement markings during resurfacing from traffic paint to thermoplastic. This change has resulted in much brighter and safer pavement markings on the County's Arterial and Collector Roads.

Due to the long life of thermoplastic (approximately five to six years) and the limited number of roads with thermoplastic markings at the time, this project was originally scheduled to occur every five years. However, due to annual resurfacing and reconstruction projects, the number of roads with thermoplastic markings has increased substantially. Conversely, the number of arterial and collector roads with traffic paint markings has decreased as thermoplastic markings have been installed. Further decreasing the need for traffic paint markings is the fact that Public Works has made a decision to no longer install pavement markings on most of the County's 'Local' Paved Roads.

To keep pace with these changes, Public Works has increased refurbishing pavement markings on approximately 10 miles of arterial and collector roads annually. This change allows for refurbishing of aging thermoplastic markings in a more timely manner, improving the coordination between asphalt resurfacing and thermoplastic refurbishing activities, and more accurately reflecting funding needs between traffic paint and thermoplastic pavement markings.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	208,009	85,200	719	85,200	85,200	85,200	85,200	85,200	426,000	719,209
	208,009	85,200	719	85,200	85,200	85,200	85,200	85,200	426,000	719,209

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

N/A

Arterial/Collector Resurfacing

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056001	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the annual resurfacing of part of the County's arterial/collector road system. The County is responsible for the general superintendence and control of the County roads and structures. Current funding levels have allowed the resurfacing of approximately 10 miles of arterial/collector roads per year. There are approximately 252 miles of arterial/collector roads in the County system. At this funding level, it can be expected that all roads will be resurfaced on a 22 year frequency.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	816,081	0	0	0	0	0	0	0	0	816,081
308 Sales Tax	18,490,679	3,805,624	358,551	3,200,000	1,350,000	0	0	0	4,550,000	26,846,303
309 Sales Tax - Extension	0	0	0	0	1,850,000	1,827,644	2,073,006	2,239,703	7,990,353	7,990,353
	19,306,760	3,805,624	358,551	3,200,000	3,200,000	1,827,644	2,073,006	2,239,703	12,540,353	35,652,737

Policy/Comprehensive Plan Information

Florida Statute 336.02 - Responsibility for County road systems and structures within the County's jurisdiction.

Operating Budget Impact

N/A

Bannerman Road

Dept/Div: **Engineering Services**
 Project #: **054003**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **F**

Project Description/Justification

This project is for improvements to Bannerman Road from Meridian Road to Thomasville Road. In FY 2009, the Board revised the scope of this project in order to focus on a Corridor Study to determine the options for potential widening of the road. Project funds were reallocated to provide for the resurfacing of the road and have been completed. The reconstruction of the Bull Headley intersection is in the design process and the Corridor Study is under way. Construction funds have not been identified for this project.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
308 Sales Tax	1,968,811	1,238,814	146,019	0	0	0	0	0	0	3,207,625
	1,968,811	1,238,814	146,019	0	0	0	0	0	0	3,207,625

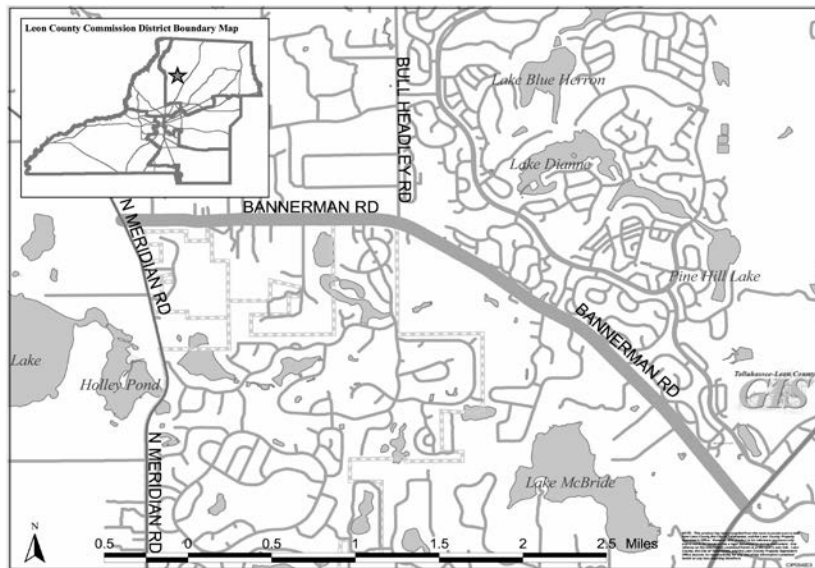
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Florida Statute Chapters 334 & 336 - direct counties responsibilities to maintain county road systems

Operating Budget Impact

This project may result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations.



Beech Ridge Trail

Dept/Div: **Engineering Services**
 Project #: **054010**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the extension of Beech Ridge Trail from Kinhega Drive to Bannerman Road in accordance with the Mediated Settlement Agreement approved by the Board on February 12, 2002. This project includes a curb and gutter section roadway with underground drainage, bike lanes, sidewalks and signalization at one of the new intersections.

On June 10, 2008, the Board approved a Proportionate Share Agreement with a private Developer. As part of the agreement, the Developer assumed most of the responsibility for this road construction with the County to complete the road across the Kinhega right of way and construction of a roundabout intersection. Until such time as the terms of the 2002 Mediated Settlement Agreement have been satisfied, this project remains a County responsibility.

Financial Summary

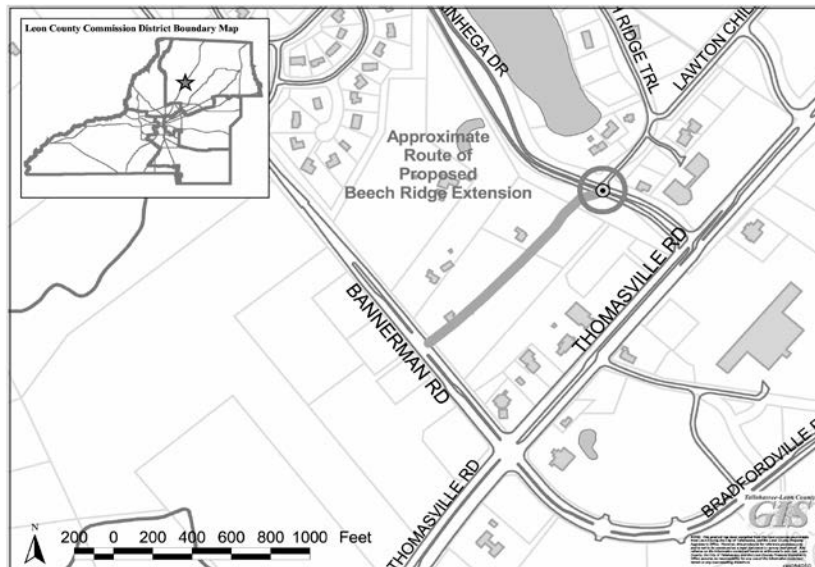
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	0	246,662	0	0	0	0	0	0	0	246,662
308 Sales Tax	15,606	586,992	0	0	0	0	0	0	0	602,598
	15,606	833,654	0	0	0	0	0	0	0	849,260

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization, the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

This project will result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations. This project will also result in the creation of additional areas to be resurfaced which will be addressed in the Arterial/Collector Resurfacing project.



CARDS Transportation Program: Start Up Costs

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	057900	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

The County Acquisition of Roads and Drainage (CARDS) Transportation Program is for start-up costs for road and associated drainage improvements in accordance with Leon County Code of Laws, Chapter 16, Article II. The CARDS Transportation Program provides an opportunity for County residents who live on privately maintained roads and drainage systems to have their roads and drainage systems upgraded to County maintainable standards and then accepted into the County system for perpetual maintenance thereafter. If a 2/3 majority of the residents wish to utilize this program, the County will acquire ownership of the right-of-ways and easements necessary for County maintenance and the County will improve those systems. The program requires 100% of the right-of-way be donated to the County.

Upon completion, the total cost of the upgrade is assessed to all of the residents in the defined area. A separate Capital Improvement Project, CARDS Stormwater Program: Start-up Costs provides similar relief with County assistance where the cause of the problem is flooding during severe storm events.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	201,213	35,000	5,787	75,000	75,000	75,000	75,000	75,000	375,000	611,213
	201,213	35,000	5,787	75,000	75,000	75,000	75,000	75,000	375,000	611,213

Policy/Comprehensive Plan Information

Leon County Code of Ordinances Chapter 16, Article II, Section 16-28

Operating Budget Impact

N/A

Community Safety & Mobility

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056005	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the planning, design and construction of sidewalks, bikeways, and traffic calming devices. Upon special approval from the Board, it can also be used to acquire rights-of-way necessary for the construction of these facilities. The sidewalk component is prioritized using access to schools as the first level of priority, access to parks as the second level of priority and other requests as the third level of priority.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	479,706	0	0	0	0	0	0	0	0	479,706
308 Sales Tax	1,053,998	0	0	0	0	0	0	0	0	1,053,998
309 Sales Tax - Extension	3,452,288	1,405,801	423,031	500,000	750,000	750,000	750,000	750,000	3,500,000	8,358,089
	<u>4,985,992</u>	<u>1,405,801</u>	<u>423,031</u>	<u>500,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>3,500,000</u>	<u>9,891,793</u>

Policy/Comprehensive Plan Information

Tallahassee/Leon County Comprehensive Plan
 Blue Print 2000
 Tallahassee/Leon County Bicycle and Pedestrian Master Plan
 Leon County School Board's "Safe Ways to School" Projects

Operating Budget Impact

Sidewalks in residential areas tend to be maintained by the homeowners abutting sidewalks. More rural sidewalk locations do not require a high standard of maintenance. Repairs to damaged sidewalk sections should be minimal. The estimated impacts to the operating budget include the following:

FY 2014 - FY 2017:
 \$7,000 Repair and Maintenance of Sidewalks

Fleet Management Shop Equipment

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026010	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the acquisition of eight diesel and gasoline fuel dispenser replacements. The fuel dispensers currently in use at the Blairstone Road site are eight years old and require constant maintenance, and are no longer manufactured. The old digital dispensers will be replaced in FY13 with the proven reliability of mechanical units.

Funding is included in the out-years to replace equipment as needed.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	59,995	46,500	31,087	65,000	50,000	0	50,000	0	165,000	271,495
	59,995	46,500	31,087	65,000	50,000	0	50,000	0	165,000	271,495

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Florida Department of Transportation Permitting Fees

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056007	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for permitting fees for projects associated with the Florida Department of Transportation.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	0	0	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
308 Sales Tax	528,838	50,000	1,618	0	0	0	0	0	0	578,838
	<u>528,838</u>	<u>50,000</u>	<u>1,618</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>250,000</u>	<u>828,838</u>

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: OVERALL GOAL (Effective 7/16/90) Maintain and improve the quality of life in Leon County through an integrated and comprehensive transportation system emphasizing the elements of aviation, mass transit, and traffic circulation including non-motorized transportation. During the May 27, 1997 meeting of the Leon County Board of County Commissioners, the Board entered in to a reciprocal agreement with the Florida Department of Transportation that provides them with an exemption for County permitting fees.

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

N/A

Intersection and Safety Improvements

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	057001	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the improvement of intersections throughout the County in order to maintain safe and efficient operations. Intersection improvements can also have significant impacts on the capacity of road sections as it relates to concurrency management. This project funds intersection improvements according to a prioritized list. Occasionally, improvements can be coordinated with improvements being performed by other governmental agencies such as the Florida Department of Transportation and the City of Tallahassee to reduce the long term costs to the County. Intersection improvements that have significant costs or other impacts are typically established as an independent project and are not included in this project.

The following intersection improvements are currently in design or construction:

- Blairstone/Old St. Augustine
- Bannerman/Bull Headley
- Rhoden Cove/Meridian

The following are future intersection improvements to be addressed in response to concurrency requirements:

- Chaires Crossroad/Capitola
- Geddie Road/State Road 20
- Tekesta/Deer Lake
- Aenon Church/State Road 20

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	273,133	361,300	0	0	0	0	0	0	0	634,433
306 Transportation Improvements	451,465	0	0	0	0	0	0	0	0	451,465
308 Sales Tax	4,670,822	6,786,679	394,504	750,000	0	0	0	0	750,000	12,207,501
309 Sales Tax - Extension	0	0	0	0	750,000	750,000	575,972	750,000	2,825,972	2,825,972
	5,395,420	7,147,979	394,504	750,000	750,000	750,000	575,972	750,000	3,575,972	16,119,371

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

Operating impacts are realized by the cost to the County for the maintenance of new signals by the City of Tallahassee under the existing interlocal agreement. These costs are addressed in Public Works - Operations operating budget. Pavement enhancements at intersections are negligible additions to the pavement maintenance program. Any associated stormwater treatment facilities are budgeted in the operating budget of the Division of Operations.

Local Road Resurfacing

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	057005	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the annual resurfacing of part of the County's local road system. Current funding levels allow for the resurfacing of approximately 3.25 miles of local roads per year. There are approximately 340 miles of local roads in the County system.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	1,004,834	0	0	0	0	0	0	0	0	1,004,834
308 Sales Tax	2,166,669	895,700	770,215	0	850,000	0	0	0	850,000	3,912,369
	<u>3,171,503</u>	<u>895,700</u>	<u>770,215</u>	<u>0</u>	<u>850,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>850,000</u>	<u>4,917,203</u>

Policy/Comprehensive Plan Information

Florida Statute 336.02 - Responsibility for County road systems and structures within the County's jurisdiction.

Operating Budget Impact

N/A

North Monroe Turn Lane

Dept/Div: **Engineering Services**
 Project #: **053003**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **E**

Project Description/Justification

This project is for the modification of North Monroe Street to add a continuous right turn lane northbound from John Knox Road to the terminus of the Interstate 10 right turn lane and its ramps. The project design has been completed under the Florida Department of Transportation's County Incentive Grant Program and the County received a \$359,553 match for the design.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Grants	359,553	0	0	0	0	0	0	0	0	359,553
341 Impact Fee - Countywide Road District	1,492,106	1,747,553	925	0	0	0	0	0	0	3,239,659
	1,851,659	1,747,553	925	0	0	0	0	0	0	3,599,212

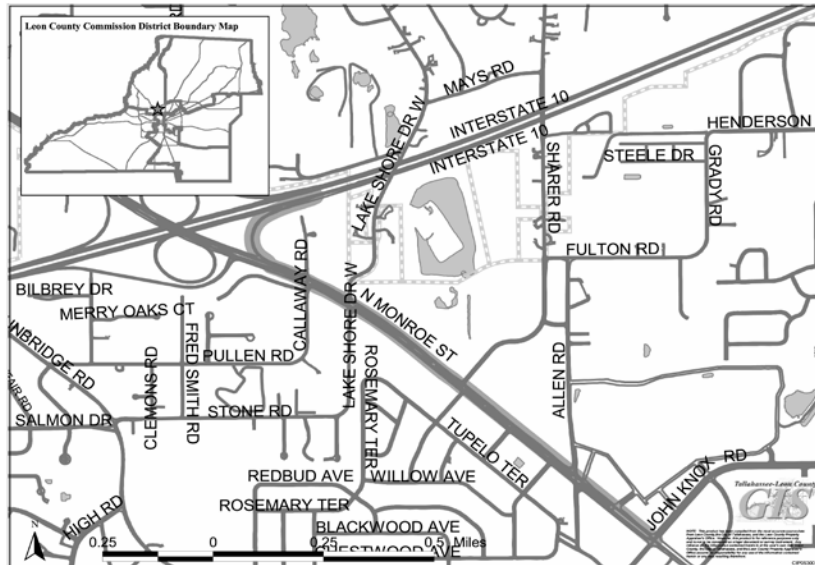
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Capital Region Transportation Planning Agency (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Leon County Code of Laws Paragraph 10-603(c): The monies deposited into the countywide road impact fee trust account shall be used solely to provide improvements and additions to the designated state roads required to accommodate traffic generated by growth as projected in the impact fee study.

Operating Budget Impact

N/A



Open Graded Cold Mix Maintenance and Resurfacing

Dept/Div:	Public Works - Operations	Comp Plan CIE Project:	N/A
Project #:	026006	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project provides funding for materials and contract services associated with asphalt maintenance on Leon County's Open Grade Mix roadways. Prior to its sunset, the Alternative Stabilization Program was successful in stabilizing approximately 50 miles of County maintained dirt roads. Since the sunset of the Alternative Stabilization Program, maintenance on these roads is performed by the Division of Operations' Transportation Program.

As Open Grade Mix roads age, it can be anticipated that these older roads will require a higher degree of maintenance (i.e. patching and rejuvenation) than in recent years. It can further be anticipated that some of these roads will require resurfacing. Additionally, permitting requirements on the County's Open Grade Mix roads require that porosity within the Open Grade mat be maintained by either hydro-cleaning or other maintenance methods. To meet these needs, funding is required for both routine maintenance and scheduled resurfacing of Open Grade Mix roads.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	415,987	0	0	0	0	0	0	0	0	415,987
308 Sales Tax	9,727,468	786,181	32,478	600,000	600,000	600,000	588,655	0	2,388,655	12,902,304
	<u>10,143,455</u>	<u>786,181</u>	<u>32,478</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>588,655</u>	<u>0</u>	<u>2,388,655</u>	<u>13,318,291</u>

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

N/A

Public Works Design and Engineering Services

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056011	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the design and engineering services that occur routinely throughout the year for transportation and stormwater projects.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	18,033	60,000	45,376	60,000	60,000	60,000	60,000	60,000	300,000	378,033
	18,033	60,000	45,376	60,000	60,000	60,000	60,000	60,000	300,000	378,033

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Public Works Vehicle & Equipment Replacement

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026005	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of Public Works vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate. It is estimated that the vehicles/equipment being replaced will generate \$162,200 in surplus sales. The following is the FY13 replacement schedule:

Department	Year/Make/Description	Mileage/Hours	Original Costs	Repair Cost to Date	Estimated Replacement Costs
Public Works: Operations	2000 Sterling: Roll-Off	92,059	\$82,546	\$55,928	\$175,000
Public Works: Operations	2002 Ford: 4X2 Explorer*	60,969	\$21,432	\$7,937	\$35,000
Public Works: Operations	2003 Ford: 1 TON Crewcab 4X4*	103,523	\$26,021	\$17,477	\$42,000
Public Works: Operations	2003 Ford: 1 TON Crewcab 4X4*	97,419	\$26,909	\$17,543	\$42,000
Public Works: Operations	2004 Ford: F-450 Crewcab 4X2*	79,910	\$39,659	\$38,802	\$48,000
Public Works: Operations	2004 Ford: F-750 Crewcab Dump	111,667	\$55,700	\$39,960	\$95,000
Public Works: Operations	2005 Ford: F-750 CC APBB	141,888	\$97,000	\$73,717	\$140,000
Public Works: Operations	2004 Ford: F-750 Crewcab Dump	92,717	\$55,945	\$37,500	\$95,000
Public Works: Operations	2005 John Deere: 4WD Tractor	2,879	\$78,783	\$61,205	\$143,000
Public Works: Operations	2005 Hallmark: Enclosed Trailer	N/R	\$7,700	\$14,418	\$13,500
Public Works: Operations	2006 Ford: F-350 Crewcab 4X2*	101,641	\$33,900	\$25,127	\$42,000
Public Works: Operations	2006 Hallmark: Enclosed Trailer	N/R	\$8,374	\$11,453	\$13,500
Public Works: Engineering	2007 Ford: Explorer 4X4*	72,618	\$21,126	\$9,360	\$35,000

*Will be replaced with Hybrid, Alternative Fuel, or Other "Clean" Vehicle

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	7,074,584	973,563	672,727	919,000	950,000	1,092,500	970,000	903,380	4,834,880	12,883,027
	<u>7,074,584</u>	<u>973,563</u>	<u>672,727</u>	<u>919,000</u>	<u>950,000</u>	<u>1,092,500</u>	<u>970,000</u>	<u>903,380</u>	<u>4,834,880</u>	<u>12,883,027</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Pullen Road at Old Bainbridge Road

Dept/Div: **Engineering Services**
 Project #: **053002**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **F**

Project Description/Justification

This project is for improvements to Pullen Road at Old Bainbridge Road including the addition of left turn lanes, traffic signalization or an alternative, related stormwater infrastructure and pedestrian, and ADA facilities. Funding includes \$145,520 in River's Landing concurrency mitigation dollars and \$249,995 in Sagebrook Mill concurrency mitigation dollars.

Financial Summary

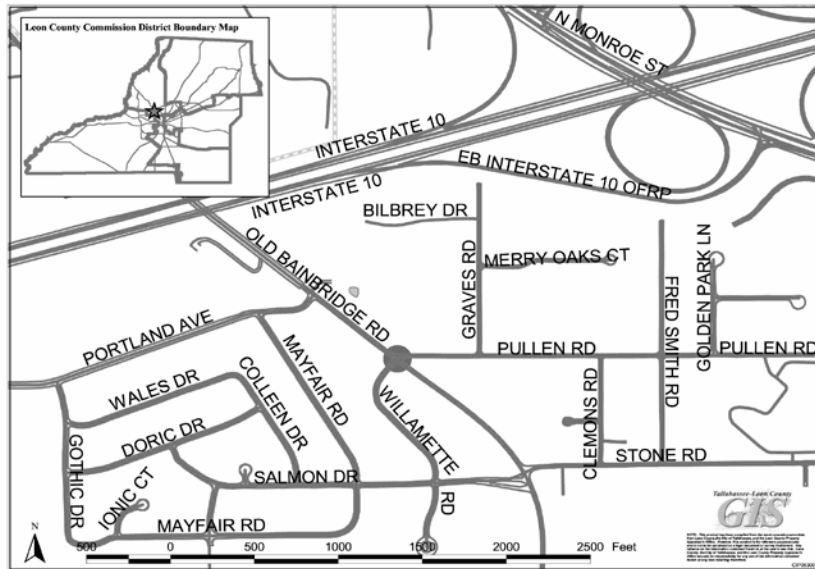
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
125 Concurrency Mitigation	102,612	586,616	0	0	0	0	0	0	0	689,228
308 Sales Tax	0	546,489	0	0	0	0	0	0	0	546,489
343 Impact Fee - Northwest Urban Collector	122,580	417,066	32,439	0	0	0	0	0	0	539,646
	225,192	1,550,171	32,439	0	0	0	0	0	0	1,775,363

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

It is anticipated that stormwater facilities will be shared with other City of Tallahassee projects in the area and will not result in operating impacts to the County.



Springhill Road Bridge

Dept/Div: **Engineering Services** Comp Plan CIE Project: **Yes**
 Project #: **051007** Capital Improvement:
 Service Type: **Transportation** Level of Service Standard: **Yes**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the repair of the Springhill Road Bridge. During Tropical Storm Fay, the abutments of the bridge were severely eroded. The wood piles supporting the abutments are exposed and show signs of deterioration. An emergency repair has been completed by the County on a temporary basis to prevent further erosions. Additional work to remove the debris in the channel and protect the embankments from erosion is necessary. The construction time of the bridge repair work is estimated to be 60 calendar days if the weather permits.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

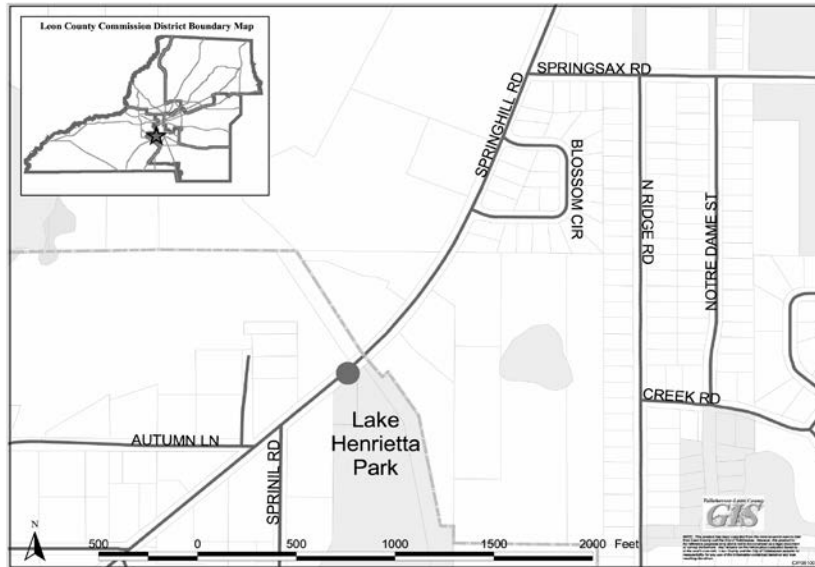
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	1,484	299,128	385	0	0	0	0	0	0	300,612
	1,484	299,128	385	0	0	0	0	0	0	300,612

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Talpeco Road & Highway 27 North

Dept/Div: **Engineering Services**
 Project #: **053005**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **E**

Project Description/Justification

This project is for the installation of a right turn lane from Talpeco Road onto Highway 27 North (Monroe Street). This project will also provide related stormwater infrastructure as necessary. This project is listed on the County's intersection improvement prioritization.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

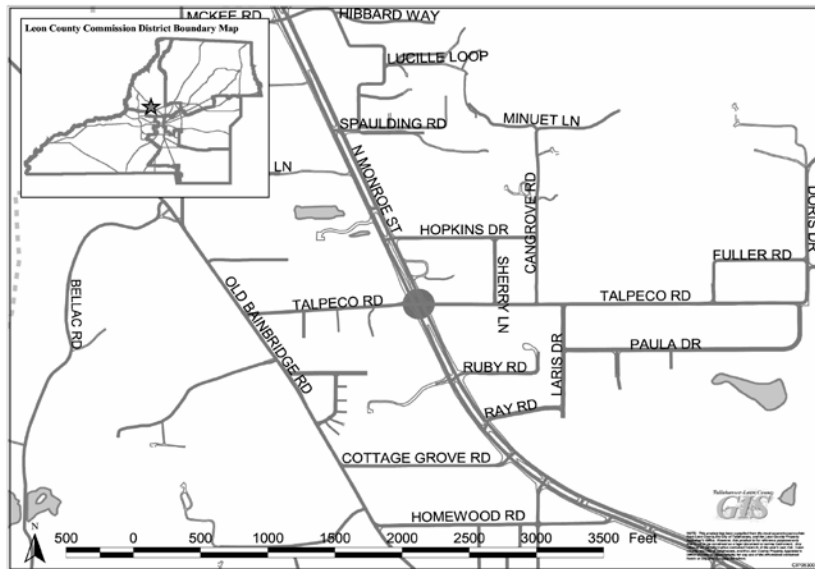
Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	91,113	311,920	28,015	0	0	0	0	0	0	403,033
	91,113	311,920	28,015	0	0	0	0	0	0	403,033

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

This project adds a turn lane resulting in minimal additional pavement to manage.



Transportation and Stormwater Improvements

Dept/Div:	Engineering Services	Comp Plan CIE Project:	No
Project #:	056010	Capital Improvement:	Stormwater
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	E

Project Description/Justification

On January 29, 2009, the Board conducted a Workshop to address the need for Transportation and/or Stormwater projects to mitigate or alleviate community impacts during and after major storm events. As a result of that Workshop, later ratified during regular Board session, the following Capital Improvement projects were identified to utilize these budgeted funds:

Proposed Improvement Projects:

Autumn Woods	
Bannerman Road Outfall Facility	Maylor and Taylor Roads
Ben Boulevard	Portsmouth Circle/Apalachee Parkway
Chevy Way	Raymond Tucker Road
Edinberg Estates	Rhodes Cemetery Road
Salamanca and Palencia	Lakeside Drive
Southbrokee/Otter Creek/Chadwick/Wildlife	Lakeview Drive
Sunflower Road	Langley Circle

The following projects have been completed: Alexandrite Court, Endenfield/Barfield Roads, Park Hill, and Lawndale Drive.

Financial Summary

Funding Source	Life To Date FY 2011	Adjusted Budget FY 2012	Year To Date FY 2012	FY 2013 Budget	FY 2014 Planned	FY 2015 Planned	FY 2016 Planned	FY 2017 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	3,402,854	5,780,531	1,324,508	0	0	0	0	0	0	9,183,385
306 Transportation Improvements	0	1,500,000	0	0	250,000	500,000	500,000	500,000	1,750,000	3,250,000
	<u>3,402,854</u>	<u>7,280,531</u>	<u>1,324,508</u>	<u>0</u>	<u>250,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>1,750,000</u>	<u>12,433,385</u>

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

These projects improve stormwater and roadway operating conditions, thereby reducing emergency call outs, but add to ongoing maintenance costs for ditch cleaning, mowing, etc. The following are the estimated impacts to the operating budget:

FY 2013 - FY 2017:
 \$5,800 for Contractual Services (Mowing & Tree Removal)

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SECTION 1. HOME RULE CHARTER.

The proposed Home Rule Charter of Leon County, Florida, shall read as follows:

PREAMBLE

We, the citizens of Leon County, Florida, united in the belief that governmental decisions affecting local interests should be made locally, rather than by the State, and that County government should be reflective of the people of the County and should serve them in achieving a more responsive and efficient form of government and in order to empower the people of this County to make changes in their own government, do ordain and establish this Home Rule Charter for Leon County, Florida.

ARTICLE I. CREATION, POWERS AND ORDINANCES OF HOME RULE CHARTER GOVERNMENT

Sec. 1.1. Creation and general powers of Home Rule Charter government.

The County shall have all powers of self-government not inconsistent with general law, with special law approved by vote of the electors, or with this Charter. The County shall have all county and municipal powers of self-government granted now or in the future by the Constitution and laws of the State of Florida.

Sec. 1.2. Body corporate, name, and boundaries.

Leon County shall be a body corporate and politic. The corporate name shall be Leon County, Florida. The County seat and boundaries shall be those designated by law on the effective date of this Home Rule Charter.

Sec. 1.3. Construction.

The powers granted by this Home Rule Charter shall be construed broadly in favor of the charter government. The specified powers in this Charter shall not be construed as limiting, in any way, the general or specific power of the government as stated in this article. It is the intent of this article to grant to the charter government full power and authority to exercise all governmental powers necessary for the effective operation and conduct of the affairs of the charter government.

Sec. 1.4. County Purposes.

The County, operating under this Charter, shall have all special powers and duties which are not inconsistent with this Charter, heretofore granted by law to the Board of County Commissioners, and shall have

such additional county and municipal powers as may be required to fulfill the intent of this Charter.

Sec. 1.5. Municipal Purposes.

The County shall have all necessary municipal powers to accomplish municipal purposes within the County.

In the event the Board of County Commissioners levies the Municipal Public Services Tax on utilities, any additional recurring or non-recurring fee or charge imposed on a utility relating to the use or occupation of the public rights-of-way shall not exceed what is reasonably necessary to properly monitor and enforce compliance with the County's rules and regulations concerning placement and maintenance of utility facilities in the public rights-of-way.

Sec. 1.6. Relation to Municipal Ordinances.

(1) Except as otherwise provided by law or this Charter, municipal ordinances shall prevail over County ordinances to the extent of any conflict within the boundaries of the municipality. To the extent that a county ordinance and a municipal ordinance shall cover the same subject without conflict, then both the municipal ordinance and the county ordinance shall be effective, each being deemed supplemental to the other.

(2) *Minimum Environmental Regulations.* County ordinances shall establish minimum standards, procedures, requirements and regulations for the protection of the environment and shall be effective within the unincorporated and incorporated areas of the County. Such standards, procedures, requirements and regulations shall include, but shall not be limited to, tree protection, landscaping, aquifer protection, stormwater, protection of conservation and preservation features, and such other environmental standards as the Board of County Commissioners determines to be necessary for the protection of the public health, safety, and welfare of the citizens throughout Leon County. Standards shall be designed to place emphasis on supporting healthy natural systems occurring in the environment. However, nothing contained herein shall prohibit a municipality from adopting ordinances, standards, procedures, requirements or regulations establishing a more stringent level of environmental protection within the incorporated areas of the County. (Ord. No. 2010-22, § 8-17-10)

Sec. 1.7. Transfer of Power.

Whenever a municipality, special district or agency shall request by a majority vote of the governing body the performance or transfer of a function to the County, the County is so authorized by a majority vote of the Board of County Commissioners to have the power and authority to assume and perform such

County Charter

functions and obligations. This section does not authorize a transfer in violation of Article VIII, § 4 of the Constitution of Florida.

Sec. 1.8. Division of Powers.

This Charter establishes the separation between legislative and administrative functions of this government. The establishment and adoption of policy shall be the responsibility of the Board of County Commissioners and the execution of that policy shall be the responsibility of the County Administrator.

Sec. 1.9. Relation to State Law.

Special laws of the state legislature relating to or affecting Leon County and general laws of local application which apply only to Leon County, except those laws relating exclusively to a municipality, the school board, or a special district, shall be subject to approval by local referendum to the extent that they are not in conflict with this Charter. All special laws so approved shall become ordinances, and may be subject to amendment or repeal by the Board of County Commissioners.

ARTICLE II. ORGANIZATION OF COUNTY GOVERNMENT

Sec. 2.1. Elected Commission and appointed County Administrator form of government.

Leon County shall operate under an elected County Commission and an appointed County Administrator form of government with separation of legislative and executive functions in accordance with the provisions of this Home Rule Charter. The legislative responsibilities and powers of the County shall be assigned to, and vested in, the Board of County Commissioners. The executive responsibilities and power of the County shall be assigned to, and vested in, the County Administrator, who shall carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances and regulations of the Board, the Charter and all applicable general law to assure that they be faithfully executed.

Sec. 2.2. Legislative Branch.

(1) The County Commission.

The governing body of the County shall be a Board of County Commissioners composed of seven (7) Members serving staggered terms of four (4) years. There shall be one (1) Commissioner elected for each of the five (5) County Commission districts, established pursuant to general law or by ordinance, and they shall be elected by the electors of that district. There shall be two (2) At-large Commissioners elected on a countywide basis by the electors of the County.

Elections for all seven (7) members of the County Commission shall be non-partisan. Each candidate for the office of district County Commissioner shall reside within the district from which such candidate seeks election at the time of qualifying to run for that office, and during the term of office each Commissioner shall reside in the district from which such Commissioner ran for office, provided that any Commissioner whose residence is removed from a district by redistricting may continue to serve during the balance of the term of office.

(2) Redistricting.

Redistricting of County Commission district boundaries shall be in accordance with general law, changed only after notice and a public hearing as provided by general law.

(3) Salaries and Other Compensation.

Salaries and other compensation of the County Commissioners shall be established by ordinance, and salary shall not be lowered during an officer's term in office.

(4) Authority.

The Board of County Commissioners shall exercise all legislative authority provided by this Home Rule Charter in addition to all other powers and duties authorized by general law or special law approved by a vote of the electorate.

(5) Vacancies.

A vacancy in the office of County Commissioner shall be defined and filled as provided by general law.

(6) Administrative Code.

The County Commission shall adopt an administrative code in accordance with general law.

(7) Limitation on Campaign Contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of \$250 per election. (Ord. No. 2010-21, § 1, 8-17-10)

Sec. 2.3. Executive Branch.

(1) The County Administrator.

(A) The County Administrator shall be appointed by an affirmative vote of a majority plus one (1) of the entire membership of the Board of County Commissioners. The County Administrator shall serve at the pleasure of the Board of County Commissioners until such time as the County Administrator shall be removed by a vote for removal of a majority plus one (1)

County Charter

of the entire membership of the Board of County Commissioners voting during the first regularly scheduled meeting occurring after a meeting of the Board at which a motion expressing the intent of the Board to remove the County Administrator was adopted by majority vote of those present and voting. The County Administrator shall be the chief executive officer of the County and all executive responsibilities and powers shall be assigned to, and vested in, the County Administrator. The County Administrator shall exercise all executive authority provided by this Home Rule Charter and all other powers and duties authorized by general or special law.

(B) The County Administrator shall be chosen on the basis of his/her professional qualifications, administrative and executive experience, and ability to serve as the chief administrator of the County. The County Administrator shall reside within the County during his/her tenure as County Administrator.

(C) The compensation of the County Administrator shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position, with performance appraisals conducted by the Board of County Commissioners at least annually.

(D) A vacancy in the office shall be filled in the same manner as the original appointment. The County Administrator may appoint an Acting County Administrator in the case of his/her temporary vacancy.

(2) Senior Management.

The County's senior management employees, with the exception of the County Attorney's staff, shall serve at the pleasure of the County Administrator, who may suspend or discharge senior management personnel with or without cause.

(3) Non-interference by Board of County Commissioners.

Except for the purpose of inquiry and information, members of the Board of County Commissioners are expressly prohibited from interfering with the performance of the duties of any employee of the county government who is under the direct or indirect supervision of the County Administrator or County Attorney by giving said employees instructions or directives. Such action shall constitute malfeasance within the meaning of Article IV, Section 79a0 of the Florida Constitution. However, nothing contained herein shall prevent a County Commissioner from discussing any county policy or program with a citizen or referring a citizen complaint or request for information to the County Administrator or County Attorney.

(Ord. No. 2010-23, § 1, 8-17-10; Ord. No. 2010-24, § 1, 8-17-10; Ord. No. 2010-25, § 1, 8-17-10)

Sec. 2.4. County Attorney.

(1) There shall be a County Attorney selected by the Board of County Commissioners who shall serve at the pleasure of, and report directly to, the Board of County Commissioners, and shall reside within the County during his/her tenure as County Attorney.

(A) The County Attorney shall provide legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners.

(B) The compensation of the County Attorney shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position with performance appraisals conducted by the Board of County Commissioners at least annually.

ARTICLE III. ELECTED COUNTY CONSTITUTIONAL OFFICERS

Sec. 3.1. Preservation of Constitutional Offices.

The offices of the Sheriff, Property Appraiser, Tax Collector, Clerk of the Circuit Court and Supervisor of Elections shall remain as independently elected constitutional offices, and the status, powers, duties and functions of such offices, shall not be altered by this Home Rule Charter, or any revisions or amendments hereto, except as provided in Section 5.2 below. The constitutional officers shall perform their executive and administrative functions as provided by law.

Sec. 3.2. Non-Partisan Elections.

(1) Non-Partisan Offices.

The Supervisor of Elections shall be non-partisan.

(A) Non-Partisan Election Procedures.

If three or more candidates, none of whom is a write-in candidate, qualify for such office, the names of those candidates shall be placed on a non-partisan ballot at the first primary election. If no candidate for such office receives a majority of the votes cast for such office in the first primary election, the names of the two candidates receiving the highest number of votes for such office shall be placed on the general election ballot.

(B) Qualification by Petition.

A candidate for non-partisan office may qualify for election to such office by means of the petitioning process provided in general law.

Sec. 3.3. Clerk Auditor.

(1) The Leon County Clerk of the Court shall serve as the Auditor to the Commission as specified by law. The Clerk shall employ a Certified Internal Auditor, Certified Public Accountant, or such other person qualified by education or experience in governmental accounting, internal auditing practices and fiscal controls, which shall include at least five (5) years experience in professional accounting, auditing, governmental fiscal administration or related experience, unless the Clerk holds such qualifications. The Board of County Commissioners shall fund the audit function of the Clerk.

(2) Audit Committee.

There shall be a five member Audit Committee of which two members shall be appointed by the County Commission and three by the Clerk. The Audit Committee shall adopt an annual plan of work for the Auditor and shall oversee the work of the Auditor. The Audit Committee members shall be residents of Leon County, none of whom may be an employee or officer of County government, and who have experience as a public accountant, internal auditor, or as a financial manager for a public, private or not for profit institution. The purpose of the Committee is to promote, maintain, and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations. Clerk shall provide for the organization and duties of the audit committee, including membership terms, voting procedures, officers, sub-committees, meeting schedules and staff support.

Sec. 3.4. Limitations on campaign contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of \$250 per election. (Ord. No. 2010-21, § 1, 8-17-10)

ARTICLE IV. POWERS RESERVED TO THE PEOPLE: INITIATIVE AND RECALL

Sec. 4.1. Citizen Initiative.

(1) Right to Initiate.

The electors of Leon County shall have the right to initiate County ordinances in order to establish new ordinances and to amend or repeal existing ordinances, not in conflict with the Florida Constitution, general law or this Charter, upon petition signed by at least ten percent (10%) of the total number of electors qualified to vote in the County reflecting ten percent (10%) of the total number of electors qualified to vote within each of the five (5) commission districts. The total

number of electors qualified shall mean the total number of electors qualified to vote in the last preceding general election.

(2) Procedure for Petition.

The sponsor of an initiative shall, prior to obtaining any signatures, submit the text of a proposed ordinance to the Supervisor of Elections, with the proposed ballot summary and the form on which signatures will be affixed and obtain a dated receipt therefore. Any such ordinances shall embrace but one (1) subject and matter directly connected therewith. The sponsor shall cause a notice of such submission to be published within fourteen (14) days thereof in a newspaper of general circulation in the County. The allowable period for obtaining signatures on the petition shall be completed not later than one (1) year after initial receipt of the petition by the Supervisor of Elections. The sponsor shall comply with all requirements of general law for political committees, and shall file quarterly reports with the Supervisor of Elections stating, to the best of the sponsor's information and belief, the number of signatures procured. The time and form of such reports may be prescribed by ordinance. When a sufficient number of signatures are obtained, the sponsor shall thereupon submit signed and dated forms to the Supervisor of Elections, and upon submission, shall pay all fees required by general law. The Supervisor of Elections shall, within sixty (60) days after submission of signatures, verify the signatures thereon, or specify a reason for the invalidity of each rejected signature, if the petition is rejected for insufficiency of the number of valid signatures. If the petition is rejected for insufficiency of the number of signatures, the sponsor shall have an additional thirty (30) days within which to submit additional signatures for verification. The Supervisor of Elections shall, within thirty (30) days of submission of additional signatures, verify the additional signatures. In the event sufficient signatures are still not acquired, the Supervisor of Elections shall declare the petition null and void and none of the signatures may be carried over onto another identical or similar petition.

(3) Consideration by Board of County Commissioners.

Within sixty (60) days after the requisite number of signatures has been verified by the Supervisor of Elections and reported to the Board of County Commissioners, the Board of County Commissioners shall give notice and hold public hearing(s) as required by general law on the proposed ordinance and vote on it. If the Board fails to enact the proposed ordinance it shall, by resolution, call a referendum on the question of the adoption of the proposed ordinance to be held at the next general election occurring at least forty-five (45) days after the adoption of such resolution. If the

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question of the adoption of the proposed ordinance is approved by a majority of those registered electors voting on the question, the proposed ordinance shall be declared, by resolution of the Board of County Commissioners, to be enacted and shall become effective on the date specified in the ordinance, or if not so specified, on January 1 of the succeeding year. The Board of County Commissioners shall not amend or repeal an ordinance adopted by initiative prior to the next succeeding general election, without the approval of a majority of the electors voting at a referendum called for that purpose.

(4) Limitation on Ordinances by Initiative.

The power to enact, amend or repeal an ordinance by initiative shall not include ordinances or provisions related to County budget, debt obligations, capital improvement programs, salaries of County officers and employees, the assessment or collection of taxes, or the zoning of land.

Sec. 4.2. Recall.

All members of the Board of County Commissioners shall be subject to recall as provided by general law.

**ARTICLE V. HOME RULE CHARTER
TRANSITION, AMENDMENTS, REVIEW,
SEVERANCE, EFFECTIVE DATE**

Sec. 5.1. Home Rule Charter Transition.

(1) General Provisions.

Unless expressly provided otherwise in this Home Rule Charter, the adoption of this Charter shall not affect any existing contracts or obligations of Leon County; the validity of any of its laws, ordinances, regulations, and resolutions; or the term of office of any elected County officer, whose term shall continue as if this charter had not been adopted.

(2) Initial County Commissioners.

The persons comprising the Leon County Board of County Commissioners on the effective date of this Charter shall become the initial members of the Board of County Commissioners of the Charter government and shall perform the functions thereof until the normal expiration of their terms or until the election and qualification of their successors as provided by law.

(3) Outstanding Bonds.

All outstanding bonds, revenue certificates, and other financial obligations of the County outstanding on the effective date of this Charter shall be obligations of the Charter government. All actions taken by the former government relating to the issuance of such obligations

are hereby ratified and confirmed. Payment of such obligations and the interest thereon shall be made solely from, and charged solely against, funds derived from the same sources from which such payment would have been made had this Charter not taken effect.

(4) Employees Continuation.

All employees of the former County government shall, on the effective date of this Charter, become employees of the County government created by this Charter. All existing wages, benefits, and agreements, and conditions of employment shall continue, until modified by lawful action of the County Commission.

Sec. 5.2. Home Rule Charter Amendments.

(1) Amendments Proposed by Petition.

(A) The electors of Leon County shall have the right to amend this Home Rule Charter in accordance with Sec. 4.1 of this Charter.

(B) Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each Charter amendment proposed by petition shall be placed on the ballot by resolution of the Board of County Commissioners for the general election occurring in excess of ninety (90) days from the certification by the Supervisor of Elections that the requisite number of signatures has been verified. If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

(2) Amendments and Revisions by Citizen Charter Review Committee.

(A) A Citizen Charter Review Committee shall be appointed by the Board of County Commissioners at least twelve (12) months before the general election occurring every eight (8) years thereafter, to be composed and organized in a manner to be determined by the Board of County Commissioners, to review the Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. Public hearings shall be conducted as provided by Section 125.63, Florida Statutes.

(B) No later than ninety (90) days prior to the general election, the Citizen Charter Review Committee shall deliver to the Board of County Commissioners the proposed amendments or revisions, if any, to the Home Rule Charter, and the Board of County Commissioners shall consider such amendments or revisions to be placed on the general election ballot, in accordance with Section 125.64, Florida Statutes.

(C) If the Citizen Charter Review

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Committee does not submit any proposed Charter amendments or revisions to the Board of County Commissioners at least ninety (90) days prior to the general election, the Citizen Charter Review Committee shall be automatically dissolved.

(3) Amendments Proposed by the Board of County Commissioners.

(A) Amendments to this Home Rule Charter may be proposed by ordinance adopted by the Board of County Commissioners by an affirmative vote of a majority plus one (1) of the memberships of the Board. Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith.

Each proposed amendment shall only become effective upon approval by a majority of the electors of Leon County voting in a referendum at the next general election. The Board of County Commissioners shall give public notice of such referendum election at least ninety (90) days prior to the general election referendum date.

(B) If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

Sec. 5.3. Severance.

If any provision of this Charter or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Charter which can be given effect without the invalid provision or application, and to this end the provisions of the Charter are declared severable.

Sec. 5.4. Home Rule Charter effective date.

This Charter shall become effective November 12, 2002.

Guiding Principles

1. The Board of County Commissioners upholds the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility in shaping government to best meet the County's unique and changing needs.
2. The County budget will always be balanced, with available revenues equal to appropriations.
3. The County will strive to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible.
4. Through citizen input and Commission deliberation, core functions for County government will be identified and the dollars will be allocated accordingly during the budget process.
5. The County will continue to explore opportunities with its governmental counterparts for functional consolidation and/or shared efficiencies.
6. The County will continue to enhance our cooperation and coordination with our Universities and Community College to promote, strengthen, and sustain our community's intellectual capital.
7. The County Administrator will require Program Managers to conduct an annual review and scrutiny of their base budgets when preparing budgets for future years.
8. Consistent with best practices and the Florida Statues, Leon County will retain an emergency reserve fund of not less than 5%, but not more than 10% of the general operating budget (Policy No. 07-2).
9. Consistent with best practices and the Florida Statues, Leon County will retain an operating cash reserve fund of not less than 10% but not more than 20% of the general operating budget (Policy No. 07-2).
10. Cash reserves in excess of reserve policies will be utilized to support one time capital projects and/or other one-time expenditures to address unforeseen revenue shortfalls (Policy No. 07-2).
11. Leon County will continue to ensure the useable and safe life of existing infrastructure by providing funding for proper maintenance (Policy No. 93-44).
12. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise (Policy No. 92-5).
13. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source (Policy No. 93-47), and support conduit financing to promote the economic health of the community.
14. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP) (Policy No. 92-4).
15. Ensure that the annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review (Policy No. 92-4).
16. Will optimize return on investments within the constraints of safety and liquidity through an adopted Investment Policy.
17. Shall establish formal policies and procedures to address amending the budget while allowing the organization to function and react to changing conditions (Policy No. 97-11).
18. The County shall provide a meaningful public input process during the annual budget review which shall, at a minimum, include at least one Board Workshop and two Public Hearings.
19. The County will fully research and employ technology to improve the personal and collective efficiency of county employees.
20. The County will continue to enhance our culture of performance, as we maintain a very low employee per 1,000 population and a "flat" organizational structure, and hold individual employees to high expectations and performance standards. Employees are entrusted with broad authority in their functional areas, expected to respond quickly to requests for service, explore and pursue alternatives to assist the citizenry, attempt to deliver more than what is expected, and are empowered to use professional discretion on the spot to resolve issues and reduce "bureaucracy." These employees are valued and compensation and benefits are commensurate with their responsibilities and competitive in the industry.
21. The County will continue to improve our efforts to promote employee innovation, through incentives, recognition and rewards for identifying and implementing program and process improvements that add value to services while producing cost savings.
22. The County will continue to leverage Leon County tax payer dollars to attract federal and state appropriations, reimbursements, and matching grants to realize revenue maximization for the purpose of funding priority projects and programs.



Industrial Development Revenue Bond Financing Policy, No. 81-1

This policy establishes a means for the expansion of local businesses as well as the attraction of new prospective businesses, allowing for diversification and expansion of the local economy.

Accounting and Reporting Policy, No. 92-4

This policy establishes accounting and reporting systems that maintain accounting and reporting practices that conform to the Uniform Accounting System of Generally Accepted Accounting Principles (GAAP). The policy also ensures that the accounting and reporting systems are consistent with the standards set for local governments according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).

Revenues Policy, No. 92-5

This policy establishes revenue practices that: provide for the establishment and maintenance of a diversified revenue system to protect it from fluctuations in any one revenue source; ensure fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise; and ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Fiscal Planning Policy, No. 93-44

This policy establishes fiscal planning practices that provide for:

- The annual operating and capital budget to be developed in conformity with the Tallahassee-Leon County Comprehensive Plan.
- The development and review of a Capital Improvement Project budget, containing a 5-year plan for acquisition and improvement of capital investments that is also coordinated with the annual operating budget.
- The Board of County Commissioners to continue to reflect fiscal restraint through the development of the annual budget by either decreasing appropriations or increasing revenues, when deficits are anticipated.

Dues and Memberships Policy, No. 93-46

This policy requires that any dues or memberships paid by Leon County on behalf of an employee shall be detailed in a department/division's annual budget request submission to the Office of Management and Budget. The request will be reviewed for appropriateness with final denial/approval being given by the County Administrator or his/her designee during the development of the tentative budget.

Debt Management and Other Investments Policy, No. 93-47

This policy establishes that debt management and investment practices are established to:

- Ensure that capital projects financed by capital bonds will not be financed for a period that exceeds the useful life of the supporting revenue source.
- Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and limited to expenses encumbered prior to the operation or improvement of the facility.
- Provide that Leon County's debt will be limited to an amount that will not hinder the County from maintaining sources of available revenues for service of debt at 135% of annual debt service.
- Provide that the County will limit its investments to only the safest types of securities (including the U.S. government or its agencies) and those which provide insurance or the legally required backing of the invested principal.
- Provide that, unless required by market conditions, not more than fifteen percent of the County's investment portfolio will be placed in any one institution other than those securities issued or guaranteed by the US Government or its agencies or the State Board of Administration of the State of Florida.

Amending the Budget Policy, No. 97-11

This policy establishes that for the operation of amending the annual budget, all amendments/transfers will be reviewed by the director of the requesting department/division, followed by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners as set forth below:

Amending the Budget Policy, No. 97-11(Cont.)

- Allows program managers to amend their operating budgets and personal services budgets up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, upon County Administrator approval.
- Designates the Office of Management and Budget the responsibility for monitoring and enforcing the provisions for amending the budget based upon policies adopted by the Board.
- Allows the County Administrator to authorize intrafund transfers up to \$250,000. Intrafund transfers exceeding \$250,000 and all interfund transfers must be approved by a majority vote of the Board.
- Requests for use of reserves for contingency must be approved by a majority vote of the Board.

Carry Forward Program Policy, No. 98-16

This policy establishes that the Carry Forward Program will provide budget incentives to managers to improve financial management effectiveness and accountability. It allows managers to carry forward a portion or all unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings, and/or increased efficiency. Department managers submitting a request to OMB for review, must clearly indicate how the County will realize an increase in productivity, save money, and/or increase efficiency, if approved. Managers of projects funded by the Board in the current fiscal year, which are incomplete, must submit a "Carry Forward Request" requesting the funds be added to the budget of the following fiscal year for the sole purpose of completing the project for which the funds were appropriated. All carry forward requests are presented to the Board prior to November 1 of each year and are based upon the prior approval of the County Administrator.

Revenues - Financial Advisory Committee Policy, No. 00-1

This policy establishes the Financial Advisory Committee which ensures that financial matters which come before the Board have been appropriately and thoroughly reviewed. This committee will make recommendations on financial matters related to the Board and all County boards. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel, and arbitrage rebate compliance services.

Leon County Investment Policy, No. 02-12

This policy establishes that Leon County's Investment Policy within the context of the County's Investment Ordinance is intended to set the framework within which the County's investment activities will be conducted. It establishes the parameters for investment activity, which may be further, restricted by the Investment Oversight Committee or by investment staff, and provides parameters to limit risk and ensure a broadly diversified portfolio.

Landfill Rate Stabilization Reserve Policy, No. 03-08

This policy establishes the Solid Waste Stabilization Reserve Fund to provide funding for: planned future capital project expenditures, temporary and nonrecurring unexpected capital projects, accommodation of unexpected program mandates from other governmental bodies, extraordinary operating expenses, and operating expenses in order to stabilize rates. All requests for the use of these funds are limited to the operation of the County's landfill and transfer station and must be Board approved.

Discretionary Funding Guidelines Ordinance No. 06-34

This ordinance governs the allocation of discretionary funds and provides the Board a maximum amount of annual funding available in each of the following categories: (a) Community Human Services Partnership Fund (CHSP); (b) Community Human Services Partnership-Emergency Fund; (c) Commissioner District Budget Fund; (d) Mid-Year Fund; (e) Non-Departmental Fund; and (f) Youth Sports Teams Fund. The funding for the purposes set forth in this ordinance shall be subject to an annual appropriation by the Board in accordance with this Ordinance.

Reserves Policy, No. 07-2

This policy establishes funding for: general revenue emergency reserves, un-appropriated reserve for cash balance, minimum and maximum amounts of fund balance, funding for authorized mid-year increases, unexpected increases in the cost of existing levels of service, temporary and nonrecurring funding for unexpected projects, local match for public or private grants, offset losses, and unexpected program mandates. It establishes authorized forms and procedures to be used by outside agencies or individuals, set forth procedures and evaluation criteria of funding.

**Policy for Industrial Development Revenue Bond Financing:
Policy No. 81-1**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Industrial Development Revenue Bond (IDRB) financing will be considered as an inducement to local and new prospective business expansion and relocation as a means to promote the diversification and expansion of the local economy, subject to the following conditions:

1. Information and application requirements of the County are completely and accurately met.
2. All fees and charges are paid, if and when assessed.
3. The project, consisting of land acquisition, construction, renovation and/or equipment purchases, has not begun prior to IDRFB financing approval.
4. The project complies with all federal, state and local laws with regard to industrial development revenue bond financing eligibility.
5. Except in unusual circumstances, the Board will give priority consideration for IDRFB financing to an industrial or manufacturing plant.

**Policy for Accounting and Reporting:
Policy No. 92-4**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: The County will establish accounting and reporting systems to:

1. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP).
2. Maintain accounting system records on a basis consistent with the accepted standards for local government accounting according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).
3. Provide regular monthly financial reports that include a summary of activity for all funds.
4. Provide regular monthly trial balances of line item financial activity by type of revenue and expenditure.
5. Ensure that an annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review.
6. Provide that the Office of Management and Budget (OMB) will submit to the County Commission quarterly reports on the operating condition of the County and, where applicable, to identify possible trends and, where necessary, to recommend options for corrective action.
7. Seek, annually, the Government Finance Officers Association (GFOA) Certificate of Achievement in Financial Reporting and the GFOA's annual budget award.

**Policy for Revenues:
Policy No. 92-5**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The County will establish revenue practices to:

1. Provide that the County seek out and maintain a diversified revenue system to protect it from fluctuations in any one revenue source.
2. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise.
3. Ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

**Policy for Fiscal Planning:
Policy No. 93-44**

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 93-44, adopted by the Board of County Commissioners on November 16, 2004, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

The County will establish fiscal planning practices to:

1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment, and drainage. This budget shall be coordinated with the annual operating budget.
3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.
4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.
5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.
6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch.129, F.S.
7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s), shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the government of Leon County shall lie with the Board of County Commissioners.
8. Annually, prior to March 31, the Board of County Commissioners will:
 - A. Establish a budget calendar for the annual budget cycle.
 - B. Confirm the list of permanent line item funded agencies that can submit applications for funding during the current budget cycle.
 - C. Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.
9. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.

Policy for Dues and Memberships:

Policy No. 93-46

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 77-7, adopted by the Board of County Commissioners on June 21, 1977, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Organizations to which dues and memberships are paid for a County employee by Leon County shall be listed in a department's/division's annual budget request submission to the Office of Management and Budget and reviewed for their appropriateness to the employee's job responsibilities with final denial/approval of such membership(s) by the County Administrator or his/her designee during the development phase of the tentative budget. Any request for County-paid employee memberships made during the fiscal year shall be submitted to the Office of Management and Budget for review with final denial/approval by the County Administrator. All memberships paid by the County for its departments/divisions shall follow the same review and approval process as that of a County Employee as outlined in this policy.

Policy for Debt Management and Other Investments:

Policy No. 93-47

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-6, adopted by the Board of County Commissioners on March 10, 1992, is hereby superseded and repealed, and a new policy is hereby adopted in its place, to wit: Debt management and investment practices are established to:

1. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source.

2. Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and will be limited to those expenses encumbered prior to the actual operation of the facility or its improvement.
3. Provide that debt for Leon County, Florida shall be limited to an amount which will not prevent the County from maintaining sources of available revenues for service of debt at 135% of annual debt service. The State of Florida does not mandate legal debt limitation for local governments.
4. Provide that the County will limit its investments to only the safest types of securities, to include those backed by the U.S. Government or its agencies and those which provide insurance or the legally required backing of the invested principal.
5. Provide that, unless market conditions otherwise require, not more than fifteen (15) percent of the County's investment portfolio shall be placed in any one institution other than those securities issued or guaranteed by the U.S. Government or its agencies or the State Board of Administration of the State of Florida.
6. Provide that the investment portfolio of Leon County, Florida must be structured in such a manner to provide sufficient liquidity to pay obligations as they become due. The investment portfolio shall be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. At least fifteen percent (15%) of the County's portfolio shall be kept in liquid investments which are available on a daily basis, without loss of principal.
7. Provide that the clear title to principal and collateral backing for all investments shall be maintained by Leon County, in the County's own bank, or a third party agent under agreement to the County.
8. Provide that the Board of County Commissioners seeks to optimize return on investments within the constraints of safety and liquidity. The purchase and sale of securities shall be at competitive prices based on market conditions.
9. Provide that Leon County will use only major banks, brokers or dealers which have been selected after review of their qualifications, size, capitalization, inventories handling and reputation.
10. Provide that Leon County will not place funds with any institution which is less than three (3) years old.
11. Provide that the Board shall adopt a plan by October 1 of each year to govern the policies and procedures for the investment of surplus funds of the County based on the criteria as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.
12. Provide that collateral shall be required for any re-purchase agreement, not covered under Chapter 280, Florida Statutes. Collateral placed for any re-purchase agreement will be governed by the same terms as those defined in the County's Investment Ordinance for Surplus Funds, No. 93-3.
13. Provide that the County shall establish a County Investment Oversight Committee whose membership and duties shall be governed by the provisions as set forth in the County's Investment Ordinance for Surplus Funds, Policy No. 93-3.

Policy for Amending the Budget

Policy No. 97-11

The County will establish practices for the operation and amending of the annual budget to:

1. Provide that all amendments/transfers of funds will first be reviewed by the director(s) of the requesting department/division, followed by a second review by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners, as set forth by the following provisions of this policy.
2. Provide that:
 - A. Notwithstanding the provisions of paragraph 1, program managers shall have the flexibility to amend their operating expenditure budgets and personnel services budgets by up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, contingent upon approval by the County Administrator;
 - B. The County Administrator delegates to the Office of Management and Budget the responsibility for monitoring and enforcing the provisions of this paragraph based on policies adopted by the Board of County Commissioners.
3. Provide that, in addition to the provisions of paragraph 2, the County Administrator may authorize intrafund transfers up to \$250,000.
4. Provide that intrafund transfers greater than \$250,000, and all interfund transfers, must be approved by a majority vote of the Board of County Commissioners.
5. Provide that all requests for use of reserves for contingency must be approved by a majority vote of the Board of County Commissioners.

**Policy for Carry Forward Program:
Policy No. 98-16**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-8, entitled "Carry Forward Program" and adopted by the Board of County Commissioners on December 13, 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The Carry Forward Program provides budget incentives to managers to improve financial management effectiveness and accountability. The program allows managers to carry forward into the ensuing fiscal year a portion of, or all, of the unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings and/or increased efficiency. Those projects which receive the County Administrator's approval will be presented to the Board of County Commissioners prior to November 1 of each year.

A. Eligibility Requirements

The department manager must submit the program proposal to the Office of Management & Budget (OMB) no later than the deadline established by OMB. The proposal must include financial savings estimated based on the most recent financial data available. The department manager must clearly indicate in the Carry Forward Program how the County will realize an increase in productivity, save money or increase efficiency by approving the proposal.

Any request that was denied during the budget review process will be forwarded directly to the County Administrator for special review. The County Administrator will provide further direction to OMB.

Note: Those projects which were funded by the Board in the current fiscal year, and which were not completed, are not affected by this program. In such case, the manager must submit a "Carry Forward Request Form" to the Office of Management & Budget requesting that these funds be added to the budget of the ensuing fiscal year for the sole purpose of completing the projects for which the funds were appropriated in the previous fiscal year. The program must state on the "Carry Forward Request Form" why the project was not completed within the current fiscal year and the anticipated completion date.

B. OMB Responsibilities

The Office of Management & Budget shall review all proposals from department managers. The Office of Management & Budget will be responsible for the program activities listed below.

Verify the total amount of funds eligible to be carried forward into the ensuing fiscal year with the Finance Department.

Review an analysis of the proposed project to determine if it will increase productivity, save tax dollars and/or increase efficiency.

Make a recommendation of approval or denial to the County Administrator.

Notify the program manager in writing of whether the project was accepted or denied within two (2) working days of the County Administrator's final decision.

**Policy for Revenues:
Financial Advisory Committee:
Policy No. 00-1**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

In order to ensure that financial matters which come before the Board of County Commissioners have been appropriately and thoroughly reviewed, a Finance Advisory Committee is hereby established which shall be comprised of the Leon County Administrator, the Leon County Attorney, the Director of Public Services, the Office of Management and Budget and the Clerk of Courts' Finance Director.

The Finance Advisory Committee shall review and make recommendations to the Board of County Commissioners on financial matters related to the Board of County Commissioners and all County boards and authorities. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel and arbitrage rebate compliance services.

**Leon County Investment Policy:
Policy No. 02-12**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 02-12, revised September 14, 2010; is superseded and a revised Policy No. 02-12, Leon County Investment Policy, is hereby adopted, to wit:

It is the policy of the Leon County Finance Division that:

Introduction

The following Investment Policy, within the context of the County's Investment Ordinance, is intended to set forth the framework within which the County's investment activities will be conducted. The Investment Policy establishes parameters for investment activity, which may be further restricted by the Investment Oversight Committee or by investment staff. The Investment Policy provides parameters to limit risk and ensure a broadly diversified portfolio. Upon approval of changes to the Investment Policy, existing holdings, which are inconsistent with the requirements, are exempt from the new Policy. These holdings will be managed prudently, while efforts are made to bring into compliance with new Policy.

In establishing this Investment Policy, the Board of County Commissioners recognizes the traditional relationship between risk and return and acknowledges that all investments whether they are for one day or years, involve a variety of risks related to maturity, duration, credit, market and reinvestment risk.

When choosing between alternative investments, staff should structure the portfolio based on an understanding of the variety of risks and basic principles of diversification on the structure of the portfolio. With adoption of this Investment Policy, the County recognizes the goals of preservation of principal, maintaining adequate liquidity and ultimately pursuing attractive total return in the portfolio management, in that order. Ongoing portfolio management is to add economic value to a portfolio under circumstances prevailing during the management process. This may necessitate the sale of securities at a loss in order to reduce portfolio risk (without material reduction in return) or to achieve a greater overall return (without assuming material amounts of additional risk) that could have been obtained if the original position had been held.

The Board recognizes the value of external, as well as internal, management. External management is best employed where greater knowledge and skills are required due to either the nature of the investment instruments, the risks associated with longer duration, or the need to closely monitor credit considerations. Internal management is best employed when risks are low, maturity considerations limited, and the ability for external management to enhance yield is limited by low overall interest rates.

I. SCOPE

This Policy applies to all funds held by the County in excess of those required to meet current expenses.

II. GOALS

The goal of the investment program, to the extent feasible, should be:

- A. To ensure that all of the public funds in possession of the County are invested 100% of the time in either interest-earning accounts or interest bearing securities;
- B. To produce investment income and price return (total return) at a level determined to be reasonable based on market dynamics or appropriate benchmarks.

III. INVESTMENT OBJECTIVES

The primary objectives of all investment activities for the County should be safety of principal, maintenance of adequate liquidity, and finally, return maximization.

- A. Safety of Principal-This is the foremost investment objective. Investment transactions should seek to keep capital losses to a minimum, whether the result of security defaults or erosion of market value. This is best insured by
- B. establishing minimum acceptable credit ratings limiting the portfolio's overall duration setting maximum exposures by sector, defining appropriate levels of diversification, authorized transactions, and limiting exceptions.

B. Maintenance of Adequate Liquidity-A portion of the County's overall portfolio should be maintained very liquid in order to meet operating, payroll, and ongoing capital requirements. Maintaining a core level of assets with the government pools, such as the Treasury Special Purpose Investment Account (SPIA) or other short-term entities, is viewed as the best way of maintaining secure asset values with sound investment practices.

The remainder of the overall portfolio should be managed in such a manner that funds can be liquidated in a reasonable amount of time, recognizing that there are other sources for day-to-day liquidity and that this portfolio is primarily available for income generation within the constraints of this Policy.

C. Return Maximization-Return is of least importance compared to the safety and liquidity objectives above. Return maximization is to be guided by the predefined and acceptable levels of risk as defined in this Policy.

IV. STANDARDS OF PRUDENCE

The "prudent person" standard shall be applied in the management of the overall investment portfolio. The Clerk and Finance Department employees performing the investment functions, acting as a "prudent person" in accordance with established procedures and this Policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that appropriate monitoring efforts are performed.

The "prudent person" standard is herewith understood to mean the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

V. ETHICAL STANDARDS

Officers, employees and investment advisor vendors of the Clerk's Office who are involved in the investment process shall refrain from personal business activity that could conflict with State Statutes, County ordinances, proper management of the investment portfolio or which could impair their ability to make impartial investment decisions. Investment officials and employees, including members of the Investment Oversight Committee, shall disclose any material financial interests in any investment firms, or financial institutions that conduct business with the County and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Limits of Liability - The County shall provide for the defense and indemnification of any Committee member who is made a party to any suit or proceeding, other than by an action of the County, or against whom a claim is asserted, by reason of their actions taken within the scope of their service as an appointed member of this committee. Such indemnity shall extend to judgments, fines, and amounts paid in settlement of such claim suit, or proceeding, including any appeal thereof. This protection shall extend only to members who have acted in good faith and in a manner, which they reasonably believe to be in, or not opposed to, the best interest of the County.

VI. AUTHORITY

Responsibility for the investment program is vested with the Clerk of the Circuit Court. The Clerk hereby delegates the day-to-day responsibility for the administration of the investment program to the Finance Director. The Finance Director shall maintain an Investment Procedures and Internal Controls Manual based on this Policy. No person may engage in an investment transaction except as stated in the Internal Controls Section of this Policy.

The Clerk of the Circuit Court, as part of their responsibility, will establish procedures to implement this Policy and assure compliance.

VII. INVESTMENT OVERSIGHT COMMITTEE

The Board is responsible for setting guidelines for the investment of the portfolio through the adoption of this Investment Policy. The Board recognizes that there is an expertise required both for setting the guidelines and the

review of performance, which may exceed the technical background of individual commissioners and has, therefore, created the Investment Oversight Committee. This Committee is charged with the responsibility to review this Policy on a regular basis and to recommend changes. The Clerk will provide the Committee with reports in sufficient detail as may be requested by the Committee in order for them to review the performance of the portfolio. The Committee will establish portfolio benchmarks in order to judge the performance of the portfolio with respect to the market and other portfolios of similar size and limitations. The Committee will provide the Board a report as of the close of the fiscal year recapping the performance of the portfolio and any outside managers. The Board or the Committee may request additional meetings to discuss issues of concern or direction.

VIII. EXTERNAL INVESTMENT MANAGERS

The County may utilize external investment managers to assist with management of the portfolio. External management may be employed in situations where, due to limitations in the areas of staff time or expertise or the volume of securities available to the portfolio, such outside resources would be in a better position to overcome such limitations. The securities purchased by the external manager on behalf of the County, or held by the fund in which the assets are invested, must be in compliance with the constraints identified by this Policy with respect to specific instruments, maturity, composition, credit, and diversification. The average duration of the funds managed by any one external manager on behalf of the County as part of the portfolio shall not exceed three years.

External managers are selected through a competitive selection process (an RFP). In making this selection, consideration will be given to past investment performance, fees, assets under management, experience of the firm and the individuals managing portfolios of similar size, complexity and investment restrictions. External managers will be evaluated and retained based upon their investment performance.

IX. SECURITY SELECTION PROCESS

Securities selected for purchase or sale should seek to provide the highest rate of return within all relevant parameters considering current objectives, known needs of the portfolio and limitations of this Policy. Whenever practical, asset purchases and sales will be done through a competitive bid process, attempting to use as many as three bids for each transaction and records of all bids will be kept a minimum of two years. For the external manager, the process for selection of securities and broker firms will be exempt from this Policy.

Overnight Repurchase Agreements and other transactions with maturities at the time of purchase of seven days or less will be exempt from this requirement due to the short duration of the transaction and the inability to effectively bid this on a nightly basis.

X. RISK DIVERSIFICATION AND PORTFOLIO COMPOSITION

The County recognizes that investment risks can result from issuer defaults, market price changes, changes in credit ratings, reinvestment of principal and interest, or various technical complications leading to temporary non-liquidity. Portfolio diversification and maturity limitations are employed as primary methods of controlling risk. Market value shall be the basis for determining portfolio percentages as required for the portfolio.

A. Issuer and Credit Risk

The structure of the portfolio is designed to minimize credit risk. The majority of the securities held will be those of the highest available credit quality ratings. These would include government pools, U. S Government (AAA) securities, and commercial paper, of only the highest applicable rating. Staff will notify the IOC at any time holdings drop below the minimum credit ratings specified in this Policy. The IOC will consider the market environment and make recommendations to hold and continue to monitor the investments or liquidate the investments.

To further limit the County's risk against possible credit losses, a maximum of 3% of the total portfolio managed by the County's external manager may be held at any one time in all securities of any corporate entity, inclusive of commercial paper, medium term notes, or corporate notes and bonds.

For purposes of this Policy, the top nationally-recognized credit rating agencies (NRSROs) for all credit-sensitive securities are Moody's Investor Services, Standard and Poor's, and Fitch Investor Services.

B. Maturity and Interest Rate Risk

To meet the day-to-day operating needs of the County and to provide the readily-available cash to meet unforeseen temporary cash requirements, the portfolio shall maintain in liquid investments (defined as repurchase agreements purchased under the terms of the County's depository contract, open repurchase agreements, financial deposit instruments insured by the Federal Deposit Insurance Corporation, banker's acceptance, commercial paper, U S. Treasury direct and agency obligations, all having a maturity of 90 days or less, and the Treasury Special Purpose Investment Account) a minimum balance equal to one-twelfth of the then-current fiscal year's budgeted operating expenditures.

The range of duration for the County's overall portfolio is defined as 0.5 years to 2.5 years. Unusual market or economic conditions may mandate moving the portfolio outside of this range. The Investment Oversight Committee will be convened and will approve any portfolio duration outside of the range specified above.

C. Market Volatility

By establishing maturity or duration limitations on the aggregate portfolio, the County acknowledges its understanding that longer investments generally entail a greater potential for income returns, but at the risk of increased price volatility.

To further provide for capital protection, a volatility range is established wherein the market value of the overall portfolio should be targeted to remain within a range of +/- 5% from the portfolio's par value. If the market value moves outside of this range, the Investment Oversight Committee shall be convened and consulted. A decision shall be made and the County Administrator will be advised of the magnitude of the deviation and the actions to move the portfolio back within the range.

D. Investment Maturity and Liquidity

To the extent possible, an attempt will be made to structure the investment portfolio consistent with expected cash flow requirements. In no event will any security be purchased that has a final maturity or weighted average life (WAL) at the time of purchase exceeding five years.

While investment maturities will not exceed the expected cash flow requirements, they may be shorter. Investments do not necessarily have to be made for the same length of time that the funds are available following the basic investment principals that are listed in Section IX.

XI. INVESTMENT PERFORMANCE AND REPORTING

A quarterly investment report shall be prepared by the Finance Office and provided to the County Administrator and the Investment Oversight Committee. The report shall include a breakdown of the portfolio by sector, maturity, yield, as well as its overall performance during that period with sufficient detail for a comprehensive review of investment activity and performance.

Annually, a recapitulation report will be presented to the Board of County Commissioners ("Board"), which shall include securities in the portfolio by sector, book value, income earned, market value and yield. Performance measurements shall be utilized which are appropriate to the maturity, risk characteristics, investment limitations and size of the portfolio. At a minimum, portfolio performance shall be measured by comparing its year-to-date earnings to an appropriate benchmark.

The County Administrator shall be notified immediately of deviations from currently approved investment policies.

XII. THIRD-PARTY CUSTODIAL AGREEMENTS

The Clerk will execute a Third Party Custodial Safekeeping Agreement with a depository chartered by the United States Government or the State of Florida. All securities purchased, and/or collateral obtained by the Clerk, shall be properly designated as an asset of the County and held in an account separate and apart from other assets held by the depository. No withdrawal of such securities, in whole or in part, shall be made from safekeeping, except by authorized staff. The Clerk will enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the County.

Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

The Third-Party Custodial Safekeeping Agreement shall include letters of authority from the Clerk, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements, wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps, including the liability of each party.

XIII. MASTER REPURCHASE AGREEMENT

The County will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the Master Repurchase Agreement.

XIV. PERMISSABLE INVESTMENTS

The following are the guidelines for investments and limits on security issues, issuers, and maturities as established by the Clerk (EXHIBIT A). The Clerk or the Clerk's designee (Finance Director) shall have the option to further restrict or increase investment percentages from time to time based on market conditions. Any changes to the portfolio composition guidelines must be in writing from the Finance Director, directed to the appropriate parties and discussed at each quarterly Investment Oversight Committee meeting.

Internal Investments

A. The Local Government Surplus Trust Fund (SBA) and Treasury Special Purpose Investment Account (SPIA).

A maximum of 50% and 15% of the portfolio may be invested in the SBA and SPIA, respectively.

B. The Florida Local Government Investment Trust (FLGIT) and the Florida Municipal Investment Trust (FMIvT).

A maximum of 15% of the portfolio may be invested in FLGIT and in each of the FMIvT pools.

C. Constant Net Asset Value Money Market Mutual Funds (U.S. Government Securities, Repurchase Agreements, Commercial Paper and Bankers' Acceptances)

1. Investments may be made in SEC qualified constant net asset value fixed income money market mutual funds rated AAAM or AAAG comprised of only those investment instruments as authorized in this Section XIV Portfolio Composition, provided that such funds do not allow derivatives.

D. Financial Deposit Instruments

For funds that are initially deposited in a qualified public depository, the selected depository may arrange for depositing funds in financial deposit instruments insured by the Federal Deposit Insurance Corporation in one or more federally insured banks or savings and loan associations wherever located for the account of Leon County Board of County Commissioners.

1. A maximum of 30% of the portfolio may be invested in-financial deposit instruments.

2. The maximum maturity on any certificate shall be no greater than two years from the time of purchase with the average maturity of all financial deposit instruments no greater than one year.

External Investments

E. Repurchase Agreements

1. Investments may be made in repurchase agreements comprised of only those investments as authorized in Sections XIV. H, I, and J, and based on the requirements set forth in the Clerk's Master Repurchase Agreement.
 - a. All firms with whom the Clerk enters into repurchase agreements will have in place and executed a Master Repurchase Agreement.
 - b. All repurchase agreements with a term longer than one business day will have the collateral held by a third party custodian.
 - c. The collateral held pursuant to a repurchase agreement shall have a maturity of less than five years and must have a mark-to-market value of 102 percent during the term of the repurchase agreement. A maximum of 15% of the external portfolio may be invested in repurchase agreements with the exception of one business day agreements and overnight sweep agreements.
2. A maximum of 5% of the external portfolio may be invested with any one institution or dealer with the exception of one business day agreements.
3. The maximum length to maturity of any repurchase agreement is 60 days from the date of purchase.

F. Bankers' Acceptances

1. Investments may be made in bankers' acceptances which are inventory based and issued by a bank, which has at the time of purchase, an unsecured, uninsured and un-guaranteed obligation rating of at least "Prime-1" and "A" by Moody's and "A-1" and "A" by Standard & Poor's.
2. A maximum of 15% of the external portfolio may be directly invested in bankers' acceptances at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The original maturity of the security must be 270 days or less.

G. Commercial Paper

1. Investments may be made in commercial paper of any United States company, which is rated at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper).
2. A maximum of 20% of the external portfolio may be directly invested in prime commercial paper at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The maximum length to maturity for prime commercial paper shall be 270 days.

H. United States Government Securities

1. Investments may be made in negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to, the following: Treasury and Cash Management Bills, State and Local Government Series (SLGS), Notes, Bonds Treasury Strips, and Treasury Inflation Protected Securities (TIPS).
2. The external portfolio can be composed of up to 100% of these investments.
3. The maximum final maturity of any direct investment in all the various forms of direct government guaranteed securities is 10 years, except for the underlying securities of repurchase agreements.

I. United States Federal Agencies (full faith and credit of the U.S. Government)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities are limited to the following: Small Business Administration, United States Department of Agriculture, United States Export-Import Bank, direct obligations or fully guaranteed certificates of beneficial ownership, Farms Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration Participation Certificates, United

2. States Maritime Administration Guaranteed, Title XI Financing, New Communities Debentures, United States Government guaranteed debentures, U. S. Public Housing Notes and Bonds, U.S.
 3. Government guaranteed public housing notes and bonds, U.S. Department of Housing and Urban Development Project notes and local authority bonds.
2. Agencies backed by the full faith and credit of the U.S. Government may comprise 100% of the external portfolio.
3. A maximum of 20% of the external portfolio may be invested in each of the above listed Federal Agencies.
 4. A maximum final maturity for an investment in any United States Government agency security is five years.
- J. Federal Instrumentalities (United States Government Agencies which are non-full faith and credit)
1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following: Federal Farm Credit Bank (FFCB), Federal Home Loan Bank or its district banks (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), including participation certificates and Tennessee Valley Authority (TVA).
 2. A maximum of 45% of the external portfolio may be invested in Federal Instrumentalities.
 3. A maximum of 15% of the external portfolio may be invested in any one issuer.
 4. The maximum final maturity for an investment in any Federal Instrumentality is five years.
- K. Corporate Debt Securities
1. Investments may be made in notes, medium term notes, discount notes and variable-rate securities issued by any corporation, provided that such instrument is rated A or better by at least two NRSROs, at time of purchase.
 2. All corporate transactions must be payable in U.S. dollars.
 3. A maximum of 25% of the external portfolio may be invested in corporate fixed income securities.
 4. A maximum of 3% of the external portfolio may be invested with any one issuer.
 5. The maximum length to maturity for an investment fixed income security is five years.
- L. Municipal Bonds
1. Investments may be made in notes or bonds issued by governmental entities or territorial boundaries of the United States, provided that such instrument is rated A or better by at least one NRSRO.
 2. A maximum of 35% of the external portfolio may be invested in municipal securities at time of purchase.
 3. A maximum of 3% of the external portfolio may be invested with any one issuer.
 4. The maximum length to maturity for any municipal security is five years.
- M. Mortgage-Backed Securities (MBS)
1. A maximum of 35% of the external portfolio may be invested in MBS securities at time of purchase.
 2. Only agency-collateralized (FNMA, FHLMC and GNMA) MBS, including collateralized mortgage obligations (CMOs) may be purchased.
 3. The maximum external portfolio percentage for any one agency collateralized MBS/CMO pool is 5%.
 4. Maximum expected average life at the time of purchase for any MBS security shall not exceed five years.
- N. Asset-Backed Securities (ABS)
1. A maximum of 5% of the external portfolio may be invested in ABS securities at time of purchase.
 2. Minimum credit rating for ABS securities must be at least AA- by at least two NRSRO, at the time of purchase.
 3. The maximum external portfolio percentage for any one ABS transaction is 1.5%.
 4. No more than 3% of the external portfolio may be allocated to any one subsector of the ABS market.
 5. Maximum expected average life at the time of purchase for any ABS security shall not exceed five years.
- O. Commercial Mortgage-Backed Securities (CMBS)
1. A maximum of 8% of the external portfolio may be invested in CMBS securities, at time of purchase.
 2. Only agency-collateralized CMBS may be purchased.

3. The maximum external portfolio percentage for any one agency collateralized CMBS pool is 3%.
4. Maximum expected average life at the time of purchase for any CMBS security shall not exceed five years.

XV. ADDITIONAL PORTFOLIO LIMITATIONS

- A. The maximum combined portfolio allocation to MBS, CMBS and ABS securities is 45% at time of purchase.
- B. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase.
- C. Portfolio securities may be purchased in either fixed or floating-rate form.

XVI. PROHIBITED INVESTMENTS

There shall be no investments in:

- A. Securities of foreign issuers that are non-U.S. dollar denominated investments;
- B. Private placements debt issues;
- C. Commodities, futures or options contracts;
- D. Short sales or margin transactions;
- E. Limited partnerships;
- F. Interest Only (IO) and Principal Only (PO) Mortgages;
- G. Fixed income securities of the investment manager, including their parents or subsidiaries;
- H. Any form of fixed income securities which would generally be considered derivatives, excluding CMOs.

XVII. INTERNAL CONTROLS

The Treasury Manager shall establish and monitor a set of written internal controls designed to protect the County's funds and ensure proper accounting and reporting of the securities transactions. Such internal controls shall include, but not be limited to, the following:

- A. All securities purchased or sold will be transferred only under the "deliver versus payment" (DVP) method to insure that funds or securities are not released until all criteria relating to the specific transaction are met.
- B. The Investment Officer or authorized Finance staff will accept, on behalf of and in the name of Leon County, bank trust receipts or confirmations as evidence of actual delivery of the obligations or securities in return for investment of funds.
- C. Trust receipts or confirmations shall fully describe the various obligations or securities held. The receipt or confirmation shall state that the investment is held in the name of Leon County.
- D. The actual obligations or securities, whether in book-entry or physical form, on which trust receipts or confirmations are issued, may be held by a third-party custodial bank and/or institution or a designated correspondent bank which has a correspondent relationship to the Clerk's third-party custodian.
- E. Other internal controls such as:
 1. Written documentation of telephone transactions.
 2. Adequate separation of duties.
 3. Custodial safekeeping.
 4. Supervisory control of employee actions and operations review.
 5. Performance evaluations and reporting, interim and annual.
- F. All daily investment activity is performed by the Investment Officer under supervision of the Finance Director.
- G. Internal controls shall be reviewed by independent auditors engaged by the County as part of their financial audit.

XVIII. INVESTMENT STRATEGIES

Within the constraints of this Policy, the Clerk will be responsible for developing an investment strategy. This will be discussed with members of the Investment Oversight Committee and will address changes in the duration of the portfolio, the slope of the yield curve, spreads between various investment instruments, and actions by the Federal Reserve Board or other federal agencies, which might influence investment decisions.

The Clerk will solicit suggestions and comments from the Committee with respect to making strategic investment decisions. In implementing these strategies, the Clerk will communicate with the external manager as to how they are repositioning their portfolio and coordinate directions.

Generally, the dollars managed externally will be of longer duration and more sophisticated instruments therefore, one of the tools the Clerk will use to implement their strategic decisions will be to increase or decrease the dollars being managed. The Clerk will seek to implement investment strategies that will maximize long-term returns and mitigate interest rate volatility. The resources and sophistication to actively manage the portfolio on a daily basis is not available and the portfolio will not be involved in regular short term day trading activity. The portfolio will be repositioned within a narrow band in terms of both maturity and security selection and only in unusual times will major changes occur.

XIX. CONTINUING EDUCATION

The Clerk, Finance Director and other staff responsible for making investment decisions must annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.

XX. POLICY REVIEW AND AMENDMENT

This Policy shall be reviewed annually by the Investment Oversight Committee and any recommended changes will be presented to the Board of County Commissioners for adoption.

LEON COUNTY INVESTMENT POLICY 02-12 **EXHIBIT - A**

IP Section	Authorized	Security Type	Portfolio Sector Maximum	Subsector Maximum	Per Issuer Maximum	Maximum Maturity/WAL Limit	Quality Minimum
XIV. A.	IM	Treasury Special Purpose Investment Account (SPIA) Local Government Surplus Funds Trust Fund	15% / 50%	NA	NA	NA	NA
XIV. B.	IM	FL Local Government Investment Trust (FLGIT) or the FL Municipal Investment Trust (FMIVT)	15% each Trust	NA	NA	NA	NA
XIV. C.	IM	Constant Net Asset Value Money Market Mutual Funds	100%	NA	NA	NA	SEC-qualified, must hold investments allowed by this Policy
XIV. D.	IM	Financial Deposit Instruments insured by the FDIC	30%	NA	NA	2-Year Mat; 1 Year Avg Maturity	Public Dep. Act
XIV. E.	EM	Repurchase Agreements	15%, if longer than 1-Day	NA	5.0%	60-Days	Requires Master Repo Agreement
XIV. F.	EM	Bankers' Acceptances	15%	NA	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. G.	EM	Commercial Paper	20%	No ABCP	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. H.	EM	United States Government Securities	100%	NA	NA	10-Year Maturity	NA
XIV. I.	EM	United States Federal Agencies (full faith and credit)	100%	NA	20.0%	5-Year Maturity	NA
XIV. J.	EM	Federal Instrumentalities (Non-full full faith and credit)	45%	NA	15.0%	5-Year Maturity	NA
XIV. K.	EM	Corporate Debt Securities	25%	NA	3.0%	5-Year Maturity	A3/A- by 2 NRSRO
XIV. L.	EM	Municipal Bonds	35%	NA	3.0%	5-Year Maturity	A3/A- by 1 NRSRO
XIV. M.	EM	Mortgage-Backed Securities (MBS), including CMOs	35%	Agency-only	5.0%	5-Year WAL	Agency
XIV. N.	EM	Asset-Backed Securities (ABS)	5%	3%	1.5%	5-Year WAL	Aa3/AA- by 2 NRSRO
XIV. O.	EM	Commercial Mortgage-Backed Securities (CMBS)	8%	Agency-only	3.0%	5-Year WAL	Agency

EM=External Managers-limits apply to external portfolio
 IM=Internal Management-limits apply to combined internal and external portfolios

OTHER

Po The maximum combined portfolio allocation to MBS, CMBS, and ABS securities is 45% at time of purchase. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase. Portfolio securities may be purchased in either fixed or floating-rate form.

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-1, "Policy for Landfill Rate Stabilization Reserve," adopted by the Board of County Commissioners on February 8, 1994 is hereby repealed and superseded, and a new policy entitled "Solid Waste Rate Stabilization Reserve Fund" is hereby adopted in its place. It shall be the policy of the Board of County Commissioners of Leon County, Florida that:

1. The Solid Waste Rate Stabilization Reserve Fund is established to provide the following:

- a. To accumulate funding for planned future capital project expenditures;
 - b. Funding for temporary and nonrecurring unexpected capital projects;
 - c. Funding to accommodate unexpected program mandates from other governmental bodies;
 - d. Funding for extraordinary operating expenses.
 - e. Funding for operating expenses in order to stabilize rates.
2. Use of funds from the Solid Waste Rate Stabilization Reserve Fund will be limited to operation of the landfill and transfer station.
3. The Board of County Commissioners must approve requests for use of Rate Stabilization Reserve Fund. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated in insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short- and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
4. The Rate Stabilization Reserve Fund will be budgeted at the excess of revenues over expenditures after the requirements of the balance needed in the Contingency Reserve and Closure Reserve are met. The Rate Stabilization Reserve Fund shall be separate from the Contingency Reserve and Closure Reserve.
5. The County's budget will be amended at such time as the County Commission, by majority vote, authorizes the use of reserves. All requests to the County Commission for the use of Rate Stabilization Reserve Fund shall be accompanied by an addendum prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.
6. As used in this document, the term "Fund" does not require the establishment of a self-balancing set of accounts, but rather indicates a separate account established within the Solid Waste Enterprise Fund.

**Ordinance for Discretionary Funding Guidelines:
Ordinance No. 06-34**

Section 2-600 Application of Article

This article shall govern the allocation of discretionary funds and provide the Board a maximum amount of annual funding available in each of the following fund categories: Community Human Services Partnership Fund, Community Human Services Partnership – Emergency Fund, Commissioner District Budget Fund, Midyear Fund, Non-Departmental Fund, and Youth Sports Teams Fund.

Section 2-601 Annual Appropriation

Funding for the purposes set forth in this article shall be subject to an annual appropriation by the Board in accordance with this article.

Section 2-602 Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- *Community Human Services Partnership Fund* shall mean funds eligible for allocation to social service programs.
- *Community Human Services Partnership – Emergency Fund* shall mean funds eligible for allocation for one time funding to meet an emergency situation.
- *Commissioner District Budget Fund* shall mean funds eligible for allocation to each Commissioner for activities relating to his or her district or the County at large.
- *Emergency Situation* shall mean those exigent circumstances that would prohibit or severely impact the ability of a currently funded Community Human Services Partnership (CHSP) agency to provide services.
- *Midyear Fund* shall mean funds eligible for allocation for requests that occur outside of the regular budget process.
- *Non-Departmental Fund* shall mean funds eligible for allocation for non-profit entities that are included, by direction of the Board, as part of the regular adopted budget.
- *Non-Profit* shall mean an entity that has been designated as a 501(c)(3) eligible by the U.S. Internal Revenue Services and/or registered as a non-profit entity with the Florida Department of State.
- *Youth Sports Teams Fund* shall mean funds eligible for allocation for temporary and nonrecurring youth sporting events such as tournaments and playoffs, and events recognizing their accomplishments.

Section 2-603

- (a) The County Administrator or his designee is authorized to develop forms and procedures to be used by a non-profit, group or individual when submitting a request for funding consistent with the provisions herein.
- (b) The County Administrator or his designee shall establish a process for evaluating request for funding made pursuant to this article.

Section 2-604

- (a) *Community Human Services Partnership Program Fund*
 - (1) Non-profits eligible for Community Human Services Partnership (CHSP) funding are not eligible for funding in any other county government-funding category, except when requesting funding for an activity that is not CHSP eligible, such as capital improvements.
 - (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Program.
- (b) *Community Human Services Partnership Program – Emergency Fund.*
 - (1) Non-profits that are funded through the CHSP process are eligible to apply for emergency, one time funding through the Community Human Services Partnership Program – Emergency Fund.
 - (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Partnership Program – Emergency Fund.
 - (3) These funds are available to any agency that is currently funded through the CHSP process.
 - (4) The request for emergency funding shall be made at a regular meeting of the Board. If deemed appropriate, the request for emergency funding shall then go before a CHSP sub-committee consisting of members from the CHSP review boards of each of the partners (Leon County, the City of Tallahassee, and the United Way of the Big Bend.) The sub-committee shall determine if the situation would qualify as an Emergency Situation and what amount of financial support would be appropriate. The CHSP shall then make a recommendation to the County Administrator, who is authorized to approve the recommendation for funding.
 - (5) In the event the Board does not meet in a timely manner, as it relates to an agency's request, the County Administrator shall have the authority to appropriate expenditures from this account.
- (c) *Commissioner District Budget Fund*
 - (1) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Commissioner District budget fund.
 - (2) Expenditures shall only be authorized from this account for approved travel, and office expenses.
- (d) *Midyear Fund*
 - (1) Non-profits, groups or individuals that do not fit into any of the other categories of discretionary funding as outlined in this article are eligible to apply for midyear funding.
 - (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Midyear Fund.
 - (3) In the event the Board does not meet in a timely manner, as it relates to a funding request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.
- (e) *Non-Departmental Fund*
 - (1) Non-profits eligible for non-departmental funding are not eligible for funding in any other category. Eligible funding activities in this category are festivals and events and outside service agencies.
 - (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Non-Departmental Fund.
 - (3) Non-profits eligible for funding through the Cultural Resources Commission (CRC) Leon County Grant Program (funded through the non-departmental process) are not eligible for funding in any other category.
- (f) *Youth Sports Teams Fund*
 - (1) Non-profits or athletic teams of the Leon County school system that are eligible for the County's Youth Athletic Scholarship Program are not eligible for funding pursuant to this Article.
 - (2) Annually, as part of the budget process, the Board shall determine the amount of funding pursuant to this Article.
 - (3) The award for Youth Sports Teams shall not exceed \$500 per team.

- (4) Youth Sports Teams requesting funding from the Board shall first submit their requests in writing to the County Administrator or his or her designee for review and evaluation the request must include certified documentation establishing the legitimacy of the organization.
 - (5) Funding will be allocated on a first-come, first-serve basis. In the event that more than one request is received concurrently when the fund's balance is reduced to \$500, the remaining \$500 will be divided equally among the applicants meeting the evaluation criteria.
 - (6) Applicants must have participated in a City, County, or school athletic program during the year in which funding is sought.
 - (7) Team participants must be 19 years of age or younger.
 - (8) The requested funding shall support post-season activity, e.g., tournaments, playoffs, or awards banquets associated with extraordinary performance.
 - (9) In the event the Board does not meet in a timely manner, as it related to a Youth Sports Teams' request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.
- (g) *Appropriation Process Annually, prior to March 31, the Board shall:*
- (1) Determine the amount of funding set aside for each funding category identified in this Article;
 - (2) Determine the list of permanent line item funded entities that can submit applications for funding during the current budget cycle; and
 - (3) Provide direction to staff on additional appropriation requested that should be considered as part of the tentative budget development process.

Section 2. Conflicts.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon County 2030 Comprehensive Plan as amended, which provisions shall prevail over any parts of this ordinance which are inconsistent, whether in whole or in part, with the said Comprehensive Plan.

Section 3. Severability.

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdictions, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective Date

This Ordinance shall have effect upon becoming law. DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 24th day of May, 2011.

**Reserve Policy:
Policy No. 07-2**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 07-2, "Reserves", adopted by the Board of County Commissioners on July 10, 2007, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than 3% and to not exceed 8% of projected general fund and fine and forfeitures fund operating expenditures for the ensuing fiscal year.
- b. A Catastrophe Reserve will be maintained at 2% of the general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year. The Catastrophe Reserve will provide immediate cash flow for staff overtime, equipment, contractual support and materials/supplies in the event of a natural disaster. In the event of a declared local state of emergency, the County Administrator is authorized to utilize the Catastrophe Reserve to pay Leon County solid waste and Leon County building/growth fees for eligible residents for the purpose of debris removal and home restoration/reconstruction. To be eligible, residents must demonstrate

that all other means (including, but not limited to: FEMA Individual Assistance, property insurance) have been exhausted prior to seeking County assistance.

- c. The reserve for contingency is separate from the reserve for cash balances.
- d. Annually, the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
- b. The unappropriated fund balance shall be no less than 10% and no greater than 20% of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in Sections 1 and 2.
- b. Funds in excess of the minimums established can be utilized to support one time capital project funding and/or other one-time expenditures to address unforeseen revenue shortfalls.

4. Budgeted Contingency Reserve

Budgeted Reserve for Contingency reserves, are established to provide the following:

- a. Funding for authorized mid-year increases to adopted levels of service.
- b. Funding for unexpected increases in the cost of providing existing levels of service.
- c. Temporary and nonrecurring funding for unexpected projects.
- d. Funding of a local match for public or private grants.
- e. Funding to offset losses in revenue caused by actions of other governmental bodies.
- f. Funding to accommodate unexpected program mandates from other governmental bodies.

5. Procedures

- a. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.
- b. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.
- c. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.
- d. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.
- e. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. Evaluation Criteria

a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:

- consistency with other Board policy;
- the urgency of the request;
- the scope of services to be provided;
- the short-term and long-term fiscal impact of the request;
- a review of alternative methods of funding or providing the services,
- a review for duplication of services with other agencies;
- a review of efforts to secure non-County funding;
- a discussion of why funding was not sought during the normal budget cycle; and
- a review of the impact of not funding or delaying funding to the next fiscal year.

7. Exceptions

a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners on an annual basis.

County Financial Policies & Ordinances
Tallahassee-Leon County Comprehensive
Capital Improvement Element Goals, Objectives, and Policies

Goal 1: [CI] (Effective 7/16/90)

To use sound fiscal policies to provide adequate public facilities concurrent with, or prior to development in order to achieve and maintain adopted standards for levels of service, and to exceed the adopted standards, when possible. 9J-5.016(3) (a)

PUBLIC FACILITY NEEDS

Objective 1.1: [CI] (Effective 7/16/90)

Define types of public facilities, establish standards for levels of service for each type of public facility, and determine what capital improvements are needed in order to achieve and maintain the standards for existing and future populations, and to repair or replace existing public facilities. 9J-5.016(3)(b)1

Policy 1.1.1: [CI] (Effective 7/16/90)

The following definitions apply throughout this Capital Improvements Element.

1. "Capital Improvement" means, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus,). Capital improvements have an expected useful life of at least 3 years. Other "capital" costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered in the local government's annual budgets, but such items are not "capital improvements" for the purposes of the Comprehensive Plan, or the issuance of development orders.

2. "Category of public facilities" means a specific group of public facilities, as follows:

a. Category A public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by the local government, all of which are addressed in other elements of this Comprehensive Plan.

b. Category B public facilities are fire service, bikeway, sidewalk, airport and other government facilities owned or operated by the local government.

c. Category C public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by Federal, and State governments, independent districts, and private organizations.

3. "Development order" for purposes of determining vested rights means any order granting, denying, or granting with conditions an application for a building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of the local government having the effect of permitting the development of land. Development orders shall be categorized as:

a. "Final Development Orders" The following development order shall be considered to be final development orders for purposes of a determination of vested rights in a previously approved development:

(1) Preliminary subdivision plat approval;

(2) Final subdivision plat approval;
Tallahassee-Leon County Comprehensive Plan

(3) Final Site plan approval (pursuant to County Ordinance 88-16);

(4) Approval of a PUD concept plan;

(5) Approval of a PUD Final Development Plan;

(6) Building permit;

(7) Development agreement entered into pursuant to Florida Statutes, Section 163.3220, et seq.; and

(8) Any other development order which approves the development of land for a particular use or uses at a specified intensity of use and which allows commencement of construction or physical development activity on the land for which the development order is issued.

b. "Preliminary development order" mean a DRI Development approval, zoning approval, preliminary development plan approval, conditional use approval, master plan approval, Board of Adjustment approval, and any other development order than a final development order.

4. "Local government" means the City of Tallahassee, Florida and Leon County, Florida.

5. "Public facility" means the capital improvements and systems of each of the following: arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, parks and recreation, library, corrections, emergency medical service, fire service, bikeway, sidewalk, airport, other local government buildings, public education and public health facilities.

Policy 1.1.2: [CI] (Rev. Effective 8/17/92)

The local government shall establish standards for levels of service for Categories A and C of public facilities, and shall apply the standards as follows:

1. **Category A.** The standards for levels of service of each type of public facility in Category A shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, the local governments' annual budgets beginning with the 1990-91 fiscal year, the local governments' Capital Improvement Programs beginning with the 1990-91 fiscal year, and other elements of this Comprehensive Plan.

2. **Category C.** The standards for levels of service of each type of public facility in Category C shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, and other elements of this Comprehensive Plan, but shall not apply to the local governments' annual budgets or the local governments' Capital Improvement Programs.

Policy 1.1.3: [CI] Levels of Service Required for Infrastructure, Facilities, and Utilities (*Revised Effective 7/25/03; Revision Effective 7/20/05*)

The following standards are hereby established as the minimum levels of service for various infrastructure, facilities, utilities and services required to support new development within the City of Tallahassee and Leon County.

1. Roadways

The peak hour roadway level of service for Tallahassee and Leon County is established as follows:

a. Outside the Urban Service Area:

- Interstate, Intrastate, Limited Access Parkways: B
- Principal Arterials: C
- Minor Arterials: C
- Major and Minor Collectors: C
- Local Streets: D

Inside the Urban Service Area:

- Interstate, Intrastate, Limited Access Parkways: C
- Principal Arterials: D**
- Minor Arterials: D / E*
- Major and Minor Collectors: D / E*
- Local Streets: D

*For Minor Arterials, and Major and Minor Collectors located inside the Urban Service Area and south of U.S. 90, the Level of Service shall be "D" for purposes of establishing priorities for programming transportation improvements, and "E" for meeting concurrency requirements, to support the Southern Strategy. Roads north of U.S. 90 shall be LOS D for both programming improvement and concurrency purposes.

**The Level of Service for Monroe Street from Gaines Street to Tennessee Street shall be "E". (*Revised Effective 12/10/02*)

b. Notwithstanding any of the above LOS standards in Policy 1.4.1 a. (above), in local government's review of a proposed development project, an optional LOS standard may be established that is equivalent to the currently adopted LOS standard plus 50% and may be applied in calculating the concurrency capacity for an impacted roadway segment that is not a Florida Intrastate Highway Facility (FIHS) as determined by the Florida Department of Transportation and that is located within the USA boundary provided that the following criteria is met:

- 1) The roadway segment is "capacity constrained" (as defined below), and;
- 2) The applicant or developer of the project being reviewed provides a "commensurate mitigation contribution" (as described below) to the local government for an alternative improvement.

For the purposes of this policy, the assumed roadway capacity that can be achieved under the adopted LOS standard plus 50% shall not exceed 150% of the maximum service flow at the adopted LOS. A "capacity constrained" roadway segment is one where the local government has determined that:

- 1) The improvement that will resolve the deficiency is not feasible due to environmental constraints, regulatory constraints or prohibitively costly right-of way demands, or;
- 2) The improvement that will resolve the deficiency is not desirable in that it is inconsistent with clearly defined community goals or long term plans, or;
- 3) The improvement that will resolve the deficiency is not desirable in that it clearly represents an economically inefficient measure that will address a public facility deficiency only on a temporary, limited basis.

The "commensurate mitigation contribution" must be equivalent to the costs of the public facility improvement(s) necessary to eliminate the capacity deficiency in order that the LOS standards in Policy 1.4.1 a. (above) would be maintained on the impacted roadway segment. The transportation facility improvement on which the contribution can

be expended by the local government may include public road capacity improvements, public road right-of-way acquisition, mass transit system implementation or facility improvements, or bike or pedestrian facility improvements. In addition, the transportation facility improvement on which the contribution can be expended must serve to enhance the transportation network within the defined traffic impact area of the proposed development.

2. Mass Transit

Tallahassee Mass Transit System (Category A):

(1) Inside urban service area:

1% annual increase in system miles (odometer miles on buses).

(2) Outside urban service area:

No service

3. Stormwater

a. Tallahassee and Leon County (Category A)

The design and water quality standards set forth in Florida Administrative Code Chapters 17-3 and 17-25, as the same may be amended from time to time, are hereby adopted by reference as the level of service for stormwater quality.

Local government may set higher minimum levels of treatment in watersheds where investigation and analysis indicate more stringent levels of service are required.

Stormwater management facilities shall be adequate to provide the following levels of service with regard to flood control:

100 Year Critical Storm Event

•No flood water in new buildings or existing buildings.

•Overland flow capacity available for all flow in excess of capacity of underground and open channel conveyance systems.

25 Year or Less Critical Storm Event

•No flood water more than six inches deep in local roads, parking lots, or other non-street vehicular use areas.

•No flood water in one driving lane each direction of collector streets.

•No flood water in two driving lanes each direction on arterial streets.

•Open channel conveyance capacity available for all flow in excess of capacity of underground conveyance system, or for full twenty-five year storm flow if no underground system exists.

•The rate of off-site discharge shall not exceed the predevelopment rate of discharge.

10 Year or Less Critical Storm Event

•No flood water in one driving lane of local roads.

•No flood water in the driving lanes of any road other than a local road.

•Underground conveyance not overflowing in business and commercial districts.

5 Year or Less Critical Storm Event

- No flood water in the driving lanes of any roadways.
- Underground conveyances not overflowing in residential districts.

These are the adopted levels of service and shall be used as the basis for determining the availability of facility capacity and the system demand generated by development. In instances where an off-site deficiency exists at the time of adoption of this policy, such deficiency shall not be increased as the result of any development or land use changes.

b. Federal and State lands stormwater management (Category C):

- (1) Inside urban service area: Same as local government
- (2) Outside urban service area: Same as local government

4. Potable Water

a. Tallahassee and Leon County water systems (Category A):

- (1) Inside urban service area: 160 gpcpd
- (2) Outside urban service area (Rural Community Land Use Category or Demonstrated Hardship): 100 gpcpd

b. Private water system (Category C):

- (1) Inside urban service area: 160 gpcpd
- (2) Outside urban service area: 100 gpcpd

5. Sanitary Sewer

a. Tallahassee and Leon County sewer systems (Category A):

- (1) Inside urban service area: 140 gpcpd
- (2) Outside urban service area: no service provided

b. Private sewer systems (not owned by City which serve public - Category C):

- (1) Inside urban service area: 140 gpcpd
- (2) Outside urban service area: no service provided

6. Parks and Recreation Facilities

a. Tallahassee parks and recreation facilities:

- (1) Countywide park land: 1.22 acres per 1,000 population (excluding boat ramps provided by Leon County). Includes City operation of County-owned Tom Brown Park.
- (2) Area park land:
 - (a) Inside Urban Service Area: 2.00 acres per 1,000 population of Urban Service Area.
 - (b) Outside urban service area: no area parks.
- (3) Recreation facilities are included in the cost of park land.

b. Leon County parks and recreation facilities:

- (1) Countywide park land: 0.18 acres per 1,000 population (boat ramps portion only)
- (2) Area Park: 2.00 Acres per 1,000 population within Urban Service Area (parks to be provided by City and located within City Limits). Per Policy 1.1.1.C of Parks and Recreation Element.
- (3) Recreation facilities are included in the cost of park land.

7. Solid Waste

a. Leon County solid waste facilities:

(1) Provide for:

Year Jan 1	LOS (Lbs/ Capita on Daily Basis)	Year	LOS	Year	LOS	Year	LOS
1990	5.65	1996	6.25	2001	6.70	2006	6.95
1991	5.75	1997	6.35	2002	6.75	2007	7.00
1992	5.85	1998	6.45	2003	6.80	2008	7.05
1993	5.95	1999	6.55	2004	6.85	2009	7.10
1994	6.05	2000	6.65	2005	6.90	2010	7.15
1995	6.15						

- (2) One year of Class I landfill lined cell disposal capacity at present fill rates
- (3) Five years of Class I landfill capacity with preliminary permit approval from the Florida Department of Environmental Regulation
- (4) Ten years of properly zoned Class I landfill raw land capacity at present fill rates

b. Private solid waste disposal facilities: Same as local government

8. On-Site

Tallahassee and Leon County Category A Public Facilities Levels of service for on-site improvements, including local streets, water and sewer connection lines, stormwater management facilities, local parks and open space shall be as required of the developer in Tallahassee's and Leon County's land development regulations. Development approval shall be conditioned on the availability of services necessary to maintain all applicable level of service standards as adopted within the Comprehensive Plan.

Policy 1.1.4: [CI] (Effective 7/16/90)

The local governments shall determine the quantity of capital improvements that is needed as follows:

- 1. The quantity of capital improvements that is needed to eliminate existing deficiencies and to meet the needs of future growth shall be determined for each public facility by the following calculation: $Q = (S \times D) - I$.

Where Q is the quantity of capital improvements needed,
S is the standard for level of service, D is the demand, such as the population, and

I is the inventory of existing facilities.

The calculation will be used for existing demand in order to determine existing deficiencies. The calculation will be used for projected demand in order to determine needs of future growth. The estimates of projected demand will account for demand that is likely to occur from previously issued development orders as well as future growth. Public facilities to serve demand from previously issued development orders are assured by including such demand in "D" (demand) in the preceding calculation.

2. There are two circumstances in which the standards for levels of service are not the exclusive determinant of needs for a capital improvement:

a. Repair, remodeling, renovation, and replacement of obsolete or worn out facilities will be determined by the local government.

b. Capital improvements that provide levels of service in excess of the standards adopted in this Comprehensive Plan may be constructed or acquired at any time as long as the following conditions are met:

(1) the capital improvement does not make financially infeasible any capital improvement of the same type that is needed to achieve or maintain the standards for levels of service adopted in this Comprehensive Plan, and

(2) the capital improvement does not contradict, limit or substantially change the goals, objectives and policies of any element of this Comprehensive Plan, and

(3) one of the following additional conditions is met:

(a) the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or

(b) the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or

(c) the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or

(d) the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.

3. Any capital improvement that is determined to be needed as a result of any of the factors listed in Policy 1.1.4.2 shall be included in the regular Schedule of Capital Improvements contained in this Capital Improvements Element. All such capital improvements shall be approved in the same manner as the capital improvements that are determined to be needed according to the quantitative analysis described in Policy 1.1.4.1. 9J-5.016(3)(b)2, (3)(c)1, (3)(c)1.b, (3)(c)1.e, (3)(c)3, (3)(c)5, (3)(c)9

Policy 1.1.5: [CI] (*Effective 7/16/90*)

The relative priorities among types of public facilities are as follows:

1. **Priorities Among Types of Public Facilities.** All public facility improvements that are based on achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible Schedule of Capital Improvements contained in this Capital Improvements Element. The relative priorities among types of public facilities (i.e., roads, potable water, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible.

Legal restrictions on the use of many revenue sources limit the extent to which types of facilities may be prioritized because they do not compete for the same revenues. During each annual prioritization process, no further

prioritization among types of public facilities is necessary because all projects in the Schedule of Capital Improvements are financially feasible, programmed for improvement, and will be completed according to the

Schedule. Each year, however, prioritization among types of facilities is re-determined by reaffirming or revising standards for levels of service within the constraints of available restricted revenues.

2. **Priorities of Capital Improvements Within a Type of Public Facility.** Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The local government shall establish the final priority of all capital improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility will be used beginning with the highest priority for which the revenue can legally be expended.
 - a. Repair, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.
 - b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.
 - c. New public facilities, and improvements to existing public facilities, that eliminate public hazards not otherwise eliminated by improvements prioritized according to Subsection a or b, above.
 - d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next five fiscal years, as updated by the annual review of this Capital Improvements Element. Tallahassee and Leon County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in accordance with criteria contained in the land development regulations.
 - e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.
 - f. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either;
 - (1) providing excess public facility capacity that is needed by future growth beyond the next five fiscal years, or
 - (2) providing higher quality public facilities than are contemplated in the local governments' normal design criteria for such facilities.
 - g. Facilities not described in Subsections a through f, above, but which the local government is obligated to complete, provided that such obligation is evidenced by a written agreement the local government executed prior to July 1, 1990.
3. All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State agencies or the Northwest Florida Water Management District that affect, or will be affected by, the proposed local government capital improvements.
4. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan. 9J-5.016(3)(c)1, (3)(c)3

Policy 1.1.6: [CI] (Effective 7/1/04)

All proposed capital projects in the City and County shall be consistent with the adopted Transportation Plan and designated future transportation corridors.

FINANCIAL FEASIBILITY

Objective 1.2: [CI] (Effective 7/16/90)

Provide needed public facilities that are within the ability of the local government to fund the facilities from local government revenues, development's proportionate share contributions, and grants or gifts from other sources. 9J-5.016(3)(b)5

Policy 1.2.1: [CI] (Effective 7/16/90)

The estimated costs of all needed capital improvements shall not exceed conservative estimates of revenues from sources that are available to the local government pursuant to current statutes, and which have not been rejected by referendum, if a referendum is required to enact a source of revenue. 9J-5.016(3)(c)1.f

Policy 1.2.2: [CI] (Revised Effective 12/8/98; Revision Adopted 4/21/05)

Existing and future development shall both pay for the costs of needed public facilities.

1. Future development

a. Future development shall pay for its proportional share of the capital improvements needed to address the impact of such development. Enterprise fund user charges, connection fees, and other user fees paid by new development shall be reviewed every two years to assure that provision of capital improvements needed to address the impact of future development will not increase ad valorem tax rates or rates of electric, gas, water or sewer utilities. Upon completion of construction, "future" development becomes "present" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities as described in subsection 2, below.

b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, special assessments and taxes.

2. Existing development

a. Existing development shall pay for the capital improvements that reduce or eliminate existing deficiencies, and some or all of the replacement of obsolete or worn out facilities.

b. Existing development's payments may take the form of user fees, special assessments, and taxes. 9J-5.016(3)(b)4, (3)(c)8

3. Both existing and future development may have part of their costs paid by grants, entitlements or the provision of public facilities from other levels of government and independent districts.

4. The City will eliminate on-site refunds to property owners or their representatives except in those situations within the City limits which specifically support the City's goals of affordable housing, urban infill development, or the Southern Strategy goal of a more balanced growth pattern. In order to receive a rebate, a development must have an average net density of not less than two (2) units per acre.

For purposes of this paragraph, the following definitions shall apply:

a. Affordable housing: Any residential development in which 7% or greater of the residential units are determined to be affordable housing as defined in Section XIII, Glossary, under the Housing Element.

b. Urban infill development: A development located on a parcel of property bounded on two or more sides by existing urban development, or adjacent to existing water or sewer service. "Urban development" is defined as densities or intensities of one unit per acre or greater.

c. Southern Strategy: Any development located within the Southern Strategy Area, as defined in the Land Use Element. (Rev. Effective 4/18/02)

The amount of on-site water and sewer refunds, on a residential equivalent basis shall not exceed (for water) an amount calculated to be the average cost to extend water distribution lines across a lot having 80 feet of frontage and

(for sewer) an amount calculated to be the average cost to extend sewer collection lines across a lot having 80 feet of frontage.

The City shall amend its water and sewer extension policies and ordinances within sixty (60) days of the effective date of this amendment in order to effectuate the intent of this amendment.

In any utility reimbursement agreement, urban services agreement, or any other agreement, which provides for on-site refunds, the agreement shall state the specific goal or goals of this plan, which are served or achieved by the provision of refunds.

Policy 1.2.3: [CI] (Rev. Effective 9/19/91)

Capital improvements shall be financed, and debt shall be managed as follows:

1. Public facilities financed by enterprise funds (i.e., potable water, sanitary sewer, solid waste, and airport) shall be financed by:

- a. debt to be repaid by user fees and charges for enterprise services, or
- b. current assets (i.e., reserves, surpluses and current revenue), or
- c. a combination of debt and current assets.

2. Public facilities financed by non-enterprise funds (i.e., roads, stormwater management, parks, fire service, police protection, and other government buildings) shall be financed from current assets: revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective, consistent with prudent asset and liability management, appropriate to the useful life of the project(s) to be financed, and efficient use of the local governments' debt capacity.

3. Debt financing shall not be used to provide more capacity than is needed within the Schedule of Capital Improvements for non-enterprise public facilities unless:

- a. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or
- b. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
- c. the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or
- d. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum. 9J-5.016(3)(c)2

4. The aggregate net bonded indebtedness in the City's enterprise activities shall not exceed 70% of assets. The City's adjusted general government net bonded indebtedness per capita shall not exceed 135% of Moody's Investor Service published median for cities of comparable size.

Policy 1.2.4: [CI] (Effective 7/16/90)

Tallahassee and Leon County shall not provide a public facility, nor shall it accept the provision of a public facility by others if Tallahassee, Leon County or another provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

Policy 1.2.5: [CI] (Effective 7/16/90)

All development orders issued by the local government which require public facilities that will be financed by sources of revenue which have not been approved or implemented (such as future debt or referenda) shall be conditioned on the approval of implementation of the indicated revenue source, or the substitution of a comparable amount of revenue from existing sources.

Policy 1.2.6: [CI] (Effective 7/16/90)

The sources of revenue contain within the adopted Comprehensive Plan (July 16, 1991) require no local referendum. In the event that subsequent sources of revenue listed under "Projected Costs and Revenues" require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, the Comprehensive Plan shall be amended to adjust for the lack of such revenues, in any of the following ways:

1. Reduce the standard for levels of service for one or more public facilities, or
2. Increase the use of other sources of revenue, or
3. Decrease the cost, and therefore the quality, of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for levels of service, or
4. A combination of the above alternatives.

The analysis that supports this Capital Improvements Element shall contain an Alternative Recommendation setting forth the costs and sources of revenue that will be proposed in the Plan amendment in the event the referendum is not held, or is held and is not successful.

Policy 1.2.7: [CI]

(Effective 4/18/02; Revision Effective 12/29/05)

By 2001, utility providers for sanitary sewer, water and stormwater shall prepare long range improvement plans to the year 2020 for major facilities from which subsequent five year capital improvement programs shall be derived. These long range improvement plans shall be based upon a needs plan to serve the Future Land Use Plan and its expected population within the Urban Service Area by 2020, and shall also contain a cost feasible plan which prioritizes improvements based upon projected revenues. These long range utility improvement plans will be updated concurrently with updates to the Future Land Use Plan and Long Range Transportation Plan.

Objective 1.3: [CI] (Effective 7/16/90)

Provide needed capital improvements for repair or replacement of obsolete or worn out facilities, eliminating existing deficiencies, and meeting the needs of future development consistent with the adopted plan and depicted on the future land use map and redevelopment caused by previously issued and new development orders. The local governments' ability to provide needed improvements shall be demonstrated by maintaining a financially feasible Schedule of capital Improvements, as documented by the summary "Costs and Revenues by Type of Public Facility" contained in this Capital Improvements Element. 9J-5.016(3)(b)1 and 5.

Policy 1.3.1: [CI] (Rev. Effective 11-22-99)

The local government shall provide, or arrange for others to provide, the public facilities listed in the Schedule of Capital Improvements in the "Requirements for Capital Improvements Implementation" section of this Capital Improvements element. The capital improvements listed for Leon County within this element are balanced pursuant to 9J-5 with available revenue sources. However, the County reserves the right to amend projects and funding sources consistent with the criteria set out in 9J-5 for the Capital Improvements Element. The Schedule of Capital Improvements may be modified as follows:

1. The Schedule of Capital Improvements shall be updated annually. The annual update process shall be initiated concurrently with the preparation and adoption of the local governments' capital budgets. The capital improvement element schedule update amendment to the Comprehensive Plan shall be based upon the local governments' draft

capital budgets being considered for adoption. The capital improvement element schedule update shall reflect any changes in the construction initiation date, completion date, or estimated project cost as otherwise established in a previous year's capital improvement element schedule update. The update shall also indicate whether those projects

included in the previous year's capital improvement element schedule update (but not included in the current year's capital improvement element schedule update), have been completed, are ongoing, or have been deleted. Thereafter, prior to the transmittal of the amendment revising the Schedule of Capital Improvements, the amendment shall be revised to reflect any corresponding changes in the adopted local government capital budgets.

2. Pursuant to Florida Statutes 163.3187, the Schedule of Capital Improvements may be amended two times during any calendar year, and as allowed for emergencies, developments of regional impact, and certain small scale development activities.

3. Pursuant to Florida Statutes 163.3177, the Schedule of Capital Improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction of any facility enumerated in the Schedule of Capital Improvements.

4. Any act, or failure to act, that causes any project listed in the Schedule of Capital Improvements of this Comprehensive Plan to be scheduled for completion in a fiscal year later than the fiscal year indicated in the Schedule of Capital Improvements shall be in effect only if the act causing the delay is subject to one of the following:

- a. Projects providing capacity equal to, or greater than the delayed project are accelerated within, or added to the Schedule of Capital Improvements, in order to provide capacity of public facilities in the fiscal year at least equal to the capacity scheduled prior to the act which delayed the subject project.
- b. Modification of development orders issued conditionally or subject to the concurrent availability of public facility capacity provided by the delayed project. Such modification shall restrict the allowable amount and schedule of development to that which can be served by the capacity of public facilities according to the revised schedule.
- c. Amendment of the plan to reduce the adopted standard for the level of service for public facilities until the fiscal year in which the delayed project is scheduled to be completed. 9J-5.016(3)(c)7

Policy 1.3.2: [CI] (*Effective 7/16/90*)

The local government shall include in the capital appropriations of their annual budgets all the capital improvements projects listed in the Schedule of Capital Improvements for expenditure during the appropriate fiscal year, except that the local government omit from their budgets any capital improvements for which a binding agreements has been executed with another party to provide the same project in the same fiscal year. The local government may also include in the capital appropriations of their annual budgets additional public facility projects that conform to Policy 1.1.4.2.b.3 and Policy 1.2.3.3.9J-5.016(3)(c)7.

Policy 1.3.3: [CI] (*Rev. Effective 8/17/92; Revision Effective 12/29/05*)

The City Commission of Tallahassee and the Board of County Commissioners of Leon County find that the impacts of development on public facilities within Tallahassee and Leon County occur at the same time as development authorized by a final development order. The local government shall determine, prior to the issuance of development orders, whether or not there is sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for existing development and the proposed development concurrent with the impacts of proposed development. For the purpose of this policy, the City of Tallahassee shall define "concurrent with" as follows:

1. No final development order shall be issued by the local government after October 1, 1990 unless there shall be sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for the existing population and for the proposed development according to the following timeframes:

- a. For the following public facilities, there must be: a) available capacity to serve the impacts of the proposed development prior to the issuance of the building permit; b) at the time a development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Florida Statutes, or an agreement or development order is issued pursuant to Chapter 380, Florida Statutes to be in place and available to serve new development at the time of the issuance of a certificate of occupancy.

- (1) Potable water.
- (2) Sanitary sewer.

- (3) Solid waste.
- (4) Stormwater management.

b. For the following public facilities there must be available capacity to serve the impacts of the proposed development at the adopted level of service within 12 months of the issuance of the final development order:

- (1) Parks and recreation.
- (2) Mass transit.

2. An applicant for a preliminary development order shall have a determination made as to the availability of Category A and Category C public facilities in accordance with subsection a or b:

a. The applicant may request a determination of available capacity as part of the review and approval of the preliminary development order provided that the determination of available capacity shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development order,

b. The applicant may request the approval of a preliminary development order without a determination of capacity of Category A and Category C public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development order that:

- (1) Final development orders for the subject property are subject to a determination of available capacity in Category A and Category C public facilities, as required by Policy 1.3.1, and;
- (2) No rights to obtain final development order, nor any other rights to develop the subject property have been granted or implied by the local government's approval of the preliminary development order without determining that there is available capacity in Category A and Category C public facilities.

3. Except for an approved development of regional impact with specific phases of development, the determination of available capacity shall be valid for the term of a proposed project's development order. For development orders without specific terms of development, the determination and reservation of available capacity shall not exceed two years. For good faith development, extensions of the two year terms may be permitted in six month intervals.

4. A determination that there is available capacity in public works to serve the project shall run with the land; shall be assignable within adjacent portions of a project; and shall not be assignable to other projects. A determination that there is available capacity for a project shall apply only to specific land uses, densities, and intensities based upon information provided by the applicant. Any change in the density, intensity or land use is subject to review and approval or denial by the City of Tallahassee.

5. An applicant shall prepay all impact fees or other infrastructure costs to guarantee the applicant's pro rata share of the local governments' financial obligation for public facilities, which are constructed by the local government for the benefit of the subject property.

a. Whenever an applicant's pro rata share of a public facility is less than full cost of the facility, the local government shall contract with the applicant for the full cost of the facility including terms regarding reimbursement of the applicant for costs in excess of the applicant's pro rata share.

b. Upon expiration of the determination of capacity for the development pursuant to subsection 2.a.(2) all unused capacity shall be forfeited. The pro rata infrastructure costs (not impact fees) paid for said capacity now forfeited shall be held by the City as a credit unless excess capacity exists that will allow local government to extend the expiration date. Pro rata infrastructure costs held as a credit by local government and not used by a developer to offset future impacts on public facilities shall be rebated without interest to the developer after a period of one (1) year.

6. The standards for levels of service of Category A and Category C public facilities shall be applied to the issuance of development orders on the following geographical basis:

a. Public facilities which serve all of Leon County shall achieve and maintain the standard for levels of service on a Countywide basis. No development order shall be issued in any unincorporated part of Leon County if the standard for levels of service is not achieved and maintained throughout the County for the following public facilities:

- (1) Solid Waste Disposal
- (2) Countywide Parks

b. Public facilities which serve less than all of Leon County shall achieve and maintain the standard for levels of service within their assigned service area. No development order shall be issued in an assigned service area if the standard for levels of service is not achieved and maintained throughout the assigned service area for the following public facilities and assigned service areas:

- (1) Arterial and Collector Roads: All such roads throughout the county significantly affected by the proposed development
- (2) Stormwater Management Systems: Major Stormwater Basin
- (3) Potable Water Systems: Water System Service Area
- (4) Sanitary Sewer Systems: Treatment Plant Service Area
- (5) Area Parks: Urban Service Area
- (6) Mass Transit: Citywide

COORDINATE CAPITAL IMPROVEMENTS WITH LAND DEVELOPMENT

Objective 1.4: [CI] (Effective 7/16/90)

Manage the land development process to insure that all development receives public facility levels of service equal to, or greater than the standards adopted in Policy 1.1.3, subsections 1-3, and 6. 9J-5.016(3)(b)3 and 5 by implementing the Schedule of Capital Improvements (required by Objective 1.3) and produced in its entirety elsewhere in the Capital Improvements Element, and by using the fiscal resources provided for in Objective 1.2 and its supporting policies.

Policy 1.4.1: [CI] (Effective 7/16/90)

All Category A public facility capital improvements shall be consistent with the goals,, objectives and policies of the appropriate elements of this Comprehensive Plan. 9J-5.016(3)(b)5, (3)(c)9, and (4)(a)1.b

Policy 1.4.2: [CI] (Rev. Effective 11-22-99)

The local government shall integrate their land use planning and decisions with their plans for public facility capital improvements by developing and adopting the programs listed in the "Implementation Programs" section of this Capital Improvements Element. The location of, and level of service provided by projects in the Schedule of Capital Improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Future Land Use Element of this Comprehensive Plan. Individual land use decision shall be consistent with the Comprehensive Plan. 9J-5.016(3)(b)3, (3)(c)9.

REQUIREMENTS FOR CAPITAL IMPROVEMENTS IMPLEMENTATION SCHEDULE OF CAPITAL IMPROVEMENTS, INCLUDING GENERAL LOCATION

The Schedule of Capital Improvements on the following pages will repair or replace obsolete or worn out facilities, eliminate existing deficiencies, and make available adequate facilities for future growth through no less than a five-year planning period, updated annually. The analysis of capacity requirements for deficiency and growth at the time of original plan adoption appears in a support document prepared for this Capital Improvements Element: "Public Facility Requirements 1988/89 - 1995/96 and to 2010."

The projects are listed according to the type of public facility. Within each list, projects are listed in sequence according to the fiscal year in which the initial project expenditures are scheduled. The capital improvement element schedule update shall provide the projected construction initiation date, completion date, and rough estimate of the total project cost for each project included therein. The capital improvement element schedule update shall include advance-funded State of Florida roadway projects, noting, however, that the local government bears no obligation in the funding or construction of these facilities. The capital improvement element schedule update shall include those local road projects reflected in the local government's adopted capital budget.

Each project is named, and briefly described. Most project locations are specified in the name or description of the project. The capacity of the project is shown, using the same measure of capacity that is used in the standard for the level of service (see Policy 1.1.3). Capacity increases may meet the needs of current deficiencies, or future development, or both, as noted above. If no "added capacity" is shown, the project is limited to repair, renovation, remodeling or replacement of an existing facility, with no net increase in capacity.

The estimated cost of each project during each of the next five or six fiscal years is shown in thousands of dollars (\$1000s), and the total 5 or 6-year cost is also shown. Any costs incurred before or after the 5 or 6-year schedule are omitted from the project total. Such costs appear in the local governments' Capital Improvements Programs. All cost data is in current dollars; no inflation factor has been applied because the costs will be revised as part of the annual review and update of the Capital Improvements Element.

All projects contained in this Schedule of Capital Improvements are consistent with the other elements of this Comprehensive Plan. Consistency is determined and maintained by calculating that the total capacities of planned projects and existing facilities achieve or exceed the capacity of facilities that are required by the adopted standards for levels of service using the formula in Policy 1.1.4. 9J-5.016(4)(a)1

The Capital Improvements Element reflects the five year adopted Capital Improvement Plans (CIPs) of the City of Tallahassee and Leon County, and may not reflect other Capital Facilities documents that are concurrently being developed and yet to be adopted.

Rule 9J-5.016, F.A.C., concerning the Capital Improvements Element states, in part, "The Capital Improvements Element should include projects for which local government has fiscal responsibility."

Objective 1.5: [CI] (Effective 6/28/98)

Ensure that the City of Tallahassee and Leon County, their agents, and their assigns appropriate adequate funds and maintain an operational commitment sufficient to implement the various obligations of the Comprehensive Plan which are not addressed through the capital improvements planning requirements.

Policy 1.5.1: [CI] (Effective 6/28/98)

The City of Tallahassee and Leon County, either jointly or separately, shall, in conjunction with the Comprehensive Plan Evaluation and Appraisal Report process, undertake a periodic review of obligations set forth in the Comprehensive Plan for which they, or their agents or assigns, are responsible for implementing, and which are not otherwise addressed through the capital improvements planning process. Each obligation shall be evaluated; including: a) affirmation of the commitment to the obligation; b) demonstration of financial capacity and commitment to carry out the work necessary to fulfill the obligation; and c) an assessment as to the ability to perform, or have performed, required work within the specified period of time (as applicable).

Should the City of Tallahassee or Leon County determine, as an outcome of this review, that an obligation found in the Comprehensive Plan should be deleted or otherwise modified; the affected local government shall file, at the first available opportunity, an amendment to the Comprehensive Plan making corresponding appropriate revisions.

Objective [CI] 1.6: (Effective 12/8/98)

The City of Tallahassee and Leon County shall adopt and implement revised programs and/or policies which favor the funding and scheduling of their capital improvements programs and policies for the Central Core Area and Southern Strategy Area

Policy [CI] 1.6.1: *(Effective 12/8/98)*

The local governments shall commit to undertake needed repairs, replace obsolete infrastructure and facilities, and address existing infrastructure deficiencies within the Central Core Area and Southern Strategy Area. The identification of such projects shall be based on the Comprehensive Assessment of the Central Core Area; the Comprehensive Assessment of the Southern Strategy Area; the Strategic Implementation Plan of the Central Core Area; the Strategic Implementation Plan of the Southern Strategy Area; and, any applicable Sector Plans.

Policy [CI] 1.6.2: *(Effective 12/8/98)*

By 1999, the local governments shall establish criteria for evaluation of projects proposed for inclusion within the 5 Year Capital Improvement Schedule. Among these criteria, there shall be criteria reflecting the commitment to needed improvements within the Central Core Area the Southern Strategy Area.

Policy [CI] 1.6.3: *(Effective 12/8/98)*

Funding approved to implement capital improvements necessary to address those needs identified by the Comprehensive Assessment of the Central Core Area and the Comprehensive Assessment of the Southern Strategy Area shall not be diverted to other projects without the expressed consent of the Commission.

PROGRAMS TO ENSURE IMPLEMENTATION

(Rev. Effective 9/19/91)

The following program descriptions are part of the adopted Comprehensive Plan. The following programs shall be implemented by January 31, 1991, or such earlier date as may be adopted by the local government, to ensure that the goals, objectives and policies established in the Capital Improvements Element will be achieved or exceeded. Each implementation program will be adopted by ordinance, resolution or executive order, as appropriate for each implementation program.

1. **Review of Applications for Development Orders.** The local government shall amend their land development regulations to provide for a system of review of various applications for the levels of service of Category A and Category C public facilities. Such system of review shall assure that no
 2. final development order shall be issued which results in a reduction in the levels of service below the standards adopted in Policy 1.1.3.a-c for Category A public
 3. facilities and Policy 1.1.3.f for Category C public facilities. The land development regulations shall include, at a minimum, the provisions of Policy 1.3.3.a and b in determining whether a development order can be issued.

The land development regulations shall also address the circumstances under which public facilities may be provided by applicants for development orders. Applicants for development orders may offer to provide public facilities at the applicant's own expense in order to insure sufficient capacity of Category A and Category C public facilities, as determined according to Paragraphs A and B, above. Development orders may be issued subject to the provision of public facilities by the applicant subject to the following requirements:

- a. The local government and the applicant enter into an enforceable development agreement which shall provide, at a minimum, a schedule for construction of the public facilities and mechanisms for monitoring to insure that the public facilities are completed concurrent with the impacts of the development, or the development will not be allowed to proceed.
- b. The public facilities which are impacted by a subsequent Development Order are operating and will continue to operate at or above the adopted LOS consistent with the conditions outlined in Policy 1.3.3 of the CIE and that the public facilities are contained in the Schedule of Capital Improvements of the Comprehensive Plan.

2. **Impact Fees.** Impact fee ordinances shall require the same standard for the level of service as is required by Policy 1.1.3., and may include standards for other types of public facilities not addressed under Policy 1.1.3. All impact

3. fee ordinances necessary to support the financial feasibility of this element shall be adopted, or amended to the required standard for the level of service by January 31, 1991.

3. Annual Budget. The annual budget shall include in its capital appropriations all projects in the Schedule of Capital Improvements that are planned for expenditure during the next fiscal year.

4. Capital Improvements Program. The annual multi-year Capital Improvement Program (CIP) shall be prepared in conjunction with the annual review and update of the Capital Improvements Element. The CIP shall contain all of the projects listed in the Schedule of Capital Improvements of the updated version of the Capital Improvements Element.

5. Semiannual Report. The mandatory semiannual report to the Department of Community Affairs concerning amendments to the Comprehensive Plan due to emergencies, developments of regional impact and selected small developments shall report on changes, if any, to adopt goals, objectives and policies in the Capital Improvements Element.

6. Update of Capital Improvements Element. The Capital Improvements Element shall be reviewed and updated annually. The element shall be updated in conjunction with the budget process and the release of the official population estimates and projections by the Bureau of Economic and Business Research (BEBR) of the University of Florida. The update shall include:

- a. Revision of population projections
- b. Update of inventory of public facilities
- c. Update of costs of public facilities
- d. Update of Public Facilities Requirements analysis (actual levels of service compared to adopted standards)
- e. Update of revenue forecasts
- f. Revise and develop capital improvements projects for the next five fiscal years
- g. Update analysis of financial capacity

7. Concurrency Implementation and Monitoring System. The local government shall establish and maintain Concurrency Implementation and Monitoring Systems. The Systems shall consist of the following components:

a. Annual report on the capacity and levels of service of public facilities compared to the standards for levels of service adopted in Policy 1.1.3.a-c and f. The report shall summarize the actual capacity of public facilities, and forecast the capacity of public all be based on the most recently updated Schedule of Capital Improvements in this Capital Improvements Element. The annual report shall constitute prima facie evidence of the capacity and levels of service of public facilities for the purpose of issuing development orders during the 12 months following completion of the annual report. The annual report shall also summarize and forecast capacities and levels of service for comparison to the standards adopted in Policy 1.1.3.d and e, but such portion of the annual report shall be for information purposes only, and shall not pertain to the issuance of development orders by the local government.

b. Public facility capacity review. The City of Tallahassee and Leon County shall use the procedures specified in Implementation Program 1, above, to enforce the requirements of Policy 1.3.3.a. and b. and as such the impacts of proposed development will be analyzed in relation to the availability of capacity at the time of permitting. Records shall be maintained during each fiscal year to indicate the cumulative impacts of all development orders approved during the fiscal year-to-date on the capacity of public facilities as set forth in the most recent annual report on capacity and levels of service of public facilities. The land development regulations of the local government shall provide that applications for development orders that are denied because of insufficient capacity of public facilities may be resubmitted after a time period to be specified in the land development regulations. Such time period is in lieu of, and not in addition to, other minimum waiting periods imposed on applications for development orders that are denied for reasons other than lack of capacity of public facilities. Land development regulations shall require that development commence within a specified time after a development order is issued, or the development order shall expire, subject to reasonable extensions of time based on Criteria included in the regulations.

c. Review of changes in planned capacity of public facilities. The local government shall review each amendment to this Capital Improvement Element, in particular any changes in standards for levels of service and changes in the Schedule of Capital Improvements, in order to enforce the requirements of Policy 1.3.1.d.

d. Concurrency implementation strategies. The local government shall annually review the concurrency implementation strategies that are incorporated in this Capital Improvements Element:

(1) Standards for levels of service that are phased to reflect the local governments financial ability to increase public facility capacity, and resulting levels of service, from year to year. Standards for levels of service may be phased to specific fiscal years in order to provide clear, unambiguous standards for issuance of development orders. (See Policy 1.1.3)

(2) Standards for levels of service that are applied within appropriate geographical areas of the local government. Standards for Countywide public facilities are applied to development orders based on levels of service throughout the County. Standards for public facilities that serve less than the entire County are applied to development orders on the basis of levels of service within assigned service areas. (See Policy 1.3.3.c)

(3) Standards for levels of service are applied according to the timing of the impacts of development on public facilities. Final development orders, which impact public facilities in a matter of months, are issued subject to the availability of water, sewer, and solid waste facilities prior to the issuance of the building permit, and other facilities (i.e., parks stormwater management and, mass transit) must be available within 12 months of the final development order. Preliminary development orders can be issued subject to public facility capacity, but the capacity determination expires in two years unless the applicant provides financial assurances to the local government. As an alternative, the determination of public facility capacity for preliminary development orders can be waived with in agreement that a capacity determination must be made prior to issuance of any final development order for the subject property. Such a waiver specifically precludes the acquisition of rights to a final development order as a result of the issuance of the preliminary development order. (See Policy 1.3.3.a and b)

(4) Levels of service are compared to adopted standards on an annual basis. Annual monitoring is used, rather than case-by-case monitoring, for the following reasons:

(a) annual monitoring corresponds to annual expenditures for capital improvements during the local governments' fiscal years;

(b) annual monitoring covers seasonal variations in levels of service; and

(c) case-by-case monitoring would require applicants for development orders or the local government to conduct costly, time-consuming research which would often be partially redundant of prior research, or involve disparate methodologies and produce inconsistent results.

(See Concurrency Implementation and Monitoring System component A, above.)

(5) Public facility capital improvements are prioritized among competing applications for the same amount of facility capacity according to the criteria in Policy 1.1.5.b.4. If any applications have to be deferred to a future fiscal year because of insufficient capacity of public facilities during the current fiscal year, the applications to be deferred will be selected on the basis of rational criteria.

e. Capacity of Public Facilities for Development Orders Issued Prior to Adoption of the Plan. The City of Tallahassee and Leon County will "reserve" capacity of public facilities for development orders, in addition to approved Developments of Regional Impact, that were issued by the local government prior to the adoption of this Comprehensive Plan under the following circumstances:

(1) A representative of the property which is the subject of the development order has requested and received a determination of vested rights, and

(2) A representative of the property which is the subject of the development order has accepted in writing the applicable requirements of Policy 1.3.3.b, c of the Capital Improvements Element.

The local governments find that it is not necessary to automatically "reserve" capacity of public facilities for all development orders issued prior to the adoption of the plan because experience indicates that many such development orders are not used, or are not used to the maximum allowable uses, densities or intensities. The local governments find that the population forecasts that are the basis for this plan are a reasonable prediction of the absorption rate for development, and that the capital facilities which are planned to serve the forecast development are available for that absorption rate. Reserving public facility capacity for previously issued development orders would

deny new applicants access to public facilities, and would arbitrarily enhance the value of dormant development orders.

The local governments intend to develop and pursue programs that will give persons with legitimate and substantial vested rights an opportunity to proceed with their plans without arbitrary interference by the new

Comprehensive Plan. However; the local governments intend to require such persons to "continue in good faith" in order to "reserve" capacity of public facilities which are provided by the local government. The City of Tallahassee and Leon County will not "reserve" capacity of public facility for previously issued development orders that have not been vested under the local government's vesting ordinance and which have not continued development in good faith.

8. 5-Year Evaluation. The required 5-year evaluation and appraisal report shall address the implementation of the goals, objectives and policies of the Capital Improvements Element. The monitoring procedures necessary to enable the completion of the 5-year evaluation include:

- a. Review of Annual Reports of the Concurrency Implementation and Monitoring System.
- b. Review of Semiannual Reports to DCA concerning amendments to the Comprehensive Plan.
 - b. Review of Annual Updates of this Capital Improvements Element, including updated supporting documents.

9. Contractor Performance System. The local government will develop a system of monitoring the actual performance of contractors who design and/or construct public facilities for the local government. The monitoring system shall track such items as actual vs. planned time schedule, and actual vs. bid cost. The performance of contractors shall be considered when the local government awards contracts for public facilities. 9J-5.016(3)(c)6 and (4)(b)

SCHEDULES OF CAPITAL IMPROVEMENTS

NOTE: Copies of the annual Schedules of Capital Improvements may be viewed in the printed version of the Tallahassee-Leon County Comprehensive Plan.



Abbreviations & Acronyms

AC	Advisory Committee	ESF	Emergency Support Function
ADA	America Disabilities Act	FAC	Florida Association of Counties
AFS	Administrative Financial System	FASB	Financial Accounting Standards Board
AGI	Adjusted Gross Income	FDOT	Florida Department of Transportation
AMT	Alternative Minimum Tax	FEMA	Federal Emergency Management Agency
BAR	Budget Amendment Request	FICA	Federal Insurance Contributions Act
BCP	Budget Change Proposal	FLUM	Future Land Use Map
BEA	Budget Enforcement Act	FNP	Florida Nutrition Program
BLS	Bureau of Labor Statistics	FS	Florida Statutes
BOCC	Board of County Commissioners	FTE	Full-time Equivalency
CHSP	Community Human Services Partnership	FY	Fiscal Year
CIP	Capital Improvement Program	GAAP	Generally Accepted Accounting Principles
COLA	Cost of Living Adjustment	GAL	Guardian Ad Litem
CPI	Consumer Price Index	GAO	Government Accountability Office
CRA	Community Redevelopment Act	GASB	Governmental Accounting Standards Board
CRTPA	Capital Region Transportation Planning Agency	GEM	Growth and Environmental Management
DEP	Department of Environmental Protection	GFOA	Government Finance Officers Association
DIA	Downtown Improvement Authority	GIS	Geographic Information Systems
DOR	Department of Revenue	GRPA	Government Performance & Results Act
DJJ	Department of Juvenile Justice	HAB	Healthcare Advisory Board
DRI	Development of Regional Impact	HFA	Housing Finance Authority
EDC	Economic Development Council	HHS	Health & Human Services
EEO	Equal Employment Opportunity		
EFT	Electronic Fund Transfer		
EMS	Emergency Medical Services		
EOC	Emergency Operations Center		

Abbreviations & Acronyms

HIPAA	Health Insurance Portability and Accountability Act	OSHA	Occupational Safety and Health Administration
HR	Human Resources	PETS	Permit Enforcement Tracking System
HUD	Housing & Urban Development	PIO	Public Information Office
ICLEI	International Council for Local Environmental Initiatives	PSCB	Public Safety Communications Board
ICMA	International City/County Management Association	PSCC	Public Safety Coordinating Council
IDP	Individual Development Plan	PUB	Planned Unit Development
IFAS	Integrated Fund Accounting System	RFP	Request for Proposals
JAG	Justice Assistance Grant	RP	Real Property
JE	Journal Entry	SAL	State Appropriations Limit
JV	Journal Voucher	SCRAM	Secure Continuous Remote Alcohol Monitor
LCCOL	Leon County Code of Law	SHIP	State Housing Initiative Plan
LCSO	Leon County Sheriff's Office	SLGS	State and Local Government Security
LOS	Level of Service	SPTR	Supervised Pre -Trial Release
LOST	Local Option Sales Tax	TDC	Tourist Development Council
MIS	Management Information Services	TFA	Transaction Function Activity Code
MOU	Memorandum of Understanding	TIF	Tax Increment Financing
MSTU	Municipal Services Taxing Unit	TIPS	Treasury Inflation Protected Securities
M/WSBE	Minority/Women Small Business Enterprise	TLCPD	Tallahassee-Leon County Planning Department
NA	Not Applicable, or Not Available	TMDL	Total Maximum Daily Load
NCGA	National Council on Governmental Accounting	TRIM	Truth In Millage
NCIC	National Crime Information Center	USA	Urban Services Area
NIPA	National Income and Product Accounts	USDA	United States Department of Agriculture
NPDES	Non-Point Discharge Elimination System	YTD	Year-to-Date
OGC	Office of General Council		
OMB	Office of Management and Budget		
OPS	Other Personnel Service		
ORG	Organization		

**Citizens' Guide to the Budget
Budget Terms**

-A-

Accrual Accounting:

A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Actual:

Monies which have already been used or received.

Ad Valorem Tax:

A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as property tax.

Adjusted Final Millage:

The actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority. State law provides for certain limitations.

Adopted Budget:

The financial plan of revenues and expenditures for a fiscal year as approved by the Leon County Board of Commission.

Aggregate Millage Rate:

The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10.00 per \$ 1,000 of assessed taxable value.

Amendment:

A change to an adopted budget that may, or may not, increase or decrease a fund total. The change must be approved by the County Commission in certain instances.

Appropriated Fund Balance:

The fund balance is included as a revenue source in the annual budget.

Appropriated Income:

Florida Statute requires county governments to budget only ninety-five percent (95%) of the total revenue anticipated. Five (5%) percent of the total amount of revenues cannot be incorporated into the budget and made available for expenditure. Therefore, ninety-five percent (95%) of the one hundred percent (100%) of anticipated total revenues becomes the portion referred to as appropriated income.

Appropriations:

A specific amount of funds authorized to which financial obligations and expenditures may be made.

Assessed Value:

A value established by the County Property Appraiser for all real or personal property for use as a basis for levying property taxes.

-B-

Balance:

The balance for the current fiscal year. Balance is the difference between the projected expenditures and the expenditures occurred (balance= Budget- Expenditures).

Base Budget:

The amount programmed in the budget year for conducting the same program and performing the same services as are planned for the current year.

Board of County Commissioners (BOCC):

Elected Officials that make legislative decisions concerning Leon County policies.

Bond:

A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond ordinance.

Budget:

A fiscal plan for using financial and staff resources to accomplish specific goals and objectives within a definite time period.

Budget Amendment Request (BAR):

A proposal to change the dollar amount or scope of an activity or project after the budget has been approved by the Board of County Commissioners.

Budget Change Proposal:

A proposal to change the level of service or funding sources for activities authorized or to propose new program activities not currently authorized.

Budget Message:

A brief written statement presented by the County Administrator to explain principal budget issues and to identify policy-related issues to the Leon County Commission.

Budget Resolution:

The budget resolution establishes various budget totals, divides spending totals into functional categories and may include reconciliation instructions to designated departments.

Budget Split:

Allocation of salary across the Organizational Codes in an organization.

-C-

Capital Improvement Projects:

Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of \$10,000. These may include buildings, recreational facilities, road and drainage structures, and large pieces of equipment.

Capital Improvement Program (CIP):

A five-year plan for providing public physical improvements. The program provides the following information for each project: a time frame for completion, the location, description, an annual estimated expenditure and the proposed method of financing.

Capital Outlay:

Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$750 and less than \$10,000 and will include construction projects, purchases of land, major renovations or repairs to existing grounds or facilities and acquisition of equipment.

Chart of Accounts:

A set of accounting codes characterizing transactions throughout the organization's financial systems. It facilitates the consistent coding of transactions for entry into the systems as well as computer manipulation of transaction data.

Constitutional Officer:

Positions established by Florida's Constitution. In Leon County there are five elected constitutional officers: Tax Collector, Sheriff, Property Appraiser, Supervisor of Elections, and Clerk of the Court.

Contingency:

A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Continuation Budget Request:

Includes funding required to continue the existing level of service in the service area.

County Administrator:

The Chief Executive Officer (CEO) of the County appointed by the Leon County Commission.

Customer:

The recipient of an output product or service. May be internal or external to the organization.

-D-

Debt Service:

The expense of retiring such debts as loans and bond issues. It includes principal and interest payments, payments for paying agents, registrars, and escrow agents.

Debt Service Fund:

A fund established to account for the accumulation of resources for the payment of interest and principal general long-term debt.

Deficit:

The excess of expenditures over revenues during a fiscal year.

Department:

A basic organizational unit of County government which is functionally unique in its service delivery and is comprised of more than one program.

Depreciation:

The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds (such as enterprise and internal service funds).

Division:

A basic organizational unit of the County which is functionally unique in its service delivery.

-E-

Economic Indicators:

Economic information such as consumer price index, population, personal income, housing starts, wages, production, business activity, purchasing power, and unemployment.

Encumbrance:

The commitment of appropriated funds to purchase an item or service.

Enterprise Fund:

A governmental accounting fund for operations that function similarly to private business enterprises. The cost of providing these types of services is derived by user fees and other charges for service.

Exception Report:

A report that supplement information already available on regular reports by highlighting unusual situations which require the attention of management.

Exemption:

A portion of the total assessed valuation of property which is not subject to property taxes. An example is the homestead exemption which provides qualifying homeowners with a \$25,000 exemption on their personal residential property.

Expenditure:

Decreases in fund financial resources for the procurement of assets or the cost of goods and/or services received.

-F-

Fiscal Year (FY):

Any twelve (12) month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for Leon County begins on October 1

and ends on September 30 of the following year.

Franchise Fee:

A fee imposed by a government unit for a right/ license granted to an individual/ business to market a company's goods/services in a particular area.

Fund:

A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles (GAAP).

Fund Balance:

The difference between fund assets and fund liabilities.

-G-**GAAP:**

Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund:

The fund used to account for all financial resources that are derived from ad valorem (property) taxes, licenses, permits, and other general revenues that will be used to support services that are provided on a countywide basis.

Grant:

A contribution by a government or other organization to support a particular function. Grants may be classified as either operation or capital, depending upon the grantee.

-I-**Indirect Cost Reimbursement:**

Payments made to the County's general fund by enterprise or grant-funded programs to cover administrative overhead costs incurred by the County.

Inflation:

Growth in a general measure of prices, usually expressed as an annual rate of change.

Intergovernmental Revenue:

Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

Internal Service Fund:

A fund established for the purpose of accounting for the transactions between government agencies.

-L-**Line Item:**

A sub-classification of expenditures based on the type of goods or services.

Long Term Debt:

All senior debt, including bonds, debentures, bank debt, mortgages, deferred portions of long-term debt, and capital lease obligations.

-M-**Master Lease Program:**

The method used to finance the purchase of new equipment and refinance existing equipment leases.

Match:

Refers to a cost sharing ratio for a State or County program which requires a County General Fund Contribution of a certain amount or percentage to qualify.

Millage Rate:

The rate used to calculate taxes based upon the assessed value of real property, countywide. One mill of tax is equal

to \$1.00 for each \$1,000 of taxable property value.

Mission Statement:

A succinct description of the scope and purpose of a County department.

Modified Accrual System:

Accounting basis that records revenues when they are earned (whether or not cash is received then) and expenditures when goods and services are received (whether or not cash payments are made then).

Municipal Services Taxing Unit (MSTU):

A district created by the county to place the burden of ad valorem taxes upon property in a geographic area to fund a particular service or services. In Leon County, MSTU's exist countywide to fund primary healthcare for the uninsured and emergency medical services.

-N-**Net Budget:**

The legally adopted budget less all double counts required by fund accounting. For example, transfer between funds can appear in the budget of both funds and inflate the budget total. Other categories include internal service charge, reserves, debt proceeds, and other miscellaneous amounts.

-O-**Object Code:**

An itemization of accounts within a fund that is used to identify and record the type and amount of expenditures. Some object codes are mandated by the State of Florida Uniform Accounting System.

Operating Budget:

A balanced fiscal plan for providing governmental programs and services for a single year.

Operating Expenses:

Fund expenses related directly to the fund's primary activities for the current year and not defined as personal or capital outlays.

Operating Transfer:

Legally authorized transfer from a fund receiving revenue, to the fund through which the resources are to be expended.

Other Personnel Service (OPS):

A temporary position of specific duration not to exceed two years. The positions may be full-time or part-time.

-P-**Performance Objective:**

A statement that describes in specific and measurable terms the results the program is expected to achieve within a certain time frame.

Personal Services Expense:

Expenses for salaries, wages, workers compensation, health/life insurance, and retirement contributions provided to County employees.

Program:

A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Projection:

Estimates of anticipated revenues, expenditures, or other budget amounts for specific time periods, usually in fiscal years.

Property Tax:

Taxes levied on all non-exempt real and personal property located within Leon County. Property taxes computed based on multiplying the millage rate by the assessed value of the property often referred to as *ad valorem tax*.

Proprietary Fund/Agency:

Commonly called “self-supporting” or “enterprise”, these funds/agencies pay for all or most of their cost of operations from user fees, and receive little or no general property tax support.

-R-**Real Property (RP):**

Land and the structures that are attached to it.

Requisition:

Notification of pre-encumbrance of commitment of funds for goods and services.

Rescission:

The withdrawal of authority to incur financial obligations that were previously provided by law and has not yet expired.

Reserves:

Appropriations of funds set aside to cover unanticipated or contingent expenses and shortfalls in revenues.

Revenue:

Funds collected to finance ongoing County services. Examples are: taxes, licenses and permits; intergovernmental revenue; charges for service; fines and forfeits; miscellaneous; and other financing sources.

Rolled-Back Millage Rate:

The millage rate that will provide the same property tax levy as was levied during the previous fiscal year, except for levies on new construction, additions to structures, deletions, and property added due to geographic boundary changes.

-S-**Special Assessment:**

A levy made against certain properties to defray all or part of the cost of a specific capital improvement which benefits the owners of the property.

Special Revenue Fund:

A fund used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects that are legally restricted to be used for specific purposes.

State Shared Revenues:

Revenues collected by the state and proportionately share with counties and/or municipalities on the basis of specific formulas.

-T-

Tax Base: The total property valuations on which taxes are levied.

Tax Roll: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the Board of County Commissioners by July 1 of each year.

Transfers: As reflected in fund condition statements, transfers reflect the movement of resources from one fund and other fiscal and personal data for the past, current and budget years.

Trust Fund: Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

-U-

User Fee: The fee charged to individuals or groups that receive a direct benefit of a public service, facility, or good.

-W-

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit's success at reaching its performance objectives.

POPULATION	Leon County	Unincorporated	Incorporated
Total Population	276,278	93,796	182,482
Median Age	31		
Total Leon County Registered Voters as of 7/16/12 <i>(Supervisor of Elections website)</i>	174,304		

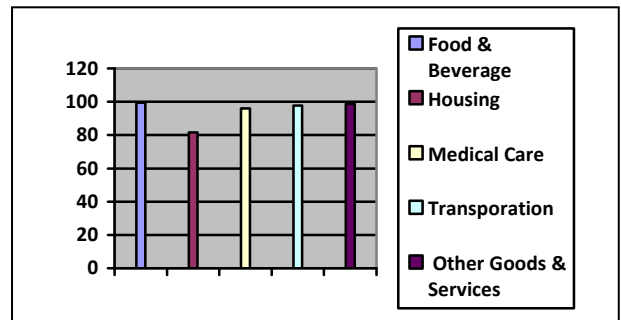
LABOR FORCE <i>(Economic Profile)</i>	2011	2010	2009
Civilian Labor Force	149,905	149,823	148,698
Employment	137,889	137,440	138,271
Unemployment	12,006	12,383	10,427
Unemployment Rate (%)	8.00%	8.27%	7.01%

MEDIAN HOUSEHOLD INCOME <i>(Source: Florida Research and Economic Database)</i>	2010	2009	2008
Leon County	\$42,393	\$40,725	\$47,318
Florida	\$44,390	\$44,755	\$44,857

ANNUAL – CONSUMER PRICE INDEX	2010	2009	2008
Leon County	94.4	93.7	94.1

RETAIL PRICE INDEX – Leon County August 2012
(Florida Statistical Abstract 2011 BEBR)

Food & Beverages	99.47
Housing	81.57
Medical Care	96.06
Transportation	97.77
Other Goods & Services	98.63



EDUCATION

Leon County Public K-12 Schools (www.leon.k12.fl.us)

Elementary Schools	24
Middle Schools	8
High Schools	6
Special / Alternative Schools	6
Charter Schools	5

- Universities/ Colleges/Junior Colleges**
- Barry University
 - Florida Agricultural & Mechanical University (FAMU)
 - Florida State University (FSU)
 - Flagler College at TCC
 - Keiser University (Tallahassee location)
 - Tallahassee Community College (TCC)

- Vocational/Technical Schools**
- Lively Technical Center
 - North Florida Cosmetology Institute

MUNICIPAL SERVICES

Libraries	Branches
Florida Agricultural & Mechanical University (FAMU)	5
Florida State University (FSU)	5
Legislative Library	1
Leon County Public Library System	6
State Library of Florida	1
Tallahassee Community College (TCC)	1
Law Enforcement	
FAMU Police Department	
Florida Department of Law Enforcement Capital Police (FDLE)	
FSU Police Department	
Leon County Sheriff's Office (LCSO)	
TCC Campus Police Department	
Tallahassee Police Department (TPD)	
Fire Department (<i>talgov.com</i>)	Stations
Tallahassee Fire Department	15
Hospitals	Beds
Tallahassee Memorial Healthcare (TMH)	770
Capital Regional Medical Center	198
Convention/Conference Centers	Seats
Tallahassee - Leon County Civic Center	13,000
Florida State Conference Center	375
Utilities	
<i>Tallahassee City Limits</i>	
Electric, Gas, Water, Tapping, Sewer, Solid Waste, Stormwater	
<i>Outside City Limits</i>	
Electric, Water, Sewer Utility Services, Gas, Solid Waste	
Franchise Agreements	
Comcast	
Sewer	
Solid Waste	
Water	

TRANSPORTATION

Tallahassee Regional Airport	
Major Airlines	
• American	
• Continental	
• Delta	
• U.S. Airway Express	
Commercial Service Carriers	8
Ground Transportation/Vehicle Rental Services	12

Railroad Services

CSX Transportation

Bus Service

Greyhound

StarMetro

Highways

Federal Highways

US 27, US 90, US 319

Federal Interstates

I-10

State Highways

SR-20, 59, 61, 155, 259, 263, 267, 363

STATE & LOCAL TAXATION (2012)

Local

Ad Valorem Millage Rates (Adopted)

	City/DIA	City	Uninc.
Countywide	8.3144	8.3144	8.3144
Healthcare MSTU	0.00	0.00	0.00
Emergency Medical Services (EMS) MSTU	0.50	0.50	0.50
City of Tallahassee	3.70	3.70	0.00
City of Tallahassee Downtown Improvement Authority (DIA)	1.00	0.00	0.00
Leon County School Board	7.707	7.707	7.707
Northwest FL Water Management District	0.040	0.040	0.040
Total	21.2614	20.2614	16.5614

Ad Valorem Tax Exemption Available

Yes

General Homestead Exemption

25,000

Note: (Effective January 1, 2008, there is an additional \$25,000 exemption on Non-School taxes for the values greater than \$50,000)

Senior Citizen Homestead Exemption Available

Yes

Discretionary Sales Surtax

1.5%

Utility Service Tax (Public Service Tax)

10.0%

Local Communications Services Tax (CST)

6.290%

State

Corporate Income Tax

5.5%

Personal Income Tax

0.0%

Retail Sales Tax

6.0%

Motor Fuel (Gasoline) Tax

0.267

State Enterprise Zone

Yes

EZ-3701

Federal Enterprise Zone

Yes

FINANCIAL INSTITUTIONS

Banks/Branches

20

Credit Unions

15

Savings and Loans

27

QUALITY OF LIFE

Averages

July Average Temperature (Fahrenheit)

92 (High)

72 (Low)

January Average Temperature (Fahrenheit)

63 (High)

38 (Low)

Average Rainfall (Inches)

63.21

Average Number of Sunny or Partly Sunny Days

231

Outdoors Activities

Boat Landings	23		
Campgrounds	3		
Galleries			
• 621 Gallery			
• The Dickerson Gallery			
• Foster Tanner Fine Arts Gallery			
• LeMoyne Gallery			
• Marsh Orr Contemporary Fine Art			
• Nomads Gallery			
• Pelican Place			
• Signature Gallery			
• South of Soho Gallery			
• Thomas Deans & Company			
Historic Points of Interest			
• Brokaw-McDougal House			
• DeSoto State Archeological Site			
• Knott House			
• Mission San Luis			
• The Columns			
• The Old Capital			
• WWII, Korean and Vietnam War Memorial			
Lakes	200		
Museums			
• Riley House Museum			
• Goodwood-Museum & Gardens			
• Historical Museum of Florida History			
• Old Capital Museum			
• Tallahassee Museum of History & Natural Science			
• Black Archives Research Center			
• Mary Brogan Museum of Art & Science			
• Odyssey Science Center			
• San Marcos Apalache Historic State Park			
• Tallahassee Antique Car Museum			
• Mission San Luis			
• Knott House Museum			
• Florida Association of Museums			
Parks	96	61 City	35 County
Reservations	1		
Special Events	7		

LEON COUNTY CANOPY ROADS

- Centerville Road/Moccasin Gap Road
- Meridian Road
- Miccosukee Road
- Old Bainbridge Road
- Old Centerville Road
- Old St. Augustine Road
- Pisgah Church Road
- Sunny Hill Road

TRAVEL DISTANCE FROM TALLAHASSEE (in miles)

Albertson, New York	1,076	Memphis, Tennessee	543
Atlanta, Georgia	273	Miami, Florida	480
Birmingham, Alabama	302	Montgomery, Alabama	210
Gainesville, Florida	151	New Orleans, Louisiana	384
Houston, Texas	709	Orlando, Florida	257
Jackson, Mississippi	475	Panama City, Florida	121
Jacksonville, Florida	163	Pensacola, Florida	197
Key West, Florida	639	Portland, Oregon	2774
San Diego, California	2,182	Savannah, Georgia	300
Louisville, Kentucky	666	Springville, New York	1106
Macon, Georgia	197	Tampa, Florida	274
Melbourne, Florida	326	Washington, D.C.	871



Courtesy of Nations Online Project- www.nationsonline.org



December 2011

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, December 12, 2011	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

December 2011

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, January 13, 2012	Internal Service Requests Matrix Distributed to Departments/Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Monday, January 30, 2012	Departments/Constitutional/Judicial Officers submit Internal Service Requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

January 2012

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, February 14, 2012 Noon—3:00 pm	Workshop on Stormwater and Solid Waste Non-Ad Valorem Assessments and Transportation Taxes	Board of County Commissioners (BOCC) Executive Staff
Tuesday, February 21, 2012 Wednesday, February 22, 2012	GOVMAX Budget Training	OMB/ All Departments
Wednesday, February 22, 2012	Deadline for New Capital Project Requests	OMB/All Departments

February 2012

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, March 13, 2012	Establish maximum funding levels for outside agencies at Regular Meeting	Board of County Commissioners (BOCC)
Friday, March 23, 2012	Deadline for Current Capital Project Requests	OMB/All Departments
Friday, March 23, 2012	Deadline for Departments to notify OMB for budget issues pertaining to required contract and state payment increases and submit requested budgets	OMB/ All Departments

March 2012

SU	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, April 17, 2012 through Thursday, April 19, 2012	Executive Budget Hearings with Board Departments	County Administrator/OMB/ All Departments
Tuesday, April 24, 2012	Presentation of Mid-Year Financial Report	BOCC/ County Administrator/OMB

April 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, May 9, 2012, and Thursday, May 10, 2012	Budget Hearings with Constitutionals	BOCC/County Administrator/OMB/Constitutional Officers
Tuesday, May 22, 2012 9:00 am—1:30 pm Wednesday, May 23, 2012 (if necessary) 9:00 am—5:00 pm	Budget Workshop with Board Departments and Legislative actions that may impact the FY 13 Budget	BOCC/ County Administrator/OMB/ All Departments

May 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, June 1, 2012	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Friday, June 1, 2012	Notice to Property Appraisers regarding possible Non-Ad Valorem assessments for TRIM notice	Public Works/OMB/ Property Appraiser

June 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Sunday, July 1, 2012	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Friday, July 6, 2012	Non-Ad Valorem assessments to be included on TRIM due to Property Appraiser unless extension granted	BOCC/ County Administrator/ OMB/ Property Appraiser
Monday, July 9, 2012 Tuesday, July 10, 2012 (if necessary) Wednesday, July 11, 2012 (if necessary) 9:00 am—5:00 pm	FY 13 Budget Workshops	BOCC/ County Administrator/ OMB/All Departments
Tuesday, July 10, 2012	Ratification of Budget Workshops and establishing the maximum millage rate for TRIM	County Administrator/ OMB

July 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Thursday, August 2, 2012	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	County Administrator/OMB/ Property Appraiser
Wednesday, August 22, 2012	Last day for Property Appraiser to mail TRIM notices	Property Appraiser

August 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, September 11, 2012	BOCC- 1st Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2012/2013	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Saturday, September 15, 2012	Certification of Non-Ad Valorem assessment roll due to Tax Collector	GIS
Tuesday, September 18, 2012	BOCC 2nd Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2012/2013	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Friday, September 21, 2012	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	County Administrator/OMB

September 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2012

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, October 1, 2012	Beginning of New Fiscal Year	OMB
Saturday, October 13, 2012	30 day deadline to publish the adopted budget online	OMB
Friday, October 26, 2012	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	County Administrator/ OMB

October 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



Budget Cost Summaries

County Commission	25-66
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Leon County Fiscal Year 2013 Adopted Budget

County Commission

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-100-511 County Commission				
51100 Executive Salaries	550,067	543,137	535,024	535,024
51200 Regular Salaries And Wages	478,270	393,716	406,302	406,302
52100 Fica Taxes	75,760	72,201	71,774	71,774
52200 Retirement Contribution	110,092	80,100	66,815	66,815
52300 Life & Health Insurance	132,838	150,634	133,181	136,644
52400 Workers Compensation	1,471	1,262	1,139	1,139
52600 Class C Travel	39	0	0	0
001-100-511 Totals	1,348,537	1,241,050	1,214,235	1,217,698
001-101-511 Commission District 1				
54000 Travel & Per Diem	4,971	5,000	5,000	5,000
54100 Communications	302	500	500	500
54900 Other Current Charges & Obligations	3,378	3,400	3,400	3,400
55100 Office Supplies	733	400	400	400
55200 Operating Supplies	115	200	200	200
001-101-511 Totals	9,500	9,500	9,500	9,500
001-102-511 Commission District 2				
54000 Travel & Per Diem	2,467	5,200	5,200	5,200
54100 Communications	0	300	300	300
54700 Printing And Binding	38	200	200	200
54900 Other Current Charges & Obligations	0	2,929	2,929	2,929
55100 Office Supplies	17	700	700	700
55200 Operating Supplies	1,034	100	100	100
55400 Publications, Subscriptions & Membe	0	71	71	71
001-102-511 Totals	3,555	9,500	9,500	9,500
001-103-511 Commission District 3				
54000 Travel & Per Diem	4,967	5,000	5,000	5,000
54200 Postage	0	1,000	1,000	1,000
54700 Printing And Binding	0	1,000	1,000	1,000
54900 Other Current Charges & Obligations	0	1,000	1,000	1,000
55100 Office Supplies	33	400	400	400
55200 Operating Supplies	1,865	1,100	1,100	1,100
001-103-511 Totals	6,864	9,500	9,500	9,500
001-104-511 Commission District 4				
54000 Travel & Per Diem	8,129	7,300	8,200	8,200
54100 Communications	0	200	0	0
54900 Other Current Charges & Obligations	0	750	0	0
55100 Office Supplies	17	500	300	300
55200 Operating Supplies	1,354	750	1,000	1,000
001-104-511 Totals	9,500	9,500	9,500	9,500
001-105-511 Commission District 5				
54000 Travel & Per Diem	7,818	7,700	7,700	7,700
54700 Printing And Binding	76	0	0	0
54900 Other Current Charges & Obligations	0	1,200	1,200	1,200
55100 Office Supplies	177	300	300	300
55200 Operating Supplies	1,430	0	0	0
55400 Publications, Subscriptions & Membe	0	300	300	300
001-105-511 Totals	9,500	9,500	9,500	9,500

Leon County Fiscal Year 2013 Adopted Budget

County Commission

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-106-511 Commission At-Large (Group 1)				
54000 Travel & Per Diem	6,063	3,500	5,000	5,000
54100 Communications	-13	200	0	0
54200 Postage	0	100	50	50
54700 Printing And Binding	0	200	100	100
54900 Other Current Charges & Obligations	2,194	3,500	1,350	1,350
55100 Office Supplies	426	500	1,000	1,000
55200 Operating Supplies	830	1,500	2,000	2,000
001-106-511 Totals	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-107-511 Commission At-Large (Group 2)				
54000 Travel & Per Diem	4,276	6,000	6,250	6,250
54100 Communications	0	400	650	650
54700 Printing And Binding	114	200	150	150
54900 Other Current Charges & Obligations	1,610	750	1,200	1,200
55100 Office Supplies	474	750	500	500
55200 Operating Supplies	2,360	1,400	250	250
55400 Publications, Subscriptions & Membe	0	0	500	500
001-107-511 Totals	<u>8,834</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-108-511 Commissioners' Account				
54101 Communication - Phone System	1,640	1,137	1,000	1,000
54200 Postage	170	1,500	1,500	1,500
54400 Rentals And Leases	0	3,000	3,000	3,000
54700 Printing And Binding	0	4,000	4,000	4,000
54900 Other Current Charges & Obligations	1,000	1,000	1,000	1,000
55100 Office Supplies	0	700	700	700
55200 Operating Supplies	18,734	12,865	12,865	12,865
55300 Road Materials And Supplies	150	0	0	0
56400 Machinery And Equipment	1,654	0	0	0
001-108-511 Totals	<u>23,348</u>	<u>24,202</u>	<u>24,065</u>	<u>24,065</u>
County Commission Totals	<u>1,429,139</u>	<u>1,331,752</u>	<u>1,304,800</u>	<u>1,308,263</u>

County Administration

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-110-512 County Administration				
51200 Regular Salaries And Wages	670,780	405,497	411,110	411,110
52100 Fica Taxes	30,464	22,814	23,179	23,453
52200 Retirement Contribution	52,810	23,484	24,164	24,164
52205 Other Retirement Contributions	24,846	17,069	15,620	15,620
52210 Deferred Compensation Match	0	206	0	0
52300 Life & Health Insurance	41,965	28,346	37,667	38,687
52305 Disability Insurance	1,228	3,508	3,508	3,508
52400 Workers Compensation	1,220	576	515	515
54000 Travel & Per Diem	3,119	12,900	12,900	12,900
54101 Communication - Phone System	1,329	1,189	1,040	1,040
54200 Postage	0	300	300	300
54700 Printing And Binding	0	60	60	60
55100 Office Supplies	616	580	580	580
55200 Operating Supplies	2,131	900	900	900
55400 Publications, Subscriptions & Membe	373	1,317	1,317	1,317
55401 Training	0	300	300	300
001-110-512 Totals	<u>830,879</u>	<u>519,046</u>	<u>533,160</u>	<u>534,454</u>
County Administration Totals	<u><u>830,879</u></u>	<u><u>519,046</u></u>	<u><u>533,160</u></u>	<u><u>534,454</u></u>

Strategic Initiatives

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-115-513 Strategic Initiatives				
51200 Regular Salaries And Wages	0	467,043	542,410	542,410
52100 Fica Taxes	0	34,254	39,774	39,911
52200 Retirement Contribution	0	22,167	28,363	28,363
52300 Life & Health Insurance	0	81,896	90,109	92,552
52400 Workers Compensation	0	638	2,607	2,607
53100 Professional Services	0	20,684	20,684	20,684
54000 Travel & Per Diem	0	3,000	5,300	5,300
54101 Communication - Phone System	0	700	150	150
54200 Postage	0	2,512	2,512	2,512
54700 Printing And Binding	0	10,800	15,800	15,800
54800 Promotional Activities	0	58,000	63,000	63,000
55100 Office Supplies	0	1,680	1,680	1,680
55200 Operating Supplies	0	6,000	6,000	6,000
55400 Publications, Subscriptions & Membe	0	1,330	1,430	1,430
55401 Training	0	900	900	900
001-115-513 Totals	<u>0</u>	<u>711,604</u>	<u>820,719</u>	<u>823,299</u>
Strategic Initiatives Totals	<u><u>0</u></u>	<u><u>711,604</u></u>	<u><u>820,719</u></u>	<u><u>823,299</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Human Resources

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-160-513 Human Resources				
51200 Regular Salaries And Wages	637,046	689,533	708,991	708,991
51250 Regular OPS Salaries	47,109	0	0	0
52100 Fica Taxes	49,557	52,874	53,988	53,988
52200 Retirement Contribution	62,956	35,222	37,550	37,550
52210 Deferred Compensation Match	2,380	1,340	1,360	1,380
52300 Life & Health Insurance	111,173	120,332	108,714	111,587
52400 Workers Compensation	1,151	1,030	938	938
53100 Professional Services	9,995	0	0	0
53500 Investigations	4,717	11,750	11,750	11,750
54000 Travel & Per Diem	2,175	5,438	5,438	5,438
54100 Communications	520	0	1,215	1,215
54101 Communication - Phone System	1,438	964	1,150	1,150
54200 Postage	1,523	3,000	2,685	2,685
54400 Rentals And Leases	9,192	9,484	9,484	9,484
54700 Printing And Binding	2,748	4,500	3,850	3,850
54800 Promotional Activities	535	3,172	2,172	2,172
54801 Recruitment	41,559	54,920	52,925	52,925
54900 Other Current Charges & Obligations	19,876	25,000	25,000	95,000
54909 Employee Incentives	16,836	23,900	23,900	23,900
54917 Employee Assistance Program	3,110	3,000	3,000	3,000
54918 Staff Development & Training	6,196	27,983	27,983	27,983
54950 Tuition Assistance	37,218	49,225	49,225	49,225
55100 Office Supplies	4,988	4,440	5,440	5,440
55200 Operating Supplies	3,526	3,772	4,772	4,772
55400 Publications, Subscriptions & Membe	971	1,854	2,599	2,599
55401 Training	1,430	6,389	6,389	6,389
001-160-513 Totals	<u>1,079,925</u>	<u>1,139,122</u>	<u>1,150,518</u>	<u>1,223,411</u>
Human Resources Totals	<u><u>1,079,925</u></u>	<u><u>1,139,122</u></u>	<u><u>1,150,518</u></u>	<u><u>1,223,411</u></u>

Management Information Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-171-513 Management Information Services				
51200 Regular Salaries And Wages	2,173,808	2,731,845	2,746,364	2,746,364
51400 Overtime	7,526	12,360	12,360	12,360
52100 Fica Taxes	158,281	206,387	204,640	204,868
52200 Retirement Contribution	195,179	138,505	142,818	142,818
52210 Deferred Compensation Match	2,443	3,606	3,660	3,715
52300 Life & Health Insurance	316,319	406,856	397,270	407,960
52400 Workers Compensation	-1,664	3,731	3,314	3,314
53100 Professional Services	16,643	0	0	0
53400 Other Contractual Services	146,104	182,000	182,000	182,000
54000 Travel & Per Diem	22,037	17,300	17,300	17,300
54100 Communications	27,543	30,000	30,000	30,000
54101 Communication - Phone System	15,569	10,032	86,840	113,590
54110 Com-net Communications	169	0	0	0
54200 Postage	1,433	1,500	1,500	1,500
54400 Rentals And Leases	7,181	8,440	8,440	8,440
54505 Vehicle Coverage	3,198	2,900	2,503	2,503
54600 Repairs And Maintenance	1,099,839	1,401,509	1,264,959	1,282,959
54601 Vehicle Repair	4,460	5,185	4,850	4,945
54700 Printing And Binding	735	1,450	1,450	1,450
55100 Office Supplies	4,362	7,320	7,320	7,320
55200 Operating Supplies	94,108	94,850	94,850	94,850
55210 Fuel & Oil	2,757	3,645	3,415	3,415
55400 Publications, Subscriptions & Membe	1,311	1,500	1,500	1,500
55401 Training	42,921	40,925	40,925	40,925
56400 Machinery And Equipment	0	1,650	0	0
001-171-513 Totals	<u>4,342,264</u>	<u>5,313,496</u>	<u>5,258,278</u>	<u>5,314,096</u>
001-171-713 Article V MIS				
51200 Regular Salaries And Wages	568,035	0	0	0
51400 Overtime	1,324	0	0	0
52100 Fica Taxes	42,429	0	0	0
52200 Retirement Contribution	52,706	0	0	0
52300 Life & Health Insurance	67,125	0	0	0
52400 Workers Compensation	5,942	0	0	0
53400 Other Contractual Services	13,929	0	0	0
54600 Repairs And Maintenance	256,187	0	0	0
55200 Operating Supplies	13,084	0	0	0
001-171-713 Totals	<u>1,020,761</u>	<u>0</u>	<u>0</u>	<u>0</u>
001-411-529 Public Safety Complex Technology				
51200 Regular Salaries And Wages	0	0	135,939	135,939
52100 Fica Taxes	0	0	7,724	7,724
52200 Retirement Contribution	0	0	5,230	5,230
52300 Life & Health Insurance	0	0	23,148	23,818
52400 Workers Compensation	0	0	122	122
54000 Travel & Per Diem	0	0	500	1,000
54400 Rentals And Leases	0	0	3,500	7,000
54600 Repairs And Maintenance	0	0	70,986	141,971
55100 Office Supplies	0	0	150	300
55200 Operating Supplies	0	0	500	1,000
55401 Training	0	0	1,000	2,000
001-411-529 Totals	<u>0</u>	<u>0</u>	<u>248,799</u>	<u>326,104</u>

Management Information Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-421-539 Geographic Info. Systems				
51200 Regular Salaries And Wages	937,036	971,517	985,594	985,594
51400 Overtime	125	0	0	0
52100 Fica Taxes	69,215	74,240	74,087	74,132
52200 Retirement Contribution	88,225	50,443	52,790	52,790
52210 Deferred Compensation Match	1,644	1,958	1,987	2,017
52300 Life & Health Insurance	98,356	118,225	130,294	133,545
52400 Workers Compensation	1,448	1,337	1,196	1,196
53100 Professional Services	40,000	40,000	40,000	40,000
53400 Other Contractual Services	471,062	466,059	466,059	466,059
54000 Travel & Per Diem	11,792	29,030	29,030	29,030
54100 Communications	1,711	5,000	5,000	5,000
54101 Communication - Phone System	1,189	913	905	905
54200 Postage	451	956	956	956
54600 Repairs And Maintenance	740	2,000	2,000	2,000
54700 Printing And Binding	0	1,000	1,000	1,000
55100 Office Supplies	2,484	3,990	3,990	3,990
55200 Operating Supplies	11,531	9,300	9,300	9,300
55400 Publications, Subscriptions & Membe	570	1,000	1,000	1,000
55401 Training	31,968	18,550	18,550	18,550
001-421-539 Totals	<u>1,769,546</u>	<u>1,795,518</u>	<u>1,823,738</u>	<u>1,827,064</u>
Management Information Services Totals	<u><u>7,132,571</u></u>	<u><u>7,109,014</u></u>	<u><u>7,330,815</u></u>	<u><u>7,467,264</u></u>

County Attorney

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-120-514 County Attorney				
51200 Regular Salaries And Wages	976,611	936,971	946,556	946,556
52100 Fica Taxes	58,146	62,488	62,173	62,447
52200 Retirement Contribution	98,180	50,748	51,935	51,935
52205 Other Retirement Contributions	16,088	16,026	16,026	16,026
52210 Deferred Compensation Match	1,191	1,648	1,673	1,698
52300 Life & Health Insurance	100,980	97,003	110,906	113,862
52305 Disability Insurance	66	3,369	3,369	3,369
52400 Workers Compensation	1,173	1,032	904	904
52600 Class C Travel	57	0	0	0
53100 Professional Services	321,282	365,200	365,000	365,000
53300 Court Reporter Services	3,666	5,000	4,000	4,000
53400 Other Contractual Services	10,935	10,116	10,116	10,116
54000 Travel & Per Diem	16,684	17,700	17,700	17,700
54100 Communications	254	0	2,000	2,000
54101 Communication - Phone System	1,465	1,231	850	850
54200 Postage	728	1,344	1,344	1,344
54400 Rentals And Leases	3,024	5,200	4,200	4,200
54600 Repairs And Maintenance	797	1,411	1,411	1,411
54700 Printing And Binding	10,005	11,700	11,700	11,700
55100 Office Supplies	8,554	5,805	5,805	5,805
55200 Operating Supplies	4,413	2,800	2,800	2,800
55400 Publications, Subscriptions & Membe	64,814	49,250	49,250	49,250
55401 Training	2,184	1,000	1,000	1,000
56400 Machinery And Equipment	7,059	0	0	0
001-120-514 Totals	<u>1,708,354</u>	<u>1,647,042</u>	<u>1,670,718</u>	<u>1,673,973</u>
County Attorney Totals	<u><u>1,708,354</u></u>	<u><u>1,647,042</u></u>	<u><u>1,670,718</u></u>	<u><u>1,673,973</u></u>

Permit and Code Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
121-423-537 Permit & Code Services				
51200 Regular Salaries And Wages	300,598	331,386	340,033	340,033
51400 Overtime	14	0	0	0
52100 Fica Taxes	22,000	25,164	25,362	25,362
52200 Retirement Contribution	26,940	16,153	17,420	17,420
52210 Deferred Compensation Match	1,324	2,473	2,510	2,548
52300 Life & Health Insurance	64,322	73,031	69,381	71,400
52400 Workers Compensation	491	444	464	464
53100 Professional Services	0	1,120	1,120	1,120
54000 Travel & Per Diem	442	2,145	2,145	2,145
54100 Communications	0	480	480	480
54101 Communication - Phone System	3,877	2,514	2,060	2,060
54200 Postage	4,954	3,122	3,122	3,122
54400 Rentals And Leases	338	0	0	0
54505 Vehicle Coverage	1,050	1,630	1,665	1,665
54600 Repairs And Maintenance	5,169	636	636	636
54601 Vehicle Repair	718	1,522	1,936	1,953
54700 Printing And Binding	574	500	500	500
54900 Other Current Charges & Obligations	4,607	3,500	3,500	3,500
55100 Office Supplies	1,832	2,911	2,911	2,911
55200 Operating Supplies	5,182	10,997	10,997	10,997
55210 Fuel & Oil	1,325	2,010	1,875	1,875
55400 Publications, Subscriptions & Membe	879	1,127	1,127	1,127
55401 Training	244	1,000	1,000	1,000
121-423-537 Totals	<u>446,879</u>	<u>483,865</u>	<u>490,244</u>	<u>492,318</u>
Permit and Code Services Totals	<u><u>446,879</u></u>	<u><u>483,865</u></u>	<u><u>490,244</u></u>	<u><u>492,318</u></u>

DS Support Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
121-424-537 DS Support Services				
51200 Regular Salaries And Wages	241,514	237,843	241,346	241,346
52100 Fica Taxes	16,073	16,509	16,959	17,088
52200 Retirement Contribution	25,370	13,168	13,699	13,699
52210 Deferred Compensation Match	560	0	0	0
52300 Life & Health Insurance	29,597	33,317	34,353	35,217
52400 Workers Compensation	384	325	294	294
53400 Other Contractual Services	0	500	500	500
54000 Travel & Per Diem	2,037	4,015	4,015	4,015
54200 Postage	10	1,000	1,000	1,000
54400 Rentals And Leases	0	11,900	11,900	11,900
54600 Repairs And Maintenance	63	3,546	3,546	3,546
54700 Printing And Binding	190	3,000	3,000	3,000
54900 Other Current Charges & Obligations	157	0	0	0
55100 Office Supplies	1,965	1,058	1,058	1,058
55200 Operating Supplies	4,768	8,194	8,194	8,194
55400 Publications, Subscriptions & Membe	821	1,682	1,682	1,682
55401 Training	645	1,400	1,400	1,400
121-424-537 Totals	<u>324,156</u>	<u>337,457</u>	<u>342,946</u>	<u>343,939</u>
DS Support Services Totals	<u><u>324,156</u></u>	<u><u>337,457</u></u>	<u><u>342,946</u></u>	<u><u>343,939</u></u>

Building Plans Review & Inspection

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
120-220-524 Building Plans Review and Inspection				
51200 Regular Salaries And Wages	719,857	682,278	683,334	683,334
51400 Overtime	275	5,040	5,040	5,040
52100 Fica Taxes	53,292	52,354	51,531	51,538
52200 Retirement Contribution	65,560	33,741	35,166	35,166
52210 Deferred Compensation Match	1,165	2,266	2,300	2,335
52300 Life & Health Insurance	133,275	131,959	127,027	130,595
52400 Workers Compensation	8,183	6,645	5,964	5,964
53400 Other Contractual Services	0	2,000	2,000	2,000
54000 Travel & Per Diem	414	1,232	1,232	1,232
54100 Communications	7,767	22,741	22,741	22,741
54101 Communication - Phone System	3,333	1,990	900	900
54200 Postage	244	3,000	3,000	3,000
54400 Rentals And Leases	3,360	5,428	5,428	5,428
54505 Vehicle Coverage	9,486	7,810	7,398	7,398
54600 Repairs And Maintenance	0	618	618	618
54601 Vehicle Repair	7,221	11,153	7,148	7,312
54700 Printing And Binding	342	7,500	7,500	7,500
54900 Other Current Charges & Obligations	840	1,820	1,820	1,820
55100 Office Supplies	498	3,784	3,784	3,784
55200 Operating Supplies	3,386	10,720	10,720	10,720
55210 Fuel & Oil	16,559	25,125	24,375	24,375
55400 Publications, Subscriptions & Membe	2,243	5,448	5,448	5,448
55401 Training	1,348	12,700	12,700	12,700
120-220-524 Totals	<u>1,038,647</u>	<u>1,037,352</u>	<u>1,027,174</u>	<u>1,030,948</u>
Building Plans Review & Inspection Totals	<u>1,038,647</u>	<u>1,037,352</u>	<u>1,027,174</u>	<u>1,030,948</u>

Environmental Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
121-420-537 Environmental Services				
51200 Regular Salaries And Wages	956,175	895,595	880,436	880,436
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	68,447	68,072	66,296	66,433
52200 Retirement Contribution	84,379	45,487	46,512	46,512
52210 Deferred Compensation Match	2,718	5,049	5,125	5,202
52300 Life & Health Insurance	140,975	146,625	156,997	161,288
52400 Workers Compensation	11,837	9,899	8,709	8,709
54000 Travel & Per Diem	1,110	4,400	4,400	4,400
54100 Communications	4,784	9,208	9,208	9,208
54101 Communication - Phone System	0	1,015	680	680
54200 Postage	1,327	1,970	1,970	1,970
54505 Vehicle Coverage	7,101	6,190	7,086	7,086
54601 Vehicle Repair	5,873	14,219	10,866	11,057
54700 Printing And Binding	5	1,205	1,205	1,205
54900 Other Current Charges & Obligations	0	1,050	1,050	1,050
55100 Office Supplies	543	3,162	3,162	3,162
55200 Operating Supplies	5,187	6,342	6,467	6,599
55210 Fuel & Oil	16,801	19,095	20,625	20,625
55400 Publications, Subscriptions & Membe	834	1,165	1,165	1,165
55401 Training	1,501	8,000	8,000	8,000
121-420-537 Totals	<u>1,309,597</u>	<u>1,250,748</u>	<u>1,242,959</u>	<u>1,247,787</u>
Environmental Services Totals	<u><u>1,309,597</u></u>	<u><u>1,250,748</u></u>	<u><u>1,242,959</u></u>	<u><u>1,247,787</u></u>

Development Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
121-422-537 Development Services				
51200 Regular Salaries And Wages	415,761	417,860	423,902	423,902
52100 Fica Taxes	30,256	32,145	31,450	31,450
52200 Retirement Contribution	37,019	20,631	21,634	21,634
52210 Deferred Compensation Match	1,470	2,679	2,719	2,760
52300 Life & Health Insurance	97,238	101,517	110,139	113,357
52400 Workers Compensation	1,636	1,434	1,283	1,283
53100 Professional Services	10	0	0	0
54000 Travel & Per Diem	230	8,300	8,300	8,300
54100 Communications	0	1,836	1,836	1,836
54101 Communication - Phone System	0	768	740	740
54200 Postage	1,845	3,882	3,882	3,882
54505 Vehicle Coverage	1,074	1,120	1,142	1,142
54601 Vehicle Repair	696	2,234	797	810
54700 Printing And Binding	456	4,025	4,025	4,025
54900 Other Current Charges & Obligations	16,777	31,092	31,092	31,092
55100 Office Supplies	1,350	3,996	3,996	3,996
55200 Operating Supplies	4,176	5,071	5,071	5,071
55210 Fuel & Oil	1,351	1,175	1,690	1,690
55400 Publications, Subscriptions & Membe	1,267	3,493	3,493	3,493
55401 Training	658	5,475	5,475	5,475
121-422-537 Totals	<u>613,270</u>	<u>648,733</u>	<u>662,666</u>	<u>665,938</u>
Development Services Totals	<u><u>613,270</u></u>	<u><u>648,733</u></u>	<u><u>662,666</u></u>	<u><u>665,938</u></u>

DEP Storage Tank

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
125-866-524 DEP Storage Tank				
51200 Regular Salaries And Wages	102,150	99,256	101,677	101,677
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	7,637	7,865	7,939	7,939
52200 Retirement Contribution	8,912	5,048	5,375	5,375
52210 Deferred Compensation Match	982	1,236	1,255	1,274
52300 Life & Health Insurance	15,109	19,187	18,444	18,873
52400 Workers Compensation	1,701	1,475	1,340	1,340
54000 Travel & Per Diem	0	2,341	2,341	2,341
54200 Postage	0	400	400	400
54505 Vehicle Coverage	0	1,390	1,418	1,418
54601 Vehicle Repair	3,022	2,516	4,418	4,491
55200 Operating Supplies	920	2,188	2,188	2,188
55210 Fuel & Oil	2,574	2,515	3,000	3,000
55400 Publications, Subscriptions & Membe	0	60	60	60
55401 Training	186	1,100	1,100	1,100
125-866-524 Totals	<u>143,193</u>	<u>149,577</u>	<u>153,955</u>	<u>154,476</u>
DEP Storage Tank Totals	<u><u>143,193</u></u>	<u><u>149,577</u></u>	<u><u>153,955</u></u>	<u><u>154,476</u></u>

PW Support Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
106-400-541 Support Services				
51200 Regular Salaries And Wages	304,005	310,762	299,084	299,084
52100 Fica Taxes	20,399	21,458	20,205	20,342
52200 Retirement Contribution	25,029	14,280	13,956	13,956
52210 Deferred Compensation Match	134	722	733	744
52300 Life & Health Insurance	31,529	35,114	44,776	46,037
52400 Workers Compensation	488	420	359	359
53400 Other Contractual Services	160,145	160,000	160,000	160,000
54000 Travel & Per Diem	597	3,136	3,136	3,136
54101 Communication - Phone System	2,955	2,013	1,635	1,635
54200 Postage	113	220	220	220
54400 Rentals And Leases	16,630	12,384	12,384	12,384
54600 Repairs And Maintenance	314	900	900	900
54700 Printing And Binding	0	100	100	100
55100 Office Supplies	1,817	3,120	3,120	3,120
55200 Operating Supplies	2,057	4,973	4,973	4,973
55400 Publications, Subscriptions & Membe	2,208	2,705	2,705	2,705
55401 Training	475	1,000	1,000	1,000
106-400-541 Totals	<u>568,895</u>	<u>573,307</u>	<u>569,286</u>	<u>570,695</u>
PW Support Services Totals	<u><u>568,895</u></u>	<u><u>573,307</u></u>	<u><u>569,286</u></u>	<u><u>570,695</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Operations

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-216-562 Mosquito Control				
51200 Regular Salaries And Wages	0	0	148,906	148,940
51250 Regular OPS Salaries	0	0	84,705	86,399
51400 Overtime	0	0	1,000	1,000
52100 Fica Taxes	0	0	17,704	17,836
52200 Retirement Contribution	0	0	11,987	12,077
52210 Deferred Compensation Match	0	0	627	636
52300 Life & Health Insurance	0	0	48,213	49,636
52400 Workers Compensation	0	0	10,240	10,278
53400 Other Contractual Services	0	0	14,751	14,751
54000 Travel & Per Diem	0	0	1,206	1,206
54100 Communications	0	0	10,418	10,418
54101 Communication - Phone System	0	0	200	200
54200 Postage	0	0	2,000	2,000
54300 Utility Services	0	0	4,800	4,800
54505 Vehicle Coverage	0	0	11,353	11,353
54600 Repairs And Maintenance	0	0	3,228	3,228
54601 Vehicle Repair	0	0	16,875	16,875
54700 Printing And Binding	0	0	1,835	1,835
54800 Promotional Activities	0	0	4,000	4,000
55100 Office Supplies	0	0	1,326	1,326
55200 Operating Supplies	0	0	150,063	150,063
55210 Fuel & Oil	0	0	29,130	29,130
55400 Publications, Subscriptions & Membe	0	0	300	300
55401 Training	0	0	2,200	2,200
001-216-562 Totals	0	0	577,067	580,487
106-431-541 Transportation Maintenance				
51200 Regular Salaries And Wages	1,824,057	1,846,726	1,836,827	1,836,827
51400 Overtime	21,436	42,590	42,590	42,590
52100 Fica Taxes	133,919	140,392	140,366	140,366
52200 Retirement Contribution	167,842	89,501	95,779	95,779
52210 Deferred Compensation Match	14,219	9,478	9,620	9,764
52300 Life & Health Insurance	536,143	605,778	602,446	619,443
52400 Workers Compensation	72,791	74,940	69,007	69,007
53400 Other Contractual Services	213,343	251,510	257,870	264,870
54100 Communications	14,592	9,715	10,795	13,495
54101 Communication - Phone System	2,771	1,982	1,815	1,815
54200 Postage	31	210	210	210
54300 Utility Services	90,614	123,349	124,909	124,909
54400 Rentals And Leases	3,439	4,701	4,701	4,701
54505 Vehicle Coverage	47,015	51,150	53,947	53,947
54600 Repairs And Maintenance	2,564	5,812	1,300	1,300
54601 Vehicle Repair	248,681	267,813	285,388	285,388
54900 Other Current Charges & Obligations	0	8,220	8,220	8,220
55100 Office Supplies	6,217	6,195	6,195	6,195
55200 Operating Supplies	31,448	33,864	37,836	37,836
55210 Fuel & Oil	246,594	162,560	305,690	305,690
55300 Road Materials And Supplies	291,657	423,720	423,720	423,720
55400 Publications, Subscriptions & Membe	450	1,470	1,470	1,470
55401 Training	5,379	4,300	4,300	4,300
106-431-541 Totals	3,975,204	4,165,976	4,325,001	4,351,842

Leon County Fiscal Year 2013 Adopted Budget

Operations

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
106-432-541 Right-Of-Way Management				
51200 Regular Salaries And Wages	879,100	874,427	861,004	861,004
51400 Overtime	79,804	72,814	72,814	72,814
52100 Fica Taxes	69,529	67,979	65,997	65,997
52200 Retirement Contribution	83,209	43,009	44,972	44,972
52210 Deferred Compensation Match	5,344	4,224	4,287	4,351
52300 Life & Health Insurance	264,011	312,735	272,910	280,517
52400 Workers Compensation	42,575	37,966	33,924	33,924
53400 Other Contractual Services	155,366	158,848	235,248	355,448
54100 Communications	93	0	0	0
54300 Utility Services	4,549	27,183	17,183	17,183
54400 Rentals And Leases	100	0	1,000	1,000
54505 Vehicle Coverage	15,549	20,510	21,276	21,276
54600 Repairs And Maintenance	5,769	1,500	11,500	11,500
54601 Vehicle Repair	123,287	146,739	150,137	150,137
54900 Other Current Charges & Obligations	149	5,705	3,265	3,265
55100 Office Supplies	2,303	2,730	2,730	2,730
55200 Operating Supplies	44,142	43,921	45,361	45,361
55210 Fuel & Oil	120,501	113,305	157,795	157,795
55300 Road Materials And Supplies	19,579	47,084	47,084	47,084
55400 Publications, Subscriptions & Membe	798	931	931	931
55401 Training	3,675	5,460	5,460	5,460
106-432-541 Totals	1,919,431	1,987,070	2,054,878	2,182,749
122-214-562 Mosquito Control Grant				
54000 Travel & Per Diem	587	700	0	0
54700 Printing And Binding	0	1,000	0	0
54800 Promotional Activities	0	6,725	0	0
55200 Operating Supplies	1,809	26,300	0	0
55401 Training	2,571	4,275	0	0
56400 Machinery And Equipment	9,730	0	0	0
122-214-562 Totals	14,696	39,000	0	0

Leon County Fiscal Year 2013 Adopted Budget

Operations

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
122-216-562 Mosquito Control				
51200 Regular Salaries And Wages	139,379	143,080	0	0
51250 Regular OPS Salaries	64,041	83,044	0	0
51400 Overtime	1,414	1,000	0	0
52100 Fica Taxes	15,163	17,124	0	0
52200 Retirement Contribution	18,025	10,990	0	0
52210 Deferred Compensation Match	416	618	0	0
52300 Life & Health Insurance	48,716	50,658	0	0
52400 Workers Compensation	7,439	8,844	0	0
53400 Other Contractual Services	10,240	14,751	0	0
54000 Travel & Per Diem	153	856	0	0
54100 Communications	5,961	6,478	0	0
54101 Communication - Phone System	891	529	0	0
54200 Postage	1,860	1,000	0	0
54300 Utility Services	3,638	4,800	0	0
54400 Rentals And Leases	112	0	0	0
54505 Vehicle Coverage	11,294	11,760	0	0
54600 Repairs And Maintenance	2,318	3,228	0	0
54601 Vehicle Repair	15,315	23,363	0	0
54700 Printing And Binding	652	1,335	0	0
54800 Promotional Activities	630	600	0	0
55100 Office Supplies	1,028	1,326	0	0
55200 Operating Supplies	88,227	121,859	0	0
55210 Fuel & Oil	28,148	23,515	0	0
55400 Publications, Subscriptions & Membe	225	300	0	0
56400 Machinery And Equipment	16,379	0	0	0
122-216-562 Totals	481,662	531,058	0	0
123-433-538 Stormwater Maintenance				
51200 Regular Salaries And Wages	1,018,006	1,182,767	1,176,223	1,176,223
51250 Regular OPS Salaries	0	35,746	0	0
51400 Overtime	34,148	46,506	46,506	46,506
52100 Fica Taxes	76,082	90,931	90,029	90,029
52200 Retirement Contribution	94,452	59,329	61,432	61,432
52210 Deferred Compensation Match	9,230	14,527	14,745	14,966
52300 Life & Health Insurance	264,833	380,731	349,837	359,590
52400 Workers Compensation	34,936	70,085	83,197	83,197
53100 Professional Services	0	4,000	0	0
53400 Other Contractual Services	72,352	89,123	93,593	93,593
54000 Travel & Per Diem	0	600	600	600
54100 Communications	201	1,620	1,620	1,620
54101 Communication - Phone System	351	171	0	0
54200 Postage	0	25	25	25
54300 Utility Services	1,802	25,759	25,759	25,759
54400 Rentals And Leases	83	10,869	5,000	5,000
54505 Vehicle Coverage	77,214	76,060	89,152	89,152
54600 Repairs And Maintenance	1,189	10,250	12,250	12,250
54601 Vehicle Repair	238,968	237,334	255,367	255,367
54900 Other Current Charges & Obligations	9,900	13,835	55,695	13,835
55100 Office Supplies	296	480	930	930
55200 Operating Supplies	26,070	36,763	39,263	39,263
55210 Fuel & Oil	175,644	279,370	204,090	204,090
55300 Road Materials And Supplies	101,723	102,322	110,191	110,191
55400 Publications, Subscriptions & Membe	495	645	645	645
55401 Training	3,858	4,853	4,853	4,853
123-433-538 Totals	2,241,834	2,774,701	2,721,002	2,689,116

Leon County Fiscal Year 2013 Adopted Budget

Operations

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
125-214-562 Mosquito Control Grant				
54000 Travel & Per Diem	0	0	350	350
54700 Printing And Binding	0	0	500	500
54800 Promotional Activities	0	0	3,400	3,400
55200 Operating Supplies	0	0	12,050	12,050
55401 Training	0	0	2,200	2,200
125-214-562 Totals	<u>0</u>	<u>0</u>	<u>18,500</u>	<u>18,500</u>
Operations Totals	<u><u>8,632,827</u></u>	<u><u>9,497,805</u></u>	<u><u>9,696,448</u></u>	<u><u>9,822,694</u></u>

Engineering Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
106-414-541 Engineering Services				
51200 Regular Salaries And Wages	1,923,316	1,865,379	1,795,170	1,795,170
51400 Overtime	34,624	7,500	7,500	7,500
52100 Fica Taxes	142,578	141,412	137,203	137,203
52200 Retirement Contribution	176,686	91,572	94,509	94,509
52210 Deferred Compensation Match	9,100	10,920	11,084	11,250
52300 Life & Health Insurance	326,111	342,379	303,424	311,361
52400 Workers Compensation	15,198	14,447	11,834	11,834
52600 Class C Travel	51	0	0	0
53100 Professional Services	251,164	315,441	315,751	315,751
53400 Other Contractual Services	5,363	57,620	57,290	57,290
54000 Travel & Per Diem	3,280	4,460	4,460	4,460
54100 Communications	7,417	9,168	10,248	11,328
54200 Postage	845	900	900	900
54505 Vehicle Coverage	8,093	9,320	9,518	9,518
54600 Repairs And Maintenance	479	3,203	1,653	1,653
54601 Vehicle Repair	15,340	22,976	17,294	17,485
54700 Printing And Binding	198	400	2,500	2,500
54900 Other Current Charges & Obligations	770	2,300	3,200	3,200
55100 Office Supplies	7,330	14,965	14,965	14,965
55200 Operating Supplies	22,801	30,303	30,034	30,034
55210 Fuel & Oil	28,452	28,810	33,000	33,000
55400 Publications, Subscriptions & Membe	7,118	10,888	9,762	9,762
55401 Training	11,562	11,375	11,340	11,340
106-414-541 Totals	<u>2,997,876</u>	<u>2,995,738</u>	<u>2,882,639</u>	<u>2,892,013</u>
123-726-537 Water Quality & TMDL Monitoring				
53400 Other Contractual Services	37,500	59,940	0	0
123-726-537 Totals	<u>37,500</u>	<u>59,940</u>	<u>0</u>	<u>0</u>
Engineering Services Totals	<u>3,035,376</u>	<u>3,055,678</u>	<u>2,882,639</u>	<u>2,892,013</u>

Fleet Management

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
505-425-591 Fleet Maintenance				
51200 Regular Salaries And Wages	440,204	388,619	419,245	419,245
51400 Overtime	2,319	3,000	3,000	3,000
52100 Fica Taxes	32,316	29,137	31,597	31,597
52200 Retirement Contribution	38,278	18,959	21,647	21,647
52210 Deferred Compensation Match	3,362	2,988	3,033	3,078
52300 Life & Health Insurance	105,494	109,091	98,144	101,007
52400 Workers Compensation	9,780	3,630	5,187	5,187
53400 Other Contractual Services	11,968	10,220	10,220	10,220
54000 Travel & Per Diem	0	500	500	500
54100 Communications	0	1,980	1,980	1,980
54101 Communication - Phone System	902	637	485	485
54200 Postage	168	75	75	75
54300 Utility Services	17,354	30,000	30,000	30,000
54400 Rentals And Leases	1,339	1,140	1,140	1,140
54505 Vehicle Coverage	5,977	6,220	6,360	6,360
54600 Repairs And Maintenance	657,912	691,956	691,956	691,956
54601 Vehicle Repair	7,212	12,084	8,845	8,845
54700 Printing And Binding	386	550	550	550
55100 Office Supplies	1,139	1,405	1,405	1,405
55200 Operating Supplies	1,532,034	1,841,201	2,112,862	2,107,206
55210 Fuel & Oil	-21,777	7,265	6,415	6,415
55400 Publications, Subscriptions & Membe	215	1,000	1,000	1,000
55401 Training	0	5,010	5,010	5,010
505-425-591 Totals	<u>2,846,583</u>	<u>3,166,667</u>	<u>3,460,656</u>	<u>3,457,908</u>
Fleet Management Totals	<u><u>2,846,583</u></u>	<u><u>3,166,667</u></u>	<u><u>3,460,656</u></u>	<u><u>3,457,908</u></u>

Parks & Recreation

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
140-436-572 Parks and Recreation Services				
51200 Regular Salaries And Wages	860,156	854,727	891,851	891,851
51400 Overtime	47,882	30,120	30,120	30,120
52100 Fica Taxes	66,155	64,602	67,758	67,758
52200 Retirement Contribution	78,748	41,599	45,970	45,970
52210 Deferred Compensation Match	2,948	3,297	3,346	3,396
52300 Life & Health Insurance	234,418	282,617	280,863	288,900
52400 Workers Compensation	16,088	14,047	16,108	16,108
53100 Professional Services	5,125	4,112	7,390	7,390
53400 Other Contractual Services	291,073	315,658	311,947	311,947
54000 Travel & Per Diem	939	626	500	500
54100 Communications	19,610	21,118	23,120	23,120
54101 Communication - Phone System	1,631	1,382	1,565	1,565
54200 Postage	298	300	300	300
54300 Utility Services	194,104	206,388	202,050	202,050
54400 Rentals And Leases	11,278	6,800	6,125	6,125
54505 Vehicle Coverage	19,562	22,910	25,678	25,678
54600 Repairs And Maintenance	75	0	0	0
54601 Vehicle Repair	78,484	96,570	88,858	88,858
54700 Printing And Binding	1,052	2,650	4,000	2,000
54800 Promotional Activities	247	400	1,250	750
54900 Other Current Charges & Obligations	2,120	2,400	2,400	2,400
55100 Office Supplies	1,128	900	2,000	2,000
55200 Operating Supplies	158,963	185,610	203,800	213,374
55210 Fuel & Oil	81,034	90,880	102,980	102,980
55300 Road Materials And Supplies	63,599	89,100	80,500	91,500
55400 Publications, Subscriptions & Membe	596	895	930	930
55401 Training	7,460	9,255	6,570	6,570
56400 Machinery And Equipment	31,810	42,550	40,000	40,000
140-436-572 Totals	<u>2,276,583</u>	<u>2,391,513</u>	<u>2,447,979</u>	<u>2,474,140</u>
Parks & Recreation Totals	<u>2,276,583</u>	<u>2,391,513</u>	<u>2,447,979</u>	<u>2,474,140</u>

Leon County Fiscal Year 2013 Adopted Budget

Facilities Management

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-150-519 Facilities Management				
51200 Regular Salaries And Wages	1,798,316	1,716,962	1,707,251	1,707,251
51400 Overtime	85,041	53,000	53,000	53,000
52100 Fica Taxes	137,721	129,634	128,639	128,776
52200 Retirement Contribution	167,979	84,777	89,844	89,844
52210 Deferred Compensation Match	8,031	7,212	7,320	7,430
52300 Life & Health Insurance	394,580	429,132	406,944	418,247
52400 Workers Compensation	35,393	31,492	27,201	27,201
53400 Other Contractual Services	1,547,985	1,774,923	1,787,744	1,800,708
54000 Travel & Per Diem	899	1,146	1,146	1,146
54100 Communications	5,162	5,793	6,849	11,169
54101 Communication - Phone System	7,677	4,652	6,440	6,440
54200 Postage	142	200	200	200
54300 Utility Services	1,504,668	1,417,415	1,750,160	1,752,630
54400 Rentals And Leases	69,217	45,424	45,937	46,463
54505 Vehicle Coverage	16,476	19,210	22,378	22,378
54600 Repairs And Maintenance	589,608	782,323	915,181	928,597
54601 Vehicle Repair	29,962	38,924	14,044	14,044
54700 Printing And Binding	1,237	2,100	2,100	2,100
55100 Office Supplies	8,935	16,119	16,119	16,119
55200 Operating Supplies	45,898	100,622	106,096	106,378
55210 Fuel & Oil	54,236	54,030	64,420	64,420
55400 Publications, Subscriptions & Membe	4,795	6,095	4,945	6,095
55401 Training	5,062	12,740	12,825	12,825
56400 Machinery And Equipment	7,383	4,750	0	0
001-150-519 Totals	6,526,402	6,738,675	7,176,783	7,223,461
001-150-711 Facilities Management: Judicial Security				
53400 Other Contractual Services	99,904	0	0	0
001-150-711 Totals	99,904	0	0	0
001-150-712 Facilities Management: Judicial Maintenance				
53400 Other Contractual Services	255,448	0	0	0
54300 Utility Services	495,030	0	0	0
54600 Repairs And Maintenance	307,861	0	0	0
001-150-712 Totals	1,058,339	0	0	0
001-410-529 Public Safety Complex Facilities				
51200 Regular Salaries And Wages	0	0	69,667	69,667
52100 Fica Taxes	0	0	5,182	5,182
52200 Retirement Contribution	0	0	1,247	1,247
52300 Life & Health Insurance	0	0	22,485	23,155
52400 Workers Compensation	0	0	1,055	1,055
53400 Other Contractual Services	0	0	271,487	338,837
54000 Travel & Per Diem	0	0	2,000	3,000
54100 Communications	0	0	4,267	6,400
54101 Communication - Phone System	0	0	38,639	57,958
54110 Com-net Communications	0	0	20,000	30,000
54200 Postage	0	0	167	250
54300 Utility Services	0	0	200,781	301,171
54506 Property Insurance	0	0	66,045	88,060
54900 Other Current Charges & Obligations	0	0	3,000	172,536
54990 Indirect Costs	0	0	0	89,836
55100 Office Supplies	0	0	2,100	3,150
55200 Operating Supplies	0	0	25,850	40,300
55400 Publications, Subscriptions & Membe	0	0	333	625
55401 Training	0	0	1,667	2,500
56400 Machinery And Equipment	0	0	88,667	133,000
001-410-529 Totals	0	0	824,639	1,367,929

Leon County Fiscal Year 2013 Adopted Budget

Facilities Management

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
165-154-519 Bank of America				
51200 Regular Salaries And Wages	33,656	34,240	34,751	34,751
52100 Fica Taxes	2,382	2,594	2,619	2,619
52200 Retirement Contribution	3,046	1,665	1,773	1,773
52300 Life & Health Insurance	11,577	11,940	11,358	11,693
52400 Workers Compensation	780	762	698	698
53100 Professional Services	183,293	90,000	50,000	50,000
53400 Other Contractual Services	-11,250	0	0	0
54100 Communications	349	500	500	500
54200 Postage	0	1,000	1,000	1,000
54300 Utility Services	205,515	399,790	411,723	424,078
54600 Repairs And Maintenance	201,632	224,120	229,530	235,077
55200 Operating Supplies	0	5,000	6,029	6,076
55401 Training	230	0	0	0
165-154-519 Totals	<u>631,210</u>	<u>771,611</u>	<u>749,981</u>	<u>768,265</u>
165-154-711 Bank of America				
53400 Other Contractual Services	349	0	0	0
165-154-711 Totals	<u>349</u>	<u>0</u>	<u>0</u>	<u>0</u>
165-154-712 Bank of America				
53400 Other Contractual Services	10,901	0	0	0
54300 Utility Services	21,577	0	0	0
54600 Repairs And Maintenance	19,041	0	0	0
165-154-712 Totals	<u>51,519</u>	<u>0</u>	<u>0</u>	<u>0</u>
166-155-519 Huntington Oaks Plaza Operating				
53100 Professional Services	6,362	1,500	5,000	5,000
53400 Other Contractual Services	37,310	42,635	11,000	11,000
54200 Postage	0	225	225	225
54300 Utility Services	16,184	10,680	0	0
54600 Repairs And Maintenance	24,784	24,100	68,500	68,500
54700 Printing And Binding	0	200	200	200
54800 Promotional Activities	0	1,000	5,000	5,000
55200 Operating Supplies	712	350	2,850	2,850
166-155-519 Totals	<u>85,351</u>	<u>80,690</u>	<u>92,775</u>	<u>92,775</u>
Facilities Management Totals	<u>8,453,075</u>	<u>7,590,976</u>	<u>8,844,178</u>	<u>9,452,430</u>

Real Estate Management

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-156-519 Real Estate Management				
51200 Regular Salaries And Wages	0	47,397	155,048	155,048
52100 Fica Taxes	0	3,901	11,686	11,686
52200 Retirement Contribution	0	2,504	7,912	7,912
52300 Life & Health Insurance	0	18,918	29,740	30,598
52400 Workers Compensation	0	3,295	3,717	3,717
54100 Communications	0	0	1,100	1,100
54101 Communication - Phone System	0	0	105	105
54200 Postage	0	0	500	500
54700 Printing And Binding	0	0	2,500	2,500
55100 Office Supplies	0	0	440	440
55400 Publications, Subscriptions & Membe	0	0	2,500	2,500
55401 Training	0	0	2,000	2,000
001-156-519 Totals	<u>0</u>	<u>76,015</u>	<u>217,248</u>	<u>218,106</u>
Real Estate Management Totals	<u><u>0</u></u>	<u><u>76,015</u></u>	<u><u>217,248</u></u>	<u><u>218,106</u></u>

Capital Regional Transportation Planning Agency

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-402-515 Capital Regional Transportation Planning Agency				
51200 Regular Salaries And Wages	171,060	161,878	162,668	162,668
52100 Fica Taxes	12,803	12,660	12,535	12,535
52200 Retirement Contribution	14,475	8,125	8,488	8,488
52300 Life & Health Insurance	15,266	17,149	18,756	19,185
52400 Workers Compensation	264	223	199	199
54900 Other Current Charges & Obligations	11,316	15,000	15,000	15,000
001-402-515 Totals	<u>225,184</u>	<u>215,035</u>	<u>217,646</u>	<u>218,075</u>
Capital Regional Transportation Planning Agency Totals	<u><u>225,184</u></u>	<u><u>215,035</u></u>	<u><u>217,646</u></u>	<u><u>218,075</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Planning Department

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-817-515 Planning Department				
51200 Regular Salaries And Wages	56,811	57,464	55,821	55,821
52100 Fica Taxes	4,233	4,228	4,207	4,207
52200 Retirement Contribution	5,026	2,714	2,849	2,849
52300 Life & Health Insurance	11,761	12,051	11,466	11,801
52400 Workers Compensation	87	75	67	67
54400 Rentals And Leases	23,562	35,000	35,000	35,000
58100 Aids To Government Agencies	820,964	773,445	751,445	751,445
001-817-515 Totals	<u>922,444</u>	<u>884,977</u>	<u>860,855</u>	<u>861,190</u>
Planning Department Totals	<u><u>922,444</u></u>	<u><u>884,977</u></u>	<u><u>860,855</u></u>	<u><u>861,190</u></u>

Blueprint 2000

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-403-515 Blueprint 2000				
51200 Regular Salaries And Wages	39,995	40,501	41,296	41,296
52100 Fica Taxes	2,922	3,082	3,113	3,113
52200 Retirement Contribution	3,620	1,978	2,108	2,108
52300 Life & Health Insurance	14,749	15,263	14,516	14,945
52400 Workers Compensation	62	55	49	49
001-403-515 Totals	<u>61,348</u>	<u>60,879</u>	<u>61,082</u>	<u>61,511</u>
Blueprint 2000 Totals	<u><u>61,348</u></u>	<u><u>60,879</u></u>	<u><u>61,082</u></u>	<u><u>61,511</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Office of Management and Budget

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-130-513 Office of Management & Budget				
51200 Regular Salaries And Wages	467,958	413,336	382,331	382,331
51250 Regular OPS Salaries	5,326	0	0	0
52100 Fica Taxes	33,380	31,337	28,818	28,818
52200 Retirement Contribution	45,978	21,293	22,290	22,290
52210 Deferred Compensation Match	715	1,236	1,255	1,274
52300 Life & Health Insurance	58,372	65,617	68,248	70,183
52400 Workers Compensation	718	581	458	458
53100 Professional Services	36,050	37,132	38,246	39,393
53400 Other Contractual Services	212	0	0	0
54000 Travel & Per Diem	2,391	4,768	4,018	4,018
54101 Communication - Phone System	1,153	853	410	410
54200 Postage	107	400	200	200
54400 Rentals And Leases	12,175	12,553	13,808	15,189
54600 Repairs And Maintenance	-428	0	0	0
54700 Printing And Binding	3,305	6,600	4,405	4,405
54900 Other Current Charges & Obligations	62	0	0	0
55100 Office Supplies	2,412	4,340	4,590	4,590
55200 Operating Supplies	3,599	1,779	1,780	1,780
55400 Publications, Subscriptions & Membe	1,278	1,330	1,855	1,855
55401 Training	85	3,378	3,378	3,378
001-130-513 Totals	<u>674,846</u>	<u>606,533</u>	<u>576,090</u>	<u>580,572</u>
Office of Management and Budget Totals	<u><u>674,846</u></u>	<u><u>606,533</u></u>	<u><u>576,090</u></u>	<u><u>580,572</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Purchasing

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-140-513 Procurement				
51200 Regular Salaries And Wages	256,213	262,215	164,962	164,962
52100 Fica Taxes	19,222	20,558	12,707	12,707
52200 Retirement Contribution	23,134	12,846	8,604	8,604
52210 Deferred Compensation Match	578	310	315	320
52300 Life & Health Insurance	11,522	16,216	24,521	25,112
52400 Workers Compensation	1,773	1,708	202	202
54000 Travel & Per Diem	1,189	3,413	3,413	3,413
54101 Communication - Phone System	1,076	791	680	680
54200 Postage	1,384	1,627	1,657	1,657
54400 Rentals And Leases	2,144	3,600	3,600	3,600
54700 Printing And Binding	271	556	556	556
54900 Other Current Charges & Obligations	4,650	5,634	5,634	5,634
55100 Office Supplies	1,007	900	900	900
55200 Operating Supplies	592	725	725	725
55400 Publications, Subscriptions & Membe	800	800	800	800
55401 Training	792	1,350	1,350	1,350
001-140-513 Totals	<u>326,347</u>	<u>333,249</u>	<u>230,626</u>	<u>231,222</u>
001-141-513 Warehouse				
51200 Regular Salaries And Wages	126,542	79,294	80,412	80,412
52100 Fica Taxes	9,305	6,277	6,336	6,336
52200 Retirement Contribution	11,336	4,029	4,291	4,291
52210 Deferred Compensation Match	1,474	1,546	1,569	1,593
52300 Life & Health Insurance	29,642	19,080	18,334	18,763
52400 Workers Compensation	2,634	1,843	1,688	1,688
53400 Other Contractual Services	881	1,456	728	728
54100 Communications	8	456	456	456
54101 Communication - Phone System	251	162	175	175
54505 Vehicle Coverage	628	655	668	668
54600 Repairs And Maintenance	56	426	426	426
54601 Vehicle Repair	3,221	5,343	4,382	4,444
55100 Office Supplies	591	600	300	300
55200 Operating Supplies	770	733	474	474
55210 Fuel & Oil	2,410	2,020	2,905	2,905
001-141-513 Totals	<u>189,750</u>	<u>123,920</u>	<u>123,144</u>	<u>123,659</u>
001-142-513 Property Control				
51200 Regular Salaries And Wages	35,223	32,155	32,571	32,571
52100 Fica Taxes	2,646	2,706	2,731	2,731
52200 Retirement Contribution	2,855	1,737	1,849	1,849
52210 Deferred Compensation Match	473	516	524	532
52300 Life & Health Insurance	198	3,784	3,786	3,786
52400 Workers Compensation	55	48	43	43
53400 Other Contractual Services	234	364	364	364
54200 Postage	60	0	0	0
54505 Vehicle Coverage	628	655	668	668
54600 Repairs And Maintenance	428	1,769	1,769	1,769
54601 Vehicle Repair	940	820	709	725
54700 Printing And Binding	100	210	210	210
55100 Office Supplies	41	200	200	200
55200 Operating Supplies	903	927	927	927
55210 Fuel & Oil	554	1,175	675	675
001-142-513 Totals	<u>45,338</u>	<u>47,066</u>	<u>47,026</u>	<u>47,050</u>
Purchasing Totals	<u>561,435</u>	<u>504,235</u>	<u>400,796</u>	<u>401,931</u>

Risk Management

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
501-132-513 Risk Management				
51200 Regular Salaries And Wages	83,606	70,534	71,259	71,259
52100 Fica Taxes	5,971	5,396	5,371	5,371
52200 Retirement Contribution	7,694	3,463	3,637	3,637
52300 Life & Health Insurance	16,842	15,787	15,034	15,463
52400 Workers Compensation	128	95	85	85
53100 Professional Services	49,063	123,000	127,344	127,344
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	87	360	360	360
54101 Communication - Phone System	252	607	190	190
54200 Postage	58	160	160	160
54700 Printing And Binding	143	400	400	400
55100 Office Supplies	551	600	600	600
55200 Operating Supplies	480	950	950	950
55400 Publications, Subscriptions & Membe	844	1,300	1,300	1,300
55401 Training	238	900	900	900
501-132-513 Totals	<u>165,957</u>	<u>225,452</u>	<u>229,490</u>	<u>229,919</u>
Risk Management Totals	<u><u>165,957</u></u>	<u><u>225,452</u></u>	<u><u>229,490</u></u>	<u><u>229,919</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Tourism Development

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
160-301-552 Administration				
51200 Regular Salaries And Wages	232,154	235,890	235,176	235,180
51250 Regular OPS Salaries	12,328	10,398	10,606	10,818
52100 Fica Taxes	17,384	17,891	17,982	18,135
52200 Retirement Contribution	25,071	13,711	13,884	13,896
52210 Deferred Compensation Match	653	722	733	744
52300 Life & Health Insurance	42,555	44,067	41,953	43,146
52400 Workers Compensation	378	331	295	295
53400 Other Contractual Services	78,660	89,000	93,500	93,500
54000 Travel & Per Diem	6,337	6,550	7,500	7,500
54100 Communications	48	150	100	100
54101 Communication - Phone System	3,702	569	1,550	1,550
54300 Utility Services	13,667	14,500	14,500	14,500
54400 Rentals And Leases	8,309	10,765	9,000	9,000
54600 Repairs And Maintenance	57,354	26,801	47,639	34,000
54900 Other Current Charges & Obligations	3,798	1,750	1,971	1,971
55100 Office Supplies	602	800	800	800
55200 Operating Supplies	5,211	10,000	7,500	7,500
55210 Fuel & Oil	0	0	4,510	4,510
55400 Publications, Subscriptions & Membe	2,003	1,815	2,300	2,300
55401 Training	187	3,000	3,000	3,000
160-301-552 Totals	510,402	488,710	514,499	502,445
160-302-552 Advertising				
53400 Other Contractual Services	668,873	755,000	843,000	843,000
160-302-552 Totals	668,873	755,000	843,000	843,000
160-303-552 Marketing				
51200 Regular Salaries And Wages	380,733	378,770	383,702	383,706
51250 Regular OPS Salaries	12,328	10,398	10,606	10,818
52100 Fica Taxes	29,204	30,582	30,558	30,574
52200 Retirement Contribution	34,040	19,627	20,691	20,703
52210 Deferred Compensation Match	650	0	0	0
52300 Life & Health Insurance	44,237	56,307	60,027	61,382
52400 Workers Compensation	1,076	1,047	940	940
53400 Other Contractual Services	20,399	21,100	21,700	21,700
54000 Travel & Per Diem	53,247	59,765	58,969	58,969
54100 Communications	3,677	8,010	7,823	7,823
54101 Communication - Phone System	389	546	890	890
54200 Postage	31,313	40,185	40,000	40,000
54400 Rentals And Leases	2,893	3,347	3,347	3,347
54700 Printing And Binding	4,986	5,000	5,000	5,000
54800 Promotional Activities	19,774	21,732	21,732	21,732
54860 TDC Direct Sales Promotions	32,966	41,510	57,722	57,722
54861 TDC Community Relations	6,480	6,600	9,300	9,300
54862 TDC Merchandise	0	0	5,000	5,000
54900 Other Current Charges & Obligations	106,473	244,800	220,840	220,840
55100 Office Supplies	3,772	7,200	3,700	3,700
55200 Operating Supplies	4,966	5,000	5,000	5,000
55250 Operating Supplies / Uniforms	1,126	1,500	1,500	1,500
55400 Publications, Subscriptions & Membe	28,194	16,365	17,160	17,160
55401 Training	1,095	7,645	8,000	8,000
56400 Machinery And Equipment	0	2,250	0	0
58160 TDC Local T&E	1,724	2,500	2,500	2,500
58320 Sponsorships & Contributions	22,212	20,853	26,603	26,603
160-303-552 Totals	847,959	1,012,639	1,023,310	1,024,909

Tourism Development

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
160-304-552 Special Projects				
58300 Other Grants & Aids	117,944	150,000	150,000	150,000
160-304-552 Totals	<u>117,944</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
160-305-552 1 Cent Expenses				
58100 Aids To Government Agencies	215,000	783,750	820,800	853,100
160-305-552 Totals	<u>215,000</u>	<u>783,750</u>	<u>820,800</u>	<u>853,100</u>
Tourism Development Totals	<u>2,360,178</u>	<u>3,190,099</u>	<u>3,351,609</u>	<u>3,373,454</u>

Leon County Fiscal Year 2013 Adopted Budget

Economic Development/Intergovernmental Affairs

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-114-512 Economic Development/Intergovernmental Affairs				
51200 Regular Salaries And Wages	619,061	256,605	266,797	266,797
51250 Regular OPS Salaries	3,165	0	0	0
52100 Fica Taxes	43,041	19,487	19,880	19,880
52200 Retirement Contribution	61,173	12,507	13,746	13,746
52205 Other Retirement Contributions	323	0	0	0
52210 Deferred Compensation Match	937	928	0	0
52300 Life & Health Insurance	111,676	34,357	31,308	32,061
52400 Workers Compensation	904	345	323	323
53100 Professional Services	5,678	0	0	0
53400 Other Contractual Services	141,833	140,000	140,000	140,000
54000 Travel & Per Diem	13,480	6,000	11,000	11,000
54100 Communications	617	0	0	0
54101 Communication - Phone System	1,579	-131	155	155
54200 Postage	2,687	564	564	564
54400 Rentals And Leases	130	0	0	0
54600 Repairs And Maintenance	0	400	400	400
54700 Printing And Binding	8,088	0	0	0
54800 Promotional Activities	62,673	0	0	0
54900 Other Current Charges & Obligations	5,046	3,850	20,850	20,850
55100 Office Supplies	1,619	300	300	300
55200 Operating Supplies	7,851	500	500	500
55400 Publications, Subscriptions & Membe	9,094	2,162	2,160	2,160
55401 Training	1,297	0	500	500
001-114-512 Totals	<u>1,101,951</u>	<u>477,874</u>	<u>508,483</u>	<u>509,236</u>
001-888-552 Line Item - Economic Development				
58222 Economic Development Council (856)	199,500	199,500	199,500	199,500
001-888-552 Totals	<u>199,500</u>	<u>199,500</u>	<u>199,500</u>	<u>199,500</u>
Economic Development/Intergovernmental Affairs Totals	<u>1,301,451</u>	<u>677,374</u>	<u>707,983</u>	<u>708,736</u>

M/W Small Business Enterprise

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-112-513 Minority/Women Small Business Enterprise				
51200 Regular Salaries And Wages	104,085	106,761	108,935	108,935
52100 Fica Taxes	7,648	8,146	8,191	8,191
52200 Retirement Contribution	9,409	5,229	5,545	5,545
52210 Deferred Compensation Match	501	516	524	532
52300 Life & Health Insurance	21,029	21,644	20,619	21,210
52400 Workers Compensation	163	144	131	131
53100 Professional Services	9,900	45,050	44,450	44,450
53400 Other Contractual Services	19,850	24,800	24,800	24,800
54000 Travel & Per Diem	3,272	3,362	3,362	3,362
54101 Communication - Phone System	890	506	675	675
54200 Postage	968	608	1,208	1,208
54700 Printing And Binding	959	1,744	1,744	1,744
54800 Promotional Activities	3,941	5,150	5,450	5,450
54900 Other Current Charges & Obligations	210	1,150	1,150	1,150
55100 Office Supplies	1,468	1,000	1,000	1,000
55200 Operating Supplies	1,750	2,000	1,700	1,700
55400 Publications, Subscriptions & Membe	375	795	795	795
55401 Training	700	1,525	1,525	1,525
56400 Machinery And Equipment	9,635	0	0	0
001-112-513 Totals	<u>196,755</u>	<u>230,130</u>	<u>231,804</u>	<u>232,403</u>
M/W Small Business Enterprise Totals	<u><u>196,755</u></u>	<u><u>230,130</u></u>	<u><u>231,804</u></u>	<u><u>232,403</u></u>

Library Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-240-571 Lib - Policy, Planning, & Operations				
51200 Regular Salaries And Wages	312,249	314,633	311,975	311,975
52100 Fica Taxes	23,003	24,263	23,440	23,440
52200 Retirement Contribution	32,271	16,230	17,239	17,239
52210 Deferred Compensation Match	589	1,134	1,151	1,168
52300 Life & Health Insurance	51,265	52,357	53,758	55,181
52400 Workers Compensation	480	429	378	378
53100 Professional Services	300,758	342,719	353,329	364,788
53400 Other Contractual Services	2,972	3,150	3,150	3,150
54000 Travel & Per Diem	239	1,500	1,500	1,500
54100 Communications	1,671	2,280	2,280	2,280
54101 Communication - Phone System	15,966	10,564	11,850	11,850
54200 Postage	18,339	22,692	22,692	22,692
54400 Rentals And Leases	21,724	24,145	24,145	24,145
54600 Repairs And Maintenance	253	600	600	600
54700 Printing And Binding	422	500	500	500
54800 Promotional Activities	299	400	400	400
54900 Other Current Charges & Obligations	1,679	0	0	0
55100 Office Supplies	18,932	15,540	15,540	15,540
55200 Operating Supplies	36,328	38,062	38,062	38,062
55400 Publications, Subscriptions & Membe	2,251	2,990	2,990	2,990
55401 Training	541	4,948	4,948	4,948
001-240-571 Totals	<u>842,230</u>	<u>879,136</u>	<u>889,927</u>	<u>902,826</u>
001-241-571 Library Public Services				
51200 Regular Salaries And Wages	1,254,067	1,278,630	1,297,674	1,298,477
51250 Regular OPS Salaries	21,689	24,232	24,717	25,211
52100 Fica Taxes	94,143	98,971	101,141	101,179
52200 Retirement Contribution	109,853	63,285	68,973	68,999
52210 Deferred Compensation Match	5,542	6,903	7,007	7,112
52300 Life & Health Insurance	257,332	341,254	318,284	325,817
52400 Workers Compensation	1,989	1,785	1,644	1,645
52600 Class C Travel	14	0	0	0
53100 Professional Services	748	0	0	0
53400 Other Contractual Services	2,950	3,000	3,000	3,000
54100 Communications	5	0	0	0
54600 Repairs And Maintenance	12,671	12,135	12,135	12,135
54700 Printing And Binding	6,347	7,500	7,500	7,500
54900 Other Current Charges & Obligations	1,273	1,695	1,695	1,695
55100 Office Supplies	7,637	8,118	8,118	8,118
55200 Operating Supplies	7,550	10,289	6,960	6,960
55401 Training	203	960	960	960
56600 Books, Publications & Libr Material	608,504	712,505	595,505	595,505
56610 Electronic Subscriptions	27,000	27,000	27,000	27,000
001-241-571 Totals	<u>2,419,517</u>	<u>2,598,262</u>	<u>2,482,313</u>	<u>2,491,313</u>

Library Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-242-571 Library Collection Services				
51200 Regular Salaries And Wages	522,133	477,149	454,916	454,916
52100 Fica Taxes	38,638	36,323	34,287	34,287
52200 Retirement Contribution	42,456	22,935	23,411	23,411
52210 Deferred Compensation Match	2,308	2,473	2,510	2,548
52300 Life & Health Insurance	107,096	117,610	119,584	123,089
52400 Workers Compensation	901	738	571	571
53400 Other Contractual Services	81,816	89,389	89,389	89,389
54000 Travel & Per Diem	0	90	90	90
54200 Postage	5,179	13,050	13,050	13,050
54505 Vehicle Coverage	7,166	7,460	7,624	7,624
54600 Repairs And Maintenance	2,550	1,645	1,645	1,645
54601 Vehicle Repair	4,337	4,017	3,186	3,253
54700 Printing And Binding	7,304	7,492	7,492	7,492
55100 Office Supplies	5,132	4,133	4,133	4,133
55200 Operating Supplies	37,891	38,054	38,054	38,054
55210 Fuel & Oil	4,962	5,695	6,515	6,515
55400 Publications, Subscriptions & Membe	1,863	4,214	4,214	4,214
55401 Training	2,331	4,315	4,315	4,315
001-242-571 Totals	<u>874,062</u>	<u>836,782</u>	<u>814,986</u>	<u>818,596</u>
001-243-571 Library Extension Services				
51200 Regular Salaries And Wages	1,388,145	1,651,619	1,643,965	1,643,965
52100 Fica Taxes	103,687	129,296	125,395	125,395
52200 Retirement Contribution	120,296	83,191	86,996	86,996
52210 Deferred Compensation Match	6,513	5,769	5,856	5,944
52300 Life & Health Insurance	230,760	419,999	325,292	333,160
52400 Workers Compensation	2,639	2,774	2,485	2,485
52600 Class C Travel	14	0	0	0
53400 Other Contractual Services	43,370	43,370	43,370	43,370
54000 Travel & Per Diem	2,014	3,397	3,397	3,397
54100 Communications	32	8,588	8,588	8,588
54600 Repairs And Maintenance	16,081	21,031	26,924	27,193
54601 Vehicle Repair	3,838	4,289	3,374	3,422
54800 Promotional Activities	432	9,550	850	850
55100 Office Supplies	22,180	24,955	24,955	24,955
55200 Operating Supplies	45,604	24,172	24,172	24,172
55210 Fuel & Oil	1,627	1,695	2,050	2,050
55400 Publications, Subscriptions & Membe	510	2,120	2,120	2,120
55401 Training	642	2,626	2,626	2,626
001-243-571 Totals	<u>1,988,385</u>	<u>2,438,441</u>	<u>2,332,415</u>	<u>2,340,688</u>
Library Services Totals	<u>6,124,195</u>	<u>6,752,621</u>	<u>6,519,641</u>	<u>6,553,423</u>

Emergency Medical Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
135-185-526 Emergency Medical Services				
51200 Regular Salaries And Wages	4,217,196	4,258,771	4,102,666	4,104,677
51250 Regular OPS Salaries	407,189	56,157	58,964	61,912
51400 Overtime	906,837	1,193,599	1,193,599	1,193,599
51500 Special Pay	9,675	0	0	0
52100 Fica Taxes	412,605	434,964	425,091	429,106
52200 Retirement Contribution	960,022	829,721	794,633	794,936
52210 Deferred Compensation Match	15,990	15,659	15,894	16,132
52300 Life & Health Insurance	834,957	1,032,071	965,261	990,611
52400 Workers Compensation	151,349	186,334	177,366	177,502
53100 Professional Services	0	0	34,500	34,500
53400 Other Contractual Services	3,556,454	4,012,964	3,902,356	3,995,660
54000 Travel & Per Diem	14,839	14,800	14,800	14,800
54100 Communications	38,308	61,590	61,590	61,590
54101 Communication - Phone System	4,389	2,980	2,860	2,860
54200 Postage	1,774	2,000	2,000	2,000
54300 Utility Services	19,650	31,200	20,000	20,000
54400 Rentals And Leases	3,601	3,972	3,972	3,972
54505 Vehicle Coverage	99,970	118,140	134,330	134,372
54600 Repairs And Maintenance	61,855	77,667	83,427	83,427
54601 Vehicle Repair	266,617	303,781	302,024	308,118
54700 Printing And Binding	6,163	10,000	10,000	10,000
54800 Promotional Activities	8,992	10,000	10,000	10,000
55100 Office Supplies	6,301	6,685	6,685	6,685
55200 Operating Supplies	388,007	398,069	503,647	514,813
55210 Fuel & Oil	388,712	415,565	482,177	482,609
55400 Publications, Subscriptions & Membe	5,174	5,200	5,200	5,200
55401 Training	41,125	59,000	59,000	59,000
56400 Machinery And Equipment	0	136,050	172,050	0
56481 AED Devices	3,710	0	0	0
135-185-526 Totals	<u>12,831,460</u>	<u>13,676,939</u>	<u>13,544,092</u>	<u>13,518,081</u>
Emergency Medical Services Totals	<u><u>12,831,460</u></u>	<u><u>13,676,939</u></u>	<u><u>13,544,092</u></u>	<u><u>13,518,081</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Animal Services

Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4); Animal Control Ordinance Review Committee (Leon County Code of Laws, Chapter 4)

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
140-201-562 Animal Services				
51200 Regular Salaries And Wages	247,631	255,428	271,999	271,999
51400 Overtime	23,795	23,315	24,479	25,701
51500 Special Pay	8,445	8,800	8,800	8,800
52100 Fica Taxes	20,278	19,884	21,050	21,050
52200 Retirement Contribution	24,621	12,763	14,213	14,213
52210 Deferred Compensation Match	1,631	1,236	1,255	1,274
52300 Life & Health Insurance	57,729	64,945	65,456	67,146
52400 Workers Compensation	2,566	2,605	2,464	2,464
53300 Court Reporter Services	40	440	440	440
53400 Other Contractual Services	397,532	523,463	579,891	579,891
54000 Travel & Per Diem	314	300	300	300
54100 Communications	6,121	6,672	6,672	6,672
54101 Communication - Phone System	1,053	793	640	640
54200 Postage	97	300	300	300
54400 Rentals And Leases	1,536	1,831	1,831	1,831
54505 Vehicle Coverage	6,669	8,240	8,418	8,418
54600 Repairs And Maintenance	284	400	400	400
54601 Vehicle Repair	20,890	23,291	22,367	22,849
54700 Printing And Binding	1,771	1,000	1,000	1,000
54800 Promotional Activities	2,499	2,500	2,500	2,500
54908 Other Current Charges & Obligations	94	1,200	1,200	1,200
55100 Office Supplies	1,739	1,397	1,397	1,397
55200 Operating Supplies	5,936	7,941	7,941	7,941
55210 Fuel & Oil	36,527	41,975	45,100	45,100
55400 Publications, Subscriptions & Membe	678	639	639	639
55401 Training	3,371	3,686	3,686	3,686
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250	71,250
140-201-562 Totals	945,099	1,086,294	1,165,688	1,169,101
Animal Services Totals	945,099	1,086,294	1,165,688	1,169,101

Leon County Fiscal Year 2013 Adopted Budget

County Probation

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-888-523 Line Item - Detention/Correction				
58230 Disc Village/JAC	0	185,759	185,759	185,759
58257 Palmer Munroe Teen Center	0	150,000	150,000	150,000
001-888-523 Totals	<u>0</u>	<u>335,759</u>	<u>335,759</u>	<u>335,759</u>
111-542-523 County Probation				
51200 Regular Salaries And Wages	755,183	785,702	759,183	759,183
51250 Regular OPS Salaries	24,005	0	0	0
51400 Overtime	49	0	0	0
52100 Fica Taxes	56,337	60,098	57,491	57,491
52200 Retirement Contribution	71,050	39,971	39,859	39,859
52210 Deferred Compensation Match	1,616	2,988	3,032	3,077
52300 Life & Health Insurance	134,865	162,841	164,005	168,677
52400 Workers Compensation	14,538	14,168	11,078	11,078
53400 Other Contractual Services	300	1,000	1,000	1,000
54000 Travel & Per Diem	73	1,008	1,008	1,008
54100 Communications	-137	636	636	636
54101 Communication - Phone System	4,407	3,637	5,435	5,435
54200 Postage	874	2,359	2,359	2,359
54400 Rentals And Leases	4,529	6,500	6,500	6,500
54500 Insurance	730	7,188	7,188	7,188
54600 Repairs And Maintenance	871	1,000	1,000	1,000
54700 Printing And Binding	4,788	4,836	2,000	2,000
54948 Other Current Charges / Other	0	0	480	480
55100 Office Supplies	4,624	4,713	6,131	6,131
55200 Operating Supplies	3,860	3,907	4,845	4,845
55400 Publications, Subscriptions & Membe	200	400	400	400
55401 Training	210	2,005	2,005	2,005
111-542-523 Totals	<u>1,082,971</u>	<u>1,104,957</u>	<u>1,075,635</u>	<u>1,080,352</u>
County Probation Totals	<u>1,082,971</u>	<u>1,440,716</u>	<u>1,411,394</u>	<u>1,416,111</u>

Leon County Fiscal Year 2013 Adopted Budget

Supervised Pretrial Release

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
111-544-523 Pretrial Release				
51200 Regular Salaries And Wages	545,948	485,615	527,362	527,362
51300 Other Salaries & Wages	0	47,000	0	0
51400 Overtime	7,806	0	0	0
52100 Fica Taxes	39,847	36,870	39,747	39,747
52200 Retirement Contribution	50,565	23,434	27,037	27,037
52210 Deferred Compensation Match	1,474	618	627	636
52300 Life & Health Insurance	127,212	113,087	111,841	115,106
52400 Workers Compensation	10,208	8,578	7,714	7,714
53400 Other Contractual Services	31,262	32,000	32,000	32,000
53413 Administration	2,417	0	0	0
53450 Other Contractual Services - GPS	125,045	30,000	30,000	30,000
54000 Travel & Per Diem	1,362	3,099	3,099	3,099
54100 Communications	861	1,500	1,500	1,500
54101 Communication - Phone System	2,762	1,806	1,925	1,925
54200 Postage	1,271	2,000	2,000	2,000
54400 Rentals And Leases	2,932	3,300	3,300	3,300
54700 Printing And Binding	271	1,140	1,140	1,140
54900 Other Current Charges & Obligations	70,872	80,000	80,000	80,000
54948 Other Current Charges / Other	0	0	950	950
55100 Office Supplies	1,751	2,100	2,100	2,100
55200 Operating Supplies	7,168	7,966	7,016	7,016
55400 Publications, Subscriptions & Membe	100	140	140	140
111-544-523 Totals	1,031,133	880,253	879,498	882,772
125-982057-521 FDLE JAG Grant - Pretrial				
51200 Regular Salaries And Wages	0	74,988	0	0
52100 Fica Taxes	0	5,736	0	0
52200 Retirement Contribution	0	3,682	0	0
52300 Life & Health Insurance	0	27,207	0	0
52400 Workers Compensation	0	1,522	0	0
125-982057-521 Totals	0	113,135	0	0
125-982058-521 FDLE JAG Grant - Pretrial				
51200 Regular Salaries And Wages	0	0	82,811	82,811
52100 Fica Taxes	0	0	2,826	2,826
52200 Retirement Contribution	0	0	3,853	3,853
52300 Life & Health Insurance	0	0	28,995	29,853
52400 Workers Compensation	0	0	1,255	1,255
125-982058-521 Totals	0	0	119,740	120,598
Supervised Pretrial Release Totals	1,031,133	993,388	999,238	1,003,370

Drug & Alcohol Testing

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
111-599-523 Drug & Alcohol Testing				
51200 Regular Salaries And Wages	66,590	81,442	76,840	76,840
51250 Regular OPS Salaries	12,761	0	0	0
52100 Fica Taxes	6,034	6,411	6,067	6,067
52200 Retirement Contribution	5,541	4,115	2,636	2,636
52300 Life & Health Insurance	4,864	9,976	9,674	9,836
52400 Workers Compensation	1,701	1,701	1,338	1,338
54101 Communication - Phone System	0	341	195	195
54200 Postage	1	500	500	500
54400 Rentals And Leases	2,475	2,700	2,800	2,800
55100 Office Supplies	640	1,175	1,175	1,175
55200 Operating Supplies	37,125	37,561	37,461	37,461
55401 Training	0	1,000	1,000	1,000
111-599-523 Totals	<u>137,731</u>	<u>146,922</u>	<u>139,686</u>	<u>139,848</u>
Drug & Alcohol Testing Totals	<u>137,731</u>	<u>146,922</u>	<u>139,686</u>	<u>139,848</u>

Veteran Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-390-553 Veteran Services				
51200 Regular Salaries And Wages	151,594	101,445	122,353	122,353
51400 Overtime	393	1,000	1,000	1,000
52100 Fica Taxes	11,542	8,263	9,772	9,772
52200 Retirement Contribution	10,737	5,411	6,618	6,618
52210 Deferred Compensation Match	822	1,442	1,464	1,486
52300 Life & Health Insurance	4,790	8,144	19,323	19,658
52400 Workers Compensation	251	149	156	156
54000 Travel & Per Diem	2,759	2,877	8,642	8,642
54101 Communication - Phone System	728	461	640	640
54200 Postage	538	767	767	767
54400 Rentals And Leases	2,850	3,000	3,000	3,000
54600 Repairs And Maintenance	0	160	160	160
54700 Printing And Binding	56	68	102	102
54800 Promotional Activities	0	74	774	774
54900 Other Current Charges & Obligations	0	300	0	0
55100 Office Supplies	1,100	740	5,715	5,715
55200 Operating Supplies	127	458	250	250
55400 Publications, Subscriptions & Membe	35	580	330	330
55401 Training	0	4,622	1,050	1,050
58349 Military Personnel Grant Program	63,932	100,000	100,000	100,000
001-390-553 Totals	<u>252,255</u>	<u>239,961</u>	<u>282,116</u>	<u>282,473</u>
Veteran Services Totals	<u><u>252,255</u></u>	<u><u>239,961</u></u>	<u><u>282,116</u></u>	<u><u>282,473</u></u>

Volunteer Center

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-113-513 Volunteer Center				
51200 Regular Salaries And Wages	100,316	101,747	102,861	102,861
51400 Overtime	1,462	2,000	2,000	2,000
52100 Fica Taxes	7,358	7,755	7,753	7,753
52200 Retirement Contribution	9,147	4,977	5,249	5,249
52210 Deferred Compensation Match	0	722	733	744
52300 Life & Health Insurance	23,697	24,417	23,248	23,918
52400 Workers Compensation	156	137	123	123
53400 Other Contractual Services	0	300	300	300
54000 Travel & Per Diem	3,046	3,196	3,196	3,196
54100 Communications	1,009	1,320	1,008	1,008
54101 Communication - Phone System	1,023	682	355	355
54200 Postage	36	519	250	250
54700 Printing And Binding	2,187	2,757	2,757	2,757
54800 Promotional Activities	5,586	5,734	5,934	5,934
55100 Office Supplies	3,363	3,407	3,335	3,335
55200 Operating Supplies	703	0	0	0
55400 Publications, Subscriptions & Membe	1,702	1,327	1,780	1,780
55401 Training	0	195	195	195
001-113-513 Totals	<u>160,791</u>	<u>161,192</u>	<u>161,077</u>	<u>161,758</u>
Volunteer Center Totals	<u>160,791</u>	<u>161,192</u>	<u>161,077</u>	<u>161,758</u>

Leon County Fiscal Year 2013 Adopted Budget

Housing Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-371-569 Housing Services				
51200 Regular Salaries And Wages	354,481	372,988	293,863	293,863
51400 Overtime	1,200	0	0	0
52100 Fica Taxes	26,113	28,707	22,423	22,423
52200 Retirement Contribution	32,143	18,918	15,278	15,278
52210 Deferred Compensation Match	1,982	928	942	956
52300 Life & Health Insurance	75,225	81,548	56,650	58,167
52400 Workers Compensation	582	579	356	356
53400 Other Contractual Services	0	652	652	652
54000 Travel & Per Diem	1,115	4,705	4,705	4,705
54101 Communication - Phone System	1,830	1,536	1,640	1,640
54200 Postage	635	800	800	800
54400 Rentals And Leases	6,412	7,119	5,700	5,700
54505 Vehicle Coverage	401	1,060	1,083	1,083
54600 Repairs And Maintenance	0	200	200	200
54601 Vehicle Repair	376	1,854	1,568	1,580
54700 Printing And Binding	0	1,000	1,000	1,000
54800 Promotional Activities	0	0	1,419	1,419
54900 Other Current Charges & Obligations	0	2,473	2,473	2,473
55100 Office Supplies	2,686	4,700	4,700	4,700
55200 Operating Supplies	3,265	4,584	4,584	4,584
55210 Fuel & Oil	2,422	1,175	2,440	2,440
55400 Publications, Subscriptions & Membe	0	800	800	800
55401 Training	1,239	1,900	1,900	1,900
001-371-569 Totals	<u>512,106</u>	<u>538,226</u>	<u>425,176</u>	<u>426,719</u>
124-932042-554 SHIP 2009-2012				
584006 Mindo OverMoney Consulting Inc.	675	0	0	0
585337 Robbie Randolph	6,796	0	0	0
585346 Shakita Smith	4,073	0	0	0
585348 Lashanda Johnson	4,802	0	0	0
585352 Rebecca Kilpatrick	7,281	0	0	0
585353 Michael Walker	5,868	0	0	0
585354 Kyle Lewis	7,500	0	0	0
588303 Kimberly Graham FHOP	-7,365	0	0	0
588305 Colin & Stephanie Wulfekuhl FHOP	-5,737	0	0	0
124-932042-554 Totals	<u>23,894</u>	<u>0</u>	<u>0</u>	<u>0</u>

Leon County Fiscal Year 2013 Adopted Budget

Housing Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
161-808-554 Housing Finance Authority				
54000 Travel & Per Diem	3,926	7,715	10,000	10,000
54200 Postage	33	2,150	2,150	2,150
54400 Rentals And Leases	18	0	0	0
54700 Printing And Binding	66	2,150	2,150	2,150
54900 Other Current Charges & Obligations	2,925	2,250	2,250	2,250
55100 Office Supplies	147	1,965	1,680	1,395
55200 Operating Supplies	1,940	3,000	3,000	3,000
55400 Publications, Subscriptions & Membe	525	1,200	1,200	1,200
58313 Housing Related Activities	3,272	10,350	8,065	8,065
585214 Tavia Still	29	0	0	0
585219 Verdell Lewis	0	0	0	0
585227 Ida Mae Pye	42	0	0	0
585228 Daniel Ferreyra	83	0	0	0
585231 Buddy Glass	36	0	0	0
585232 Webster & Edna Hand	300	0	0	0
585234 Leah Thomas	523	0	0	0
585238 Paul & Susan McGee	74	0	0	0
585241 Cathy Wood	49	0	0	0
585242 Linda Pope	53	0	0	0
585243 Brenda Brown	1,915	0	0	0
585247 Jean Aldrich	98	0	0	0
585248 Behrooz Feizi	5,017	0	0	0
585252 Danel & Elizabeth Roberts	56	0	0	0
585254 Darrell & Stacey Williams	182	0	0	0
585262 Jannice Gardner Foreclosure Assit	80	0	0	0
585263 Denise Pittman Foreclosure Assit	72	0	0	0
585265 Matthew Peck Down Payment Assit	18	0	0	0
585266 Nick/Amy Down Payment Assit	19	0	0	0
585267 Virginia Bryant Down Payment Assit	29	0	0	0
585268 Wilma & Stanley Sims Down Payment Assit	19	0	0	0
585269 Alvin McGill Foreclosure Assit	87	0	0	0
585270 Ada Johnson Foreclosure Assit	312	0	0	0
585271 Abby Justus Foreclosure Assit	312	0	0	0
585272 Karen & Ed Clark Foreclosure Assit	312	0	0	0
585273 Marie Bryant Foreclosure Assit	87	0	0	0
585274 Mahalia Davis Foreclosure Assit	312	0	0	0
585275 David/Andrea Gilmore Foreclosure Assit	312	0	0	0
585276 Bernice H Henderson Foreclosure Assit	400	0	0	0
585277 Felisha Hill Harris Forclosure Assit	87	0	0	0
585278 Ziona Schwendinger Foreclosure Assit	87	0	0	0
585279 Joanna Strickland Foreclosure Assit	87	0	0	0
585280 S Thomspson & D Summerlin Foreclosure Assit	348	0	0	0
585281 Marian Coleman Foreclosure Assit	311	0	0	0
585282 Mattie McGriff Foreclosure Assit.	4,220	0	0	0
585287 Mary Clack Palmore Rehab	49	0	0	0
585288 Cassandra Smith Rehab	49	0	0	0
585289 Jerome Golden Rehab	140	0	0	0
585290 Harold & Carol Griffith Rehab	51	0	0	0
585292 Theodore Pye	20	0	0	0
585293 Errol Jones Jr	10	0	0	0
585294 Latasha Matthews Foreclosure	10	0	0	0
585295 Shirley Bryant	10	0	0	0
585296 David & Cornelia Wagoner	235	0	0	0
585297 Arthur Williams	98	0	0	0
585298 Benjamin Barling	10	0	0	0
585299 Maggie Carruthers	225	0	0	0
585300 Raymond & Barbara Davis	225	0	0	0
585301 James & Alicia Mills	225	0	0	0
585302 Barbara Campbell	312	0	0	0
585303 Lisa Leath	311	0	0	0

Housing Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
161-808-554 Housing Finance Authority				
585305 Eunice Florence	10	0	0	0
585306 Harry M Speights	10	0	0	0
585308 Marshello Lamb	4,026	0	0	0
585310 Clarence & Joan Gardenhire	87	0	0	0
585311 Miriam Turner	87	0	0	0
585312 Toni Kalb	10	0	0	0
585313 Joseph & Sharon Snelling	72	0	0	0
585315 Lillian & Reginald Moore	87	0	0	0
585320 Eliasib Bouchot & FlaviaGuillen	87	0	0	0
585321 Maenoard Cannon	81	0	0	0
585323 Judy Ann Wood	87	0	0	0
585324 Toshiba Salley	96	0	0	0
585328 Brenda and Philip Goodell	122	0	0	0
585339 James and Irene Hart	299	0	0	0
585340 Rodney McCammon	55	0	0	0
585341 Elizabeth George	428	0	0	0
585342 Ricky Peterson	63	0	0	0
585343 Katheine Adamo	439	0	0	0
585344 Billy & Sandra Auguste	105	0	0	0
161-808-554 Totals	37,052	30,780	30,495	30,210
Housing Services Totals	573,052	569,006	455,671	456,929

Leon County Fiscal Year 2013 Adopted Budget

Human Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-190-562 Health Department				
58100 Aids To Government Agencies	237,345	237,345	237,345	237,345
001-190-562 Totals	237,345	237,345	237,345	237,345
001-370-527 Medical Examiner				
58346 Medical Examiner	468,068	405,338	543,008	559,037
001-370-527 Totals	468,068	405,338	543,008	559,037
001-370-562 Tubercular Care & Child Protection Exams				
58340 Tubercular Care-transportation	0	2,000	2,000	2,000
58342 Child Protection Exams	41,750	59,000	59,000	59,000
001-370-562 Totals	41,750	61,000	61,000	61,000
001-370-563 Baker Act & Marchman Act				
53101 Baker Act Payments	637,310	363,976	374,896	386,143
53102 Mental Health & Alcohol	0	287,193	289,679	292,237
001-370-563 Totals	637,310	651,169	664,575	678,380
001-370-564 Medicaid & Indigent Burials				
53400 Other Contractual Services	0	1,330	1,330	1,330
55200 Operating Supplies	4,930	0	0	0
58341 Indigent Burial	5,700	20,000	20,000	20,000
58343 Medicaid	2,530,601	2,536,890	3,514,890	3,590,997
001-370-564 Totals	2,541,231	2,558,220	3,536,220	3,612,327
001-370-569 CHSP & Emergency Assistance				
51200 Regular Salaries And Wages	20,635	45,305	38,908	38,908
52100 Fica Taxes	1,516	3,457	2,933	2,933
52200 Retirement Contribution	1,574	2,219	1,986	1,986
52210 Deferred Compensation Match	15	104	106	108
52300 Life & Health Insurance	3,793	15,523	5,796	5,958
52400 Workers Compensation	51	61	47	47
53400 Other Contractual Services	144,000	144,000	144,000	144,000
58344 Human Service Grants	751,167	825,000	825,000	825,000
58345 Emergency Assistance	40,529	40,000	40,000	40,000
001-370-569 Totals	963,280	1,075,669	1,058,776	1,058,940
001-888-569 Line Item - Human Service Agencies				
58229 Tall Trust For Historic Preservation	63,175	63,175	63,175	63,175
58230 Disc Village/JAC	185,759	0	0	0
58246 United Partners for Human Services	23,750	23,750	23,750	23,750
58247 Whole Child Leon (United Way of the Big Bend)	38,000	38,000	38,000	38,000
58248 Oasis Center	0	0	10,000	0
58249 Trauma Center	200,000	200,000	200,000	200,000
58257 Palmer Munroe Teen Center	150,000	0	0	0
001-888-569 Totals	660,684	324,925	334,925	324,925

Human Services

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-971-562 Primary Health Care				
51200 Regular Salaries And Wages	52,210	56,710	57,332	57,332
52100 Fica Taxes	3,868	4,339	4,321	4,321
52200 Retirement Contribution	4,714	2,939	2,926	2,926
52210 Deferred Compensation Match	75	0	0	0
52300 Life & Health Insurance	11,403	12,363	11,767	12,102
52400 Workers Compensation	83	80	69	69
53144 Professional Services / Medical	257,671	257,671	257,671	257,671
53400 Other Contractual Services	0	6,000	6,000	6,000
54200 Postage	193	250	250	250
54800 Promotional Activities	0	0	500	500
54900 Other Current Charges & Obligations	1,477,963	1,485,872	1,485,872	1,485,872
54908 Other Current Charges & Obligations	27	500	0	0
55100 Office Supplies	56	0	780	780
55200 Operating Supplies	1,470	3,780	2,500	2,500
55400 Publications, Subscriptions & Membe	0	250	250	250
55401 Training	0	0	500	500
001-971-562 Totals	<u>1,809,733</u>	<u>1,830,754</u>	<u>1,830,738</u>	<u>1,831,073</u>
Human Services Totals	<u><u>7,359,401</u></u>	<u><u>7,144,420</u></u>	<u><u>8,266,587</u></u>	<u><u>8,363,027</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Cooperative Extension

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-361-537 Cooperative Extension				
51200 Regular Salaries And Wages	355,525	360,447	346,233	346,233
51400 Overtime	72	0	0	0
52100 Fica Taxes	22,209	27,330	23,035	23,035
52200 Retirement Contribution	27,048	17,541	15,597	15,597
52210 Deferred Compensation Match	2,149	1,958	1,987	2,017
52300 Life & Health Insurance	38,477	43,613	41,427	42,515
52400 Workers Compensation	449	395	752	752
54000 Travel & Per Diem	20,787	36,456	25,472	25,472
54101 Communication - Phone System	2,885	2,030	1,845	1,845
54200 Postage	44	50	50	50
54300 Utility Services	24,780	24,426	24,426	24,426
54400 Rentals And Leases	2,932	2,208	7,140	7,140
54505 Vehicle Coverage	902	940	960	960
54600 Repairs And Maintenance	904	3,016	3,136	3,136
54601 Vehicle Repair	1,177	3,076	1,727	1,742
54800 Promotional Activities	0	1,920	1,920	1,920
54900 Other Current Charges & Obligations	3,000	3,000	4,350	4,350
55100 Office Supplies	7,180	6,135	6,135	6,135
55200 Operating Supplies	5,776	4,718	6,685	6,685
55210 Fuel & Oil	1,133	1,005	1,640	1,640
55400 Publications, Subscriptions & Membe	1,203	1,815	1,745	1,745
55401 Training	0	0	4,035	4,035
001-361-537 Totals	<u>518,633</u>	<u>542,079</u>	<u>520,297</u>	<u>521,430</u>
Cooperative Extension Totals	<u><u>518,633</u></u>	<u><u>542,079</u></u>	<u><u>520,297</u></u>	<u><u>521,430</u></u>

Office of Sustainability

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-127-513 Office of Sustainability				
51200 Regular Salaries And Wages	77,042	129,131	125,331	125,331
52100 Fica Taxes	5,702	9,878	9,446	9,446
52200 Retirement Contribution	6,569	6,340	6,396	6,396
52300 Life & Health Insurance	14,677	28,160	26,768	27,532
52400 Workers Compensation	104	174	150	150
53100 Professional Services	121	26,000	26,550	26,550
54000 Travel & Per Diem	1,929	4,300	4,300	4,300
54100 Communications	612	0	0	0
54101 Communication - Phone System	178	85	75	75
54600 Repairs And Maintenance	57,722	30,750	21,750	21,750
54601 Vehicle Repair	0	0	688	704
54700 Printing And Binding	910	1,000	1,500	1,500
54800 Promotional Activities	2,355	3,500	4,180	4,180
54918 Staff Development & Training	0	5,000	5,000	5,000
55100 Office Supplies	24	500	500	500
55200 Operating Supplies	1,955	10,000	17,670	17,670
55210 Fuel & Oil	0	0	1,200	1,200
55400 Publications, Subscriptions & Membe	3,990	6,450	6,050	6,050
55401 Training	189	4,050	4,050	4,050
56400 Machinery And Equipment	3,793	0	0	0
001-127-513 Totals	<u>177,873</u>	<u>265,318</u>	<u>261,604</u>	<u>262,384</u>
001-888-539 Line Item - Keep Tall. Beautiful				
58231 Keep Tall Leon County Beautiful	21,375	21,375	21,375	21,375
001-888-539 Totals	<u>21,375</u>	<u>21,375</u>	<u>21,375</u>	<u>21,375</u>
125-096027-537 Florida Clean Energy Grant				
56300 Improvements Other Than Buildings	3,128	0	0	0
125-096027-537 Totals	<u>3,128</u>	<u>0</u>	<u>0</u>	<u>0</u>
Office of Sustainability Totals	<u>202,376</u>	<u>286,693</u>	<u>282,979</u>	<u>283,759</u>

Leon County Fiscal Year 2013 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
401-435-534 Landfill Closure				
51400 Overtime	253	14,000	14,000	14,000
52100 Fica Taxes	18	0	0	0
52200 Retirement Contribution	12	0	0	0
53100 Professional Services	0	60,125	60,125	4,125
53400 Other Contractual Services	0	435,311	24,000	22,000
54900 Other Current Charges & Obligations	0	4,000	427,550	436,360
55200 Operating Supplies	17,547	20,400	20,808	21,224
401-435-534 Totals	<u>17,830</u>	<u>533,836</u>	<u>546,483</u>	<u>497,709</u>
401-437-534 Rural Waste Service Centers				
51200 Regular Salaries And Wages	246,241	236,445	192,358	192,369
51250 Regular OPS Salaries	29,545	26,828	27,365	27,912
51400 Overtime	28,754	38,461	38,461	38,461
52100 Fica Taxes	22,686	20,589	17,117	17,159
52200 Retirement Contribution	25,715	13,215	11,590	11,619
52210 Deferred Compensation Match	536	1,030	1,045	1,061
52300 Life & Health Insurance	53,559	70,958	58,801	60,318
52400 Workers Compensation	18,049	15,606	10,548	10,564
53400 Other Contractual Services	17,127	78,144	78,144	78,144
54000 Travel & Per Diem	84	275	275	275
54100 Communications	680	750	2,910	2,910
54200 Postage	0	25	0	0
54300 Utility Services	7,502	8,444	8,444	8,444
54400 Rentals And Leases	1,684	800	800	800
54505 Vehicle Coverage	6,922	6,000	13,060	13,060
54600 Repairs And Maintenance	19,378	31,349	20,300	20,300
54601 Vehicle Repair	31,231	43,452	36,792	37,442
54700 Printing And Binding	486	1,050	2,650	2,650
54800 Promotional Activities	0	2,000	0	0
54900 Other Current Charges & Obligations	266,906	228,292	223,125	223,125
55100 Office Supplies	689	580	580	580
55200 Operating Supplies	9,281	6,386	6,756	6,756
55210 Fuel & Oil	45,014	82,560	81,720	81,720
55400 Publications, Subscriptions & Membe	125	150	150	150
55401 Training	-11	2,140	600	600
56400 Machinery And Equipment	9,565	2,000	9,127	9,127
401-437-534 Totals	<u>841,748</u>	<u>917,529</u>	<u>842,718</u>	<u>845,546</u>

Solid Waste

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
401-441-534 Transfer Station Operations				
51200 Regular Salaries And Wages	400,273	373,165	398,293	398,293
51400 Overtime	37,982	44,985	44,985	44,985
52100 Fica Taxes	32,308	29,011	31,119	31,119
52200 Retirement Contribution	38,701	18,426	21,152	21,152
52210 Deferred Compensation Match	2,809	3,400	3,451	3,503
52300 Life & Health Insurance	84,520	97,747	96,797	99,199
52400 Workers Compensation	21,451	18,870	17,193	17,193
53100 Professional Services	0	5,000	5,000	10,000
53400 Other Contractual Services	4,731,327	5,025,368	5,119,158	5,162,218
54000 Travel & Per Diem	0	2,530	3,530	840
54100 Communications	921	1,412	1,260	1,260
54101 Communication - Phone System	435	245	150	150
54200 Postage	29	25	0	0
54300 Utility Services	48,320	58,440	58,440	58,440
54400 Rentals And Leases	2,034	3,800	3,753	3,753
54505 Vehicle Coverage	2,143	3,000	1,670	1,670
54600 Repairs And Maintenance	42,855	26,697	69,967	69,967
54601 Vehicle Repair	23,297	90,012	43,739	44,736
54700 Printing And Binding	0	2,700	2,200	2,200
54800 Promotional Activities	0	500	0	0
54900 Other Current Charges & Obligations	2,075	2,044	2,044	2,044
55100 Office Supplies	466	870	870	870
55200 Operating Supplies	20,859	18,688	19,280	19,280
55210 Fuel & Oil	86,620	78,980	97,855	97,855
55400 Publications, Subscriptions & Membe	318	181	236	236
55401 Training	0	2,160	2,160	1,050
56400 Machinery And Equipment	0	0	8,933	8,933
401-441-534 Totals	5,579,743	5,908,256	6,053,235	6,100,946
401-442-534 Solid Waste Management Facility				
51200 Regular Salaries And Wages	457,685	449,228	413,075	413,075
51400 Overtime	18,768	17,816	17,816	17,816
52100 Fica Taxes	35,371	34,911	31,687	31,687
52200 Retirement Contribution	43,106	21,920	21,610	21,610
52210 Deferred Compensation Match	1,498	2,782	2,824	2,866
52300 Life & Health Insurance	91,402	102,806	104,055	106,874
52400 Workers Compensation	22,455	21,303	15,459	15,459
53100 Professional Services	172,654	198,197	195,000	195,000
53400 Other Contractual Services	374,566	473,000	378,226	378,863
54000 Travel & Per Diem	575	7,905	9,290	7,010
54100 Communications	768	1,260	1,260	1,260
54101 Communication - Phone System	3,973	1,897	2,750	2,750
54200 Postage	437	1,200	1,200	1,200
54300 Utility Services	242,952	263,959	274,375	274,375
54400 Rentals And Leases	4,677	56,330	56,700	56,700
54505 Vehicle Coverage	7,307	9,000	7,570	7,570
54600 Repairs And Maintenance	47,650	83,775	159,652	159,652
54601 Vehicle Repair	128,591	107,518	113,736	115,745
54700 Printing And Binding	497	720	1,000	1,000
54800 Promotional Activities	0	4,000	6,000	6,000
54900 Other Current Charges & Obligations	113,189	450	200	200
55100 Office Supplies	1,488	5,000	5,000	5,000
55200 Operating Supplies	34,428	83,000	83,000	83,000
55210 Fuel & Oil	71,332	97,000	89,575	89,575
55400 Publications, Subscriptions & Membe	724	1,884	1,689	1,689
55401 Training	4,528	5,836	7,336	5,836
56400 Machinery And Equipment	0	0	7,127	7,127
401-442-534 Totals	1,880,621	2,052,697	2,007,212	2,008,939

Leon County Fiscal Year 2013 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
401-443-534 Hazardous Waste				
51200 Regular Salaries And Wages	164,998	158,683	159,828	159,828
51250 Regular OPS Salaries	0	15,716	16,030	16,030
51400 Overtime	22,313	22,000	22,000	22,000
52100 Fica Taxes	14,000	13,749	13,793	13,793
52200 Retirement Contribution	16,112	8,824	9,340	9,340
52210 Deferred Compensation Match	1,345	928	942	956
52300 Life & Health Insurance	21,190	25,825	24,962	25,459
52400 Workers Compensation	10,753	10,485	8,629	8,629
53400 Other Contractual Services	193,291	242,700	222,100	222,100
54000 Travel & Per Diem	1,012	4,157	2,557	2,557
54100 Communications	-52	420	120	120
54101 Communication - Phone System	205	154	110	110
54200 Postage	2	25	25	25
54300 Utility Services	6,992	7,420	7,420	7,420
54505 Vehicle Coverage	2,142	3,000	1,980	1,980
54600 Repairs And Maintenance	2,409	5,000	8,000	8,000
54601 Vehicle Repair	5,547	5,590	4,950	5,023
54700 Printing And Binding	590	1,500	700	700
54800 Promotional Activities	0	1,000	1,800	1,800
54900 Other Current Charges & Obligations	2,258	0	0	0
55100 Office Supplies	503	550	450	450
55200 Operating Supplies	52,174	43,000	45,000	45,000
55210 Fuel & Oil	1,333	1,845	1,600	1,600
55400 Publications, Subscriptions & Membe	681	321	321	321
55401 Training	345	1,000	600	600
56400 Machinery And Equipment	0	0	7,200	7,200
401-443-534 Totals	520,144	573,892	560,457	561,041
401-471-534 Recycling Services & Education				
51200 Regular Salaries And Wages	132,391	148,861	62,987	62,987
51250 Regular OPS Salaries	152	0	0	0
51400 Overtime	13,227	8,837	8,837	8,837
52100 Fica Taxes	10,865	11,547	4,912	4,912
52200 Retirement Contribution	12,601	7,410	3,326	3,326
52210 Deferred Compensation Match	1,247	722	733	744
52300 Life & Health Insurance	23,949	39,472	18,238	18,667
52400 Workers Compensation	6,458	7,107	1,489	1,489
53100 Professional Services	64,028	40,000	35,000	32,500
53400 Other Contractual Services	16,957	6,340	22,180	22,180
54000 Travel & Per Diem	1,542	5,845	3,540	3,540
54100 Communications	648	1,440	1,440	1,440
54101 Communication - Phone System	179	176	185	185
54200 Postage	4	500	500	500
54300 Utility Services	6,273	5,000	5,000	5,000
54505 Vehicle Coverage	6,168	7,500	7,680	7,680
54600 Repairs And Maintenance	9,276	16,467	16,467	16,467
54601 Vehicle Repair	8,240	12,431	12,651	12,833
54700 Printing And Binding	1,761	3,000	3,000	3,000
54800 Promotional Activities	5,104	11,610	11,610	11,610
54900 Other Current Charges & Obligations	1,495	0	0	0
55100 Office Supplies	322	800	1,200	1,200
55200 Operating Supplies	10,755	9,500	40,959	24,900
55210 Fuel & Oil	12,024	21,900	28,640	28,640
55400 Publications, Subscriptions & Membe	1,241	1,371	1,031	1,031
55401 Training	1,125	2,200	2,065	2,065
56400 Machinery And Equipment	0	3,500	0	0
401-471-534 Totals	348,033	373,536	293,670	275,733
Solid Waste Totals	9,188,120	10,359,746	10,303,775	10,289,914

Leon County Fiscal Year 2013 Adopted Budget

Clerk of the Circuit Court

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-132-586 Clerk - Finance Administration				
59302 Budget Transfers	1,520,587	1,456,481	1,403,766	1,480,021
001-132-586 Totals	<u>1,520,587</u>	<u>1,456,481</u>	<u>1,403,766</u>	<u>1,480,021</u>
110-537-586 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	411,334	0	0	0
110-537-586 Totals	<u>411,334</u>	<u>0</u>	<u>0</u>	<u>0</u>
110-537-614 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	0	408,793	439,981	414,527
110-537-614 Totals	<u>0</u>	<u>408,793</u>	<u>439,981</u>	<u>414,527</u>
Clerk of the Circuit Court Totals	<u>1,931,921</u>	<u>1,865,274</u>	<u>1,843,747</u>	<u>1,894,548</u>

Property Appraiser

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-512-586 Property Appraiser				
59306 Budget Transfer	4,411,705	4,244,488	4,326,795	4,455,457
001-512-586 Totals	<u>4,411,705</u>	<u>4,244,488</u>	<u>4,326,795</u>	<u>4,455,457</u>
Property Appraiser Totals	<u><u>4,411,705</u></u>	<u><u>4,244,488</u></u>	<u><u>4,326,795</u></u>	<u><u>4,455,457</u></u>

Leon County Fiscal Year 2013 Adopted Budget

Sheriff

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
110-510-586 Law Enforcement				
51100 Executive Salaries	138,930	138,930	138,974	138,974
51200 Regular Salaries And Wages	19,468,018	18,328,954	18,466,538	19,012,285
51400 Overtime	925,174	811,850	831,000	831,000
51500 Special Pay	177,510	162,280	169,500	169,500
52100 Fica Taxes	1,574,336	1,428,730	1,471,726	1,530,595
52200 Retirement Contribution	3,482,631	2,054,436	2,247,007	2,314,417
52300 Life & Health Insurance	3,410,218	3,493,741	3,561,897	3,811,230
52400 Workers Compensation	500,195	237,829	334,554	347,936
52500 Unemployment Compensation	13,678	10,000	10,000	10,000
52600 Class C Travel	69	0	0	0
53143 Other Administrative / Professional	62,815	24,000	24,000	24,000
53144 Professional Services / Medical	27,731	38,075	34,075	34,075
53400 Other Contractual Services	147,667	118,670	139,000	139,000
53500 Investigations	126,500	120,000	120,000	120,000
54000 Travel & Per Diem	4,407	0	0	0
54041 Travel and Per Diem	46,706	29,000	33,000	33,000
54042 Travel / Private Vehicle	230	1,000	1,000	1,000
54100 Communications	288,954	293,640	314,256	314,256
54200 Postage	21,663	22,690	22,690	22,690
54300 Utility Services	303,370	267,360	248,820	248,820
54443 Rentals and Leases / Other	80,945	77,921	74,945	74,945
54506 Property Insurance	32,901	28,044	29,602	29,602
54541 Insurance / Auto	181,197	171,918	190,946	190,946
54542 Insurance / Professional Liability	243,723	288,170	276,936	276,936
54545 Insurance / Aircraft	0	64,800	67,300	67,300
54641 Repair and Maintenance / Autos	245,540	338,816	334,814	334,814
54643 Repair and Maintenance / Radios	74,863	28,586	11,565	11,565
54644 Repair and Maintenance / Office Equipment	162,429	246,154	335,764	335,764
54646 Repair and Maintenance / Facilities	108,479	128,340	135,645	135,645
54700 Printing And Binding	32,168	55,750	53,750	53,750
54900 Other Current Charges & Obligations	49,823	0	128,953	128,953
54942 Other Current Charges / Auto	23,316	85,050	117,075	117,075
54948 Other Current Charges / Other	0	44,310	42,440	42,440
54949 Uniform Cleaning	40,668	44,860	46,060	46,060
54950 Tuition Assistance	5,700	5,500	5,500	5,500
55100 Office Supplies	30,548	38,495	39,220	39,220
55200 Operating Supplies	303,014	0	0	0
55210 Fuel & Oil	876,606	914,553	1,039,690	1,039,690
55240 Data Processing Supplies	34,549	34,000	34,000	34,000
55242 Operating Supplies / Ammo	120,123	78,000	78,000	78,000
55244 Operating Supplies / Investigative	28,299	27,500	30,000	30,000
55248 Operating Supplies / Motorcycles and Boats	1,903	6,500	6,500	6,500
55249 Operating Supplies / Miscellaneous	0	223,036	271,380	271,380
55250 Operating Supplies / Uniforms	108,764	189,200	202,235	202,235
55400 Publications, Subscriptions & Membe	49,064	43,191	45,249	45,249
55401 Training	46,471	20,250	30,250	30,250
56415 Machinery and Equipment - Motorcycle/Boat	20,959	0	0	0
56441 Machinery and Equipment / Auto	1,190,897	626,216	591,100	591,100
56444 Machinery and Equipment / Office	219,039	26,000	16,700	16,700
56445 Machinery and Equipment / Investigation	1,227	0	18,600	18,600
56480 Machinery and Equipment - Other	16,452	72,500	89,500	95,809
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59010 Sheriff - Less SRO Contract	0	-1,162,871	-1,149,460	-1,149,460
59020 Sheriff - Less Salary Lapse	0	-136,953	-131,918	-131,918
59100 Transfer	5,113	0	0	0
110-510-586 Totals	32,219,516	30,289,021	31,330,378	32,271,428

Leon County Fiscal Year 2013 Adopted Budget

Sheriff

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
110-511-586 Corrections				
51200 Regular Salaries And Wages	11,902,947	13,310,227	13,421,010	13,817,690
51400 Overtime	793,981	585,000	585,000	585,000
51500 Special Pay	42,634	44,900	49,400	49,400
52100 Fica Taxes	924,955	1,044,604	1,060,066	1,102,469
52200 Retirement Contribution	2,398,816	1,727,454	1,847,030	1,920,911
52300 Life & Health Insurance	2,857,435	3,364,857	3,373,257	3,609,385
52400 Workers Compensation	368,181	175,052	261,518	271,979
52500 Unemployment Compensation	8,489	20,000	20,000	20,000
52700 Cip Chargebacks	967,417	0	0	0
53144 Professional Services / Medical	6,567	16,920	16,920	16,920
53400 Other Contractual Services	6,198,496	6,297,526	6,361,390	6,361,390
54041 Travel and Per Diem	10,667	8,500	8,500	8,500
54042 Travel / Private Vehicle	220	2,000	2,000	2,000
54100 Communications	118,279	119,574	120,774	120,774
54200 Postage	1,032	2,090	2,090	2,090
54300 Utility Services	876,483	1,199,893	1,070,130	1,070,130
54400 Rentals And Leases	21,157	0	0	0
54443 Rentals and Leases / Other	0	21,910	21,346	21,346
54506 Property Insurance	200,625	171,823	164,772	164,772
54541 Insurance / Auto	11,974	12,610	13,520	13,520
54542 Insurance / Professional Liability	201,334	214,621	203,890	203,890
54544 Insurance Prisoner/Medical	59,994	65,153	68,985	68,985
54641 Repair and Maintenance / Autos	22,947	20,763	21,022	21,022
54643 Repair and Maintenance / Radios	0	2,914	2,914	2,914
54644 Repair and Maintenance / Office Equipment	101,913	129,336	138,656	138,656
54646 Repair and Maintenance / Facilities	449,753	397,850	539,200	539,200
54700 Printing And Binding	10,567	15,000	15,000	15,000
54900 Other Current Charges & Obligations	25,514	0	0	0
54948 Other Current Charges / Other	0	1,000	1,000	1,000
54949 Uniform Cleaning	45,291	49,400	50,600	50,600
54950 Tuition Assistance	4,050	4,000	4,000	4,000
55100 Office Supplies	17,642	27,895	27,365	27,365
55200 Operating Supplies	87,124	0	67,050	67,050
55210 Fuel & Oil	42,323	43,333	49,343	49,343
55240 Data Processing Supplies	14,546	28,000	28,000	28,000
55246 Operating Supplies / Other Jail Supplies	415,785	421,000	410,000	410,000
55249 Operating Supplies / Miscellaneous	0	78,550	0	0
55250 Operating Supplies / Uniforms	47,820	102,000	164,019	164,019
55400 Publications, Subscriptions & Membe	1,258	5,039	1,039	1,039
55401 Training	3,817	2,500	2,500	2,500
56400 Machinery And Equipment	163	0	0	0
56442 Machinery and Equipment - Jail	3,875	30,000	17,940	18,613
56443 Machinery and Equipment / Radio	0	0	33,000	33,000
56444 Machinery and Equipment / Office	67,324	15,700	53,600	53,600
56480 Machinery and Equipment - Other	8,384	0	5,300	5,300
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59020 Sheriff - Less Salary Lapse	0	-470,607	-450,534	-450,534
59100 Transfer	749,564	0	0	0
110-511-586 Totals	<u>30,091,344</u>	<u>29,408,387</u>	<u>29,952,612</u>	<u>30,712,838</u>
125-864-525 Emergency Management				
59304 Budget Transfer	0	121,155	121,155	121,155
125-864-525 Totals	<u>0</u>	<u>121,155</u>	<u>121,155</u>	<u>121,155</u>

Leon County Fiscal Year 2013 Adopted Budget

Sheriff

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
130-180-586 Enhanced 9-1-1				
51200 Regular Salaries And Wages	208,972	184,599	204,622	204,622
51400 Overtime	242	8,000	8,000	8,000
52100 Fica Taxes	13,678	14,519	16,034	16,034
52200 Retirement Contribution	17,998	21,976	10,813	10,813
52300 Life & Health Insurance	48,962	55,126	51,398	51,398
52400 Workers Compensation	808	418	464	464
53400 Other Contractual Services	20,817	30,000	30,000	30,000
54000 Travel & Per Diem	3,608	9,875	9,875	9,875
54100 Communications	35,519	52,907	52,908	52,908
54110 Com-net Communications	262,695	360,000	300,000	300,000
54200 Postage	378	600	400	400
54400 Rentals And Leases	4,807	6,000	6,000	6,000
54542 Insurance / Professional Liability	1,185	1,400	1,300	1,300
54600 Repairs And Maintenance	217,996	217,996	217,996	217,996
54644 Repair and Maintenance / Office Equipment	43,829	26,000	50,363	50,363
54700 Printing And Binding	0	100	60	60
55100 Office Supplies	501	2,000	1,000	1,000
55200 Operating Supplies	4,238	5,000	5,000	5,000
55240 Data Processing Supplies	1,690	1,500	2,000	2,000
55400 Publications, Subscriptions & Membe	520	2,000	755	755
55401 Training	5,623	10,000	12,596	12,596
56400 Machinery And Equipment	10,472	0	0	0
58100 Aids To Government Agencies	22,525	0	0	0
59100 Transfer	583,553	0	0	0
59900 Budgeted Contingency	0	210,620	98,852	102,168
130-180-586 Totals	1,510,617	1,220,636	1,080,436	1,083,752
Sheriff Totals	63,821,701	61,039,199	62,484,581	64,189,173

Leon County Fiscal Year 2013 Adopted Budget

Supervisor of Elections

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
060-520-513 Voter Registration				
51100 Executive Salaries	111,908	111,910	111,944	111,944
51200 Regular Salaries And Wages	1,040,465	1,049,299	1,098,908	1,063,908
52100 Fica Taxes	84,598	86,483	89,381	89,594
52200 Retirement Contribution	124,527	67,409	61,039	61,039
52210 Deferred Compensation Match	1,747	3,400	3,400	3,400
52300 Life & Health Insurance	116,159	143,413	135,365	138,712
52400 Workers Compensation	5,709	10,000	10,000	10,000
52600 Class C Travel	39	0	0	0
53100 Professional Services	0	11,000	8,000	8,000
53400 Other Contractual Services	2,334	9,000	6,500	6,500
54000 Travel & Per Diem	21,047	10,000	14,000	12,000
54100 Communications	9,826	7,000	9,600	9,600
54101 Communication - Phone System	3,113	1,720	1,500	1,500
54200 Postage	3,802	148,810	83,810	83,810
54400 Rentals And Leases	26,186	43,305	44,165	45,330
54600 Repairs And Maintenance	44,535	54,359	61,393	65,710
54601 Vehicle Repair	1,092	2,965	2,597	2,634
54700 Printing And Binding	520	87,700	37,200	37,340
54715 Printing & Binding / Voter Materials	6,267	0	0	0
54900 Other Current Charges & Obligations	5,945	14,150	6,650	11,150
54961 Administrative Hearing	3,193	0	0	0
54964 Voter Registration Notices	3,448	0	0	0
54965 Other Current Charges - Personnel	2,206	0	0	0
55100 Office Supplies	2,755	8,000	10,000	10,000
55111 Office Supplies / Early Voting	345	0	0	0
55200 Operating Supplies	6,686	8,000	10,000	10,000
55210 Fuel & Oil	1,540	1,085	1,750	1,750
55400 Publications, Subscriptions & Membe	7,081	7,250	8,205	8,205
55401 Training	16,606	10,000	17,000	12,000
56400 Machinery And Equipment	3,349	0	0	0
56410 Machinery & Equipment <\$750	7,848	5,000	5,000	5,000
060-520-513 Totals	<u>1,664,877</u>	<u>1,901,258</u>	<u>1,837,407</u>	<u>1,809,126</u>
060-520-586 Elections				
59308 SOE-BUDGET TRANSFER	181,667	0	0	0
060-520-586 Totals	<u>181,667</u>	<u>0</u>	<u>0</u>	<u>0</u>

Leon County Fiscal Year 2013 Adopted Budget

Supervisor of Elections

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
060-521-513 Elections				
51200 Regular Salaries And Wages	0	14,420	10,788	11,004
51250 Regular OPS Salaries	33,379	525,000	95,000	101,712
51300 Other Salaries & Wages	96,523	0	0	0
52100 Fica Taxes	9,938	40,374	8,577	8,815
52200 Retirement Contribution	3,241	13,023	6,257	6,616
52400 Workers Compensation	648	4,200	2,200	2,400
53100 Professional Services	8,562	32,000	17,000	39,000
53400 Other Contractual Services	14,874	787,200	365,100	389,430
53441 Other Contractual / Poll Workers	168,059	0	0	0
53442 Other Cont / Elec Temp Agency Help	23,202	0	0	0
53443 Other Cont / Election Security	10,840	0	0	0
53444 Other Cont / Elec Equip Delivery	20,176	0	0	0
54000 Travel & Per Diem	3,933	8,000	5,500	5,500
54100 Communications	3,680	7,000	5,000	4,000
54101 Communication - Phone System	18,522	10,948	18,910	18,910
54200 Postage	30,228	328,140	83,670	180,070
54400 Rentals And Leases	2,930	322,314	208,300	211,400
54410 Rental and Leases / Polling Place St	13,352	0	0	0
54411 Rental and Leases / Training Space	1,125	0	0	0
54412 Rental and Leases / Outside Storage	20,626	0	0	0
54505 Vehicle Coverage	938	1,730	1,933	1,933
54600 Repairs And Maintenance	136,377	111,569	119,230	126,383
54700 Printing And Binding	802	185,050	167,700	167,550
54711 Printing & Binding / School Elections	1,973	0	0	0
54712 Printing & Binding / Elections Ballots	9,730	0	0	0
54713 Printing & Binding / PW Training Mate	401	0	0	0
54714 Printing & Binding / Precinct Notices	7,177	0	0	0
54715 Printing & Binding / Voter Materials	641	0	0	0
54900 Other Current Charges & Obligations	8,821	64,219	53,500	49,500
54962 Canvassing Board	386	0	0	0
54963 Election Notices	22,836	0	0	0
55100 Office Supplies	2,377	20,000	10,000	11,000
55111 Office Supplies / Early Voting	1,316	0	0	0
55112 Office Supplies / Precincts	2,534	0	0	0
55113 Office Supplies / Canvassing Board	3	0	0	0
55200 Operating Supplies	3,533	20,000	15,000	10,000
55210 Fuel & Oil	607	1,000	750	750
55261 Operating Supplies / Early Voting	6,951	0	0	0
55262 Operating Supplies / Precincts	2,300	0	0	0
55263 Operating Supplies / Canvassing Board	7	0	0	0
55400 Publications, Subscriptions & Membe	200	0	0	0
55401 Training	6,562	5,000	5,000	5,000
56400 Machinery And Equipment	6,136	0	0	0
56410 Machinery & Equipment <\$750	3,640	6,000	6,000	10,000
060-521-513 Totals	<u>710,082</u>	<u>2,507,187</u>	<u>1,205,415</u>	<u>1,360,973</u>
060-521-586 Elections				
59308 SOE-BUDGET TRANSFER	375,385	0	0	0
060-521-586 Totals	<u>375,385</u>	<u>0</u>	<u>0</u>	<u>0</u>
Supervisor of Elections Totals	<u>2,932,011</u>	<u>4,408,445</u>	<u>3,042,822</u>	<u>3,170,099</u>

Leon County Fiscal Year 2013 Adopted Budget

Tax Collector

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-513-586 Tax Collector				
59307 Budget Transfer	4,620,287	4,428,000	4,278,000	4,278,000
001-513-586 Totals	<u>4,620,287</u>	<u>4,428,000</u>	<u>4,278,000</u>	<u>4,278,000</u>
123-513-586 Tax Collector				
59307 Budget Transfer	20,849	17,910	18,447	19,000
123-513-586 Totals	<u>20,849</u>	<u>17,910</u>	<u>18,447</u>	<u>19,000</u>
135-513-586 Tax Collector				
59307 Budget Transfer	143,424	140,157	133,797	133,797
135-513-586 Totals	<u>143,424</u>	<u>140,157</u>	<u>133,797</u>	<u>133,797</u>
145-513-586 Tax Collector				
59307 Budget Transfer	36,991	33,080	33,080	33,080
145-513-586 Totals	<u>36,991</u>	<u>33,080</u>	<u>33,080</u>	<u>33,080</u>
162-513-586 Tax Collector				
59307 Budget Transfer	5,699	6,300	6,400	6,600
162-513-586 Totals	<u>5,699</u>	<u>6,300</u>	<u>6,400</u>	<u>6,600</u>
164-513-586 Tax Collector				
59307 Budget Transfer	4,601	5,000	5,000	5,000
164-513-586 Totals	<u>4,601</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
401-513-586 Tax Collector				
59307 Budget Transfer	29,633	29,852	30,748	31,670
401-513-586 Totals	<u>29,633</u>	<u>29,852</u>	<u>30,748</u>	<u>31,670</u>
Tax Collector Totals	<u>4,861,483</u>	<u>4,660,299</u>	<u>4,505,472</u>	<u>4,507,147</u>

Court Administration

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-540-601 Court Administration				
51200 Regular Salaries And Wages	117,981	115,148	194,233	194,233
52100 Fica Taxes	8,502	9,085	15,000	15,000
52200 Retirement Contribution	10,345	5,830	9,975	9,975
52300 Life & Health Insurance	26,540	31,035	32,327	33,159
52400 Workers Compensation	183	161	219	219
53400 Other Contractual Services	0	10,700	683	683
54000 Travel & Per Diem	0	198	198	198
54100 Communications	0	4,705	5,341	5,341
54200 Postage	0	200	200	200
54400 Rentals And Leases	740	6,314	5,752	5,752
54700 Printing And Binding	0	1,665	1,700	1,700
55100 Office Supplies	0	450	450	450
55200 Operating Supplies	0	12,825	12,825	12,825
55401 Training	0	1,800	1,800	1,800
001-540-601 Totals	<u>164,291</u>	<u>200,116</u>	<u>280,703</u>	<u>281,535</u>
001-540-713 Court Information Systems				
54101 Communication - Phone System	0	4,317	0	0
001-540-713 Totals	<u>0</u>	<u>4,317</u>	<u>0</u>	<u>0</u>
001-540-719 Court Operating				
54100 Communications	4,410	0	0	0
54101 Communication - Phone System	7,197	0	0	0
54200 Postage	77	0	0	0
54400 Rentals And Leases	5,402	0	0	0
55100 Office Supplies	526	0	0	0
55200 Operating Supplies	18,362	0	0	0
001-540-719 Totals	<u>35,974</u>	<u>0</u>	<u>0</u>	<u>0</u>
Court Administration Totals	<u>200,265</u>	<u>204,433</u>	<u>280,703</u>	<u>281,535</u>

Leon County Fiscal Year 2013 Adopted Budget

State Attorney

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
110-532-602 State Attorney				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53500 Investigations	0	1,500	1,500	1,500
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	0	5,000	5,000	5,000
54600 Repairs And Maintenance	0	2,000	2,000	2,000
54900 Other Current Charges & Obligations	0	15,000	15,000	15,000
55200 Operating Supplies	0	36,200	36,200	36,200
110-532-602 Totals	<u>37,000</u>	<u>98,600</u>	<u>98,600</u>	<u>98,600</u>
110-532-713 State Attorney				
54101 Communication - Phone System	0	8,684	8,345	8,345
110-532-713 Totals	<u>0</u>	<u>8,684</u>	<u>8,345</u>	<u>8,345</u>
110-532-719 State Attorney				
53500 Investigations	1,500	0	0	0
54000 Travel & Per Diem	521	0	0	0
54100 Communications	5,907	0	0	0
54101 Communication - Phone System	15,600	0	0	0
54600 Repairs And Maintenance	3,408	0	0	0
54900 Other Current Charges & Obligations	20,567	0	0	0
55200 Operating Supplies	31,516	0	0	0
56400 Machinery And Equipment	14,550	0	0	0
110-532-719 Totals	<u>93,570</u>	<u>0</u>	<u>0</u>	<u>0</u>
State Attorney Totals	<u>130,570</u>	<u>107,284</u>	<u>106,945</u>	<u>106,945</u>

Leon County Fiscal Year 2013 Adopted Budget

Public Defender

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
110-533-603 Public Defender				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53100 Professional Services	0	10,438	10,438	10,438
53500 Investigations	0	16,150	16,150	16,150
54100 Communications	0	12,240	12,240	12,240
54200 Postage	0	1,291	1,291	1,291
54400 Rentals And Leases	0	11,640	11,640	11,640
54900 Other Current Charges & Obligations	0	7,000	7,000	7,000
55100 Office Supplies	0	210	210	210
55200 Operating Supplies	0	22,556	22,556	22,556
110-533-603 Totals	37,000	118,525	118,525	118,525
110-533-713 Public Defender				
54101 Communication - Phone System	0	13,535	11,925	11,925
110-533-713 Totals	0	13,535	11,925	11,925
110-533-719 Public Defender				
53500 Investigations	12,265	0	0	0
54100 Communications	9,852	0	0	0
54101 Communication - Phone System	24,576	0	0	0
54200 Postage	1,098	0	0	0
54400 Rentals And Leases	7,826	0	0	0
54900 Other Current Charges & Obligations	3,379	0	0	0
55200 Operating Supplies	43,686	0	0	0
110-533-719 Totals	102,681	0	0	0
Public Defender Totals	139,681	132,060	130,450	130,450

Other Court-Related Programs

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
110-555-715 Legal Aid				
58224 Legal Services Of North Fl (801)	123,784	126,818	124,297	123,775
110-555-715 Totals	<u>123,784</u>	<u>126,818</u>	<u>124,297</u>	<u>123,775</u>
114-586-662 Court Administration - Teen Court				
51200 Regular Salaries And Wages	90,025	90,691	94,348	94,348
52100 Fica Taxes	6,572	7,575	7,111	7,111
52200 Retirement Contribution	8,148	5,061	4,815	4,815
52300 Life & Health Insurance	16,997	17,503	16,675	17,161
52400 Workers Compensation	140	156	112	112
53400 Other Contractual Services	1,530	2,300	2,300	2,300
54000 Travel & Per Diem	154	325	325	325
54200 Postage	145	250	250	250
54400 Rentals And Leases	1,401	1,401	1,401	1,401
54700 Printing And Binding	0	400	400	400
54900 Other Current Charges & Obligations	0	750	750	750
55100 Office Supplies	538	700	700	700
55200 Operating Supplies	1,320	2,579	2,579	2,579
55400 Publications, Subscriptions & Membe	200	200	200	200
55401 Training	0	1,785	1,785	1,785
114-586-662 Totals	<u>127,170</u>	<u>131,676</u>	<u>133,751</u>	<u>134,237</u>
117-509-569 Alternative Juvenile Programs				
51200 Regular Salaries And Wages	53,112	53,735	54,274	54,274
52100 Fica Taxes	3,940	4,111	4,090	4,090
52200 Retirement Contribution	4,816	2,638	2,770	2,770
52300 Life & Health Insurance	11,662	12,043	11,458	11,793
52400 Workers Compensation	82	73	65	65
54000 Travel & Per Diem	596	600	600	600
55100 Office Supplies	172	295	295	295
55200 Operating Supplies	0	0	2,684	1,752
55401 Training	0	900	900	900
58300 Other Grants & Aids	0	8,414	0	0
117-509-569 Totals	<u>74,380</u>	<u>82,809</u>	<u>77,136</u>	<u>76,539</u>
117-546-714 Law Library				
56600 Books, Publications & Libr Material	37,635	51,846	52,203	52,725
117-546-714 Totals	<u>37,635</u>	<u>51,846</u>	<u>52,203</u>	<u>52,725</u>
117-548-601 Judicial Programs/Article V				
51200 Regular Salaries And Wages	-31	0	0	0
51250 Regular OPS Salaries	12,047	0	0	0
52100 Fica Taxes	950	0	0	0
52200 Retirement Contribution	492	0	0	0
52400 Workers Compensation	29	0	0	0
117-548-601 Totals	<u>13,487</u>	<u>0</u>	<u>0</u>	<u>0</u>

Other Court-Related Programs

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
117-548-662 Judicial Programs/Article V				
51200 Regular Salaries And Wages	122,489	168,394	20,250	20,250
51250 Regular OPS Salaries	7,290	0	0	0
52100 Fica Taxes	10,136	12,883	1,371	1,371
52200 Retirement Contribution	11,422	8,267	591	591
52300 Life & Health Insurance	22,491	32,818	0	0
52400 Workers Compensation	182	208	22	22
53400 Other Contractual Services	45,152	44,492	47,328	47,328
54000 Travel & Per Diem	1,213	9,044	0	0
55200 Operating Supplies	3,410	6,332	5,000	5,000
55401 Training	-13	1,800	0	0
117-548-662 Totals	<u>223,771</u>	<u>284,238</u>	<u>74,562</u>	<u>74,562</u>
117-555-715 Legal Aid - Court				
58224 Legal Services Of North Fl (801)	52,716	51,846	52,203	52,725
117-555-715 Totals	<u>52,716</u>	<u>51,846</u>	<u>52,203</u>	<u>52,725</u>
Other Court-Related Programs Totals	<u>652,943</u>	<u>729,233</u>	<u>514,152</u>	<u>514,563</u>

Guardian Ad Litem

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-547-685 Guardian Ad Litem				
53400 Other Contractual Services	0	2,407	2,407	2,407
54100 Communications	0	13,824	13,824	13,824
54200 Postage	0	2,500	2,500	2,500
56400 Machinery And Equipment	0	1,992	0	0
001-547-685 Totals	<u>0</u>	<u>20,723</u>	<u>18,731</u>	<u>18,731</u>
001-547-713 GAL Information Systems				
54101 Communication - Phone System	0	1,558	1,275	1,275
001-547-713 Totals	<u>0</u>	<u>1,558</u>	<u>1,275</u>	<u>1,275</u>
001-547-719 GAL Operating				
53400 Other Contractual Services	1,562	0	0	0
54100 Communications	6,808	0	0	0
54101 Communication - Phone System	2,173	0	0	0
54200 Postage	2,560	0	0	0
54900 Other Current Charges & Obligations	1,361	0	0	0
56400 Machinery And Equipment	3,983	0	0	0
001-547-719 Totals	<u>18,447</u>	<u>0</u>	<u>0</u>	<u>0</u>
Guardian Ad Litem Totals	<u>18,447</u>	<u>22,281</u>	<u>20,006</u>	<u>20,006</u>

Fire Control

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
145-838-522 Fire Services Payment				
53400 Other Contractual Services	6,986,509	6,421,502	5,879,213	5,879,213
145-838-522 Totals	<u>6,986,509</u>	<u>6,421,502</u>	<u>5,879,213</u>	<u>5,879,213</u>
145-843-522 Volunteer Fire Department				
54800 Promotional Activities	184,531	482,479	482,479	482,479
145-843-522 Totals	<u>184,531</u>	<u>482,479</u>	<u>482,479</u>	<u>482,479</u>
Fire Control Totals	<u>7,171,040</u>	<u>6,903,981</u>	<u>6,361,692</u>	<u>6,361,692</u>

Other Non-Operating

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-278-551 Summer Youth Employment				
51300 Other Salaries & Wages	53,244	64,542	64,542	64,542
52100 Fica Taxes	4,073	4,938	4,938	4,938
52400 Workers Compensation	139	310	310	310
53100 Professional Services	2,320	2,655	2,655	2,655
54200 Postage	588	100	100	100
54700 Printing And Binding	0	500	500	500
55200 Operating Supplies	895	1,220	1,220	1,220
001-278-551 Totals	<u>61,259</u>	<u>74,265</u>	<u>74,265</u>	<u>74,265</u>
001-379-572 Youth Sports Teams				
58320 Sponsorships & Contributions	1,500	4,750	4,750	4,750
001-379-572 Totals	<u>1,500</u>	<u>4,750</u>	<u>4,750</u>	<u>4,750</u>
001-820-519 Non-Operating General Fund				
51300 Other Salaries & Wages	0	50,000	0	0
52500 Unemployment Compensation	71,022	50,000	50,000	50,000
53100 Professional Services	97,246	203,000	203,000	203,000
53102 Mental Health & Alcohol	7,016	15,000	15,000	15,000
53160 Bank Service Charges	49,552	97,538	100,493	103,538
53200 Accounting And Auditing	243,201	220,000	220,000	220,000
54000 Travel & Per Diem	975	5,000	5,000	5,000
54200 Postage	631	0	0	0
54400 Rentals And Leases	30,045	18,600	18,600	18,600
54700 Printing And Binding	272	7,000	7,000	7,000
54900 Other Current Charges & Obligations	198,915	65,728	76,591	77,180
54908 Other Current Charges & Obligations	8,561	30,000	30,000	30,000
55200 Operating Supplies	2,444	0	0	0
55400 Publications, Subscriptions & Membe	42,677	41,769	42,494	43,234
58200 Aids To Private Organizations	16,766	4,000	4,000	4,000
001-820-519 Totals	<u>769,323</u>	<u>807,635</u>	<u>772,178</u>	<u>776,552</u>
001-831-513 Tax Deed Applications				
54900 Other Current Charges & Obligations	12,194	22,500	62,500	62,500
001-831-513 Totals	<u>12,194</u>	<u>22,500</u>	<u>62,500</u>	<u>62,500</u>
001-972-559 CRA-Payment				
54900 Other Current Charges & Obligations	1,869,827	1,689,447	1,384,507	1,398,352
001-972-559 Totals	<u>1,869,827</u>	<u>1,689,447</u>	<u>1,384,507</u>	<u>1,398,352</u>
106-978-541 Public Works Admin Chargebacks				
54980 Reimb Of Admin Costs	-675,892	-750,000	-675,000	-675,000
106-978-541 Totals	<u>-675,892</u>	<u>-750,000</u>	<u>-675,000</u>	<u>-675,000</u>
110-508-569 Diversionary Programs				
53400 Other Contractual Services	100,000	100,000	100,000	100,000
110-508-569 Totals	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
110-620-689 Juvenile Detention Payment - State				
58100 Aids To Government Agencies	1,040,497	1,377,000	1,250,000	1,386,000
110-620-689 Totals	<u>1,040,497</u>	<u>1,377,000</u>	<u>1,250,000</u>	<u>1,386,000</u>
116-800-562 Drug Abuse				
53400 Other Contractual Services	127,949	50,255	47,770	48,630
116-800-562 Totals	<u>127,949</u>	<u>50,255</u>	<u>47,770</u>	<u>48,630</u>

Other Non-Operating

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
125-991-595 Grant Match Funds				
54900 Other Current Charges & Obligations	0	90,000	90,000	90,000
125-991-595 Totals	<u>0</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>
131-529-519 800 Mhz System Maintenance				
53400 Other Contractual Services	0	575,000	592,250	610,020
54900 Other Current Charges & Obligations	974,126	460,000	465,000	474,300
131-529-519 Totals	<u>974,126</u>	<u>1,035,000</u>	<u>1,057,250</u>	<u>1,084,320</u>
140-838-572 Payment to City- Parks & Recreation				
53400 Other Contractual Services	992,164	1,076,498	1,122,249	1,169,944
140-838-572 Totals	<u>992,164</u>	<u>1,076,498</u>	<u>1,122,249</u>	<u>1,169,944</u>
164-838-535 Sewer Services Killearn Lakes Units I and II				
58100 Aids To Government Agencies	236,668	232,500	232,500	232,500
164-838-535 Totals	<u>236,668</u>	<u>232,500</u>	<u>232,500</u>	<u>232,500</u>
420-496-590 Amtrak				
53400 Other Contractual Services	14,829	0	0	0
420-496-590 Totals	<u>14,829</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Non-Operating Totals	<u>5,524,443</u>	<u>5,809,850</u>	<u>5,522,969</u>	<u>5,752,813</u>

Risk Financing & Workers Comp

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
501-821-596 Workers' Comp Risk Management				
54502 A D & D Law Enforcement	20,890	22,050	19,600	19,600
54503 Public Official Liability	375,587	630,830	290,900	290,900
54504 Bonds	6,672	4,725	6,000	6,000
54505 Vehicle Coverage	140,021	421,160	169,800	169,800
54506 Property Insurance	748,699	800,126	587,900	587,900
54507 Aviation Insurance	20,298	25,200	25,700	25,700
54508 VFD - G/L Property, Equipment	26,768	28,200	28,300	28,300
54509 Excess Deposit Premium	173,397	343,350	115,200	115,200
54510 Service Fee	67,985	63,000	58,700	58,700
54513 State Assessment	29,619	121,800	26,300	26,300
54514 Workers Comp Claims	545,459	1,000,000	1,000,000	1,000,000
54515 At Fault Vehicle Repair Claims	12,385	185,000	185,000	185,000
54516 General Liability Claims	109,130	175,000	175,000	175,000
54600 Repairs And Maintenance	53,593	75,000	75,000	75,000
501-821-596 Totals	<u>2,330,502</u>	<u>3,895,441</u>	<u>2,763,400</u>	<u>2,763,400</u>
Risk Financing & Workers Comp Totals	<u><u>2,330,502</u></u>	<u><u>3,895,441</u></u>	<u><u>2,763,400</u></u>	<u><u>2,763,400</u></u>

Communications

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
001-470-519 MIS Automation - General Fund				
54110 Com-net Communications	166,155	210,068	131,701	131,701
001-470-519 Totals	<u>166,155</u>	<u>210,068</u>	<u>131,701</u>	<u>131,701</u>
106-470-541 MIS Automation - Transportation Trust				
54110 Com-net Communications	10,316	10,751	8,730	8,730
106-470-541 Totals	<u>10,316</u>	<u>10,751</u>	<u>8,730</u>	<u>8,730</u>
110-470-602 MIS Automation - State Attorney				
54110 Com-net Communications	14,712	12,456	11,660	11,660
110-470-602 Totals	<u>14,712</u>	<u>12,456</u>	<u>11,660</u>	<u>11,660</u>
110-470-603 MIS Automation - Public Defender				
54110 Com-net Communications	15,794	12,102	12,830	12,830
110-470-603 Totals	<u>15,794</u>	<u>12,102</u>	<u>12,830</u>	<u>12,830</u>
111-470-523 MIS Automation - Probation Services				
54110 Com-net Communications	4,068	3,919	3,590	3,590
111-470-523 Totals	<u>4,068</u>	<u>3,919</u>	<u>3,590</u>	<u>3,590</u>
120-470-524 MIS Automation - Building Inspection				
54110 Com-net Communications	2,173	1,855	1,780	1,780
120-470-524 Totals	<u>2,173</u>	<u>1,855</u>	<u>1,780</u>	<u>1,780</u>
121-470-537 MIS Automation - Growth Management				
54110 Com-net Communications	7,849	6,078	6,530	6,530
121-470-537 Totals	<u>7,849</u>	<u>6,078</u>	<u>6,530</u>	<u>6,530</u>
122-470-562 MIS Automation - Mosquito Control				
54110 Com-net Communications	551	441	0	0
122-470-562 Totals	<u>551</u>	<u>441</u>	<u>0</u>	<u>0</u>
123-470-538 MIS Automation - Stormwater				
54110 Com-net Communications	626	568	500	500
123-470-538 Totals	<u>626</u>	<u>568</u>	<u>500</u>	<u>500</u>
135-470-526 MIS Automation - EMS Fund				
54110 Com-net Communications	11,512	7,085	6,910	6,910
135-470-526 Totals	<u>11,512</u>	<u>7,085</u>	<u>6,910</u>	<u>6,910</u>
140-470-562 MIS Automation - Animal Control				
54110 Com-net Communications	1,541	1,541	1,240	1,240
140-470-562 Totals	<u>1,541</u>	<u>1,541</u>	<u>1,240</u>	<u>1,240</u>
140-470-572 MIS Automation - Parks and Recreation				
54110 Com-net Communications	1,565	1,311	1,240	1,240
140-470-572 Totals	<u>1,565</u>	<u>1,311</u>	<u>1,240</u>	<u>1,240</u>
160-470-552 MIS Automation - Tourism Development				
54110 Com-net Communications	10,255	9,172	8,640	8,640
160-470-552 Totals	<u>10,255</u>	<u>9,172</u>	<u>8,640</u>	<u>8,640</u>

Communications

Organizational Code / Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted	FY 2014 Projected
401-470-534 MIS Automation - Solid Waste Fund				
54110 Com-net Communications	16,821	17,020	14,470	14,470
401-470-534 Totals	<u>16,821</u>	<u>17,020</u>	<u>14,470</u>	<u>14,470</u>
502-900-590 Communications Trust				
54100 Communications	245,122	0	0	0
54101 Communication - Phone System	0	152,710	151,125	151,125
54110 Com-net Communications	384,807	445,257	330,570	330,570
502-900-590 Totals	<u>629,929</u>	<u>597,967</u>	<u>481,695</u>	<u>481,695</u>
502-900-713 Communications Trust				
54110 Com-net Communications	40,448	0	0	0
502-900-713 Totals	<u>40,448</u>	<u>0</u>	<u>0</u>	<u>0</u>
505-470-519 MIS Automation - Motor Pool Fund				
54110 Com-net Communications	626	531	500	500
505-470-519 Totals	<u>626</u>	<u>531</u>	<u>500</u>	<u>500</u>
Communications Totals	<u>934,941</u>	<u>892,865</u>	<u>692,016</u>	<u>692,016</u>



Leon County Fiscal Year 2013 Adopted Budget

Total Expenditures by Account

Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Budget
51100 Executive Salaries	661,975	793,977	785,942
51200 Regular Salaries And Wages	65,676,445	66,134,428	66,342,735
51250 Regular OPS Salaries	765,551	787,519	327,993
51300 Other Salaries & Wages	223,768	235,542	138,542
51400 Overtime	3,103,045	3,050,793	3,071,107
51500 Special Pay	238,264	215,980	227,700
52100 Fica Taxes	5,193,990	5,304,535	5,301,430
52200 Retirement Contribution	9,707,374	6,233,902	6,538,696
52205 Other Retirement	41,256	33,095	31,646
52210 Deferred Compensation Match	124,528	136,417	137,263
52300 Life & Health Insurance	12,685,589	14,451,802	14,179,697
52305 Disability Insurance	1,294	6,877	6,877
52400 Workers Compensation	1,423,504	1,020,238	1,166,524
52500 Unemployment Compensation	93,190	80,000	80,000
52600 Class C Travel	283	0	0
53100 Professional Services	1,694,051	1,978,373	1,965,582
53101 Baker Act Payments	637,310	363,976	374,896
53102 Mental Health & Alcohol	7,016	302,193	304,679
53105 Gum Road Target Planning	34,298	0	0
53143 Other Administrative /	0	24,000	24,000
53144 Professional Services /	257,671	312,666	308,666
53160 Bank Service Charges	49,552	97,538	100,493
53200 Accounting And Auditing	243,201	220,000	220,000
53300 Court Reporter Services	3,706	5,440	4,440
53400 Other Contractual Services Total	27,950,168	31,304,654	30,372,353
53500 Investigations	18,482	149,400	149,400
54000 Travel & Per Diem	326,885	394,380	394,110
54041 Travel and Per Diem	0	37,500	41,500
54042 Travel / Private Vehicle	0	3,000	3,000
54100 Communications	844,973	739,971	781,773
54101 Communication - Phone	167,506	258,581	375,659
54110 Com-net Communications	689,988	1,100,155	860,891
54200 Postage	144,185	629,668	321,226
54300 Utility Services	4,105,025	4,126,006	4,498,920
54400 Rentals And Leases Total:	443,644	815,145	698,784
54500 Insurance	679,534	643,389	523,642
54502 A D & D Law Enforcement	20,890	22,050	19,600
54503 Public Official Liability	375,587	630,830	290,900
54504 Bonds	6,672	4,725	6,000
54505 Vehicle Coverage	505,094	826,720	618,318
54506 Property Insurance	1,450,083	1,600,935	1,462,167
54507 Aviation Insurance	20,298	25,200	25,700
54508 VFD - G/L Property,	26,768	28,200	28,300
54509 Excess Deposit Premium	173,397	343,350	115,200
54510 Service Fee	261,156	63,000	58,700
54513 State Assessment	29,619	121,800	26,300
54514 Workers Comp Claims	545,459	1,000,000	1,000,000
54515 At Fault Vehicle Repair Claims	12,385	185,000	185,000
54516 General Liability Claims	109,130	175,000	175,000
54541 Insurance / Auto	0	184,528	204,466
54542 Insurance / Professional	0	504,191	482,126
54544 Insurance Prisoner/Medical	0	65,153	68,985
54545 Insurance / Aircraft	0	64,800	67,300
54600 Repairs And Maintenance	5,026,388	6,769,154	7,223,026
54700 Printing And Binding Total:	142,574	475,763	412,141

Leon County Fiscal Year 2013 Adopted Budget

Total Expenditures by Account

Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Budget
54800 Promotional Activities	314,742	632,046	636,370
54801 Recruitment	41,559	54,920	52,925
54860 TDC Direct Sales Promotions	32,966	41,510	57,722
54861 TDC Community Relations	6,480	6,600	9,300
54862 TDC Merchandise	0	0	5,000
54900 Other Current Charges &	5,343,871	4,620,805	4,935,776
54902 Other Current Charges &	0	0	0
54908 Other Current Charges &	8,806	31,700	31,200
54909 Employee Incentives	16,836	23,900	23,900
54913 Clerk Circuit Court Fees	411,334	408,793	439,981
54917 Employee Assistance	3,110	3,000	3,000
54918 Staff Development & Training	6,196	32,983	32,983
54942 Other Current Charges / Auto	0	85,050	117,075
54948 Other Current Charges / Other	0	45,310	44,870
54949 Uniform Cleaning	0	94,260	96,660
54950 Tuition Assistance	37,218	58,725	58,725
54961 Administrative Hearing	3,193	0	0
54962 Canvassing Board	386	0	0
54963 Election Notices	22,836	0	0
54964 Voter Registration Notices	3,448	0	0
54965 Other Current Charges -	2,206	0	0
54980 Reimb Of Admin Costs	-675,892	-750,000	-675,000
54990 Indirect Costs	0	0	0
55100 Office Supplies Total:	213,425	300,264	300,315
55200 Operating Supplies Total:	10,383	1,127,286	1,163,634
55200 Operating Supplies	3,130,015	3,523,676	4,078,661
55210 Fuel & Oil	1,434,332	2,525,861	2,898,635
55240 Data Processing Supplies	262,603	63,500	64,000
55300 Road Materials And Supplies	483,894	662,226	661,495
55400 Publications, Subscriptions &	255,370	250,574	252,060
55401 Training	257,482	330,483	351,679
56100 Land	796,461	0	388,000
56200 Building	1,507,512	1,815,125	1,492,000
56201 Building Improvements	3,475	105,000	220,000
56208 Building Facilities	4,577,042	0	0
56209 Library	68,990	0	0
56300 Improvements Other Than Total:	21,586,990	15,340,454	8,994,200
56400 Machinery And Equipment Total:	5,569,824	5,994,178	5,845,213
56490 Capitalized Systems Costs	0	348,280	367,280
56600 Books, Publications & Libr	656,176	773,851	657,208
56610 Electronic Subscriptions	27,000	27,000	27,000
57100 Principal	5,800,673	6,018,960	6,167,526
57200 Interest	3,529,777	3,237,862	3,197,281
57300 Other Debt Service Costs	356	3,200	2,800
58100 Aids To Government Agencies	3,040,134	3,404,040	3,292,090
58160 TDC Local T&E	1,724	2,500	2,500
58200 Aids To Private Organizations	92,391	4,000	4,000
58214 Cultural Resource Grant Prog	504,500	504,500	354,500
58215 Local Arts Agency Program	150,000	150,000	150,000
58220 Celebrate America	2,500	2,500	2,500
58221 Dr Martin Luther King	4,500	4,500	4,500
58222 Economic Development	199,500	199,500	199,500
58224 Legal Services Of North Fl	176,500	178,664	176,500
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250
58229 Tall Trust For Historic	63,175	63,175	63,175

Leon County Fiscal Year 2013 Adopted Budget

Total Expenditures by Account

Account	FY 2011 Actual	FY 2012 Adopted	FY 2013 Budget
58230 Disc Village/JAC	185,759	185,759	185,759
58231 Keep Tall Leon County	21,375	21,375	21,375
58240 Capital City Classic	5,000	5,000	5,000
58241 Friends of the LeRoy Collins	3,000	3,000	3,000
58242 NAACP Freedom Fund	1,000	1,000	1,000
58243 After School Jazz Jams	2,000	2,000	2,000
58244 Soul Santa	4,000	4,000	4,000
58246 United Partners for Human	23,750	23,750	23,750
58247 Whole Child Leon (United	38,000	38,000	38,000
58248 Oasis Center	0	0	10,000
58249 Trauma Center	200,000	200,000	200,000
58256 Veterans Day Parade	2,500	2,500	2,500
58257 Palmer Munroe Teen Center	150,000	150,000	150,000
58300 Other Grants & Aids	157,944	280,489	245,855
58313 Housing Related Activities	3,272	10,350	8,065
58320 Sponsorships &	23,712	25,603	31,353
58340 Tubercular	0	2,000	2,000
58341 Indigent Burial	5,700	20,000	20,000
58342 Child Protection Exams	41,750	59,000	59,000
58343 Medicaid	2,530,601	2,536,890	3,514,890
58344 Human Service Grants	751,167	825,000	825,000
58345 Emergency Assistance	40,529	40,000	40,000
58346 Medical Examiner	468,068	405,338	543,008
58349 Military Personnel Grant	63,932	100,000	100,000
58350 Medicaid Substance Abuse	0	0	0
584004 Tallahassee Lenders	2,625	0	0
584005 Tallahassee Lenders	675	0	0
584006 Mindo OverMoney	2,475	0	0
584007 Advantage Title Group, LLC	750	0	0
585000 Housing Grants & Aids Total:	738,924	0	0
586002 Catastrophe Reserves	0	0	0
587000 Rental Housing	0	0	0
588300 SHIP - FHOP	-13,100	0	0
59000 Sheriff Contingency -	0	200,000	200,000
59010 Sheriff - Less SRO Contract	0	-1,162,871	-1,149,460
59020 Sheriff - Less Salary Lapse	0	-607,560	-582,452
59302 Budget Transfers	1,520,587	1,456,481	1,403,766
59304 Budget Transfer	63,779,329	61,160,354	62,605,736
59306 Budget Transfer	4,411,705	4,244,488	4,326,795
59307 Budget Transfer	4,861,483	4,660,299	4,505,472
59308 SOE-BUDGET TRANSFER	557,052	0	0
59900 Budgeted Contingency	0	1,014,026	826,870
59902 Reserve For Future Projects	0	12,983,652	3,859,864
59918 Reserve For Fund Balance	0	206,205	3,043,555
59930 Reserve For Article V	0	57,251	50,000
Total:	282,503,277	296,656,929	285,575,085